



AGENDA

Raymore City Council Regular Meeting
City Hall – 100 Municipal Circle
Monday, December 23, 2024
6:00 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Presentations / Awards**
- 5. Personal Appearances**
- 6. Staff Reports**
 - A. Public Works
 - B. Parks and Recreation
 - C. Communications Report
 - D. Finance
- 7. Committee Reports**
- 8. Consent Agenda**

The items on the Consent Agenda are approved by a single action of the City Council. If any Councilmember would like to have an item removed from the Consent Agenda and considered separately, they may so request.

- A. City Council Meeting Minutes, December 9, 2024
- B. Madison Valley Phase 3 - Acceptance of Public Improvements

Reference:
Resolution 24-42

The Public Works Director has determined that the project has been satisfactorily completed in accordance with the project specifications. In addition, the Development Services and Public Works Directors have

inspected the site and found it to be in compliance with the City of Raymore Code requirements.

C. 163rd Street Sunset Lane to Madison Street - Acceptance of Public Improvements

Reference:

Resolution 24-43

The Public Works Director has determined that the project has been satisfactorily completed in accordance with the project specifications. In addition, the Development Services and Public Works Directors have inspected the site and found it to be in compliance with the City of Raymore Code requirements. This acceptance only applies to the water, sanitary sewer, streets and storm water infrastructure. In addition, the streetlights from Sunset Lane to Branchwood Lane are also accepted.

D. Appointment of Mike Wilson to the Park Board

Reference:

Resolution 24-44

Mike Wilson Volunteer Application

Mayor Turnbow is recommending the appointment of Mike Wilson to the Park Board. The appointment is now before the City Council for approval.

9. Unfinished Business - Second Reading

A. Original Town Alleyway Vacation (public hearing)

Reference:

Bill 3933

Staff Report

Property Survey

Site Photographs

Photos Submitted by Applicant

Draft December 3, 2024 PZ Minutes

An application filed by property owners Beth Plunkett (105 E. Olive Street) and Pamela Hatcher (303-307 S. Washington Street) requesting to vacate approximately 120 feet of right-of-way within the alleyway adjoining the two properties along E. Olive Street between S. Washington Street and S. Franklin Street.

• City Council, 12/9/2024: Continued until 12/23/2024, 6-0
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- Planning and Zoning Commission, 12/3/2024: Approval, 7-0

B. Award of Contract - Operations Haul-Off Project

Reference:

Bill 3926

Contract

The Operations Haul-Off project primarily consists of removal of debris from the Public Works facility, an area that is approximately 23,000 square feet. The debris to haul off is primarily dirt, concrete rubble and asphalt debris, but also includes other miscellaneous materials (no household hazardous waste).

- City Council, 12/9/2024: Approved, 6-0

C. Intergovernmental Cooperative Agreement for Water Services

Reference:

Bill 3934

Agreement

Location Map

The proposed Cooperative Agreement for Water Services will authorize Raymore to provide water services to property located within the service area of Belton. This has been requested by the property owner in light of the lack of readily accessible water lines in Belton. The Agreement is a three-party agreement between the City of Raymore, City of Belton and property owner Mason Banks.

- City Council, 12/9/2024: Approved, 6-0

10. New Business - First Reading

A. Calling for the April 8, 2025 Municipal Election

Reference:

Bill 3935

The Raymore City Charter states that the regular Municipal Election shall be held on the first Tuesday after the first Monday in April, or such day as may be mandated by State law. Bill 3935 calls for the next municipal election to be held on April 8, 2025. Candidate filing began December 17,

2024, and ends on January 21, 2025. The position of Mayor will be open to serve a three-year term and positions for City Council seats in each of the four wards will be open to serve a two-year term.

- No previous action on this item

B. Award of Contract - 510 Printing/Minutemen Press for Printing and Mailing Services

Reference:

Bill 3936
Contract
Bid Forms

The current contract for printing and mailing service for The Review magazine ends on Dec. 31, 2024. Bids were solicited and staff determined that 501 Printing/Minutemen Press was the lowest and best bidder for this one year contract with options for two one-year renewals.

- No previous action on this item

C. Directing Submission of a Public Safety Sales Tax on the April 8, 2025 Ballot

Reference:

Bill 3937

Pursuant to recent City Council discussions, staff has prepared Bill 3937 directing the City Clerk to place a public safety sales tax, as authorized by 92.500 RSMo, on the April 8, 2025 ballot. If approved, the tax would be collected at a rate of one-quarter of one percent on all retail sales within the City. Revenues received would be solely dedicated to hiring, paying, equipping, and training police officers.

- No previous action on this item

11. Public Comments

Please identify yourself for the record and keep comments to a maximum of five minutes.

12. Mayor/Council Communication

13. Adjournment

MISCELLANEOUS

City Council Work Session Notes, 12/16/2024

Park Board Meeting Minutes, 09/10/2024

EXECUTIVE SESSION (CLOSED MEETING)

The Raymore City Council is scheduled to enter into executive session to discuss:

- Personnel matters as authorized by § 610.021 (3)

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

PUBLIC WORKS MONTHLY REPORT

December 2024

ENGINEERING DIVISION

Projects Under Construction

- Ward Road - Working on Punchlist items
- 163rd Street Extension - Working on Punchlist items
- Sidewalk replacement Project - Currently in progress
- Fire Hydrant Replacement Project - Currently in progress

Development Under Construction

- Madison Valley Phase 3 - Project is substantially completed
- Sendera - Working on Sanitary Sewer
- Raymore Commerce Center south - Working on Sanitary Sewer infrastructure
- Saddlebrook - Utilities have been completed.
- Cunningham 4th - Working on Sanitary Sewer Infrastructure.

OPERATIONS & MAINTENANCE DIVISION

- 9 City Hall Work Orders
- 94 Locates
- 39 Service Requests
- 1 Driveway Inspection
- 4 Sidewalk Inspections
- 1 Curb Inspection
- 16 Final ROW Inspections
- 9 Sewer Inspections
- 11 Water Taps
- 12 Water Inspections
- MDNR Training - Electrical Review and Safety - Justin Paith and Christian Ferrel
- Water Break at 305 Royal St
- Water Break at 303 W Heritage
- 2 Water Breaks on Mulberry
- Water Break at Tweed / N. Huntsman Blvd
- MDNR Water Samples
- Cracksealing in Whitetail Subdivision
- Made No Parking signs for Parks Department
- Picked up Materials
- Picked up Mower from being Serviced
- Fixed 5 Head Traffic Signal at Lucy Webb/S. Foxridge
- Street Sweeping
- Winter meter lid inspections
- Entered completed backflow tests into our system
- Meter activations
- Miscellaneous water and sewer service requests
- Customer service training

- Lead Service Line Inventory for MDNR / EPA
- AT&T Line Locates (2 separate Crews in Town)
- Comcast Line Locates
- Equipment Maintenance
- Station Readings
- Sign Repairs

MONTHLY REPORT

December 2024

Tree City USA

The Raymore Parks Maintenance staff planted a swamp white oak at T.B. Hanna Station to celebrate Raymore's 11th year as a Tree City through Tree City USA, a program of the Arbor Day Foundation that helps communities demonstrate and promote their commitment to making their spaces more green.



Raymore Activity Center Expansion

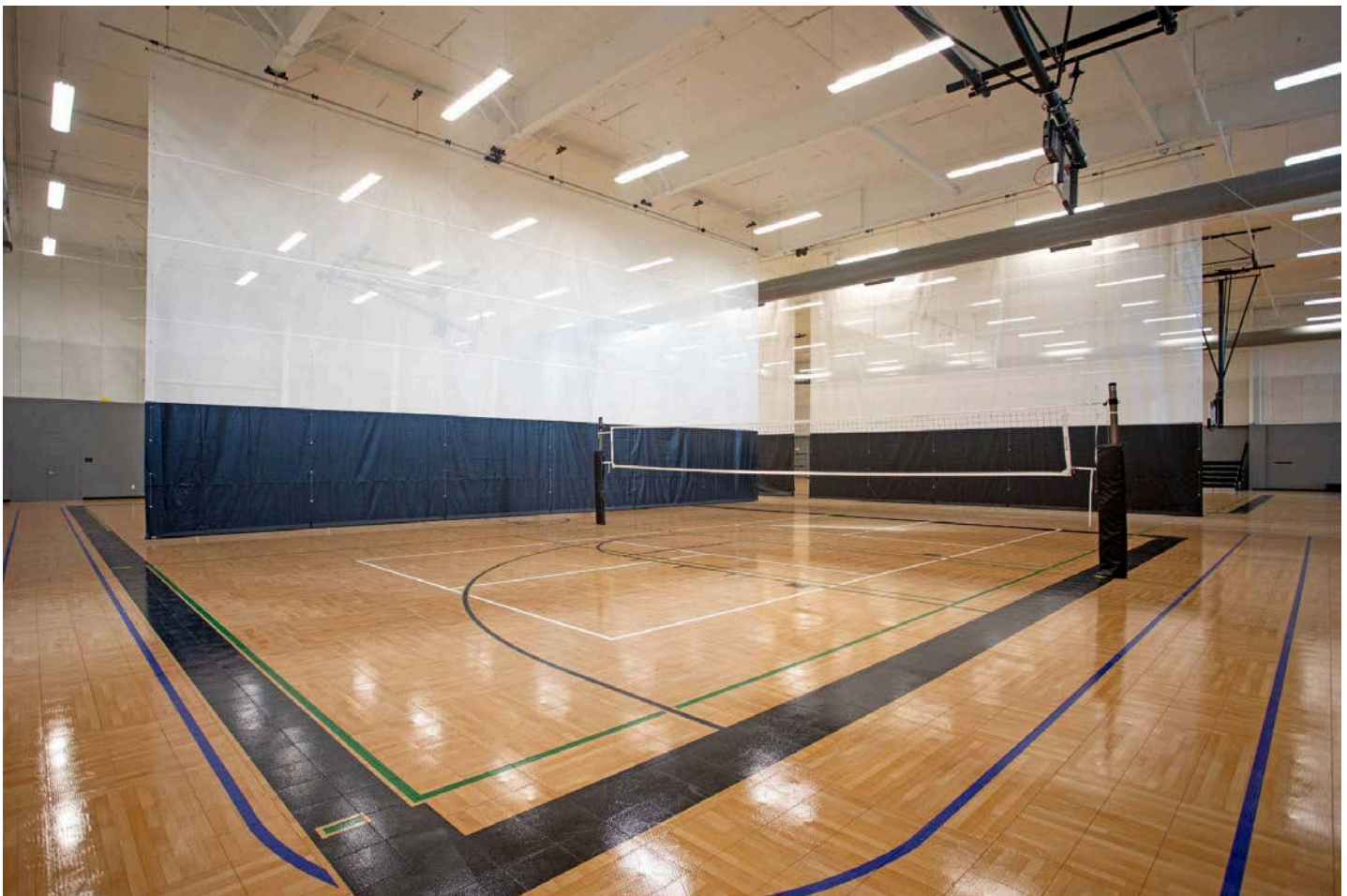
Completed - September 2024

Total facility 32,000 sq ft.

3.7 mil budget

The Raymore Activity Center (RAC) expansion project has been completed and the RAC is now open to the public. The newly expanded recreation facility located at Recreation Park at 1011 S. Madison St. features enhanced amenities designed to provide the community with more access for sports, fitness and other activities. The expansion includes two multipurpose rooms ideal for fitness classes, party rentals and meetings, along with an additional basketball court, two additional volleyball courts and two indoor pickleball courts.

The updated facility also houses an expanded walking track, renovated office space, a refreshed lobby and new storage areas, providing modern and practical spaces.



Recreation Park & Memorial Park Trails

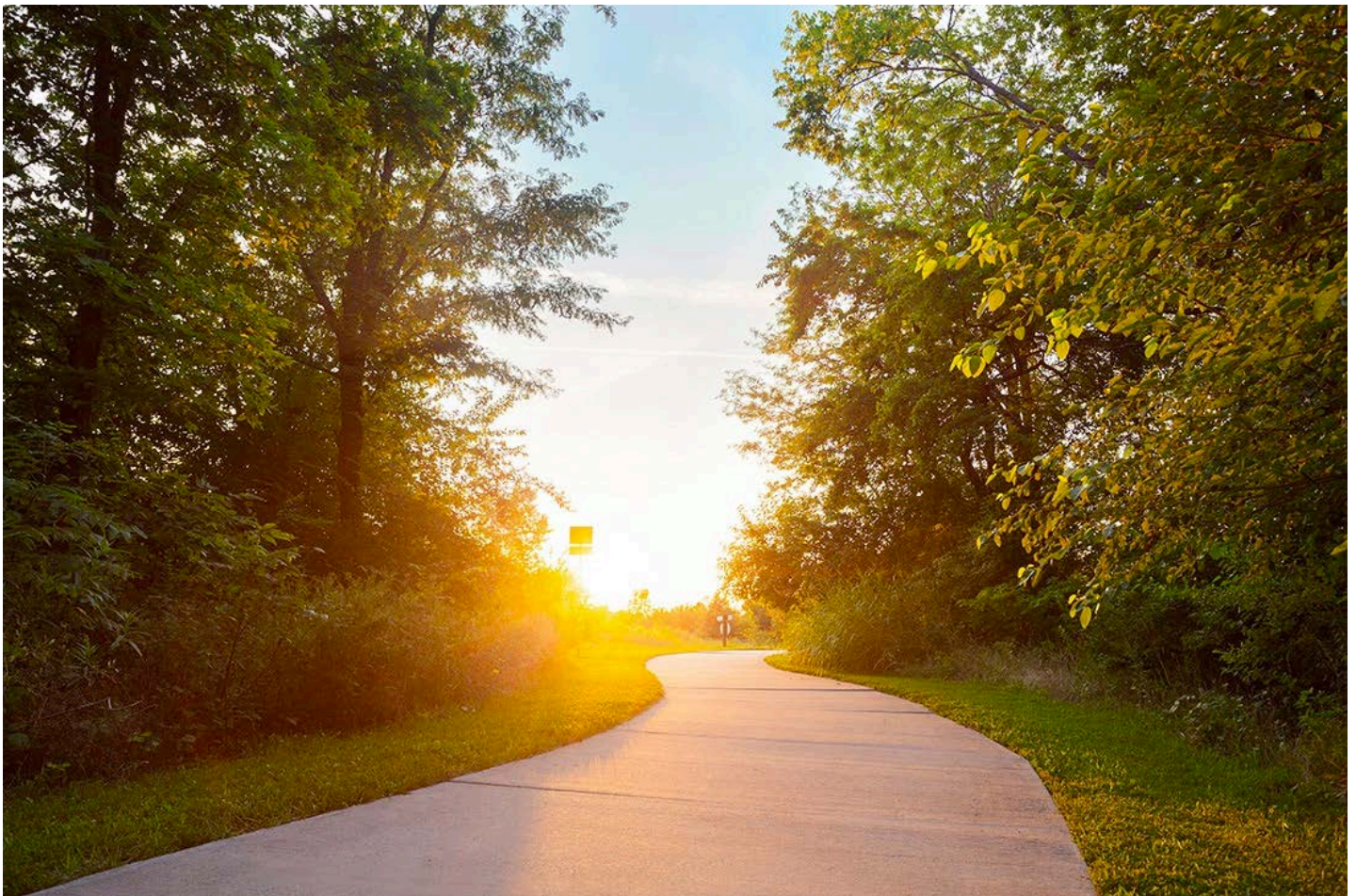
The Recreation Park and Memorial Park trail system were replaced this year. The aging trail system in both parks saw a complete removal of the old trails of varying age, widths and materials and was replaced with new 10ft wide concrete. Both trail systems included stormwater improvements to prevent flooding and ensure a safe experience. Pedestrian bollards were added at all trail interchanges to the parking lot and streets. The Arboretum Trail at Memorial Park included the replacement of the 3 wooden walking bridges that were over 30 years old. The new bridges are 10ft wide and replicate the boardwalks in other park locations.

Approximately 3 miles of trails were replaced in this 1st phase of a complete trail system replacement. Phase 2 is scheduled for the summer of 2025.

Completed - December 2024

Approximately 3 miles of trail replacement

1.4 mil budget



Recreation Park Pickleball Courts

Recreation Park improvements this year included the addition of 3 pickleball courts with lights. The new courts took advantage of the concrete pad where the old skate park was located. Since opening for public use in the summer, the courts have proven to be a popular destination for park patrons. Facility lights were added in November 2024.

Completed - November 2024

3 Courts with lights

\$130,300.00 budget



Hawk Ridge Park - Outdoor Basketball Court

The west side of Hawk Ridge Park continued to grow its athletic opportunities as the Parks and Recreation Department constructed a new full size outdoor basketball court. Along with the Ridge Bike Trails, the HRP soccer fields and the exercise trails, the new basketball court is the perfect addition to get outdoors and play.

Completed - June 2024

\$171,000.00 budget



Centerview Boardwalk Butterfly Gardens (Centerview Detention Project)

Phase 1 of the Centerview landscape improvements approved by voters in the 2020 GO Bond redesigned the landscape surrounding Centerview and included a connecting trail and boardwalk.

Phase 2 included the reconstruction of the Centerview detention areas to improve the stormwater basins and create a monarch butterfly garden.

Phase 1: \$581,500 (Completed 2022)

Phase 2: \$532,300 (Completed, December 2024)



Big Green Turf Management - Corporate Sponsorship

This three year partnership with Big Green Turf Management, a Raymore company and long time department supporter, includes team sponsorships and league naming rights in exchange for turf fertilization management on our athletic fields and landscaping renovation at the Recreation Park entrance and parking lots. This is the largest partnership in Department history.

Landscape Renovation Completed - December 2024

\$104,400.00 budget (3 Years)



FINANCE MONTHLY REPORT

This report, consisting of a Financial Summary, Investment Summary and Grant Summary, has been prepared for the fiscal period November 1, 2024 to November 30, 2024.

November Financial Summary

Some notes regarding this month's summary operating report:

General Fund

Revenue:

8.33% of the way through the fiscal year, General Fund revenues are generally tracking as expected with total collected revenue of 8.70% of budget. Inter-fund transfers are being completed on a monthly basis with the exception of the Capital Funds Transfer. The Capital Funds Transfers will occur throughout the year after the capital project has been contracted by the Council.

- Property tax revenues collected are tracking as expected with the majority of the budgeted revenue expected by February 2025.
- Franchise Tax revenues are tracking slightly below straight line at 8.22%. This revenue source varies depending on the weather. Staff will continue to monitor this closely throughout the year.
- Sales tax revenues as a whole are tracking slightly below straight line budget at 7.70%. City sales taxes are at 7.87% while state shared gasoline and vehicle taxes are at 7.93%.
- Fees and Permit revenues collected are tracking above straight line budget at 12.41%. There are 12 detached single family building permits issued out of the 128 budgeted starts. In addition, we have issued 1 commercial building permit.
- License revenues collected are tracking above straight line budget at 27.87%. Occupational license revenues collected are tracking ahead of expectation. Nearly all of the revenue is received in December and January when the licenses are due and staff anticipates a small amount throughout the spring for new builders to the area. Liquor licenses are due in May and processed after the public hearing.
- Municipal Court revenues collected are slightly below straight line budget at 7.49%. Staff will continue to monitor this revenue source closely throughout the year.

Expenditures:

Departmental spending is tracking normally. Most of the departments are right at straight line expectation or slightly below.

- The Information Technology Department has started to replace the majority of the computers scheduled for replacement, and has renewed 50% of the annual software maintenance agreements, putting it above straight line budget.
- The Emergency Management Department is currently at 12.09% of straight line budget primarily due to the payment of the siren maintenance contract.

Parks & Recreation Fund

Revenue:

Revenues are at 11.82% of budget 8.33% of the way through the year, normal for this time of the year. Staff will monitor all revenue sources closely

Expenditures:

The Parks department is showing the same operational expenditure pattern as in years past. Recreation department expenses reciprocate recreation revenue. Expenditures are expected to increase as the number of programs offered goes up.

Enterprise Fund

Revenue:

Utility revenues as a whole are tracking at 9.30% of straight line budget. Staff will continue to monitor all utility revenue closely throughout the year.

Expenditures:

Enterprise Fund expenditures tracking below straight line budget but at expectations.

01 -GENERAL FUND
FINANCIAL SUMMARY

	PRIOR YEAR	PRIOR YEAR	REMAINING						
	ENDING PO BAL.	PO ADJUST.	PRIOR YEAR	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF
			PO BALANCE	BUDGET	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET

REVENUE SUMMARY

NON-DEPARTMENTAL

PROPERTY TAXES	0.00	0.00	0.00	2,058,153.00	2,804.16	2,804.16	0.00	2,055,348.84	0.14
FRANCHISE TAXES	0.00	0.00	0.00	2,506,712.00	206,006.28	206,006.28	0.00	2,300,705.72	8.22
SALES TAXES	0.00	0.00	0.00	5,003,884.00	385,270.84	385,270.84	0.00	4,618,613.16	7.70
FEES AND PERMITS	0.00	0.00	0.00	709,396.00	88,001.42	88,001.42	0.00	621,394.58	12.41
LICENSES	0.00	0.00	0.00	136,742.00	38,116.00	38,116.00	0.00	98,626.00	27.87
MUNICIPAL COURT	0.00	0.00	0.00	346,752.00	25,972.41	25,972.41	0.00	320,779.59	7.49
MISCELLANEOUS	0.00	0.00	0.00	813,099.00	18,473.31	18,473.31	0.00	794,625.69	2.27
TRANSFERS - INTERFUND	0.00	0.00	0.00	2,575,048.00	466,222.75	466,222.75	0.00	2,108,825.25	18.11
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	14,149,786.00	1,230,867.17	1,230,867.17	0.00	12,918,918.83	8.70

COVID-19

TOTAL REVENUES	0.00	0.00	0.00	14,149,786.00	1,230,867.17	1,230,867.17	0.00	12,918,918.83	8.70
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EXPENDITURE SUMMARY

NON-DEPARTMENTAL	0.00	0.00	0.00	1,317,057.00	171,354.13	171,354.13	0.00	1,145,702.87	13.01
ADMINISTRATION	12,500.00	0.00	12,500.00	1,648,484.26	71,991.22	71,991.22	12,204.35	1,564,288.69	5.11
INFORMATION TECHNOLOGY	6,270.88	0.00	6,270.88	984,015.96	99,226.50	99,226.50	55,639.71	829,149.75	15.74
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	190,494.00	10,889.49	10,889.49	1,030.00	178,574.51	6.26
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	962,878.80	56,001.35	56,001.35	3,558.27	903,319.18	6.19
ENGINEERING	0.00	0.00	0.00	547,877.68	31,281.93	31,281.93	742.34	515,853.41	5.85
STREETS	1,100.01	0.00	1,100.01	976,122.80	36,494.41	36,494.41	31,095.37	908,533.02	6.92
BUILDING & GROUNDS	0.00	0.00	0.00	412,153.72	26,336.83	26,336.83	5,109.97	380,706.92	7.63
STORMWATER	0.00	0.00	0.00	381,418.60	23,809.56	23,809.56	912.90	356,696.14	6.48
COURT	0.00	0.00	0.00	203,204.00	14,336.59	14,336.59	0.00	188,867.41	7.06
FINANCE	0.00	0.00	0.00	960,665.74	66,008.48	66,008.48	6,836.52	887,820.74	7.58
COMMUNICATIONS	0.00	0.00	0.00	349,099.00	24,095.38	24,095.38	5,786.00	319,217.62	8.56
PROSECUTING ATTORNEY	0.00	0.00	0.00	27,000.00	0.00	0.00	2,250.00	24,750.00	8.33
POLICE	7,271.30	0.00	7,271.30	5,898,783.82	466,527.67	466,527.67	7,755.73	5,424,500.42	8.04
EMERGENCY MANAGEMENT	0.00	0.00	0.00	154,839.12	18,480.33	18,480.33	247.15	136,111.64	12.09

TOTAL EXPENDITURES	27,142.19	0.00	27,142.19	15,014,094.50	1,116,833.87	1,116,833.87	133,168.31	13,764,092.32	8.33
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REVENUES OVER/(UNDER) EXPENDITURES	(27,142.19)	0.00	(27,142.19)	(864,308.50)	114,033.30	114,033.30	(133,168.31)	(845,173.49)	2.21
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DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: NOVEMBER 30TH, 2024

25 -PARK FUND
FINANCIAL SUMMARY

			REMAINING						
	PRIOR YEAR	PRIOR YEAR	PRIOR YEAR	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF
	ENDING PO BAL.	PO ADJUST.	PO BALANCE	BUDGET	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
REVENUE SUMMARY									
NON-DEPARTMENTAL									
PARKS DIVISION									
PROPERTY TAXES	0.00	0.00	0.00	545,894.00	754.47	754.47	0.00	545,139.53	0.14
MISCELLANEOUS	0.00	0.00	0.00	30,385.00	0.00	0.00	0.00	30,385.00	0.00
FACILITY RENTAL REVENUE	0.00	0.00	0.00	22,615.00	0.00	0.00	0.00	22,615.00	0.00
TRANSFERS - INTERFUND	0.00	0.00	0.00	850,000.00	254,166.66	254,166.66	0.00	595,833.34	29.90
TOTAL PARKS DIVISION	0.00	0.00	0.00	1,448,894.00	254,921.13	254,921.13	0.00	1,193,972.87	17.59
RECREATION DIVISION									
CONCESSION REVENUE	0.00	0.00	0.00	50,000.00	5.00	5.00	0.00	49,995.00	0.01
FACILITY RENTAL REVENUE	0.00	0.00	0.00	26,420.00	0.00	0.00	0.00	26,420.00	0.00
PROGRAM REVENUE	0.00	0.00	0.00	338,975.00	1,769.09	1,769.09	0.00	337,205.91	0.52
TOTAL RECREATION DIVISION	0.00	0.00	0.00	415,395.00	1,774.09	1,774.09	0.00	413,620.91	0.43
CENTERVIEW									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	71,175.00	2,926.25	2,926.25	0.00	68,248.75	4.11
PROGRAM REVENUE	0.00	0.00	0.00	15,250.00	316.00	316.00	0.00	14,934.00	2.07
TOTAL CENTERVIEW	0.00	0.00	0.00	86,425.00	3,242.25	3,242.25	0.00	83,182.75	3.75
RAYMORE ACTIVITY CENTER									
MISCELLANEOUS	0.00	0.00	0.00	6,000.00	201.00	201.00	0.00	5,799.00	3.35
CONCESSION REVENUE	0.00	0.00	0.00	4,400.00	204.50	204.50	0.00	4,195.50	4.65
FACILITY RENTAL REVENUE	0.00	0.00	0.00	43,250.00	3,762.50	3,762.50	0.00	39,487.50	8.70
PROGRAM REVENUE	0.00	0.00	0.00	262,775.00	4,015.00	4,015.00	(105.00)	258,865.00	1.49
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	316,425.00	8,183.00	8,183.00	(105.00)	308,347.00	2.55
TOTAL REVENUES	0.00	0.00	0.00	2,267,139.00	268,120.47	268,120.47	(105.00)	1,999,123.53	11.82
EXPENDITURE SUMMARY									
PARKS DIVISION	0.00	0.00	0.00	1,185,067.89	80,695.10	80,695.10	7,933.74	1,096,439.05	7.48
RECREATION DIVISION	0.00	0.00	0.00	402,907.50	18,248.90	18,248.90	2,812.23	381,846.37	5.23
CENTERVIEW	0.00	0.00	0.00	111,028.96	9,511.28	9,511.28	4,237.06	97,280.62	12.38
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	292,330.54	12,875.01	12,875.01	1,708.18	277,747.35	4.99
TOTAL EXPENDITURES	0.00	0.00	0.00	1,991,334.89	121,330.29	121,330.29	16,691.21	1,853,313.39	6.93
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	275,804.11	146,790.18	146,790.18	(16,796.21)	145,810.14	47.13

50 -ENTERPRISE FUND
FINANCIAL SUMMARY

	PRIOR YEAR	PRIOR YEAR	REMAINING						
	ENDING PO BAL.	PO ADJUST.	PRIOR YEAR	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF
			PO BALANCE	BUDGET	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
REVENUE SUMMARY									
NON-DEPARTMENTAL									
MISCELLANEOUS	0.00	0.00	0.00	178,734.00	1,185.77	1,185.77	0.00	177,548.23	0.66
UTILITY REVENUE	0.00	0.00	0.00	11,145,395.00	1,052,285.11	1,052,285.11	0.00	10,093,109.89	9.44
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	11,324,129.00	1,053,470.88	1,053,470.88	0.00	10,270,658.12	9.30
COVID-19									
SRF SEWER BONDS									
TOTAL REVENUES	0.00	0.00	0.00	11,324,129.00	1,053,470.88	1,053,470.88	0.00	10,270,658.12	9.30
EXPENDITURE SUMMARY									
NON-DEPARTMENTAL	0.00	0.00	0.00	750,000.00	62,500.00	62,500.00	0.00	687,500.00	8.33
WATER	14,882.30	351.00	14,531.30	4,477,053.34	110,597.47	110,597.47	96,697.49	4,269,758.38	4.63
SEWER	0.00	0.00	0.00	4,679,397.34	106,583.20	106,583.20	55,379.44	4,517,434.70	3.46
SOLID WASTE	0.00	0.00	0.00	2,183,409.00	0.00	0.00	0.00	2,183,409.00	0.00
TOTAL EXPENDITURES	14,882.30	351.00	14,531.30	12,089,859.68	279,680.67	279,680.67	152,076.93	11,658,102.08	3.57
REVENUES OVER/(UNDER) EXPENDITURES	(14,882.30)	351.00	(14,531.30)	(765,730.68)	773,790.21	773,790.21	(152,076.93)	(1,387,443.96)	81.19-

Investment Monthly Report

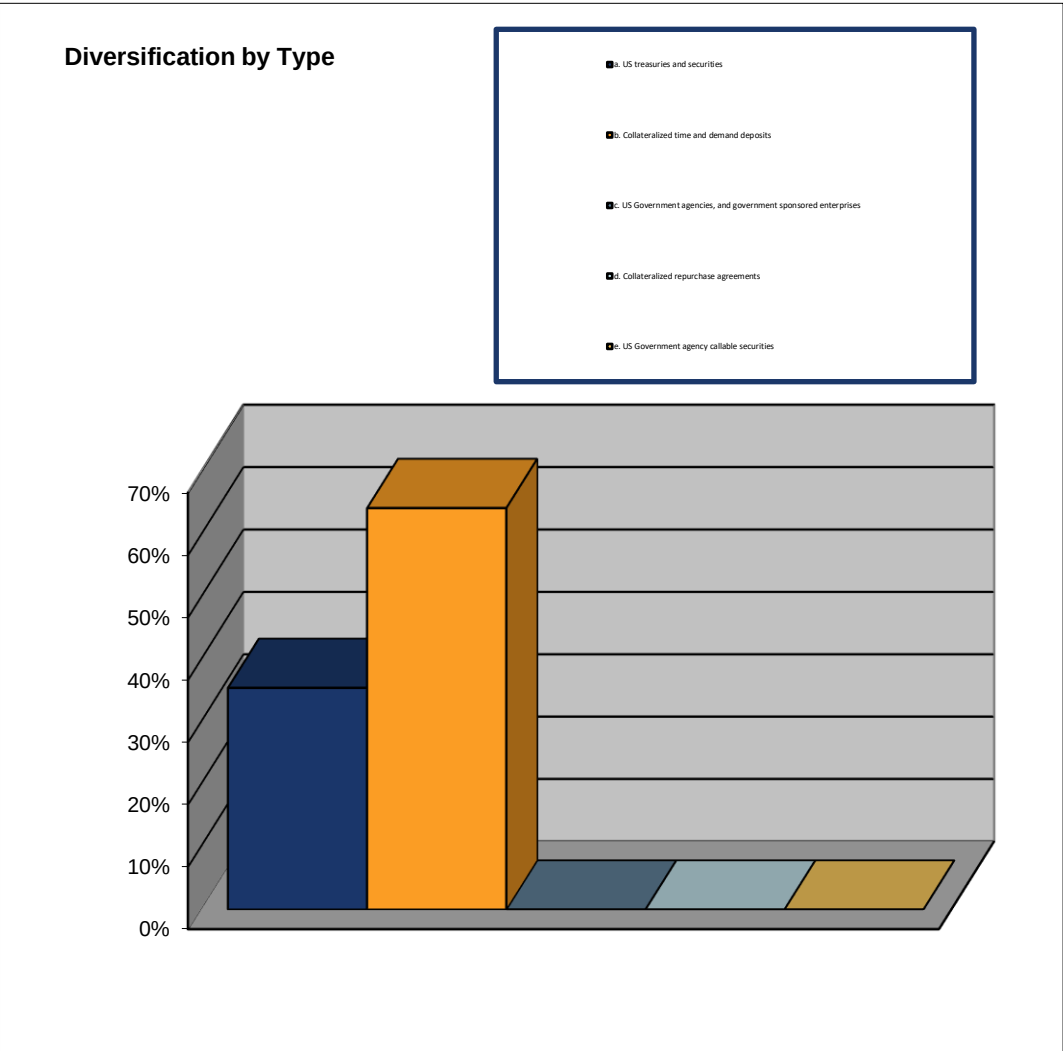
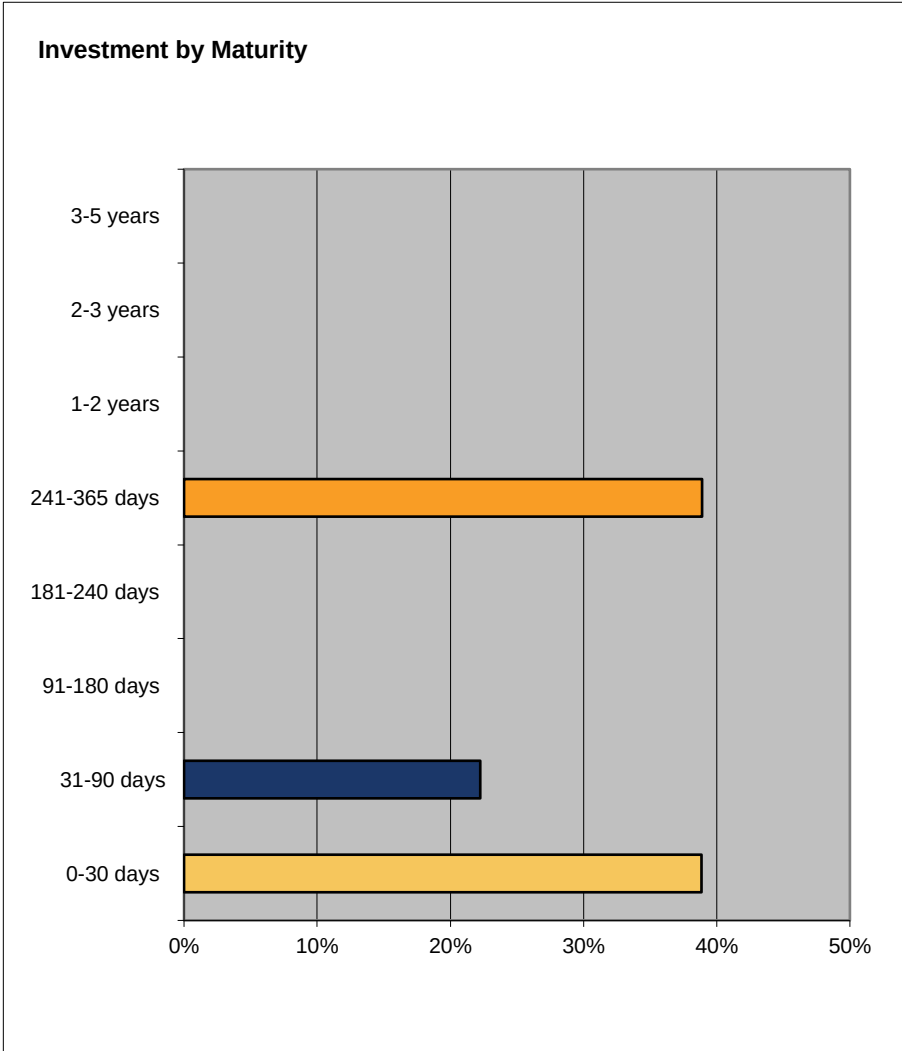
Investments Held at 11/30/2024

Purchase Date	Receipt #	Institution	Description	Restricted	Maturity Date	Principal	Par **	Yield	Market*	Premium (Discount)
12/21/23	910088	CBR	CD		12/21/24	2,000,000.00	2,000,000.00	5.1000	2,000,000.00	NA
12/21/23	910104	CBR	CD		12/21/24	2,000,000.00	2,000,000.00	5.1000	2,000,000.00	NA
10/18/12		MOSIP	MOSIP POOLE- GENERAL FUND		NA	4,734,394.10	4,734,394.10	4.1600	4,734,394.10	NA
08/14/19	901472	CBR	CD	Fund 50	08/25/25	743,561.42	743,561.42	4.1500	743,561.42	NA
09/05/24	JASB BID ID51	NASB	CD - 1316414		09/05/25	2,000,000.00	2,000,000.00	4.6500	2,000,000.00	NA
03/20/24	1275842	NASB	CD		03/20/25	2,500,000.00	2,500,000.00	5.2500	2,500,000.00	NA
03/20/24		NASB	CD		03/20/25	2,500,000.00	2,500,000.00	5.2500	2,500,000.00	NA
08/08/24	296024665	COMMERCE	US TREASURY		08/07/25	2,000,267.55	2,089,000.00	4.4120	2,000,267.55	(88,732.45)
08/08/24	296024664	COMMERCE	US TREASURY		08/07/25	4,000,535.10	4,178,000.00	4.4120	4,000,535.10	(177,464.90)
Investment Total						22,478,758.17	22,744,955.52		22,478,758.17	(266,197.35)

*Market value listed above is the value of the investment at month end

Average Annual Rate of Return: 4.6803

** Par value listed above is the actual amount if less than one year or the calculated annual earnings showing a one-year duration



Listing of Investments Matured During the Month

Month	Receipt #	Institution	Description	Restricted	Maturity Date	Principal	Par **	Yield	Days Held
Average Rate of Return on Maturities:									

November Grant Summary

New Grant Applications	Grantor	Award Amt. Requested / Match Required	Project / Item	Notification Timeline	Awarded / Denied

Current Grant Awards:	Grantor	Award Amt. / Match Required	Eligible Amount Expended to Date	Awards/ Reimbursements Rec'd. to Date	Grant Deadline
Police:					
State & Community Hwy. Safety Grant - DWI (Oct. 2024 - Sept. 2025)	MoDOT (Traffic & Hwy. Safety Division)	\$11,037 (no match)	\$5,117.84	\$5,117.84	09/30/25
State & Community Hwy. Safety Grant - HMTV (Oct. 2024 - Sept. 2025)	MoDOT (Traffic & Hwy. Safety Division)	\$15,379 (no match)	\$1,247.68	\$0.00	09/30/25
Bulletproof Vest Partnership (Sept. 2019 - Aug. 2022)	DOJ	\$5,398 (50% match)	\$7,022.01	\$7,022.01	08/31/24
Parks:					
Emergency Management:					
Emergency Mgmt. Performance Grant - 2025 (July 2024 - June 2025)	FEMA	\$34,171.57 (50% match)	\$8,148	\$8,148	06/30/25
Community Development:					
Community Development	AARP	\$15,000	\$12,349.52	\$15,000.00	11/05/18

Past Grant Awards:	Grantor	Award Amount / Match Req'd.	Eligible Amount Expended to Date	Awards/ Reimbursements Rec'd. to Date	Grant Deadline
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State & Community Hwy. Safety Grant - DWI (Oct. 2023 - Sept. 2024)	MoDOT (Traffic & Hwy. Safety Division)	\$11,037 (no match)	\$5,117.84	\$5,117.84	09/30/24
State & Community Hwy. Safety Grant - HMTV (Oct. 2023 - Sept. 2024)	MoDOT (Traffic & Hwy. Safety Division)	\$5,750 (no match)	\$6,748.53	\$5,820.40	09/30/24

November Grant Summary

Emergency Mgmt. Performance Grant - 2024 July 2023 - June 2024)	FEMA	\$32,008.28 (50% match)	\$32,008.28	\$32,008.28	06/30/24
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THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, DECEMBER 9, 2024, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BAKER, BURKE III, CIRCO, ENGERT, HOLMAN, AND MILLS. ALSO PRESENT: CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY CLERK ERICA HILL.

1. Call to Order

Mayor Turnbow called the meeting to order at 6:00 p.m.

2. Roll Call

City Clerk Erica Hill called roll; quorum present to conduct business. Councilmember Barber was absent. Councilmember Holman exited the meeting at 6:20 p.m.

3. Pledge of Allegiance

4. Presentation/Awards

5. Personal Appearances

6. Staff Reports

Development Services Director David Gress and Police Chief Jim Wilson reviewed their staff reports included in the Council packet.

City Manager Jim Feuerborn announced items for the December 16 work session. He announced recent graduates from the Heartland Certified Public Manager Program at the University of Kansas: Economic Development Director Jordan Lea, Parks and Recreation Director Nathan Musteen, and Recreation Superintendent Todd Brennon. Finance Director Elisa Williams and Chief of Police Jim Wilson were recognized for Distinction in the program for their ongoing education and involvement in city programs. He also announced that Chief Wilson has been named to the Board for the Metro Squad. He noted the City is being recognized for Excellence in Financial Reporting for the 14th year in a row.

7. Committee Reports

8. Consent Agenda

- A. City Council Meeting minutes, November 25, 2024**
- B. Resolution 24-35: Arts Commission Reappointment of Gary Graves**
- C. Resolution 24-36: Planning & Zoning Commission Reappointment of Loren Shanks**
- D. Resolution 24-37: Planning & Zoning Commission Appointment of Aaron Harrison**
- E. Resolution 24-38: Park Board Reappointment of Patrick Kies**

- F. Resolution 24-39: Park Board Reappointment of Joshua Collier**
- G. Resolution 24-40: Park Board Reappointment of Christopher Scott**
- H. Resolution 24-41: Board of Adjustment Appointment of Todd Berck**

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to approve the Consent Agenda as presented.

DISCUSSION: Mayor Turnbow recognized Todd Berck in the audience.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Aye
	Councilmember Mills	Aye

9. Unfinished Business

A. White Tail Run PUD Rezoning & Preliminary Plan

BILL 3930: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM "R-1" SINGLE FAMILY RESIDENTIAL DISTRICT TO "PUD" PLANNED UNIT DEVELOPMENT DISTRICT, AND APPROVING THE WHITE TAIL RUN PRELIMINARY DEVELOPMENT PLAN, A 185.78 ACRE TRACT OF LAND LOCATED SOUTH OF 195TH STREET, EAST OF ELK DRIVE, IN RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Erica Hill conducted the second reading of Bill 3930 by title only.

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to approve the second reading of Bill 3930 by title only.

DISCUSSION: Councilmember Baker asked if we have a signed copy of the Memorandum of Understanding. Development Services Director David Gress answered yes.

Discussion ensued regarding receipt of the MOU and traffic concerns.

ROLL CALL VOTE:

Councilmember Abdelgawad	Aye
Councilmember Baker	Nay
Councilmember Barber	Absent
Councilmember Burke III	Aye
Councilmember Circo	Aye
Councilmember Engert	Aye

Councilmember Holman	Aye
Councilmember Mills	Nay

Mayor Turnbow announced the motion carried and declared Bill 3930 as **Raymore City Ordinance 2024-056.**

B. Award of Contract - 2024 Inflow & Infiltration Project

BILL 3927: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KISSICK CONSTRUCTION CO., INC. FOR THE INFLOW AND INFILTRATION REDUCTION PROJECT, CITY PROJECT NUMBER 24-459-201, IN THE AMOUNT OF \$76,000.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."

City Clerk Erica Hill conducted the second reading of Bill 3927 by title only.

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to approve the second reading of Bill 3927 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Aye
	Councilmember Mills	Aye

Mayor Turnbow announced the motion carried and declared Bill 3927 as **Raymore City Ordinance 2024-057.**

C. Cunningham 4th Final Plat

BILL 3928: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE CUNNINGHAM AT CREEKMOOR 4TH FINAL PLAT, LOTS 87 THRU 127 AND TRACT I, A SUBDIVISION OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Erica Hill conducted the second reading of Bill 3928 by title only.

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to approve the second reading of Bill 3928 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Aye
	Councilmember Mills	Aye

Mayor Turnbow announced the motion carried and declared Bill 3928 as **Raymore City Ordinance 2024-058.**

D. Park Side 2nd Final Plat

BILL 3929: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE PARK SIDE 2ND FINAL PLAT, LOTS 29-60 AND TRACTS G-I, A SUBDIVISION OF LAND LOCATED IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Erica Hill conducted the second reading of Bill 3929 by title only.

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to approve the second reading of Bill 3929 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Aye
	Councilmember Mills	Aye

Mayor Turnbow announced the motion carried and declared Bill 3929 as **Raymore City Ordinance 2024-059.**

Councilmember Holman excused himself from the meeting at 6:20 p.m. due to an emergency.

E. Award of Contract - Trash and Recycling Services for City Facilities

BILL 3932: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH

CONSTABLE SANITATION, INC. FOR THE TRASH AND RECYCLING SERVICES OF CITY FACILITIES AND PROVIDE ON-CALL ROLL-OFF SERVICE IN THE AMOUNT OF \$12,900.00 FOR 2025 WITH TWO ONE-YEAR RENEWALS AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

City Clerk Erica Hill conducted the second reading of Bill 3932 by title only.

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to approve the second reading of Bill 3932 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Absent
	Councilmember Mills	Aye

Mayor Turnbow announced the motion carried and declared Bill 3932 as **Raymore City Ordinance 2024-060**.

10. New Business

A. Original Town Alleyway Vacation (public hearing)

BILL 3933: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, VACATING A PORTION OF THE ALLEY RIGHT-OF-WAY LOCATED IN BLOCK 14 OF THE ORIGINAL PLAT OF THE CITY OF RAYMORE, CASS COUNTY, MISSOURI.”

City Clerk Erica Hill conducted the first reading of Bill 3933 by title only.

Mayor Turnbow opened the public hearing at 6:21 p.m. and called for a staff report.

Development Services Director David Gress reviewed the staff report included in the Council packet. Beth Plunkett (105 E. Olive Street) and Pamela Hatcher (303-307 S. Washington Street) have jointly filed applications requesting to vacate approximately 120 feet of right-of-way located within the existing alleyway abutting their properties along E. Olive Street, between S. Washington Street and S. Franklin Street in the Original Town Neighborhood. The applicants are requesting to vacate the portions of the alleyway abutting their properties and to subsequently take ownership of the area within the alleyway. At their December 3, 2024, meeting, the Planning and Zoning Commission voted 7-0 to accept the proposed findings of fact and forward the request to the City Council with a recommendation of approval. The

applicant has requested to continue the item to the December 23 meeting as they are out of town.

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to continue Bill 3933 to the December 23 meeting and keep the public hearing open until that meeting.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Absent
	Councilmember Mills	Aye

B. Award of Contract - Operations Haul-Off Project

BILL 3926: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TERRY SNELLING CONSTRUCTION, INC. FOR THE OPERATIONS HAUL-OFF PROJECT, CITY PROJECT NUMBER 25-007, IN THE AMOUNT OF \$30,000.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."

City Clerk Erica Hill conducted the first reading of Bill 3926 by title only.

Public Works Director Trent Salsbury reviewed the staff report included in the Council packet. The Operations Haul-Off project primarily consists of removal of debris from the Public Works facility, an area that is approximately 23,000 square feet. The debris to haul off is primarily dirt, concrete rubble and asphalt debris, but also includes other miscellaneous materials (no household hazardous waste). Three bids were received for the Operations Haul-Off project on November 6, 2024. Because of budget limitations, staff worked with the lowest bidder, Terry Snelling Construction, to revise the contract to fit the budget, resulting in a revised bid amount of \$30,000, in which brush haul-off was removed from the contract. He answered questions from Council.

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to approve the first reading of Bill 3926 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent

Councilmember Burke III	Aye
Councilmember Circo	Aye
Councilmember Engert	Aye
Councilmember Holman	Absent
Councilmember Mills	Aye

C. Intergovernmental Cooperative Agreement for Water Services

BILL 3934: "AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF RAYMORE, MISSOURI, TO ENTER INTO AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH THE CITY OF BELTON, MISSOURI, AND MASON BANKS FOR THE PROVISION OF EXTRA-TERRITORIAL WATER SERVICES."

City Clerk Erica Hill conducted the first reading of Bill 3934 by title only.

City Attorney Jonathan Zerr reviewed the staff report included in the Council packet. Mason Banks owns property within the corporate limits of Belton and is seeking to develop his property for his residential use. The property does not have access to Belton's water supply system or sanitary system. The property can be serviced by Raymore's water supply system through the construction of a private water line connecting to Raymore's water supply system. This agreement will authorize Raymore to provide water services to the property despite being within the jurisdictional boundaries of Belton. City Manager Jim Feuerborn and Mr. Zerr answered questions from Council.

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to approve the first reading of Bill 3934 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Absent
	Councilmember Mills	Aye

11. Public Comment

12. Mayor/Council Communication

Mayor Turnbow and Councilmembers congratulated the KU School of Public Management graduates, thanked the Police Department for the Shop with a Cop program, recognized the volunteers appointed this evening, reviewed the successful

Mayor's Christmas Tree Lighting event, and congratulated Chief Wilson on his appointment to the Metro Squad.

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to adjourn to Executive Session to discuss litigation, real estate, and personnel acquisition matters as authorized by §610.021(1)(2)(3).

ROLL CALL VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Absent
	Councilmember Mills	Aye

The regular meeting of the Raymore City Council adjourned to Executive Session at 6:37 p.m.

13. Adjournment

MOTION: By Councilmember Abdelgawad, second by Councilmember Burke III to adjourn.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Absent
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Absent
	Councilmember Mills	Aye

The regular meeting of the Raymore City Council adjourned at 6:55 p.m.

Respectfully submitted,

Erica Hill
City Clerk

RESOLUTION 24-42

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, ACCEPTING THE PUBLIC IMPROVEMENTS OF MADISON VALLEY PHASE 3."

WHEREAS, the Contract specifies that funds be retained until satisfactory completion of the project; and,

WHEREAS, the Director of Public Works determined the project has been satisfactorily completed in accordance with the project specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The Public improvements for Madison Valley Phase 3 are accepted.

Section 2. This Resolution shall become effective on and after the date of passage and approval.

Section 3. Any Resolution or part thereof which conflicts with this Resolution shall be null and void.

DULY READ AND PASSED THIS 23RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 24-43

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, ACCEPTING THE PUBLIC IMPROVEMENTS OF 163RD STREET FROM SUNSET TO MADISON STREET - WATERLINE, SEWER, STREETS AND STORM WATER INFRASTRUCTURE."

WHEREAS, the Contract specifies that funds be retained until satisfactory completion of the project; and,

WHEREAS, the Director of Public Works determined the project has been satisfactorily completed in accordance with the project specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The waterline, sewer, streets, storm water infrastructure for 163rd Street from Sunset Lane to Madison Street and associated infrastructure are accepted. In addition, the street lights from Sunset Lane to Branchwood Lane are also accepted.

Section 2. This Resolution shall become effective on and after the date of passage and approval.

Section 3. Any Resolution or part thereof which conflicts with this Resolution shall be null and void.

DULY READ AND PASSED THIS 23RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 24-44

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING AN APPOINTMENT TO THE PARKS AND RECREATION BOARD."

WHEREAS, Section 8.1 of the Raymore Home Rule Charter authorizes the Mayor to appoint members to the Parks and Recreation Board with the advice and consent of a majority of the Council; and,

WHEREAS, the Parks and Recreation Board shall act in accordance with, shall have such authority as conferred by, and shall in general carry out the spirit and intent of Sections 90.500 through 90.570 of the Revised Statutes of Missouri (RSMo).

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The Council consents to the Mayor's appointment of the following person to the Parks and Recreation Board as an At Large representative for the term as indicated and until a successor is appointed.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Mike Wilson	December 23, 2024	June 1, 2027

DULY READ AND PASSED THIS 23RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

Online Volunteer Application

1 message

webmaster@raymore.com <webmaster@raymore.com>
To: rmurdock@raymore.com, EHill@raymore.com

Tue, Nov 26, 2024 at 12:14 PM

A new entry to a form/survey has been submitted.

Form Name: City Volunteer Form
Date & Time: 11/26/2024 12:14 PM
Response #: 81
Submitter ID: 2945
IP address: 2600:1700:1b50:2fb0:2c2d:463f:52bd:3a55
Time to complete: 38 min. , 20 sec.

Survey Details

Page 1

1. Contact Information

Full Name: Michael (Mike) Wilson
Address: 626 Avondale Lane
Phone Number: (816) 318-9066
Email: mwilson1615@att.net

2. Select your Ward (If you don't know your Ward, call 816-331-3324)

(o) Ward 3

3. I am interested in:

☒ Parks & Recreation Board
☒ Planning & Zoning Commission

4. Why are you interested in serving on a City board or commission?

I have an interest in becoming a member of the Parks and Recreation Board or the Planning and Zoning Commission.

I have been a resident of Raymore for over 16 years and enjoy our community.

For continued growth and expansion but yet retain its "Quality of Life" characteristics, members of our City Council and various Committees must be prepared to step up and make difficult decisions for the good of all residences of Raymore.

I would like to be a part of those processes.

What other community or civic activities do you participate in?

I have previously been assigned as a member of the Raymore Charter Revision Committee, the Tax Increment Financing (TIF) Committee and volunteered to support efforts for the passing of "Proposition P" in our last local election.

I regularly attend City Council meetings and was activity in our City's recent fight against the development of the nearby Landfill. As I have an interest in Law Enforcement, I have also completed the Raymore Citizens Police Academy to learn more about our First Responders.

I recently graduated from the Raymore Citizens Leadership Academy which increased my awareness of our city government and the need for more citizen involvement.

Thank you,
City of Raymore, MO

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CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 12/9/2024

SUBMITTED BY: David Gress

DEPARTMENT: Development Services

ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Original Town Alleyway Vacation (public hearing)

STRATEGIC PLAN GOAL / STRATEGY

2.2.3 Value and protect natural resources and green spaces

FINANCIAL IMPACT

Award To:

Amount of Request/Contract:

Amount Budgeted:

Funding Source/Account:

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: Planning and Zoning Commission

Date: 12/3/2024

Action/Vote: Approval, 7-0

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3933
2. Staff Report
3. Property Survey
4. Site Photographs
5. Photos Submitted by Applicant
6. Draft December 3, 2024 PZ Minutes

BACKGROUND / JUSTIFICATION

Beth Plunkett (105 E. Olive Street) and Pamela Hatcher (303-307 S. Washington Street) have jointly filed applications requesting to vacate approximately 120 feet of right-of-way located within the existing alleyway abutting their properties along E. Olive Street, between S. Washington Street and S. Franklin Street in the Original Town Neighborhood. The applicants are requesting to vacate the portions of the alleyway abutting their properties and to subsequently take ownership of the area within the alleyway.

The City does have an existing water line located within the alleyway, in addition to other private overhead utilities. If approved, a utility easement would be granted by the applicants to provide access similar to all other utility easements within the City.

At their December 3, 2024, meeting, the Planning and Zoning Commission voted 7-0 to accept the proposed findings of fact and forward the request to the City Council with a recommendation of approval. Draft minutes of the December 3, 2024 meeting are provided to the Council.

This item and public hearing were previously continued by the City Council at the request of the applicants, to the December 23, 2024 City Council meeting.

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, VACATING A PORTION OF THE ALLEY RIGHT-OF-WAY LOCATED IN BLOCK 14 OF THE ORIGINAL PLAT OF THE CITY OF RAYMORE, CASS COUNTY, MISSOURI."

WHEREAS, it has been shown to the City Council of the City of Raymore, Missouri, that the owners of land adjacent to and abutting the alley between Washington Street and Franklin Street from Olive Street, approximately 120-feet south from the existing right-of-way line, have petitioned the City Council to vacate right-of-way as a public alley; and,

WHEREAS, the Planning and Zoning Commission held a public hearing regarding the proposed right-of-way vacation on December 3, 2024, and has made a recommendation of approval to vacate the alley right-of-way; and,

WHEREAS, the City Council held a public hearing regarding the proposed right-of-way vacation on December 9, 2024, and December 23, 2024, and determined the proposed vacation is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The City Council vacates the following platted right-of-way:

The north one-hundred and twenty feet (120') of the fourteen-foot alleyway located in Block 14 of the Original Plat of the City of Raymore, Missouri.

Section 2. Easement Rights. A utility easement is provided over the entire vacated right-of-way for the purpose of public and private utilities to have use and access rights to the former right-of-way.

Section 3. Acceptance of Finding. The City Council makes the findings of fact and accepts the recommendation of the Planning and Zoning Commission.

Section 4. Reversionary Rights. The statutory right of reversion in the owners of the abutting property is confirmed, as is provided by the laws of the State of Missouri, and the Mayor and the Clerk of the City are hereby authorized to execute all necessary instruments required to confirm the reversionary rights of the owners of property abutting on the area vacated, as described in Section 1 of this Ordinance.

Section 5. Recordation of Vacation. The City Council authorizes and directs the City Manager and City Clerk to evidence approval of the vacation of the right-of-way identified herein executing a Vacation of Right-of-Way in recordable format and to record the same with the Cass County Recorder of Deeds.

Section 6. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 7. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 23RD DAY OF DECEMBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 13TH DAY OF JANUARY, 2025, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

ORIGINAL TOWN OF RAYMORE BLOCK 14 ALLEY VACATION

APPLICANT -

Property Owners: Mary Beth Plunkett
Pam Hatcher/HFI Properties, LLC

PROJECT LOCATION

105 E Olive Street
303-307 Washington Street

REQUESTED ACTION

Alley Right of Way
Vacation

PROJECT NARRATIVE

An application was filed requesting the partial vacation of the 14' alleyway/ROW abutting Lots 5-10 of Block 14 within the Original Town of Raymore.



ZONING AND LAND USE SUMMARY -

EXISTING ZONING

"R-1/OT" Single Family Residential/Original Town Overlay District

SURROUNDING ZONING & LAND USE

North: "R-1/OT" Single Family Residential/Original Town Overlay, "C-1/OT" Neighborhood Commercial
South: "R-1/OT" Single Family Residential/Original Town Overlay, "C-1/OT" Neighborhood Commercial
East: "R-1/OT" Single Family Residential/Original Town Overlay
West: "C-1/OT" Neighborhood Commercial/Original Town Overlay

TOTAL ROW AREA

1,674 square feet 0.04 acres

INFORMATIONAL NOTICES OR MEETINGS -

NOTICE	DATE
Public Hearing Notice	- Planning & Zoning Commission - October 30, 2024 North Cass Herald - City Council - November 21, 2024 North Cass Herald
Mailed Neighbor Notices	11 Notices mailed within 185' - November 1, 2024

PAST PLANNING ACTIONS -

- The Original Plat of the City of Raymore was recorded in 1912.
- All 20 blocks in the Original Plat of Raymore contain a fourteen-foot wide, north-south oriented alley.
Of the 20 original alleyways that were platted with Original Town, 3 have been vacated by the City, and turned back over to the adjacent property owners:
 - **Block 3 - First Baptist Church**, approved May 2003 to accommodate expansion of the church facility
 - **Block 6 - Presbyterian Church**, County/City GIS shows the alley as formally vacated, but no records found as to the date of vacation
 - **Block 8 - City of Raymore/TB Hanna Station Park**, approved July 2020 to accommodate the development of TB Hanna Station Park.
- In 2003, a request from the First Baptist Church to vacate Adams Street between Maple Street and 58 Highway was denied by the City Council.
- The property located at 303-307 S. Washington Street was built and completed in the 1970s.
- A Lot Split of Lots 8-10 of Block 14 was approved in 1998, which created the property at 105 E. Olive Street (attached). The home located at 105 E. Olive Street was built and completed in January of 2000.

STAFF COMMENTS -

PLANNING AND ZONING:

- Section 530.010 of the Code provides for the method of vacating a public street or alleyway.
 - **A.** The City of Raymore shall have exclusive control over its public highways, streets, avenues, alleys, public places or any other public ways and shall have exclusive power to vacate, abandon or change any public highway, street, avenue, alley or public place or part of. The word "street" shall be used to include all such public ways and places as listed above. It shall also include the entire right-of-way, both the improved and unimproved areas. The term "public highway" shall also include any part of a State highway under local control and maintenance.
- The alleyway in its current condition is unimproved, containing only grassy areas, not necessarily appropriate for vehicular traffic.
- Only a few portions of the platted alleys in Original Town have been improved for use by vehicles (paved, gravel etc...). The areas within the alleyways are predominately grassy, contain overgrowth/scrub brush, or contain trees.
- Many of the alleyways were observed to contain potential encroachments, and/or non-conforming setbacks for accessory structures (sheds, garages, etc...). A number of the alleyways also contain trees that significantly prevent access through them.
- There are overhead utilities (electrical; cable) and underground utilities (water main) located in the alley right-of-way in Block 14. An easement will be provided over the vacated alley right-of-way to allow utilities access for maintenance purposes.
- When right-of-way is vacated, the statutory right of reversion in the owners of the abutting property allows for the vacated area to be divided evenly among adjoining property owners. The applicants/property owners have indicated their intent to obtain the area in terms of ownership and maintenance.

- The City does not maintain the alleyways within Original Town, and they must be mowed and maintained by the adjoining property owners. Vacation of the alleyway would not change the maintenance responsibilities of the adjoining property owners.
- Many of the original lots within Original Town have been replatted, subdivided etc... over time to support new construction, additions, demolitions etc.... Many of the homes/parcels in Original Town include 2-3 "original" lots
- The Original Town Neighborhood Plan was adopted in 2009 for the Original Town Neighborhood. Page 21 of the plan provides the following regarding the alleyways:
 - *"Down the center of each block is a platted fourteen foot alleyway running north to south; however, none of these alleys are presently maintained by the City. In most cases, the alleyways are grassy open space and there are no curbs cuts for access. In a few cases, the alleys contain informal driveways used for parking vehicles".*
- The Original Town Neighborhood Design Guidelines would generally recommend that *"Alleyways should not be vacated and should be utilized for site access where compatible with residential development"*.
 - The adjoining properties are not generally compatible to promote the use of the shared alleyway abutting their properties. Access to the commercial property is gained directly from Washington Street, and there are no parking areas located on the commercial property that are accessible via the alleyway. The residential property has direct driveway access to Olive Street.

PUBLIC WORKS & ENGINEERING:

- The City does not maintain the alleyways with the exception of the water lines/meters that run through them. Generally, sanitary sewer lines run along the public streets, and the City's public water mains run parallel along the alleyways. If vacated, an easement will be granted in order to provide access to the City's water main and meters, similar to any other utility easement in the City.
- There is an existing fire hydrant located on Olive Street within the alley right-of-way that could impede access to the alleyway for larger vehicles, causing a potential encroachment onto other private properties.

- The overhead utilities (electric, cable etc...) would be accessible through the utility easement if needed, similar to any other utility easement in the City.
- If approved, the remaining alley south of the proposed vacation will remain intact as an alley/ROW, which would allow access to the rear of the abutting properties, when needed, via Plum Street. A gravel drive currently exists along Plum Street on the south side of Block 14, which provides access into the alleyway, if necessary.
- The alleyways are not assigned a directional traffic flow, meaning traffic can move in both directions, north and south.

FINDINGS OF FACT -

Under 530.010 of the City Code, the City Council is directed concerning its actions in the deliberations of a utility easement vacation request, in that the following findings of fact shall be met:

1. No vacation of a street shall take place, unless the consent of the persons owning two-thirds (2/3) of the property immediately adjoining has been obtained in writing, which consent shall be acknowledged before a Notary Public and filed for record with the Cass County Recorder of Deeds. If the street is vacated, all title shall vest in the person owning the property on each side in equal proportions according to the length or breadth of such ground, as the same may border on such street.

All required consent of the property owners immediately adjoining area requested to be vacated has been obtained in writing with the submittal of the application. The request directly abuts 2 parcels (105 E. Olive Street, and 303-307 S. Washington). Both property owners have jointly filed an application to request the vacation of the alleyway, and both property owners are jointly prepared to take ownership of the requested areas. If approved, the statements of consent will be filed with the Cass County Recorder of Deeds.

2. No public street shall be vacated until it has been submitted to the Planning Commission at a public hearing, for recommendation to the City Council.

The Planning and Zoning Commission will hold a public hearing on the requested vacation on November 19, 2024. City staff published the required public hearing notices in accordance with the Unified Development Code, and mailed meeting notices to 11 property owners within 185' of the area in question.

3. After holding a public hearing the City Council, by a majority vote, may approve or disapprove the vacation.

The City Council will hold a public hearing on the requested vacation on December 9, 2024. City staff published the required public hearing notices in accordance with the Unified Development Code, and mailed meeting notices to 11 property owners within 185' of the area in question.

PROJECT REVIEW SCHEDULE

COUNCIL, COMMISSION OR BOARD	ACTION	DATE
Planning & Zoning Commission	Public Hearing/Recommendation	November 19, 2024
City Council (1st Reading)	Public Hearing	December 9, 2024
City Council (2nd Reading)	Final reading	December 23, 2024

STAFF RECOMMENDATIONS -

City Staff recommends the Planning and Zoning Commission accept the staff proposed findings of fact and forward Case No. 24022 Original Town Block 14 Alley Vacation for Lots 5-10 to the City Council with a recommendation of approval. The recommendation is subject to the following conditions:

- The City shall retain, from the property owners, a 14' U/E Utility Easement for the portions of the alley right-of-way being vacated for the purpose of accessing and maintaining the water lines and other utilities currently located on the property.

PROJECT ATTACHMENTS -

1. Property Survey
2. Site Photographs
3. Photo Submitted by Applicant

PLANNING COMMISSION ACTION
11/19/2024 -

The Planning and Zoning Commission, at their November 19, 2024 meeting, voted 6-0 to continue the public hearing on the application to their next meeting when a full Commission could be present.

PLANNING COMMISSION ACTION
12/3/2024 -

The Planning and Zoning Commission, at their December 3, 2024 meeting, voted 7-0 to accept the staff proposed findings of fact and forward Case No. 24022 Original Town Block 14 Alley Vacation for Lots 5-10 to the City Council with a recommendation of approval, subject to the conditions as presented by staff.

CITY COUNCIL ACTION
12/9/2024 -

The City Council, at their December 9 2024 meeting, voted 7-0 to continue the public hearing on the application to the December 23, 2024 meeting, where the applicant could be present for the case.

Description: Total Tract

Lots 8, 9, and 10, of Block 14 in the Original Town of Raymore, Cass County, Missouri, as previously platted and recorded.

Unofficial Copy

Lot Split

Description: Tract A

The West 80 feet of lots 8, 9, and 10, of Block 14 in the Original Town of Raymore, Cass County, Missouri, as previously platted and recorded.

Description: Tract B

Lots 8, 9, and 10, of Block 14 in the Original Town of Raymore, Cass County, Missouri, as previously platted and recorded, except the West 80 feet thereof.



NOTE: THIS SURVEY MEETS OR EXCEEDS THE ACCURACY STANDARDS OF AN URBAN CLASS SURVEY AS DEFINED BY THE MISSOURI STANDARDS FOR PROPERTY BOUNDARY SURVEYS.

- = SET 1/2" IRON BAR W/ 1" PLASTIC CAP STAMPED BOWERS SURVEY CO.
- = FOUND MONUMENT AS NOTED.

THIS PLAT OF SURVEY WAS PREPARED FOR LYNETTE HUBERT AND IS EXPRESSLY FOR HER USE AND SAID PLAT OF SURVEY SHALL NOT BE TRANSFERRED TO PARTIES OTHER THAN THOSE HAVING A DIRECT INTEREST IN THE SUBJECT PREMISES AS OF THE DATE OF ISSUANCE OF THIS SURVEY, THE UNDERSIGNED REGISTERED LAND SURVEYOR HEREBY STATES THAT HE HAS COMPLETED A SURVEY OF THE ABOVE DESCRIBED PREMISES AND ALL MEASUREMENTS SHOWN, ANGULAR AND LINEAR, WERE MEASURED ON THE GROUND AND MONUMENTS WERE SET OR FOUND AS SHOWN. THIS PLAT OF SURVEY HAS BEEN PREPARED FROM INFORMATION COMPILED IN THE FIELD AND OFFICE IN COMPLIANCE WITH THE CURRENT MISSOURI MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS AS ADOPTED BY THE MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

STATE OF MISSOURI
COUNTY OF CASS
RECORDED IN BOOK 126866 PAGE 20
JOHN KOHLER, RECORDER

98 MAR -6 A 8:16 9

RECORDED IN BOOK 126866 PAGE 20
JOHN KOHLER, RECORDER

DEPUTY

GIVE USER FEE: 13
TOTAL: 58

FOR: LYNETTE HUBERT

RAYMORE, MISSOURI



BOWERS SURVEY COMPANY

110 SOUTH INDEPENDENCE P.O. BOX 71
HARRISONVILLE, MISSOURI 64701
PHONE (816) 380-4821
FAX (816) 380-4635

SECTION	TOWNSHIP	RANGE	COUNTY	STATE	DATE	JOB NO.
15	46	32	CASS	MISSOURI	1/26/96	14702-98
DRAWING NO.	13539F.DWG	DRAWN BY:	GB	CHECKED BY:		

JERRELL T. BOWERS MO LS 1733

Mike Miedsker, Recorder of Deeds
Cass County, Missouri

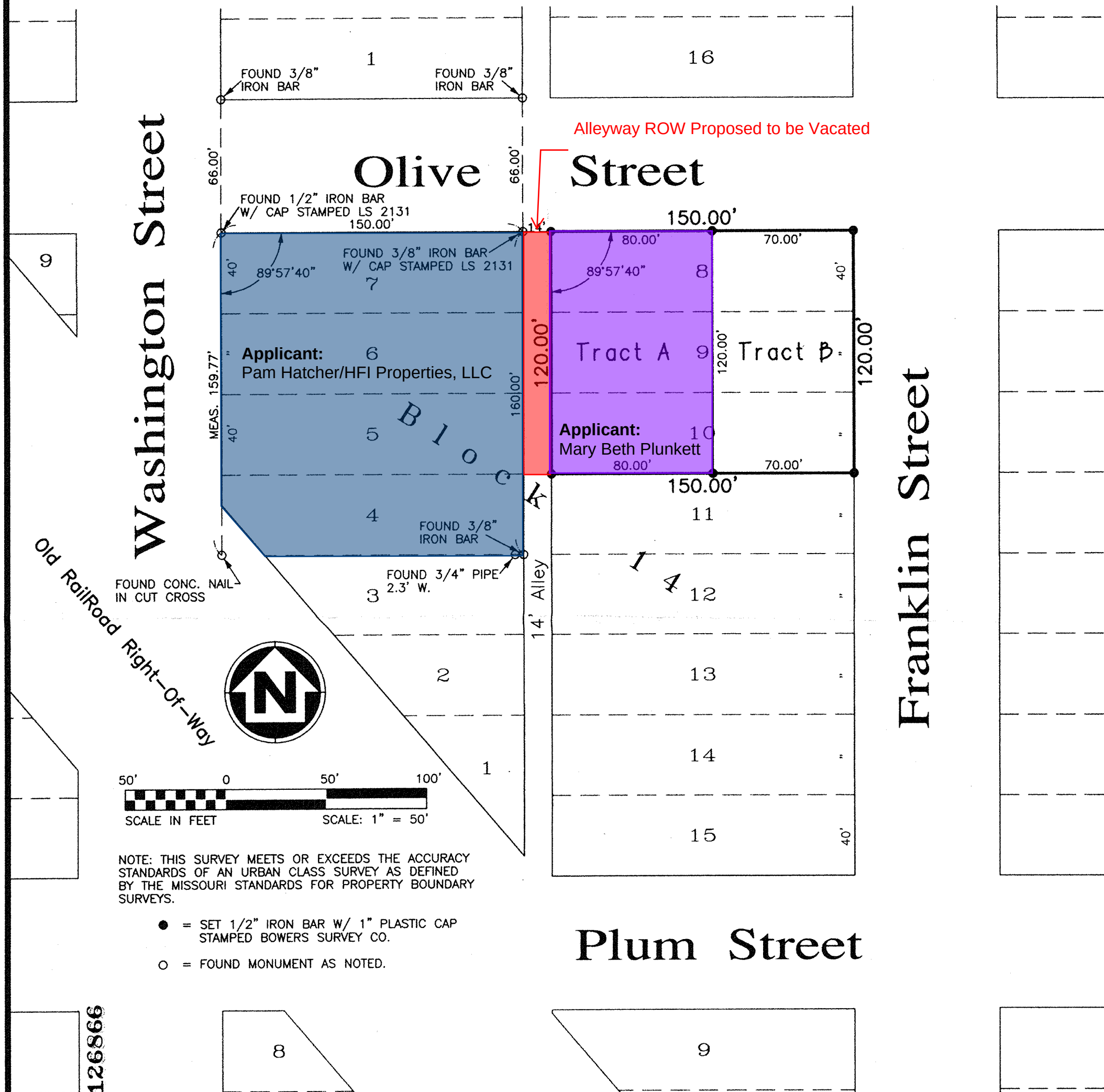
Original Town of Raymore, Cass County, Missouri, as previously platted and recorded.

Unofficial Copy

Lot Split

The West 80 feet of lots 8, 9, and 10,
of Block 14 in the Original Town of Raymore,
Cass County, Missouri, as previously platted
and recorded.

Lots 8, 9, and 10, of Block 14 in the Original Town of Raymore, Cass County, Missouri, as previously platted and recorded, except the West 80 feet thereof.



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FOR: LYNETTE HUBERT

RAYMORE, MISSOURI



BOWERS SURVEY COMPANY

110 SOUTH INDEPENDENCE P.O. BOX 71
HARRISONVILLE, MISSOURI 64701
PHONE (816) 380-4821
FAX (816) 380-4635

SECTION	TOWNSHIP	RANGE	COUNTY	STATE	DATE	JOB NO.
15	46	32	CASS	MISSOURI	1/26/96	14702-98
DRAWING NO. 13539F.DWG			DRAWN BY: GB		CHECKED BY:	

JERRELL T. BOWERS MO LS 1733

Mike Medsker, Recorder of Deeds
Cass County, Missouri

ORIGINAL TOWN OF RAYMORE BLOCK 14 ALLEY VACATION SITE PHOTOS



Aerial view looking east from Washington Street (Nearmap)



Aerial View looking north from Plum Street (Nearmap)



Aerial view looking south from Olive Street (Nearmap)



View looking south along the alley from Olive Street (applicant's properties shown on left and right).



View looking north at the portion of the alleyway requested to be vacated (applicant's properties shown on left and right).



View looking north along the alleyway from Plum Street, showing existing gravel drive access.





























THE **PLANNING AND ZONING COMMISSION** OF THE CITY OF RAYMORE, MISSOURI, MET IN REGULAR SESSION **TUESDAY, DECEMBER 3, 2024** IN THE COUNCIL ROOM AT RAYMORE CITY HALL, 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI WITH THE FOLLOWING COMMISSION MEMBERS PRESENT: ERIC BOWIE, LOREN SHANKS, JIM PETERMANN, WILLIAM FAULKNER, MATTHEW WIGGINS, KELLY FIZER, AND MAYOR TURNBOW. ABSENT WAS ERIC SMITH AND MARIO URQUILLA. ALSO PRESENT WAS DEVELOPMENT SERVICES DIRECTOR DAVID GRESS, CITY ATTORNEY JONATHAN ZERR, PUBLIC WORKS DIRECTOR TRENT SALSBURY, AND ADMINISTRATIVE ASSISTANT EMILY JORDAN.

1. **Call to Order** – Chairman Wiggins called the meeting to order at 6:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call** – Roll was taken and Chairman Wiggins declared a quorum present to conduct business.

4. **Personal Appearances** - None

5. **Consent Agenda**

a. **Approval of Minutes from the November 19, 2024 meeting.**

Motion by Commissioner Faulkner, Seconded by Commissioner Bowie to approve the Consent Agenda.

Vote on Motion:

Commissioner Bowie	Aye
Commissioner Shanks	Aye
Commissioner Petermann	Aye
Commissioner Faulkner	Aye
Commissioner Fizer	Aye
Commissioner Smith	Absent
Commissioner Urquilla	Absent
Mayor Turnbow	Aye
Chairman Wiggins	Aye

Motion passed 7-0-0.

6. **Unfinished Business** -

a. Case #24022 - Original Town Block 14 Alley Right of Way Vacation (*public hearing*)

The public hearing was previously opened at the last meeting of the Commission.

Pam Hatcher, 1403 N Madison St., came to the podium as one of the co-applicants to give an overview of the case. Mrs. Hatcher owns a building that abuts the alleyway and is working with the adjacent property owner for the vacation request. Mrs. Hatcher noted that the alley is behind her commercial building, and that people who come down the alley frequently use her sideyard to access the street. The concern is that this creates a liability for her business and a safety concern for the children at the dance studio that occupies the commercial building. Mrs. Hatcher noted that should the Case be approved, she would like to build a fence to no longer allow vehicular access to the side yard of her property. Mrs. Hatcher showed examples of cars driving through the alleyway and her sideyard and presented aerial maps for the Commissioners to view.

Development Services Director David Gress gave the Staff Report, including the existing and surrounding zonings, past planning actions, alignment with the Comprehensive Plan, Staff comments, and findings of fact. This is a jointly filed application that if approved, would vacate the 14' alley for a length of 120' that directly abuts the property lines of the applicants. City Staff has determined the alley to be in an unimproved condition, meaning it is not suitable for vehicle traffic. Several alleyways in the neighborhood have debris, sheds, fences, etc., that encroach into the alleyway. If approved, the vacated space will be divided evenly between the abutting property owners, and maintenance of that portion of the alley would remain the responsibility of the property owners. Upon vacation of the alleyway, there will be a required utility easement dedication by the owners, allowing access for public and private utilities. The approval of the Case would also allow for a fence to be built on each property to the back of the new property line.

Commissioner Bowie asked if the other co-applicant was at the meeting.

Mr. Gress noted that she is.

The Case was opened for public comment.

Attorney Chuck Weedman came to the podium on behalf of the Rust family. The Rusts live at 306 S Franklin, next door to one of the co-applicants. Mr. Weedman stated that the alleyway is a drivethrough alley, and residents currently still use it as a means to access the rear of their property. Mr. Weedman gave testimony on behalf of the Rust and Horan families. Mr. Weedman also noted that there is not a sidewalk on Franklin, and pedestrians use the alleyway for a safe means of transportation within the neighborhood to the park.

Karen Rust, 306 S Franklin St., came to the podium to give her comments. Mrs. Rust noted that any hired service providers, such as tree trimming services, need access to the alley to be able to service trees along the backs of properties that abut the alley. There is not a way to turn around while in the alley for larger vehicles except to go through private property, and if the alley is impeded, the service vehicles would have to back all the way out. Mrs. Rust noted that she spoke with City Staff regarding a bush that was planted wrongly in the alleyway, and she was not pleased with the action that was taken to address the issue. She also noted that she believes that the alleyway does not belong to homeowners and should not be vacated.

The Public Hearing was closed at 6:30pm.

Mayor Turnbow asked if the maps that Mrs. Hatcher brought showed accurate property information according to the Cass County Assessor's Office.

Mrs. Hatcher noted that yes, the images were pulled from the Assessor's website.

Mayor Turnbow asked how sheds and fences were allowed to encroach into the alleyway.

Mr. Gress noted that sheds are supposed to be 20' back, and that most of the sheds currently located in the alley are allowed as nonconforming structures, meaning they are essentially grandfathered in. Access to the rear of properties is important, so the City decided it was best to not vacate the whole alley. Access to the rear yards is still available from the entrance on Plum Street which has a more solid gravel drive, and Mr. Gress noted that there is a drainage culvert and fire hydrant located along the Olive Street side of the alley that generally prevents vehicles from accessing the alley without potentially crossing into private property.

Chairman Wiggins noted that the drainage culvert and fire hydrant appear to be new. Chairman Wiggins also asked if there were restrictions on where Mrs. Hatcher might be able to put a fence, or an option to remove the culvert.

Mr. Gress noted that the fence could not be constructed any closer to the alleyway that is currently is without the vacation. The fence could, however, be extended towards the street (Olive Street) making trespassing more difficult. Public Works Director Trent Salsbury noted that property owners are required to maintain the culverts and ditches installed by the City, but it is a possibility that the property owner could remove the culvert.

Commissioner Faulkner asked if the culvert was on City property.

Mr. Salsbury noted that yes, ditches and culverts are on City property, but not maintained by the City.

Commissioner Faulkner made mention that vehicles have reverse, and questioned the practicality of driving through the remaining alleyway if vacated.

Motion by Mayor Turnbow, Seconded by Commissioner Bowie to accept the Findings of Fact and forward Case #24022, Original Town Block 14 Alley Right-of-Way Vacation to the City Council with a recommendation of approval with the conditions as outlined.

Vote on Motion:

Commissioner Bowie	Aye
Commissioner Shanks	Aye
Commissioner Petermann	Aye
Commissioner Faulkner	Aye
Commissioner Fizer	Aye
Commissioner Smith	Absent
Commissioner Urquilla	Absent
Mayor Turnbow	Aye
Chairman Wiggins	Aye

Motion passed 7-0-0.

7. New Business - None

8. City Council Report

City Attorney Jonathan Zerr gave an update on the most recent City Council meetings held since the Commission last met.

9. Staff Report

Mr. Gress gave the Staff Report including the monthly department report. The December 17th meeting will be canceled.

Mayor Turnbow commented on some commotion surrounding the previous Case.

10. Public Comment

Mrs. Hatcher came to the podium and thanked the Commission for their time.

11. Commission Member Comment

Commissioner Bowie thanked Staff and Commissioner Faulkner for his time serving on the Commission.

Commissioner Shanks thanked Chairman Wiggins.

Commissioner Petermann thanked Staff.

Commissioner Faulkner thanked Staff.

Chairman Wiggins thanked Commissioner Faulkner, Staff, and wished everyone a happy holiday.

Commissioner Fizer thanked Commissioner Faulkner for his service and reminded everyone of the Mayor's Christmas Tree lighting.

Mayor Turnbow noted that Commissioner Faulkner has served for 22 years and thanked him for his service.

Mr. Zerr thanked Commissioner Faulkner as well.

12. Adjournment

Motion by Commissioner Faulkner, Seconded by Commissioner Petermann, to adjourn the December 3, 2024 Planning and Zoning Commission meeting.

Vote on Motion:

Commissioner Bowie	Aye
Commissioner Shanks	Aye
Commissioner Petermann	Aye
Commissioner Faulkner	Aye
Commissioner Fizer	Aye
Commissioner Smith	Absent
Commissioner Urquilla	Absent
Mayor Turnbow	Aye
Chairman Wiggins	Aye

Motion passed 7-0-0.

The December 3, 2024 meeting adjourned at 7:00pm.

Respectfully submitted,
Emily Jordan



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 12/9/2024
SUBMITTED BY: Trent Salsbury DEPARTMENT: Engineering
ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Award of Contract - Operations Haul-Off Project

STRATEGIC PLAN GOAL / STRATEGY

2.2.3 Value & protect natural resources and green spaces

FINANCIAL IMPACT

Award To: Terry Snelling Construction
Amount of Request/Contract: \$30,000.00
Amount Budgeted: \$30,000.00
Funding Source/Account: Fund 05

PROJECT TIMELINE

Estimated Start Date
1/6/2025

Estimated End Date
4/28/2025

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:
Date:
Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3926
2. Contract

BACKGROUND / JUSTIFICATION

The Operations Haul-Off project primarily consists of removal of debris from the Public Works facility, an area that is approximately 23,000 square feet. The debris to haul off is primarily dirt, concrete rubble and asphalt debris, but also includes other miscellaneous

materials (no household hazardous waste).

Bids were received for the Operations Haul-Off project on November 6, 2024, as follows:

Terry Snelling Construction	\$37,820.00
Constable Sanitation	\$95,000.00
Harvey Brothers Trucking & Wrecking	\$123,900.00

Because of budget limitations, staff worked with Terry Snelling Construction to revise the contract to fit the budget. The revised bid amount was \$30,000.00, in which brush haul-off was removed from the contract. Terry Snelling Construction, Inc. is determined to be the lowest and best bidder in the amount of \$30,000.00.

BILL 3926

ORDINANCE

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TERRY SNELLING CONSTRUCTION, INC. FOR THE OPERATIONS HAUL-OFF PROJECT, CITY PROJECT NUMBER 25-007, IN THE AMOUNT OF \$30,000.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."

WHEREAS, the Operations Haul-Off Project was included in the 2025 Capital Budget; and,

WHEREAS, bids for this project were received on November 6, 2024; and,

WHEREAS, Terry Snelling Construction Inc. has been determined to be the lowest and best bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is directed to enter into a negotiated contract in the amount of \$30,000.00 with Terry Snelling Construction, Inc. for the Operations Haul-Off Project, attached as Exhibit A.

Section 2. The City Manager is authorized to approve change orders for this project within established budget constraints.

Section 3. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 9TH DAY OF DECEMBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 23RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



CITY OF RAYMORE
CONTRACT FOR SERVICES

Operations Debris Haul-off Project

This Contract for the 2024 Operations Debris Haul-off Project, hereafter referred to as the **Contract** is made this 23rd day of December, 2024, between Terry Snelling Construction, Inc., an entity organized and existing under the laws of the State of Missouri, with its principal office located at 20004 E Yocum Rd., Independence, MO 64058, hereafter referred to as the **Contractor**, and The City of Raymore, Missouri, a Charter City organized and existing under the laws of the State of Missouri, with its principal office located at 100 Municipal Circle, Raymore, Missouri, hereafter referred to as the **City**.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of December 23, 2024 and coincidental with the City Manager's signature and attestation by the City Clerk and shall remain in effect as described within the attachments.

ARTICLE I
THE WORK

Contractor agrees to perform all work and provide all materials as specified in Request for Proposal 25-007 and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix

A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

The work shall take a maximum of **30** calendar days. The date of substantial completion shall be that date when the project or portions of the project are officially accepted by the Owner through formal action of the City Council for utilization of the project for its intended purpose. The City shall be the sole determiner as to the fulfillment of the work as described.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents in the amount of \$30,000.00.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

The City Manager has the authority for change orders.

ARTICLE IV CONTRACT PAYMENTS

The City agrees to pay the Contractor for the completed work as follows: 95% of contract shall be paid within thirty (30) days of substantial completion of each section of this proposal – inspection and remediation, walk-through and acceptance by the City; a 5% retainage will be held until acceptance of the project by the Raymore City Council, at which time final payment will be made. Any monies not paid to the Contractor when due will bear interest at the rate of one and one-half percent (1 -1/2 %) per month, from the date such payment is due. However, if any portion of the work remains to be completed or corrected at the time payment is due, the City may retain sufficient funds to cover the City Engineer's estimated value of the work not completed or twenty percent (20%) of the contract amount, whichever is greater, exempt from interest, to be paid when such listed items are corrected or completed.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective equipment or materials or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of materials or services occasioned by such breach.

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Third party payment agreements will not be accepted by the City.

In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675, RSMo, has occurred and that a penalty as described in Section XII shall be assessed, the City shall withhold and retain all sums and amounts due and owing when making payments to Contractor under this Contract.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or his sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply sufficiently skilled workmen or proper materials, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary labor, tools, materials, equipment, services, etc., by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, tools, materials, equipment, services, delays, or claims incurred by the City to finish the work.

Contractor will store, contain, or remove all debris, materials, tools, equipment and vehicles at the end of each day so that no hazardous or dangerous situations are created by the Contractor within the work location and surrounding area.

Contractor will promptly and within 7 days of receiving notice thereof repair all damage to public and private property caused by their agents or employees. Should damages not be promptly repaired within 7 days of receiving notice thereof, the City will authorize the hiring of another Contractor or vendor with the necessary and applicable qualifications to do the repairs. The original Contractor agrees to promptly pay for the services of any such Contractor or vendor hired to do such repairs within 10 days of completion of the repairs.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

If the Contractor shall fail to complete the work within the contract time, or an extension of time granted by the City, the Contractor will pay to the City the amount for liquidated damages as specified in the schedule below for each calendar day that the Contractor shall be in default after the time stipulated in this contract document. The amount specified in the schedule is agreed upon, not as a penalty, but as liquidated damages for the loss to the City of Raymore and the public of the use of the facility as designated. This amount will be deducted from any money due to the Contractor. The Contractor and Contractor's surety will be liable for all liquidated damages.

SCHEDULE OF LIQUIDATED DAMAGES		
Original Contract Amount		Charge Per Calendar Day (\$)
From More Than (\$)	To and Including (\$)	
0	50,000	150
50,001	100,000	250
100,001	500,000	500
500,001	1,000,000	1,000
1,000,001	2,000,000	1,500
2,000,001	5,000,000	2,000
5,000,001	10,000,000	2,500
10,000,001	And above	3,000

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and designate the City Manager, or their designee (in writing) to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance (but not simply frustration of performance) by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such any delay or cancellation of performance and execute an agreement in writing documenting the excuse of performance or delay in performance of this agreement.

Contractor agrees to provide all materials, labor, tools, and equipment necessary to perform and complete the contract as specified.

All equipment will be of such a type and in such condition so as not to cause any damage to City property or the community at large. All equipment used within the jurisdictional boundaries of the City will meet the minimum requirements of OSHA (Occupational Safety Health Administration) and related federal, state, county, and city agencies and regulations, including but not limited to EPA (Environmental Protection Agency) and the NESHAPS (National Emission Standards for Hazardous Air Pollution). All material will be of a type and quality acceptable to the City, and which will not cause injury to property or persons.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by subcontractors and their employees and be responsible for the work performed by subcontractors hired by the Contractor. Contractor shall not assign its responsibilities to any subcontractor without the prior written agreement of the City which may be granted at the sole discretion of the City.

Contractor agrees to obtain and maintain, during the term of this contract, the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any subcontractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure subcontractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

Contract is subject to the State of Missouri Prevailing Wage Laws (Cass County Annual Wage 31) if the project is over \$75,000. The contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

ARTICLE VIII CANCELLATION AND/OR TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct

any default under the terms of this contract. Such notification may be made in writing, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default(s) after notification of such default(s) are of such that they endanger the health, safety and/or welfare of the residents of Raymore, City may terminate this contract immediately and retain the services of an alternative contractor to perform the services for which Contractor may be held liable for such costs.

Without Cause – The City may cancel or terminate this agreement at any time without cause by providing sixty (60) days written notice, by certified mail, facsimile or email to the Contractor.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with the bid specifications. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding requirements of this contract and orders issued prior to the effective date of cancellation.

No payment made under this Contract shall be proof of satisfactory performance of the Contract, either wholly or in part, and no payment shall be construed as an acceptance of deficient or unsatisfactory services.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City may each agree to appoint a representative, who, together, shall select a third party attorney in good standing and licensed to practice law in Missouri, to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X WARRANTY

Contractor warrants that all workmanship shall be of good quality, in conformance with bid specifications and guarantee all materials, equipment furnished, and work performed for a period of two (2) years from the date of substantial completion as noted in the 2019 City of Raymore “Standard Contract Documents and Technical Specification & Design Criteria for Utility and Street Construction.”

Contractor shall, within ten (10) days of written notice from the City, correct any work found to be defective, incorrect or not in accordance with the bid specifications.

ARTICLE XI REQUIRED SAFETY TRAINING

- A. Awarded contractors and their subcontractors must provide a 10-hour OSHA construction safety program, or a similar program approved by the Department of Labor and Industrial Relations, for their on-site employees who have not previously completed such safety training and are directly engaged in public improvement construction;
- B. Awarded contractors and their subcontractors must require all on-site employees to complete this ten-hour program within 60 days of beginning construction work if they have not previously completed the program and have documentation of doing so. On site employees who cannot provide proper documentation of completion of required safety training when requested will be given 20 days to produce the documentation before being removed from the project and before their employers will be subject to penalties. Provide any completed certificates prior to project start.

ARTICLE XII NOTICE OF PENALTIES FOR FAILURE TO PROVIDE SAFETY TRAINING

- A. Pursuant to Section 292.675, RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Section XI above.
- B. The penalty described in Subsection “A” of this Section shall not begin to accrue until the time periods described in Sections XI “B” above have elapsed.
- C. Violations of Section XI above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE XIII AFFIDAVIT of WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
 - * providing documentation affirming the bidder’s enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XIV
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Buyer agrees that it has not relied upon any representations of the Contractor as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Raymore the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

THE CITY OF RAYMORE, MISSOURI

By: _____
Jim Feuerborn, City Manager

Attest: _____
Erica Hill, City Clerk

(CITY SEAL)

Terry Snelling Construction, Inc.

By: _____

Title: President

Attest: _____
_____ Secretary

(SEAL)

APPENDIX A
SCOPE OF SERVICES AND SPECIAL PROVISIONS

Operations Debris Haul-off Project

ANTICIPATED SCOPE OF SERVICES:

The Operations Debris Haul-off project primarily consists of removal of debris from an area that is approximately 23,000 SF. The debris to haul off is primarily dirt, concrete rubble and asphalt debris, but also includes some other miscellaneous materials (no HHW and no tires). No restoration work will be required after removal.

1. SPECIFICATIONS WHICH APPLY

The Supplementary Conditions define the Project; establish the standards by which the work will be performed and further clarify those standards for the specific locations involved. These Supplementary Conditions supersede all other provisions of the documents wherein there is a conflicting statement. The performance of the work, the material requirements, the basis of measurement and the basis of payment for the various portions of the work shall be in accordance with the appropriate sections of the Kansas City Chapter of the APWA "Standard Specifications and Design Criteria" current edition, except as altered or modified by these supplementary conditions, and the contract document entitled, "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri, latest edition. This document shall be considered Supplementary Conditions for the purpose of Section 1.39 of the Kansas City Chapter of the APWA "Standard Specifications and Design Criteria" and shall take precedence for construction. All equipment and material not covered by APWA, the City's Technical Specifications or MODOT's Standard Specifications for Highway Construction Manual are included following this sheet. *Where the standards are in conflict, the more stringent criteria shall apply.*

2. PROJECT AWARD

Award of this project will be based upon the sum of the bid schedules. The Contractor however, shall take special consideration of the "Information for Bidders" section of the project contract documents; in particular, Evaluation of Bids in submitting their unit prices.

The City of Raymore preserves the right to increase, reduce or delete any bid items after award of the contract. No adjustments will be made to the unit

prices bid on the contract for any items because of increase, reduction or deletion.

3. PROJECT COMPLETION AND SCHEDULE

Contractor shall complete work within **30** calendar days of issuance of the Notice to Proceed.

4. ENGINEER

The City of Raymore Public Works Director or his/her designee shall be the Engineer for this project.

5. GENERAL CONDITIONS

The General Conditions shall be modified as follows. All provisions of the General Conditions which are not so modified or supplemented shall remain in full force and effect.

GC 6.02: Add "No. 1 Change Orders" and "No. 2 Addenda" to the order of preference list.

6. ADDITIONAL REQUIREMENTS

- *Tax Exempt:* This is a Tax Exempt Project
- *Utilities:* Regardless of what utilities are shown in the bidding documents and utility locations listed, the bidder shall contact each area utility to determine the presence and location of the utility lines. The bidder shall determine and shall assume the risk as to whether utilities that are to be relocated by the utility company have in fact been relocated and if not, when the utility company anticipates the relocation shall be completed. The bidder shall independently determine the reliability of the information received from the utility companies and shall make the determination as to the sequence and timing of utility relocations in determining a bid.

7. PROTECTION OF PUBLIC & PRIVATE PROPERTY

- *Missouri One Call:* Before starting work, the Contractor shall notify all utilities involved, and shall request them for cooperation in locating lines in advance of the work. The Contractor shall make reasonable effort to avoid breaking utility lines. The utility shall be notified immediately should a break occur in a line during construction under this contract. Any lines

so broken by the contractor shall be repaired according to the utility company's standards at the expense of the Contractor.

- *Pavement Protection:* Wherever the work is along existing pavement, which is to be retained, traction equipment with lugs will not be permitted. The Contractor shall use utmost care not to damage or destroy any existing pavement. Any pavement damaged or destroyed due to the operations of the Contractor, which is not within the contract limits shall be replaced.
- *Damages:* The Contractor will exercise care to prevent damage to existing roadways, highways, ditches, shoulders, structures, trees, and underground utilities adjacent to the construction site. The Contractor shall be held responsible for all damage to roads, highways, shoulders, ditches, bridges, culverts, trees, and other property, caused by him or his subcontractors in transporting materials to or from the site of work, regardless of location of such damage, and shall pay for or replace such damaged property to the satisfaction of the Owner of such property.

8. MEASUREMENT AND PAYMENT

It is the intent of the proposal that the total bid, as submitted, shall cover all work shown on the contract drawings and required by the specifications and other contract documents. All costs in connection with the work, including furnishing of all the materials, equipment, supplies, and appurtenances, providing all construction plant equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit and lump sum prices named in the bid. No item or work that is required by the contract documents for the proper and successful completion of the contract will be paid for outside of or in addition to the prices submitted in the bid. All work not specially set forth in the proposal as a pay item shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices named in the bid.

9. ADDITIONAL INFORMATION

9.1 Project is tax exempt.

CITY OF RAYMORE, MISSOURI
RFP # 25-007

Appendix B
General Terms and Conditions

A. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Public Works Director. The Contractor shall not comply with requests and/or orders issued by an unauthorized individual. The Public Works Director will designate their authorized representatives in writing. Both the City of Raymore and the Contractor must approve any changes to the contract in writing.

B. Contract Period

Award of this contract is anticipated prior to the end of December, 2024.

C. Insurance

The Bidder/Contractor shall procure, maintain, and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Raymore by the Bidder/Contractor, its agents, representatives, employees or subcontractors. The City of Raymore shall be named as an additional insured under such insurance contracts (except for Worker's Compensation coverage). All coverage for the City shall be written on a primary basis, without contribution from the City's coverage. A Certificate of Insurance will be required within ten calendar days from the date of receipt of the Notice of Award. All policies shall be issued on an occurrence form.

1. General Liability

Commercial General Liability including Product/Completed Operations. The completed operations coverage is to remain in force for three years following the project completion.

Minimum Limits - General Liability:

\$1,000,000 Each Occurrence Limit
\$ 100,000 Damage to Rented Premises
\$ 5,000 Medical Expense Limit
\$1,000,000 Personal and Advertising Injury
\$2,000,000 General Aggregate Limit
\$1,000,000 Products & Completed Operations

2. Excess/Umbrella Liability

\$5,000,000 Each Occurrence
\$5,000,000 Aggregate

3. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the Bidder/Contractor, its agents, representatives, employees or subcontractors.

Minimum Limits - Automobile Liability:

\$1,000,000 Combined Single Limit
\$5,000 Medical Expense Limit

4. Workers' Compensation

Limit as required by the Workers' Compensation Act of Missouri, Employers Liability, \$1,000,000 from a single carrier.

D. *Hold Harmless Clause*

The Bidder/Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Raymore, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The Contractor agrees that this clause shall include claims involving infringement of patent or copyright.

E. *Exemption from Taxes*

The City of Raymore is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. *Employment Discrimination by Contractors Prohibited/Wages/ Information*

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

Contractor agrees to pay all employees involved in this contract the required wages as listed in the prevailing Wage Order 30 for Cass County, Missouri, USA.

G. *Invoicing and Payment*

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services. Certified payroll shall be submitted with each pay request or invoice. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Invoices shall be based on the following schedule:

At completion of work – 95% of the contract amount with 5% held for retainage – the 5% retainage will be held until acceptance of the project by the Raymore City council, at which time final payment will be made. Payment will be based on actual services rendered and actual costs. All such invoices will be paid within thirty (30) days by the City of Raymore unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Bidder/Contractor shall provide complete cooperation during any such investigation.

Third party payment arrangements will not be accepted by the City.

H. *Cancellation*

The City of Raymore reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Bidder/Contractor. Any contract cancellation notice shall not relieve the Bidder/Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. *Contractual Disputes*

The Contractor shall give written notice to the City of Raymore of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Raymore shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the Finance Director, or her designee. The Finance Director shall render a decision within sixty (60) days of receipt of the appeal.

J. *Severability*

In the event that any provision of this contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. *Applicable Laws*

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Raymore codes.

L. *Drug/Crime Free Work Place*

Contractor acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Raymore property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
3. Any crimes committed while on City property.

Contractor further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Raymore in addition to any criminal penalties that may result from such conduct.

M. *Inspection*

At the conclusion of each job order, the Bidder shall demonstrate to the Public Works Director or his authorized representative(s) of the City that the work is fully complete and in compliance with the scope of services. Any deficiencies shall be promptly and permanently corrected by the Bidder/Contractor at the Bidder's/Contractor's sole expense prior to final acceptance of work, and normal warranties shall be issued at point of final acceptance by the City of Raymore.

N. *No Escalation of Fees*

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

O. *Safety Training*

Bidders are informed that the Project is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the Project to provide, and require its on-site employees to complete, a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration ("OSHA") or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All on-site employees of a contractor or subcontractor must have certification of successful completion of Required Safety Training within 60 days of project commencing. On-site employees must provide documentation that they have successfully completed the Required Safety Training *within the required time period*. If they cannot do so within 20 days of a request for such documentation, they must be removed from the project and their employers will be subject to penalties as described in the Act.

P. Prevailing Wage Requirement (Public Projects under \$75,000 are excluded)

The contract resulting from this solicitation is subject to the State of Missouri Prevailing Wage Law (Cass County Wage Order 31). The Contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

Not less than the prevailing wage included must be paid to all workers performing work under the contract (section 290.250, RSMo).

The Contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the Contractor or by any Subcontractor (section 290.250, RSMo).

Q. Permits/Certificates

Contractor shall be responsible for obtaining all permits/certificates, and for incurring all expenses associated with those items, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupational License" required of all contractors doing business within the City limits of Raymore. This permit can be obtained from the office of the City Clerk, 100 Municipal Circle, Raymore, Missouri, 64083.

Certificate copies must be submitted with the RFP, if the project utilizes any of the contractors listed herein; Class A & B Contractors, Electricians, Plumbers and Mechanical Contractors.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who held a 2012 Raymore Occupational License, must provide proof of at least eight (8) continuing education credits (CEU) related to the trade for which the license was issued within the last year.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who did not hold a 2012 Raymore Occupational License, must provide a certificate of competency with a passing grade (70% or higher) from a nationally recognized testing institution; OR possess a Contractor's License from a reciprocating city; OR provide proof of a Bachelor's degree in Structural Engineering, Architecture or Construction Science.

R. *Mobilization, Bonds and Insurance*

Mobilization, Bonds, and Insurance will be considered a lump sum item for payment. The total lump sum price for this item shall not exceed 5% of the total base bid price.

Payment shall be made on the following schedule.

Percentage of Contract Completed	Percentage Mobilization Payment
5%	25%
10%	50%
25%	75%
50%	100%

S. *Bid Bond*

A bid bond or certified check from a surety or bank, acceptable to the City Clerk, in an amount equal to, or greater than, 5% of the maximum total bid price must accompany each proposal. Prior acceptability of the proposed surety or bank furnishing the bid security, before the bid date, is recommended. An unacceptable bid security may be cause for rejection of the proposal. No bidder may withdraw his bid for a period of thirty (60) days after the date of opening of bids.

T. *Performance Bond*

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Performance Bond in penal sum equal to the amount of the contract price, conditioned upon the performance by the Contractor of all undertakings, covenants, terms, conditions and agreements of the contract documents, and upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the State in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may

be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

U. Payment Bond

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Payment Bond in penal sum equal to the amount of the contract price, conditioned upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

V. Maintenance Bond

Prior to acceptance of the project by the Raymore City Council, the Contractor shall furnish the Owner with a Maintenance Bond in penal sum equal to an amount of one half (50%) of the contract price and that shall remain in full force and effect for a period of two (2) years from the date of project acceptance by the Raymore City Council. The Maintenance Bond shall guarantee all materials and equipment furnished and work performed shall be free of defects due to faulty materials or workmanship and that the Contractor shall promptly make such corrections as may be necessary by reason of such defects including the repair of any damage to the parts of the system resulting from such defects. The Owner will give notice of observed defects with reasonable promptness. In the event that the Contractor should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, the Owner may do so with all costs, including administration fees, going against the Maintenance Bond. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared a bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the Owner to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the Owner. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the Owner.

W. Rejection of Bids

The City reserves the right to reject any and all bids, to waive technical defects in the bid, and to select the bid deemed most advantageous to the City.

X. Release of Information

Pursuant to 610.021 RSMo, all documents within a request for proposal will become an open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

Y. American Products

Pursuant to RSMo 34.353 for Contracts over \$25,000 any manufactured goods or commodities used or supplied in the performance of the Contract or subcontract shall be manufactured or produced in the United States, unless determined to be exempt as provided in the statute.

1. Contractor agrees that any manufactured goods or commodities that are used or supplied in the performance of this Contract or any subcontract hereto shall be manufactured or produced in the United States, unless;
 - a. The manufactured good or commodity used or supplied involves an expenditure of less than twenty-five thousand dollars (\$25,000), or
 - b. The contractor shall provide evidence sufficient for the City to certify in writing that:
 - i. The specified products are not manufactured or produced in the United States in sufficient quantities to meet the agency's requirements, or
 - ii. The specified products cannot be manufactured or produced in the United States within the necessary time in sufficient quantities to meet the agency's requirements.
2. The written certification contemplated by Subsection 1(b) of this Section Y shall;
 - a. Specify the nature of the contract,
 - b. Specify the product being purchased or leased,
 - c. Specify the names and addresses of the United States manufacturers and producers contacted by the City or the project architect or engineer,
 - d. Provide an indication that such manufacturers or producers could not supply sufficient quantities or that the price of the products would increase the cost of the contract by more than ten (10) percent, and
 - e. Such other requirements as may be imposed by Section 34.353 of the revised Statutes of Missouri, as amended.
3. The written certification contemplated by Subsection 1(b) of this Section Y shall be maintained by the City for a period of at least three (3) years.

Z. Affidavit of Work Authorization and Documentation

Pursuant to Section 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

* submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and

- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

PROPOSAL FORM A
RFP 25-007

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Terry S. Snelling having authority to act on behalf of (Company name) Terry Snelling Construction INC do hereby acknowledge that (Company name) TERRY SNELLING CONST. INC. will be bound by all terms, costs, and conditions of this proposal for a period of 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: TERRY SNELLING CONSTRUCTION INC

ADDRESS: 20004 E. YOCUM RD
Street

ADDRESS: INDEPENDENCE MO 64058
City State Zip

PHONE: 816-985-4507

E-MAIL: terry@terrysnellingconstruction.com

DATE: 11-6-2024
(Month-Day-Year)

Terry S. Snelling
Signature of Officer/Title Pres.

DATE: 11-6-2024
(Month-Day-Year)

Kelly L. Snelling
Signature of Officer/Title Sec

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

☐ MBE (Minority Owned Enterprise)
☐ WBE (Women Owned Enterprise)
☒ Small Business

PROPOSAL FORM B

RFP 25-007

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ☐ No ☒
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ☐ No ☒
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ☐ No ☒
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ☐ No ☒
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ☐ No ☒
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ☐ No ☒
7. Has the Firm been denied bonding or insurance coverage, or, been discontinued by a surety or insurance company? Yes ☐ No ☒
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ☐ No ☒

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*

9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ☐ No ☒
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ☐ No ☒

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes ☒ No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes ☒ No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in the execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interest with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-007

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, every bidder must be in business for a minimum of one (1) year and must demonstrate that they, or the principals assigned to this Project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past, not including the City of Raymore.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	<i>Please see attached listing</i>
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

State the number of Years in Business: 22

State the current number of personnel on staff: 25

Terry Snelling Construction Inc

20004 E. Yocum Road
Independence, Missouri 64058

816-985-4507

terry@terrysnellingconstruction.com

Fax Line 816-796-9888

Contract Amount	Type of work	Completed	Location	Name and Address
\$667,000.00	2021 Curb Repair Program City of Raymore, Mo psmith@raymore.com	11/21	Raymore, MO	City of Raymore, Mo Paschal Smith 816-308-7917
\$1,200,000.00	Superior/Bowen- Belton Streets jbelger@superiorbowen.com	12/21	Superior/Bowen	Tim Mulvany 816-918-0196
\$175,000.00	Excelsior Springs Streetscape dodonnell@metroasphalt.net	10/22	Excelsior Springs Mo.	Metro Asphalt Dan Odonnell 816-564-4134
\$403,000.00	2022 Sidewalk & Curb Repair City of Liberty Mo jmartinez@libertymo.gov	7/22	Liberty, MO	City of Liberty Mo Joshua Martinez 816-439-4502
\$580,000.00	Centerview Phase II Boardwalk City of Raymore, Mo srulo@raymore.com	11/22	Raymore, MO	City of Raymore, Mo Steve Rulo 816-810-6744
\$300,000.00	Hardy Ave Sidewalks City of Indep, Mo smoore@indepmo.org	11/22	Indep. Mo	City of Independence Shane Moore 816-591-0710
\$500,000.00	Vaile Sidewalks Phase 1 City of Indep, Mo smoore@indepmo.org	8/23	Indep. Mo	City of Independence Shane Moore 816-591-0710
\$467,000.00	Riverside Missouri Curb and Trail thoover@riversidemo.gov	3/23	Raymore, Mo	City of Riverside Mo Travis Hoover PE
\$580,000.00	2022 Curb Repair Program City of Raymore, Mo psmith@raymore.com	3/23	Raymore, MO	City of Raymore, Mo Paschal Smith 816-308-7917
\$845,087.00	2023 Curb Repair Program City of Raymore, Mo psmith@raymore.com	9/23	Raymore, MO	City of Raymore, Mo Paschal Smith 816-308-7917
\$227,000.00	Fike 7 Hwy Concrete Pavement Asphalt Wizards Parrish Love parrish@asphaltwizards.com	12/23	Blue Springs, Mo.	Asphalt wizards Parrish Love 816-215-3082
\$120,000.00	Parkville Special Road District Terry Swearngen Terryswearngen.psrd@gmail.com	12/23	Parkville, Mo	Special Road District Terry Swearngen 816-313-9201
\$300,000.00	2nd Ave. Improvements Justin Likes jlikes@trekdesigngroup.com	6/23	Greenwood MO	Trek Design Justin Likes 816-678-2214

Missouri Department of Transportation
Patrick K. McKenna, Director

573.751.2551
Fax: 573.751.6555
1.888.ASK MODOT (275.6636)

October 21, 2024

Terry Snelling Construction, Inc.
20004 E Yocum Road
Independence, MO 64058

Dear Sir or Madam:

This is to acknowledge receipt of your Prequalification Contractor Questionnaire. As set forth in 7 CSR 10-15, your firm has been approved to bid as a prime contractor on highway projects of **any dollar amount**. The questionnaire submitted will be retained on file for one year, and will expire on 10/31/2025.

The Missouri Highways and Transportation Commission (the Commission) does not issue a gross qualification figure to prospective bidders. The lowest, responsive, responsible bidder for each project is determined by the Commission. The Commission reserves the right to reject any and all bids.

You have been assigned contractor vendor number **0012482**, to be used in the bidding process with MoDOT. In order to submit a bid on MoDOT road and bridge projects, you must have an active Bid Express account and a digital ID. Establishing a digital ID with Bid Express may take up to a week. A bidder must also download the current version of Expedite Bid software and the electronic bid submission (EBS) files from www.Bidx.com/mo/main.

All bidders are reminded that the Missouri Standard Specifications for Highway Construction Section 102 "Bidding Requirements and Conditions" includes important elements you should become familiar with prior to submitting a bid. Violation of this section is grounds to disqualify and reject bids by the Commission.

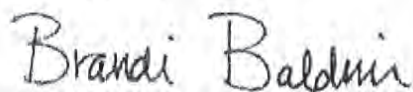
All successful bidders are required to remain in good standing with the Missouri Secretary of State to do business with the State of Missouri to be eligible to receive a contract for execution and during the performance of the contract.

MoDOT requires all successful bidders to be registered in MissouriBUYS. Registration with MissouriBUYS ensures prompt payment and allows vendors to update important information such as address changes or banking information. In addition, registration in MissouriBUYS allows contractors to view other bid opportunities with the State of Missouri. <https://missouribuyss.mo.gov/supplier-registration>

Please note that MoDOT road and bridge bidding opportunities remain located in MoDOT's Online Plans Room. <https://www.modot.org/modot-online-plans-room>

If you have any questions pertaining to filing questionnaires or to expiration dates, please call Jennifer Smith at 573-751-8305.

Sincerely yours,



Brandi Baldwin, P.E.
State Construction and Materials Engineer



Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

PROPOSAL FORM D

RFP 25-007

Proposal of TERRY SNELLING CONSTRUCTION INC, organized and
(Company Name)
existing under the laws of the State of Missouri, doing business
as Missouri (*) Corporation

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-007 – Operations Debris Haul-off Project.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) None, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – Project No. 25-007**Operations Debris Haul-off Project****Base Bid**

Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance	LS	1	1,000 ⁰⁰	\$ 1,000 ⁰⁰
Debris Haul-off	LS	1	29,000 ⁰⁰	\$ 29,000 ⁰⁰
				\$
TOTAL BASE BID				\$30,000 ⁰⁰

*Excludes Small Brush pile

Company Name TERRY SNELLING CONSTRUCTION INC

Total Base Bid for Project Number: 25-007

\$ 30,000.00

In the blank above insert numbers for the sum of the bid.

(\$ Thirty thousand dollars and ⁰⁰/100)

In the blank above write out the sum of the bid.

**BID PROPOSAL FORM E – RFP 25-007
CONTINUED**

Company Name TERRY SNELLING CONSTRUCTION INC

By 
Authorized Person's Signature Pres.

TERRY S. SNELLING
Print or type name and title of signer

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. None

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Company Address 20004 E Yocum Rd
Independence, Mo. 64058

Phone 816-985-4507

Fax 816-796-9888

Email terry@terrysnellingconstruction.com

Date 11/6/2024

LATE BIDS CANNOT BE ACCEPTED!









CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 12/9/2024

SUBMITTED BY: Jonathan Zerr

DEPARTMENT: Administration

ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Intergovernmental Cooperative Agreement for Water Services

STRATEGIC PLAN GOAL / STRATEGY

3.3.4 Ensure capital improvements, city plans and city regulations support economic development and priorities

FINANCIAL IMPACT

Award To:

Amount of Request/Contract:

Amount Budgeted:

Funding Source/Account:

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:

Date:

Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3934
2. Agreement
3. Location Map

BACKGROUND / JUSTIFICATION

Belton and Raymore provide residents and customers with potable drinking water through their respective water supply systems. Mr. Mason Banks owns property within the

corporate limits of Belton which he is seeking to develop for his residential use. However, the property does not have access to Belton's water supply system or sanitary system. The property can be serviced by Raymore's water supply system through the construction of a private water line connecting to Raymore's water supply system. Mr. Banks has proposed to incur all of the costs associated with connecting to Raymore's water supply system. While the property does not have access to either Raymore's nor Belton's sanitary sewer system, Mr. Banks intends to construct the necessary private septic system. This agreement will memorialize the duties and obligations regarding the provision of public water service to the property if, and when, it is developed by Banks. It will authorize Raymore to provide water services to the property despite being within the jurisdictional boundaries of Belton. The City of Raymore has sufficient water capacity and pressure to provide services to the property owned by Mr. Banks.

Raymore and Belton have negotiated to cooperatively assist with the provision of the water services sought by Mr. Banks. Under the terms of the agreement, Raymore will provide water service to the property. Mr. Banks will incur all costs associated with the provision of water services to the property. Mr. Banks will be responsible for all costs of installation and any damages incurred. Mr. Banks will be charged for water service by Raymore pursuant to the adopted water usage fees. Belton will authorize and consent to the provision of water services to the property by Raymore. Intergovernmental agreements are authorized by Article VI, Section 16 of the Constitution of Missouri and by Section 70.220 of the Revised Statutes of Missouri. Under these authorities, any municipality or political subdivision of the State may cooperate under contract to provide a common service as provided by law. The agreement has been drafted in accordance with Missouri Constitution and Missouri Statutes in order to memorialize the agreement.

"AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF RAYMORE, MISSOURI, TO ENTER INTO AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH THE CITY OF BELTON, MISSOURI AND MASON BANKS FOR THE PROVISION OF EXTRA-TERRITORIAL WATER SERVICES."

WHEREAS, Article VI, Section 16 of the Constitution of Missouri and Section 70.220 of the Revised Statutes of Missouri, provide that any municipality or political subdivision of the State may cooperate under contract to provide a common service as provided by law; and,

WHEREAS, the City of Belton, Missouri, and the City of Raymore, Missouri, each provide water utility services to their respective resident customers; and,

WHEREAS, Mr. Mason Banks is seeking to develop property within the jurisdictional boundaries and service area of the City of Belton, Missouri, which does not have readily available access to water service lines owned, maintained, and controlled by the City of Belton, Missouri; and,

WHEREAS, the City of Raymore, Missouri, has water lines with sufficient capacity and pressure, and are more readily accessible to the property that Mr. Banks is seeking to develop; and,

WHEREAS, the City of Raymore, Missouri, and the City of Belton, Missouri, have agreed to cooperatively assist with the provision of water services to the property owned by Mr. Banks in that the City of Raymore will provide the water utility service within the jurisdictional service boundaries of the City of Belton with the authorization and consent of the City of Belton, Missouri; and,

WHEREAS, the parties have determined that it is in their best interests to enter into a written intergovernmental cooperative agreement ("Agreement") for the provision of water utility services to the property owned by Mr. Banks, and located within the jurisdictional service boundaries of the City of Belton.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. Approval of Agreement. The Agreement is hereby approved, a copy of which is attached hereto and incorporated herein as Exhibit "A".

Section 2. Authorization for Execution. The Mayor is hereby authorized and directed to execute the Agreement on behalf of the City pursuant to Section 4.4(e) of the Charter.

Section 3. Authorization for Implementation. The City Manager is authorized and directed to take all necessary steps under the Agreement to implement its terms.

Section 4. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 9TH DAY OF DECEMBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 23RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

COOPERATIVE AGREEMENT FOR WATER SERVICE

This Cooperative Agreement for Water Service (the “**Agreement**”) is entered into on this ____ day of _____ 2024, by and between the City of Belton, Missouri (“**Belton**”), the City of Raymore, Missouri (“**Raymore**”) and Mason Banks (“**Banks**”). Belton, Raymore, and Banks may be referred to collectively as the “parties” or individually as the “party”.

WHEREAS, both Belton and Raymore provide residents and customers with potable drinking water through their respective water supply systems; and

WHEREAS, the property currently owned by Banks in the corporate limits of the City of Belton, Missouri (the “**Property**”), more specifically described and illustrated in **Exhibit A**, does not have access to Belton’s water supply system or sanitary system; and

WHEREAS, the Property can be serviced by Raymore’s water supply system through Banks’s proposed construction of a private water line connecting to Raymore’s water supply system and while the Property does not have access to either Raymore’s nor Belton’s sanitary sewer system, Banks intends to construct the necessary private septic system(s); and

WHEREAS, in view of these circumstances, the parties desire to enter into this agreement to memorialize their duties and obligations regarding the provision of public water service to the Property if, and when, it is developed by Banks.

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements set forth herein, the receipt and sufficiency of which are acknowledged by the parties, Belton, Raymore, and Banks agree as follows:

Section 1. Access to Water Supply Systems. Public water service to the area shown on Exhibit A shall be provided by Raymore and the ordinances, rules, and regulations adopted and promulgated by the governing body of Raymore, including, but not limited to, those ordinances, rules, and regulations relating to billing, meter reading, water service shut-offs, and access to and inspection of facilities utilized to provide public water service. Raymore’s ability to provide public water service to the Property shall cease upon (1) receipt of written notice by Raymore from Belton confirming the extension of its water supply system to the Property and request to terminate further service within thirty (30) days, or (2) Banks subdivision of the Property into more than four (4) lots pursuant to the Unified Development Code of the City of Belton, Missouri. Belton hereby releases Raymore from any and all claims for compensation to which Belton may now or hereafter be entitled under the provisions of Chapter 247 of the Revised Statutes of Missouri or 7 U.S.C. 1926 in exchange for Raymore providing public water services to the tract of land shown on Exhibit A attached hereto for the time period provided herein.

Section 2. Construction and maintenance of facilities.

- (a) **Initial construction and ongoing maintenance.** Banks shall be solely responsible for the construction and maintenance of all facilities constructed under this Agreement necessary to provide public water service to the Property (the “**Facilities**”) and neither Belton nor Raymore will have any ownership interest or maintenance obligations in the Facilities. Banks agrees at all times to comply with the ordinances, statutes, rules, regulations, and other applicable laws regarding the construction and maintenance of the Facilities, including, but not limited to, the right-of-way management codes of Belton and Raymore should the construction of the Facilities require construction and placement of the Facilities within the public rights-of-way of either Belton or Raymore.
- (b) **Connection to Belton water supply system.** In the event that Raymore’s ability to provide the Property with public water service ceases either under **Section 1** of this Agreement or for some other reason and following receipt of written notice from Belton of either the extension of Belton’s water supply system or upon the proper approval of the necessary documents to subdivide the Property into more than four (4) lots, Banks shall within sixty (60) days of the either the written notice of proper approval complete all work necessary to and actually connect to Belton’s water supply system and disconnect from Raymore’s water supply system.

Section 3. Indemnification and Insurance.

- (a) **Indemnification.** Banks will defend and indemnify Belton and Raymore, its officers, elected representatives, and employees from any claims and liabilities (including reasonable attorneys’ fees and court costs) related to any third-party claim for property damage, personal injury, or death to the extent caused by gross negligence, recklessness, or intentional wrongful conduct of Banks or its contractors arising from this Agreement or the License (“**Claims**”); provided, however, that indemnification relating to personal injury of employees will not apply to any Claims made by Belton or Raymore’s employees that are covered under applicable workers’ compensation laws; and provided, further, that Banks’s indemnification obligations will not extend to liability to the extent caused by the negligence or willful misconduct by any Indemnatee.
- (b) **Insurance.** During the construction of the Facilities, Banks agrees to obtain and keep in force commercial liability insurance, naming both Belton and Raymore as additional insureds, in an amount not below the sovereign immunity cap outlined in Section 537.610 RSMo and as increased by the Director of the Department of Commerce and Insurance. For convenience, the 2024 sovereign immunity cap as calculated by \$3,370,137 for claims arising out of a single accident or occurrence and \$505,520 for any one person in a single accident or occurrence.

(c) **Contemplation and Acknowledgment of Extraterritorial Service.** The parties hereby acknowledge, agree, and accept that under the terms of this Agreement, Raymore will be providing water service to the Property, which is within the territorial boundaries of the Belton. The parties acknowledge that Belton also supplies water service to residents within its territorial boundaries. This Agreement has been reached between the Parties based upon the proximity of the Raymore service lines to the Property, and the longer distance of the Belton water lines to the Property. As to the Property, Belton hereby waives any and all claims, causes of action, or other administrative or judicial proceedings which may be asserted against Raymore by Belton for providing extraterritorial water service to the Property. Further, Belton shall hold Raymore harmless for any and all such claims, causes of action, or other administrative or judicial proceedings.

Section 4. Governing Law. This Agreement shall be construed and governed in accordance with the laws of the State of Missouri. The parties submit to the jurisdiction of the courts of the State of Missouri and waive venue.

Section 5. Compliance with Laws. The parties shall comply with all federal, state, and local laws, ordinances, and regulations applicable to this Agreement and in effect as of the date of this Agreement. To the extent that any laws are counter to the terms of this Agreement, or the provision of water service to Banks by Raymore, within the jurisdictional boundaries of Belton, the Parties agree to work together towards resolution and necessary amendment of the Agreement in order to legally effectuate its goals and purposes.

Section 6. Modification. Unless stated otherwise in this Agreement, no provision of this Agreement may be waived, modified or amended, except in writing by the parties.

Section 7. Binding Agreement. This Agreement shall be binding upon the heirs, successors and assigns of the parties. The obligations of the parties under the Agreement shall also be a covenant that runs with the land and shall bind all successors in interest to title to the Property or portions thereof.

Section 8. Recording. This Agreement shall be recorded with the Cass County Recorder of Deeds.

Section 9. Notices. All notices required by this Agreement shall be in writing sent by regular U.S. mail, postage prepaid or commercial overnight courier to the following:

Belton:
City of Belton
ATTN: Public Works Director
506 Main Street
Belton, MO 64012

Raymore:
City of Raymore
ATTN: City Manager
100 Municipal Cir
Raymore, MO 64083

Banks

Section 10. Notice of Breach and Opportunity for Cure: Should any party breach this Agreement, the party claiming this Agreement has been breached shall provide written notice of said breach (as provided for delivery of Notice herein), and the breaching party shall have thirty (30) days from receipt of such notice to cure.

Section 11. Remedies, Enforcement, Jurisdiction and Venue: Should any party be required to seek enforcement of this Agreement, jurisdiction and venue for all such actions shall be in the Circuit Court of Cass County, Missouri, or such federal court as may be applicable for governmental subdivisions in the State of Missouri. The parties shall participate in mediation to resolve any alleged breach of this Agreement prior to the initiation of litigation. Each party shall bear their own costs for the same unless otherwise agreed to by the terms of any mediated resolution. Remedies for any alleged breach or enforcement shall include but not be limited to; specific performance, prohibitive or mandatory injunction, damages, and shall include costs and reasonable attorneys' fees to the successful party in any action.

Section 12. Execution of Documents and Further Acts: This Agreement may be executed at different times by the Parties in any number of counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all additional documents or other instruments and take such other actions as are reasonably necessary to carry out and to give effect to the terms of this Agreement. The Parties agree that they shall work together to comply with any and all state or federal laws including but not limited to the filing of this Agreement with the appropriate agencies (e.g. the Public Service Commission) to confirm the status of the extraterritorial agreement herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed pursuant to due authority of the date first set forth above.

City of Belton, Missouri

Name: _____

Date: _____

City of Raymore, Missouri

Name: _____

Date: _____

Mason Banks

Name: _____

Date: _____

Exhibit A

Legal Description of the Property



SUBJECT PROPERTY

Proposed Water
Service Main/Line
Connection Under
Kentucky Road



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 12/23/2024

SUBMITTED BY: Erica Hill

DEPARTMENT: City Clerk

ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Calling for the April 8, 2025 Municipal Election

STRATEGIC PLAN GOAL / STRATEGY

4.3.3: Demonstrate our dedication to ethical behavior and transparency

FINANCIAL IMPACT

Award To:

Amount of Request/Contract:

Amount Budgeted:

Funding Source/Account:

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:

Date:

Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3935

BACKGROUND / JUSTIFICATION

The City Charter, Section 9.1, calls for the regular municipal election to be held on the first Tuesday after the first Monday in April. The 2025 election will be held on Tuesday, April 8, 2025, for the following officers of the City:

- Mayor, three-year term: currently held by Kristofer Turnbow

- Councilmember Ward 1, two-year term: currently held by Donald Baker
- Councilmember Ward 2, two-year term: currently held by Joseph Burke III
- Councilmember Ward 3, two-year term: currently held by Kevin Barber
- Councilmember Ward 4, two-year term: currently held by Tom Engert

Candidate filing began Tuesday, December 17, 2024, and ends Tuesday, January 21, 2025.

BILL 3935

ORDINANCE

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, CALLING FOR AND ESTABLISHING THE DATE OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON APRIL 8, 2025."

WHEREAS, according to the Raymore City Charter Section 9.1 Municipal Election, the regular municipal election shall be held on the first (1st) Tuesday after the first (1st) Monday in April, or such day as may be mandated by State law.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI AS FOLLOWS:

Section 1. The annual election of the officers of the City of Raymore shall be held on the 8th day of April, 2025.

Section 2. That at said election, the following officers shall be elected:

Mayor (At Large)	Term: 3 years
Councilmember (Ward 1)	Term: 2 years
Councilmember (Ward 2)	Term: 2 years
Councilmember (Ward 3)	Term: 2 years
Councilmember (Ward 4)	Term: 2 years

Section 3. The City Clerk of the City of Raymore is directed to comply with the Comprehensive Election Act of 1977 as amended and to give notice as required by law. Candidate filing opened on December 17, 2024, and will close on January 21, 2025.

Section 4. Effective Date. This Ordinance shall become effective after its passage and approval and any parts of other Ordinances in conflict are hereby repealed.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 23RD DAY OF DECEMBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 16TH DAY OF JANUARY, 2025, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE:

SUBMITTED BY: Melissa Harmer

DEPARTMENT: Communications

ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Award of Contract - 510 Printing/Minutemen Press for Printing and Mailing Services

STRATEGIC PLAN GOAL / STRATEGY

1.3.1 Communicate with residents in a way that is purposeful and expected

FINANCIAL IMPACT

Award To:	510 Printing/Minutemen Press
Amount of Request/Contract:	\$8,840 per issue
Amount Budgeted:	\$26,520
Funding Source/Account:	Communications 01-12-7315-1110

PROJECT TIMELINE

Estimated Start Date
2/1/2025

Estimated End Date
12/31/2025

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:
Date:
Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3936
2. Contract
3. Bid Forms

BACKGROUND / JUSTIFICATION

The Communications Department publishes The Review and Parks & Rec Program Guide three times a year (January, May, September). This magazine includes community news stories, information on recreation, fitness and sports programming and a calendar of community events from both the City and Raymore Parks & Recreation. The magazine consists of 40 pages and is mailed to every address with a Raymore zip code. The Review currently has a circulation of 11,300. The City currently holds a contract with 510 Printing/Minutemen Press (formerly named A Graphic Resource) for printing and mailing services. That contract expires Dec. 31, 2024.

In December, staff received bids for the printing and mailing services for The Review. The bids for printing The Review three times a year for three years were presented as:

Company	2025	2026	2027
510 Printing/ Minutemen Press	\$26,520	\$27,315	\$28,134
Modern Litho	\$26,950	\$27,500	\$28,000
Control Printing Group	\$31,785	market conditions	market conditions
Indiana Printing	\$39,591	\$41,174	\$42,821

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH 510 PRINTING/MINUTEMEN PRESS FOR PRINTING AND MAILING SERVICES FOR THE REVIEW."

WHEREAS, the City Council has determined it advisable to print and deliver The Review and Parks & Recreation Program Guide, and;

WHEREAS, the FY 2025 budget includes an amount of \$26,520 for this agreement, and;

WHEREAS, following review of proposals received, staff recommends acceptance of the proposal received by 510 Printing/Minutemen Press.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to enter into an agreement with 510 Printing/Minutemen Press to print and deliver The Review and Parks & Recreation Program Guide.

Section 2. The City Manager and City Clerk are authorized to execute an agreement attached as Exhibit A.

Section 3. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 23RD DAY OF DECEMBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 13TH DAY OF JANUARY, 2025, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



CITY OF RAYMORE
CONTRACT FOR SERVICES

THE REVIEW PRINTING SERVICES

Agreement made this **13th day of January, 2025**, between **510 Printing/Minutemen Press**, an entity organized and existing under the laws of the State of Missouri, with its principal office located at 217 Chesterfield Industrial Blvd, Chesterfield, MO 63005, hereafter referred to as the **Contractor**, and The City of Raymore, Missouri, a Charter City organized and existing under the laws of the State of Missouri, with its principal office located at 100 Municipal Circle, Raymore, Missouri, hereafter referred to as the **City**.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of **February 1, 2025**, and coincidental with the City Manager's signature and attestation by the City Clerk and shall remain in effect as described within the attachments.

ARTICLE I
THE WORK

Contractor agrees to perform all work and provide all materials as specified in Request for Proposal 25-006 and the General Terms and Conditions in Appendix B, and according to the Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents and the Scope of Services attached as Appendix A, including insurance and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

Contractor agrees to perform The Review magazine printing services as prescribed in the RFP document. This contract is for services provided in a one-year period beginning February 1st, 2025 and ending January 31st, 2026. This term shall automatically extend for two additional one-year periods under the same terms and conditions unless one or both parties submit notice as described below to cancel the agreement.

ARTICLE III CONTRACT SUM AND PAYMENT

The City agrees to pay the Contractor for services provided based upon the guaranteed pricing proposed in the Request for Proposal response submitted by the contractor.

ARTICLE IV CONTRACT PAYMENTS

The City agrees to pay the Contractor for the completed work as follows: The Contractor shall provide the City with an invoice upon completion of each project. Payment will constitute full and complete payment as per individual invoice. The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective equipment or materials or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of materials or services occasioned by such breach.

In the event of the Contractor's failure to perform any of the duties as specified in this contract, attachments, and addendums, or to correct an error within the time stipulated and agreed upon by both parties, the City shall have the right to deduct an amount not to exceed twenty-five (25%) per invoice.

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

ARTICLE V DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or his sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply sufficiently skilled workmen or proper materials, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City

may take steps deemed advisable to promptly secure the necessary labor, tools, materials, equipment, services, etc., by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, tool, materials, equipment, services, delays, or claims incurred by the City to finish the work.

If the Contractor shall fail to complete the work within the contract time, or an extension of time granted by the City, the Contractor will pay to the City the amount for liquidated damages as specified in the schedule below for each calendar day that the Contractor shall be in default after the time stipulated in this contract document. The amount specified in the schedule is agreed upon, not as a penalty, but as liquidated damages for the loss to the City of Raymore and the public of the use of the facility as designated. This amount will be deducted from any money due to the Contractor. The Contractor and Contractor's surety will be liable for all liquidated damages.

SCHEDULE OF LIQUIDATED DAMAGES		
Original Contract Amount		Charge Per Calendar Day (\$)
From More Than (\$)	To and Including (\$)	
0	50,000	150
50,001	100,000	250
100,001	500,000	500
500,001	1,000,000	1,000
1,000,001	2,000,000	1,500
2,000,001	5,000,000	2,000
5,000,001	10,000,000	2,500
10,000,001	And above	3,000

ARTICLE VI RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and designate the City Manager, or their designee (in writing) to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall

excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such any delay or cancellation of performance and execute an agreement in writing documenting the excuse of performance or delay in performance of this agreement.

Contractor agrees to provide all materials, labor, tools, and equipment necessary to perform and complete the contract as specified.

Contractor agrees to obtain and maintain, during the term of this contract, the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any subcontractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure subcontractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

ARTICLE VII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made in writing, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice, and delivered via regular, certified facsimile or e-mail.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE VIII

ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party attorney in good standing and licensed to practice law in Missouri, to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE IX WARRANTY

Contractor shall, within ten (10) days of written notice from the City, correct any work found to be defective, incorrect or not in accordance with bid specifications.

ARTICLE X AFFIDAVIT of WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XI
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Buyer agrees that it has not relied upon any representations of Contractor as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Raymore the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

THE CITY OF RAYMORE, MISSOURI

By: _____
Jim Feuerborn, City Manager

Attest: _____
Erica Hill, City Clerk

(CITY SEAL)

Company Name

By: _____

Title: _____

Attest: _____

(SEAL)

APPENDIX A

SCOPE OF SERVICES

1. INTRODUCTION/DESCRIPTION OF SERVICES:

The City of Raymore desires to have an exclusive agreement with a single vendor to provide printing and mailing services for the City of Raymore's *The Review* publications. Staff anticipates the resulting contract to be a one-year contract with an option to extend for two additional one-year terms.

The City is a high-growth Kansas City suburban community with a population of 25,306. The current procedure is for the printer to handle the mailing of *The Review* via flat rate bulk mailing at the Raymore Post Office for all residents in the 64083 zip code. The printer includes the exact cost for postage on the invoice, which is added to the bid price for printing the publication.

The City is open to exploring other distribution options, should they be financially attractive and still allow for reaching the majority of City residents. Alternate suggestions should be submitted with the sealed bids on separate pages for negotiation with the successful bidder.

2. ANTICIPATED SCOPE OF SERVICES:

The Product. The seasonal *The Review* is a glossy magazine-style publication created by the Communications Department at the City of Raymore. Specifications for the Raymore Review are anticipated to be as follows:

- 11 x 17 inch folded, stapled at the seam, for a finished product that is an 8 ½ x 11 inch booklet.
- 20 sheets which are double sided. - 40 total pages approximately
- Full-color, .25-inch bleed, 80lb gloss
- The number of booklets to be printed is roughly 11,300 through the first year of the contract, and the number to be mailed is approximately 11,175. The bulk mailing sent to the post office includes all 12 routes plus post office boxes, all mostly within the 64083 zip code. It is recommended the successful printer call the post office ahead of project delivery to confirm route quantities. Adjustments will need to be made throughout the term of the contract to continue to meet our growing residential numbers.

Note: The City is open to ideas for alternatives that will improve the quality without exceeding approved budgets. Alternatives may be added with cost estimates as a part of this bid process.

Printing Schedule. The seasonal guides are to be mailed to residents three (3) times per year. The following estimated delivery schedule shall apply, with the **PRINTER** receiving the **CITY's** electronic files for printing roughly 10 calendar days before publication:

ISSUE SEASON	File Delivery to the Printer by	Final Proof Hard-Copy By	Publication MAILED By
Winter	Dec 15	End of Dec	Jan. 1
Summer	April 15	End of April	May 1
Fall	August 15	End of August	September 1

Printer Responsibilities. The **PRINTER** will print the brochure only after the **CITY**, via the Communications Director, has approved the final hard-copy proofs. The **PRINTER** will provide for, at its own cost, delivery and return-delivery (if necessary) of paper proofs if a local representative isn't available to deliver and receive proofs in-person at Raymore City Hall. The **PRINTER** will print all copies of each project and prepare them for mailing through a bulk mailing at the Raymore Post Office. The **PRINTER** shall be responsible for obtaining post office mailing tubs and other mailing information necessary to perform the bulk mailing. The **PRINTER** will provide a check for postage made payable to the postmaster and will include a charge for postage paid on the seasonal invoice. The **PRINTER** will deliver the additional booklets to City Hall, 100 Municipal Circle, Raymore.

City Responsibilities. The **CITY** will provide electronic files (PDFs and native files with artwork) for The Review to the **PRINTER's** FTP site, or similar large-capacity file uploading online site. The **CITY** uses InDesign. Should the **CITY** deem any revisions necessary when proofing the hard-copy proofs, the **CITY** will make those corrections and resend a revised file to the **PRINTER**.

3. Project is tax exempt.

CITY OF RAYMORE, MISSOURI
RFP # 25-006

Appendix B
General Terms and Conditions

A. *Procedures*

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Communications Director or their authorized representative(s). The Contractor shall not comply with requests and/or orders issued by an unauthorized individual. The Communications Director will designate his authorized representatives in writing. Both the City of Raymore and the Contractor must approve any changes to the contract in writing.

B. *Contract Period*

Award of this contract is anticipated prior to the end of January, 2025. This contract is for services provided in a one-year period beginning February 1, 2025 and ending January 31, 2026. This term shall automatically extend for two additional one-year periods under the same terms and conditions unless one or both parties submit notice as described below to cancel the agreement.

C. *Hold Harmless Clause*

The Bidder/Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Raymore, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

D. *Exemption from Taxes*

The City of Raymore is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

E. *Employment Discrimination by Contractors Prohibited/Wages/ Information*

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is

an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

Contractor agrees to pay all employees involved in this contract the required wages as listed in the prevailing Wage Order 25 for Cass County, Missouri, USA.

F. *Invoicing and Payment*

The Bidder shall submit invoices, in duplicate, for services outlined above in the scope of services.

Third party payment arrangements will not be accepted by the City.

G. *Cancellation*

The City of Raymore reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Bidder/Contractor. Any contract cancellation notice shall not relieve the Bidder/Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

H. *Contractual Disputes*

The Contractor shall give written notice to the City of Raymore of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Raymore shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the Finance Director, or her designee. The Finance Director shall render a decision within sixty (60) days of receipt of the appeal.

I. *Severability*

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

J. *Applicable Laws*

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Raymore codes.

K. *Drug/Crime Free Work Place*

The Bidder acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Raymore property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
3. Any crimes committed while on City property.

The Bidder further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Raymore in addition to any criminal penalties that may result from such conduct.

L. *Inspection*

At the conclusion of each job order, the Bidder shall demonstrate to the Communications Director or his authorized representative(s) of the City that the work is fully complete and in compliance with the scope of services. Any deficiencies shall be promptly and permanently corrected by the Bidder/Contractor at the Bidder's/Contractor's sole expense prior to final acceptance of work, and normal warranties shall be issued at point of final acceptance by the City of Raymore.

M. *No Escalation of Fees*

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

N. *Permits/Certificates*

The successful Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Business License" required of all contractors doing business within the City limits of Raymore. This permit can be obtained from the office of the City Clerk, 100 Municipal Circle, Raymore, Missouri, 64083.

P. *Rejection of Bids*

The City reserves the right to reject any and all bids, to waive technical defects in the bid, and to select the bid deemed most advantageous to the City.

Q. *Release of Information*

Pursuant to 610.021 RSMo, all documents within a request for proposal will become open record to the public upon a negotiated contract being executed.

All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

R. Affidavit of Work Authorization and Documentation

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

PROPOSAL FORM A

RFP 25-006

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) ELISE BESS having authority to act on behalf
of (Company name) SID PRINTING/MINUTEMAN PRESS do
hereby acknowledge that (Company name) SID PRINTING/MINUTEMAN PRESS
will be bound by all terms, costs, and conditions of this proposal for a period 90
days from the date of submission; and commit to sign the Agreements.

FIRM NAME: SID PRINTING/MINUTEMAN PRESS

ADDRESS: 217 CHESTERFIELD INDL. BLVD
Street

ADDRESS: CHESTERFIELD MO 63005
City State Zip

PHONE: 314-729-1600

E-MAIL: marv@aggraphicresourceinc.com

DATE: 11/15/24 EBUNK
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

_____ MBE (Minority Owned Enterprise)
_____ WBE (Women Owned Enterprise)
_____ Small Business

PROPOSAL FORM B

RFP 25-006

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No ____
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*

9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No X

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes *✓* No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes *✓* No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interests with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-006

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, the proposing firm must be in business for a minimum of 3 years and must demonstrate that they, or the principals assigned to this project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past 48 months.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	CITY OF ST. CHARLES
ADDRESS	200 NO. 2ND ST ST. CHARLES, MO 63301
CONTACT PERSON	BETH NORVIEL
CONTACT EMAIL	beth.norvie1@stcharlescitemo.gov
TELEPHONE NUMBER	636-255-6139
PROJECT, AMOUNT AND DATE COMPLETED	MONTHLY MAGAZINE

COMPANY NAME	CITY OF MARYLAND HTS
ADDRESS	11911 DORSETT RD MARYLAND HTS, MO 63043
CONTACT PERSON	TRISH HALL.
CONTACT EMAIL	thall@marylandheights.com
TELEPHONE NUMBER	314-738-2497
PROJECT, AMOUNT AND DATE COMPLETED	BI-MONTHLY MAGAZINE

COMPANY NAME	CITY OF BRIDGETON PARKS DEPT
ADDRESS	4201 FEE FEE RD BRIDGETON, MO 63044
CONTACT PERSON	VICKI MEYER
CONTACT EMAIL	vmeyer@bridgetonmo.gov
TELEPHONE NUMBER	314-739-5599
PROJECT, AMOUNT AND DATE COMPLETED	PARKS GUIDE (3 TIMES ANNUALLY)

COMPANY NAME	CITY OF BELLEFONTAINE NEIGHBORS
ADDRESS	9641 BELLEFONTAINE RD ST. LOUIS, MO 63137
CONTACT PERSON	SARAH PELUEGER
CONTACT EMAIL	sp41ueger@cityofbellefontaine.com
TELEPHONE NUMBER	314-867-0700
PROJECT, AMOUNT AND DATE COMPLETED	GOV. / NEWSLETTER / PARKS GUIDE

COMPANY NAME	CITY OF CHESTERFIELD
ADDRESS	690 CHESTERFIELD PARKWAY WEST CHESTERFIELD MO 63017
CONTACT PERSON	ELLIOT BROWN
CONTACT EMAIL	ebrown@chesterfield.mo.us
TELEPHONE NUMBER	636-537-4000
PROJECT, AMOUNT AND DATE COMPLETED	QUARTERLY NEWSLETTER / PARKS GUIDE

State the number of Years in Business:

State the current number of personnel on staff:

BID PROPOSAL FORM E – RFP 25-006

The Review Printing Services

Single Season Publication printing (three publications):

2025	2026	2027
\$ <u>8,840⁰⁰</u>	\$ <u>9,105</u>	\$ <u>9,378⁰⁰</u>

Additional (optional) Services:

Price per hour for corrections made after final proof approval	\$ <u>100⁰⁰</u>
Reduce The Review 4 pages (four-color process)	\$ <u>7,812⁰⁰</u> (YEAR 1)
Add The Review 4 pages (four-color process)	\$ <u>9,798⁰⁰</u> (YEAR 1)
IT IS CHEAPER TO ADD 8 PAGES - <u>\$9,420⁰⁰</u>	

Comments/Amendments to scope of services:

PROPOSAL FORM D

Proposal of 510 printing / MINUTEMAN PRESS, organized and
(Company Name)
existing under the law of the State of MISSOURI, doing business
as MINUTEMAN PRESS (*)

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-006 – The Review Printing Services.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) _____, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

**BID PROPOSAL FORM E – RFP 25-006
CONTINUED**

The undersigned is familiar with the conditions surrounding this project and is aware that the City of Raymore reserves the right to reject any or all bids, and is submitting this bid without collusion with any other person, individual or corporation.

Company Name MINUTEMAN PRESS

By EUBER
Authorized Person's Signature

ELISE BESS, GM
Print or type name and title of signer

Company Address 217 CHESTERFIELD

INDL BLDG, CHESTERFIELD, MO

63005

Phone 636 530 0020

Fax _____

Email MMP CHESTERFIELD@MINUTEMANPRESS.COM

Date 11-21-24

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

LATE BIDS CANNOT BE ACCEPTED!

SEALED REQUEST FOR PROPOSAL
ATTN: PURCHASING SPECIALIST

RFP #: 25-006

DESCRIPTION: The Review Printing Services

OPENING DATE: December 5, 2024

OPENING TIME: 11:00 a.m.

COMPANY NAME: SID PRINTING

DATED MATERIAL - DELIVER IMMEDIATELY

**PLEASE CUT OUT AND AFFIX THIS LABEL (ABOVE) TO THE OUTERMOST
ENVELOPE OF YOUR PROPOSAL TO HELP ENSURE PROPER DELIVERY**



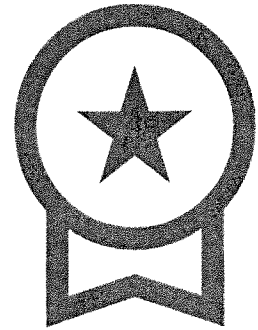
Tutorial

Knowledge Test Results

Congratulations!

Elise Bess (EBES4980), your score is 76.92%

Elise Bess, you successfully completed this tutorial and passed the E-Verify Knowledge Test on December 3, 2024. Use your browser's print capability to obtain a copy of this page for your records.



REMINDER: You must visit 'View Essential Resources' to read the E-Verify User Manual, and you must print and clearly display the 'Notice of E-Verify Participation' and 'Right to Work' posters in all languages supplied by DHS.

[Back to Tutorials Dashboard](#)[Continue to E-Verify Home](#)

Knowledge Test Page 28 of 28

[U.S. Department of Homeland Security](#) [U.S. Citizenship and Immigration Services](#)

[Accessibility](#) [Plug-ins](#) [Sitemap](#)





My User Profile

Elise Bess

User Information

User ID

EBES4980

Email Address

mmpchesterfield@minutemanpress.com

Last Name

Bess

First Name

Elise

Middle Initial

Phone Number

(636) 530-0020

Edit User Information

Password

Password Expires

March 2, 2025 (in 88 days)

Change Password

[U.S. Department of Homeland Security](#) [U.S. Citizenship and Immigration Services](#)

[Accessibility](#) [Plug-ins](#) [Site Map](#)



25-006 Proposal Tab

Vendor		2025 Base	2026 Base	2027 Base	clip art	per hr correction
Control Printing Group		\$31,785.00	Market Conditions	Market Conditions		\$145.00
Modern Litho		\$26,950.00	\$27,500.00	\$28,000.00		\$75.00
Indiana Printing		\$39,591.00	\$41,174.00	\$42,821.00		\$55.00
Minuteman Press		\$26,520.00	\$27,315.00	\$28,134.00		\$100.00

Original

PROPOSAL FORM A

RFP 25-006

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Mike Miranda having authority to act on behalf of (Company name) Control Printing Group do hereby acknowledge that (Company name) Control Printing Group will be bound by all terms, costs, and conditions of this proposal for a period 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: Control Printing Group

ADDRESS: 5897 Raytown Rd.
Street

ADDRESS: Raytown MO 64133
City State Zip

PHONE: 816.350.8100 office / 816.352.6630 mike miranda cell

E-MAIL: mmiranda@controlgroup.biz

DATE: 12/03/2024 Michael A. Zide Sales/ Customer Service
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

_____ MBE (Minority Owned Enterprise)
_____ WBE (Women Owned Enterprise)
_____ Small Business

PROPOSAL FORM B

RFP 25-006

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No X
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No X

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes X No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes X No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interests with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-006

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, the proposing firm must be in business for a minimum of 3 years and must demonstrate that they, or the principals assigned to this project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past 48 months.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	Blue Springs School District
ADDRESS	1801 NW Vesper, Blue Springs MO 64015
CONTACT PERSON	Troy Chrisman
CONTACT EMAIL	tchrisman@bssd.net
TELEPHONE NUMBER	816. 874. 3200
PROJECT, AMOUNT AND DATE COMPLETED	BSSD, "BLUE PRINT MAGAZINE 3 Issues per School Year/24 pg. Self-Cover Printed for BSSD the last 10 years

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

State the number of Years in Business: 40 Company Started in 1984

State the current number of personnel on staff: 18

PROPOSAL FORM D

RFP 25-006

Proposal of Control Printing Group, organized and
(Company Name)
existing under the law of the State of Missouri, doing business
as Control Printing Group(*)

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-006 – The Review Printing Services.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s)_____, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E - RFP 25-006

The Review Printing Services

Single Season Publication printing (three publications):

2025	2026	2027
\$ <u>31,785</u>	<u>Due to Market Conditions</u> \$ <u>Must Review Each Year</u>	\$ <u> </u>

Additional (optional) Services:

Price per hour for corrections made after final proof approval \$ 145 / Per hour
If Artwork is Required / Any corrections need to be Done prior to Approval to Run on Press.

Reduce The Review 4 pages (four-color process)

\$ * 7

Add The Review 4 pages (four-color process)

\$ * 7

* Please See Full Quotes for 36, 40 + 44 page Self-cover

Comments/Amendments to scope of services:

* This Quote is for 2025 3 issues however, pricing is subject to change issue to 7 issue due to market conditions out of our control. * Please See "Market Conditions" Letter Included.
* If Costs stay the same for 2026 + 2027 we are happy to keep pricing un-changed. Cost reviewed issue to issue.

**BID PROPOSAL FORM E -- RFP 25-006
CONTINUED**

The undersigned is familiar with the conditions surrounding this project and is aware that the City of Raymore reserves the right to reject any or all bids, and is submitting this bid without collusion with any other person, individual or corporation.

Company Name Control Printing Group

By 
Authorized Person's Signature

Mike Miranda - Sales/Customer Service
Print or type name and title of signer

Company Address 5897 Raytown Rd.
Raytown MO 64133

Phone office 816.350.8100 / Mike Miranda Cell 816.352.6630

Fax

Email mmiranda@controlgroup.biz

Date 12/03/24

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

LATE BIDS CANNOT BE ACCEPTED!

Original

CONTROL PRINTING GROUP

PRINT

PROMOTIONAL

FULLFILLMENT

DESIGN

Mike Miranda Cell : 816.352.6630

E-mail Address: mmiranda@ControlGroup.biz

City of Raymore

"Raymore Review"

Attn: Kim Quade

Quote Expires: 01/03/2025

NUMBER	DATE
	12/3/2024
F.O.B.	
Raymore Post Office	
DELIVERY (AFTER RECEIPT OF ORDER)	
TERMS	
net 30 days	

REFERENCE:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	36 Page Self Cover "Raymore Review" Size: 11" x 17" flat print Prints: 4/4, full color Stock: 80# (#3 Gloss) Finished: collate, fold and stitched Finished Size: 8.5" x 10.875" Ink Jett of Addresses as "Every Door Direct" (EDDM) Flats Regular Rate Magazine Delivered to Raymore Post Office **Postage @ Right is Only an Estimate** **Postage Must Be Pre-Paid to USPS Prior to Post Office Drop** *Order subject to 3% over/underrun* Invoiced for actual Qty. delivered *Turn time 10-12 Business Days after proof approval* *Press ready art supplied by: "City of Raymore"			
		2025' 3 Issues Cost		
		34,500		\$29,475.00
		Per Issue Cost		
		11,500		\$9,825.00
		Postage Must be Pre-Paid Postage Estimated 36, 40 & 44 Pager		
			Per Issue	
			\$0.22 - \$0.28/ea.	
		11,500	\$0.22	\$2,530.00
		11,500	\$0.28	\$3,220.00

All prices are quoted for immediate acceptance and subject to change without notice unless otherwise stated.

Cordially yours, *Mike Miranda*

CUSTOMER ACCEPTANCE

Please enter our order for the above; if multiple quantities or items shown, desired quantities or items are circled.

☐ Consider this our order.

☐ Our purchase order _____ will follow.

By _____ Title _____

Date: _____

LISTED BELOW ARE SOME OF THE PRODUCTS AND SERVICES WE OFFER

MARKETING MATERIALS

Brochures/ Booklets/ Folders
Multicolor Printing
Newsletters / Badges / Post Cards
Wearables
Screenprint / Embroidery

DIGITAL PRINTING

Variable Data / Graphics Printing
Large format Printing
Banners / Posters
Barcode Print & Verification
Mailing Services

5897 Raytown Rd. Raytown MO 64133

Office Phone: (816)350-8100

www.ControlGroup.biz



Mike Miranda Cell : 816.352.6630

E-mail Address: mmiranda@ControlGroup.biz

City of Raymore

"Raymore Review"

Attn: Kim Quade

Quote Expires: 01/03/2025

NUMBER	DATE
	12/3/2024
F.O.B.	
Raymore Post Office	
DELIVERY (AFTER RECEIPT OF ORDER)	
TERMS	
net 30 days	

REFERENCE:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	44 Page Self Cover "Raymore Review"			
	Size: 11" x 17" flat print			
	Prints: 4/4, full color			
	Stock: 80# (#3 Gloss)			
	Finished: collate, fold and stitched			
	Finished Size: 8.5" x 10.875"			
	Ink Jett of Addresses as "Every Door Direct" (EDDM) Flats Regular Rate			
	Magazine Delivered to Raymore Post Office			
	Postage @ Right is Only an Estimate			
	Postage Must Be Pre-Paid to USPS Prior to Post Office Drop			
	Order subject to 3% over/underrun			
	Invoiced for actual Qty. delivered			
	Turn time 10-12 Business Days after proof approval			
	*Press ready art supplied by: "City of Raymore"			
			2025' 3 Issues Cost	
		34,500		\$36,381.00
			Per Issue Cost	
		11,500		\$12,127.00
			Postage Must be Pre-Paid	
			Postage Estimated 36, 40 & 44 Pager	
			Per Issue	
			\$0.22 - \$0.28/ea.	
		11,500	\$0.22	\$2,530.00
		11,500	\$0.28	\$3,220.00

All prices are quoted for immediate acceptance and subject to change without notice unless otherwise stated.

Cordially yours, *Mike Miranda*

CUSTOMER ACCEPTANCE

Please enter our order for the above; if multiple quantities or items shown, desired quantities or items are circled.

☐ Consider this our order. ☐ Our purchase order _____ will follow.

By _____ Title _____ Date: _____

LISTED BELOW ARE SOME OF THE PRODUCTS AND SERVICES WE OFFER

MARKETING MATERIALS

Brochures/ Booklets/ Folders
Multicolor Printing
Newsletters / Badges / Post Cards
Wearables
Screenprint / Embroidery

DIGITAL PRINTING

Variable Data / Graphics Printing
Large format Printing
Banners / Posters
Barcode Print & Verification
Mailing Services

5897 Raytown Rd. Raytown MO 64133

Office Phone: (816)350-8100 www.ControlGroup.biz

****Prices Subject to Change Letter & Postage****

Dear City of Raymore / 2025 "Raymore Review" Magazine Bid Board.

Due to any unstable situations in the paper supply market and shipping / freight industry this quote could be subject to change from issue to issue.

Postage Estimates are only an estimate based on size and weight of each piece described and are subject to change. Postage must be pre-paid in advance to the USPS prior to delivery to post office for mailing. Postage statement will be provided for payment.

As always we are diligently working with our suppliers to obtain data on product availability and delivery schedules. Should we receive any information that would change the pricing we quoted we will update you on any information that could affect the price quoted prior to print time of any Raymore Review Issue.

Last year's publications pricing turned out to hold steady and we were able to keep prices unchanged throughout the year for items printed for other clients.

However, we never know what or when situations out of our control can occur and affect the cost of paper. So, I'm hoping we have another pretty steady year in paper costs as well as shipping costs.

We value our clients and the relationships built within them and appreciate all and any business sent our way.

Our loyal customers are the reason we are still in business for 40 years of service to the Kansas City area.

With Sincerest Thanks,

Mike Miranda

Control Printing Group.

PROPOSAL FORM A
RFP 25-006

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) DUSTIN LINK having authority to act on behalf of (Company name) MODERN LITHO do hereby acknowledge that (Company name) MODERN LITHO will be bound by all terms, costs, and conditions of this proposal for a period 90 days from the date of submission; and commit to sign the Agreements.

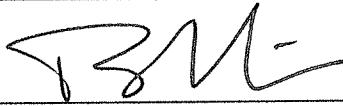
FIRM NAME: MODERN LITHO

ADDRESS: 133 W. 10th AVE
Street

ADDRESS: NORTH KANSAS CITY MO 64116
City State Zip

PHONE: Office 816-561-6211 - Direct 816-899-1725

E-MAIL: DLINK@MODERNLITHO.COM

DATE: 12/02/2024  PRESIDENT MLKL
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

_____ MBE (Minority Owned Enterprise)
_____ WBE (Women Owned Enterprise)
☒ Small Business

PROPOSAL FORM B

RFP 25-006

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No X
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No X

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes X No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes X No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interests with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-006

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, the proposing firm must be in business for a minimum of 3 years and must demonstrate that they, or the principals assigned to this project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past 48 months.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	CITY OF COLUMBIA, MO
ADDRESS	701 E. BROADWAY, COLUMBIA, MO 65203
CONTACT PERSON	KIRA ACTON
CONTACT EMAIL	KIRA.ACTON@COLUMBIA.GOV
TELEPHONE NUMBER	573-874-2489
PROJECT, AMOUNT AND DATE COMPLETED	CITY OF COLUMBIA, COLUMBIA VALUES DIVERSITY CELEBRATION STUDENT WRITING BOOKLET Comp. JANUARY 2024

COMPANY NAME	CITY OF BRENTWOOD, MO
ADDRESS	2348 S. BRENTWOOD BLVD, BRENTWOOD, MO 63144
CONTACT PERSON	SOPHIE SPADE
CONTACT EMAIL	SSPAID@BRENTWOODMO.ORG
TELEPHONE NUMBER	314-963-8653
PROJECT, AMOUNT AND DATE COMPLETED	CITY OF BRENTWOOD MAGAZINE FALL 2024 JULY 2024, 5300 PIECES

COMPANY NAME	CITY OF UNIVERSITY CITY
ADDRESS	6801 DELMAR, UNIVERSITY CITY, MO 63130
CONTACT PERSON	JARED JONES
CONTACT EMAIL	JJONES@UCITYMO.ORG
TELEPHONE NUMBER	314-862-6767
PROJECT, AMOUNT AND DATE COMPLETED	CALENDAR - 2024, 21,600 PIECES OCTOBER 2023

COMPANY NAME	CITY OF PRAIRIE VILLAGE
ADDRESS	7700 MISSION ROAD, PRAIRIE VILLAGE, KS 66208
CONTACT PERSON	ASHLEY FREIBURG
CONTACT EMAIL	AFREIBURG@PVIKANSAS.ORG
TELEPHONE NUMBER	913-381-6464
PROJECT, AMOUNT AND DATE COMPLETED	2023 ANNUAL REPORT - 50 MARCH 2024

COMPANY NAME	CITY OF MISSION - PARKS & REC
ADDRESS	6200 MARTWAY ST., MISSION KS 66202
CONTACT PERSON	NATALIE LUCAS
CONTACT EMAIL	PCCACCOUNTING@MISSIONKS.ORG
TELEPHONE NUMBER	913-722-8200
PROJECT, AMOUNT AND DATE COMPLETED	ADVENTURE GUIDE - FALL 2024 BOOK AUGUST 2024 - 10,000 PIECES

State the number of Years in Business:

80

State the current number of personnel on staff:

450

PROPOSAL FORM D

RFP 25-006

Proposal of MODERN LITHO, organized and
(Company Name)
existing under the law of the State of Missouri, doing business
as MODERN LITHO (*)

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-006 – The Review Printing Services.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) NA, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – RFP 25-006

The Review Printing Services

Single Season Publication printing (three publications):

2025	2026	2027
\$ <u>26,950</u>	\$ <u>27,500</u>	\$ <u>28,000</u>

Pricing does NOT include postage (it will be figured on a per issue basis)

Additional (optional) Services:

Price per hour for corrections made after final proof approval	\$ <u>75</u>
	<u>695</u>
Reduce The Review 4 pages (four-color process)	\$ <u>1,400</u>
Add The Review 4 pages (four-color process)	\$ <u>1,400</u>
Add the Review 8 pages (better cost than adding 4)	\$1,290

Comments/Amendments to scope of services:

Optional paper – 70# gloss text (samples enclosed)		
\$23,650	\$24,125	\$24,625

BID PROPOSAL FORM E – RFP 25-006
CONTINUED

The undersigned is familiar with the conditions surrounding this project and is aware that the City of Raymore reserves the right to reject any or all bids, and is submitting this bid without collusion with any other person, individual or corporation.

Company Name MODERN LITHO

By 
Authorized Person's Signature

BEN HISS PRESIDENT MLKC
Print or type name and title of signer

Company Address _____

133 W. 10TH AVENUE

NORTH KANSAS CITY, MO 64116

Phone 816-561-6211

Fax _____

Email BHiss@ModernLitho.com

Date 12/2/2024

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

LATE BIDS CANNOT BE ACCEPTED!

AFFIDAVIT

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge,

(a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or

(b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared BEN HISS, who, being duly sworn, states on his oath or affirmation as follows:

Name/Contractor: BEN HISS

Company: MODERN LITHO KC

Address: 133 W. 10th AVE, NORTH KANSAS CITY, MO 64116

- 1 I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
- 2 Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Raymore: Project # 25-006.
- 3 Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.
- 4 Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the

employees working in connection with the contracted services.

MODERN LITHO
Company Name

[Signature]
Signature

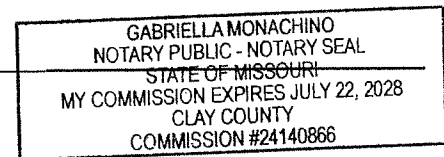
Name: BEN HISS

Title: PRESIDENT, MODERN LITHO KC

STATE OF Missouri COUNTY OF CLAY

Subscribed and sworn to before me this 2nd day of December, 2024.

Notary Public: Gabriella Monachino



My Commission Expires: 07/22/2028

PLEASE NOTE: Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding:

- 1 A valid, completed copy of the first page identifying the Contractor; and
- 2 A valid copy of the signature page completed and signed by the Contractor, the Social Security Administration, and the Department of Homeland Security -Verification Division.

ARTICLE XI
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Buyer agrees that it has not relied upon any representations of Contractor as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Raymore the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

THE CITY OF RAYMORE, MISSOURI

By: _____
Jim Feuerborn, City Manager

Attest: _____
Erica Hill, City Clerk

(CITY SEAL)

MODERN LITHO
Company Name

By: BEN HISS TBM 12/12/24

Title: RESIDENT, MLKC

Attest: _____

(SEAL)

PROPOSAL FORM A

RFP 25-006

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Michael J. Donnelly having authority to act on behalf of (Company name) Indiana Printing and Publishing Company, Inc. do hereby acknowledge that (Company name) Indiana Printing and Publishing Company, Inc. will be bound by all terms, costs, and conditions of this proposal for a period 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: Indiana Printing and Publishing Company, Inc

ADDRESS: 775 Indian Springs Road
Street

ADDRESS: Indiana, PA 15701
City State Zip

PHONE: 724-349-3434

E-MAIL: MDonnelly@gazetteprinters.com

DATE: 12/03/2024 Michael J. Donnelly - President and Publisher
(Month-Day-Year) Signature of Officer/Title

DATE: 12/03/2024 Michael J. Donnelly - President and Publisher
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):

Check One: N/A

☐ MBE (Minority Owned Enterprise)
☐ WBE (Women Owned Enterprise)
☐ Small Business

PROPOSAL FORM B
RFP 25-006

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No X
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No X

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes X No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes X No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interests with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-006

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, the proposing firm must be in business for a minimum of 3 years and must demonstrate that they, or the principals assigned to this project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past 48 months.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	City of Upper Arlington
ADDRESS	3100 Tremont Road
CONTACT PERSON	Emma Speight / Matthew Leber
CONTACT EMAIL	mleber@uacoh.net / espeight@uacoh.net
TELEPHONE NUMBER	614-583-5049
PROJECT, AMOUNT AND DATE COMPLETED	Activity Guide, 2022-Present, \$15,000/yr (appx) *We do various other projects as well

COMPANY NAME	Fauquier County Parks and Recreation
ADDRESS	4133-A Rectortown Road Marshall, VA 20115
CONTACT PERSON	Jeanne Brunk
CONTACT EMAIL	jeanne.brunk@fauquiercounty.gov
TELEPHONE NUMBER	540-422-8553
PROJECT, AMOUNT AND DATE COMPLETED	Magazine, 2017-Present, \$25,000/yr (appx)

COMPANY NAME	City of Jacksonville Recreation and Parks Department
ADDRESS	P.O. Box 128 Jacksonville, NC 28541
CONTACT PERSON	Charlotte Gagnon
CONTACT EMAIL	cgagnon@jacksonvillenc.gov
TELEPHONE NUMBER	910-938-5315
PROJECT, AMOUNT AND DATE COMPLETED	Newsletter, 2019-Present, \$18,000/yr (appx)

COMPANY NAME	State of Ohio
ADDRESS	4200 Surface Road Columbus, OH 43228
CONTACT PERSON	Mike Ruehmund
CONTACT EMAIL	mike.ruehmund@dhs.ohio.gov
TELEPHONE NUMBER	614-752-0060
PROJECT, AMOUNT AND DATE COMPLETED	Various, 2018-Present, \$20,000/yr (appx.)

COMPANY NAME	Virginia Native Plant Society
ADDRESS	1111 East Main Street Richmond, VA 23219
CONTACT PERSON	Virginia Witmer
CONTACT EMAIL	Virginia.witmer@deg.virginia.gov
TELEPHONE NUMBER	804-659-1912
PROJECT, AMOUNT AND DATE COMPLETED	Plant catalog/booklet, 2018-Present, \$100,000/yr (appx.)

State the number of Years in Business:

144

State the current number of personnel on staff:

67

PROPOSAL FORM D

RFP 25-006

Proposal of Indiana Printing and Publishing Company, Inc. organized and
(Company Name)
existing under the law of the State of Pennsylvania, doing business
as Indiana Printing (*) and Publishing Company, Inc.

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-006 – The Review Printing Services.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) N/A, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – RFP 25-006

The Review Printing Services

Single Season Publication printing (three publications):

2025	2026	2027
\$ <u>39,591.00</u>	\$ <u>41,174.00</u>	\$ <u>42,821.00</u>

Additional (optional) Services:

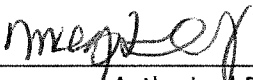
Price per hour for corrections made after final proof approval	\$ <u>55.00</u>
Reduce The Review 4 pages (four-color process)	\$ <u>39,588.00</u>
Add The Review 4 pages (four-color process)	\$ <u>44,280.00</u>

Comments/Amendments to scope of services:

**BID PROPOSAL FORM E – RFP 25-006
CONTINUED**

The undersigned is familiar with the conditions surrounding this project and is aware that the City of Raymore reserves the right to reject any or all bids, and is submitting this bid without collusion with any other person, individual or corporation.

Company Name Indiana Printing and Publishing Company, Inc

By 
Authorized Person's Signature

ADDENDA

Bidder acknowledges receipt of the following addendum:

Michael J. Donnelly - President and Publisher
Print or type name and title of signer

Addendum No. _____

Addendum No. _____

Company Address 775 Indian Springs Road
Indiana, PA 15701

Addendum No. _____

Addendum No. _____

Addendum No. _____

Phone 724-349-3434

Addendum No. _____

Fax 724-717-2324

Email MDonnelly@gazetteprinters.com

Date 12/03/2024

LATE BIDS CANNOT BE ACCEPTED!

AFFIDAVIT

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge,

(a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or

(b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared Michael J. Donnelly who, being duly sworn, states on his oath or affirmation as follows:

Name/Contractor: Indiana Printing and Publishing Company, Inc

Company: Indiana Printing and Publishing Company, Inc

Address: 775 Indian Springs Road Indiana, PA 15701

- 1 I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
- 2 Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Raymore: Project # 25-006.
- 3 Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.
- 4 Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the

employees working in connection with the contracted services.

Indiana Printing and Publishing Company, Inc.
Company Name

Michael J. Donnelly
Signature

Name: Michael J. Donnelly

Title: President and Publisher

STATE OF Pennsylvania COUNTY OF Indiana

Subscribed and sworn to before me this 3rd day of December, 2024.

Notary Public: Jennifer J. Williams

My Commission Expires: 09/15/2025

PLEASE NOTE: Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding:

- 1 A valid, completed copy of the first page identifying the Contractor; and
- 2 A valid copy of the signature page completed and signed by the Contractor, the Social Security Administration, and the Department of Homeland Security -Verification Division.



Company ID Number: 1215197

Approved by:

Employer Indiana Printing and Publishing	
Name (Please Type or Print) Joseph Geary	Title
Signature Electronically Signed	Date 07/19/2017
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 07/19/2017



Company ID Number: 1215197

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	Indiana Printing and Publishing
Company Facility Address	775 Indian Springs Rd Indiana, PA 15701
Company Alternate Address	775 Indian Springs Rd Indiana, PA 15701
County or Parish	INDIANA
Employer Identification Number	250567290
North American Industry Classification Systems Code	323
Parent Company	
Number of Employees	100 to 499
Number of Sites Verified for	3 site(s)



Company ID Number: 1215197



Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

PA

3



Company ID Number: 1215197

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Jennifer Williams
Phone Number 72434955553434
Fax 7244650402
Email iwilliams@qazetteprinters.com

Name Deborah Barr
Phone Number 7243493434115
Fax 7243490841
Email dibarr@qazetteprinters.com

Name Barbara Sullinger
Phone Number 7243493434127
Fax 7243490841
Email bsullinger@qazetteprinters.com

PROPOSAL FORM A

RFP 25-006

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) ELISE BESS having authority to act on behalf
of (Company name) SID PRINTING/MINUTEMAN PRESS do
hereby acknowledge that (Company name) SID PRINTING/MINUTEMAN PRESS
will be bound by all terms, costs, and conditions of this proposal for a period 90
days from the date of submission; and commit to sign the Agreements.

FIRM NAME: SID PRINTING/MINUTEMAN PRESS

ADDRESS: 217 CHESTERFIELD INDL. BLVD
Street

ADDRESS: CHESTERFIELD MO 63005
City State Zip

PHONE: 314-729-1600

E-MAIL: marv@aggraphicresourceinc.com

DATE: 11/15/24 EBUNK
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

_____ MBE (Minority Owned Enterprise)
_____ WBE (Women Owned Enterprise)
_____ Small Business

PROPOSAL FORM B

RFP 25-006

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No ____
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*

9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No X

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes *✓* No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes *✓* No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interests with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C

RFP 25-006

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, the proposing firm must be in business for a minimum of 3 years and must demonstrate that they, or the principals assigned to this project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past 48 months.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	CITY OF ST. CHARLES
ADDRESS	200 NO. 2ND ST ST. CHARLES, MO 63301
CONTACT PERSON	BETH NORVIEL
CONTACT EMAIL	beth.norvie1@stcharlescitymo.gov
TELEPHONE NUMBER	636-255-6139
PROJECT, AMOUNT AND DATE COMPLETED	MONTHLY MAGAZINE

COMPANY NAME	CITY OF MARYLAND HTS
ADDRESS	11911 DORSETT RD MARYLAND HTS, MO 63043
CONTACT PERSON	TRISH HALL.
CONTACT EMAIL	thall@marylandheights.com
TELEPHONE NUMBER	314-738-2497
PROJECT, AMOUNT AND DATE COMPLETED	BI-MONTHLY MAGAZINE

COMPANY NAME	CITY OF BRIDGETON PARKS DEPT
ADDRESS	4201 FEE FEE RD BRIDGETON, MO 63044
CONTACT PERSON	VICKI MEYER
CONTACT EMAIL	vmeyer@bridgetonmo.gov
TELEPHONE NUMBER	314-739-5599
PROJECT, AMOUNT AND DATE COMPLETED	PARKS GUIDE (3 TIMES ANNUALLY)

COMPANY NAME	CITY OF BELLEFONTAINE NEIGHBORS
ADDRESS	9641 BELLEFONTAINE RD ST. LOUIS, MO 63137
CONTACT PERSON	SARAH PELUEGER
CONTACT EMAIL	sp4lueger@cityofbellefontaine.com
TELEPHONE NUMBER	314-867-0700
PROJECT, AMOUNT AND DATE COMPLETED	GOV. / NEWSLETTER / PARKS GUIDE

COMPANY NAME	CITY OF CHESTERFIELD
ADDRESS	690 CHESTERFIELD PARKWAY WEST CHESTERFIELD MO 63017
CONTACT PERSON	ELLIOT BROWN
CONTACT EMAIL	ebrown@chesterfield.mo.us
TELEPHONE NUMBER	636-537-4000
PROJECT, AMOUNT AND DATE COMPLETED	QUARTERLY NEWSLETTER / PARKS GUIDE

State the number of Years in Business:

State the current number of personnel on staff:

BID PROPOSAL FORM E – RFP 25-006

The Review Printing Services

Single Season Publication printing (three publications):

2025	2026	2027
\$ <u>8,840⁰⁰</u>	\$ <u>9,105</u>	\$ <u>9,378⁰⁰</u>

Additional (optional) Services:

Price per hour for corrections made after final proof approval	\$ <u>100⁰⁰</u>
Reduce The Review 4 pages (four-color process)	\$ <u>7,812⁰⁰</u> (YEAR 1)
Add The Review 4 pages (four-color process)	\$ <u>9,798⁰⁰</u> (YEAR 1)
IT IS CHEAPER TO ADD 8 PAGES - \$9,420 ⁰⁰	

Comments/Amendments to scope of services:

PROPOSAL FORM D

Proposal of 510 printing / MINUTEMAN press, organized and
(Company Name)
existing under the law of the State of MISSOURI, doing business
as MINUTEMAN press(*)

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-006 – The Review Printing Services.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s)_____, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

**BID PROPOSAL FORM E – RFP 25-006
CONTINUED**

The undersigned is familiar with the conditions surrounding this project and is aware that the City of Raymore reserves the right to reject any or all bids, and is submitting this bid without collusion with any other person, individual or corporation.

Company Name MINUTEMAN PRESS

By EUSEBESS
Authorized Person's Signature

EUSEBESS, GM
Print or type name and title of signer

Company Address 217 CHESTERFIELD

INDL BLDG, CHESTERFIELD, MO

63005

Phone 636 530 0020

Fax _____

Email MMP CHESTERFIELD@MINUTEMANPRESS.COM

Date 11-21-24

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

LATE BIDS CANNOT BE ACCEPTED!

SEALED REQUEST FOR PROPOSAL
ATTN: PURCHASING SPECIALIST

RFP #: 25-006

DESCRIPTION: The Review Printing Services

OPENING DATE: December 5, 2024

OPENING TIME: 11:00 a.m.

COMPANY NAME: SID PRINTING

DATED MATERIAL - DELIVER IMMEDIATELY

**PLEASE CUT OUT AND AFFIX THIS LABEL (ABOVE) TO THE OUTERMOST
ENVELOPE OF YOUR PROPOSAL TO HELP ENSURE PROPER DELIVERY**



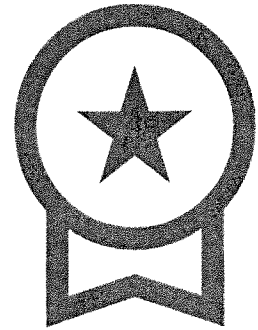
Tutorial

Knowledge Test Results

Congratulations!

Elise Bess (EBES4980), your score is 76.92%

Elise Bess, you successfully completed this tutorial and passed the E-Verify Knowledge Test on December 3, 2024. Use your browser's print capability to obtain a copy of this page for your records.



REMINDER: You must visit 'View Essential Resources' to read the E-Verify User Manual, and you must print and clearly display the 'Notice of E-Verify Participation' and 'Right to Work' posters in all languages supplied by DHS.

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My User Profile

Elise Bess

User Information

User ID

EBES4980

Email Address

mmpchesterfield@minutemanpress.com

Last Name

Bess

First Name

Elise

Middle Initial

Phone Number

(636) 530-0020

Edit User Information

Password

Password Expires

March 2, 2025 (in 88 days)

Change Password

[U.S. Department of Homeland Security](#) [U.S. Citizenship and Immigration Services](#)

[Accessibility](#) [Plug-ins](#) [Site Map](#)





CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 12/23/2024

SUBMITTED BY: Jonathan Zerr

DEPARTMENT: Legal

ITEM CATEGORY: Ordinance

TITLE / ISSUE / REQUEST

Directing Submission of a Public Safety Sales Tax on the April 8, 2025 Ballot

STRATEGIC PLAN GOAL / STRATEGY

Goal 2.1.1-Maintain a high-caliber and community-oriented Police Department

FINANCIAL IMPACT

Award To:

Amount of Request/Contract:

Amount Budgeted:

Funding Source/Account:

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:

Date:

Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Bill 3937

BACKGROUND / JUSTIFICATION

Bill 3937 authorizes and directs the City Clerk to place a ballot measure before the resident voters of Raymore on the April 8, 2025 ballot. The proposed ballot issue would allow the voters of Raymore to decide whether to implement a one-quarter of one percent public safety sales tax on all retail taxable sales in the City of Raymore. The public safety sales tax is authorized by Section 92.500 RSMo and can be implemented at a rate up to

one-half of one percent.

The staffing study completed in 2021 for the City identified a need to expand uniformed officers within the police department. It recommended an additional twenty (20) officers within five (5) years.

If approved by the voters, revenues from the public safety sales tax would be allocated and used solely for the hiring, paying, equipping, and training of police officers. The revenue would be kept separate and not commingled with other revenue sources or income of the City of Raymore. In addition, the City would not defund, displace, or otherwise decrease the current funding of public safety within the City.

BILL 3937

ORDINANCE

"AN ORDINANCE AUTHORIZING AND DIRECTING SUBMISSION TO THE VOTERS OF THE CITY OF RAYMORE, MISSOURI, AT THE ELECTION ON APRIL 8, 2025, THE PROPOSAL TO AUTHORIZE THE IMPOSITION OF A PUBLIC SAFETY TAX FOR HIRING, PAYING, EQUIPPING, AND TRAINING POLICE OFFICERS AT A RATE OF ONE-QUARTER OF ONE PERCENT."

WHEREAS, the City of Raymore ("City") is authorized to impose a public safety sales tax at a rate not to exceed one-half of one percent pursuant to Section 92.500, RSMo; and,

WHEREAS, a staffing study completed for the City in 2021 identified a need to expand uniformed officers within the police department to an additional twenty (20) within five (5) years; and

WHEREAS, the City Council desires to submit a ballot question regarding the public safety sales tax as authorized by Section 92.500 RSMo, to the qualified voters of the City; and,

WHEREAS, the City Council intends to appropriate the public safety sales tax to be allocated, used, and expended solely upon the hiring, paying, equipping, and training of police officers; and,

WHEREAS, the expenditure of the revenues accumulated from said public safety sales tax, if approved by the voters, shall not be commingled with non-public safety funds, and shall not displace current funds budgeted for public safety within the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. There is hereby imposed, subject to approval of a ballot measure as set forth below by the qualified voters, a public safety sales tax as authorized by Section 92.500 RSMo.

Section 2. An election is hereby ordered to be held in the City of Raymore, Missouri on the public municipal election date of April 8, 2025 on the following question:

Shall the City of Raymore impose a sales tax of one-quarter of one percent for the sole purpose of providing revenues for hiring, paying, equipping, and training additional police officers pursuant to Section 92.500 RSMo, which said revenue shall not be commingled with non-public safety funds, and shall not displace funds regularly budgeted for public safety.

☐ YES

☐ NO

If you are in favor of the question, darken the oval opposite "YES".
If you are opposed to the question, darken the oval opposite "NO".

Section 3. If this question is approved, the City of Raymore would begin collecting a public safety sales tax from retail sales made within the City.

Section 4. The form of Notice of Election showing said question, a copy of which is attached hereto and made a part hereof, is hereby approved.

Section 5. The City Clerk is hereby authorized and directed to notify the County Clerk of Cass County, Missouri, of the passage of this Ordinance no later than 4:00 P.M. on Tuesday, January 28, 2025, and to include in said notification all of the terms and provisions required by Chapter 115, RSMo, as amended.

Section 6. At said election, the qualified registered voters of the City shall vote at the polling places within the City, as designated by the Clerk of Cass County.

Section 7. The judges and clerks at said election shall be designated by the Clerk of Cass County and said Clerk of Cass County shall conduct the election and cause the result thereof to be certified to the City Council by law.

Section 8. The City Council hereby expresses the intention to appropriate the public safety sales tax revenues for public safety purposes as authorized by Section 92.500 RSMo, and to neither commingle the revenues with non-public safety funds, nor to otherwise displace, usurp, or decrease current funds budgeted for public safety.

Section 9. A full and complete copy of this Ordinance, submitting the above question to the electorate, including a full and complete copy of the ballot language, is on file in the office of the City Clerk of the City of Raymore, Missouri, where the same is open for inspection and copying.

Section 10. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 11. Effective Date. The effective date of approval shall be coincidental with the Mayor's signature and attestation by the City Clerk.

DULY READ THE FIRST TIME THIS 23RD DAY OF DECEMBER, 2024.

**BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND
ADOPTED THIS JANUARY 13TH, 2025, BY THE FOLLOWING VOTE:**

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

NOTICE OF ELECTION
CITY OF RAYMORE, MISSOURI

Notice is hereby given to the qualified voters of the City of Raymore, Missouri that the City Council has called an election to be held on April 8, 2025, commencing at 6:00 a.m. and closing at 7:00 p.m., on the question contained in the following sample ballot:

OFFICIAL BALLOT
ELECTION - APRIL 8, 2025
CITY OF RAYMORE, MISSOURI

Shall the City of Raymore impose a sales tax of one-quarter of one percent for the sole purpose of providing revenues for hiring, paying, equipping, and training additional police officers pursuant to Section 92.500 RSMo, which said revenue shall not be commingled with non-public safety funds, and shall not displace funds regularly budgeted for public safety.

☐ YES ☐ NO

If you are in favor of the question, darken the oval opposite "YES".
If you are opposed to the question, darken the oval opposite "NO".

The election will be held at the following polling places in the City:

PRECINCT	POLLING PLACE
_____	_____
_____	_____
_____	_____
_____	_____

Dated: _____, 20____

Cass County Clerk

THE RAYMORE CITY COUNCIL HELD A WORK SESSION ON MONDAY, DECEMBER 16, 2024, AT 6:00 P.M., AT RAYMORE CITY HALL, 100 MUNICIPAL CIRCLE. PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BAKER, BARBER, BURKE III, CIRCO, ENGERT, AND HOLMAN. ALSO PRESENT: CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY STAFF.

A. Sales Tax Discussion

City Manager Jim Feuerborn discussed future sales tax measures on the April ballot. He reviewed a potential one quarter cent Public Safety Sales Tax to be placed on the April 8, 2025 ballot, followed by a bond issue for the Justice Center, then finally with an Economic Development sales tax measure after reviewing the general fund after TIFs expire.

B. Other

Mayor Turnbow [resented a recommendation for an appointment to the Park Board to be considered at the December 23 regular meeting.

City Manager Jim Feuerborn reminded the Council that candidate filing for the April 8, 2025 Municipal Election opens on Tuesday, December 17 at 8 a.m.

MOTION: By Councilmember Holman, second by Councilmember Abdelgawad to enter into executive session to discuss personnel matters as authorized by §610.021(3).

ROLL CALL VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Circo	Aye
	Councilmember Engert	Aye
	Councilmember Holman	Aye
	Councilmember Mills	Absent

The work session of the Raymore City Council adjourned to Executive Session at 6:23 p.m.

THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION TUESDAY, SEPTEMBER 10, 2024, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Collier, Kies, Manson and Mapes. Members Cooper and Scott are absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo and Recreation and Facility Superintendent Brennon.

1. Call to Order: Chairman Trautman called the meeting to order at 6:55 pm.

2. Roll Call

3. Pledge of Allegiance

4. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

August 13, 2024

Motion: Member Manson moved to approve the minutes of the August 13, 2024 Park Board Meeting.

Member Collier seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Absent
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

5. New Business

A. Parkland Dedication Requirement-Timber Ridge

Action Item

Parks Director Musteen presented a parkland dedication proposal from Timber Ridge for review and acceptance. The Development Services Department provided a staff memo and associated maps explaining the dedication / fee in lieu options.

Motion: Member Manson motions for approval of the fee in lieu of parkland from Timber Ridge in the amount of \$92,500.00

Member Collier seconded the motion.

Discussion: Member Mapes would like the Board to entertain the option to take the land since there are no parks near the Timber Trail neighborhood. Member Mapes voiced concerns about the lack of parks in the area of town and asked the board to consider even a small land donation. Director Musteen

APPROVED: December 10, 2024 (5-0)

explained his recommendation that the monetary donation could be used to help develop future parkland such as the next item on the agenda or the future Good Parkway land donation. Discussion Ensued. Board members preferred the fee in lieu option as recommended by the Director in this particular location.

Vote:	4 Aye	Member Collier	Aye
	1 Nay	Member Cooper	Absent
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Nay
		Member Scott	Absent
		Member Trautman	Aye

B. Parkland Dedication Requirement -White Tail Run Action Item

Parks Director Musteen presented a parkland dedication proposal from Whitetail Run for review and acceptance. The Development Services Department provided a staff memo and associated maps explaining the dedication / fee in lieu options.

Motion: Member Manson motions to accept the parkland dedication of 22 acres
And a fee in lieu of \$61,789.50 for 3.65 acres of land.

Member Collier seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Absent
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

C. Award of Contract-Memorial Park Bridges Action Item

Parks Director Musteen requested an award of contract to Terry Snelling Construction for the replacement of three bridges at Memorial Park along the Arboretum Trail.

Motion: Member Manson moved to award the contract to Terry Snelling
Construction Inc. for bridges replaced in Memorial Park at \$230,000.

Member Kies seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Absent
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

5. Board Comment

Member Collier agreed on the need for parks on the West side of the city.

Member Mapes mentioned that residents sign up for date and times, but when that gets changed, it becomes difficult for the families to plan.

Member Manson commented on the mud run. He thanks the Staff for the event and the experience.

Member Kies recognizes the need for park space on the West side of Raymore, but did not agree with the location presented tonight. He also played on the pickleball courts and enjoyed them immensely.

Chairman Trautman appreciates Member Mapes comments on the development of land on the West side of the city. He addressed Member Mapes concerns for the sport programs as the Social Soccer program had so many registrations, the start time/date had to be moved.

6. Adjournment

Motion: Member Manson motioned for adjournment.
Member Collier seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Absent
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 7:07 pm

Respectfully submitted,

Greta Naab
Parks & Recreation Office Assistant