



AGENDA

Raymore Park Board Regular Meeting
City Hall – 100 Municipal Circle
Tuesday, July 28, 2026
6:00 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances**
- 5. Consent Agenda**
 - A. Approval of Minutes from the April 28, 2026, Meeting
- 6. Staff Report**
 - A. Recreation Report
 - B. Parks Report
 - C. Director's Report
- 7. Unfinished Business**
- 8. New Business**
 - A. Video Marquee Signage Policy
 - B. Mountain Bike Trails — Improvement Project
- 9. Public Comment**
- 10. Board Member Comment**
- 11. Adjournment**

MISCELLANEOUS

Miscellaneous Items

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816)

331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION ON TUESDAY, APRIL 28, 2026, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Kies; Members Collier, Cooper, Mapes, Scott, and Wilson. Member Harrison is absent.

STAFF PRESENT: Director Musteen, Park Superintendent Steve Rulo, Recreation and Facility Superintendent Brennon, and Office Assistant Naab.

1. Call to Order: Chairman Kies called the meeting to order at 6:01 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

A. Eagle Scout Project - Isla Schultz

Isla is replacing the backboard at the tennis courts in Recreation Park. She will use lumber donated from Lowe's and paint donated from Menards. She will conduct her project on May 9, 2026 with 10 other scouts.

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

February 24, 2026

Motion: Member Wilson motions to approve the minutes of the February 24, 2026 Park Board Meeting.
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

6. Staff Report

Recreation and Facility Superintendent Brennon submitted a written report. Athletic Coordinator Nick Cook and Recreational Coordinator Cecilia Walther gave reports on their respective activities and programs.

Park Superintendent Rulo highlighted his written report.

Director Musteen highlighted his written report. Member Mapes asked questions about the impact of parking on the grass. Director Musteen answered all questions.

7. Unfinished Business

8. New Business

A. Schedule of Fees - FY27

Action Item

The City Council approves a Schedule of Fees and Charges each year in preparation for the upcoming fiscal year. In preparation for the budget, the Parks and Recreation Board and staff review the schedule of fees and make recommendations to the City Council. During the February 24, 2026, work session, staff presented suggested changes to the Park Board. Those recommendations are before the Board for approval.

Motion: Member Wilson motions to approve the updated changes to the Schedule of Fees for the fiscal year of 2027.
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

B. Sportsmanship Coaching Program

Action Item

Staff presented a program to the Parks and Recreation Board during the February 24, 2026, Work Session. The program outlines incentives for volunteer coaches to return equipment and participate in additional coaches training through the Nation Youth Sports Alliance. It is now before the Board for approval.

Motion: Member Wilson motions to approve the Sportsmanship Coaching Program.
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

C. Park Board By-Laws - Amendment

Action Item

In November 2025, the City Council amended the City Code to incorporate the Tree Board as a subcommittee of the Parks and Recreation Board. Staff has updated the Parks and Recreation Board By-Laws to reflect the Municipal Code change and provide guidelines for the inclusion of the Tree Board as a subcommittee. The updated draft is attached for Board review and approval. Changes are highlighted in yellow. No other changes are recommended at this time.

Motion: Member Wilson motions to approve Article 8, Chapter 260 as an update to the Park Board By-Laws to include the Tree Board as a sub-committee to the Board.
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

D. Award of Contract - Outdoor Video Display Signs Action Item

The City Council designated funding for two digital video signs to be placed at the entrances of Recreation Park and Hawk Ridge Park. In January, staff opened bidding for the two signs. Heartland Sign and Lighting was the lowest and most responsive bid of the three received. The Recreation Park sign will replace the monument sign near the South Madison Street Roundabout and begin immediately. The Hawk Ridge Park Sign will be included in the construction phase of the new plaza area.

Motion: Member Wilson motions to approve the contract with Heartland Sign And Lighting for the Outdoor Video Display Signs with a total cost of \$137,628.00
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

E. Award of Contract - Good Parkway South Trail Design Action Item

This project is the redesign of the south section of the Good Parkway trail system. Significant portions of the trail are compromised by flooding issues and a low water crossing that no longer functions safely. The project will include relocating portions of the trail and providing a solution to cross the creek while including ADA compliant trail heads. Six proposals were received and determined responsive. A team of six city staff members from the Parks & Recreation Department, Engineering Department and Development Services Department reviewed all proposals, with George Butler Associates being selected as the best, most responsive proposal. Staff recommends award of contract.

Motion: Member Wilson motions to approve the contract for the design and oversight Of the Good Parkway South Trail with George Butler and Associates in the Amount of \$89.462.00

Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

9. Public Comment

10. Board Member Comment

Board Member Mapes appreciates the staff's hard work on all the projects and is excited to see changes with the signs and trails.

Member Cooper gives a shout out to Todd, Nick, and Cecilia for their hard work.

Member Wilson is glad to see the Market at TB Hanna Station Park.

Member Collier comments the storms have made an impact on the parks.

Member Kies thanked the staff for the attendance at the meeting.

11. Adjournment

Motion: Member Wilson motions to adjourn.
Member Mapes seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Absent
		Member Kies	Aye
		Member Lupardus	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Wilson	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 7:06 pm.

Respectfully submitted,

Greta Naab 7/28/26
Parks & Recreation Office Assistant

STAFF REPORT

To: Park Board
From: Todd Brennon, CPRP
Recreation & Facilities Superintendent
Date: July 28, 2026
Subject: Recreation & Facilities Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Office Assistant **Greta Naab**
- Athletic Coordinator **Nick Cook**
 - South Metro Sports meeting to discuss updated rulebooks and fall sports offerings
- Recreation Coordinator **Cecilia Walther**
 - Weekly staff meetings for camp counselors
- Recreation & Facilities Superintendent **Todd Brennon**
 - Met with Civic Recreation Software representative over Zoom.
 - Hawk Ridge Pavillion/Dog Park Project Meeting.

Recreation Programs

- 50 plus programs running: Bunco, Bridge Club
- Summer Camp; 101 enrolled for week 7
- Farmers Market-June 9-September 29- 63 applicants, 30 spaces available

Rentals/Events/Concessions

Centerview

- 2 Bridal Showers
- 4 Disability Interviews
- 1 Baby Shower
- 1 HOA Meeting

City Internal Usage

- Blood Drive

Program Usage

- Bunco
- Bridge

RAC

Paid Rental

- Volleyball Rentals
- 2 Birthday Parties
- Church rental
- RayPec Foundation Fundraiser

Program Use

- Adult Open Play Volleyball
- Summer Camp
- Volleyball practices

Special Events

- 2.50 Fun Run
- Spirit of America
- 250 Parade

Upcoming

- Rugged Raymore (8/21)
- Party in the Park (8/25)

Concessions

Baseball concessions will remain open for Monday Night Adult Softball

Sports (Youth)

- Summer
 - Summer baseball, softball, t-ball practices and games concluded on July 9th
- Fall
 - All fall sports offerings are open and available to the public for registrations

Sports (Tiny)

- Summer
 - Tiny dance has begun sessions on July 11
 - First time offering: total of 17 total participants
 - Tiny kickball is open and available for registrations
 - Sessions will begin August 8

Sports (Adult)

- Summer
 - Monday Night Adult softball has began
 - Total of 8 teams

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: July 28, 2026
Subject: Parks and Maintenance Report

Park Operations

- Routine Mowing
- Signs for the Disc Golf "T" posts are completed and will be installed later this Month.
- Parks Crew continue to pick up branches after all the storms in the parks.
- The Tree removal project at TB Hanna is complete.
- Baseball season is over, and the softball league has started.
- Parks Crew attended the City Council meeting on June 13th for Parks and Recreation Month.
- Chemicals have been delivered for the Sprayground.
- The Parks crew installed both of the walking bridges at the Recreation Park Disc Golf Course.
- The Parks Crew helped out with all of the events during the World Cup and 250th Birthday celebrations.
- The Parks Superintendent attended a meeting on the Hawk Ridge Plaza and the Dog Park.
- The Park crew have sprayed weeds in several parks including the Bike Trail.
- Elite Fence completed a fence repair at a citizens home that a tree fell on their fence and damaged it.
- Parks crew pulled weeds and fixed an irrigation issue at Centerview.
- The Parks crew fixed an irrigation line break at the RAC.

MONTHLY REPORT

July 2026

Parks and Recreation Month

July 13, 2026 - Raymore City Council meeting, Mayor Turnbow proclaimed July Parks and Recreation Month in Raymore!

Members of the Parks and Recreation Board and Parks and Recreation Staff are presented a proclamation declaring July as Parks and Recreation Month in Raymore.



Monthly Highlights

- Parks & Recreation staff hosted the Bricks and Block Party at T.B. Hanna Station on Thursday, June 25.
- Parks & Recreation staff in partnership with the Raymore Chamber of Commerce hosted "Rock the Ridge" at Hawk Ridge Park on Friday, June 26.
- Parks and Recreation Director Nathan Musteen, Parks Superintendent Steve Rulo, Recreation, Facilities Superintendent Todd Brennon and Athletic Coordinator Nick Cook met with Martin Mechanical to discuss HVAC units.
- Recreation Coordinator Cecilia Walther met with Texas Roadhouse to discuss future partnerships.
- Park maintenance replaced the chlorine barrel at the sprayground.
- The Parks and Recreation Board met on Tuesday, June 23, at Centerview in a work session. Main topics included the FY27 Budget and Capital Projects, the trail replacement projects underway and a presentation from the Raymore Mountain Bike Club for improvements to the Ridge Trails at Hawk Ridge Park.
- Parks and Recreation Director Nathan Musteen participated in the interviews for engineering services.
- Raymore Summer Camp went to Aaron's Family Fun Center, Worlds of Fun and Summit Waves this month.
- Park maintenance mulched trees and watered flowers throughout the park system.

- Parks & Recreation staff hosted the Raymore 2.5 Fun Walk/Run sponsored by Johnny's Tavern on Thursday, July 2.
 - Parks & Recreation staff the Spirit of America and FIFA Watch Party at Recreation Park on Friday, July 3.
 - Parks & Recreation staff in partnership with the Raymore Communications Department hosted the "As American as Apple Pie" Parade on Saturday, July 4.
 - Park maintenance cut down fallen trees that hung over park trails.
 - Parks & Recreation Director Nathan Musteen joined Communications Director Melissa Harmer on the Foxwood Springs morning television show to share information about National Park and Recreation Month and Raymore's parks and programs.
 - Parks & Recreation Director Nathan Musteen, Parks Superintendent Steve Rulo, Recreation Superintendent Todd Brennon and Recreation Coordinator Cecilia Walther met to recap events from the 250th and FIFA Watch Party celebrations.
 - Athletic Coordinator Nick Cook hosted a South Metro Soccer meeting in preparation for the upcoming fall soccer season.
 - Park maintenance installed a walking bridge at the disc golf course located at Recreation Park.
-



Tuesdays, 4-7 p.m.

JUNE 9 - SEPTEMBER 30

T.B. Hanna Station, 214 S. Washington St.

\$10 OFF WHEN YOU SIGN UP BY JULY 14!

RUGGED RAYMORE

Friday, Aug. 21
5:30-7:30 p.m.
Hawk Ridge Park

AGES 4-12

\$35 (includes a t-shirt!)

**Run the course as many times
as you want until 7:30 p.m.!**

HEAT 1
5:30 p.m.
check-in

HEAT 2
6 p.m.
check-in

HEAT 3
6:30 p.m.
check-in





CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 7/28/2026

SUBMITTED BY: Nathan Musteen

DEPARTMENT: Parks and Recreation

ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Video Marquee Signage Policy

STRATEGIC PLAN GOAL / STRATEGY

Goal 11.5 - Promote and develop signature events and activities that engage the community

FINANCIAL IMPACT

NA

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. 100.019 - Video Signage Policy

BACKGROUND / JUSTIFICATION

This policy provides guidelines for all digital communication utilizing City of Raymore-owned digital marquee signs. It includes provisions for general City information, including the notice of city programs and events, meetings, public messages, and emergency notifications that primarily promote the public purposes of Raymore for the benefit of the general public. The policy ensures that all communication efforts are clear, open, and transparent. The policy provides direction for the appropriate use of any digital marquee signage on City of Raymore property and outlines who may have access to advertise or utilize the City-owned digital marquee signs to promote their communication efforts through marketing and advertising.



RAYMORE PARKS AND RECREATION
Video Marquee Signage Policy

Agency:	Raymore Parks and Recreation Department
Location:	City of Raymore, Cass County, Missouri
Policy Number:	PR 100.019
Date of Review:	07/28/2026 - Draft

I. STATEMENT OF NEED

Raymore Parks and Recreation is committed to providing its participants, visitors and the general public with accurate and appropriate information through the inclusion of video marquee signage. These digital signs are designed to promote and enhance the communication strategies of Raymore. Video marquee signs shall be used to disseminate information about events, programs, public meetings, corporate sponsorships, hours of operations and public messages necessary to the safety of all residents and visitors.

II. AUTHORITY AND RESPONSIBILITY

Raymore Parks and Recreation Board approves policies related to signage, advertising and promotions on property under the care of the Parks and Recreation Board.

The Parks and Recreation Board authorizes the Director of Parks and Recreation and his/her designees to implement this policy following the rules and guidelines herein and all referenced policies and standard operating procedures as needed.

The Parks and Recreation Director and his/her designees shall cooperate with the City of Raymore Communications Department to ensure all City of Raymore policies related to public image, communications, logos and promotions are consistent throughout City of Raymore advertising and promotional materials/imagery.

The Parks and Recreation Director and his/her designees shall coordinate with the Development Services Department to ensure adherence to rules, regulations and permitting requirements as defined in the UDC Section 435.060(H).

III. PURPOSE

This policy applies to all digital communication utilizing City of Raymore-owned digital marquee signs, which provide an effective communication tool for disseminating important information and messages to the community.

- A. This policy includes provisions for general City information including the notice of city programs and events, meetings, public messages, and emergency notifications that primarily promote the public purposes of Raymore for the benefit of the general public.
- B. This policy will ensure that all communication efforts are clear, open, and transparent and do not reflect opinions of
 - 1. Immoral behavior or obscenity
 - 2. Religious beliefs or rejection of any or all religious belief
 - 3. A political candidate, ballot measure, or other political issue which will be voted upon by residents
- C. This policy provides direction for the appropriate use of digital marquee signage on City of Raymore property.
- D. This policy will outline who may have access to advertise or utilize the City-owned digital marquee signs to promote their communication efforts through marketing and advertising.

IV. POLICY

Content on Municipal Digital Marquee Signage

Municipal digital marquee signage conveys important information to the general public and, therefore, will be operated in a manner that represents the Raymore Parks and Recreation Department and the City of Raymore positively.

- A. The following information shall NOT be permitted to be posted on municipal digital marquee signage:
 - 1. Fund-raising announcements;
 - 2. Promotion of political, factional, or religious viewpoints;
 - 3. False, misleading, or deceptive messages;
 - 4. Messages expressing discriminatory views;
 - 5. Material that is protected by copyright without the express written permission of the copyright holder;
 - 6. Messages advocating/encouraging the consumption of alcohol, tobacco, marijuana, or drugs;
 - 7. Messages advocating/encouraging participation in gambling or games of chance;
 - 8. Material that may violate individuals' privacy;
 - 9. Paid advertising or messaging promoting any commercial business or product; unless authorized under the Partnership Policy 100.015 of the Raymore Parks and Recreation Board
 - 10. Obscenity or other prurient material or messages prohibited by law;

11. Artwork or messages that contain representations of traffic lights, signs, or signals; or
12. Any events and/or functions not authorized by provisions within this policy or approved by the Parks and Recreation Board as an exemption to this policy.

Appearance of messages is subject to constraints of priorities, as well as electronic and mechanical limitations.

- A. The following priority system shall be utilized in selecting messages to be posted:
 1. Parks and Recreation sponsored events, programs, activities, public meetings, corporate sponsorships, hours of operations and/or related material sponsored by the City of Raymore.
 2. Emergency messages (in the event of an emergency, the City of Raymore reserves the right to suspend all messages and use signage for emergency purposes only);
 3. Messages from other government agencies that have a local impact or significance; and
 4. Community events and messages hosted and/or sponsored by the Raymore Arts Commission, Raymore Police Department or by non-profit organizations operating within Raymore which serve a public purpose.

V. DEFINITIONS

- A. Public Purpose
 1. Public purpose relative to third party partners in the context of events and activities is defined as initiatives undertaken by external organizations that provide free opportunities for community engagement, enrichment, and well-being.
 2. These events and activities must either be as a partnership with the City or approved by the Parks and Recreation Board as an exemption to this policy.
 3. These events and activities should be inclusive, accessible, and beneficial to the community, aligning with the broader goals of the Raymore Parks and Recreation Board. Key components include:
 - i. Community Accessibility: Events and activities should be free ensuring they are accessible to all community members regardless of economic status.
 - ii. Inclusive Participation: Activities should be designed to include diverse segments of the community, promoting participation from all age groups, cultural backgrounds, and abilities.
 - iii. Enrichment and Engagement: The initiatives should aim to enrich the lives of community members through educational, cultural, recreational, or health-related activities.
 - iv. Alignment with Public Goals: Events and activities should support the strategic goals and priorities of the City of Raymore.

Examples of Public Purpose Events and Activities:

1. Community Festivals and Events: Hosting special events, cultural, music, or food festivals that celebrate the community's diversity and provide free entertainment and activities for all ages.

2. Health and Wellness Workshops: Offering free health screenings, fitness classes, or wellness workshops to promote public health.
3. Educational Programs: Providing free lectures, workshops, or classes on various topics such as financial literacy, technology, or arts and crafts.
4. Environmental Initiatives: Organizing community clean-up events, tree planting activities, or sustainability workshops that engage residents in environmental stewardship.
5. Sports and Recreation: Offering sports leagues, recreational activities, or fitness challenges that encourage physical activity and community bonding.
6. Paid advertising promoting a commercial business or product specifically sponsoring the department or a city event as authorized under the Partnership Policy 100.015 of the Raymore Parks and Recreation Board

VII. REVIEW

The Raymore Parks and Recreation Board shall review this policy every other year during years ending with an even number or more often as the Board deems necessary.

Approved policies not reviewed every two years shall remain in effect until the next review time frame.



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 7/28/2026

SUBMITTED BY: Nathan Musteen

DEPARTMENT: Parks and Recreation

ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Mountain Bike Trails — Improvement Project

STRATEGIC PLAN GOAL / STRATEGY

FINANCIAL IMPACT

\$2000

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. HRP - The Ridge Trails Proposal

BACKGROUND / JUSTIFICATION

During the work session on June 23rd, the Raymore Mountain Bike Club presented a proposal to the Board for improvements to the Ridge Trails at Hawk Ridge Park. The proposal included the purchase and installation of a storage container to be used to store their equipment and to utilize the container as part of the course. Additionally, the container will be used as a mural to advertise the trails and provide public art. The proposal requests some supplies and labor from the Parks Maintenance crews as well as up to \$2000 from the parks maintenance budget to help offset the cost associated with the storage container purchase and relocation to the final location at the park. During the work session, the Board asked that a timeline be associated with the agreement to ensure the improvements will be completed in a timely manner.

Staff is requesting a motion for authorization from the Board to install a storage container at Hawk Ridge Park to be used by the Raymore Mountain Bike Club for storage, course enhancements and public art/advertising and including up to \$2000 for necessary

expenses associated with purchase, transport and set-up from the Park Maintenance budget.



Benefits of the container.

- 1. Security of tools and supplies
- 2. A focal point to start the jump line
- 3. Maintenance free launch pad for trail
- 4. Huge advertisement potential
- 5. Low maintenance and little upkeep

Potential
location in
BLUE



What do we need to accomplish this?

First phase:

1. Delivery and Set: \$750
2. Gravel layer: \$250
3. Vapor barrier \$100
4. Rubber feet for container \$100

Total of \$1200

Second Phase:

1. \$150 railing supplies, brackets, and hardware
2. Painting Materials: \$100

Total of \$250

Grand total of \$1450



MISCELLANEOUS ITEMS

Work Session Notes - April 28, 2026

Tree Board Mtg Notes - April 28, 2026

Work Session Notes - June 23, 2026

**Raymore Parks and Recreation Board
Work Session Notes**

Tuesday, April 28, 2026

**Raymore City Hall
Executive Conference Room
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Kies; Members Collier, Cooper, Mapes, Scott and Wilson. Member Harrison was absent

Director Musteen and Superintendents Brennon and Rulo were present.

Call to Order - 7:11pm

1. Open Discussion

General discussion and updates on the following topics:

- E-Bikes in the Parks
- The upcoming 250th Celebration of America and World Cup events
- Recent news story on the flooding and trails in the Good Parkway Linear Park Areas

2. Budget Review

Director Musteen provided an overview of the budget process, calendar and potential changes forthcoming this year.

3. CIP Review

Director Musteen outlined the Capital Project Plan for the upcoming year. Fiscal year 2027 is the year that the Board approved to not have any capital projects to help refurbish the Fund 47 and build the fund balance to a healthier level.

4. Adjournment - 8:14pm

**Raymore Parks and Recreation
Tree Board - Subcommittee Agenda Notes**

Tuesday, April 28, 2026

Immediately Following adjournment of the Work Session.

**Raymore City Hall
Executive Conference Room
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Kies; Members Collier, Cooper, Mapes, Scott and Wilson.
Member Harrison was absent

Director Musteen and Superintendents Brennon and Rulo were present.

Call to Order - 8:15pm

1. Staff will briefed the committee on the status of the Arbor Day Proclamation by the Mayor
2. Superintendent Rulo provided an overview of the tree work at T.B. Hanna Station
3. Staff members, committee members and remaining members of the Park Board walked to Centerview to take the 2026 Arbor Day Photo of the new Crabapple Trees planted recently near the Purgula.
4. Adjournment - the meeting was adjourned immediately following the photo. Approximately 8:45pm.

**Raymore Parks and Recreation Board
Work Session Notes**

**Tuesday, June 23, 2026
6:00pm**

**Centerview
Gilmore Conference Room
227 Municipal Circle
Raymore, Missouri 64083**

Members Present: Members Collier, Cooper, Lupardis, Scott and Wilson. Member Harrison, Member Mapes and Chairman Kies were absent.

Director Musteen and Superintendents Brennon and Rulo were present.

Call to Order - 6:01pm

1. Open Discussion

Director Musteen gave a general overview of things going on in the Parks and Recreation Department this month including the following CIP Projects:

Trail Study at Good Parkway

Park Signage Project

Baseball Light and Electrical Upgrades

T.B. Hanna Tree Work

2. All-American 250 Event Series

Director Musteen provided a detailed review of the events planned for the 250th Celebration of American and World Cup events.

3. Budget & CIP Review

Director Musteen provided the budget to members of the Board and did a page by page summary of the budget, outlining significant changes and expectations for the upcoming year.

4. The Ridge Mountain Bike Trails - Updates

Member Scott provided a presentation on behalf of the Raymore Mountain Bike Club regarding updates to the trail and a request for assistance from the Park Maintenance staff and funds from the Park Board. The request was received with positive comments. Director Musteen will bring a request to the Board at the next business meeting.

5. Adjournment - 7:17pm