

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION ON TUESDAY, JANUARY 27, 2026, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Kies; Members Collier, Cooper, Harrison, Mapes, and Wilson. Member Scott is absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon, and Office Assistant Naab.

1. Call to Order: Chairman Kies called the meeting to order at 6:00 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

October 28, 2025

Motion: Member Cooper motions to approve the minutes of the October 28, 2025 Park Board Meeting.
Member Wilson seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

6. Staff Report

Recreation and Facility Superintendent Brennon highlighted his written report.
Park Superintendent Rulo highlighted his written report.
Director Musteen highlighted his written report.

7. Unfinished Business

8. New Business

A. Recreation Park Baseball Light Plans - Award of Contract Action Item

On October 28, 2025, the Parks and Recreation Board approved the contract with a vote of 8-0. After the approval, further review of the contract document showed that the template was created for contractors and not professional services. This is key in the type of work to be completed, payment methods and retainage. Staff worked with Wilson and Company to revise the document and present to the Parks and Recreation Board for their review and acceptance of the change before submitting to the City Council for final approval.

APPROVED: February 24, 2026 (6-0)

Motion: Member Cooper moves to approve the contract with Wilson and Company for the design of the lighting Recreation Park.
Member Collier seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

B. Chamber of Commerce Membership - 2026 Action Item

The Parks and Recreation Department and the Raymore Chamber of Commerce partner on several community events and programs throughout the year. In an effort to support both entities and maintain a good community partnership, staff is presenting a 1-year membership. In exchange, the Chamber will have access to 2 monthly luncheons in the year to offset the membership fees. Additionally, the Raymore Chamber will provide two banners to be placed at the Raymore Activity Center and at the Recreation Park Baseball fields in support of the Parks and Recreation Department Sponsorship Banner program.

Motion: Member Cooper motions to accept the Chamber Membership Agreement Between the Raymore Parks and the Chamber of Commerce.
Member Mapes seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

C. Demolition of house, 204 S. Adams Street - Award of Contract Action Item

The FY26 Capital Improvement Plan includes a list of projects to prepare the park for expansion. First, the house located at 204 South Adams Street is programmed to be removed with general grading and seeding. Other items will be addressed in separate projects. In efforts to consolidate similar city projects, the proposal also included the demolition of a storage facility at 317 N. Jackson Street. Six proposals were received. SB Wyatt Contracting INC. was the lowest, most responsive bid. Total Bid: \$37,300.00 (\$11,300 for the parks project and \$27,000 for the buildings and grounds project). Staff requested Park board approval to move forward in conjunction with the building and grounds department with a contract recommendation to the City Council.

Motion: Member Cooper moves to approve an expenditure of \$11,300 to SB Wyatt To demolish the house at 204 Adams Street.

Member Mapes seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

D. Parks and Trails Public Art Locations - 2026 Action Item

In April 2024 the Park Board reviewed the public art location plan during a work session. Staff was directed to update the locations listed on the plan and provide a final draft in an upcoming business meeting. The plan is to be reviewed annually or as needed and provided to the Raymore Arts Commission. No changes are recommended to the plan approved in 2024. Director Musteen indicated a new clause in the document that keeps the plan in place until the Park Board reviews and updates the plan in the event an annual review is not feasible. Staff recommends proceeding with the approved work plan.

Motion: Member Cooper moves to approve the 2026 Parks and Trails Public Art Location plan.
Member Collier seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Wilson	Aye

E. Budget Amendment - Centerview Heat Exchanger Action Item

In early January, one of the heaters at Centerview stopped working. Staff contacted the HVAC contractor for City Facilities for service. The heat exchanger was no longer operable, requiring an emergency replacement. The City Manager authorized an emergency repair according to the purchasing policy, however, a budget amendment is required to transfer funds from the parks fund balance to cover the unexpected expense.

Motion: Member Cooper motions to approve the budget amendment for the Centerview heater.
Member Mapes seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye

Member Mapes Aye
Member Scott Absent
Member Wilson Aye

9. Board Elections

A. Call for Nominees - Board Chair

Member Collier nominates Member Kies for Board Chair.
Second given by Member Cooper.
Nominations close.

Member Kies accepts the nomination for Board Chair position.

Vote for Board Chair

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
	1 Abstain	Member Kies	Abstain
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

B. Call for Nominees - Board Vice-Chair

Member Kies nominates Mike Wilson for Board Vice-Chair.
Member Wilson accepts the nomination for the Board Vice-Chair position.
Nominations close.

Motion and Votes for Board Vice-Chair

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
	1 Abstain	Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Abstain

10. Tree Board Committee - Appointments

Director Musteen recaps the purpose of the Tree Board. The Park Board Chair appoints the Members of the Tree Board Committee.

Board Chairman Kies appointed Ken Cooper, Chris Scott, and Josh Collier to the Tree Board for the 2026 calendar year

11. Public Comment

12. Board Member Comment

Member Cooper thanks the staff for all of their hard work.

Member Collier likes the Chamber Memberships as a mutually beneficial agreement.
Member Wilson thanks the staff that participated in the snow removal.
Member Kies appreciates Nathan participating in a mentoring program.

13. Adjournment

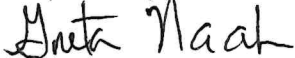
Motion: Member Cooper motions to adjourn.
Member Mapes seconds the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Wilson	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:48 pm.

Respectfully submitted,



Greta Naab
Parks & Recreation Office Assistant