



AGENDA

Raymore City Council Work Session
City Hall – 100 Municipal Circle
Monday, August 19, 2024
6:00 PM

A. Proposed Fiscal Year 2025 Budget and Proposed Fiscal Year 2025-2029 CIP

City Manager Jim Feuerborn will be presenting the proposed Fiscal Year 2025 Budget and proposed Fiscal Year 2025-2029 Capital Improvement Program to the City Council. The public hearing and first reading of the budget is scheduled for October 14, 2024. The proposed budget will be a topic for the Council to discuss at all work sessions prior to the second reading of the budget on October 28.

EXECUTIVE SESSION (CLOSED MEETING)

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.



Proposed Annual Budget for Fiscal Year Beginning Nov. 1, 2024



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CITY LEADERSHIP

Mayor and City Council

Kristofer P. Turnbow, Mayor

Donald Baker	Ward I
Brian Mills	Ward I
Joseph Burke III	Ward II
Thomas Circo	Ward II
Kevin Barber	Ward III
Jay Holman (Mayor Pro Tem)	Ward III
Sonja Abdelgawad	Ward IV
Tom Engert	Ward IV

City Manager and Management Team

Jim Feuerborn, City Manager

Ryan Murdock, Assistant City Manager

Jim Wilson	Chief of Police
Erica Hill	City Clerk
Melissa Harmer	Communications Director
Angela Davis	Court Administrator
David Gress	Development Services Director
Jordan Lea	Economic Development Director
Tim Baldwin	Emergency Management Director
Elisa Williams	Finance Director
Shawn Aulgur	Human Resources Director
Jim Mayberry	Integrated Technology Systems Director
Nathan Musteen	Parks & Recreation Director
Trent Salsbury	Acting Public Works Director

CITY OF RAYMORE

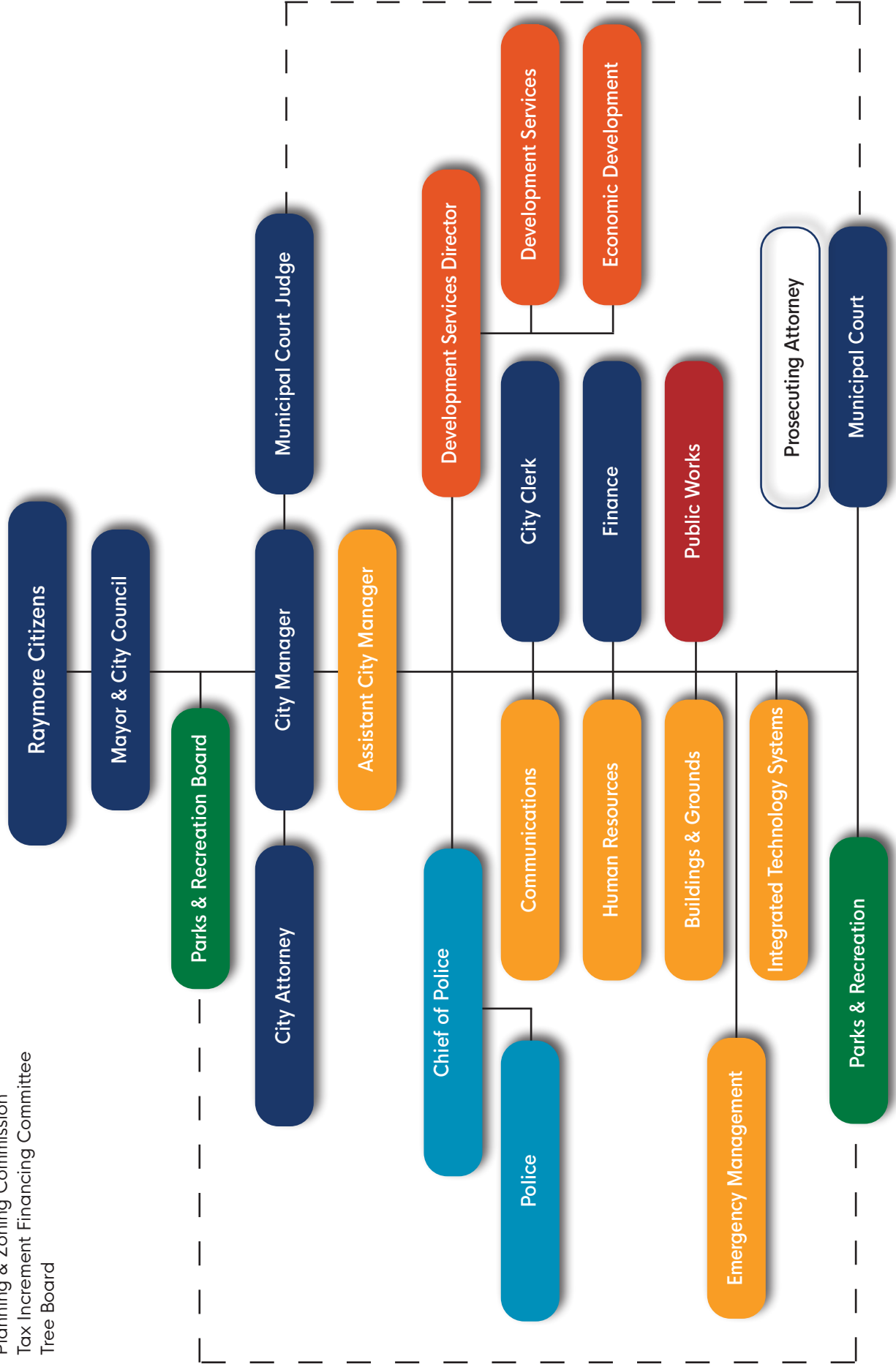


TABLE OF CONTENTS

City Leadership.....	i
Citywide Organizational Chart.....	ii
Table of Contents.....	iii
GFOA Distinguished Budget Presentation Award	ix

1. INTRODUCTION

City of Raymore Demographics	1
Financial Policies	11
Discussion of Budget Process & Policies.....	15
Budget/CIP Process Calendar	18

2. BUDGET MESSAGE

City Manager's Letter to Council	21
City Manager's Executive Summary / Budget Detail	25
Combined Operating Expenditures by Fund	33
Combined Operating Expenditures by Service	34

3. GENERAL FUND

Budget Summary	35
Revenue Descriptions & Trends	
Real Estate Property Tax.....	36
Personal Property Tax.....	37
Penalties.....	38
Land-Line Telecom Franchise Tax.....	40
Everygy Franchise Tax	41
Osage Valley Electric Franchise	42
SPIRE Franchise Tax.....	43
Internet Cable / Video Franchise Tax.....	44
Wireless Telecom Franchise Tax	45
City Sales Tax	46
Gasoline Tax.....	47
State Vehicle Sales Tax	48
Miscellaneous Permits	49
Residential Building Permits & Plan Review	50
Commercial Building Permits & Plan Reviews.....	51
Engineering Inspection & Plan Reviews	52
Land Disturbance Permits	53

Right of Way Fees.....	54
Zoning Fees	55
Structure Plan Review Fees	56
Code Enforcement Reimbursement.....	57
Warning System Fees	58
Farmers Market.....	59
Arts Commission	60
Filing Fees.....	61
Occupational License Tax Fees	62
Liquor Licenses	63
Municipal Court Fines	64
DWI-Drug Offense Reimbursement	65
Inmate Prisoner Detainee Security Fund	66
Animal Control Fine Revenue	67
Animal Control Sheltering Services	68
Dispatch Fees	69
SRO Services	70
Police Grants	71
Emergency Management Grant	72
Copies.....	73
Refunds & Reimbursements	74
Interest Revenue	75
Miscellaneous Revenue.....	76
Cell Tower Revenue	77
Transfer in From Restricted Revenue Fund	78
Transfer in From Transportation Fund.....	79
Transfer in From Stormwater Sales Tax Fund	80
Transfer in From Enterprise Fund.....	81
Transfer in From Capital Projects.....	82

Departmental Narratives, Organizational Charts & Budgets

Administration	83
Administration - Human Resources.....	88
Integrated Technology Systems	93
Economic Development	99
Development Services.....	105
Public Works	115
Public Works - Engineering	116
Public Works - Operations & Maintenance Division: Streets	121
Buildings & Grounds.....	127
Public Works - Stormwater Water Quality Division.....	131
Public Works - Stormwater System Maintenance	133

Municipal Court	137
Finance	143
Communications	149
Prosecuting Attorney	155
Police Department - Administration	159
Police Department - Operations Division	161
Police Department - Support Service Division	163
Emergency Management	169
Transfers to Other Funds	175

4. PARKS & RECREATION

Budget Summary	177
-----------------------------	------------

Revenue Descriptions & Trends

Real Estate Property Tax.....	178
Personal Property Tax	179
Interest Revenue	180
Miscellaneous Revenue.....	181
Park Rental Fees	182
Transfers from the General Fund	183
Transfers from the Park Sales Tax Fund	184
Recreation Programs	185
Special Event Contributions.....	186
Concession Revenue	187
Facility Rental Revenue	188
Rental Fees.....	189
Centerview	190
Miscellaneous	191
Raymore Activity Center Concessions / Revenue.....	192
Facility Rental Revenue	193
Raymore Activity Center Programs	194

Departmental Narratives, Organizational Charts & Budgets

Parks Division	195
Recreation Division	201
Centerview	207
Raymore Activity Center	213

5. ENTERPRISE FUND

Budget Summary	219
-----------------------------	------------

Revenue Descriptions & Trends

Water Sales	220
-------------------	-----

Sewer Use Charge	221
Water Meter Supply Fee	222
Utility Penalties	223
Solid Waste Fees	224
Solid Waste Container Fee	225
Contractual	226
Interest Revenue	227
Miscellaneous	228

Departmental Narratives, Organizational Charts & Budgets

Water Utilities	229
Sewer Utilities	235
Solid Waste	239
Transfers to Other Funds	243
Enterprise Fund Payment to General Fund	244

6. DEBT SERVICE

General Obligation Bonds

General Obligation Bond Narrative	249
Budget Summary	251
Legal Debt Limits	252
General Obligation Bond Schedules	253

Revenue Bonds

Revenue Bond Narrative	259
------------------------------	-----

Special Obligation Bonds

Special Obligation Bond Narrative	261
Budget Summary (Fund 45)	263
Special Obligation Bond Schedules	264
Budget Summary (Funds 52 & 53)	267
Special Obligation Bond Schedules	268

Leasehold Revenue Bonds

Leasehold Revenue Bond Narrative	269
Budget Summary	271
Leasehold Revenue Bond Schedules	272

7. INTERNAL SERVICE REVENUE FUND

VERP Fund	275
------------------------	------------

Budget Summary.....	276
Restricted Revenue Fund	277
Budget Summary.....	279
Revenue Descriptions & Trends	
Municipal Court Cash Bond Interest	280
Police Training	281
Interest Revenue	282
Transfers in From General Fund	283

8. CAPITAL FUNDS

Capital Budget	285
City Manager's Budget Summary & Comments	287
Capital Project Summary by Type	291
Capital Project Summary by Funding Source.....	292
Capital Budget by Project Type.....	293
Capital Improvement Program by Project – 5 Year Summary	294
Impact of Capital Expenditures on Operating & Existing Services	295
Capital Funds Individual Budgets	
Building & Equipment Replacement (BERP Fund (05))	297
Park Fee in Lieu Fund (27)	307
Transportation Sales Tax Fund (36)	311
Excise Tax Fund (37)	321
Capital Improvements Sales Tax Fund (45)	327
Stormwater Sales Tax Fund (46)	333
Park Sales Tax Fund (47).....	337
Water Connection Fee Fund (52).....	341
Sewer Connection Fund (53)	345
Enterprise Capital Maintenance Fund (54)	349

9. APPENDIX

Summary Schedules

Combined Four-Year Statement of Rev., Exp. & Changes in Fund Balance.....	357
Combined Statement of Rev., Exp. & Changes in Fund Balance.....	358
Capital Funds Combined Statement of Rev., Exp. & Changes in Fund Balance .	359
Combined Revenues by Fund	360

Combined Expenditures by Fund	363
General Fund Revenue & Expense Comparison	364
Park Fund Revenue & Expense Comparison.....	365
Enterprise Revenue & Expense Comparison.....	366
Property Tax Levy Distribution	367
Property Tax Levy – Raymore	368
History of Property Valuation and City Tax Levy	369
Property Tax Assessed Valuations by Classification	370
Sales Tax Breakdown.....	371
Combined Expenditures by Function	372
Personnel Expenditures by Type	373
Position Control Roster	374
Salary Range Chart	375
Step Chart	377
Budget Ordinance	378
2024 Municipal Ward Boundaries	381
Strategic Plan	383

10. GLOSSARY

Specific Terms	395
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Raymore
Missouri**

For the Fiscal Year Beginning

November 01, 2023

Christopher P. Morill

Executive Director



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CITY OF RAYMORE



Sunset at the Spirit of America Celebration at Recreation Park

HISTORY

The Raymore Township was one of the last areas settled in Cass County due to the scarcity of large creeks, rivers and timbered areas. Prior to the Civil War, the township possessed only three inhabitants and it was not until after the war that the settlement grew rapidly. The rich prairie soil was used for farms and ranches, some of which still exist today.

Raymore was initially platted in 1874, incorporated on March 20, 1877, and became a Fourth Class city on March 5, 1988. The community was named after its founding fathers, George Rea and Henry Moore. Rea and Moore were instrumental in building the Kansas City, Clinton and Springfield Railroad, which later brought the railroad through Raymore in 1885. For

almost 50 years, the Raymore Depot and local hotel hosted eight daily trains and their passengers and crew in transit from Kansas City to Springfield.

Located in northwestern Cass County along Interstate 49, Raymore's recent history is dominated by rapid growth. Population estimates recently released by the US Census show that from July of 2022 to July of 2023, Raymore was the fastest growing city in the state and the 66th fastest growing city in the country, with a 4.7% increase in population in just one year. Raymore consistently places among the top communities for new residential construction in the Kansas City Metropolitan area.



GENERAL

The City is a constitutional charter city and political subdivision, duly created and existing under the laws of the State of Missouri. Additional information regarding the City, its history, socio-economic structure, commercial and residential growth may be obtained by contacting City Hall or visiting the City's website.

Raymore is almost 20 square miles in area and is located approximately 23 miles south of Downtown Kansas City in the west central part of the state. The present estimated population of the City is 25,306.

Government

A council/manager form of government leads the City of Raymore. The City adopted its Charter in November 1997. The City Council consists of eight members, with two members elected from each of the four wards. The Council Members serve two-year, staggered terms. The Mayor is elected at-large, serves a three-year term and presides over meetings of the City Council.

The City Manager is appointed by the Mayor, with the advice and consent of the City Council and serves as the chief administrative officer of the City. Council Members set the policy for the City and the City Manager is responsible for administering this policy in the day-to-day activities of City operations.

Department heads for municipal operations report to the City Manager.

The City Council establishes utility and tax rates, and authorizes all municipal indebtedness and tax rates to support the adopted budget. The City's fiscal year ends on Oct. 31.

City staff consists of approximately 108 full- and part-time employees. The City participates in the Missouri Local Government Employees Retirement System (LAGERS), administered by a seven-member, independent board of trustees pursuant to Missouri statutes. The plan is a defined benefit plan that provides for normal, early and disability retirement benefits to participants meeting certain eligibility requirements. The plan covers substantially all full-time employees of the City.

Municipal Services and Utilities

The City owns and operates its own water and sewer systems. Evergy provides a majority of the electrical service and Spire provides a majority of the natural gas service. The City provides its citizens with services such as street maintenance and construction, police protection, code enforcement, engineering and planning, building inspections and parks and recreation programs.

COMMUNITY

Police Protection

The City of Raymore Police Department provides public service to the community 24 hours a day, year-round. These functions are performed through two divisions: the Operations Division and the Support Services Division. These are further subdivided into the Patrol Unit, Investigations Unit, Traffic Enforcement Unit, Community Interaction Unit, Animal Control, and Property, Evidence and Supply Unit.

Fire Protection

The South Metro Fire District provides fire suppression and advanced life support emergency medical response for 52 square miles in Cass County, including the cities of Raymore and Lake Winnebago, and unincorporated parts of the county.

EDUCATION

The public school population for the City of Raymore is adjoined with the City of Peculiar to create the Raymore-Peculiar School District, which covers approximately 94 square miles of the Cass County area.

The City's residents have access to more than 22 colleges and universities, nine community colleges and numerous religious, technical and business schools.

- 45% of Raymore residents over the age of 25 have earned at least one college degree.
- 34.4% of Raymore residents have a bachelor's degree or higher. The national average is 34.3%.
- 95.6% of Raymore residents over the age of 25 are high school (or equivalent) graduates. The national average is 89.1%.

Education Attainment of Raymore Residents Age 25 & Over

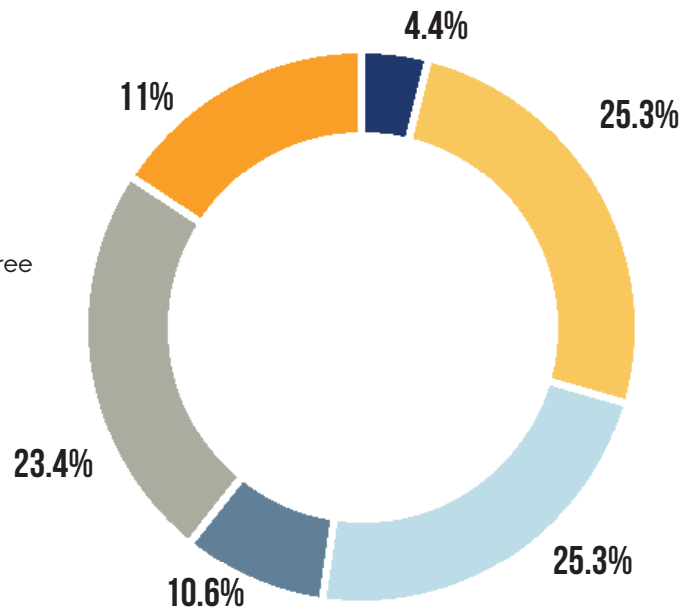


Public Schools

The Raymore-Peculiar School District consists of 10 schools and an early learning center, which had 6,379 students enrolled for the 2022-2023 school year. The district is accredited with distinction in performance by the Missouri Dept. of Elementary & Secondary Education and has regularly received regional and statewide recognition as a world class system for public education.

The district includes:

- Raymore-Peculiar High School (grades 9-12)
- Raymore-Peculiar East Middle School (6-8)
- Raymore-Peculiar South Middle School (6-8)
- Bridle Ridge Elementary (K-5)
- Eagle Glen Elementary (K-5)
- Creekmoor Elementary (K-5)
- Peculiar Elementary (K-5)
- Stonegate Elementary (K-5)
- Raymore Elementary (K-5)
- Timbercreek Elementary (K-5)
- Shull Early Learning (Pre-K)



PARKS & RECREATION

The City of Raymore provides numerous venues for sporting and recreation activities. The City's incorporated boundary includes 10 parks with various amenities. Events throughout the year include: Touch-a-Truck, Easter Festival, Mini Mud Run, Movies in the Park, Fishing Derby, Spirit of America Celebration, Veterans Celebration and the Mayor's Tree Lighting and Raymore Christmas Tree Trail, as well as sporting leagues and instructional programs.

The Raymore Parks & Recreation Board oversees recreation programming. The Board was established under City Code Chapter 120 and Chapter 90 of the Revised Statutes of the State of Missouri as an administrative board.

The mission of the Raymore Parks & Recreation Board is to be fiscally responsible in maintaining and expanding land, facilities and programs. The Board also strives to provide diverse recreational programs and a range of parks and green spaces accessible to all residents. The Board, in conjunction with the City Council, oversees the Parks & Recreation Department, which manages the day-to-day operations.

Memorial Park - 400 Park Lane

Memorial Park is located off Olive Street behind Raymore Elementary School. The park area is 20+ acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals.

Park amenities include:

- Arboretum with walking trail
- One large shelter house with stage
- One small shelter house
- Two tennis courts
- One concession stand with attached restrooms
- Four ball fields, shared with Raymore Elementary
- Two sand volleyball courts
- One basketball court
- Playground equipment

Recreation Park - 1011 S. Madison St.

Located on the southern end of town on 80 acres, Recreation Park is the largest of Raymore's parks. It is also the most active park with approximately 80% of its space dedicated to active programmable use.

Park amenities include:

- Raymore Activity Center (listed on the next page)
- Six-field baseball / softball complex
- Soccer fields

- Football field
- Two concession stands
- Four lighted tennis courts
- One lighted basketball court
- Three pickleball courts
- Two playground areas
- Two shelter houses: Optimists Shelter and Moon Valley Shelter
- Fishing pond
- Skate park
- Exercise trail (approximately 1.5 miles)
- Disc golf course

Moon Valley Park - 500 Chestnut Cir

Moon Valley Park features green space, a playground, shelter house and restroom on 18 acres.

Hawk Ridge Park - 701 Johnston Parkway

Hawk Ridge Park is a nationally award winning park. The 79-acre park offers the fully accessible Hawk's Nest Inclusive Playground, Johnston Lake (daily creel limits for fishing are four channel catfish, two bass, 20 blue gill, 30 crappie) and accessible amenities including an amphitheater, ADA fishing dock, bridge and jetty, shelter house with four ADA family restrooms and two picnic areas featuring picnic tables, a grill and fireplace, a paved walking trail around the lake that offers access points to each of the park's amenities; expanded parking at a south lot and additions ADA restrooms at the south entrance.

Ward Park - Sierra Drive at Ward Park Place

Located on 3.88 acres on the western end of Sierra Drive in Ward Park Place Subdivision, Ward Park features playground equipment, a pergola, picnic table, grill and a paved walking trail.





Good Parkway Linear Park

Located in a greenway between the Wood Creek and Stonegate subdivisions, Good Parkway is a functional drainage way. A recreational trail runs through the park.

Eagle Glen Linear Park - Eagle Glen Subdivision

Located in a greenway within the Eagle Glen subdivision, Eagle Glen Linear Park is a functional drainage way. The park features a recreational trail and playground equipment.

Eagle Park

Located in an easement in the parking lot of a retail shopping area along Highway 58, the park was once the home of the Mayor’s Tree Lighting. Residents donated funds to purchase and install a 70-foot flagpole, lighting and memorial.

T.B. Hanna Station - 214 S Washington St.

This park sits in the center of Raymore’s Original Town neighborhood and includes the Variety KC Inclusive Sprayground and Playground. Along with year-round restrooms, The Depot shelter and seasonal ice rink, this park is a regional destination. T.B. Hanna Station was awarded a national American Public Works Association (APWA) award for its universal design in 2022.

Centerview - 227 Municipal Circle

Whether planning a meeting for a few or organizing a conference for 300, the unique style of Centerview makes it the perfect place to host a casual or formal event. A catering kitchen and serving area provide ample space to serve guests and offer dramatic views of the grove and outdoor patio area. Centerview’s Harrelson Hall can hold 240 seated or more than 300 in a lecture-style arrangement. The room can be divided into two smaller rooms for a more intimate feel. The Gilmore Room can hold 16 in a seated classroom style or accommodate any preparation that maybe needed for the main hall during an event.

Raymore Activity Center - 1011 S. Madison

This 32,000 square-foot gymnasium and multi-purpose activity center is home to Raymore Parks & Recreation’s various athletic leagues and summer camp day program. The facility can also be rented for larger events, parties and sports activities. The Raymore Activity Center celebrated an expansion in summer of 2024.

ECONOMIC & DEMOGRAPHIC DATA

COMMERCE AND INDUSTRY

Major Employers

	Employer	Product/Service	Number of Employees
1	Walmart	Retail	405
2	Ray-Pec School District	Education	336
3	Nuuly	Clothing subscription	300
4	Foxwood Springs	Senior Living	274
5	Compass Health Network	Medical	218
6	Cosentino's Price Chopper	Grocery	152
7	Southern Glazer's Wine & Spirits	Spirits Distributor	150
8	Sam's Club	Wholesale Retail	150
9	Lowe's	Home Improvement	136
10	City of Raymore	Government	108

Source: Raymore Department of Finance - Contacted businesses for information

*Raymore-Peculiar School District - Number of employees for the entire district is 1,076; the number of employees employed within the City of Raymore is 308 - Contacted Human Resources Department for school district.

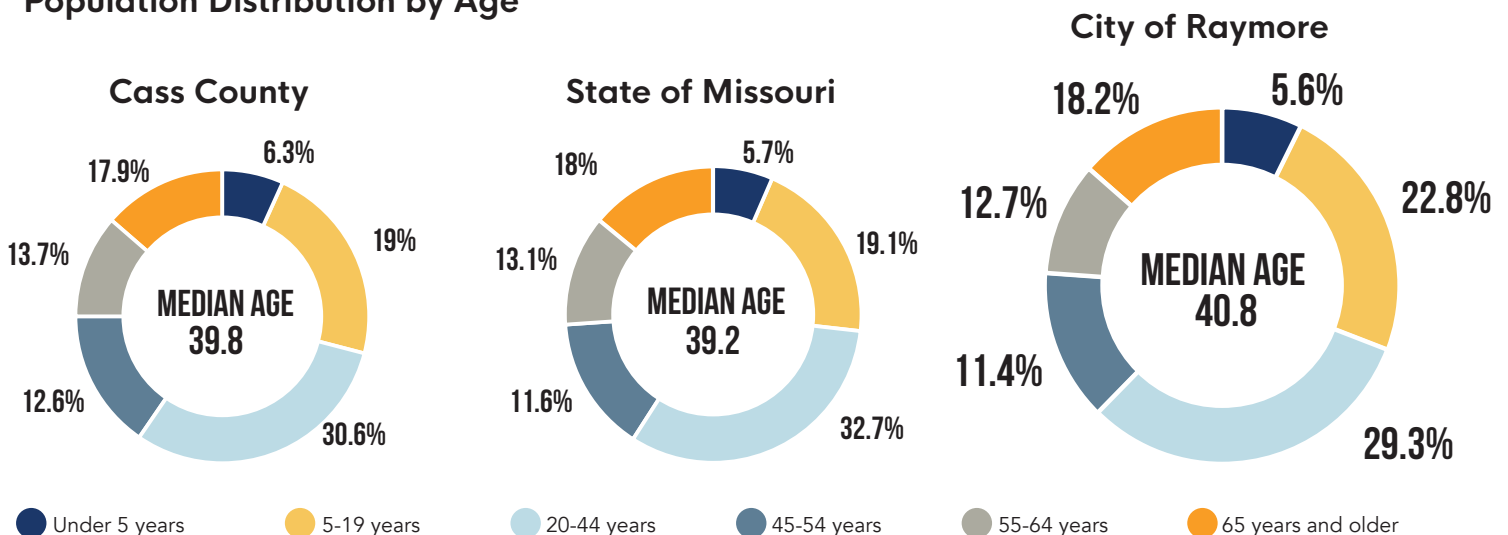
GENERAL AND DEMOGRAPHIC INFORMATION

Census Population Data

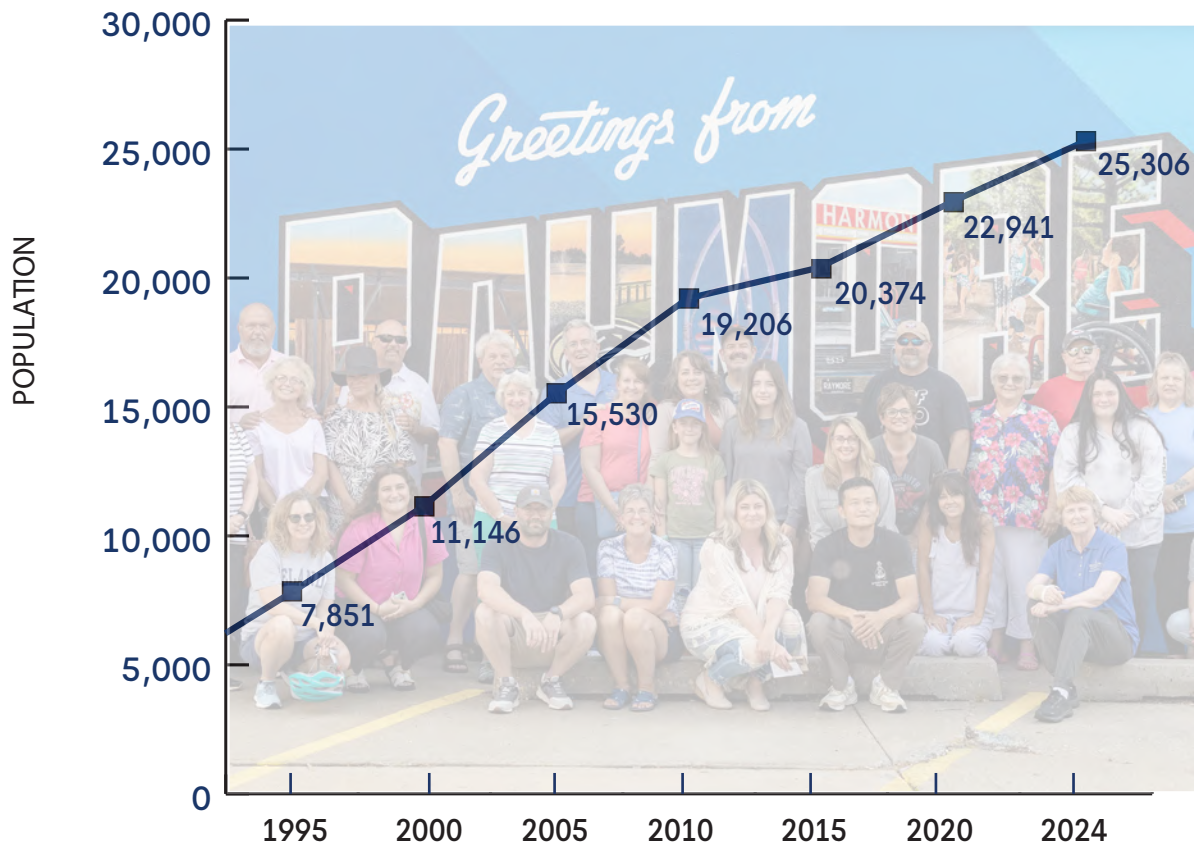
	1970	1980	1990	2000	2010	2020
City of Raymore	587	3154	5592	11,146	19,206	22,941
Cass County	39,448	51,029	63,808	82,092	99,478	109,638
State of Missouri	4,677,623	4,916,776	5,117,073	5,595,211	5,988,927	6,168,187

Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census. Missouri Data Center, Jefferson City, Missouri and City Department of Economic Development

Population Distribution by Age



Population Statistics*



*2000, 2010 and 2020 are actual per U.S. Bureau of Census, all other years are estimates.

Unemployment Figures

	2020*	2021	2022	2023	2024
City of Raymore					
Total Labor Force	11,059	11,183	11,697	12,274	12,167
Unemployed	858	147	438	289	343
Unemployment Rate	7.8%	0.9%	2.6%	2.4%	2.8%
Cass County					
Total Labor Force	52,161	54,653	54,590	56,700	56,405
Unemployed	4,237	4,237	3,551	1,306	1,754
Unemployment Rate	8.1%	2.1%	4.3%	2.3%	3.1%
State of Missouri					
Total Labor Force	3,012,321	3,075,500	3,064,950	3,132,334	3,146,583
Unemployed	93,259	133,400	85,171	75,822	101,493
Unemployment Rate	10.1%	4.3%	2.8%	2.4%	3.2%

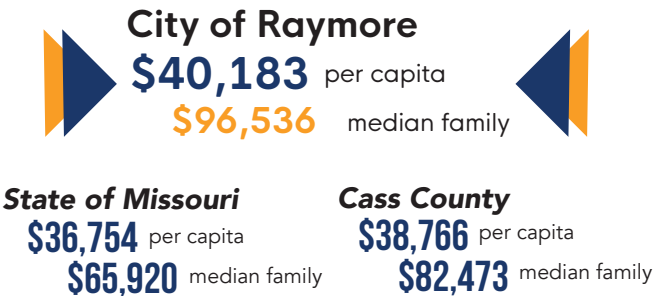
Source: Missouri Economic Research & Information Center (MERIC), MO Dept E.D. – Civilian Labor Force Date April 2024.

The unemployment data for 2023 is as of April 2024.

* Unemployment numbers nationwide increased in 2020 as the nation faced an unprecedented shut down of businesses in response to the COVID-19 pandemic.

INCOME STATISTICS

Income Figures per 2024 US Census Quick Facts

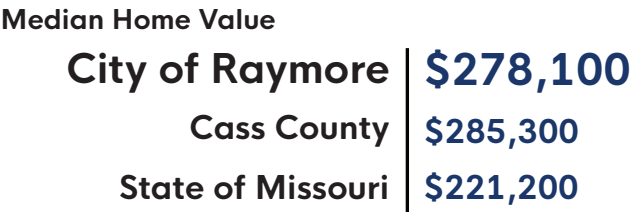


Median Earnings	
Male (full-time)	\$77,261
Female (full-time)	\$56,850
Employment Status	
Population 16+ years	17,931
In labor force	12,167
Civilian Labor Force	11,622
Employed	11,774
Unemployed	393
Occupation	
Management, Professional	47.8%
Service Occupations	18.6%
Sales and Office Occupations	20.2%
Natural Resources, Const. and Maint. Occupations	7.6%
Production, Transp. & Matl Moving Occupations	7.9%

Source: US Census Bureau, Quick Facts 2024 American Community Survey 5-Year Estimates

HOUSING STRUCTURES

Housing Type	Number of Units	Percent of Units
Single-Family	7,431	70.89%
Duplex	500	4.77%
Multi-Family	1,424	13.59%
Apartments	1,127	10.75%



Source: U.S. Department of Commerce Bureau of the Census and Raymore Development Services Department.



BUILDING CONSTRUCTION

Total Building Permits and Estimated Cost by Type

	2019	2020	2021	2022	2023
Residential					
Number of Permits	132	147	272	429	210
Estimated Cost	32,607,900	\$36,368,200	\$57,700,900	\$87,458,000	\$47,223,610
Non-Residential					
Number of Permits	18	12	38	26	23
Estimated Cost	1,805,800	\$46,040,500	\$39,600,680	\$94,373,000	\$38,074,450

PROPERTY TAXES

	Major Property Tax Payers	Local Assessed Valuation	% of Total Top 10 Local Assessed Valuation
1	Sam's Club	\$3,650,900	15.5%
2	Walmart	\$3,564,180	15.1%
3	MCI Eagle Glen Apartments	\$3,340,420	14.2%
4	Raymore Healthcare Investors LLC (Foxwood Springs)	\$3,291,660	14%
5	Lowe's Home Centers Inc	\$2,794,270	11.9%
6	Spire Missouri Inc	\$2,316,590	9.8%
7	Raymore SLP LLC (Benton House)	\$1,276,080	5.4%
8	LDR Missouri I LLC (Raymore Commerce Center)	\$1,266,780	5.4%
9	Raymore Group LLC (Raymore Market Center - Price Chopper)	\$1,099,880	4.7%
10	Creekmoor Property Owners Association Inc	\$960,860	4.1%

Source: County Assessor. Assessed valuation includes real estate and personal property. (Based upon assessed valuation for 2023)



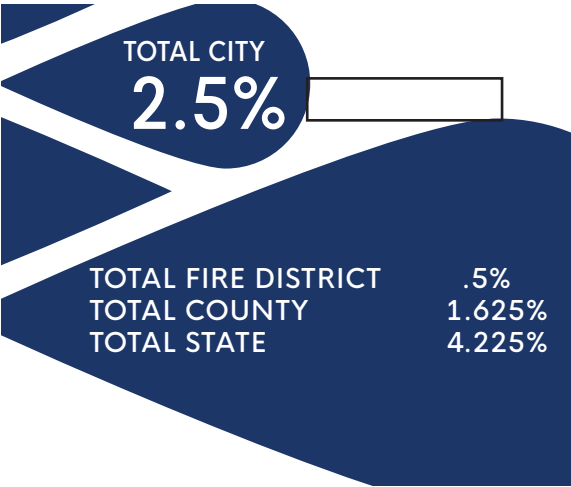
TAX COLLECTION RECORD

The following table sets forth tax collection information for the City for fiscal years for which audited financial statements are available.

Year Ended*	Total Levy	Taxes Levied	Current and Delinquent Collections
2024	1.2132	-	
2023	1.2182	\$6,048,762	\$5,454,248
2022	1.2447	\$5,308,955	\$5,097,274
2021	1.2447	\$5,052,916	\$4,856,342
2020	1.2502	\$4,836,059	\$4,649,702

*Based on Cass County February fiscal year end.

SALES TAXES



INCENTIVE DISTRICT TAXES

Community Improvement District

58 Highway Regional Market CID adds .5%	9.35%
Foxwood Village CID adds .75%	9.6%
Jeter Farm CID adds .5%	9.35%
Raymore Galleria CID adds 1%	9.85%
Foxridge CID	Property tax only
Highway 58 & Dean Avenue CID adds 1%	9.85%

Transportation Development District

East Gateway TDD adds 1%	9.85%
Hubach Hill Rd & N Cass Pkwy TDD adds .25%	9.1 %
Belton/Raymore Interchange TDD adds .5%	9.35%

Note: Hubach Hill Rd & N Cass Pkwy combined with Belton/Raymore Interchange TDD adds .75% for a total of 9.6%

FINANCIAL POLICIES

ACCOUNTING AND AUDITING OVERVIEW

The City of Raymore currently produces financial information that is in conformity with generally accepted accounting principles, inclusive of GASB's 34 requirements. The financial information structure of the City is organized on the basis of funds and account groups within each fund, with each fund considered a separate accounting entity. The activities and operations of each fund are accounted for separately, with a set of self-balancing accounts that make up the funds assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate.

The City's financial information is audited annually by a firm of independent certified public accountants, in accordance with generally accepted governmental auditing standards.

The following is an overview and summary of the policies and practices used to develop the annual budget. To view the full text of each policy, visit www.Raymore.com/FinancialPolicies

OPERATING RESERVES

Resolution 10-70

The City of Raymore believes that in order to provide security for any foreseeable contingency, a restriction of 20% of the proposed fund expenditures

should be held in reserve for application to next years fund balance.

Resolution 10-70 adopted Sept. 27, 2010 states, "It shall, in the budget annually adopted by the City Council, be the policy of the Council to hold an amount equivalent to 20 percent of the departmental operating expenditures in the General Fund, Park Fund and Enterprise Fund in reserve, in order to be prepared for unforeseen emergencies that may occur."

INVESTMENT POLICY

It is the policy of the City of Raymore to invest public funds in a manner which will provide a reasonable investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

Except for cash in certain restricted and special funds, the City of Raymore will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance with this policy.

CAPITALIZATION POLICY

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

DEBT POLICY

The ability of the City to incur debt is limited by Article VI of the Constitution of the State of Missouri. Section 26(a) of the Article provides that a city may not become indebted in an amount exceeding in any year, the income and revenue provided for such year plus any unencumbered balances from previous years, except as set forth in Section 23(a) and Sections 26(b-e). Section 27 of the Article provides that a city may issue revenue bonds for the purpose of paying all or part of the cost of purchasing, constructing, extending or improving municipal utilities.

The City of Raymore is authorized under the aforementioned Articles, to issue General Obligation Bonds, Revenue Bonds, Special Revenue Bonds and Certificates of Participation. When determining the type of bond to issue, the following factors are considered:

- The direct and indirect beneficiaries of the project to be financed. The larger proportion of citizens should benefit from projects financed with General Obligation Bonds.
- The lifetime of the benefits generated by the project.
- The revenues that may be raised by alternative types of user charges.
- The cost-effectiveness of user charges.
- The effect of the proposed bond issue on the City's ability to finance future project of equal or higher priority.
- The true interest and net interest cost of each type of bond.
- The impact on the City's financial condition and credit ratings.

Resolution 03-23

To establish for the City of Raymore a policy for capitalization for real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Historically, City of Raymore has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB.) City assets for the Proprietary Funds have been recorded and depreciated. Governmental fund assets will be recorded in the General Fixed Asset Account Group (GFAAG) at original or historical cost and adjusted each year for new assets purchased and assets replaced due to obsolescence, damage, theft or loss.

The GASB issued Statement No. 34, effective June 30, 2003, requires City infrastructure, works of art, historical treasures, intangible assets and depreciation to be recorded for all funds in the government-wide financial statements.

This policy addressed the elements of financial reporting introduced by GASB Statement No. 34 and ensures that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles.

PURCHASING POLICY

City Code Chapter 135

Section 135.010: General Provisions - This Chapter provides guidelines to be followed in purchasing goods and services for the City. These policies and procedures supersede all prior purchasing directives, memoranda, and practices. The City Manager shall be responsible for enforcing this policy.

BASIS OF PRESENTATION

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the City.

FUND STRUCTURE

Governmental Fund Types:

General Fund

The general fund is the general operating fund of the City. GAAP prescribe that the general fund be used "to account for all financial resources except those required to be accounted for in another fund." That is, it is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report an activity in some other fund type.

Internal Service Funds

Governments often wish to centralize certain services and then allocate the cost of those services within the government. Internal service funds are generally used for central garage and motor pools, duplicating and printing services, information systems, purchasing, and central stores. The goal of an internal service fund is to measure the full cost of providing goods and services provided and recouping that cost through fees or charges.

Capital Project Funds

Capital Project Funds are used to report major capital acquisition and construction separately from their ongoing operating activities. Separate reporting enhances an understanding of the government's capital activities, and it helps to avoid the distortions in financial resources trend information that can arise when capital and operating activities are mixed.

Special Revenue Funds

Special revenue funds most often have certain revenue sources set aside for a specific purpose. GAAP provide that special revenue funds be used "to account for the proceeds of specific revenue

sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes." Parties outside the government as well as the governing body itself can impose these legal restrictions.

Debt Service Funds

Resources set aside to meet current and future debt service requirements on general long-term debt are recorded in a Debt Service Fund. GAAP permit the use of debt service funds "to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest."

Fiduciary Funds

Fiduciary Funds are used "to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs." Fiduciary funds include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The distinction between trust funds and agency funds is that trust funds normally are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Proprietary Fund Types:

Enterprise Funds

An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. GAAP also require the use of an enterprise fund for any activity whose principal revenue sources meet any of the following criteria: 1) debt backed solely by fees and charges; 2) legal requirement to recover cost; or 3) policy decision to recover cost.

BASIS OF ACCOUNTING

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or seen enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE

BASIS OF ACCOUNTING AND BUDGETING

Modified Accrual Basis				Accrual Basis	
Governmental Fund Types				Fiduciary Funds*	Proprietary Fund Type
General	Capital Projects	Special Revenue	Debt Service	Trust & Agency	Enterprise
Internal Service Fund Type	BERP	Parks and Recreation	General Obligation Bonds	Development Projects	Water/Sewer
	Park Fee-in-Lieu			Meter Deposit	
	VERP				
	Restricted Revenues	Transportation Sales Tax		Escrow	
		Excise Tax			
		Capital Improvement Sales Tax			
		Stormwater Sales Tax			
		Parks Sales Tax			
		Water Connection			
		Sewer Connection			
		Enterprise Capital Maint.			

* These funds are not included in the FY 2023 Budget due to their intended purposes.

Indicates a major fund

Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual are sales taxes, property taxes, franchise taxes.

Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

equal total obligations. The City Charter prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all governmental funds) and assumes that prior year's ending cash balances can be utilized to balance the budget.

The Proprietary fund types utilize the accrual basis of budgeting.

BASIS OF BUDGETING

The final budget adopted by the City Council must be a balanced budget, where total resources

DISCUSSION OF BUDGET PROCESS

RSMo. Chapter 67 requires the City to prepare a balanced budget and provide specific budgetary information within the budget document. The City prepares the overall budget on a modified accrual basis, with departmental budgets prepared on a zero-based, maintenance and expansion basis. This same modified accrual basis is used in preparation and reporting of the City's audited financial statements. All unexpended budget appropriations expire at the end of the fiscal year. Primary budgetary control focuses at the department level with transfers between programs within a department allowed upon the authorization of the City Manager.

Upon receipt of the departmental budget request, the following events occur:

- All departmental budget requests for the coming year are submitted to the Finance Department, which consolidates and compares the current year requests to prior year actual and current year budgets.
- **Budget Division Hearings** - Meetings are held with the department directors and City Manager prior to submission of the recommended budget to the Mayor and City Council.
- **City Council Work Session(s)** - The City Council reviews the proposed budget and expansion requests in one or more work sessions prior to

the public hearing.

- **Public Hearing** - A public hearing is held prior to the budget's approval and adoption. The City Council votes on possible changes to the City Manager's recommended budget and the final budget is proposed for adoption.
- **Budget Adoption** - Budget approval and adoption takes place at the second regular council meeting in October preceding the new fiscal year. The ordinance to adopt the proposed budget is read and acted on at the City Council meeting preceding the start of the fiscal year.

LONG-TERM FINANCIAL PLANNING

A long-term financial plan (LTFP) provides guidance for where the City wants to go financially and how it plans to get there. The LTFP combines financial forecasting with financial strategies, allowing City officials and management to evaluate the long-term sustainability of the annual budget. The LTFP has a multi-year horizon; with two years shown in the annual budget on most funds and five years shown on the capital funds. Internally, management looks at ten to twenty years.

The LTFP is reviewed annually and updated each year using the most recent information available. Revenues are forecast using historical trend analysis

that is appropriately adjusted based on known business openings/closings and any additional known facts. Expenditures are forecast using projected inflation as well as any known future impacts. Debt is reviewed annually both internally and with the assistance of a Financial Advisor to maintain the most appropriate debt portfolio and debt margin.

The long-term financial plan can be broken into four major phases:

1. **Mobilization:** resources to undertake planning, preliminary financial analysis, definition of the underlying purpose of the planning process, the City's service level preferences, financial policies and the scope of the planning effort.
2. **Analysis:** focuses on the City's financial position, making long-term projections and the analyzing the City's probable future financial position.
3. **Decision:** strategies, plans and adjustments are created and agreed upon.
4. **Execution:** strategies become operational through the budget, financial performance measures and action plans.

To read more of the City's LTFP, visit our website at www.Raymore.com/FinancialPolicies

BUDGET ADMINISTRATION

Personnel Services

Expenditure control in the area of personnel services is provided through position control rosters. There are no new positions created without the approval of the City Manager, Mayor and the City Council. This category consists of all wages, salaries, associated taxes and benefits.

Commodities

The Commodities category consists of non-capitalized and consumable items such as fuel and lubricants used for motorized equipment and vehicles, communication equipment (mobile phones), computer

equipment, tools and equipment, office supplies and furniture and other non-contractual items.

Maintenance & Repairs

Buildings, grounds, plant and equipment maintenance and vehicle maintenance are included in this category, which encompasses the maintenance and repair expenses incurred in the routine operation of the department.

Utilities

Utility expenditures are those incurred for gas, electric, phone, water and sewer. These are recorded in the Building and Grounds department by building. Individual departmental budgets do not include any utility amounts.

Contractual Services

Contractual Services are professional fees such as legal fees, advertising, auditing, testing, education, training, travel expenses and service and equipment rentals.

Capital Outlay

Capital Outlay are expenditures that exceed \$5,000 incurred through the acquisition or enhancement of fixed assets, to the extent the expenditure exceeds \$5,000 and has useful life or can be expected to extend the life three years or more. These include building improvements, capital lease payments and vehicles.

Debt Service

Debt Service consists of the principal, interest and fiscal agent expenditures relating to General Obligation and Revenue bonds.

Inter-fund Transfers/Miscellaneous

Inter-fund Transfers are used to provide resources on a program basis while still maintaining fiscal integrity by fund source and type. Miscellaneous items include bad debt, depreciation expense, amortization and losses incurred on sale of assets or bond refunding.

Capital Expenditures

Capital Expenditures are monies expended for the acquisition, improvement or replacement of capital assets. No capital expenditures shall be made unless:

- The Capital Expenditure was specifically budgeted for in the adopted annual budget, or
- The Finance Director determines that there are funds available within the department's budget, and the City Manager approves the purchase in writing, or
- The City Council may authorize unbudgeted expenditures in excess of \$10,000 when the re-appropriation of funds does not diminish the overall goal and objectives of the department's program for which these funds are taken.

The request for such approval shall be included and highlighted on the Council's Regular Agenda, and support material shall be provided that explains the purpose of the change and its impact on budget priorities.

CONTROL OF BUDGET AMENDMENTS

Reporting

The Finance Department provides monthly reports of budget position on a timely basis to each Department Director, the City Manager, Mayor and City Council.

Expenditure Projection and Analysis

The Finance Department analyzes the expenditures of each department on a monthly basis and informs each Department Director whose expenditures appear to be exceeding the adopted budget. By the end of the seventh month of each budget year, the Finance Department notifies all Department Directors whose budgets are likely to be exceeded and also notifies the City Manager, Mayor and City Council. Within two weeks of notification, each Department Director will inform the Finance Director and City Manager of the actions that will be taken to avoid exceeding the departmental budget.

Transfers

Departmental transfers not changing fund balances may be made as follows:

- Department Directors may transfer within the department's budget up to \$500 with a written request approved by the Finance Director.
- Department Directors may transfer within the department's budget \$500 to \$10,000 with written approval from the City Manager and the

Finance Director.

- Transfers over \$10,000 within or between departments require City Council Approval.

Budget Amendments

If during the budget year the Finance Department determines that a department's expenditures will exceed the approved departmental budget without exceeding the fund budget, the Finance Director shall, with the approval of the City Manager, prepare an adjustment to the budget.

If any department's or fund's expenditures are expected to exceed the approved fund budget, a Budget Amendment shall be prepared for submission to the Mayor and City Council.

In the event of a public emergency, the City Manager may authorize expenditures by a department or fund which is exceeding budget.

Summary

The Director of each department is responsible and accountable for the expenditures of his/her department. The Finance Director will, through timely reports and analysis, keep Department Directors and elected officials informed of any potential budgetary issues. A department shall not exceed its approved budget without authorization from the City Manager and/or Mayor and Council.

Amendments, which change the total budgeted appropriations for any fund, must be made through adoption of a budget amendment ordinance.

BUDGET CALENDAR

Budget Development	Timeline
Water and Sewer Rate Analysis	April 22-26
Management Team Meets to Discuss Budget/CIP Calendar and Training on Budget Preparation Manual if Necessary	April 23
Park Board Work Session - Budget & CIP Review	April 23
VERP Adjustments/Confirmations Due	May 3
Budget Flow/Design Meeting	May 3
FY 2024 End of Year Expenditure Projections Due	May 10
Park Board Work Session - CIP Review	May 10
Schedule of Fees Adjustments Due	May 10
Equipment Requests Due to Information Technology	May 10
Personnel Requests Due to Human Resources	May 10
Finance Follow Up with Departments	May 28-31
Park Board Work Session - Budget & CIP Review	May 28
Water and Sewer Rate Analysis and Recommendation to Management	May 31
Department Revenue Projections and Expenditure Requests Due	May 31
Department Narratives, Org. Charts, and Performance Measures for Budget Due	May 31
Document Creation to Communications Director	June 3-7
Department Budget Meetings	June 12-16
Park Board Meeting and Approval of Operating Budget	June 25
Tax Levy Public Hearing Notice to the Paper	July 5
Water/Sewer Rate Public Hearing Notice to the Paper	July 5

BUDGET CALENDAR

Finalize and Adopt	
Schedule of Fees - FY25 (Fees, Water/Sewer Rates, Excise Tax Fee) Public Hearing	Aug. 12
Council - Tax Levy Public Hearing and First Reading	Aug. 12
City Manager Changes to Communications Director Due	Aug. 12
Management Team Budget Meeting - Expansion Item Discussion	Aug. 13
Park Board Meeting - Final Review of Park Budget to go to Council	Aug. 13
Proposed Budget Document Submitted to Council	Aug. 15
Council - Budget/CIP Work Session	Aug. 19
Council - Tax Levy Second Reading	Aug. 26
Fiscal Year 2025 Budget/CIP Public Hearing Submitted to the Paper	Aug. 30
Planning and Zoning CIP Work Session and Public Hearing	Sept. 3
Council Budget/CIP Work Session (if necessary)	Sept. 16
Council Budget/CIP Work Session (if necessary)	Oct. 7
Council-FY25 Budget/CIP Public Hearing & First Reading of Budget/CIP Ordinance	Oct. 14
Council-FY25 Budget Second Reading	Oct. 28
Post Adoption	
Adopted Budget Adjustments Finalized	Oct. 31
Post Adoption Memorandums Due	Nov. 1
Adopted Budget Documents to Communications Director Due	Nov. 1
FY25 Adopted Budget Book Submitted to Council	Dec. 9



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CITY OF
RAYMORE
MISSOURI

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 19, 2024

**The Honorable Kristofer P. Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Proposed Operating Budget for the Fiscal Year 2024-2025 is hereby submitted for your consideration. This budget is the product of a comprehensive team effort from every level of the municipal organization, which benefits the entire city of Raymore.

Budget Process

The budget for the Fiscal Year 2024-2025 is the result of a detailed and thoughtful consideration on the part of the City Manager, Management Team and staff over the past several months, taking into account the public service needs of the community, the City Strategic Plan and the goals and objectives expressed by the Mayor and Council.

Budget development is not a quick or easy process due to the decisions that are encompassed in the proposed document and the far-reaching and comprehensive outcomes being sought. ***Determination of the annual budget is the most important single endeavor of the City Council as it impacts the lives of every citizen of Raymore and each member of staff and guides our future strategic planning.*** Due to its comprehensive nature it must entail the range of services offered and prioritize the allocation of government resources to meet the needs and desires of our citizens. Core and essential services always receive the highest priority in committing funds, yet all budgeting decisions are challenging due to the City's limited resources. Therefore, a great deal of time is spent in reviewing both operating and capital plans to assure that resources are having the greatest service impact for our citizens.

All components of the annual budget were analyzed and prepared by Department Directors and subsequently reviewed and deliberated by the City Manager during department budget meetings.

Staff has worked diligently to draft a proposed budget that meets the goals expressed by the City Council, the needs identified by the Strategic Plan, the Comprehensive Plan and the required demands in serving the citizens of Raymore. The proposed budget provides a guideline of targeted government services achieved through constant communication and understanding of those goals and needs to save taxpayer money. By addressing our long-term financial challenges now, we avoid using existing fund balance on ongoing operations, and instead are able to preserve our reserves for critical long-term infrastructure and City facility needs. City policy wisely requires that each of the City's operating funds carry a restriction on total fund balance of 20% of the proposed fund operating expenditures. The budget is in compliance with the City Charter requirement that total proposed expenditures not exceed estimated revenues plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

This budget has been prepared using the modified zero-based budget and target-based budgeting approach. This combined approach requires each department to prepare a budget request as if it were being done for the first time with the understanding that available resources should be dedicated to targeted service areas to address the strategic plan and other plans described above. While taking historical context into account, requests were reviewed in line item detail to ensure that they did not include incremental additions to the prior year's budget numbers. Detail sheets were developed for each appropriate line item to allow for this review and to better serve as a management tool during the implementation of the budget. Budget development was also approached from a maintenance and expansion request perspective. The maintenance requests represent ongoing provision of targeted services, as determined in consultation between Department Heads and the City Manager when budgets are presented for review. Expansion requests represent an increase in service level or provision of a new service or program, or a significant capital equipment outlay.

Economic Condition and Outlook

While the landfill threat is behind us in the near term, the City can still expect a somewhat sluggish residential detached single family homes growth outcome. Multi-family, commercial and industrial development, however, will continue to enjoy level growth in Raymore. From a residential standpoint the challenge expressed by developers isn't a question of demand but instead is how to meet the increasing

demand for **attainable** housing. Commercial growth continues to be steady and solid. Long range planning for the city requires leadership to embrace the reality of a changing retail landscape that is shifting daily to online sales that do not produce revenue for the City in spite of our continued growth and the need for additional services. This past year saw major industrial occupancy in the Commerce Center. The tenants have already proven to be excellent community partners and with additional space at the northern commerce center and the new southern commerce center in the future, we anticipate solid steady growth in that area.

During FY 2024, staff conservatively projects that there will be approximately 58 single family permits issued, 104 attached residential and 28 commercial building permits issued. This FY 2025 budget conservatively anticipates no significant growth in the residential numbers and assumes no significant commercial permits.

Many factors provide for continued stable growth in Revenues, including:

- remaining conservatively constant in budgeted housing permits versus what we have been historically realizing;
- conservatively budgeting an increase in sales tax revenue over FY 2024 budget – primarily associated with the additional sales taxes associated with only new businesses realized in the current fiscal year;
- the Hancock Amendment's artificial cap placed on realization of housing growth assessed valuation revenues being slightly offset by Chapter 100 PILOT payments on our industrial and multi-family projects.

Proposed Budget - Fiscal Year 2024-2025

Summaries of revenues and expenditures are included for all City funds and expenditure information is provided for each department or significant division where they exist within a particular fund. Financial information provided on the summary pages includes:

- actual revenues and expenditures for FY 2022 and FY 2023;
- FY 2024 adopted budget;
- amended budgets to date during FY 2024;
- projected revenues and expenditures for FY 2024;
- FY 20245 department requested and City Manager proposed budget for Council consideration.

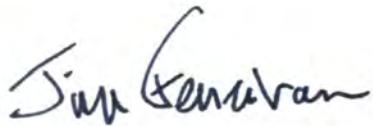
Budget detail was prepared by program for each department and division, which allows cost of service information to be represented and analyzed by service area.

Immediately following this message is an executive summary that provides comparison detail and further summary information about the proposed FY 2025 budget, as well as a presentation of the proposed budget by service area.

Acknowledgments

My sincere thanks go to all the department heads and division managers who worked hard to prepare this budget. It is a long, time consuming process and they all use it to focus on excellence in service delivery to our citizens. A very special thank you to Finance Director Ms. Elisa Williams, who has played a major role both in producing this document and providing insight and advice to me. Thanks also to Mr. Ryan Murdock for his invaluable assistance and advice in putting this document before you, to Mr. David Gress for his background information and advice, and to Ms. Melissa Harmer for being our wordsmith, graphic designer and narrative proofreader. I am deeply grateful to all for their time and work.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a large initial "J" and "F".

Jim Feuerborn, City Manager

CITY MANAGER'S PROPOSED FY 2025 BUDGET DETAILS

OPERATING & DEBT SERVICE FUNDS HIGHLIGHTS:

The primary non-capital funds for the City are the General Fund, Park Fund, Enterprise Fund and Debt Service Fund. Some highlights of these follow.

GENERAL FUND

Beginning Balance

A deficit (expenditures over revenues during the fiscal year) of \$1,313,262 after transfers was projected at the end of FY 2023 when the FY 2024 Proposed Budget was submitted last year. The FY 2023 General Fund actually ended up having a deficit after transfers of only \$578,042. It should be noted that this difference can be attributed to beginning fund balance and revenues coming in \$391,884 higher than projected, expenses coming in \$380,336 lower than expected and transfers out being \$7,000 higher than projected. The lower than projected deficit led to an increase of \$765,220 in actual beginning balance for FY 2024, for a total actual beginning balance of \$5,867,064. This beginning balance represented an increase in actual General Fund beginning balance from the budgeted FY 2024 beginning balance of 14.99%.

FY 2024 revenues are projected to come in \$643,089 higher (4.90%) than the FY 2024 budget number. While

most revenues are in line with budget expectations, there are items of note:

- Property Taxes are projected to come in \$41,344 lower (2.07%) than budgeted. Review of this revenue source would indicate this is due to non-payment of taxes at a higher rate than has been experienced in the past.
- Franchise Taxes are projected to come in \$36,281 lower (1.43%) than budgeted. Of the six categories or utility companies that franchise taxes are collected on, only Evergy is expected to come in higher than budgeted. Natural gas, all telecom and all cable franchise fees are expected to come in lower than budgeted. Natural gas being down is due to the mild winter while telecom fees are due to an increasing shift to text and data rather than traditional phone plans and landlines. Cable is down due to both the legislation mandating lower collection percentages and consumers shifting from traditional cable to streaming services
- Sales Taxes are projected to be \$133,410 higher (2.83%) than budgeted. By far the greatest part of this is due to Gasoline Taxes coming in over budget (\$96,520). Higher gasoline prices everywhere contributed to this.
- The Fees and Permits revenue line item is

projected to come in higher than budgeted by \$240,058 (37.16%). This increase is due to the conservative nature of City budgeting and is almost evenly split between residential and commercial permit fees.

- Court Fines are up from budget by \$30,660 (11.25%). This increase reflects a continually growing docket in both municipal and code enforcement offenses.
- Miscellaneous revenue is higher than budgeted by \$33,679 (4.57%). This entire increase is due to higher than anticipated interest rates on City investments.

Total Expenditures for FY 2024 are projected to be \$536,143 above the expenditure budget. While normal expenditures at all department levels were down from budget, the adoption and implementation of the Compensation and Classification recommendations neutralized those savings and led to this increased amount.

Total Transfers Out to Other Funds was \$2,790,000 over budgeted amount. This was entirely due to the payments associated with the resolution of the landfill issue.

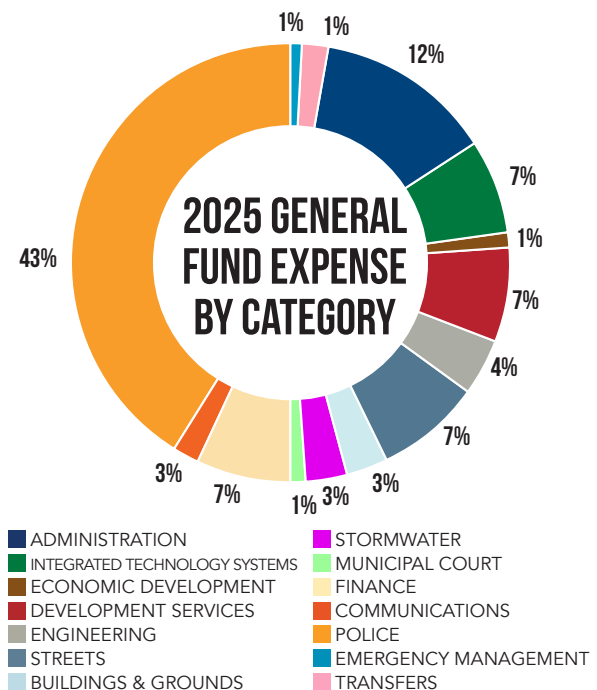
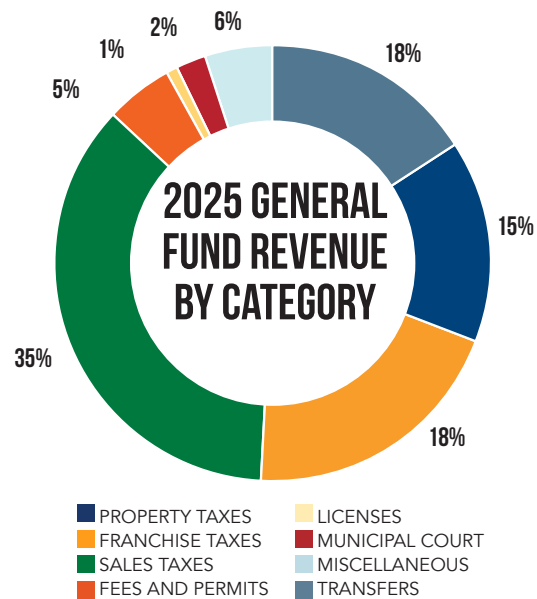
The projected unreserved (gross) fund balance projected at the end of FY 2024 is \$4,200,740. This is due to a combination of the following factors:

- FY 2024 higher than budgeted actual beginning fund balance;
- FY 2024 revenues being higher than budgeted;
- FY 2024 expenditures being higher than budgeted Landfill resolution payments.

This amount is \$1,917,835 (31.34%) less than budgeted. However, it should be noted that this fund balance drawdown was anticipated due to the unknown beginning of year expenses associated with the Comp/Class study and the landfill resolution costs. Both of these were discussed at length during the FY2024 budget presentation and during the course of the year.

FY 2025 Revenues

Staff projects total FY 2025 revenues budgeted to come in \$1,034,110 (7.88%) higher than the FY 2024 budget amount.



Some highlights of projected/budget FY 2025 revenues in the General Fund are as follows:

- **Property Tax:** Property tax and PILOT receipts in FY 2025 are budgeted to be only \$68,109 (3.42%) higher than budgeted in FY 2024. This reduced increase from previous years can be attributed to three things:
 - The artificial cap placed on the real estate levy due to the Hancock Amendment;

- The new formula mandated by State Statute to calculate Personal Property. This actually led to a **reduction** in total personal property value of \$3,154,265;

- The conservative budgeting of the real estate property tax due to the unknown impact of the Senior Tax Credit on next fiscal year's collections.

- **Franchise Taxes:** Franchise tax receipts for FY 2025 are budgeted to come in \$32,998 (1.30%) lower than the FY 2024 budgeted amount. The addition of 128 new residences in FY 2025 is assumed in this budgeted amount. The budgeted amount represents a very modest increase over actual FY 2024 receipts in all categories, with the exception of cable, which reflects the reduction associated with the statute required reduction in percent collected.
- **Sales Tax:** The Sales tax receipts in FY 2025 are budgeted to be \$295,993 (6.29%) higher than the FY 2024 budgeted amount. There is no budgeted revenue for FY 2025 associated with any projected retail sales outlet that has not broken ground or submitted plans as of this writing.
- **Fees and Permits:** In FY 2025, staff is budgeting permit revenue assuming 128 single family units. This amount reflects positive response to the elimination of the landfill threat but is lower as investment in the initial infrastructure associated with the developments takes priority. Overall, however, the receipts for FY 2025 are budgeted to increase from the FY 2024 amount by \$63,500 (9.83%).
- **Municipal Court:** FY 2025 Municipal Court revenues are budgeted to increase by \$74,178 (27.21%) over the FY 2024 budgeted amount as the Court continues to recover from the impacts of the pandemic but remains limited by burdensome ceilings placed on fines by State Statute.
- **Miscellaneous:** FY 2025 Miscellaneous revenues are budgeted to increase by \$75,724 (10.27%) over the FY 2024 budgeted amount. This increase is due to first an increase in dispatch fees collected as assessed valuations of agencies we are dispatching for increase, and secondly, the continued rise in interest received on our investments.

- **Transfer from Vehicle Replacement Fund:** Several years ago, the City began a partnership with Enterprise Leasing on the large majority of our vehicles. This resulted in a change from traditional VERP payments for vehicle replacement to lease payments on those same vehicles. Larger vehicles (dump trucks) and specialized equipment (bobcats) continue to require traditional VERP payments into the fund. However, those vehicles that are leased are eventually sold by Enterprise to other entities. When sold, the City receives a portion of the sale price. Enterprises' expertise in knowing the optimum time for these sales to take place has led to a surplus in each of the funds making payments. This transfer represents a \$300,000 payment back into the General Fund for those vehicles that were sold. It should be noted that this payment is a one time source of revenue and therefore should not be considered to offset recurring costs.
- **Transfer from Transportation Fund:** Some proceeds from the half-cent Transportation Sales Tax are transferred each year to the General Fund and are used for transportation-related infrastructure maintenance expenditures. A transfer of \$320,000 is again budgeted in FY 2025.
- **Transfer from Stormwater Sales Tax Fund:** The City has a Parks/Stormwater Sales Tax in the amount of one-half cent. 40% of the receipts from this tax is allocated to Parks & Recreation; 40% is allocated to the Stormwater Sales Tax Fund; and 20% is allocated to each of these funds in amounts determined by the City Council each year. A portion of the amount that is placed into the Stormwater Fund is then transferred to the General Fund to offset those costs that are incurred in this area out of the Engineering Department of the General Fund. For FY 2025, this amount is recommended to be \$324,729.
- **Transfer from Enterprise Fund:** Transfers are made from the Enterprise Fund to compensate the General Fund for administrative work serving the Enterprise Fund functions such as utility billing and administrative salaries. For FY 2025, it is budgeted to transfer \$1,349,943. A complete explanation of the methodology used to compute the amount for this transfer is presented in the *Transfers from*

Enterprise Fund to Other Funds chapter in the Enterprise Fund budget.

- **Capital Project Administration / Inspection Transfer:** The City makes a transfer from the Capital Budgets to compensate the General Fund for staff time administering and inspecting capital projects. The percentage for this within any applicable project is 6%. For FY 2025, the budget contains a transfer of \$266,375. Only those capital projects that actually require significant non-inspection staff time are included in this transfer and are analyzed in detail prior to the revenue being budgeted.

COMPENSATION/ BENEFITS/ STAFFING

Compensation

The FY 2025 proposed budget as presented includes "stepping" all employees through the chart and an improvement to the entire salary chart of 2.5%. This results in an approximately 5% salary increase for all of our employees at this time. This is a necessary step to recruit excellence and retain the excellent employees we have. While the Council adopted a new salary chart at mid-fiscal year, it is important to continue to invest in that chart to keep up with both inflation and other entities to remain an employer of choice in accordance with our Strategic Plan.

Health Insurance

Health insurance benefits costs are budgeted **at this time** to increase by 15% for medical, 15% for dental, and 15% for vision care overall. The medical amount is our current best estimate but final rates have yet to be negotiated. The increase does not include any plan changes. At a 15% increase an employee's medical insurance cost would increase anywhere between \$1.00 and \$77.28 per month depending on their plan.

LAGERS

The LAGERS (Local Agency Government Retirement System) contributions beginning on November 1, 2024 for FY 2025 will be 14.1% for the General Employee Group and 16.2% for the Police Employee Group. The elements of the City of Raymore retirement plan are as follows:

Program - L6 (2% multiplier)

Final Average Salary - 36 months (as opposed to 60 months)

No rule of 80

Non-Contributory (City makes the entire contribution as opposed to the employee contributing 2%, 4% or 6% of the amount)

Staffing

The FY 2024 proposed budget includes a single new staff addition. One police officer position is being funded at a cost of \$96,200.

Recruitment and Retention Bonus

The Fiscal Year 2025 budget continues the recruitment and retention bonus established in FY 2023. The recruitment bonus is \$2,500 at six months and an additional \$2,500 at the one year anniversary. The retention bonus is \$5,000 on each 5-year anniversary of employment.

DEPARTMENTAL NOTES

Departmental items of particular note are as follows:

Administration: The FY 2025 budget for this department is proposed to increase from the FY 2024 budget amount by \$211,761. This increase can be attributed to the increases associated with the Compensation/Classification study, normal salary changes proposed for the new year, and contractual increases in insurance and professional services.

Integrated Technology Systems: The FY 2025 budget is proposed to increase from the FY 2024 budget by \$215,127. This increase can be attributed to the increases associated with the Compensation/Classification study, normal salary changes proposed for the new year, and significant increases in the costs of software used by the City.

Development Services: The FY 2025 budget is proposed to increase by \$117,051 over the FY 2024 budget amount. This increase is associated with increases in salaries and necessary GIS software maintenance.

Engineering: The FY 2025 budget is proposed to

increase from the FY 2024 budget by \$53,862. This (\$2,736,433), as is the City's policy, a net unrestricted (available) fund balance of \$1,739,431 is projected at the end of FY 2025.

Streets: The FY 2025 budget is proposed to decrease from the FY 2024 budget by \$67,175. This increase represents increased personnel costs and increased contractual costs associated with street light maintenance.

Finance: The FY 2025 budget for this department is proposed to increase from the FY 2024 budget by \$60,359. This is due to increased personnel costs and increases in the costs associated with credit card processing.

Police: The FY 2024 budget for this department is proposed to increase from the FY 2024 budget by \$1,030,436. This increase is in salary and benefits and an increase of 1 FTE in the department.

Transfers from General Fund to Park Fund: This budget includes a transfer from the General Fund to the Park Fund to support those operations of \$100,000.

Expansion Items Included in City Manager's General Fund Proposed Budget:

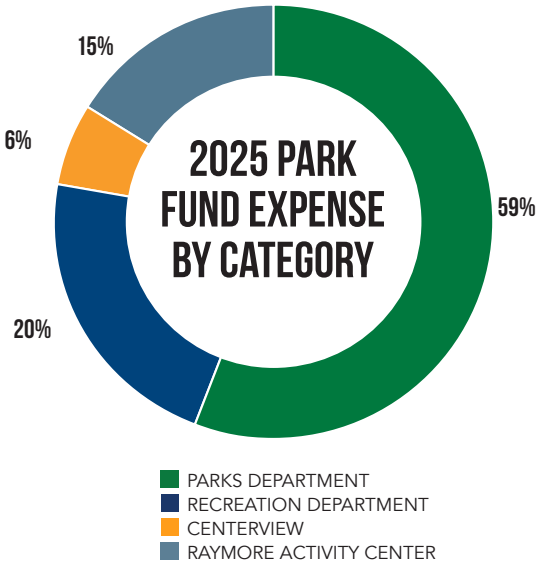
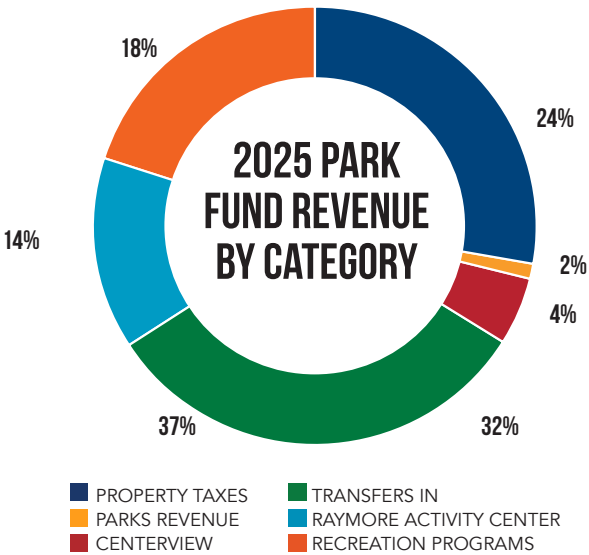
Proofpoint Software - IT	\$13,750
Crowdstrike Software - IT	\$ 7,320
Trimble Propathfinder - DS	\$ 7,751
Bobcat Brush Mower - Streets	\$10,922
PageFreezer - Communications	\$ 4,463
Police Officer - PD	\$96,200

Expansion Items Not Included in City Manager's General Fund Proposed Budget:

Bulk Item Trash Drop Event - DS	\$ 6,600
Court Clerk Full Time - Court	\$ 82,292
Police Officers (2) - PD	\$ 192,400
Police Vehicle - PD	\$ 42,900
Dispatcher - PD	\$ 86,206

FY 2024 Projected Ending Fund Balance - Operations:

After all the foregoing it is projected that the General Fund ending gross fund balance for FY 2025 will be a total of \$4,475,864. After reserving an amount equivalent to 20% of operating expenditures



PARK FUND

The Parks & Recreation Board submitted a balanced operating budget as expenditures do not exceed revenues projected for the year and available fund balance to start the year, which, as every year, the City Manager forwards to the Council unchanged.

Revenues

The primary revenue sources for the Park Fund are as follows:

Park Levy: The Park Levy for the next year is \$0.1066 per \$100 of assessed valuation. Of every dollar of property tax paid by Raymore residents and businesses within the City, 8.75 cents goes for funding of the City's Parks & Recreation program. It is currently projected that this levy will generate \$545,894 in FY 2025, or approximately 24.08% of the total operating revenue to include transfers in from other funds.

Program Revenue: Operating revenues derived from resident participation in programs, in rentals of facilities offered by the Department and associated concessions are conservatively budgeted to account for approximately 38.44% of all revenue into the Park and Recreation Fund. In FY 2025, a total of \$871,245 is budgeted.

Park Sales Tax Fund Transfer: In addition to the Park Levy, proceeds from part of the City's 2.5-cent sales tax go to the Parks Sales Tax Fund. An amount necessary to help balance the Parks & Recreation budget is then transferred to the Park Fund. The department is not able to fund its operations entirely from the Property Tax Levy and Program Revenue. In FY 2025, it is budgeted to transfer \$550,000 from the Park Sales Tax Fund to the Park Fund.

Transfer from General Fund – General Assistance: As noted above in the discussion of Transfers from the General Fund, it is budgeted in FY 2025 to transfer to the Park Fund in the amount of \$100,000.

Transfer from Restricted Revenue Fund - General Assistance: It is recommended to transfer \$200,000 from the Restricted Revenue Fund a portion of the interest that has been earned on the ARPA (Covid) funds that have been placed there for the construction of a future Justice Center for the city. Like nearly all municipal park operations nationwide during Covid, our Parks and Recreation Programs inside had to shut down and revenues stopped in those areas. Those lost revenues continue to be reflected as the department tries to "catch up."

Revenue Breakdown Percentages for Parks and Recreation – Operating Fund:

Levy:	\$ 545,894	24.08%
Program:	\$ 871,245	38.43%
Transfers:	\$ 850,000	37.49%
Total:	\$2,267,139	100.00%

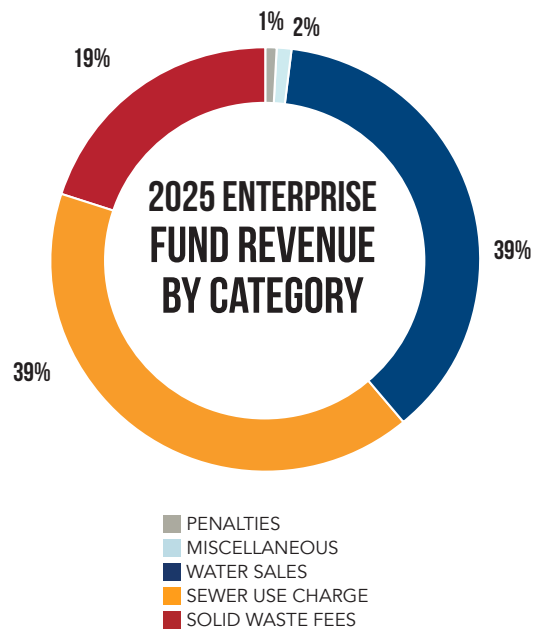
Parks and Recreation Expenditures are budgeted to increase from the FY2024 budget amount by \$64,584. This increase is primarily associated with the increases associated with the comp/class study implementation and normal personnel and utility increases. It should be noted that Recreation personnel costs are again being distributed to the RAC and to Centerview as appropriate.

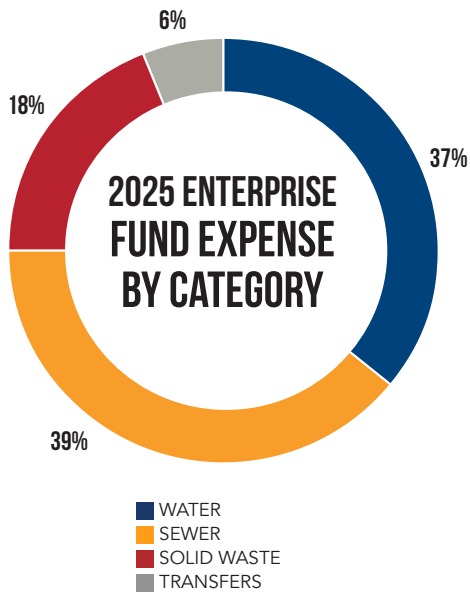
Expansion Items Included in City Manager's Parks and Recreation Fund Proposed Budget:

None

Expansion Items Not Included in City Manager's Parks and Recreation Fund Proposed Budget:

Part-time Parks and Recreation Assistant \$16,817





ENTERPRISE FUND (Water, Sewer and Solid Waste)

General

The Enterprise Fund is strictly operated on a **Cost of Service** basis. Each year the water and sewer rate model is used and refined to assure that customers are charged only what it costs to provide the service and allow for required restricted fund balance and a small available balance for unforeseen emergencies.

Revenues

The Enterprise Fund is funded mainly by water and sewer sales and fees charged for solid waste collection. FY 2025 revenues are projected to come in higher than FY 2024 budgeted revenues as staff continues to refine the cost of service model. The model is refined to accurately reflect revenues in each division (water and sewer) to only cover expenses associated with providing this utility and provide a fiscally prudent but minimal available fund balance after the 20% restricted amount.

FY 2025 water and sewer use charges reflect water rates increasing from FY 2024 from \$6.54 to \$6.62 and sewer rates increasing from \$9.13 to \$9.32 for an overall increase in the blended rate to \$15.94 per 1,000 gallons.

Expenditures

Water: The cost to purchase water from Kansas City Water Services (KCWS) is included in this budget. The budgeted amount for this purchase in FY 2025 is \$2,723,560. This amount is higher than the FY 2024 budget and projected amounts reflecting an increase in consumption associated with the increase in customers in the city and an increase in KCMO Water Rates of 4.4%.

Sewer: The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The budgeted amount for this service in FY 2025 is \$1,740,996. This amount is a budgeted increase of 5.51% from FY 2024.

The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget. The budgeted amount for this service in FY 2025 is \$1,189,524. The per-connection charge for Middle Big Creek will be changing from \$44 per connection to \$49 per connection – an 11.36% increase.

Solid Waste:

Revenues and expenditures for the solid waste, recycling and yard waste pickup service are shown in the Enterprise Fund. Total fees to customers match contractual obligations and total \$2,183,410 for FY 2025.

Transfers Out:

The Enterprise Fund makes an annual payment to the General Fund for services provided by General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the *Transfers from Enterprise Fund to Other Funds* chapter in the Enterprise Fund. The calculated transfer amount for FY 2025 is \$1,349,944.

The Enterprise Capital Maintenance Fund receives a transfer from the Enterprise Fund to reserve funds to pay for major capital projects that are related to serving existing ratepayers (as opposed to projects related to growth and maintenance, which are funded from the Water Connection Fee Fund or the Sewer Connection Fee Fund). In FY 2025, the amount for this transfer

is recommended to be increased from \$600,000 to \$750,000. This increased amount prudently reflects both increased infrastructure with growth and aging infrastructure in place.

Expansion Items Included in City Manager's Enterprise Fund Proposed Budget:

Hydraulic Thumb for Caterpillar	\$ 7,389
Rock Hammer for Backhoe	\$13,722

Expansion Items Not Included in City Manager's Enterprise Fund Proposed Budget:

None

DEBT SERVICE FUND

The Debt Service Fund accounts for debt service on all debt issuances the City has made for capital improvements that are still outstanding.

At this writing prior to the close of FY 2025, the total debt service payment from the debt service fund that is known and scheduled is \$2,613,000.

At the end of FY 2024, the City will have a total outstanding debt required to be paid out of this fund of \$29,040,000. The General Margin of eligible debt stands at \$50,177,257 against outstanding general debt of \$14,967,591. The Specific Margin eligible debt stands at the same \$50,177,257 against outstanding specific debt of \$14,072,409. Therefore, the City currently has a general debt capacity of \$35,209,666 and specific debt capacity of \$36,104,848.

In addition to the five debt obligations required to be paid out of the debt service fund, there are Special Obligation bonds paid out of the Capital Improvement, Water and Sewer Connection Fee funds that total additional debt of \$10,822,494 that don't apply against the Margins.

INTERNAL SERVICES FUNDS

The Vehicle and Equipment Replacement Fund (VERP) is a sinking fund for the replacement of existing equipment. In 2020, the cars and pickups up to 550s transitioned from being purchased through the VERP

method to being leased through Enterprise Leasing. Larger vehicles and specialized rolling stock continue to be purchased using the VERP method. In FY 2025, there are two replacement pieces of Parks equipment set to be purchased out of this fund, and three new pieces of equipment being purchased under the expansion item requests will be replaced in the future from within this fund.

As discussed earlier in this document, the leasing program through Enterprise Leasing has proven to be very successful both financially and in practice. The payment back into the General Fund from this department in the amount of \$300,000 is reflected in this budget.

The Restricted Revenue Fund (04) is used to account for and restrict funds that the City receives or that the Council allocates for a specific operating purpose, but which might not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended or transferred from that specific account. As discussed earlier, the transfer into the Park Fund of \$200,000 from ARPA interest is reflected in this budget.

CAPITAL BUDGET

The FY 2025 Capital Budget and 2025–2029 Capital Improvements Program (CIP) are included in a separate document. The first year of the 5-year CIP is incorporated into the annual budget as the Capital Budget. A separate transmittal letter is submitted summarizing the FY 2025 Capital Budget and 5-year CIP.

Combined Operating Expenditures by Fund

General Fund:

Administration	1,645,464
Information Technology	984,016
Economic Development	190,494
Development Services	962,879
Engineering	547,878
Streets	964,269
Stormwater	381,419
Building & Grounds	412,154
Municipal Court	203,204
Finance	960,666
Communications	349,099
Prosecuting Attorney	27,000
Police	5,898,784
Emergency Management	154,839
Transfer Out	192,500

Total General Fund	13,874,664
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Parks and Recreation Fund:

Parks	1,185,067
Recreation	402,908
Centerview	111,029
Raymore Activity Center	292,330

Total Parks and Recreation Fund	1,991,334
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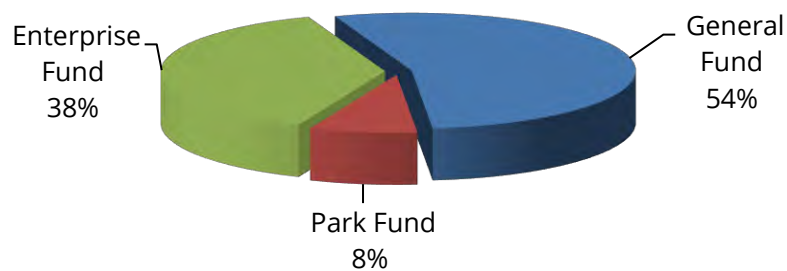
Enterprise Fund

Water	3,702,760
Sewer	3,905,104
Debt Service	-
Transfer Out	2,189,140

Total Enterprise Fund	9,797,004
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Total Combined Operating Expenditures	\$ 25,663,002
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Combined Operating Expenditures



Combined Operating Expenditures by Service

Administration

Administration	1,645,464
Information Technology	984,016
Finance	960,666
Communications	349,099

Total Administration	3,939,245
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Development

Economic Development	190,494
Development Services	962,879

Total Development	1,153,373
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Transfer Out

Transfer Out	192,500
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Total Transfer Out	192,500
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Parks and Recreation

Parks and Recreation	1,991,334
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Total Parks and Property	1,991,334
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Public Works

Engineering	547,878
Streets	964,269
Stormwater	381,419
Building & Grounds	412,154
Water & Sewer	9,797,004

Total Public Works	12,102,724
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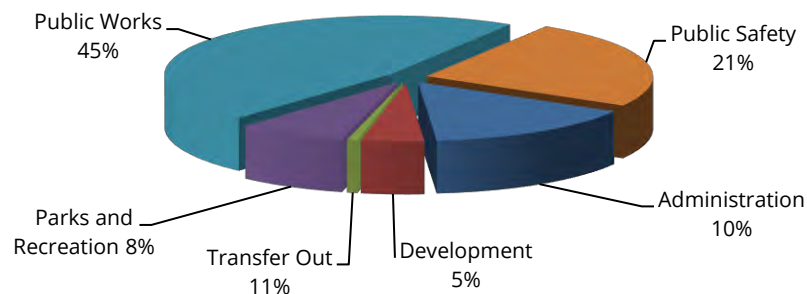
Public Safety

Police	5,898,784
Emergency Management	154,839
Municipal Court	203,204
Prosecuting Attorney	27,000

Total Public Safety	6,283,827
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Total Combined Operating Expenditures	\$ 25,663,002
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Combined Operating Expenditures



General Fund (01)

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Department Projected	2024-25 Department Requested	2024-25 City Manager Proposed
Fund Balance							
Beginning of Year	5,058,776	6,445,105	5,101,844	5,867,064	5,867,064	4,200,740	4,200,740
Revenue							
Property Taxes	1,722,185	1,851,500	1,990,045	1,990,045	1,948,701	2,058,154	2,058,154
Franchise Taxes	2,284,808	2,518,966	2,539,710	2,539,710	2,503,429	2,506,712	2,506,712
Sales Taxes	4,154,897	4,607,188	4,707,891	4,707,891	4,841,301	5,003,884	5,003,884
Fees & Permits	1,038,432	863,253	645,897	645,897	885,955	709,397	709,397
Licenses	125,547	132,629	128,292	128,292	137,281	136,742	136,742
Municipal Court	204,252	257,903	272,574	272,574	303,234	346,751	346,752
Miscellaneous	621,147	917,419	737,376	737,376	771,055	813,100	813,100
Other Sources & (Uses)							
Transfer from Restricted Revenue Fund	105,442				-	14,000	14,000
Transfer from VERP Fund							300,000
Transfer from Transportation Fund	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Transfer from Stormwater S.T.	306,000	312,120	318,362	318,362	318,362	324,729	324,729
Transfer from Enterprise Fund	999,504	1,123,664	1,217,801	1,217,801	1,507,801	1,349,944	1,349,943
Transfer from Capital Funds	6,000	180,644	237,727	237,727	221,647	266,375	266,375
One-Time revenues							
Total Revenue	11,888,213	13,085,287	13,115,676	13,115,676	13,758,765	13,849,786	14,149,786
Total Fund Bal & Revenues	16,946,989	19,530,392	18,217,520	18,982,740	19,625,829	18,050,528	18,350,528
Expenditures							
Administration	1,374,210	1,404,107	1,433,703	1,433,703	1,470,057	1,520,173	1,645,464
Integrated Technology Systems	642,062	736,316	768,889	768,889	796,234	966,976	984,016
Economic Development	119,848	119,368	168,601	168,601	176,951	196,203	190,494
Development Services	732,002	782,857	845,428	845,428	867,636	931,037	962,879
Engineering	436,522	481,530	494,016	494,016	502,399	543,307	547,878
Streets	823,330	798,879	897,094	897,094	894,049	960,953	964,269
Building & Grounds	329,521	343,901	408,592	408,592	380,055	407,705	412,154
Stormwater	268,002	415,841	367,466	367,466	372,538	390,642	381,419
Municipal Court	121,669	140,482	173,948	173,948	185,597	200,023	203,204
Finance	754,064	835,624	900,307	900,307	925,040	937,260	960,666
Communications	200,916	205,803	238,283	238,283	242,394	259,218	349,099
Prosecuting Attorney	24,000	24,000	24,400	24,400	24,000	27,000	27,000
Police	4,093,330	4,530,882	4,868,348	4,868,348	5,286,273	5,658,074	5,898,784
Emergency Management	99,407	120,411	136,470	136,470	138,466	157,966	154,839
COVID-19	-	-	-	-	-	-	-
Total Expenditures	10,018,884	10,940,002	11,725,545	11,725,545	12,261,688	13,156,536	13,682,165
<i>Revenue over/under prior to transfers and reserve</i>	<i>1,869,329</i>	<i>2,145,285</i>	<i>1,390,132</i>	<i>1,390,132</i>	<i>1,497,077</i>	<i>693,250</i>	<i>467,622</i>
Fund Balance before Transfers & Reserve	6,928,105	8,590,391	6,491,975	7,257,195	7,364,140	4,893,992	4,668,363
Other							
Transfer Out to VERP - Police Vehicles							
Transfer Out to BERP Fund							
Transfer Out to Park Fund	100,000	150,000	200,000	200,000	200,000	100,000	100,000
Transfer Out to Transportation Fund	180,000						
Transfer Out to Park Sales Tax Fund		30,000					
Transfer Out to Stormwater Sales Tax Fund							
Transfer Out to Capital Improvement Fund	16,000	1,056,327	63,400	63,400	63,400		
Transfer Out to Ent. Cap. Maint. Fund							
Transfer Out to Restricted Revenue Fund	187,000	1,487,000	110,000	110,000	2,900,000	92,500	92,500
	483,000	2,723,327	373,400	373,400	3,163,400	192,499	192,499
Total Transfers	483,000	2,723,327	373,400	373,400	3,163,400	192,499	192,499
<i>Revenue over/under after transfers</i>	<i>1,386,329</i>	<i>(578,042)</i>	<i>1,016,731</i>	<i>1,016,731</i>	<i>(1,666,323)</i>	<i>500,751</i>	<i>275,123</i>
Fund Balance After Transfers	6,445,105	5,867,064	6,118,575	6,883,795	4,200,740	4,701,493	4,475,864
Less: Restricted Balances							
Less: Reserve Balance 20 % of Exp	(2,003,777)	(2,188,000)	(2,345,109)	(2,345,109)	(2,452,338)	(2,631,307)	(2,736,433)
Available Fund Balance-End of Year	4,441,328	3,679,063	3,773,466	4,538,686	1,748,403	2,070,186	1,739,431

Real Estate Property Tax

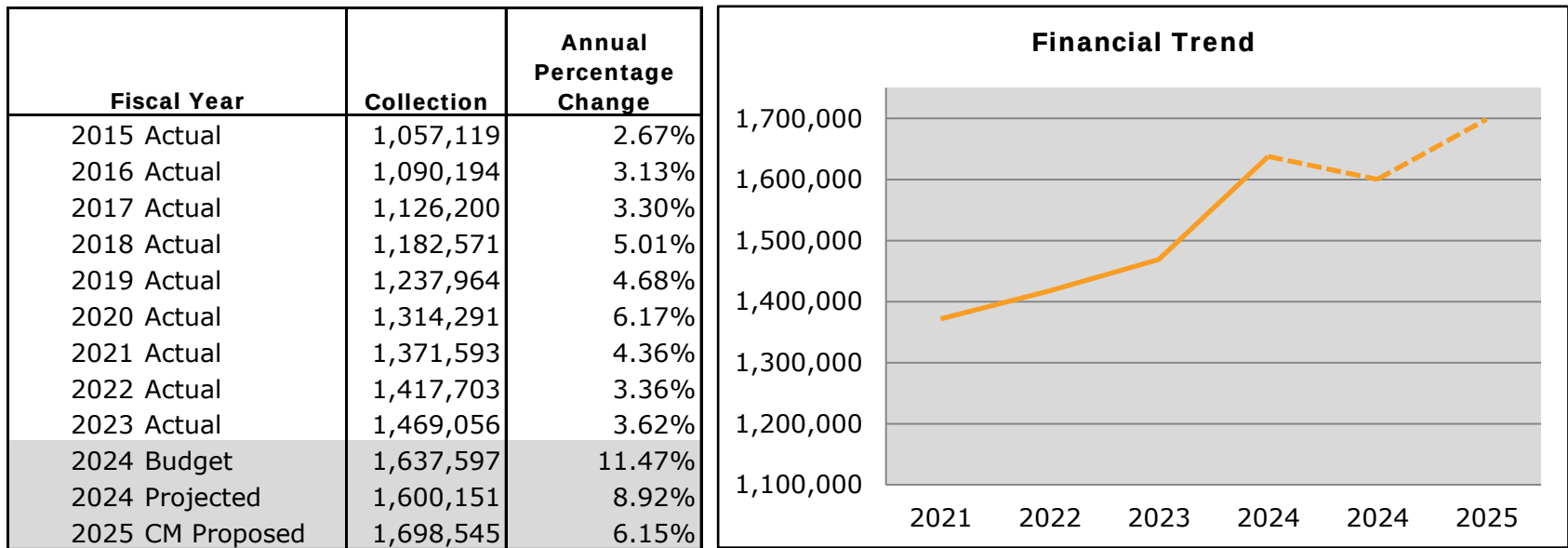
General Ledger Codes: 01-00-4010-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY25 City General Operating levy is .3962; the Debt Service levy is 0.7170 and the Parks levy is .1066 with real estate assessed valuation at \$420,157,628 compared to \$410,659,582 last year. The collection rate is estimated at 99%.



Personal Property Tax

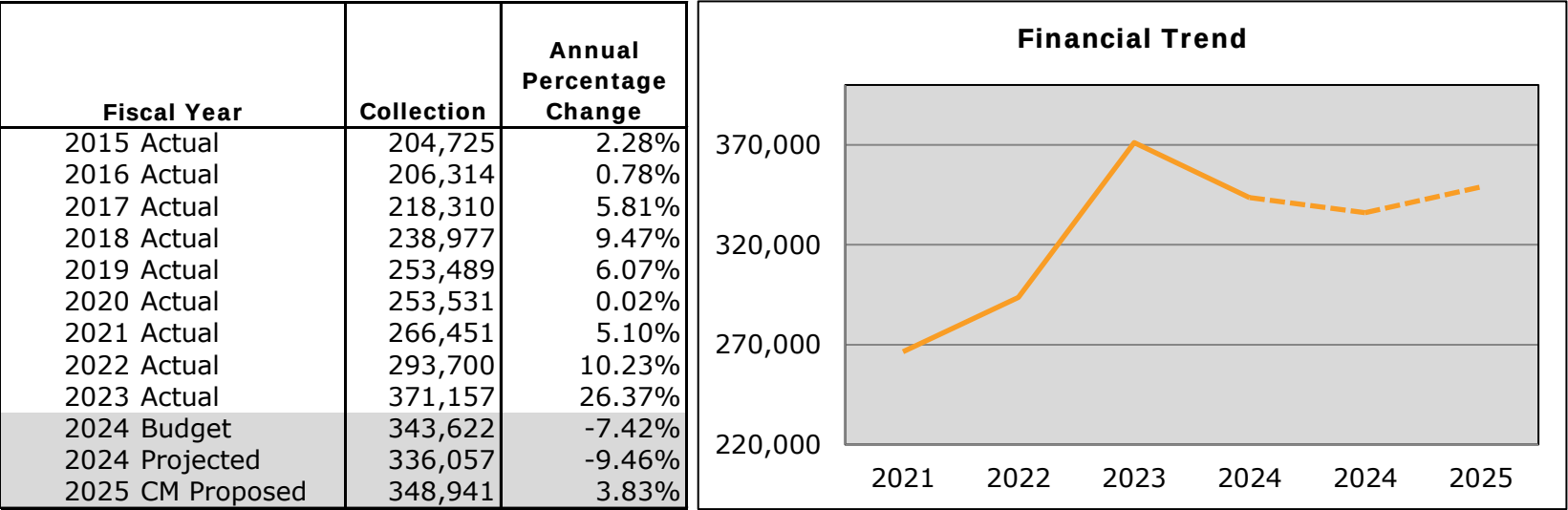
General Ledger Codes: 01-00-4020-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY25 City General Operating levy is 0.3962; the Debt Service levy is 0.7170 and the Parks levy is 0.1066 with personal property assessed valuation at \$81,614,938 compared to \$85,873,159 last year. The collection rate is estimated at 99%. The Cass County assessor's office attributes the decrease in assessed value to prior COVID inflation, depreciation and the change from NADA to Price Digest as the valuation method



Penalties

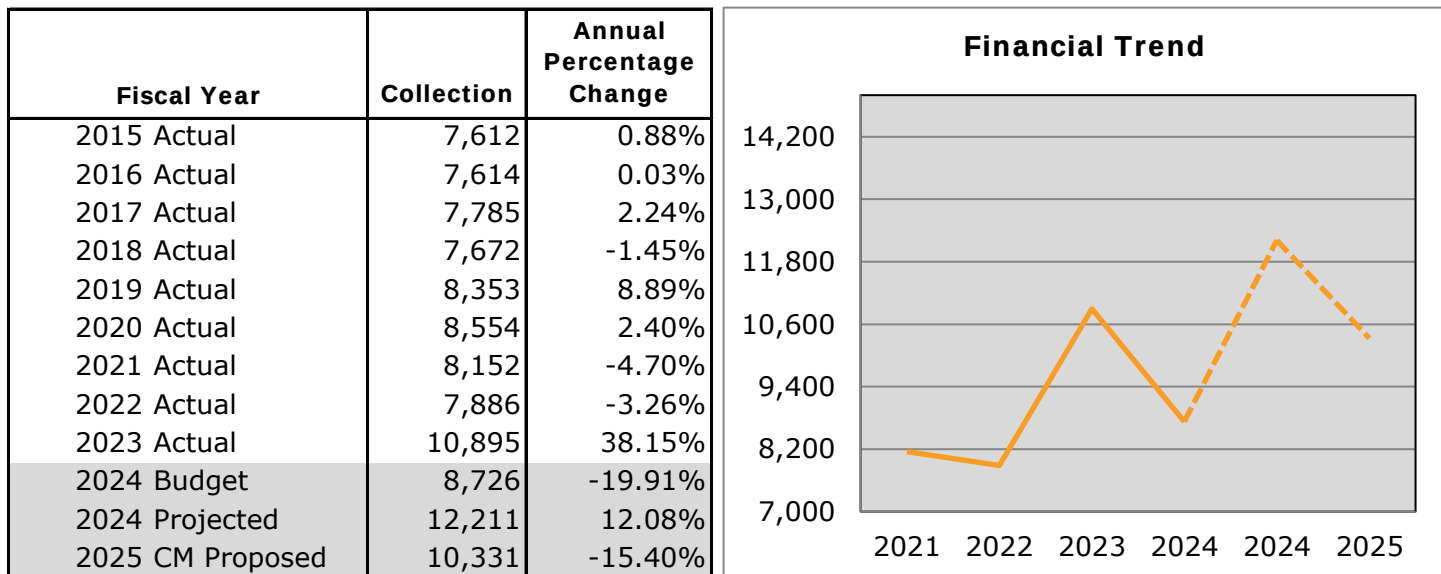
General Ledger Codes: 01-00-4030-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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Revenue Description

Penalties- are accrued beginning January 1 following the December 31 due date for yearly property tax billings. The delinquent property tax accrues interest at the rate of 2% per month compounded.

Property tax rates are set by local governments through the vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY25 revenue is estimated based on historical data trends.



Financial Institution Tax

General Ledger Codes: 01-00-4043-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 148 RSMo. State Statute: Section 148.080 RSMo. Missouri State Constitution: Article X
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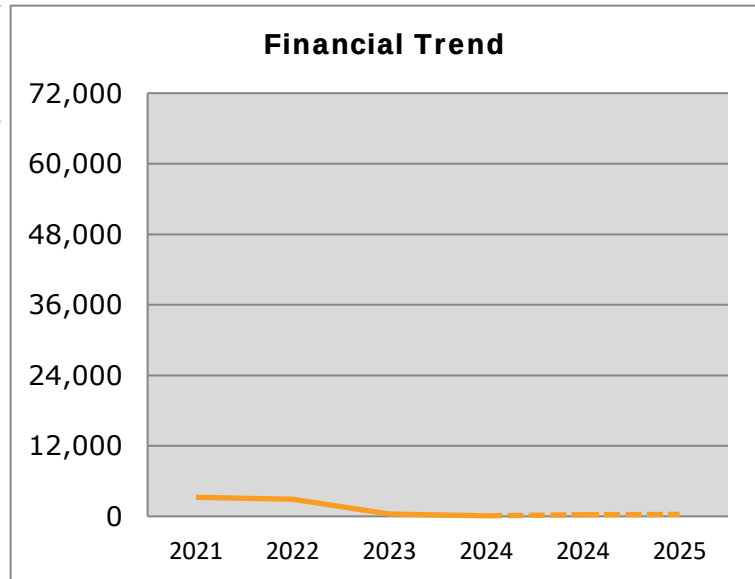
Revenue Description

Financial Institution Tax-

A special tax of 7 percent assessed on the net income of banks and other financial institutions, minus applicable credits and a 2 percent state service fee, distributed among the various tax levy districts in which a bank resides.

This tax is distributed to the County annually and the County makes the distribution to the tax levy districts.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	23	-96.81%
2016 Actual	149	541.73%
2017 Actual	47	-68.38%
2018 Actual	3,040	6350.59%
2019 Actual	255	-91.60%
2020 Actual	1,425	458.40%
2021 Actual	3,250	127.97%
2022 Actual	2,896	-10.90%
2023 Actual	392	-86.48%
2024 Budget	100	-74.46%
2024 Projected	281	-28.14%
2025 CM Proposed	336	19.58%



Land-Line Telecom Franchise Tax

General Ledger Codes:

01-00-4060-0000

Legal Authority:

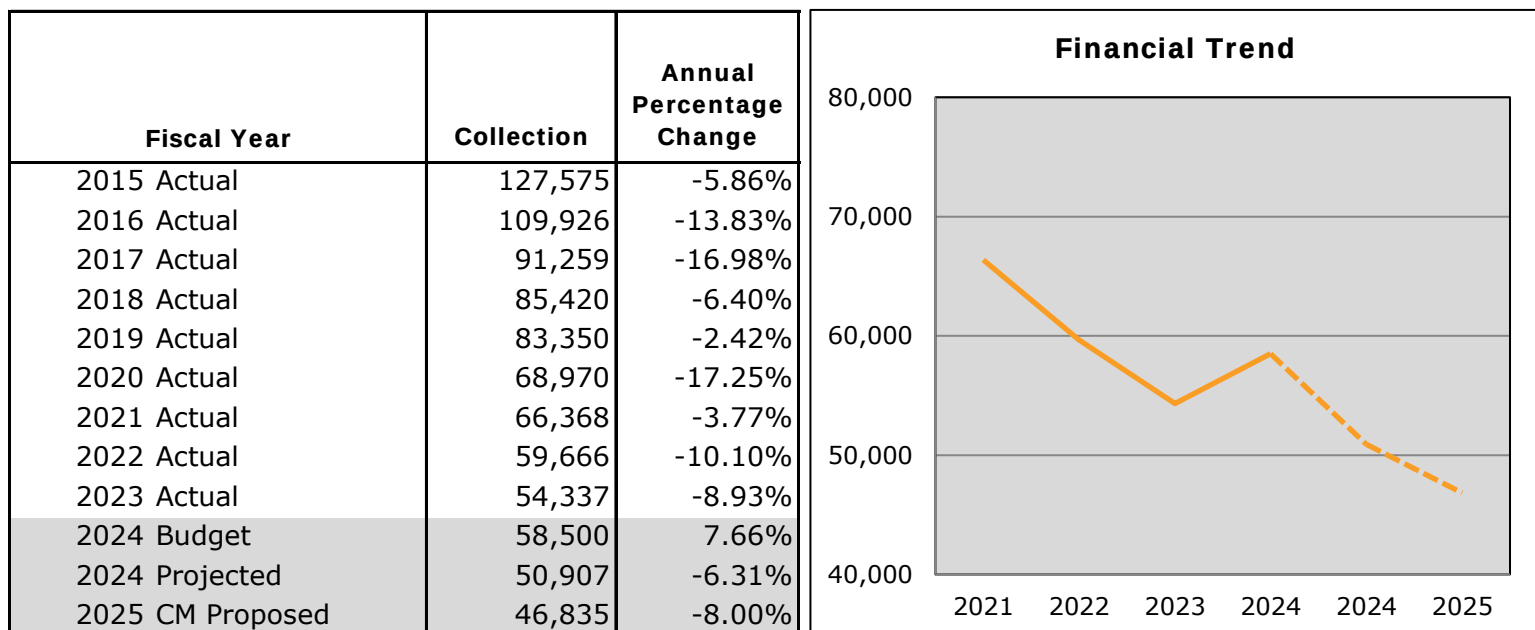
Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X

Revenue Description

Each company or corporation engaged in the business of supplying public, non-municipal telephone services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the City limits.

Land-line and wireless telecommunications are split into separate accounts for budget reporting purposes.

Staff is projecting FY24 based on YTD revenue through May and average three years revenue for June through October. Staff is conservatively estimating FY25 revenues using 95% of FY24 projections. The revenue in this line item is expected to continue to decline over the years as customers discontinue land line service.



Evergy Franchise Tax

General Ledger Codes:

01-00-4065-0000

Legal Authority:

Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

Evergy Electric (formerly KCP&L) - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

FY24 projected revenues are based on actual revenues through June plus the average of the prior year July-October. Staff is conservatively estimating FY25 revenues using FY24 projections plus growth of 128 new homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2015 Actual	1,093,404	2.59%				
2016 Actual	1,077,295	-1.47%				
2017 Actual	1,074,216	-0.29%				
2018 Actual	1,187,069	10.51%				
2019 Actual	1,121,068	-5.56%				
2020 Actual	1,155,297	3.05%				
2021 Actual	1,185,507	2.61%				
2022 Actual	1,280,828	8.04%				
2023 Actual	1,379,165	7.68%				
2024 Budget	1,350,545	-2.08%				
2024 Projected	1,419,721	5.02%				
2025 CM Proposed	1,425,097	0.38%				

Osage Valley Elec Franchise

General Ledger Codes: 01-00-4070-0000	Legal Authority: Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X
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Revenue Description

Osage Valley Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Osage Valley Electric serves the southern portions of the city limits bordering the county areas. Any land annexed further south will be served by this utility.

Because Osage Valley Electric revenues will only increase due to rate increases, annexation of additional property, and actual building taking place on same, FY24 projected is based on YTD revenue through May and average two years revenue for June through October. The proposed FY25 revenue is conservatively estimated based on FY24 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2015 Actual	15,042	-5.38%				
2016 Actual	15,237	1.30%				
2017 Actual	15,545	2.02%				
2018 Actual	17,120	10.13%				
2019 Actual	17,048	-0.42%				
2020 Actual	17,027	-0.13%				
2021 Actual	16,513	-3.01%				
2022 Actual	16,701	1.14%				
2023 Actual	16,547	-0.92%				
2024 Budget	16,952	2.44%				
2024 Projected	15,894	-3.95%				
2025 CM Proposed	15,894	0.00%				

Spire Franchise Tax

General Ledger Codes:

01-00-4075-0000

Legal Authority:

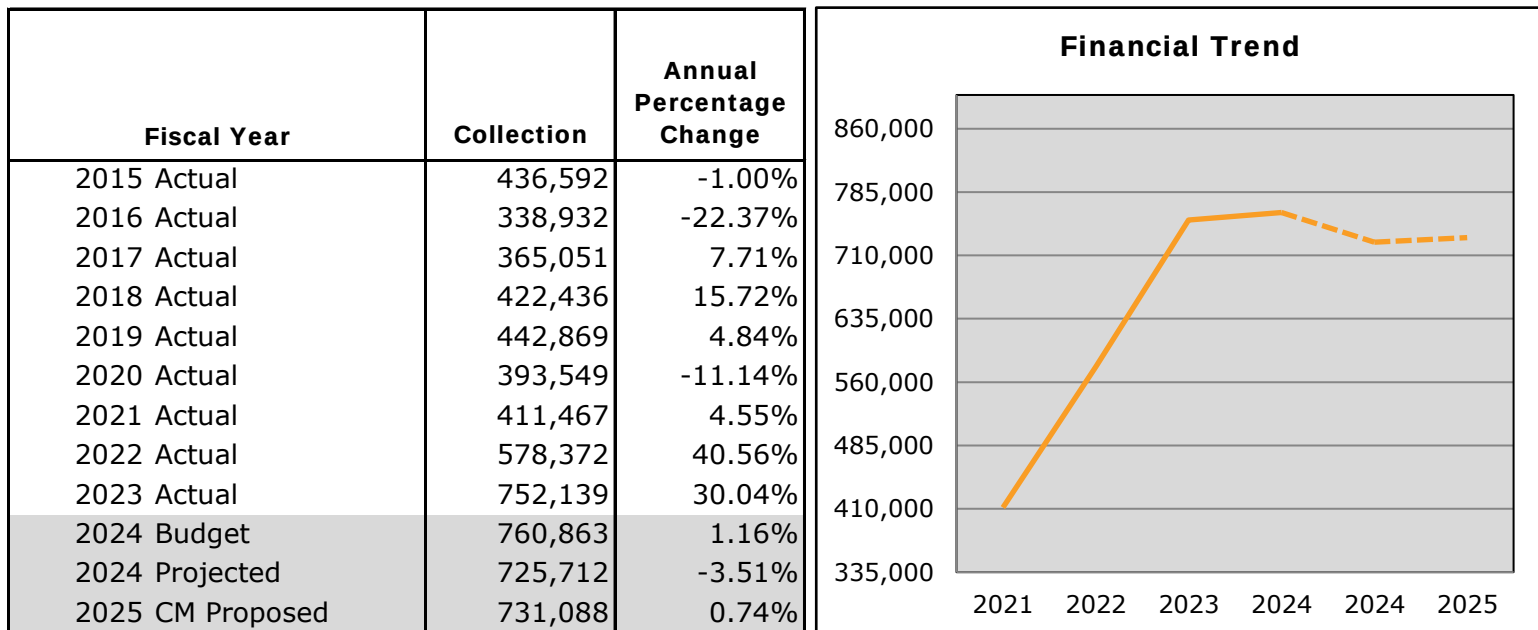
Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

SPIRE- Each company or corporation engaged in the business of supplying public, non-municipal natural gas services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During FY22, there was a significant rate increase for all Spire customers which resulted in a large increase in the amount of Franchise revenue to the City.

FY24 revenue is projected using YTD receipts through May and the 2023 amount for Jun through Oct. The proposed FY25 revenue is conservatively estimated based on FY24.



Internet Cable / Video Franchise Tax

General Ledger Codes:

01-00-4080-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

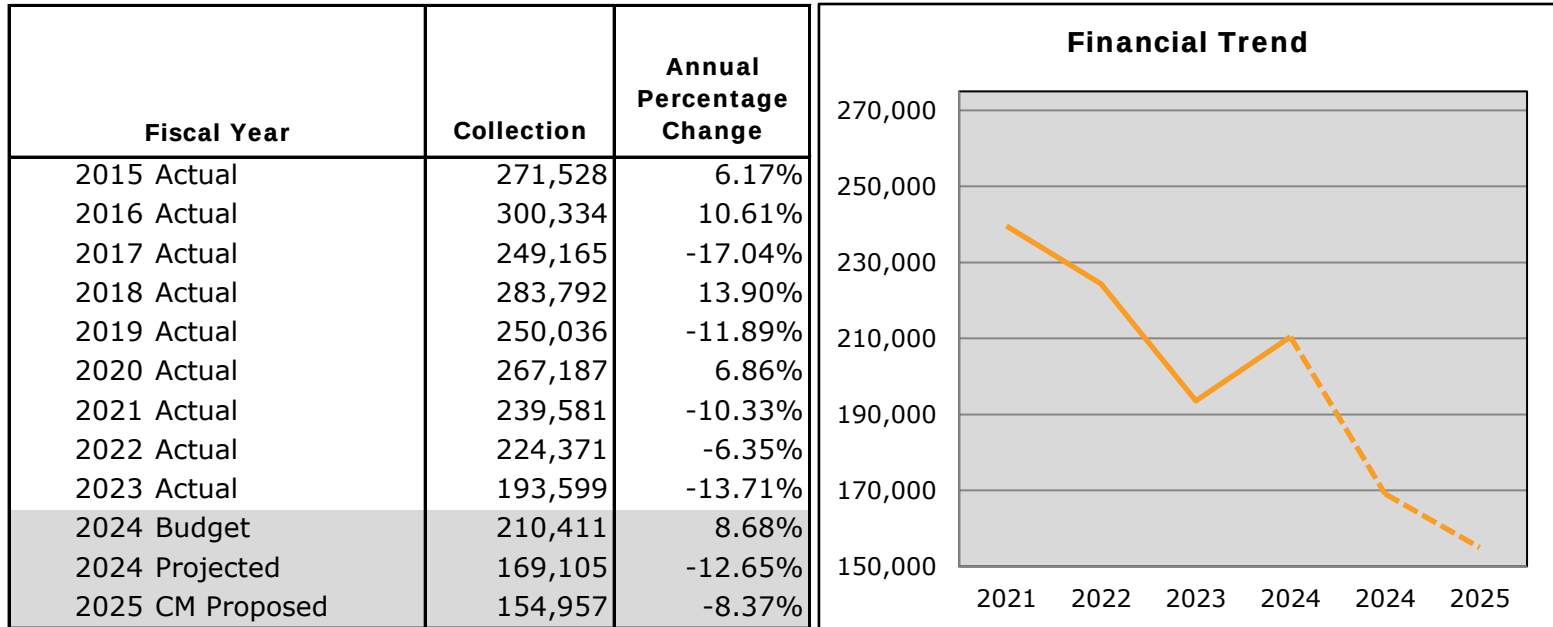
State Statute: 67.2689

Missouri State Constitution: Article X

Revenue Description

Internet Cable / Video - Each company or corporation engaged in the business of supplying public, non-municipal cable services to the citizens pays an annual franchise tax of five percent (5%) of the gross receipts collected from the sale of this public utility service within the city limits. Starting in August of 2023, Missouri Senate Bill 163 will begin to reduce the amount of franchise tax from 5% to 4.5% and will continue to reduce by .5% each August until it reaches 3.5% in 2027.

FY24 revenues are projected using current receipts and historical trends. FY25 revenues are estimated based on FY24 projection.



Wireless Telecom Franchise Tax

General Ledger Codes:

01-00-4090-0000

Legal Authority:

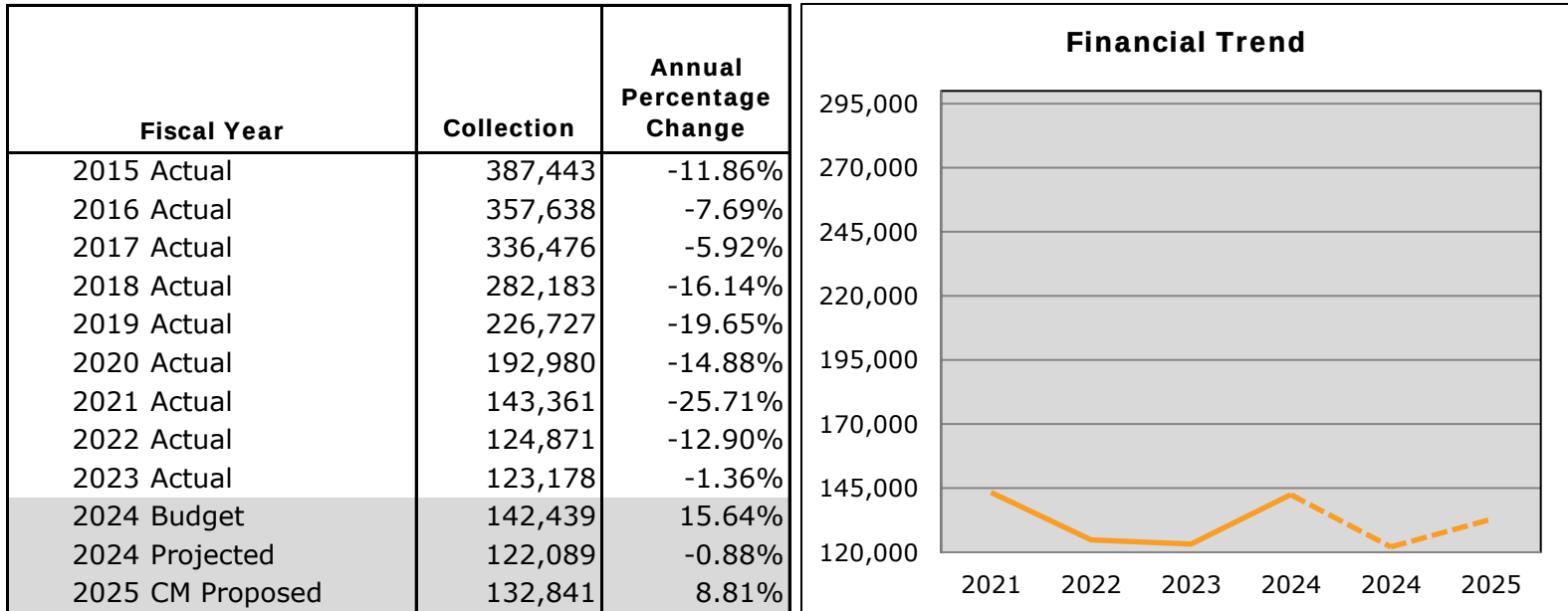
Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X

Revenue Description

Miscellaneous - This revenue source reports franchise receipts from cellular telecommunications companies. Companies pay an annual franchise tax of seven percent (7%) of gross receipts collected.

In the recent past the spikes in revenue seen below can be attributed to various one-time settlements with the different wireless carriers. FY11 marked the end of the large settlements.

This revenue source has experienced decline over the past few years, due to the way the industry is offering coverage. This tax is only applicable to the cellular service and not the data service. Staff is projecting FY24 revenues based on current receipts and the percentage trend being observed. FY25 revenues are estimated using current rates and an additional 128 homes.



City Sales Tax

General Ledger Codes:

01-00-4100-0000

Legal Authority:

Municipal Code: Sections 145.010

State Statute: 94.500-94.550 RSMo

Missouri State Constitution: Article X

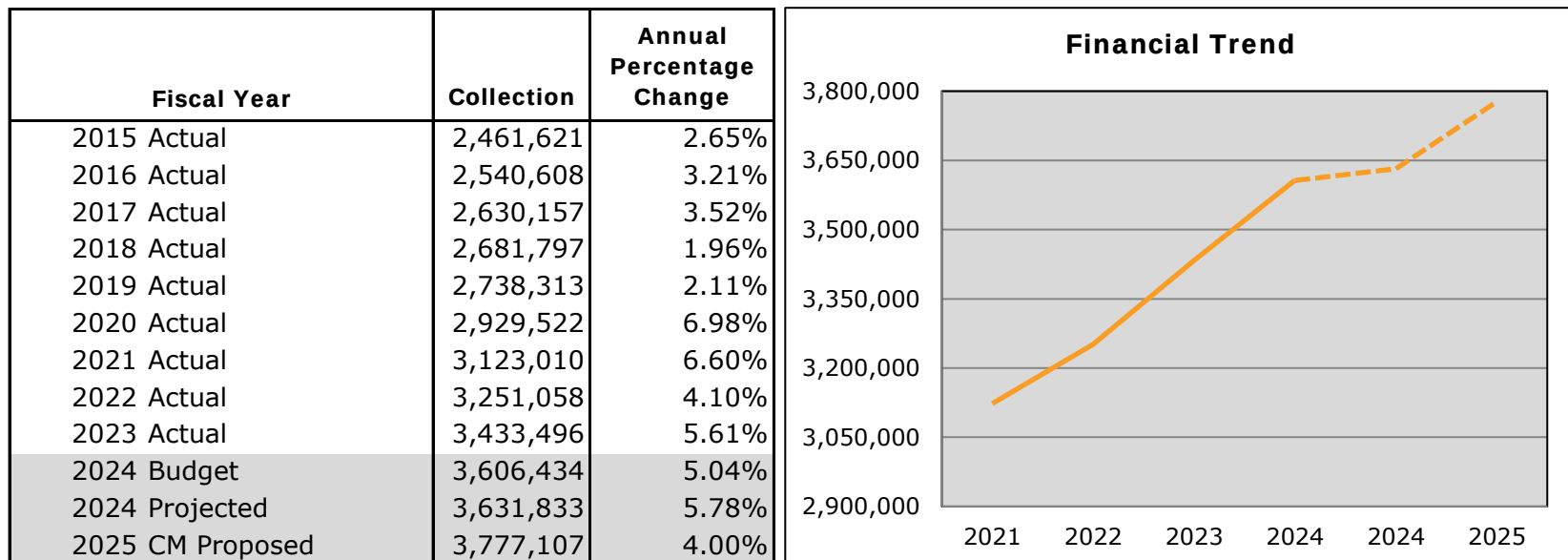
Missouri State Constitution: Article XIV

Revenue Description

City Sales Tax – All cities except those located in St. Louis County are authorized to collect a general revenue sales tax. City voters approved a general sales tax of one percent (1%) on receipts from the sale at retail of tangible personal property or taxable services.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY24 projected revenues are based on current receipts through July and the average receipts collected in the prior two years for August through October. The FY25 revenue is conservatively based on FY24 projections, and a 4% increase based on historical trends.



Gasoline Tax

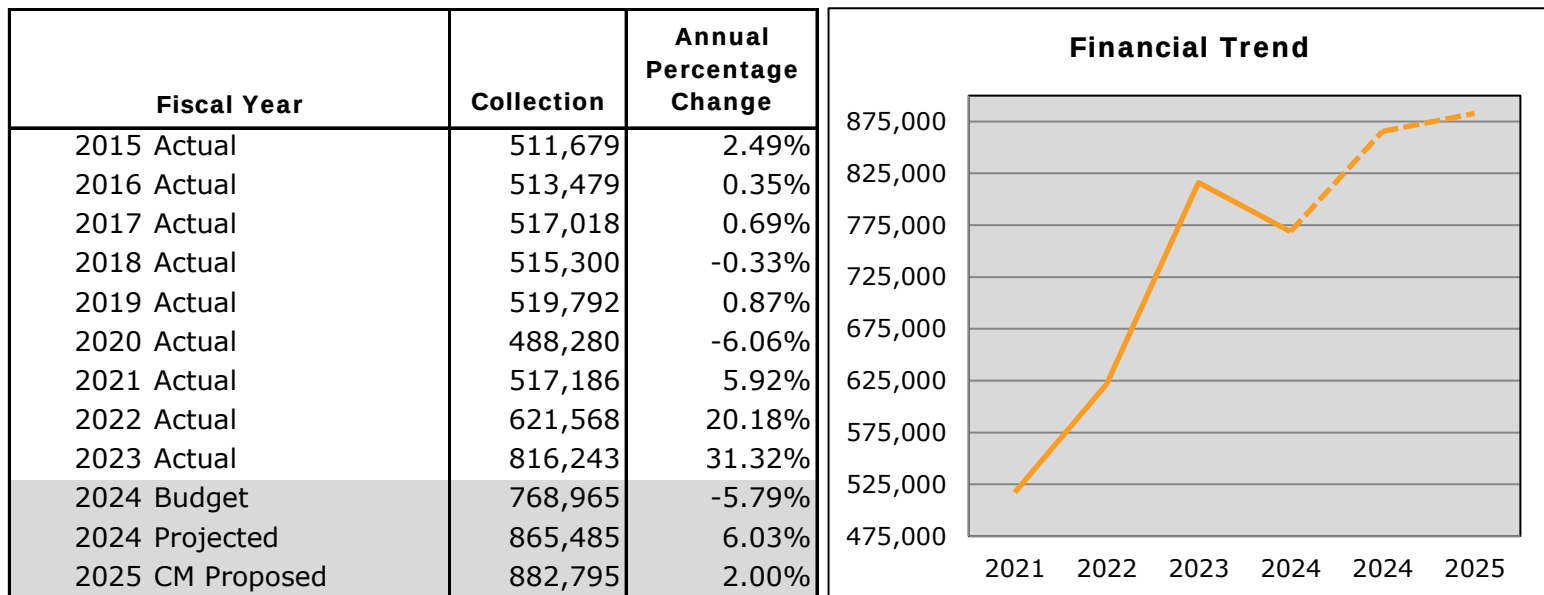
General Ledger Codes: 01-00-4135-0000	Legal Authority: Missouri State Constitution: Article IV; Section 30b
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Revenue Description

Gasoline Tax - All municipalities over 100 population share in 15 percent of the state highway fund, which includes revenues from the motor fuel tax. The state vehicle fuel tax (gasoline tax) is the local share of the state tax on motor vehicle fuel sold. Distribution is based on the population of the City as of the 2020 census count.

Starting January 2023 the City recognized a significant increase in revenues received due to the adjustment associated with the 2020 census count.

The FY24 projected revenues estimated revenues are projected using YTD receipts through July plus August through October 2023. FY25 is estimated using FY24 projections and a 2% increase.



State Vehicle Sales Tax

General Ledger Codes: 01-00-4140-0000	Legal Authority: Missouri State Constitution: Article IV; Section 30b
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Revenue Description

State Vehicle Sales Tax - All municipalities over 100 population share in 15 percent of the state highway fund that includes revenues from motor fuel tax, license and registration fees and one-half of the regular state sales tax on automobiles. The vehicle sales tax is based and allocated to the city in which the vehicle is titled.

The FY24 projected revenues estimated revenues are projected using YTD receipts through June and two year historical trend for July through October. The FY25 revenue is conservatively estimated using FY24 projections.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2015 Actual	239,915	4.14%				
2016 Actual	247,175	3.03%				
2017 Actual	255,531	3.38%				
2018 Actual	260,510	1.95%				
2019 Actual	260,507	0.00%				
2020 Actual	264,017	1.35%				
2021 Actual	305,250	15.62%				
2022 Actual	282,271	-7.53%				
2023 Actual	357,450	26.63%				
2024 Budget	332,492	-6.98%				
2024 Projected	343,982	-3.77%				
2025 CM Proposed	343,982	0.00%				

Miscellaneous Permits

General Ledger Codes:

01-00-4155-0000

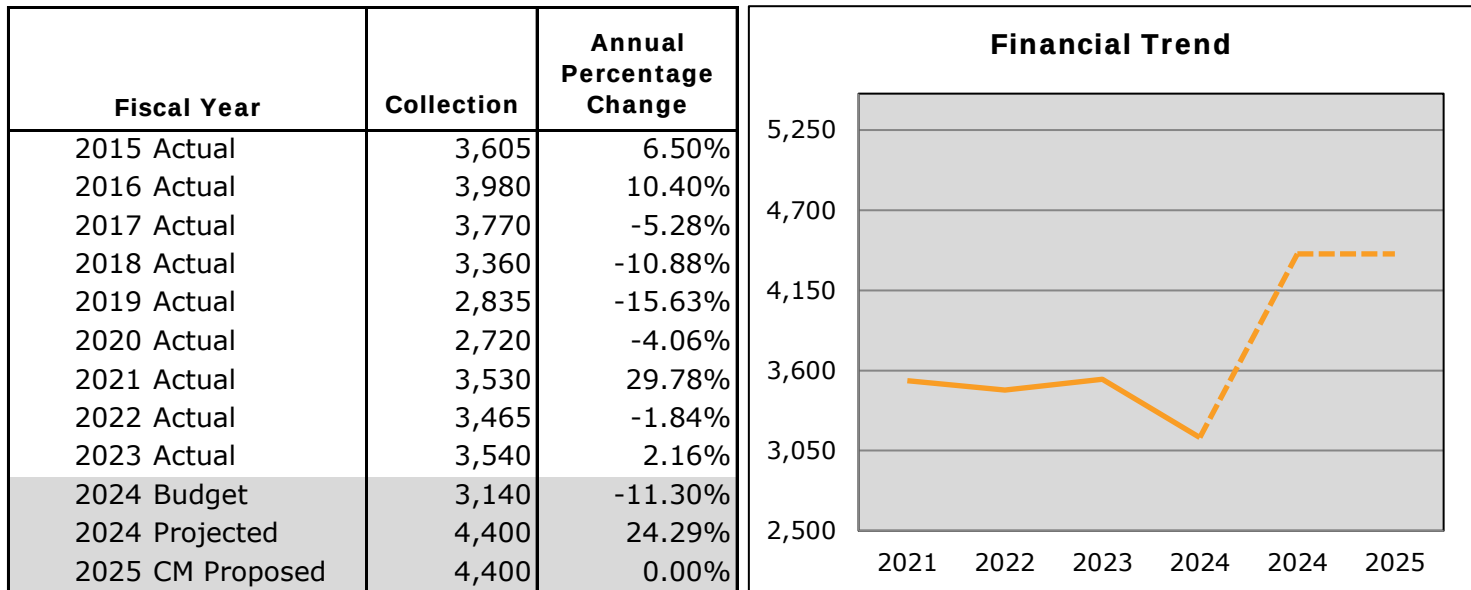
Legal Authority:

Municipal Charter: Section 12.3
Municipal Code: Section 500.080
Municipal Code: Section 215.030
Municipal Code: Section 610.010
State Statute: Chapter 89

Revenue Description

Miscellaneous Permits - Firework permits, solicitor permits and sign permits are recorded in this revenue account. Projections for future revenues are based on most recent historical activity.

FY24 projected revenues are based on YTD receipts through June and a three year average of receipts collected from July through October. FY25 revenues are estimates to remain the same as FY24 projections.



Residential Building Permits

General Ledger Codes:

01-00-4160-0000

Legal Authority:

Municipal Code: Section 455

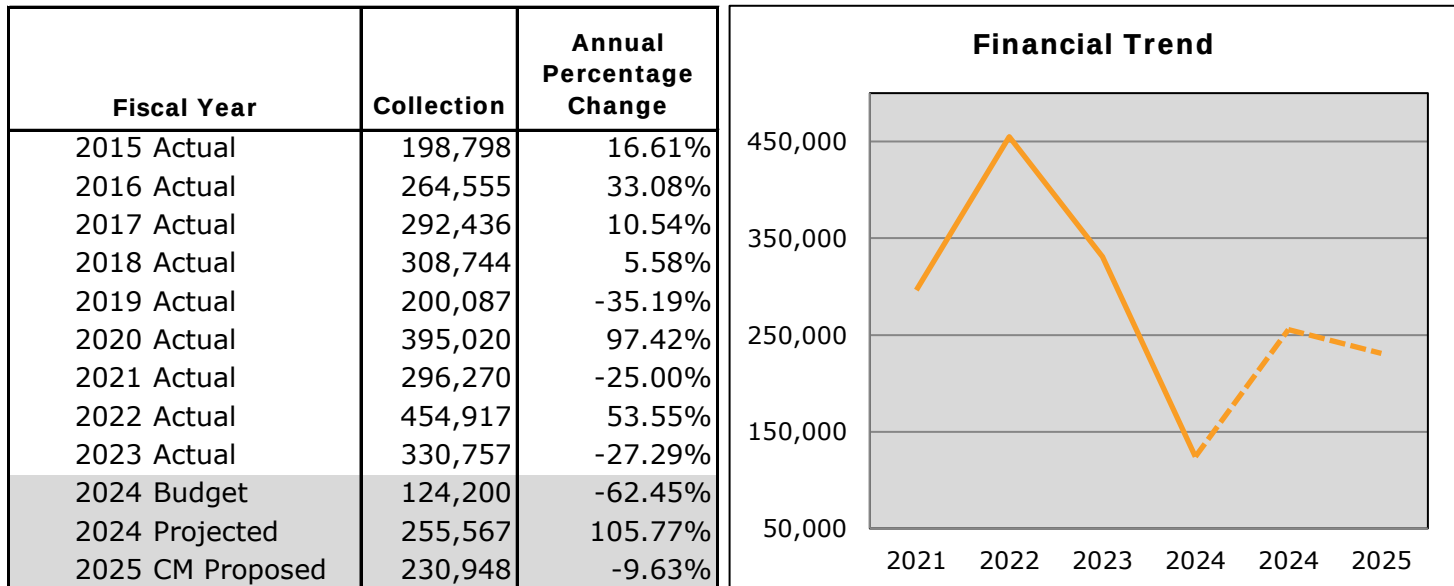
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. The residential building valuation to which the \$4.00 fee is applied is calculated on living area multiplied by the per square foot cost to build the individual structure.

Staff projects FY24 revenues based on current receipts through June. Revenues for FY25 are estimated based on 128 projected residential starts for the fiscal year with an average permit fee for these homes of \$900 as well as the average of FY21, FY22 and FY23 other residential building permits such as decks, electrical, hvac, plumbing, etc.



Commercial Building Permits & Plan Reviews

General Ledger Codes:

01-00-4161-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

State Statute: Chapter 89

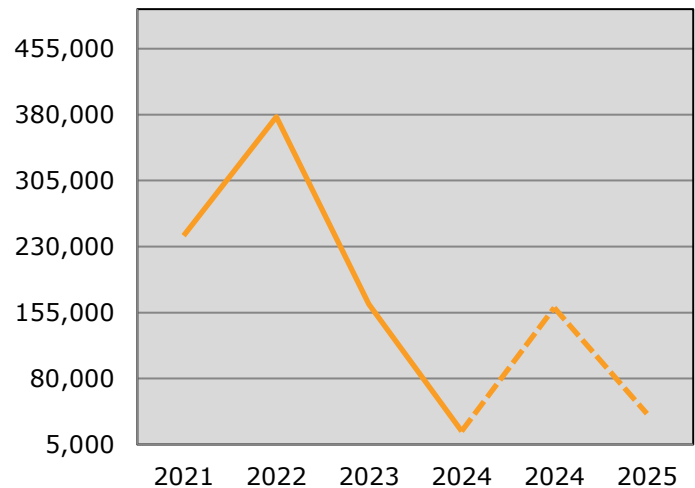
Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any building construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. Building valuation for all building types, other than residential, is calculated on the gross floor area multiplied by the per square foot cost to build the structure.

FY24 revenues are based on current receipts. FY25 revenues are a conservative estimate.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	42,458	310.02%
2016 Actual	13,940	-67.17%
2017 Actual	28,643	105.47%
2018 Actual	23,301	-18.65%
2019 Actual	8,974	-61.49%
2020 Actual	70,359	684.03%
2021 Actual	242,253	244.31%
2022 Actual	377,540	55.85%
2023 Actual	164,567	-56.41%
2024 Budget	20,000	-87.85%
2024 Projected	160,521	-2.46%
2025 CM Proposed	40,000	-75.08%

Financial Trend



Engineering Inspection & Plan Reviews

General Ledger Codes:

01-00-4165-0000

Legal Authority:

Municipal Code: Section 455

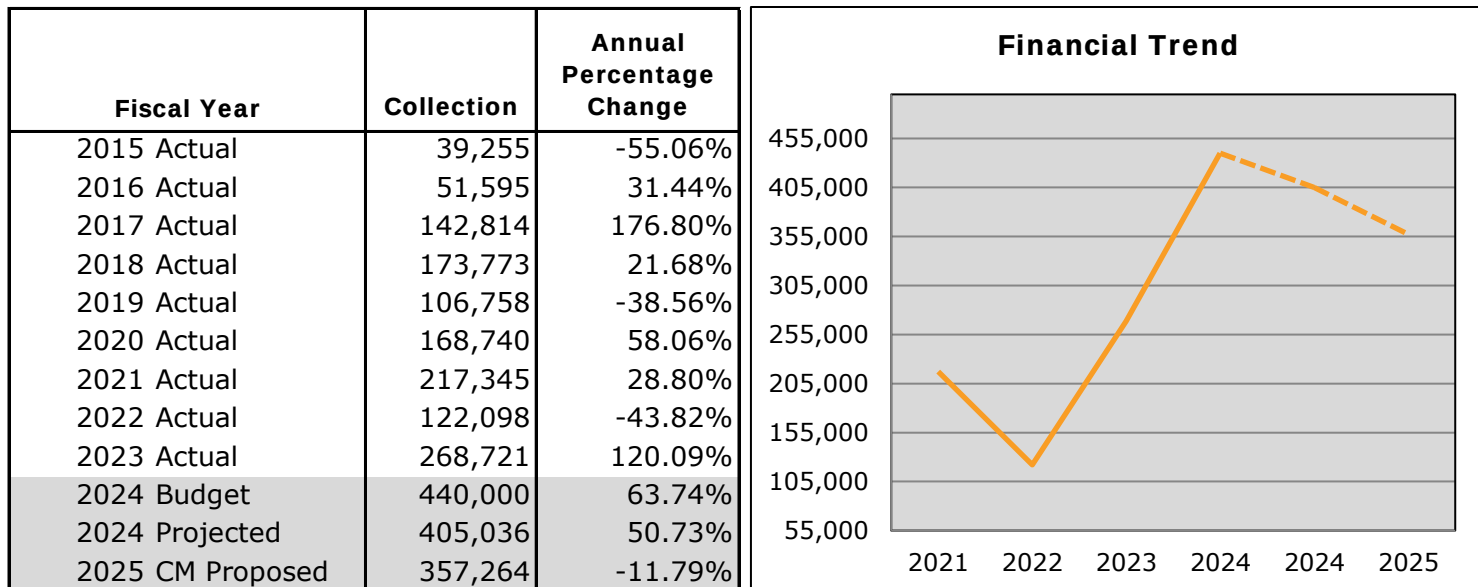
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Inspection Fees - These fees are collected for City-provided inspection of all infrastructure installed on private development projects. The fee is 5% for inspection services and an additional 1% for administrative costs in plan review.

FY24 projections are based on current receipts through June as well as the projects anticipated by fiscal year end. FY25 is estimated based on five additional subdivisions.



Land Disturbance Permits

General Ledger Codes:

01-00-4170-0000

Legal Authority:

Municipal Code: Section 455

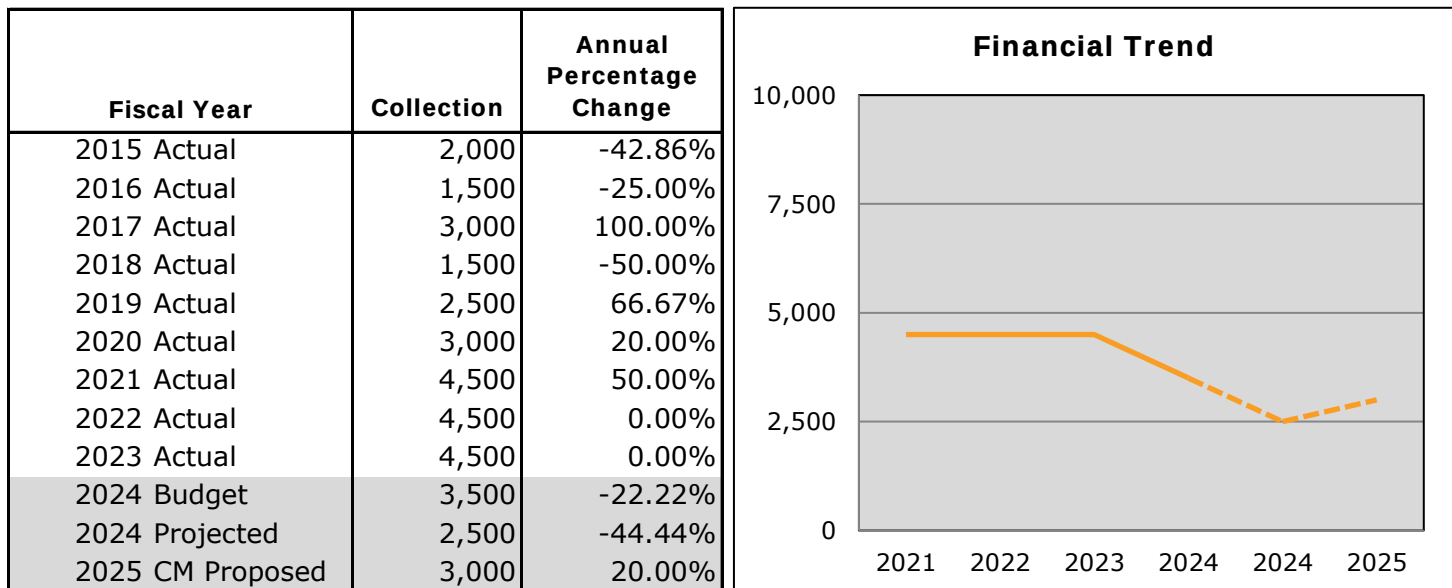
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Grading Permit - The revenues recorded in this account are fees charged to cover Engineering's inspection of initial grading for new projects.

FY24 projections are based on current receipts. FY25 a conservative estimate.



Right of Way Fees

General Ledger Codes:

01-00-4175-0000

Legal Authority:

Municipal Code: Section 455

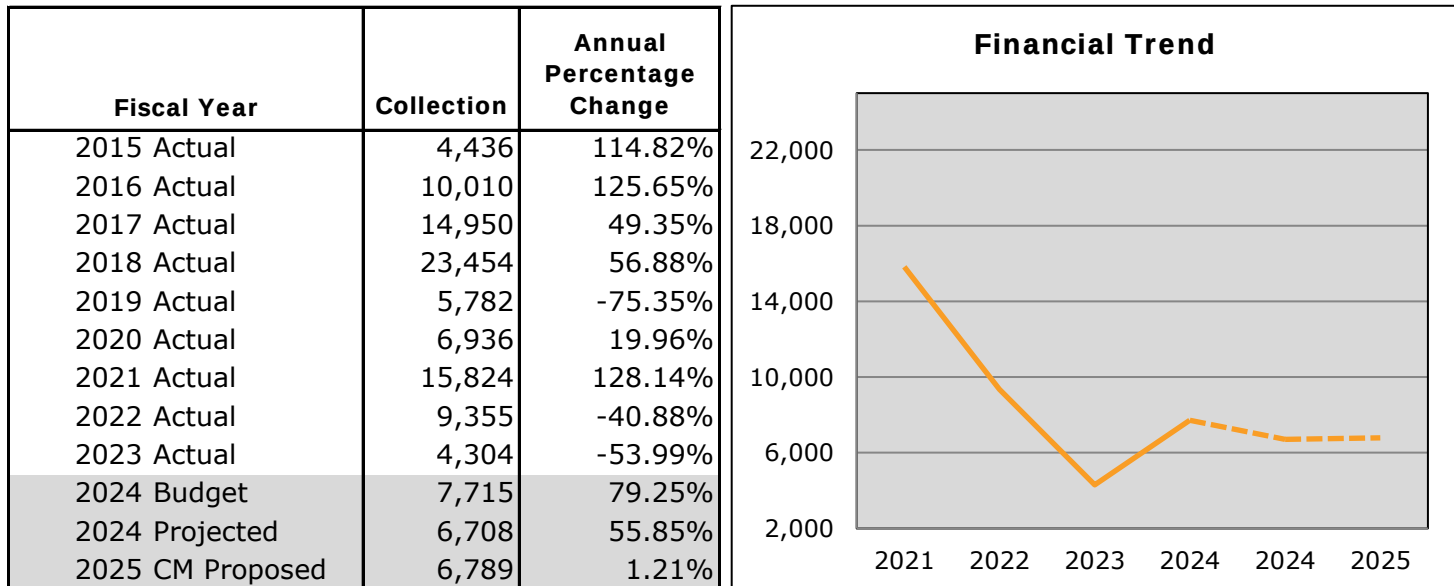
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Right of Way Fees are collected as part of the Land Disturbance Ordinance. This Ordinance helps the City keep track of what entity is working within our right-of-way. The permit fee covers the administrative costs and degradation fees associated with any disturbed infrastructure. The Right-of-Way fee is recommended by the City Engineer, approved by the City Council, and listed in the Schedule of Fees maintained in the City Clerk's office.

FY24 projections are based on current receipts and historical trends. FY25 is conservatively based on the average of FY22, FY23 and FY24 projection.



Zoning Fees

General Ledger Codes:

01-00-4180-0000

Legal Authority:

Municipal Code: Section 455

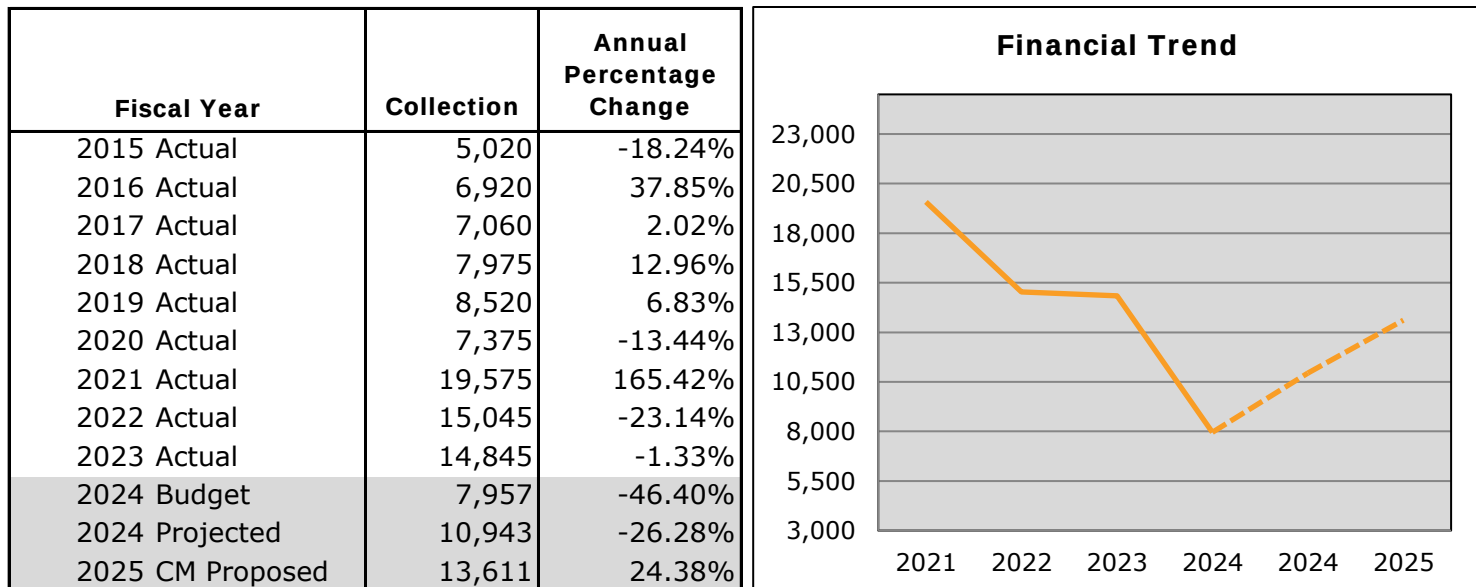
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Zoning Fees - Filing fees are charged for rezoning, variance requests and subdivision and conditional use permit requests. The fees offset advertising and administrative expenses.

Revenue estimates for FY24 and FY25 are based on best information available to date for the number and type of requests being estimated for the fiscal period.



Structure Plan Review Fees

General Ledger Codes:

01-00-4182-0000

Legal Authority:

Municipal Code: Section 500.080

Municipal Code: Section 500-150

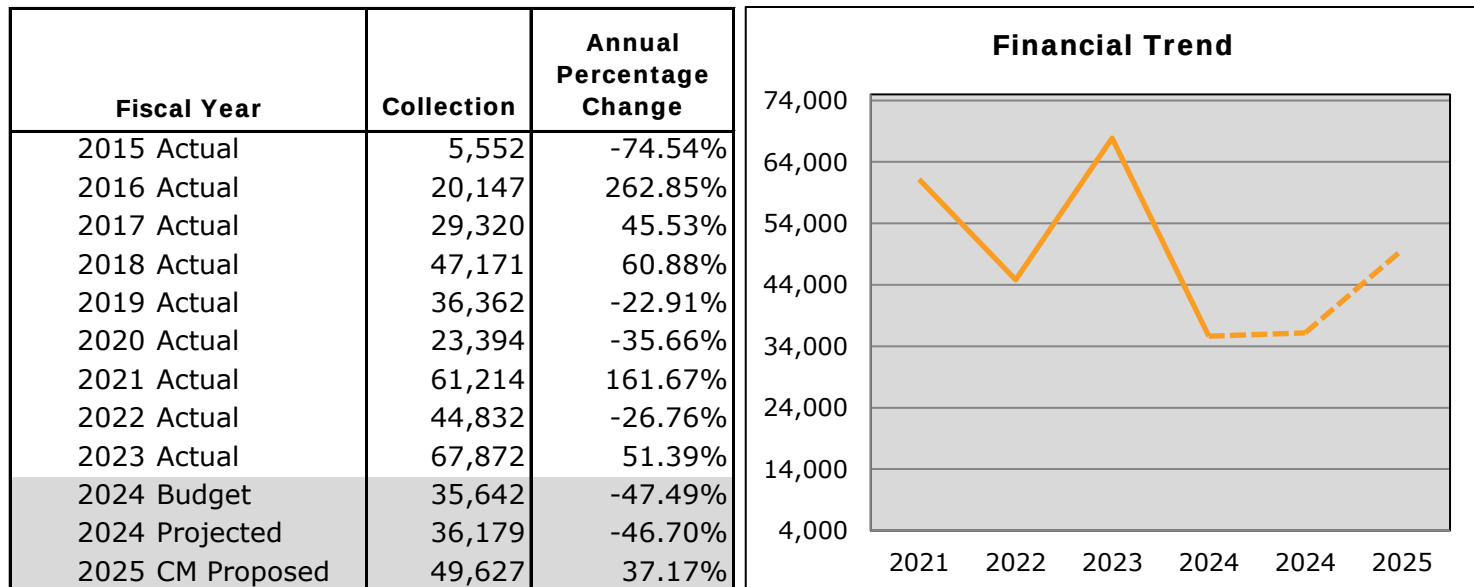
Municipal Code: 515.170

State Statute: Chapter 89

Revenue Description

Building Plan Review Fees - Plan review fees are set at a one-time forty-two dollar (\$42.00) fee for each new residential, duplex, or four-plex building plan submitted. For all other buildings the fee is forty-two dollar (\$42.00) for the first one hundred thousand dollars (\$100,000) of building valuation plus two dollars (\$2.00) per each additional one thousand dollars (\$1,000) of building valuation thereafter. Valuation is set by International Building Code specifications.

Revenues are based in part on historical trends and in part on estimated number of reviews projected for the fiscal year. FY24 revenue is based on receipts as of June and historical data. FY25 revenues are estimated based on historical data.



Code Enforcement Reimbursement

General Ledger Codes:

01-00-4184-0000

Legal Authority:

Municipal Code: Section 200
Municipal Code: Section 400
Municipal Code: Section 500
State Statute: Chapter 89

Revenue Description

Code Enforcement Reimbursement - The City is at times required to contract out code enforcement services for nuisance violations. The citizen is billed for actual reimbursement cost plus an administrative fee.

FY10 was the first year of recognition of this revenue stream by the City. FY24 projection is based on Nov-May actual plus the three year average of June-Oct. FY25 is estimated based on the average of FY22, FY23 & FY24 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2015 Actual	1,893	7.16%	
2016 Actual	1,770	-6.50%	
2017 Actual	1,446	-18.30%	
2018 Actual	771	-46.67%	
2019 Actual	5,065	556.73%	
2020 Actual	3,471	-31.47%	
2021 Actual	3,618	4.22%	
2022 Actual	3,195	-11.68%	
2023 Actual	3,015	-5.63%	
2024 Budget	3,293	9.22%	
2024 Projected	3,262	8.18%	
2025 CM Proposed	3,157	-3.20%	

Warning System Fees

General Ledger Codes:

01-00-4185-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

State Statute: Chapter 89

Missouri Constitution: Article VI; Section 19-22

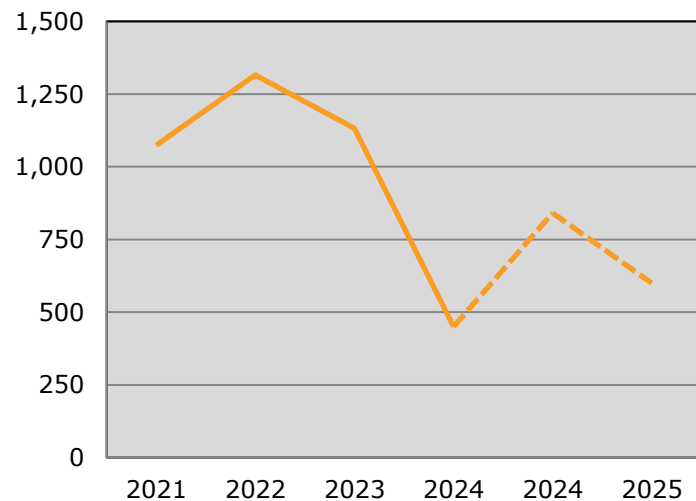
Revenue Description

Warning System Fees - Fees are derived from subdivision developments that require additional weather warning systems installed (tornado siren). Nine dollars (\$9.00) per acre is charged.

FY24 projections are based on current receipts. Staff is budgeting FY25 based on four new subdivisions.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	572	12.57%
2016 Actual	197	-65.47%
2017 Actual	280	41.59%
2018 Actual	292	4.38%
2019 Actual	407	39.44%
2020 Actual	227	-44.29%
2021 Actual	1,073	373.63%
2022 Actual	1,316	22.55%
2023 Actual	1,132	-13.95%
2024 Budget	450	-60.25%
2024 Projected	841	-25.68%
2025 CM Proposed	600	-28.68%

Financial Trend



Farmers Market

General Ledger Codes:

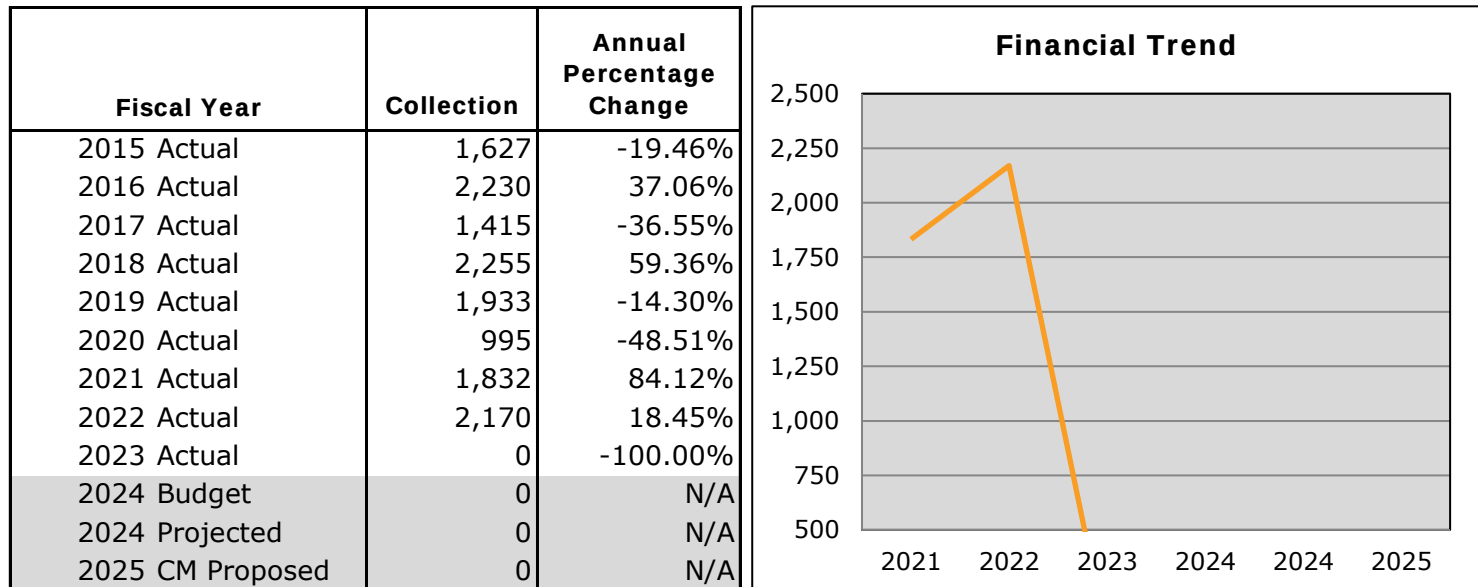
01-00-4186-0000

Legal Authority:

Revenue Description

Farmers Market - The City started a Farmers Market in 2012. Fees associated with rental of booth spaces are accounted for here.

Beginning in FY23, this revenue was moved to the Parks Department.



Arts Commission

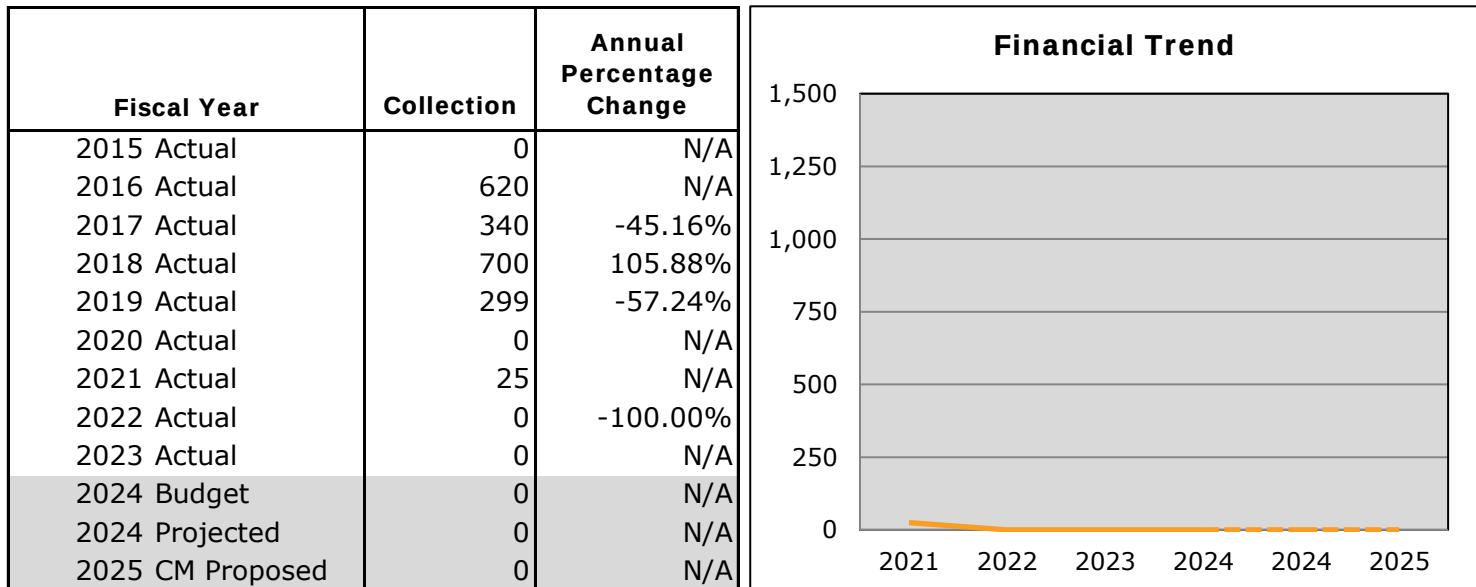
General Ledger Codes: 01-00-4187-0000	<u>Legal Authority:</u>
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Revenue Description

Arts Commission- The City created an Arts Commission in 2015. Fees associated with art projects, rental of booth spaces, etc. are accounted for here.

In FY22, the Arts Commission chose to waive the fees for booth rentals at Summer Scene and asked that the participants offer a gift card to their booth to be given in drawings as a way to increase community involvement.

FY25 projected revenues are estimated based on FY24 projections.



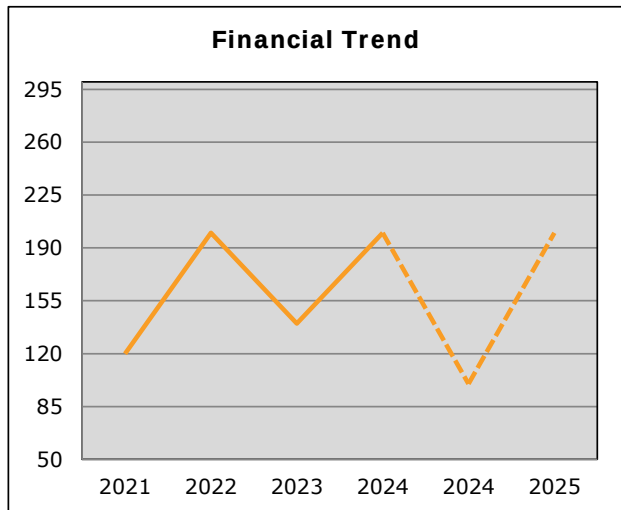
Filing Fees

General Ledger Codes: 01-00-4190-0000	Legal Authority: Municipal Code Section 105.040 State Statute: Section 115.001-122.650 RSMo.
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Revenue Description

Filing Fees - The City of Raymore charges \$20 per person for candidate filings for positions on the City Council. FY25 revenues are based on an estimate of 10 filing fees.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	-100.00%
2016 Actual	140	N/A
2017 Actual	240	71.43%
2018 Actual	140	-41.67%
2019 Actual	160	14.29%
2020 Actual	140	-12.50%
2021 Actual	120	-14.29%
2022 Actual	200	66.67%
2023 Actual	140	-30.00%
2024 Budget	200	0.00%
2024 Projected	100	-50.00%
2025 CM Proposed	200	0.00%



Occupational License Tax Fees

General Ledger Codes:

01-00-4200-0000

Legal Authority:

Municipal Code: Chapters 605

State Statute: Section 94.110 & 94.270 RSMo.

Revenue Description

Occupational License Tax Fees - This is a fee instituted for doing business within the City and is due and payable by the business, trade, occupation or avocation at the time of commencing operations with an annual renewal on or before the first day of January of each year. The City of Raymore fee is based on a flat rate of \$100 per business, with the exception of home-based occupations which was lowered to \$25.00 beginning November 1, 2014. The Hancock Amendment requires that an increase in business license fees must be put before a vote of the people.

FY24 revenues are projected based on YTD receipts through June plus a 2 year average of revenue for July through October. Staff estimates FY25 revenue based on the average of FY22, FY23 & FY24 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2015 Actual	106,553	7.87%	
2016 Actual	114,690	7.64%	
2017 Actual	119,746	4.41%	
2018 Actual	113,970	-4.82%	
2019 Actual	108,785	-4.55%	
2020 Actual	106,980	-1.66%	
2021 Actual	111,540	4.26%	
2022 Actual	113,302	1.58%	
2023 Actual	120,534	6.38%	
2024 Budget	115,244	1.71%	
2024 Projected	125,639	9.02%	
2025 CM Proposed	125,000	8.47%	

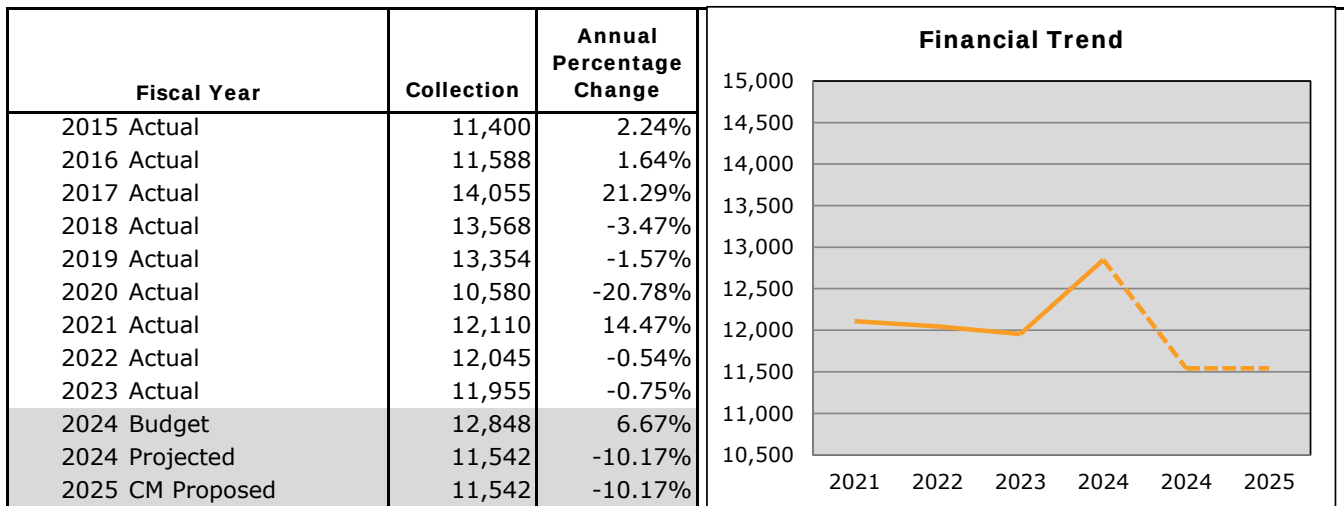
Liquor Licenses

General Ledger Codes: 01-00-4210-0000	<u>Legal Authority:</u> Municipal Code: Section 600 State Statute: Section 94.270 RSMo. State Statute: Chapters 311 & 312 RSMo.
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Revenue Description

Liquor License - The City charges one and one-half times the rate charged by the state to licensed liquor providers as allowed by Section 311.220 RSMo.

FY24 projections are based on current receipts and historical trends. Staff estimates FY 2025 revenue based on FY24 projection.



Municipal Court Fines

General Ledger Codes: 01-00-4250-0000	Legal Authority: Municipal Code: Chapter 130 State Statute: Chapter 479
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Revenue Description

Municipal Court Fines - Municipalities derive revenue from the fines and forfeitures collected in municipal court.

The FY24 projected revenues are based on current receipts through June and estimating receipts for July through October based on the prior two years. FY25 is budgeted based on the FY24 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2015 Actual	394,242	-16.52%		
2016 Actual	414,935	5.25%		
2017 Actual	349,689	-15.72%		
2018 Actual	301,825	-13.69%		
2019 Actual	356,757	18.20%		
2020 Actual	259,310	-27.31%		
2021 Actual	245,741	-5.23%		
2022 Actual	199,384	-18.86%		
2023 Actual	250,248	25.51%		
2024 Budget	265,420	33.12%		
2024 Projected	293,115	10.43%		
2025 CM Proposed	337,083	27.00%		

DWI-Drug Offense Reimbursement

General Ledger Codes: 01-00-4252-0000	Legal Authority: Municipal Code: Section 130.290 State Statute: Chapters 479 & 483 & 590
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Revenue Description

DWI-Drug Offense Reimbursement - In addition to fines, municipalities may impose a court fee of \$12-\$15 (488.013 RSMo.) and levy a fee to recoup the additional costs related to traffic violations involving alcohol and drugs.

The inconsistent nature of when this type of offense may occur makes it difficult to project. FY25 revenue is based on the average of the previous three years.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend		
2015 Actual	4,377	28.74%			
2016 Actual	2,100	-52.02%			
2017 Actual	2,154	2.57%			
2018 Actual	1,527	-29.12%			
2019 Actual	3,520	130.54%			
2020 Actual	3,532	0.36%			
2021 Actual	4,184	18.45%			
2022 Actual	2,468	-41.02%			
2023 Actual	4,400	78.31%			
2024 Budget	3,681	49.17%			
2024 Projected	5,300	43.98%			
2025 CM Proposed	4,850	31.76%			

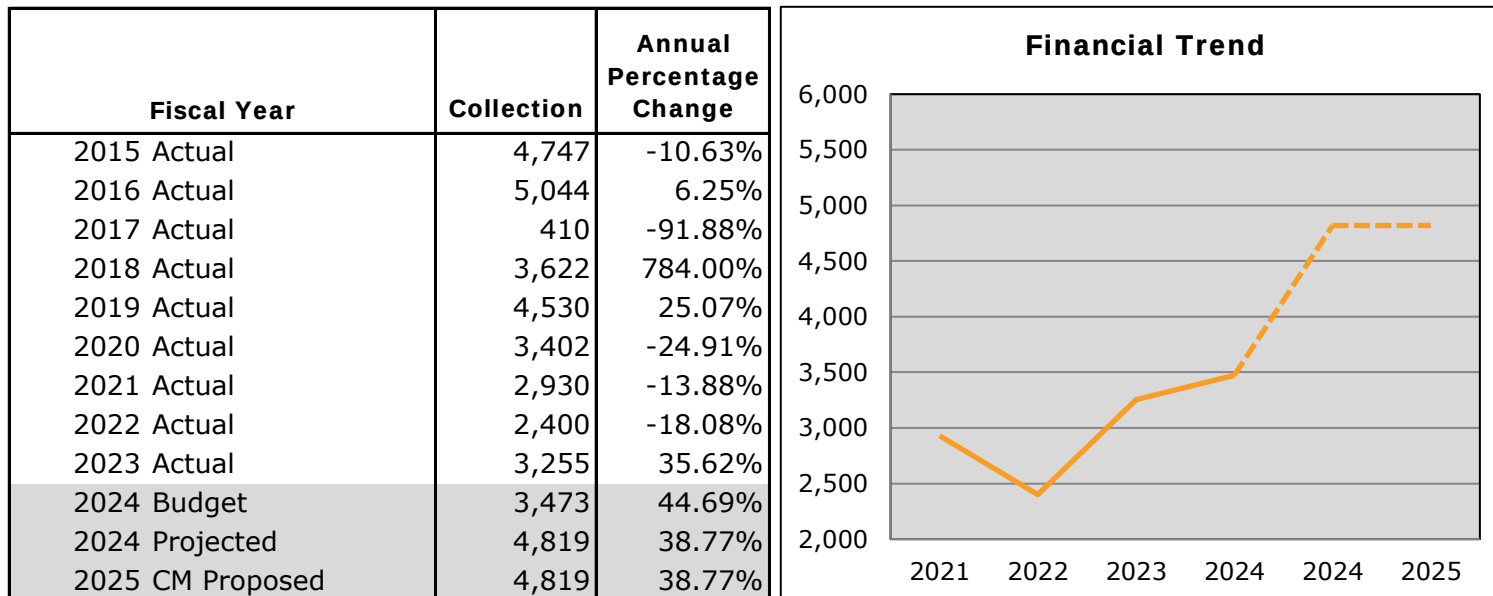
Inmate Prisoner Detainee Security Fund

General Ledger Codes: 01-00-4253-0000	Legal Authority: Municipal Code: Section 130.290 State Statute: Chapters 488
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Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the Municipal Judge there are assessed fees, as costs in all cases, an Inmate Prisoner Detainee Security Fund of \$2.00. This assists in providing additional funds for reimbursement of costs associated with inmate incarceration.

This revenue source was enacted by ordinance by the City Council on May 13, 2013. FY25 revenue is based on the FY24 projection.



Animal Control Fine Revenue

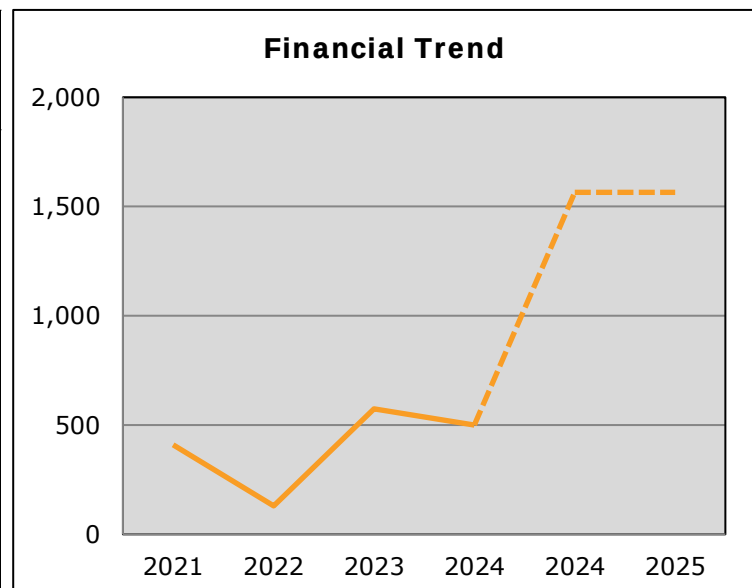
General Ledger Codes: 01-00-4275-0000	Legal Authority: Municipal Code: Chapter 205 State Statute: Chapter 82
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Revenue Description

Animal Control Fine - This account collects fines imposed by the Municipal Court for violations of the City's animal control regulations.

FY24 revenues are projected based on YTD receipts through June. FY25 is estimated based on FY24 projection.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	265	-69.36%
2016 Actual	40	-84.91%
2017 Actual	20	-50.00%
2018 Actual	1,488	7337.50%
2019 Actual	1,300	-12.61%
2020 Actual	1,675	28.83%
2021 Actual	410	-75.52%
2022 Actual	130	-68.29%
2023 Actual	574	341.54%
2024 Budget	500	-12.89%
2024 Projected	1,565	213.00%
2025 CM Proposed	1,565	0.00%



Animal Sheltering Services

General Ledger Codes:

01-00-4280-0000

Legal Authority:

Municipal Code: Chapter 205

State Statute: Chapter 82

Revenue Description

Animal Control Fine - This account collects revenue for sheltering services provided to the City of Peculiar.

This contract began on Marcy 1, 2020.

FY25 projection is based on no current contract with the City of Peculiar.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2015 Actual	0	N/A	
2016 Actual	0	N/A	
2017 Actual	0	N/A	
2018 Actual	0	N/A	
2019 Actual	0	N/A	
2020 Actual	12,000	N/A	
2021 Actual	18,000	50.00%	
2022 Actual	18,000	0.00%	
2023 Actual	11,050	-38.61%	
2024 Budget	0	N/A	
2024 Projected	0	N/A	
2025 CM Proposed	0	N/A	

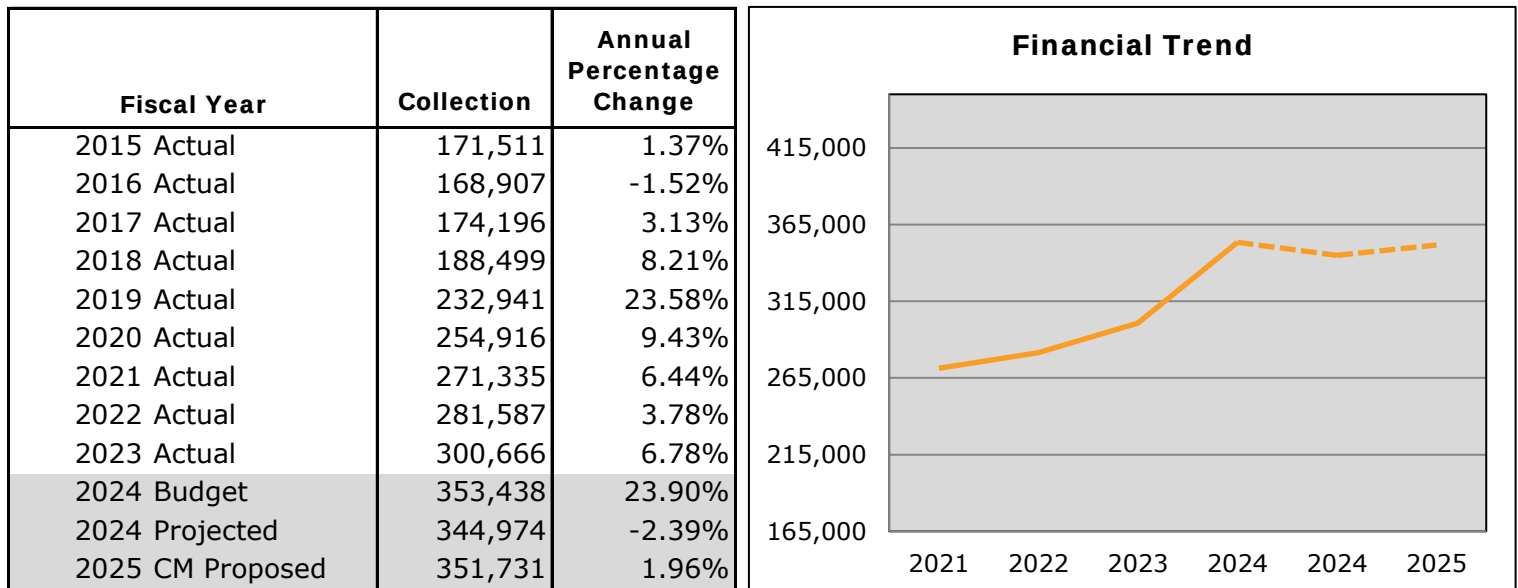
Dispatch Fees

General Ledger Codes: 01-00-4310-0000	Legal Authority: Municipal Code: 200 State Statute: Chapter 82
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Revenue Description

Dispatch Fees - The City of Raymore Police Department provides dispatch service for the City of Peculiar, South Metro Fire Protection District and West Peculiar Fire District. The City of Peculiar is assessed a fee based on 5% of that City's assessed property values each year. South Metro Fire Protection District is assessed a fee based on the levy amount imposed by the fire district on all real and personal property within the district boundaries for the purpose of paying for a centralized dispatch center. Currently this levy is \$0.7091 per \$100 of assessed valuation in accordance with RSMo. 3210243(1). West Peculiar Fire District is assessed a fee based on 3% of the District's assessed property values each year. The City bills each jurisdiction annually. The South Metro Fire Protection District is allowed to submit communication equipment receipts up to 5% of the annual dispatch fee paid by the South Metro Fire Protection District.

The FY24 projection is based on actual receipts. FY25 budget is base on Assessed Valuations provided by the Cass County Clerk.



SRO Services

General Ledger Codes: 01-00-4311-0000	Legal Authority: Municipal Code: State Statute: Chapter
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Revenue Description

SRO Services- The City of Raymore provides school resource Officer services for schools in Raymore. Ordinance 2024-035.

Rate is \$280 per day for each full day or \$140 per half day. Maximum of 175 full work days or combination thereof whenever school is in session.

Term of the agreement shall be from July 1, 2024 through June 30, 2025 as outlined in the SRO calendar and may be extended by mutual agreement of the City and District as deemed necessary to satisfy attendance requirements that may have been affected by inclement weather, or other factors.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2015 Actual	8,778	N/A		
2016 Actual	36,516	315.99%		
2017 Actual	48,528	32.90%		
2018 Actual	52,884	8.98%		
2019 Actual	53,073	0.36%		
2020 Actual	40,919	-22.90%		
2021 Actual	45,588	11.41%		
2022 Actual	48,742	6.92%		
2023 Actual	49,760	2.09%		
2024 Budget	44,712	-8.10%		
2024 Projected	53,456	19.56%		
2025 CM Proposed	50,260	-5.98%		

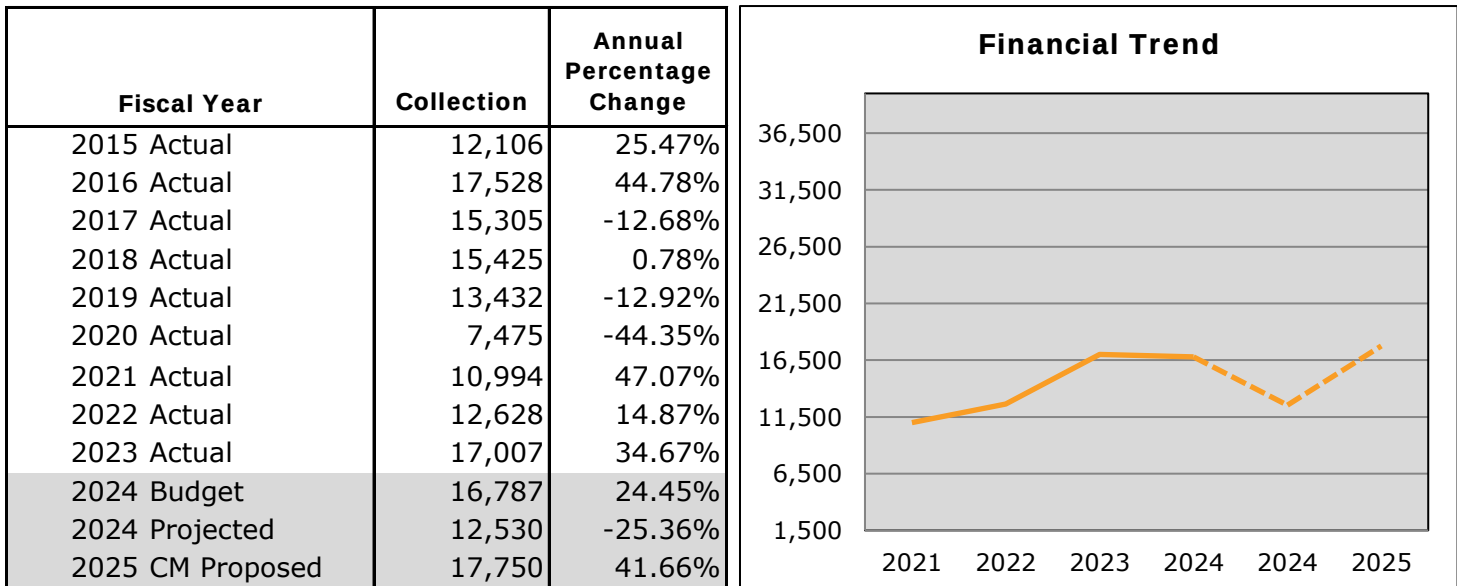
Police Grants

General Ledger Codes: 01-00-4320-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Police Grants - The Safety Traffic Enforcement Program (S.T.E.P.) Grant provides reimbursement of overtime wages for hazardous moving violation enforcement and DWI checkpoints through the Missouri Division of Highway Safety. The City receives reimbursement for one-half the cost of body armor ballistic vests. Funding is approved through the U.S. Department of Justice-Bulletproof Vest Partnership Program.

FY24 revenues are projected using current receipts and estimated additional claims on available grant funds. FY25 revenues are estimated based on the FY25 grant award.



Emergency Mgmt Grant

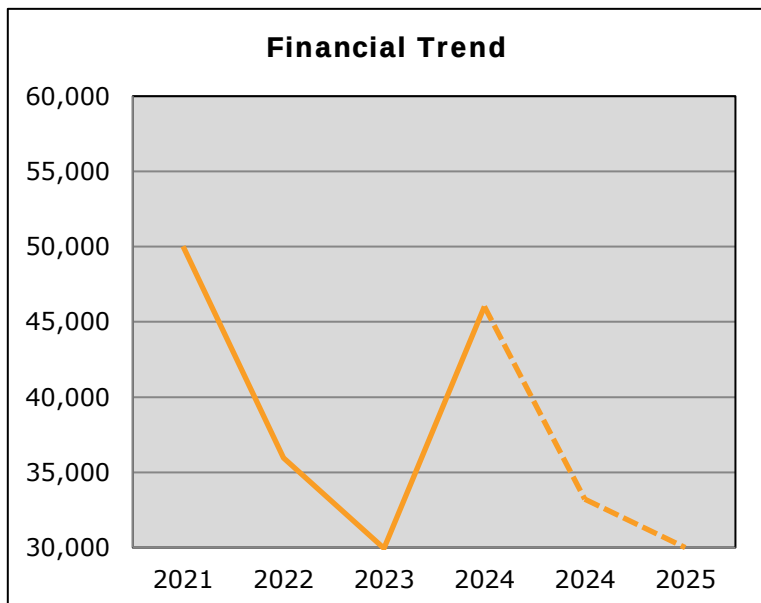
General Ledger Codes: 01-00-4325-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Emergency Management Grant -The Emergency Management Performance Grant (EMPG) is a federal grant to each state. State agencies then disburse the funds to local jurisdictions. Recently, the grant amount has decreased resulting in local jurisdictions receiving less and less matching funds from the state. Currently, the EMPG grant can only be used for the salary and benefits for personnel, and even those funds do not cover the 50/50 split.

FY25 revenues are estimated based on grant application submitted in July 2024.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	50,113	10.37%
2016 Actual	49,175	-1.87%
2017 Actual	50,525	2.75%
2018 Actual	50,390	-0.27%
2019 Actual	51,189	1.59%
2020 Actual	53,504	4.52%
2021 Actual	50,027	-6.50%
2022 Actual	35,963	-28.11%
2023 Actual	29,949	-16.72%
2024 Budget	46,031	33.62%
2024 Projected	33,219	-27.83%
2025 CM Proposed	30,000	-9.69%



Copies

General Ledger Codes:

01-00-4330-0000

Legal Authority:

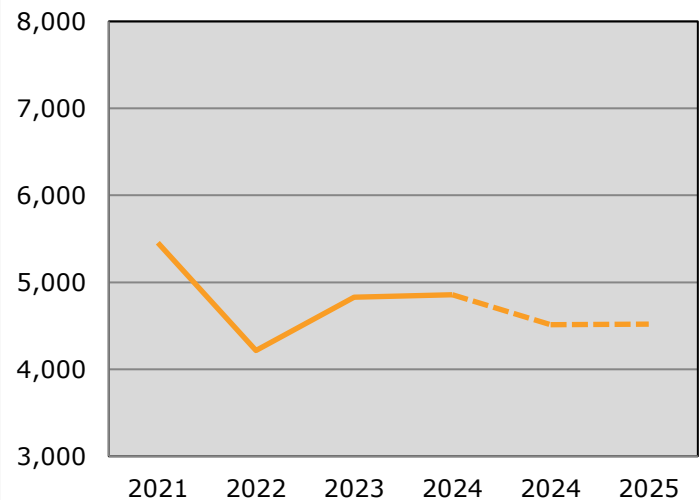
State Statute: Chapter 82
"Sunshine Law" on public information

Revenue Description

Copies - Photocopies are provided to the citizens by request. Color map reproduction cost ranges from \$5.00 - \$25.00 depending on the size of the map. Standard black and white copies are \$.10 per copy. This revenue is unpredictable in nature. FY24 revenue is projected based on the three year average historical trend. FY25 revenue is estimated using the average of FY22, FY23 and FY24 projection.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	5,835	4.01%
2016 Actual	4,313	-26.09%
2017 Actual	5,477	26.99%
2018 Actual	4,175	-23.77%
2019 Actual	5,188	24.26%
2020 Actual	4,621	-10.93%
2021 Actual	5,455	18.05%
2022 Actual	4,216	-22.71%
2023 Actual	4,829	14.54%
2024 Budget	4,857	13.28%
2024 Projected	4,513	-7.09%
2025 CM Proposed	4,519	0.14%

Financial Trend



Refunds & Reimbursements

General Ledger Codes: 01-00-4340-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

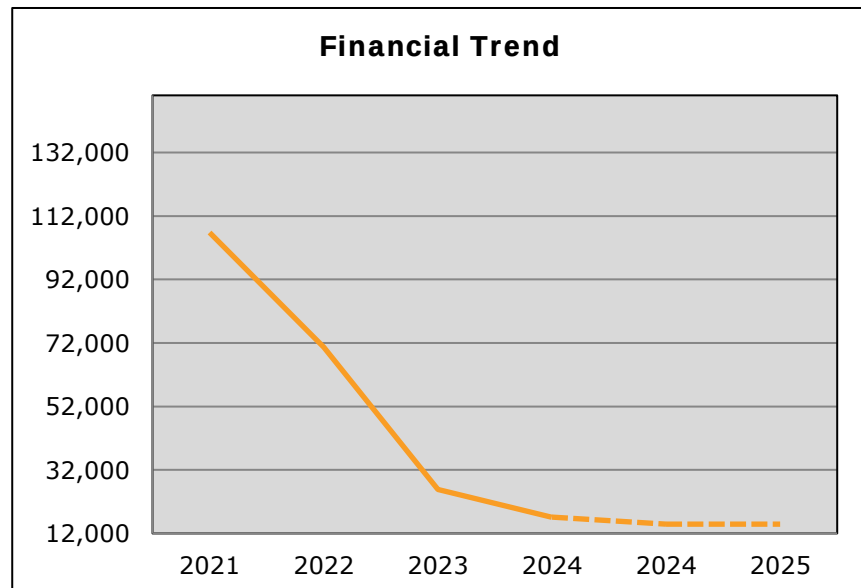
Refunds & Reimbursements - Reimbursements/refunds to the City are recorded in this account. In the current fiscal year, the majority of the reimbursements are from state tax refunds for gasoline purchases. Historical revenues are not a reliable predictor of this account. Revenues are estimated conservatively and based on the five year historical trend.

Listed below are highlights of a few of the larger revenues received, projected and estimated:

	2021	2022	2023	2024	2025
City gas purchase state tax refund	12,919	11,297	16,160	5,833	5,833*
Property tax liens (mowing)	5,987	3,641	6,004	5,399	5,399*
Rebates	1,884	2,428	3,204	3,419	3,419*
CIGNA Reimbursement	79,923	59,049	0.00	0.00	0.00

*Estimated

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	14,538	-59.74%
2016 Actual	26,586	82.87%
2017 Actual	25,288	-4.88%
2018 Actual	27,108	7.20%
2019 Actual	28,722	5.95%
2020 Actual	14,024	-51.17%
2021 Actual	106,788	661.48%
2022 Actual	70,636	-33.85%
2023 Actual	25,840	-63.42%
2024 Budget	17,141	-207.03%
2024 Projected	14,926	-12.92%
2025 CM Proposed	14,926	0.00%



Interest Revenue

General Ledger Codes:

01-00-4350-0000

Legal Authority:

State Statute: Chapter 82

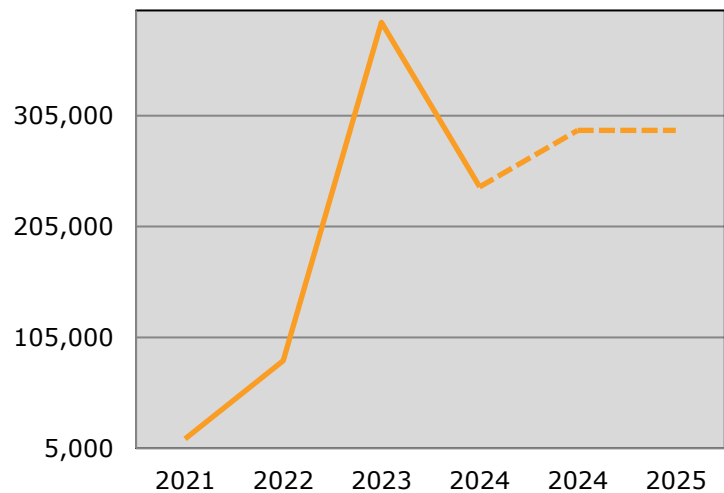
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY18 revenues were estimated based on the assumption of no change in interest rates or carrying balances of the FY18 investments, however, interest rates have risen throughout the year and continue to do so.

FY24 revenues are based YTD interest earned. FY25 is estimated based on FY24 projection.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	25,770	104.03%
2016 Actual	34,902	35.44%
2017 Actual	42,304	21.21%
2018 Actual	80,001	89.11%
2019 Actual	122,569	53.21%
2020 Actual	58,191	-52.52%
2021 Actual	13,356	-77.05%
2022 Actual	83,743	527.01%
2023 Actual	389,253	364.82%
2024 Budget	240,693	40.32%
2024 Projected	291,743	21.21%
2025 CM Proposed	291,743	0.00%

Financial Trend



Miscellaneous Revenue

General Ledger Codes:
01-00-4370-0000

Legal Authority:
State Statute: Chapter 82

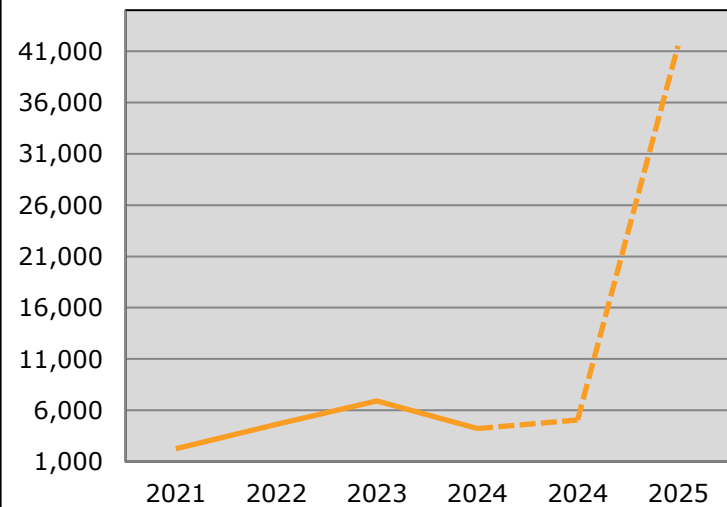
Revenue Description

Miscellaneous Revenue - Sale of real and personal property (auction of surplus property) and municipal court restitution are recorded in this account. This revenue source is unpredictable in nature.

FY24 revenues reflect the sale on multiple items on GovDeals, an auction website. FY25 revenues are estimated based on historical trends as well as a new agreement with Honeywell for the use of our Police Firing Range.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	19,630	118.72%
2016 Actual	8,693	-55.71%
2017 Actual	2,192	-74.79%
2018 Actual	2,121	-3.24%
2019 Actual	10,207	381.22%
2020 Actual	2,103	-79.39%
2021 Actual	2,251	7.02%
2022 Actual	4,620	105.26%
2023 Actual	6,916	49.68%
2024 Budget	4,218	-5.82%
2024 Projected	5,054	19.82%
2025 CM Proposed	41,530	721.74%

Financial Trend



Cell Tower Revenue

General Ledger Codes:
01-00-4410-0000

Legal Authority:
Municipal Ordinance: 28057 & 26066
State Statute: Chapter 82

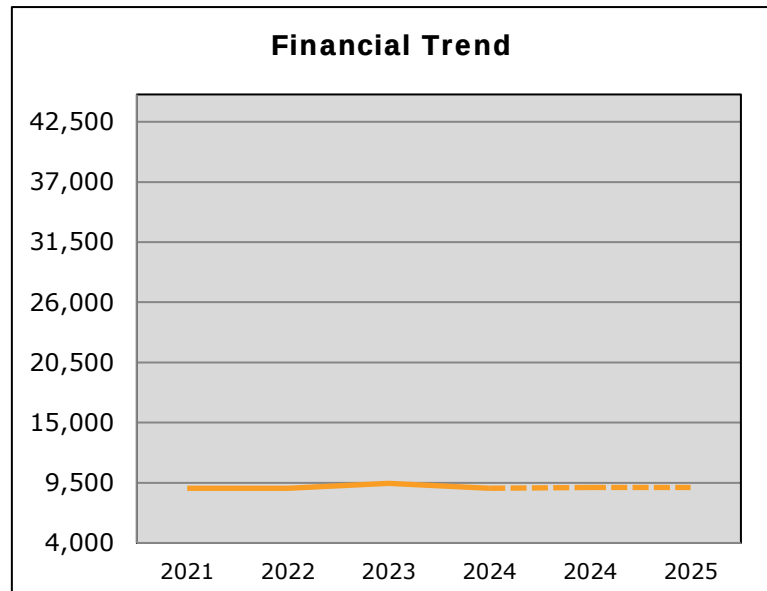
Revenue Description

Cell Tower Revenue - The City had lease options with APT of Kansas City and Cricket Communications for the cellular companies to locate communication antennas on City water towers. Both of these options have been terminated.

FY18 revenues were estimated to decrease considerably due to the removal of the Elm Street water tower to be performed by an independent contractor in exchange of land rental for a mono-tower with a 6% cell phone revenue for all equipment placed on the tower. That contract was delayed getting the cellular service transferred properly. The water tower will be taken down during the summer of 2018.

FY25 revenues are estimated based on the contract with the mono-tower contract that began in FY20.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	42,734	8.02%
2016 Actual	39,334	-7.96%
2017 Actual	24,334	-38.13%
2018 Actual	27,534	13.15%
2019 Actual	32,584	18.34%
2020 Actual	9,000	-72.38%
2021 Actual	9,000	0.00%
2022 Actual	9,000	0.00%
2023 Actual	9,450	5.00%
2024 Budget	9,000	0.00%
2024 Projected	9,075	0.83%
2025 CM Proposed	9,075	0.00%



Transfer in From Restricted Revenue Fund

General Ledger Codes:

01-00-4904-0000

Legal Authority:

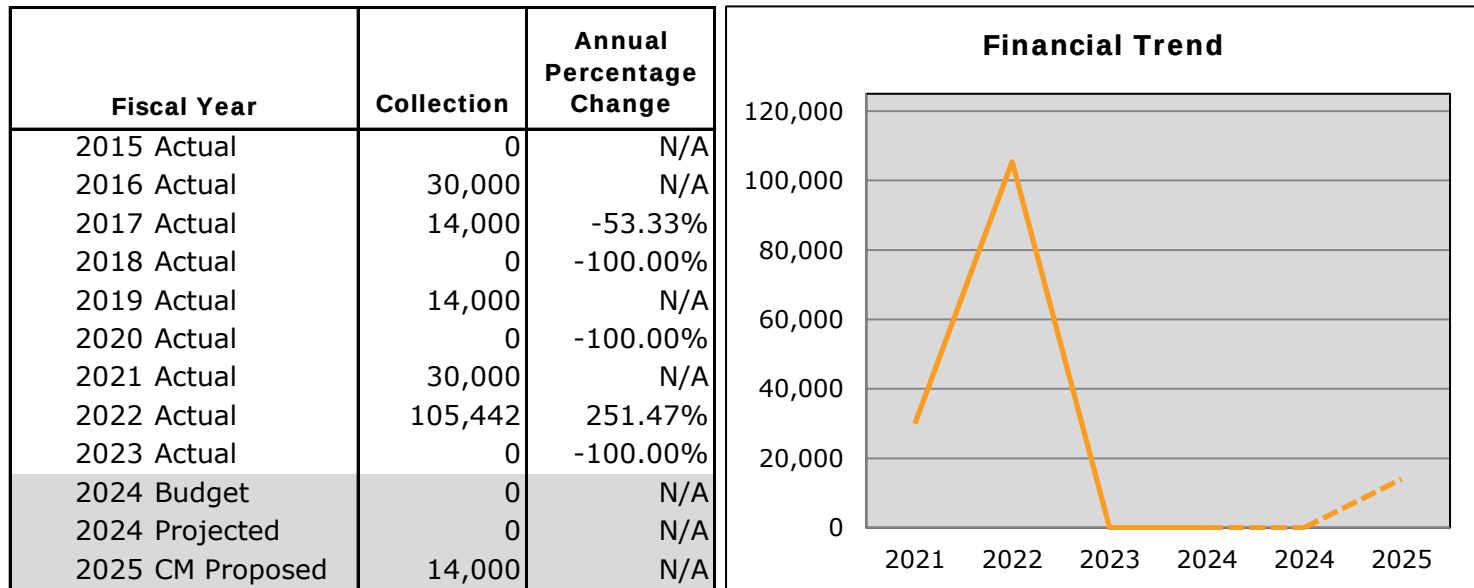
Municipal Ordinance: n/a

State Statute: n/a

Revenue Description

Transfer From the Restricted Revenue Fund -

The transfer in FY25 is for the bi-annual Citizen Survey



Transfer in From Transportation Fund

General Ledger Codes: 01-00-4936-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer From the Transportation Fund - These funds represent a fund balance transfer from the Transportation Fund (36) to the City. The funds are used to offset costs incurred by the Street Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2015 Actual	320,000	0.00%				
2016 Actual	320,000	0.00%				
2017 Actual	320,000	0.00%				
2018 Actual	320,000	0.00%				
2019 Actual	320,000	0.00%				
2020 Actual	320,000	0.00%				
2021 Actual	320,000	0.00%				
2022 Actual	320,000	0.00%				
2023 Actual	320,000	0.00%				
2024 Budget	320,000	0.00%				
2024 Projected	320,000	0.00%				
2025 CM Proposed	320,000	0.00%				

Transfer in From Stormwater Sales Tax Fund

General Ledger Codes: 01-00-4946-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Stormwater Sales Tax Fund - These funds represent a transfer from the Stormwater Sales Tax Fund (46) to support the direct costs associated with expenditures related to the personnel costs of the Stormwater Department in the General Fund.

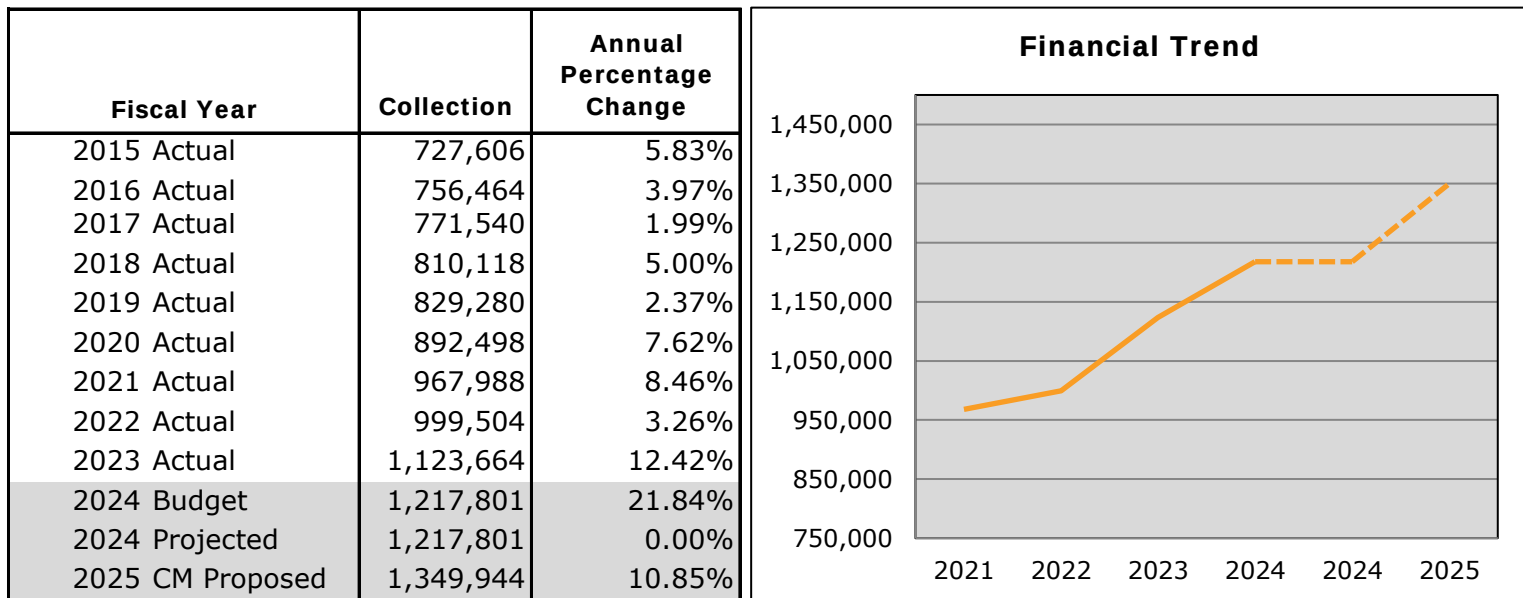
Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2015 Actual	230,425	17.91%				
2016 Actual	258,115	12.02%				
2017 Actual	253,064	-1.96%				
2018 Actual	285,209	12.70%				
2019 Actual	295,000	3.43%				
2020 Actual	295,000	0.00%				
2021 Actual	300,000	1.69%				
2022 Actual	306,000	2.00%				
2023 Actual	312,120	2.00%				
2024 Budget	318,362	4.04%				
2024 Projected	318,362	0.00%				
2025 CM Proposed	324,729	2.00%				

Transfer in From Enterprise Fund

General Ledger Codes: 01-00-4950-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Enterprise Fund - These funds represent a payment to the General Fund for costs associated with administrative support of the activities of the Enterprise Fund.



Transfer in From Capital Projects

General Ledger Codes: 01-00-4998-0000	<u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Capital Project A&I - These funds represent a payment of six percent (6%) against those Capital Funds which have been provided administrative and inspection services by the General Fund. These fees are assessed against projects which are programmed in the CIP.

The FY25 estimated revenue is based on projects listed in the CIP on schedule to be completed during FY25 and shown below:

Street Preservation	48,000	Park St Waterline Replacement	16,500
Annual Curb Program	36,000	Original Town Valve Install Program	4,200
Maintenance of Thoroughfares	12,000	Owen Good Force - Force Main Replacement	60,000
ROW Infrastructure Repairs	9,000	Broadmoor & Grandshire	5,600
Annual Curb Program (storm)	12,000	Edgewater	35,000
Hydrant	10,718		
Inflow & Infiltration	9,857		
Curb Ramp Repair/Replace	7,500		

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2015 Actual	0	-100.00%	
2016 Actual	17,000	N/A	
2017 Actual	49,873	193.37%	
2018 Actual	0	-100.00%	
2019 Actual	4,885	N/A	
2020 Actual	47,400	870.40%	
2021 Actual	40,346	-14.88%	
2022 Actual	6,000	-85.13%	
2023 Actual	180,644	2910.73%	
2024 Budget	237,727	3862.12%	
2024 Projected	221,647	-6.76%	
2025 CM Proposed	266,375	20.18%	



ADMINISTRATION

The Administration Department is the focal point of activities between the Mayor, City Council and City Departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

PROGRAMS

City Council

The powers of the City, as provided by state law and the City Charter, are vested in the Mayor and City Council. The Council is composed of eight members, two each from the city's four wards, and the Mayor.

City Management/Administration

The City Manager is the chief administrative officer of the City and is responsible for the management of all personnel, the administration of all departments, provision of support and policy recommendations to the Council, development and implementation of the annual budget and capital program, enforcement of laws, and carrying out all Council policies and directives.

City Clerk

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information
- Coordinating the preparation of information required for City Council meetings
- Serving as a secretary to City Council during meetings
- Providing permanent record retention for all City Council, Board and Commission meetings
- Facilitating the application and selection process for appointments to volunteer boards and commissions
- Coordinating the election process
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, low speed neighborhood vehicle registrations and liquor licenses

Legal Services

The City Attorney is a contracted position and serves as the chief legal advisor to the City and represents the City in all legal proceedings in some form.

GOALS

City Management/Administration

1. Provide leadership to the elected officials and professional staff on citywide issues (4.2.3)
2. Respond to Council and citizen requests for information (4.1.1)
3. Ensure that customer service provided by employees is prompt, courteous and professional and that all follow-up inquiries are dealt with in a timely manner (1.2.3)
4. Ensure that City services are provided at the highest level of quality within available funding (4.1)

City Clerk

1. Maintain compliance with governmental record management guidelines and best practice requirements in accordance with Chapter 109 of the Revised Statutes of the State of Missouri (4.3.3)
2. Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government (4.3.3)
3. Maintain the City Code with Council approved legislation on a biannual basis (4.1.3)
4. Maintain compliance with City Code requirements for licensing and permitting (4.1.2)

Legal Services

1. Provide appropriate legal advice to the governing body and administration (4.1.3)

FY 2024 PERFORMANCE SUMMARY

1. Transition to paperless agenda and city council packet management (4.1.2)
2. The City Clerk continued educational opportunities through the Missouri City Clerk and Finance Officers Association, Missouri Municipal League and International Institute of Municipal Clerks (4.1.3)
3. Administration spearheaded efforts that led to a final settlement agreement and a change in state statute, preventing a landfill on Raymore's northern border and allowing the City the opportunity to work toward a north-south thoroughfare to connect Raymore to US 150 Highway

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

CITY COUNCIL AND MAYOR

Mission To serve as the governing body for the City of Raymore and provide leadership to City staff by establishing policies and ordinances in compliance with national, state and City Charter requirements.

Service Description The City Council is the policy-making body of the City of Raymore. Its members are responsible for developing a budget for the City and adopting legislation that has the force of law within the City limits, within the bounds of Missouri statutes.

Objectives		Goal Alignment
A	Establish and implement fair and equitable codes, ordinances and resolutions	4.1.3
B	Appoint citizens to various committees established to carry out City business	1.3.3
C	Provide organizational leadership and direction to staff on City-wide issues	4.1.3
D	Provide input and ultimately adopt the City's annual budget	4.3.1

Performance Measures		2023	2024	2025 Budget
A	Number of ordinances and resolutions adopted	146	130	125
B	Number of active boards and commissions	8	8	8
C	Number of City Council meetings held	25	25	24

ADMINISTRATION

Mission To provide administrative leadership to the organization and assist the City Council in developing, implementing and evaluating policies and programs to serve the residents and businesses of Raymore.

Service Description The Administration Department is the focal point of activities between the Mayor, City Council and City departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

Objectives		Goal Alignment
A	Respond to Council and citizen requests for information	4.1.1
B	Ensure that citizens receive excellent customer service from employees	1.2.3
C	Provide leadership to elected officials and professional staff on citywide issues	4.1.3
D	Ensure that city services are provided at the highest level of quality within available funding	4.3.1

Performance Measures		2023	2024	2025 Budget
A	Percent of citizens satisfied or very satisfied with the overall quality of services provided by the City	86%	82%	82%
B	Percent of citizens satisfied or very satisfied with the overall image of the City	81%	80%	80%
C	Percent of citizens satisfied or very satisfied with the quality of customer service provided by City employees	80%	81%	81%

CITY CLERK

Mission To manage the official records of the City, maintain transparency between the public and government and provide exceptional, efficient and equal service.

Service Description The City Clerk’s office manages and retains all City records, assists citizens and the media in research of ordinances, coordinates the preparation of information required for City Council meetings, provides permanent record retention of all City Council, Board and Commission meetings, coordinates the election process, ensures the City Code is maintained and issues occupational licenses, liquor licenses, fireworks permits and neighborhood vehicle registrations.

Objectives		Goal Alignment
A	Maintain compliance with governmental record management guidelines in accordance with Chapter 109 of the Revised Statutes of the State of Missouri	4.3.3
B	Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government	4.3.3
C	Maintain the City Code with Council approved legislation on a biannual basis	4.1.3
D	Maintain compliance with City Code requirements for licensing and permitting	4.1.2

Performance Measures		2023	2024	2025 Budget
A	Total Occupational Licenses issued	1235	1250	1250
B	Number of liquor licenses issued	24	25	26
C	Neighborhood vehicle permits issued	92	70	150*
D	Record requests fulfilled	158	160	160

*The first cycle of 2-year permits expire Dec. 31, 2024. Renewal is anticipated after the first of the year.



ADMINISTRATION HUMAN RESOURCES DIVISION

Human Resources partners with City departments to provide programs, services and environments that maximize the potential of its workforce. Department staff are committed to maintaining a customer focus while supporting the organizational goals and objectives.

The Human Resources Division is organized under the Administration Department and operates as an internal service for all departments and employees.

Human Resources administers and oversees all personnel and employee service programs including recruitment and hiring, performance management, employee relations, employee benefit programs, training and development, and safety and risk management efforts.

GOALS

1. Maintain a high quality City workforce and position Raymore as an employer of choice in the region (4.2.1)
2. Develop and maintain an on-boarding process in which new employees gain the knowledge and skills needed to become effective members of our team (4.2.2)
3. Create a culture that places priority on employee engagement and retention (4.2.2)
4. Continuously review, update and administer the City's comprehensive compensation and benefit package to ensure we remain competitive in our

offerings and costs (4.2.1)

5. Oversee and facilitate training and development for all personnel (4.2)

FY 2024 PERFORMANCE SUMMARY

1. Began comprehensive review of the employee handbook
2. Hosted a successful Citywide day of training and appreciation day
3. Continued working to streamline benefits management utilizing the online benefits portal
4. HR Director was elected President of the Missouri Public Risk Management Association (MOPRIMA)
5. HR Director was elected to the National Public Sector Human Resources Association Executive Council
6. Enhanced planned wellness activities and education
7. Completed and implemented recommendations from the compensation and benefits study

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

HUMAN RESOURCES

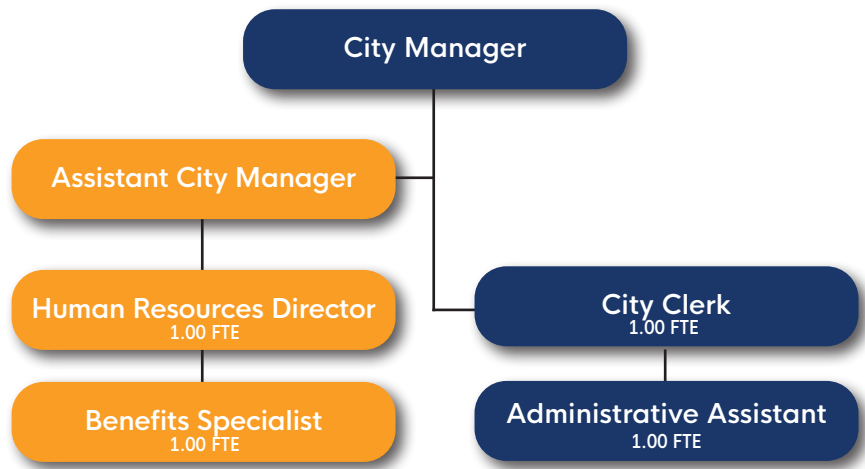
Mission Human Resources supports the goals and challenges of the City of Raymore by providing services which promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We seek and provide solutions to workplace issues that support and optimize the values and operating principles of the organization.

Major Services: Human Resources oversees the hiring, employee training and development, employee relations, employee engagement and policy enforcement. Staff continuously reviews, updates and administers the City's compensation and benefits package to ensure the City remains competitive in our offerings and costs.

Objectives		Goal Alignment
A	Maintain a high quality City workforce	4.2.1
B	Position Raymore as an employer of choice	4.2.1
C	Create a culture that places priority on retaining employees	4.2.2
D	Create a safe working environment	4.2.2, 4.2.1

Performance Measures		2023	2024	2025 Budget
A	Number of full time employees hired	18	18	16
B	Full time employee turnover rate	13%	11%	9%
C	Number of employees celebrating milestone anniversaries for years of service	12	8	14
D	Number of employees promoted	9	6	4
E	Number of workers compensation claims	5	4	4

ADMINISTRATION



ADMINISTRATION

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	1,042,087	1,061,246	1,043,020	1,043,020	1,086,849	1,090,713	1,141,604	
Commodities	8,612	13,398	11,665	11,665	13,454	12,540	11,940	
Maintenance and Repairs	3,373	3,057	1,300	1,300	500	1,000	1,000	
Utilities	0	0	0	0	0	0	0	
Contractual	309,580	315,849	370,718	370,718	362,254	408,920	483,920	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	17,558	17,558	7,000	7,000	7,000	7,000	7,000	
Total	1,381,210	1,411,107	1,433,703	1,433,703	1,470,057	1,520,173	1,645,464	0

Position Control Roster

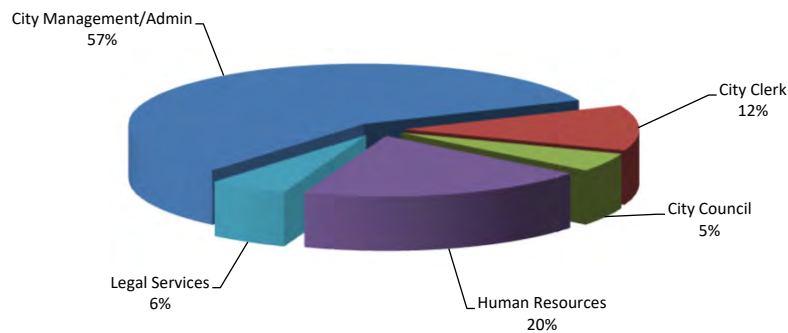
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Human Resources Director	1.00	1.00	1.00
HR Benefit Specialist	1.00	1.00	1.00
Administrative Assistant *	1.00	0.50	0.50
Total FTE	6.00	5.50	5.50

By Program

	2024-25 C.M. Proposed
City Management/Admin	944,728
City Clerk	200,159
City Council	81,830
Human Resources	328,747
Legal Services	90,000
Total	1,645,464

*The Administrative Assistant position to the City Clerk was eliminated in FY23 and reduced to .50 in FY24

Program as a Percentage of the Department Budget





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INTEGRATED TECHNOLOGY SYSTEMS

The Integrated Technology Systems Department (ITS) has four programs: Systems Administration, Client Support, Capital Asset Replacement and Training. This department includes the IT Director, Systems Administrator and IT Specialist.

PROGRAMS

SYSTEMS ADMINISTRATION

Network Administration The City of Raymore's local area network is built using the core services of the Windows 2016, 2019 and 2022 Server Operation Systems. These servers provide services used by all PC users such as sharing files, access to network printers, and service to access email and Internet connections. Workstation operating systems use Windows 10 and 11 and Mac OS.

Applications Administration The department provides administration and end user support for all applications running on the network platforms. The services ITS provides include all technical design, installation, configuration, vendor coordination, support, end user training and support, installation of upgrades, development of interfaces as required and application troubleshooting. Related administrative duties include tracking of software licensing, ensuring that common

versions are installed, and managing any related software contracts for maintenance and support.

Technology Planning/Internal Consulting ITS is responsible for coordination with each department to ensure that their needs are met. ITS works with departments to assess, define and identify needs. This includes research, development and implementation of solutions to meet those demands.

Telephone System Administration The department has the responsibility of supporting all facility telephones, voicemail, and mobile devices. These responsibilities include coordination of all telephone-related moves, additions and changes as well as monitoring and managing hardware located at City facilities.

CLIENT SUPPORT

Video Production Support Provide maintenance, support and video production; diagnose and repair problems with computer, video and audio equipment; upgrade/replace equipment as needed; record or set up camera/audio system for meetings; program recordings for playback; encode recordings; place recordings on YouTube for public access; provide copies as requested.

Network Support The department supports, configures and maintains all network devices used by the City of Raymore.

Desktop Support Centralized and coordinated staff support for hardware, software or telephone systems is delivered via the ITS Department.

Capital Asset Replacement Replacement of computers is on a five-year cycle that provides each City employee with equipment that is based on current technology. The ITS Department, utilizing input from department managers, determines the computer style that best suits the department needs. Monitors and printers are replaced on an as-needed basis.

Technology Training The ITS Department provides employee training for network security, cloud applications, telephone equipment and various software programs.

GOALS

Systems Administration

1. Provide reliable communication and network services to City staff, businesses and the citizens of Raymore (1.3.1) (4.1.2)
2. Maintain a high level of security and disaster recovery capability (2.1.2)
3. Ensure effective technical and fiscal management of department resources (4.3.1)

Client Support

1. Deliver timely and effective service to customer requirements through communication, teamwork and a skilled staff (1.2.3) (4.1.2)

Capital Asset Replacement

1. Continue the computer replacement program to ensure that the latest technology is implemented for City use (4.3.1)

Technology & Safety Security Training

1. Continue user education programs for security training, end-user software products and telecom systems (4.2)
2. Provide focused training for Google Workspace and cybersecurity (4.2)

FY 2024 PERFORMANCE SUMMARY

1. Installed an updated phone system, upgrading the system from the previous provider
2. Replaced twenty obsolete security cameras around City Hall and added a new camera in the City Hall parking lot
3. Introduced multiple advanced software solutions to strengthen our cybersecurity measures
4. Implemented software to assist with remote troubleshooting and diagnostics
5. Worked with the Cass County Emergency Services Board (CCESB) on procuring and installing a new large-scale Uninterruptible Power Supply (UPS) that will provide extended power to 911 dispatching services in the event of a power outage at City Hall
6. Replaced crucial networking equipment for the Police Department
7. Reviewed and completed yearly requested work tickets
8. Maintained equipment and flew requested hours for the Police Department drone program
9. Provided hundreds of hours toward the implementation of the Police Department's CentralSquare software

SIGNIFICANT BUDGETARY ISSUES

1. Software maintenance cost for FY 2025

INTEGRATED TECHNOLOGY SYSTEMS

Mission The mission of the Integrated Technology Systems department is to provide innovative, contemporary and accessible technology in computing, media and voice services to facilitate the City of Raymore's mission and vision.

Service Description Integrated Technology Systems is responsible for implementing and maintaining computer hardware, network systems, software and audio/video systems and providing client support.

Objectives		Goal Alignment
A	Provide reliable communication and network services to City staff	1.3.1, 4.1.2
B	Maintain a high level of security and disaster recovery capability	2.1.2
C	Ensure effective fiscal management	4.3.3
D	Deliver timely and effective client support	4.3.1
E	Provide latest technology resources to City staff	4.1.2
F	Provide focused IT training to City staff	4.1.2

A. Percent of urgent priority help desk tickets completed within 8 hours

FY 2023	FY 2024	FY 2025 Budget
100%	100%	100%

B. Percent of high priority help desk tickets completed within 16 hours

FY 2023	FY 2024	FY 2025 Budget
100%	92%	100%

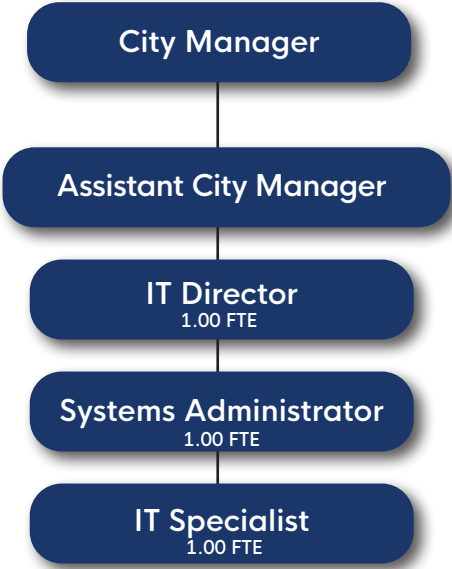
C. Percent of medium priority help desk tickets completed within 24 hours

FY 2023	FY 2024	FY 2025 Budget
100%	96%	100%

D. Percent of "very satisfied" ratings with help desk service

FY 2023	FY 2024	FY 2025 Budget
100%	97%	Above 95%

INTEGRATED TECHNOLOGY SYSTEMS



INTEGRATED TECHNOLOGY SYSTEMS

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	257,234	277,094	309,938	309,938	356,285	376,320	395,290	
Commodities	53,586	74,073	57,968	57,968	64,010	75,112	52,112	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	327,728	381,636	400,983	400,983	375,939	515,544	536,614	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	3,514	3,514	0	0	0	0	0	
Total	642,062	736,316	768,889	768,889	796,234	966,976	984,016	0

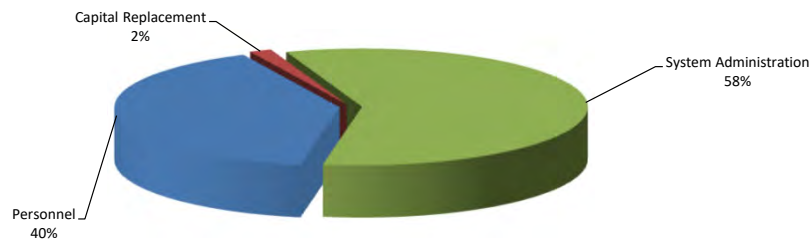
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
IT Director	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00
IT Specialist	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00

By Program

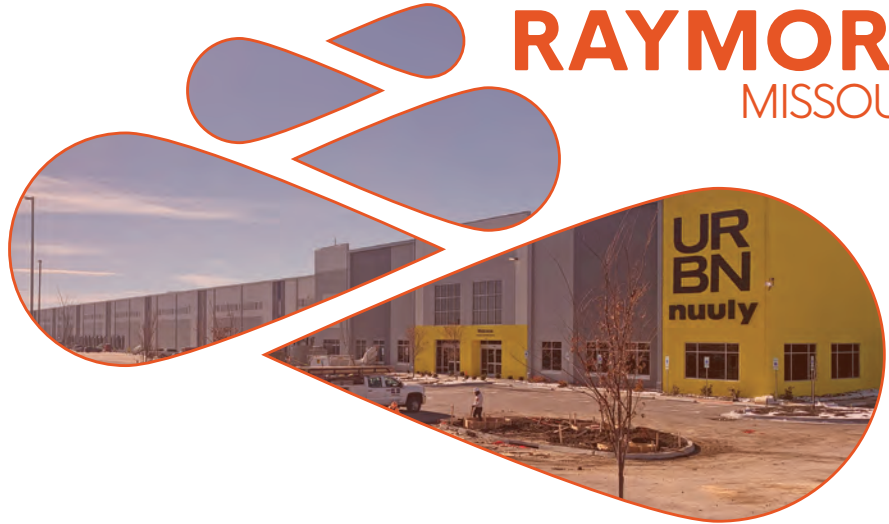
	2024-25 C.M. Proposed
Personnel	395,290
Capital Replacement	15,600
System Administration	573,126
Total	984,016

Program as a Percentage of the Department Budget





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ECONOMIC DEVELOPMENT

Growing the local economy is the primary focus of the Economic Development Department. The department accomplishes this goal mainly through the recruitment and attraction of new businesses, while also working with existing companies on retention and expansion.

The department provides staff support to City Administration, elected leaders, other City departments, the Tax Increment Financing Commission, the Raymore Chamber of Commerce and other external community partners and organizations.

The department is charged with creating an environment that is responsive to the concerns of residents and the development community while facilitating relationships among the community's civic and business network. It is also focused on improving the quality of life in the City by increasing the City's tax base and employment opportunities. The department develops and administers plans, policies and programs consistent with community and leadership goals.

PROGRAMS

Administration

Administration involves responding in an efficient manner to development inquiries from developers, brokers, design professionals, community leaders and staff on policy, data, incentives, procedures,

demographics and more. It also includes the coordination of development projects and efforts as they relate to the Development Services Department and working with the local business community to ensure the needs of the local market are being adequately met.

Marketing and Business Attraction

Marketing and Business Attraction includes maintaining cooperative marketing efforts through the City's community and economic development partners, including Missouri Department of Economic Development (DED), Kansas City Area Development Corporation (KCADC), Raymore Chamber of Commerce and other utility partners to ensure that the City maintains its position as an attractive, agile and competitive place for economic growth.

This is accomplished through the creation of marketing materials, data reports and community demographic information, as well as development concepts for the City's key corridors and properties. The department maintains the essential information for evaluating the Raymore community for the location of commercial, industrial and residential projects, and markets the community through advertising, trade shows, impact trips, etc., while working directly with businesses to fill spots in commercial centers

throughout the community.

Business Retention and Expansion

Business Retention and Expansion (BR+E) is a critical component to creating and maintaining a healthy and sustainable local economy. Ensuring that new and existing businesses have the resources and support that they need from the City creates an environment that breeds success and creates opportunities for new and existing local businesses to flourish.

The department is responsible for cultivating and maintaining relationships with the local business community, and creating programs and initiatives that are responsive to the needs of businesses within the City.

GOALS

Administration

1. Facilitate regular and targeted communications to provide support to and gain insight from existing major employers within Raymore (3.3.2)
2. Coordinate the process for amending the City's Economic Development Policy as part of the Comprehensive Plan update (3.1.2)
3. Recruit aesthetically appealing, high-quality real estate development projects that align with the community's priorities (3.1.1)(3.1.2)
4. Heighten the pursuit of attracting industries and businesses that have the ability to dramatically strengthen the employment and economic base of Raymore (often referred to as "primary employers") (3.1.1)(3.1.2)(3.2.1)
5. Coordinate and further advance the establishment of an extensive workforce development program catering to the community's and businesses' needs (3.2.1)
6. Research amendments to the Economic Development Policy, and potentially City Codes, that further shape local incentives which directly align with business recruitment strategies (3.3.1)
7. Establish a Chapter 353 district to encourage redevelopment and substantial property improvements (3.3.2)

Marketing and Business Attraction

1. Track overall investments in new development, redevelopment and business expansion efforts (3.3.4)

2. Provide an annual report on development activity, growth, demographics and information from Marketing and Business Attraction and Expansion efforts (3.3.1)
3. Continue to update and maintain the department's website and marketing communications in order to provide streamlined and accurate information on prospective projects (3.3.1)
4. Explore and implement new marketing and outreach strategies to expand the scope and reach of the department (3.3.1)
5. Make Raymore the place to live and play for a diverse array of residents and employers (3.1.2) (3.2.4)
6. Coordinate with other subject matter experts and departments on assessing the readiness of real estate sites (3.3.4)
7. Market, promote and communicate the value, benefit and opportunity that Raymore fosters in terms of project investment and community growth (3.1.1)(3.1.2)

Business Retention and Expansion

1. Track and report the findings from business retention and expansion programs (3.3.4)
2. Expand and enhance the City's Business Retention & Expansion (BRE) program to align with community needs and priorities (3.3.2)
3. Strategize and work with the Raymore Chamber of Commerce to make connections with local businesses (3.3.2)
4. Visit with and offer assistance to at least 12 existing businesses that call Raymore home (3.3.2)

FY 2024 PERFORMANCE SUMMARY

1. Continued to work with master developer VanTrust Real Estate on the development and expansion of Raymore Commerce Center, the City's large-scale industrial business park at I-49 & North Cass Parkway
2. Secured the occupancy of a Class-A tenant within Building 2 of the Raymore Commerce Center
3. Commenced comprehensive planning and redevelopment efforts to promote the growth along the central corridor of 58 Highway
4. Continued the Business Retention & Expansion (BR+E) program to solicit feedback and

communications from existing Raymore businesses

5. Responded to more than 11 requests for information for new development projects from the Missouri Partnership, Kansas City Area Development Council (KCADC) and other sources in relation to the Raymore Commerce Center
6. Worked with education partners and other organizations to further establish a robust, comprehensive workforce development program in order to attract larger employers who offer higher skilled careers
7. Implemented a successful Small Business and Restaurant Week campaign, with 14 local businesses participating
8. Completed the Chapter 100 package for the Timber Trails mixed use project
9. Completed a Sales Tax Contribution Agreement with Chick-Fil-A
10. Engaged with community partners to explore childcare solutions
11. Engaged with regional partners to explore public mobility and transportation solutions
12. Participated in the Heartland Certified Public Manager Program through the University of Kansas Public Management Center
13. Graduated from the University of Oklahoma's Economic Development Institute

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



ECONOMIC DEVELOPMENT

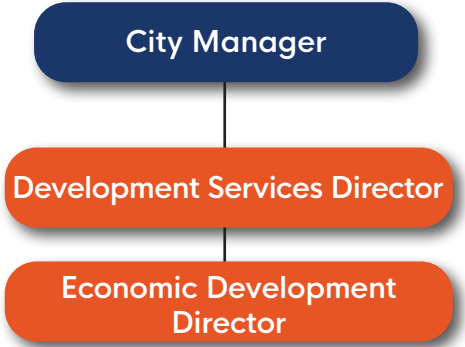
Mission To develop, implement and market programs and activities that support economic growth and development in Raymore including business assistance, recruitment, retention and expansion, as well as the development of our local infrastructure and community amenities.

Service Description The Economic Development Department is a large piece of all activities that impact the economic growth and development of the community.

Objectives		Goal Alignment
A	Attract and support business investment in the community to grow the commercial tax base	3.1.1
B	Support and retain jobs in the community to provide a living wage	3.2

Performance Measures		FY 2023	FY 2024	FY 2025 BUDGET
A	Respond to site selection submittals for business recruitment	10	11	10
B	Business, retention and expansion community visits	12	12	12

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	91,459	82,804	105,631	105,631	125,238	135,041	142,102	
Commodities	57	287	400	400	200	400	250	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	27,414	36,277	62,570	62,570	51,513	60,762	48,142	
Capital Outlay	918	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Total	119,848	119,368	168,601	168,601	176,951	196,203	190,494	0

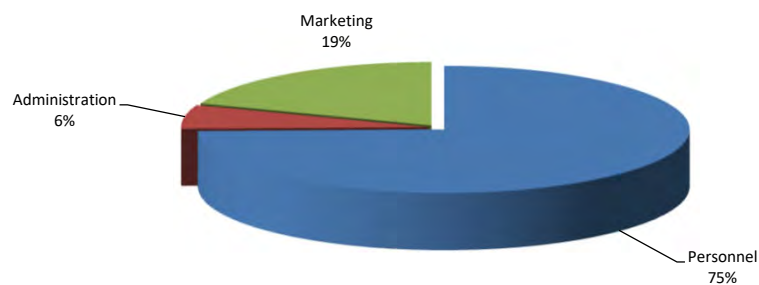
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Economic Development Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2024-25 C.M. Proposed
Personnel	142,102
Administration	11,500
Marketing	36,892
Total	190,494

Program as a Percentage of the Department Budget





DEVELOPMENT SERVICES

The Development Services Department is involved in the development and implementation of the Unified Development Code, the Comprehensive Plan, overseeing the development and plan review process, codes compliance, building inspections and the City's GIS program. The department serves as primary staff support to the Planning & Zoning Commission, Board of Appeals and Board of Adjustment. The Development Services Director supervises the day-to-day activities of the department and reports to the City Manager.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to inquiries of both internal city departments, as well as residents of the community, including the provision of informational brochures, data and statistics, and procedural manuals to residents, businesses and the development community.

Geographic Information Systems

The services in this program include those necessary for the development and maintenance of graphical representations related to development activities within the City, and other mapping-related projects and initiatives. This program provides support primarily for development activities related to planning, zoning and engineering, as well as police, parks and other City departments as necessary.

Planning & Zoning

The services in this program include those associated with the comprehensive planning of the community, such as requests and inquiries for rezonings, conditional use permits, subdivision platting and development, site plan review and variances. This includes the organization of regular meetings and work sessions and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment and the maintaining of record of minutes for the Planning & Zoning Commission, as well as public notifications for the department.

Code Enforcement

This program identifies, investigates and responds to complaints concerning violations of the city code and related policies, and oversees the remedy and abatement of violations throughout the community.

This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs and the Unified Development Code.

Building Inspections

This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures, and maintains permitting and inspection records for construction activity within the City.

GOALS

Administration

1. Continue involvement in committees, programs and meetings sponsored by the City's local and regional partners (1.3.3)
2. Identify processes that could benefit from the use of additional technology (4.1.2)
3. Update informational brochures regarding relevant Codes and permitting processes to improve access of information to the community (1.2.3)

Customer Service

1. Improve customer service processes to increase the opportunities for customers to receive the information they need on the first try (1.3.1)
2. Provide opportunities to front-line employees for cross-training with other departments (1.3.4)

Geographic Information Systems

1. Continue providing GIS applications to assist City Departments with programs and activities (4.1.2)
2. Expand the use and integration of GIS into the general operations of the City (4.1.2)
3. Facilitate the migration of internal GIS data to support network and server updates (4.1.1)
4. Assist the Public Works Department with asset management and data collection to improve the use and effectiveness of field maps and other applications (4.1.2)

Planning & Zoning

1. Facilitate the implementation of the City's Raymore 2045 Comprehensive Plan (2.2.1)
2. Conduct a comprehensive review of the Unified Development Code to determine alignment with the vision and goals of the City (2.2.1)
3. Explore ways to support the incorporation of universal design into new and rehabbed residential construction (3.2.4)
4. Facilitate master-planning activities for the City's key development corridors and properties to support smart and proper growth of the City (3.2.3)
5. Assist the Economic Development Department with identification of opportunity sites and review of any process changes that could affect development (3.3.4)
6. Maintain an updated Development Guide for new development to communicate development requirements and processes to prospective developers (2.2.1)

Codes/Inspections

1. Continue annual review of the property maintenance and building codes and explore the adoption of new building codes (2.1.4)
2. Expand use of online permitting and plan review programs (4.1.2)
3. Collaborate with the Water Utilities department on the development of a non-owner occupied/residential rental registration program to enhance communications between various City departments and residents of the City (2.1.4)
4. Expand the City's Code Enforcement Abatement Program to address illegal dumping and littering (2.1.4)
5. Expand opportunities for the disposal of bulky items to reduce accumulation of junk and debris within the City (2.1.4)

FY 2024 PERFORMANCE SUMMARY

1. Continued to improve the use and efficiency of mapping and data capabilities of the internal Raymore GIS for all employees to access GIS information
2. Provided in-house review of all building plans for residential, commercial and industrial development projects
3. Maintained a development report that is updated

monthly to reflect existing housing units, units under construction and available building lots in the City

4. Updated Development Services landing page to improve functionality and integration with eCode360 to improve ease of access
5. Assisted the Planning and Zoning Commission with implementation of the adopted Growth Management Plan
6. Continued an inspection program of existing commercial and industrial buildings and tenant spaces, inspecting each building every five years
7. Continued the evaluation and update of mapping applications utilized by the public and by City employees
8. Supported significant plan review, permitting and building inspection activities between ongoing residential, commercial and industrial projects
9. Expanded online opportunities to secure building permits
10. Updated informational brochures to adhere to City brand standards and improve access to relevant information
11. Integrated BlueBeam software into the development review process to improve plan review between multiple departments
12. Updated Planning and Zoning staff report templates to improve readability and adherence to City brand standards
13. Facilitated the review and adoption of the Raymore Blueprint 2045 Plan

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



DEVELOPMENT SERVICES: GRAPHIC INFORMATION SYSTEMS

Mission To develop and maintain a database of information and related cartographic tools and applications for analyzing and mapping various aspects of the city, including development projects, infrastructure projects and other geographic information related to the City.

Service Description The services in this program include those necessary for the development and maintenance of geographical representations related to development activities within the city, and other mapping-related projects and initiatives. This program will provide support primarily for development activities related to planning, zoning and engineering as well as Police, Parks and other City departments as necessary.

Objectives		Goal Alignment
A	Manage and update geographic information and maps of the City of Raymore for use by citizens and staff	4.1.1
B	Develop mapping applications for integration into all departments of the City	4.2.1

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Usage rate for the City's "What's Happening" development activity map (in average views per day)	81	73.5	85
B	Number of GIS maps published	25	25	25

DEVELOPMENT SERVICES: PLANNING & ZONING

Mission To make recommendations regarding new development proposals, improvements and alterations to existing developments, in addition to other special permits and approvals to the Planning and Zoning Commission, Board of Zoning Adjustment and the City Council to ensure orderly growth and development through the adherence to the City's Growth Management Plan (GMP), Unified Development Code (UDC) and the City's Strategic Plan.

Service Description The services in this program include those associated with the comprehensive planning of the community, such as requests and inquiries for rezoning(s), conditional use permits, subdivision platting and development, site plan review and variances. This includes the organization of regular meetings and work sessions and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment, and the maintaining of record of minutes for the Planning & Zoning Commission, as well as public notifications for the department.

Objectives		Goal Alignment
A	Ensure proper construction and compliance with all applicable City codes and ordinances.	2.1
B	Review and update the City's Unified Development Code (UDC) in support of the comprehensive growth of the City.	2.2

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Number of development plans reviewed	35	31	35
B	Number of Code-text reviews conducted	2	2	2



DEVELOPMENT SERVICES: CODE ENFORCEMENT

Mission To ensure the proper maintenance of properties throughout the city through the enforcement of the Property Maintenance Code and to develop processes and systems that ensure timely compliance with all applicant codes.

Service Description This program identifies, investigates and responds to complaints concerning violations of the city code and related policies, and oversees the remedy and abatement of violations throughout the community. This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs and the Unified Development Code.

Objectives		Goal Alignment
A	Provide routine physical inspections of properties throughout the City, and ensure compliance with all applicable property maintenance codes	1.2.2
B	Promote voluntary compliance and resolution as a preferred solution for any and all Code violations.	1.3.1

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Number of code cases opened annually	575	700	575
B	Voluntary case resolution rate	75%	83%	85%



DEVELOPMENT SERVICES: BUILDING INSPECTIONS

Mission To ensure all new construction and redevelopment projects within the jurisdiction of the City are code compliant and provide a safe environment for residents and visitors to live and work and do business.

Service Description This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures.

Objectives		Goal Alignment
A	Ensure quality review of commercial and residential plans	4.1
B	Ensure timely inspections of construction projects	4.1

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Average number of business days between plan receipt and initial comment letter	5	5	5
B	Total number of building inspections	5,500	4,471	4,000

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	661,960	713,069	758,569	758,569	793,437	810,873	838,714	
Commodities	17,454	16,485	15,211	15,211	13,461	17,880	24,981	
Maintenance and Repairs	368	794	800	800	800	800	800	
Utilities	0	0	0	0	0	0	0	
Contractual	35,465	35,755	49,848	49,848	38,938	101,484	98,384	
Capital Outlay	0	0	21,000	21,000	21,000	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	16,754	16,754	0	0	0	0	0	
Total	732,002	782,857	845,428	845,428	867,636	931,037	962,879	0

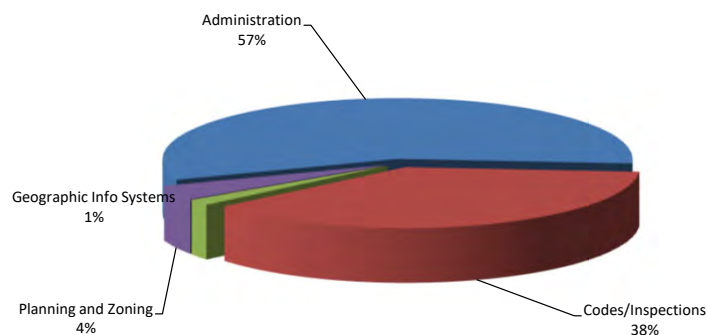
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Development Services Director	1.00	1.00	1.00
Development Services Superintendent	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00
Planner	1.00	1.00	1.00
Administration Assistant	1.00	1.00	1.00

By Program

	2024-25 C.M. Proposed
Administration	546,398
Codes/Inspections	363,020
Geographic Info Systems	15,836
Planning and Zoning	37,625
Total	962,879

Total FTE	7.00	7.00	7.00
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PUBLIC WORKS DEPARTMENT OVERVIEW

The Raymore Public Works Department has broad responsibilities in the City including:

- Civil engineering and design support
- Oversight of the installation of public infrastructure
- Maintenance and upgrades of the City's infrastructure, including the water system, the sewer system, the street network, the storm sewer system and associated facilities
- Stormwater quality and system maintenance
- Delivering safe, potable water
- Operation and maintenance of sanitary sewer collection

The department is made up of Engineering and Operations and Maintenance. Operations and Maintenance is further broken down into the following divisions: Streets, Stormwater, Water and Sewer.

The leadership and administrative oversight of the Public Works Department is the duty of the leadership team. This team is comprised of the Public Works Director/City Engineer, Assistant Public Works Director and Public Works Crew Supervisor.

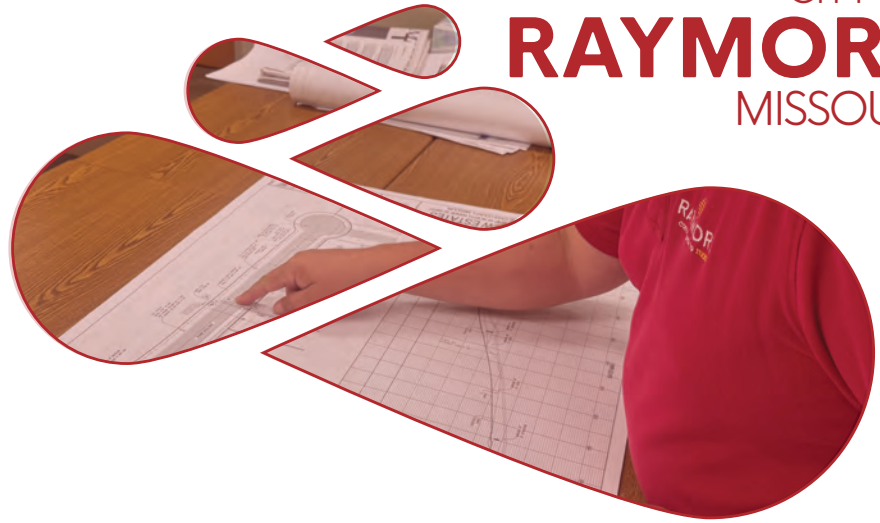
This leadership team is responsible for, but not limited to, addressing citizen concerns and complaints, project management, long range planning for infrastructure improvements, expansion and maintenance, developing training plans for all members of the department, strategic planning, budget preparation, control and purchasing. This team is responsible, in

conjunction with the Finance Department, for the projects and funding within the Capital Project Funds and the operations of the water and sewer functions of the Enterprise Fund.

The Raymore Public Works Department is fully accredited by the American Public Works Association (APWA). This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual. Accreditation assists in continuous improvement of operations and management and in providing a valid and objective evaluation of agency programs as a service to the public and the profession.

GOALS

1. Maintain an efficient and properly trained staff to meet the changing needs of maintaining the City's infrastructure (2.3.3)
2. Respond to resident concerns/complaints within one business day (4.1.1)
3. Assure all necessary training is obtained across all divisions to maintain required licenses and registrations (4.1.3)
4. Provide training and resources in order to provide professional customer service with every contact (4.1.3)



PUBLIC WORKS ENGINEERING DIVISION

The Engineering Division is responsible for the management, design, construction, administration and review of all projects containing public infrastructure. This includes the water distribution system, the sewer collection system, the street network, the storm sewer system and associated facilities. In addition, the Engineering Division assists the Development Services Department through the planning process. The Engineering Division also designs, estimates and bids Capital Improvement projects. During construction, Engineering staff is an integral part of the process. They ensure that the project, whether public or private, is constructed to the design standards of The City of Raymore. Longterm, the Engineering Division is responsible for ensuring that future City infrastructure is targeted toward areas of projected growth, ensuring city ordinances and design standards match current industry best practices, negotiation of easements for future growth opportunities and acting as the City's liaison to all local, state and federal agencies.

PROGRAMS

Administration

This program involves the administration and managerial tasks required for the effective operation of the Public Works Department, including staff time spent

on policies, special projects, personnel management and budget administration. The Public Works Director is a member of the Capital Improvement Plan (CIP) Committee and is responsible for the creation of 5-year projects, implementation of current year projects and project management in conjunction with the Finance Department for all of the capital budget funds.

Raymore Public Works is accredited by the American Public Works Association (APWA), receiving full accreditation for the second time in 2022. This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing information, statistics and standards manuals to residents, contractors, businesses and the development community.

Infrastructure Improvements

The services in this program include those necessary for the design, administration and inspection of all capital improvements and development.

Support to Development

The services in this program include those associated with rezoning, conditional use permit and platting processes, site plan review and variances. This includes the technical review and analysis to assure the proposed infrastructure complies with our ordinances and also complies with all state and/or federal regulations.

Streets and Traffic

This program involves determining the need for street improvements based on criteria and maintenance records, assessing and maintaining contracts for signals, determining the need for access management and provides recommendations to the traffic safety committee regarding traffic control measures.

GOALS

Customer Service

1. Work with the Communications Department to develop an information distribution strategy for all Capital Improvement Projects (4.1.1)

Infrastructure Improvement

1. Complete Ward Road and Sunset Lane Improvements (2.2.2)

Support to Development

1. Provide support to the Development Services Department as needed for the implementation of the Comprehensive Plan (2.2.1)
2. Continue to provide technical support to Development Services related to development applications (2.2)

Streets and Traffic

1. Explore expansion of off-street bicycle routes throughout the City as part of the Comprehensive Plan (2.2.2)

FY 2024 PERFORMANCE SUMMARY

1. Participated in the MARC Transportation Priorities Committee, which oversees the distribution of transportation funding
2. Coordinated design and construction of the annual Street Preservation program, annual Curb Replacement program and other CIP Projects
3. Facilitated the installation of street lights in the Heritage Hills neighborhood
4. Substantially completed the reconstruction of Ward Road

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



PUBLIC WORKS: ENGINEERING

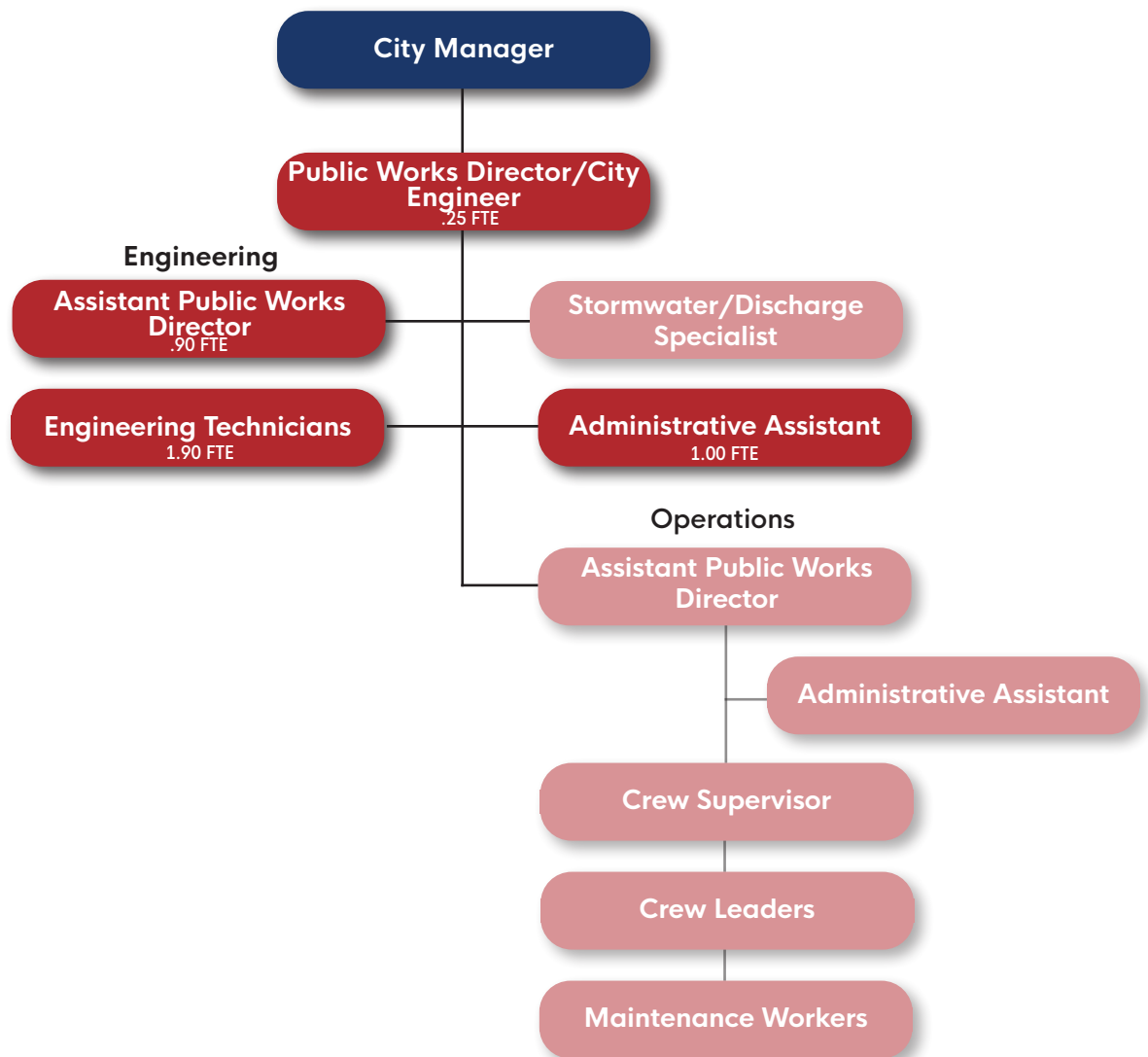
Mission To ensure the City's road, water, sewer and stormwater systems are constructed properly and are in compliance with all City codes and federal and state regulations. Engineering manages the annual contracted street and curb preservation projects.

Service Description This program provides professional decision making and financial oversight of the Operations & Maintenance and Engineering Divisions of Raymore Public Works and performs integrated project management for design and construction activities.

Objectives		Goal Alignment
A	Strengthen development and maintenance of streets, trails and pedestrian pathways	2.3.3
B	Incorporate new technology and practices to develop safer pedestrian walkways and trails	2.3.1
C	Value and protect natural resources and green spaces	2.2.3

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Percent of construction plans reviewed within 10 business days	95%	95%	95%
B	Percent of capital projects completed within 10 percent of bid amount	100%	100%	100%

PUBLIC WORKS ENGINEERING DIVISION



ENGINEERING

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	392,785	432,642	463,023	463,023	474,591	480,375	489,646	
Commodities	6,731	7,444	8,946	8,946	8,401	8,439	8,239	
Maintenance and Repairs	254	1,173	4,500	4,500	2,060	4,500	2,500	
Utilities	0	0	0	0	0	0	0	
Contractual	14,105	17,624	17,547	17,547	17,347	49,993	47,493	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	22,647	22,647	0	0	0	0	0	
Total	436,522	481,530	494,016	494,016	502,399	543,307	547,878	0

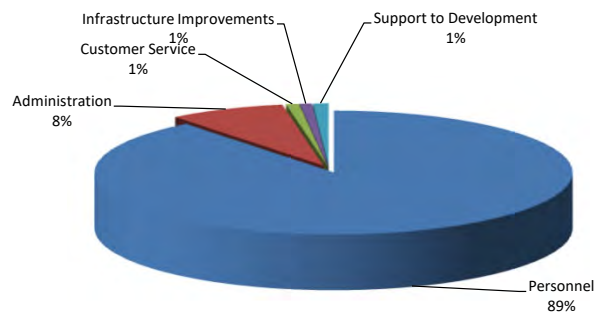
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Public Works Director/City Engineer	0.25	0.25	0.25
Assitant Public Works Director	0.90	0.90	0.90
Engineering Technicians	1.90	1.90	1.90
Administrative Assistant	1.00	1.00	1.00
Total FTE	4.05	4.05	4.05

By Program

	2024-25 C.M. Proposed
Personnel	489,646
Administration	43,193
Customer Service	4,755
Infrastructure Improvements	4,500
Support to Development	5,784
Total	547,878

Program as a Percentage of the Division Budget





PUBLIC WORKS

OPERATIONS & MAINTENANCE:

STREETS

The Operations & Maintenance Division includes four sections: Streets, Stormwater, Water and Sewer. The Public Works Crew Supervisor and the Administrative Assistant handle the administration of these sections. The Public Works Crew Supervisor handles work detail, approval of work schedules, priority of work and customer service. The Public Works Crew Supervisor reports directly to the Public Works Director.

STREETS

The Streets Division is responsible for the maintenance of the city street network. This includes right of way maintenance, pothole patching, street sign maintenance and new installation, asphalt paving, snow removal, pavement maintenance and sidewalk evaluations and repairs. The Streets Division is comprised of the Public Works Crew Supervisor, Crew Leaders, Maintenance Specialists, Maintenance Technicians and the Administrative Assistant.

PROGRAMS & GOALS

Administration

This program includes administrative and managerial tasks required for the effective operation of the department, including staff time spent on

special projects, personnel management, budget administration, planning and coordinating with Engineering on street and curb repair and the planning of Capital Improvements Projects.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. This includes the creation and completion of work orders as issues are reported.

Street Maintenance

The services in this program include those activities associated with streets, signs, striping, curb and sidewalks.

Snow Removal

The services provided in this program include removal of snow from the city's streets. The Streets Division of Raymore Public Works is responsible for the snow removal of approximately 370 lane miles of city streets.

GOALS

Administration

1. Continue to implement career development/training plans for division employees (4.2)

Customer Service

1. Respond to requests for service within one business day (4.1)

Street Maintenance

1. Conduct pothole patching and other maintenance operations associated with extending the life expectancy of Raymore's streets (2.2.2)
2. Regularly inventory, assess and upgrade the City's current street signs and striping in accordance with Manual of Uniform Traffic Control Devices (MUTCD) reflectivity standards (2.2.2)
3. Inventory, assess and program sidewalk repairs throughout the city (2.3.3)
4. Explore intergovernmental relationships to positively affect city infrastructure (4.3)
5. Restripe 58 Highway and crosswalks on an annual basis and arterial streets as needed (2.2.2)

Snow Removal

1. Perform an annual review of the Ice and Snow Control Policy to adjust to changes in street network, manpower and weather trends (2.2.1)

9. Replaced 0 feet of curbs
10. Replaced 10 feet of sidewalks
11. Completed 47 street requests
12. Continued monthly recycle cart opt-out pickups
13. Continued annual paint striping program that includes updating crosswalks and stopbars in front of schools
14. Upgraded to real time snow plowing map for Raymore citizens

SIGNIFICANT BUDGETARY ISSUES

This budget includes the cost of the City's participation in the annual MARC Solid Waste District Household Hazardous Waste program at \$28,000

This budget includes the cost of materials for:
Inclement weather treatment, \$68,320
Right-of-way maintenance, \$33,500
Street maintenance, \$25,000

This budget includes the following expansion item requests:

Vue Robotics weather camera system
Bobcat Brushcat

FY 2024 PERFORMANCE SUMMARY

1. Mobilized for 12 snow events
2. Used 73 tons of asphalt to make street repairs and patch potholes at various locations around the City
3. Mud-jacked 0 feet of sidewalks at various locations around the city
4. Inspected 63 new driveway approaches
5. Inspected 42 new sidewalk installations
6. Patched 550 potholes
7. Completed 12 asphalt patches
8. Patched 0 feet of curbs

PUBLIC WORKS: OPERATIONS & MAINTENANCE

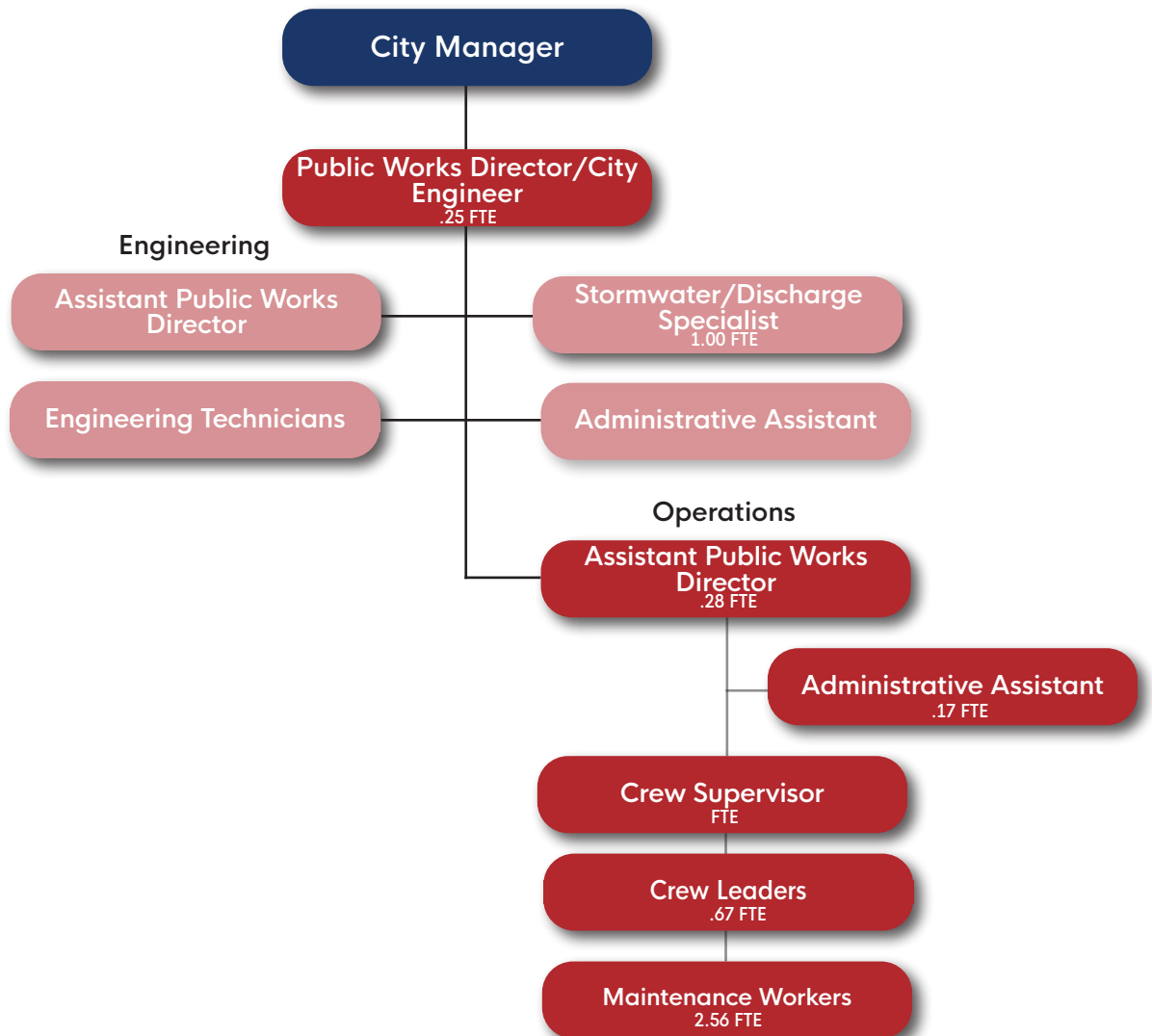
Mission To ensure repair and maintenance of all City streets, sidewalks, right-of-ways, traffic signs, traffic signals and storm sewers in a safe and efficient manner. The Operations and Maintenance Division is also responsible for snow removal, street sweeping and right-of-way mowing.

Service Description This program maintains the City's infrastructure and provides customer service in a manner that supports public health and safety and contributes to the betterment of the community.

Objectives		Goal Alignment
A	Maintain a high level of customer satisfaction during snow removal operations	2.3.3
B	Create and maintain a well-connected transportation network	2.2.2
C	Create a physical environment that inspires a sense of pride	1.2.1

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Resident satisfaction rate of snow removal on major city streets	92%	87%	87%
B	Percent of city streets cleared within 72 hours of the end of a snow event	90%	90%	90%
C	Percent of weeks where at least one day a week is dedicated to pothole patching	50%	60%	85%

PUBLIC WORKS STREETS



STREETS

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	281,095	273,173	345,418	345,418	356,351	361,820	363,034	
Commodities	157,989	93,415	122,620	122,620	110,407	123,290	121,290	
Maintenance and Repairs	52,005	26,419	59,650	59,650	59,650	84,150	81,500	
Utilities	0	0	0	0	0	0	0	
Contractual	224,577	287,985	251,605	251,605	249,839	307,799	303,629	
Capital Outlay	0	10,222	0	0	0	0	10,922	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	107,664	107,664	117,801	117,801	117,801	83,894	83,894	
Total	823,330	798,879	897,094	897,094	894,049	960,953	964,269	0

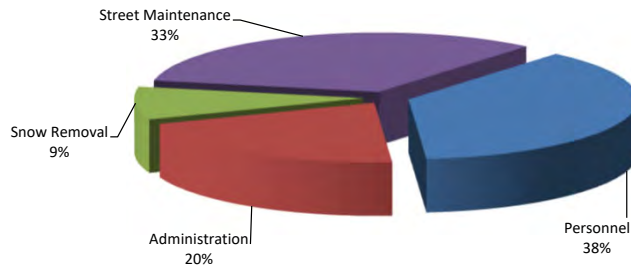
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Public Works Director/City Engineer	0.25	0.25	0.25
Assitant Public Works Director	0.28	0.28	0.28
Crew Supervisor			
Crew Leader	0.67	0.67	0.67
Maintenance Specialist/Technicians	2.56	2.56	2.56
Administrative Assistant	0.17	0.17	0.17
Total FTE	3.93	3.93	3.93

By Program

	2024-25 C.M. Proposed
Personnel	363,034
Administration	196,859
Snow Removal	86,120
Street Maintenance	318,256
Total	964,269

Program as a Percentage of the Function Budget





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BUILDINGS & GROUNDS

The Buildings & Grounds Department is responsible for maintaining City buildings, equipment, systems and surrounding grounds. The department is responsible for the maintenance and care of City Hall, Centerview, Raymore Activity Center, the Public Works Operations facility and Animal Control facility and manages the contract for care of various median planters and islands. The department staff cares for the facilities on a day-to-day basis and consists of a Building Maintenance Technician and Custodian/Maintenance Assistant.

PROGRAMS

This program area is responsible for the day-to-day maintenance, improvement and care of all existing City facilities and grounds.

GOALS

1. Establish a level of service for maintenance of all buildings and public spaces (2.2.1)
2. Maintain a long term maintenance plan and Capital Improvement Program (CIP) for City facilities (2.2.1)
3. Perform an annual risk management inspection of City buildings and offices (2.1.4)
4. Assist in the development of a transition plan for

- safety regulations and ADA standards (2.1.4)
5. Provide input into the evacuation and safety plans for all City facilities (2.1.4)

FY 2024 PERFORMANCE SUMMARY

1. Increased the leased vehicle fleet and coordinated the maintenance and sale of used vehicles and/or city-owned vehicles
2. Completed the concrete work at the salt dome within the Public Works Maintenance facility
3. Provided quick and responsive service to employees regarding facilities issues
4. Responded to multiple snow and ice events to clear parking lots, sidewalks and other walkways at City facilities
5. Conducted annual fire alarm inspections and developed a fire suppression system inspection plan

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

BUILDINGS & GROUNDS

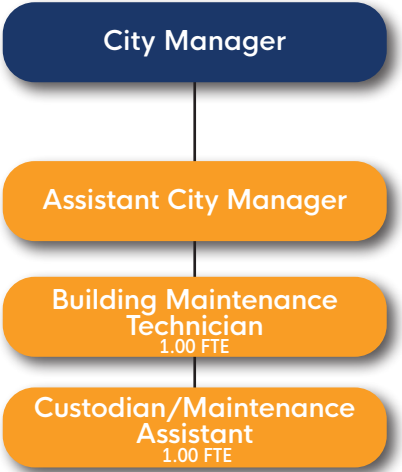
Mission Buildings and Grounds is responsible for the maintenance of City-owned buildings and grounds, as well as janitorial services for all buildings.

Service Description To provide maintenance for all City-owned facilities and grounds, including but not limited to: systems maintenance, building cleaning, oversight of contracts for HVAC, electrical and plumbing services.

Objectives		Goal Alignment
A	Continue to expand the usage of Dude Solutions to track work orders and time spent on requests for service	4.1.2
B	Perform monthly or bi-monthly facility inspections for cleanliness and safety; note deficiencies and make appropriate corrections	2.1.4
C	Track routine maintenance of all fleet vehicles, ensure documentation is current and provide cost analysis of the lease program	2.2.1

Performance Measures		2023	2024	2025 Budget
A	Number of work orders	239	205	190
B	Number of corrective actions required beyond maintenance	118	55	60
C	Fleet maintenance (# vehicles leased, #vehicles owned)	32/19	39/20	40/14

BUILDINGS & GROUNDS



BUILDINGS & GROUNDS

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	116,042	127,665	141,962	141,962	144,250	145,395	151,899	
Commodities	2,739	2,915	4,013	4,013	3,750	3,376	3,376	
Maintenance and Repairs	36,451	37,315	52,635	52,635	49,300	52,435	50,800	
Utilities	127,337	128,460	155,206	155,206	132,740	145,104	144,684	
Contractual	43,439	44,032	54,776	54,776	50,015	61,395	61,395	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	3,514	3,514	0	0	0	0	0	
Total	329,521	343,901	408,592	408,592	380,055	407,705	412,154	0

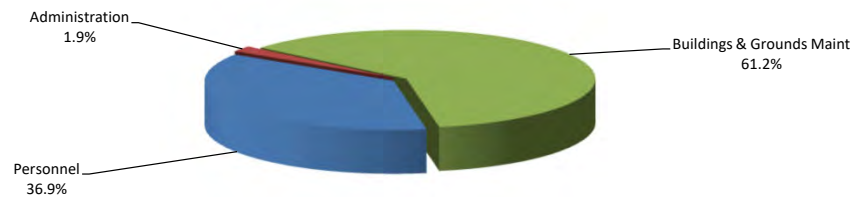
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Building Maintenance Technician	1.00	1.00	1.00
Custodian/Maintenance Assistant	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

By Program

	2024-25 C.M. Proposed
Personnel	151,899
Administration	7,914
Buildings & Grounds Maint	252,341
Total	412,154

Program as a Percentage of the Function Budget





PUBLIC WORKS STORMWATER WATER QUALITY

The Stormwater Water Quality Division is responsible for the monitoring of the City's stormwater systems to ensure compliance with local, state and federal regulations.

Staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

The Stormwater Division is made up of the Assistant Director of Public Works, Stormwater Quality/Discharge Specialist and the Administrative Assistant.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Pollution Prevention

The services provided in this program area include the inspection and maintenance of the stormwater collection system which includes conduits, streams and ponds, and implementing all tasks outlined in the NPDES Phase II Permit. This includes tasks such as:

- Public education and outreach regarding stormwater quality
- Increasing public participation in matters regarding stormwater quality
- Detecting and eliminating illicit discharges
- Inspecting construction sites for erosion and sediment control
- Plan review and inspection of water quality measures
- Educating staff on stormwater quality issues

GOALS

Customer Service

1. Develop outreach and education to give residents the tools to improve privately owned streams and waterways (2.2.3)
2. Provide residents with easier methods to report stormwater concerns (2.2.3)
3. Explore opportunities to host more stream clean-up days (2.2.3)
4. Partner with Mid-America Regional Council's Water Quality Education Committee to hold a water quality best management practice

workshop for a large lakeside/streamside homeowners association (2.2.3)

18. Promoted adaptive plantings and non-structured methods to control erosion and stormwater runoff

Pollution Prevention

1. Explore opportunities to expand and enhance water quality treatment requirements related to development and redevelopment (2.2.3)
2. Enhance preservation and improvement efforts for greenways and linear parks (2.2.3)
3. Educate builders and the public on illicit discharge prevention (2.2.3)

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

FY 2024 PERFORMANCE SUMMARY

1. Inspected all new residential and commercial sites for initial erosion control compliance with ongoing inspection for all open building and grading permits
2. Reviewed stormwater drainage studies, stormwater facility/BMP plans and stormwater pollution prevention plans for all commercial and development construction
3. Inspected outfalls and priority areas on a semi-annual basis
4. Mapped and added six additional outfalls
5. Completed an inventory of all public and privately held BMPs
6. Inspected all public and privately held BMPs on a yearly basis and during initial construction
7. Conducted IDDE training for all Engineering, Parks and Public Works employees
8. Conducted one stream cleanup
9. Advised and assisted in the Household Hazardous Waste Mobile Collection event
10. Distributed stormwater educational information to residents via social media and in printed coloring books
11. Provided online erosion control training, testing and certification for all single family home builders
12. Enforced construction site runoff and illicit discharge violations
13. Reviewed and inspected site specific Stormwater Pollution Prevention Plans and SOPs for all City facilities
14. Completed Missouri Department of Natural Resources audit
15. Continued the annual street sweeping program
16. Completed inventory of all land disturbance permits and tracking
17. Completed testing and projects to minimize I & I into stormwater system or groundwater



PUBLIC WORKS STORMWATER SYSTEM MAINTENANCE

The Stormwater System Maintenance Division is involved in flood control, system maintenance and pollution prevention. Staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

System Maintenance is comprised of the Assistant Director of Public Works, Stormwater Discharge Specialist, Crew Supervisor, Crew Leaders, Public Works Maintenance Technicians, Public Works Maintenance Specialists and the Administrative Assistant.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Flood Control

The services provided in this program area include tasks such as: administration of the Floodplain Ordinance, review of development plans to assure compliance with the City's stormwater runoff control requirements and investigation of stormwater related

complaints.

System Maintenance

The services provided in this program area include tasks such as storm inlet cleaning and inspection and under road culvert cleaning and inspection.

GOALS

Customer Service

Respond to customer concerns/complaints in a timely manner

Flood Control

Inspect and clean bridges and major under road culverts as needed on an annual basis

System Maintenance

Clean and inspect structures in accordance with the frequency established in the department's Stormwater Management Plan

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



PUBLIC WORKS: STORMWATER

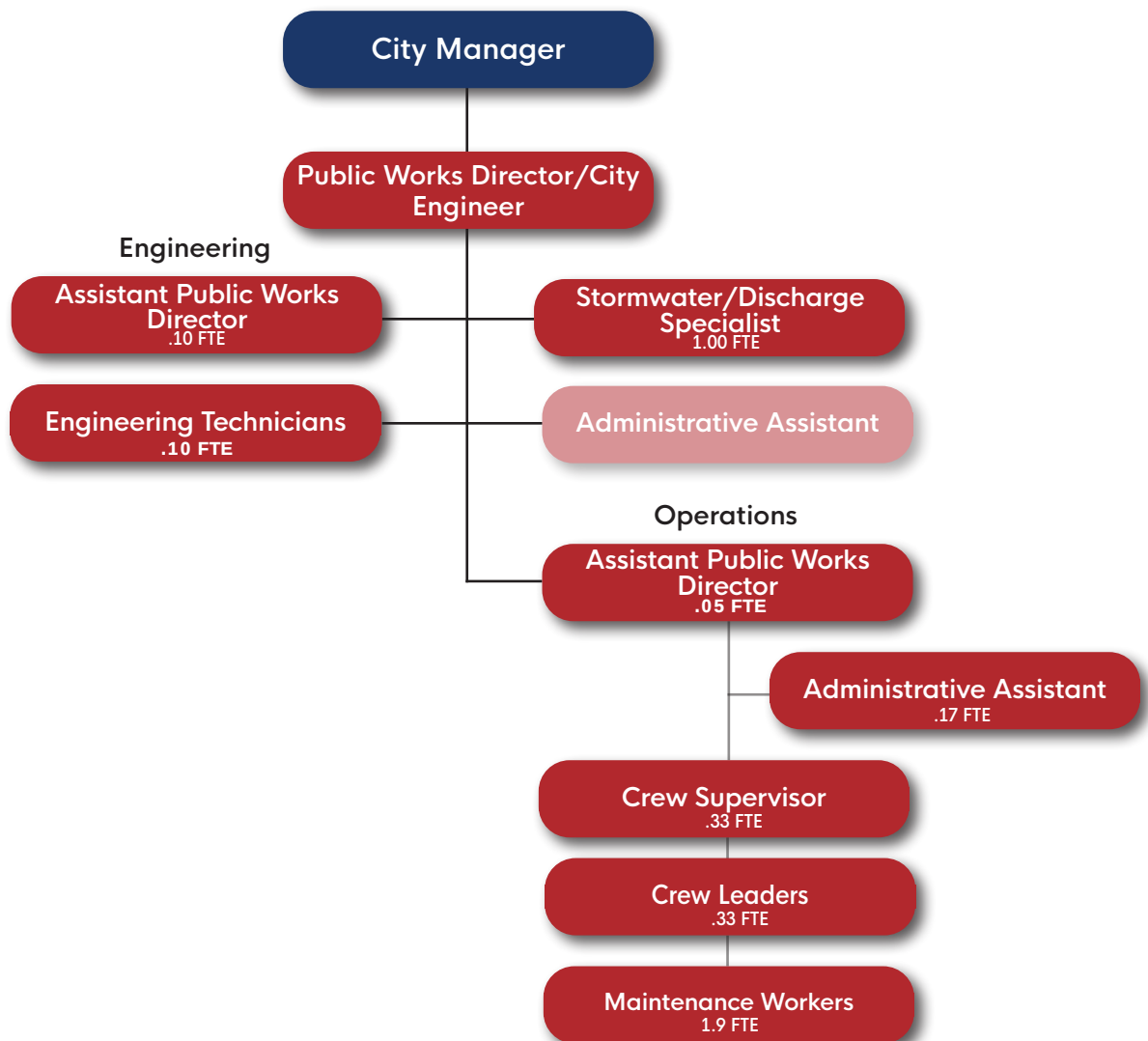
Mission To reduce and manage runoff (discharge), regulate the collection and movement of water, reduce flooding to people and properties and reduce the demand on stormwater drainage systems, promoting healthy streams and rivers and creating a more sustainable community.

Service Description The stormwater division inspects, maintains, repairs and rehabilitates the storm sewer system, including stormwater inlets, stormwater outfalls and other stormwater facilities.

Objectives		Goal Alignment
A	Protect local waterways from construction debris and runoff	2.2.3
B	Maintain the storm sewer outfalls so they perform correctly during rainfall events	2.2.3
C	Maintain the retention and detention ponds so the entire system functions in a manner that is healthy for the natural environment	2.2.3

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Review and inspect all erosion control/runoff measures	100%	100%	100%
B	Inspect 12% of city outfalls a year	100%	100%	100%
C	Inspect 12% of stormwater facilities a year	100%	100%	100%

PUBLIC WORKS STORMWATER



STORMWATER

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	260,379	267,482	337,010	337,010	350,339	357,003	357,630	
Commodities	2,584	3,454	3,856	3,856	4,099	3,989	3,989	
Maintenance and Repairs	681	2,122	16,000	16,000	10,000	16,000	8,250	
Utilities	0	0	0	0	0	0	0	
Contractual	4,358	142,783	10,600	10,600	8,100	13,650	11,550	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Total	268,002	415,841	367,466	367,466	372,538	390,642	381,419	0

Position Control Roster

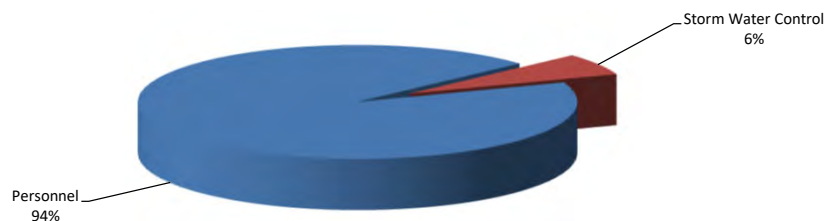
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Assitant Public Works Director	0.10	0.10	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist	1.00	1.00	1.00
Administrative Assistant	0.17	0.17	0.17
Crew Leader Public Works	0.33	0.33	0.33
Maintenance Technician/Specialist	1.90	1.90	1.90
Engineering Technicians	0.10	0.10	0.10
Total FTE	3.65	3.65	3.65

*Maintenance Worker I - .25 personnel added

By Program

	2024-25 C.M. Proposed
Personnel	357,630
Storm Water Control	23,789
Total	381,419

Program as a Percentage of the Function Budget





MUNICIPAL COURT

The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings, and post-trial motions related to violations of City Code. The mission of the court's staff is the fair and efficient administration of justice, to dispense equal justice to all, to provide courteous and respectful service to the public and to encourage respect for the rule of law. These responsibilities are carried out in three programs: Administration, Court Operations and Customer Service.

PROGRAMS

Administration

Administration provides services necessary to operate the department including probation programs, implementing new legislation, preparing and administering the department budget, developing and implementing court policies and procedures, evaluating staffing requirements, supervising court personnel, attending training sessions, ensuring effective communication with Court staff, the public, the Police Department and other City personnel.

Court Operations

Court Operations adjudicates all code violations filed by the City Prosecutor and Special Prosecutor,

including all traffic tickets, domestic violence, common assault, drug possession, general ordinance violations, animal control violations, building/inspection code violations, zoning violations and any new violations approved by City Council.

Customer Service

Customer Service provides permissible information about court cases to defendants, defense attorneys, other authorized City departments, witnesses, other government agencies and the public. Customer Service also collects fines, filing fees and bail bonds and provides efficient and effective probation services.

GOALS

Administration

1. All clerks of the court will become certified court administrators through the University of Missouri-Columbia Management Training Institute within five years of their employment with the City and continue to maintain their certification yearly with at least 10 hours of education -Rule 37.04, appendix B (2.1.3)
2. Evaluate and update the courts procedure manual, including case management system and digital communication tools, to enhance efficiency, reduce paperwork and improve overall service delivery (4.1.3)
3. Continue research, review and utilization of practical alternative sentencing for appropriate

defendants (2.1.3)

4. Continue research and development for the alternative courts (2.1.3)
5. Continue to work with MML (Missouri Municipal League) and MACA (Missouri Association Court Administration) on legislative changes that affect the courts (4.1.3)

Court Operations

1. Continue to improve communication with City staff, Police Department, Circuit Court, Presiding Judge and the public (1.3.4)
2. Create new procedures to improve upon the organization and efficiency of the Municipal Court (4.1.2)
3. Correspond with incarcerated defendants serving time or being held in the County or Department of Corrections who wish to plead guilty and receive credit for time served to clear old warrants and accounts receivable that would likely not get disposed of otherwise (2.1.3)
4. Research community service options in and around Raymore as an alternative to certain types of penalties, fostering a sense of responsibility among offenders, while addressing specific community needs such as cleaning public spaces or assisting local charities (4.1.1)
5. Continue to utilize WebEx for the 4 p.m. attorney plea dockets, which coincides with going to a paperless system and saves time (4.1.2)
6. Utilize the DocuSign program that gives court personnel the ability to securely send documents (i.e. warrants or arraignments) to the Judge or Prosecutor for signature (1.3.4)
7. Work with the Emergency Management Director to have a plan in place for an active shooter during a court proceeding (1.3.2)

Customer Service

1. Add witness resources to the website (1.2.3)
2. Improve customer service to the public with courtesy, efficiency and professionalism (1.2.3)
3. Strive to have coverage in the office and ensure phone calls and emails are being returned in a timely manner (1.2.3)
4. Communicate with defendants the day before their payment plan is due to ensure payments are made on time, reducing the number of show cause hearings scheduled on any given docket (4.1.2)
5. Online payments are made available to any defendants that do not wish to come to court but plead guilty to a payable offense on the traffic

violations bureau, alleviating the number of people appearing in court and making the docket numbers more manageable (4.1.2)

FY 2024 PERFORMANCE SUMMARY

1. The transition to Show-Me-Courts has clearly displayed the expertise, professionalism and work ethic of our municipal clerks
2. Completed the paperless file process as requested by the Judge
3. Worked with the Prosecutor and the Judge to navigate the changes Amendment 3 had in the court
4. Maintained 100% compliance rating from the Dept. of Revenue on the seven-day record of conviction reporting requirement
5. The courts appointed qualified interpreters and translators in all legal proceedings in which the non-English speaking person is a party or witness in accordance with Section 476.803, RSMo
6. Offered community service and payment plans available for defendants who need time to pay
7. Court Administrator maintained Mental Health First Aid USA certification from the National Council for Mental Wellbeing
8. Worked through the new redaction/rule process brought down by the Supreme Court to ensure no personal information is being shared for public viewing
9. The court employed two part-time bailiffs to work all monthly dockets, maintain security in the courtroom and screen all persons entering the building for court
10. Proactively worked with MML (Missouri Municipal League), MACA (Missouri Association of Court Administration) and WACA (Western Association of Court Administration) on legislative changes that affect the courts
11. Continued membership on the WACA (Western Association of Court Administration) board and MACA (Missouri Association of Court Administration) board to network with other courts in Missouri

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



MUNICIPAL COURT

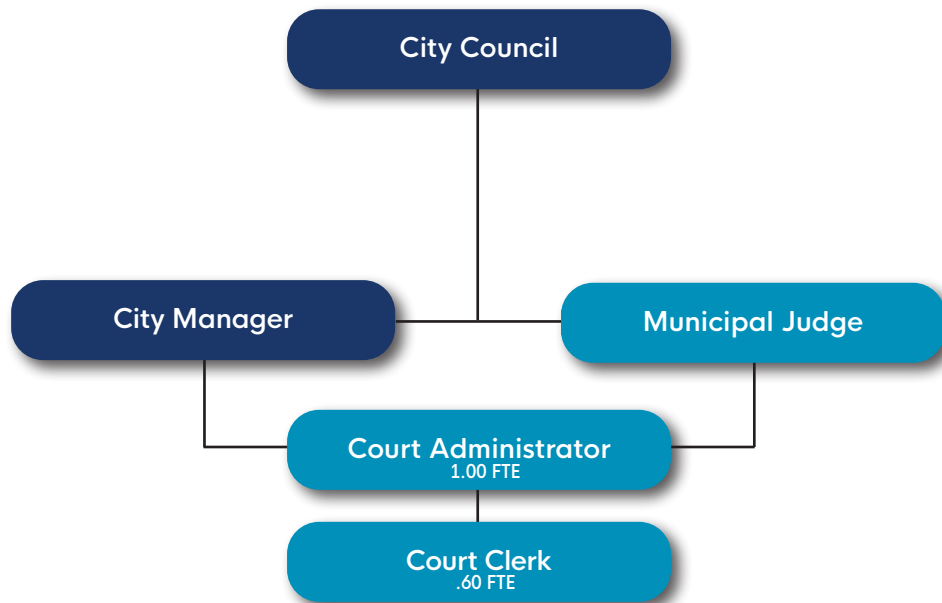
Mission The mission of the Raymore Municipal Court is to resolve all municipal cases in an expedient, fair and unbiased manner while upholding the integrity of the court as a court of law, the ordinances of the city and county, laws of the state and the Missouri and United States constitutions. Part of that mission is to provide impeccable customer service and maximize access to the court for all citizens of Raymore and all that have a need to conduct business with the court.

Service Description The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings and post trial motions related to violations of City Code.

Objectives		Goal Alignment
A	Adjudicate all cases docketed and probations ordered	2.1
B	Provide a Municipal Court system that meets all state and judicial requirements	4.1
C	Review fines and court costs annually	4.1

Performance Measures		2023	2024	2025 Budget
A	Number of court cases processed	2,019	2,676	2,676
B	Percent of state requirements met	100%	100%	100%
C	Average City revenue per case heard	\$126.13	\$117	\$117

MUNICIPAL COURT



MUNICIPAL COURT

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	101,460	120,450	148,921	148,921	165,344	173,556	180,324	
Commodities	1,829	1,823	1,700	1,700	2,015	2,318	2,018	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	16,550	18,209	23,327	23,327	18,238	24,149	20,862	
Capital Outlay	1,830	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Total	121,669	140,482	173,948	173,948	185,597	200,023	203,204	0

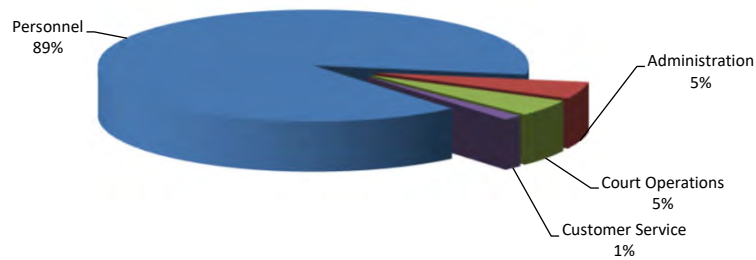
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks	0.60	0.60	0.60
Total FTE	1.60	1.60	1.60

By Program

	2024-25 C.M. Proposed
Personnel	180,324
Administration	10,000
Court Operations	9,812
Customer Service	3,068
Total	203,204

Program as a Percentage of the Department Budget





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FINANCE

The Finance Department manages the day-to-day financial operations of the City including utility billing, purchasing, vendor payment and staff payroll.

The department also directs the City's overall financial planning, accounting, budgeting and cash/debt management. The Finance Department is responsible for the administration of the City budget, directly manages the Debt Service Funds and Internal Service Funds, as well as the utility billing, debt service and the solid waste contract management within the Enterprise Fund.

The Finance Department leads the Capital Improvement Plan (CIP) Committee overseeing projects and funding within the capital project funds.

The department provides transparency and oversight to comply with federal, state and local laws to ensure the City is being held accountable when it comes to the use of taxpayer funds. To meet the high level of transparency expected from this department, the professional staff develops and maintains internal controls and procedures to ensure the safekeeping of assets, investments and the effective collection of City revenues.

The Finance Department is divided into four programs of responsibility: Administration/Purchasing; Accounting/Payroll; Cash and Debt Management and Utility Billing.

PROGRAMS

Administration/Purchasing

Administration includes: providing department management, establishment of internal controls and procedures, development and administration of fiscal policy, representation of the City to the public in matters of financial considerations, audit coordination and budget preparation.

Purchasing includes all matters of procurement including but not limited to: quotes, requests for proposals, cooperative agreements and contracts.

Accounting/Payroll

Accounting includes reporting of the City's financial activity in compliance with federal, state and local requirements and in accordance with Generally Accepted Accounting Principles (GAAP).

Payroll includes: collection and verification of timesheets, preparation of materials associated with the payroll function, preparation of payroll checks, preparation of payroll taxes and reports.

Cash and Debt Management

Cash and debt management provides fiduciary and custodial duties for the City's cash and debt management policies, procedures and activities.

Utility Billing

This department provides customer service and accurate utility account management to 8,968 service addresses and coordinates utility services between the Public Works Department and customers.

GOALS

Administration/Purchasing

1. Continuously explore and develop new funding sources to support City facilities (4.3.1)
2. Effectively communicate and accurately report the City's financial information to all users with standardized reporting and easy to read, understandable budgets (4.3.2)
3. Continuously review, update and revise all Finance policies and procedures; stay abreast of the changing business climate and compliance with federal, state and local statutes, regulations and codes (4.3.1)
4. Establish a strong connection between the budget and the strategic plan (4.3.2)
5. Assure prudent use of public funds through effective procurement (4.3.3)
6. Explore automating the purchasing card process (4.1.2)

Accounting/Payroll

1. Timely monthly and annual reporting of the City's financial activity with increased emphasis on fund reconciliation reporting (4.3)
2. Refinement of the reporting and accounting of capital funds and debt service issues, to better present the annual budget and financial reports (4.3.2)
3. Continue to process employee compensation accurately. Process taxes and reports to federal and state agencies on a timely basis. (4.2.2)
4. Continue to convert vendors to ACH payments utilizing the Accounts Payable system to reduce the amount of checks and reduce the risk of fraud (4.1.2)

Cash and Debt Management

1. Maximize investment yields and minimize debt financing interest costs through continued analysis of internal and external economic influences and the establishment of benchmarks for investing (4.3.1)

Utility Billing

1. Continue to refine the water and sewer rate model and present the annual proposed utility rates for Council's consideration (4.3.1)
2. Continue to expand the use of statement billing, electronic billing and electronic notifications for utility billing. (4.1.2)
3. Expand the City's website to create fillable forms to allow residents to set up utility service online (4.1.2)
4. Explore ways to reduce the quantity of paper utility bills (4.1.2)
5. Reduce Accounts Receivable aging by increased collection methods (4.3.1)

FY 2024 PERFORMANCE SUMMARY

1. Received the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for the 20th year
2. Received the GFOA Award of Financial Reporting Achievement on the City's Comprehensive Annual Financial Report for the 13th year
3. Received the Agency Certification Award from Universal Public Procurement Certification Council (UPPCC) for the 14th year
4. Received an Unqualified Opinion on the FY23 audit of the City's financial statements with no adjusting journal entries
5. Ensured the City's compliance with all annual reporting for all outstanding debt in accordance with SEC reporting regulations
6. Worked with Administration, the City's Financial Advisor and the City Council to issue Special Obligation Bonds for Park Trail reconstruction
7. Completed necessary ARPA project and expenditure reporting required by the US Treasury
8. Converted 88 vendors to ACH payments, saving approximately 531 checks annually
9. Maintained all transactions and balances for the Raymore Community Foundation
10. Finance Director Elisa Williams was elected to the Missouri Women Leading Government Board
11. Finance Director Elisa Williams was elected as Treasurer for the GFOA Western Division Chapter

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

FINANCE

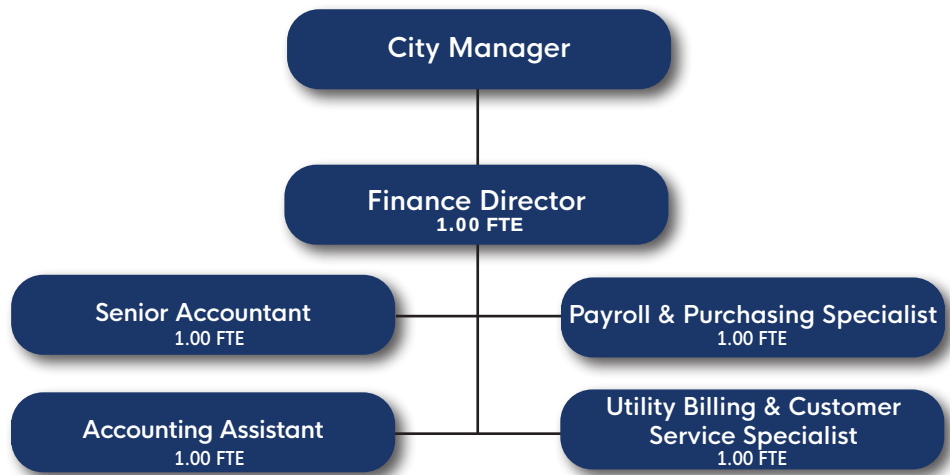
Mission Driving financial stewardship and prosperity for the City, the Finance Department is committed to excellence in managing public funds and resources. Through transparent practices, strategic budgeting, and innovative financial solutions, we strive to support sustainable growth, enhance community services, and ensure accountability to our residents and stakeholders. Our mission is to uphold fiscal integrity, promote economic resilience and cultivate a thriving city for all.

Service Description The Finance Department manages and coordinates the daily financial operations of the City and provides accurate, timely and complete financial accountability for all city resources to citizens, elected officials, staff and external funding agencies. The Utility Billing division oversees the accurate assessment, billing and timely collections of charges for the City's Water & Sewer utility services and provides customer service assistance for establishing, transferring or discontinuing service, billing inquiries and account information.

Objectives		Goal Alignment
A	Provide monthly financial reports that accurately present the City's current financial position	4.3.3
B	Ensure timely payment to employees and external vendors of all obligations incurred	4.3.1, 4.2.2
C	Maintain the City's accounting records in an accurate and timely manner, exercising adequate internal controls over the City's financial resources, and provide ongoing cost accounting analysis	4.3.3
D	Utilize technology and encourage customers to receive their bills electronically	4.1.2
E	Encourage customers to pay their bills electronically to minimize staff time for receipting payments	4.1.2

Performance Measures		2023	2024	2025 Budget
A	Average number of days from close of business month to release of monthly financial report	15	15	15
B	Number of payroll and accounts payable deadlines met	90	90	90
C	Number of management audit letter findings	0	0	0
D	Percent of electronic utility bills	42.33	44.33	44.33
E	Percent of utility bills paid electronically	75.63	78.95	78.95

FINANCE



FINANCE

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	447,881	517,210	557,906	557,906	556,352	555,575	583,981	
Commodities	39,971	41,518	51,644	51,644	44,717	50,167	50,167	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	266,212	276,896	290,757	290,757	323,971	331,518	326,518	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Total	754,064	835,624	900,307	900,307	925,040	937,260	960,666	0

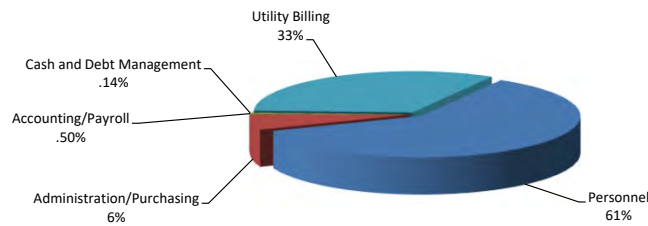
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Finance Director	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Assistant	1.00	1.00	1.00
Utility Billing & Customer Service Specialist	1.00	1.00	1.00
Total FTE	5.00	5.00	5.00

By Program

	2024-25 C.M. Proposed
Personnel	583,981
Administration/Purchasing	56,847
Accounting/Payroll	4,850
Cash and Debt Management	1,380
Utility Billing	313,608
Total	960,666

Program as a Percentage of the Department Budget





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COMMUNICATIONS

The Communications Department promotes the City and staff through multiple channels of communication including in-person, print, web, text messaging and social media. Staff does so by developing and implementing clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole. The Communications Department also works to inspire our residents to connect with one another through public, cultural events aimed at building a stronger community.

PROGRAMS

Administration

The administration of the Communications Department is dedicated to providing high quality support and customer service internally to all departments and employees at the City of Raymore.

Communications staff develops speaking notes and materials for department heads, the City Manager and elected officials when they are offered the opportunity to speak in the community or at regional events. The department also works closely with local and regional media to respond to questions and ensure the City is well represented in all media channels.

Communications staff creates a number of weekly, monthly and quarterly publications (both online and in print). These publications tell the City's overall story and let residents know what is happening in their community.

Arts Commission

The Communications Department provides staff

support to the Arts Commission and acts as a liaison to other departments on its behalf. The Arts Commission hosts a number of arts programs including an art competition, free concerts and a rotating public art program. The Arts Commission is also the primary advisory body that manages relationships with local artists and selects artists/artwork to create unique public art for the City.

Digital/Social Media

The Communications Department oversees the City's website, TextMyGov text line, Report-a-Concern system, City of Raymore NextDoor account and multiple social media channels, including: City of Raymore Facebook, Instagram, Threads and Twitter/X accounts; Raymore Police Department Facebook and Twitter/X accounts; Raymore Parks & Recreation Facebook and Instagram accounts, Raymore Arts Commission and Raymore Animal Control Facebook accounts and the Raymore Farmers Market Facebook group.

These areas make up a considerable amount of resident interaction and have proven to be successful areas to connect with residents to share information and provide efficient customer service.

GOALS

Administration

1. Expand opportunities for residents to personally engage with the City and further understand the functions of the organization (1.1)
2. Grow the number of subscribers to the City's text notification groups (General Notifications and

Raymore Arts) and send timely and meaningful communications through the program (1.1)

3. Enhance internal and employee-focused communications that give staff the opportunity to provide input on topics and stay informed about City programs and initiatives beyond their department (1.3.4)(4.2.3)
4. Thoroughly review the City website on a quarterly basis (4.1.2)
5. Utilize Sitio software to improve the accessibility diagnostics of the City's website, follow best practices and increase performance and SEO (1.2.3)

Arts Commission

1. Foster opportunities for all citizens to feel valued and connected within the Raymore community (1.3)
2. Explore opportunities for public art in new development and redevelopment areas (3.2.3)

Digital/Social Media

1. Continue to utilize social media channels to advertise and promote the City and its projects/ programs (1.3.1)
2. Promote venues, both in-person and online, that allow residents to provide feedback and input on City issues (1.3.3)

FY 2024 PERFORMANCE SUMMARY

1. Led communications efforts in the City's victory of a nearly two-year battle against a proposed landfill near city limits, including: social media updates, coordinated on-camera interviews with Mayor Turnbow and local news media, took part in on-camera interviews with media when the mayor was not available, prepared City statements and press releases, prepared a number of statements/talking points for legislators outside of our organization, maintained a webpage and text line dedicated to providing landfill opposition updates and resident resources, coordinated calls to action for residents and other concerned parties, participated in strategy meetings with special counsel, public relations and government relations partners (1.2) (1.3)
2. Continued regular text notifications throughout the landfill fight to a subscriber group dedicated to landfill updates with 322 subscribers
3. Graduated and received Certified Public Manager

certification from KU Public Management Center's Heartland CPM Program.

4. Continued to design, write, publish and mail The Review/Parks & Rec Program Guide to all Raymore addresses three times a year with current circulation at 11,123
5. Made regular appearances on Foxwood Springs TV to discuss City issues and answer questions
6. Coordinated two community blood drives at Centerview in partnership with the Community Blood Center
7. Coordinated the City's annual electronic waste recycling event and added a second event due to demand
8. Designed and ordered signage for the Parks Trail Project
9. Continued to expand the Arts Commission's reach in the community through concerts, installation of a mural in partnership with a local business, installation of one temporary public art piece, the first annual Power of Perspectives art competition and added subscribers to an opt-in text notification program for arts events (3.2.3)
10. Added a Community Engagement Coordinator position to the department
11. Mailed thank you/tax letters quarterly to Raymore Community Foundation donors
12. Established an interactive civic leadership program that provides opportunities for residents to better understand how their local government works
13. Achieved and maintained an accessibility score for www.raymore.com between 97% and 99%
14. Designed and printed an Economic Development annual report
15. Increased followers and engagement across all City Facebook, Instagram, Twitter/X and Threads accounts; added a Parks and Recreation Instagram account
16. Represented west central Missouri in a Missouri Municipal League public information officer advisory group

SIGNIFICANT BUDGETARY ISSUES

Expansion request: Pagefreezer social media archiving-\$4,463 first year cost

COMMUNICATIONS

Mission To facilitate communication with the public, the media and employees regarding City services and to assist City departments in developing and sharing information about City programs, services and activities.

Service Description The Communications Department promotes the City and staff through multiple channels of communication. Staff develops and implements clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole.

Objectives		Goal Alignment
A	Communicate with residents in a way that is purposeful and expected	1.3.1
B	Utilize the City's website as an effective means of communicating to the public	1.3.3
C	Utilize the City's social media channels and text line as an effective means of communicating with the public	1.3.3
D	Enhance internal communication and employee engagement	1.3.4

Performance Measures		2023	2024	2025 Budget
A	Percent of citizens satisfied or very satisfied with the overall effectiveness of City communications with the public	69%	66%	66%
B	Citizen satisfaction rate with the quality of the City's website	61%	62%	62%
B	Citizen satisfaction rate with the content and design of City's magazine The Review	76%	74%	74%
D	Citizen satisfaction rate with City efforts to keep residents informed about local issues	43%	57%	57%

COMMUNICATIONS



COMMUNICATIONS

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	99,036	119,461	126,168	126,168	143,204	151,723	237,141	
Commodities	13,637	7,576	13,900	13,900	10,944	13,100	13,100	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	79,351	77,267	98,215	98,215	88,246	94,395	98,858	
Capital Outlay	8,892	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	1,500	0	0	0	0	0	
Total	200,916	205,803	238,283	238,283	242,394	259,218	349,099	0

Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Communications Manager*	1.00	1.00	0.00
Communications Director*	0.00	0.00	1.00
Community Engagement Coordinator**	0.00	1.00	1.00
Total FTE	1.00	2.00	2.00

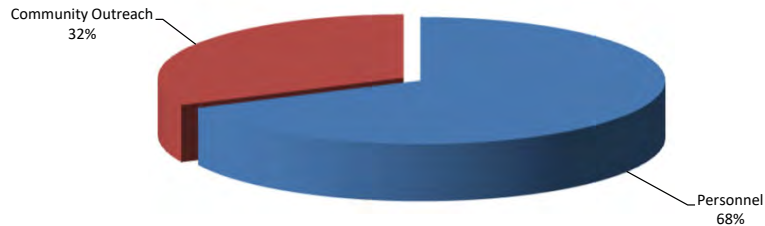
By Program

	2024-25 C.M. Proposed
Personnel	237,141
Community Outreach	111,958
Total	349,099

*The Communications Manager was promoted to a Director in March 2024

**The position, Community Engagement Coordinator was added in 2024

Program as a Percentage of the Department Budget





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PROSECUTING ATTORNEY

The Prosecuting Attorney Department was created in 2017 in order to comply with mandates that the court administration and Prosecuting Attorney functions be distinctly separate.

The Prosecuting Attorney is a contracted service, with a two year term, appointed by the Mayor with the advice and consent of six (6) out of eight (8) members of the entire City Council. The Prosecuting Attorney prosecutes violations of the City ordinances before the Municipal Court.

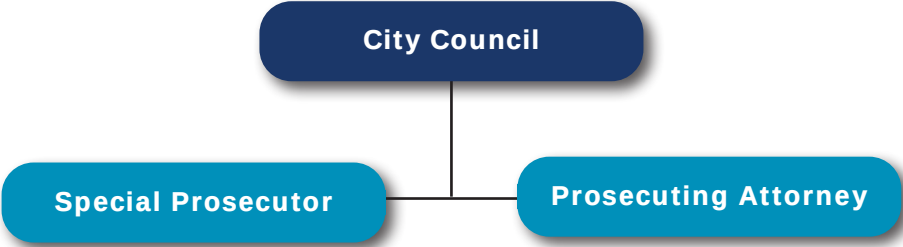
SIGNIFICANT BUDGETARY ISSUES

None

GOALS

1. Completion of continuing education units to maintain certification as Prosecutor
2. Compliance with new state legislation and City ordinances
3. Continued improvement of communication with City personnel, Police Department, Circuit Court and the public
4. Timely review of charges and probable cause statements with the Police Department
5. Timely filing of charges with the Municipal Court

PROSECUTING ATTORNEY



PROSECUTING ATTORNEY

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	0		0	0	0	0	0	0
Commodities	0		0	0	0	0	0	0
Maintenance and Repairs	0		0	0	0	0	0	0
Utilities	0		0	0	0	0	0	0
Contractual	24,000		24,400	24,400	24,000	27,000	27,000	
Capital Outlay	0		0	0	0	0	0	0
Debt Service	0		0	0	0	0	0	0
Transfers/Miscellaneous	0		0	0	0	0	0	0
Total	24,000	0	24,400	24,400	24,000	27,000	27,000	0

Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
	0.00	0.00	0.00

Total FTE **0.00** **0.00** **0.00**

There are no FTE's associated with this budget, only a contracted Prosecutor

By Program

	2024-25 C.M. Proposed
Prosecution	27,000
Total	27,000

0.00

Program as a Percentage of the Department Budget





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POLICE DEPARTMENT ADMINISTRATION

The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round. This includes, but is not limited to: answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes, and assisting other law enforcement agencies and community partners.

PROGRAMS

Administration

The leadership and administrative oversight of Police Department operations is the duty of the command staff. This team is comprised of the Chief of Police, the Operations Division Captain, the Support Services Division Captain and two Operations Lieutenants.

The Police Department performs its mission and goals by separating the organization into two divisions, Operations and Support Services, which are further divided into areas of expertise and staffed by specially trained personnel. Both division Captains report directly to the Chief of Police.

The management and direction of the Police

Department includes, but is not limited to: addressing citizen concerns and complaints, tracking and addressing crime trends, patterns and sprees, ensuring adequate staffing levels, mandating and securing appropriate training for all department members, providing timely direction, training or discipline in personnel issues, strategic planning, budget preparation and control, purchasing, proper maintenance and allocation of resources, and the coordination of all emergency preparedness activities in cooperation with the Emergency Management Director.

GOALS

1. Maintain an efficient, properly trained staff to meet community needs (2.1.1)
2. Plan deployment according to identified areas of concern (2.1.1)
3. Respond to citizen concerns/complaints within 24 hours and address internal complaints thoroughly and fairly (1.2.3)
4. Provide professional customer service with every contact (1.3.1)(4.2.2)
5. Train officers on AED (2.1.2)
6. Begin to add sworn personnel based on staffing study (2.1.1)

7. Update sections of the Standard Operating Policy Manual (2.1)
8. Conduct Spring and Fall Citizen Police Academies (2.1.1)

FY 2024 PERFORMANCE SUMMARY

1. Conducted a spring and fall Citizens Police Academy
2. The Police drone was deployed numerous times for training, demonstrations and other tasks
3. Applied for and received grant funding from the Missouri Division of Highway Safety for continued STEP traffic enforcement activities and equipment
4. Achieved 100% compliance with Missouri Peace Officers Standards and Training requirements
5. Conducted Shop With a Cop with 65 area children
6. Conducted Coffee With a Cop events at various locations
7. Updated and repaired the Police Firing Range property
8. All department members participated in virtual firearms training with use of the MILO simulator
9. Continued transition to a new CAD system, records management system (RMS) and jail management system (JMS)
10. Hosted numerous regional training seminars: Virtual Reality Scenario Based, Basic Crisis Intervention, multiple classes through Missouri Office of Prosecution Service training, DUI, leadership and Child Safety Seat Installation
11. Participated in community events such as Touch A Truck, Snow Cone with a Cop and homeowners association meetings
12. Conducted a Foxwood Springs senior fraud awareness training
13. Partnered with local businesses for security awareness training

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



POLICE DEPARTMENT OPERATIONS DIVISION

The Operations Division is made up of the Patrol and Investigations Units. Division members are all sworn law enforcement officers and perform their assigned street patrol or investigative duties in both a uniform or plain clothes capacity. The Captain, Patrol Lieutenants and Sergeants of the units manage their assignments by planning, assessing and staffing to most effectively deliver police services to the community. This division contains the largest number of staff members within the Police Department and is most often the initial point of contact with the community. Open, proactive communication with all partners is critical for the Police Department to be successful.

PROGRAMS

Patrol Unit

The Patrol Unit has allocated staffing of two Lieutenants, four Sergeants and 19 Patrol Officers. This number does not include a current complement of reserve officers (former full-time members of the department now employed elsewhere) available for call-in during special events and staffing shortages. The Patrol Unit provides a variety of services such as: 24-hour uniformed police presence, response to calls for service, completion of offense reports, performance of preliminary criminal investigations, enforcement of

traffic laws, investigation of traffic crashes, prevention of criminal behavior through police presence and arrest of offenders for violations of city ordinance, state statute and federal law. Service is also provided through the maintenance of community policing and crime prevention programs, including the Citizens Police Academy, School Youth/Community Outreach Officer, House/Neighborhood Watch, child fingerprinting and bicycle safety seminars, Raymore Fall Festival Crime Prevention Partnership, prescription drug take-backs, presence at City special events, Crisis Intervention and Chaplain Program.

Several members of the patrol staff are specially trained to provide a variety of additional police services, including the bicycle patrol, crisis intervention, tactical team, accident reconstruction and computer voice stress analysis.

Investigations Unit

The Investigations Unit is made up of specially trained and designated investigators who conduct criminal, special and juvenile investigations. Personnel also conduct investigations on narcotic, liquor and vice violations; work with local, state and federal investigators to assist in criminal investigations within the Kansas City Metro area; and are active members with the Metro Squad. They also provide security

checks for area businesses and speak at local seminars and to business and community groups in an attempt to help detect and prevent crimes. They assist the Patrol Unit with day-to-day activities by obtaining search and arrest warrants and assisting with crime scene processing. Background investigations and maintaining intelligence information are also the responsibility of assigned personnel.

The Investigations Unit is staffed with one Detective Sergeant, two Detectives and the School/Youth Community Outreach Officer. The investigators are responsible for the investigation of criminal and juvenile cases, detection and arrest of criminal offenders, location of missing persons and runaway juveniles, recovery of lost and stolen property, proper conduct of fugitive extradition proceedings and investigating conditions relating or contributing to criminal activity. The Outreach Officer is responsible for scheduling and conducting community events such as the Community Against Crime, Citizens Police Academy, crime prevention presentations, neighborhood meetings and special activities such as the secure shred event.

GOALS

Patrol

1. Enhance citizen satisfaction through community policing activities and focused training in customer service (2.1.1)(2.1.3)
2. Provide a safer community for citizens through the use of crime prevention techniques and the apprehension of offenders (2.1.1)
3. Reduce the number of traffic accidents through citizen education and aggressive enforcement at high crash locations (2.3.2)
4. Attend neighborhood association and community meetings to provide training and/or crime data as requested (2.1.1)
5. Provide appropriate and timely response to all requests for police service (1.2.3)
6. Train two additional drivers for the Command/Communication vehicle (2.1.2)

Investigations

1. Make Raymore a safer community by meeting or exceeding the national clearance rate for Part I and Part II Crimes (2.1.1)
2. Carry a lower than average caseload per detective to provide more focused, high-quality investigations (4.1.2)

3. Continue specialization through training to more effectively investigate cases, including interrogation, crime scene investigation and case management (4.2)
4. Enhance interaction with the Cass County Prosecutor and Juvenile Offices (2.1.3)

FY 2024 PERFORMANCE SUMMARY

1. Hired two new police officers for existing vacancies
2. Implemented the open officer hiring process
3. Partnered in two National Drug Take Back events
4. Conducted one secure citywide shred event at City Hall
5. Partnered with local businesses to conduct two bicycle safety rodeos
6. Hosted two child safety seat inspection and installation events
7. Hosted multiple regional law enforcement trainings
8. Conducted a process to fill a vacant Detective position
9. Conducted a Sergeants process for the open Detective Sergeant position
10. Added four traffic speed limit radar signs for traffic enforcement and accident reduction
11. Conducted two Citizen Police Academies
12. Conducted several neighborhood vehicle inspections for community members and hosted multiple neighborhood vehicle safety inspection events
13. Added four additional Flock safety cameras
14. Performed supervision of court-ordered community service

SIGNIFICANT BUDGETARY ISSUES

Replacement of the handheld and in-car Motorola radios - \$28,676 for four portable radios



POLICE DEPARTMENT SUPPORT SERVICES DIVISION

The Support Services Division includes emergency dispatch, animal control services, preservation of property and evidence in control of the Police Department, and maintenance of all Police Department records. The Division Captain is responsible for oversight of all purchasing and supply, coordination of planning and research, policy development, public information, budget and fiscal responsibilities and grant management. This division maintains files on licensed firearms dealers and processes applications for solicitors requesting approval to operate within the corporate limits of Raymore.

PROGRAMS

Communications Unit

The Police Department Communications Unit has allocated staffing of one civilian Dispatch Communications Supervisor, eight civilian Communications Dispatchers and several on-call positions. The Unit is one of five public safety answering points (PSAPs) in Cass County and provides continuous 9-1-1 emergency service telephone and radio dispatch functions for the Raymore Police Department, Peculiar Police Department and the South Metropolitan and West Peculiar Fire Protection Districts. In addition, the members of the

Communications Unit are responsible for the operation of local, state and federal computer database systems, which provide information regarding driving records, vehicle registration, warrants and homeland security communications. Members of the unit are also specially trained to provide emergency medical dispatching services as needed.

Animal Control

Two full-time Animal Control Officers are responsible for the coordination of all animal control activities within the city limits of Raymore and animal control services for the City of Peculiar on an emergency basis. Assigned personnel ensure public safety and animal welfare by providing quality animal control of domestic and non-domestic animals within the city limits. This includes, but is not limited to: response to calls on animals that are wild, stray and those running at large, issuance of citations, care of animals and facility upkeep, adoption, pet vaccination and microchipping.

Property and Evidence

One full-time Property and Evidence Technician is responsible for all aspects associated with the orderly maintenance and chain of custody control of evidence and property collected, seized, or otherwise obtained by members of the Police Department for the purpose of

safekeeping and/or use as evidence in the prosecution of criminal cases. This includes: return of items to rightful owners, escheatment of seized funds to state and other agencies, provision of items for auction, preparation for court appearances by officers and personal court testimony, as well as property destruction.

Records

One full-time Crime Analyst/Records Custodian is responsible for the analysis of crime patterns and trends and the maintenance of all police records. This includes: filing, reproduction and overall management of all incident reports generated by the Police Department, including vehicular accidents, arrest jackets, response to open records requests. The Crime Analyst also assists in the preparation of documents for courtroom testimony and provision of information to local, state and national computer databases.

GOALS

Overall Support Services

1. Maintain excellent customer service through prompt/professional citizen contacts (1.2.3) (4.1)

Animal Control

1. Promote community awareness of animal safety through education and enforcement (2.1.1)
2. Maintain a humane environment for all animals (4.1)
3. Provide a 100% rate of compliance with all state-mandated programs (4.1)
4. Continue animal adoption initiatives (2.1.3)
5. Conduct vaccination and microchip events for Raymore pets (2.1.3)

Property and Evidence

1. Continue the systematic review process for the timely return, destruction or sale of property and evidence that no longer needs to be held by the Department (1.2.3) (4.1.1)
2. Continue leadership role providing best practices for regional partners and state associations (2.1.3)
3. Maintain regional incinerator agreement (4.1.2)

Crime Analysis/Records Custodian

1. Continue with the systematic process for the collection, dissemination, retention and destruction of all records; to include offense reports, accidents, arrests and traffic citations (4.1.2)
2. Ensure accurate and timely dissemination of data (1.2.3)
3. Perform in-depth systematic, analytical processes to provide timely and pertinent information regarding crime patterns, crime trends and crime correlations (2.1.1)

Communications

1. Maintain 100% compliance with emergency medical dispatch certifications (2.1.1)
2. Maintain 100% compliance with state-mandated training requirements (2.1.3)
3. Maintain 100% compliance with CJIS requirements and certifications (1.3.1) (4.2)
4. Maintain full staffing and active on-call positions (4.2.1)

FY 2024 PERFORMANCE SUMMARY

1. Hired two full time dispatchers to fill existing vacancies
2. Conducted one hiring process for Communications
3. The Property and Evidence Technician maintained the position as the President of the Missouri Association of Property and Evidence
4. Partnered with KCPD for drug incineration
5. All departments participated in the CentralSquare Computer Aided Dispatch (CAD)/Records Management Software (RMS) changes
6. Partnered with Gunbuster for firearm destruction
7. Recruited at the Cass County Career Center
8. The Crime Analyst participated in several local and regional crime intelligence meetings

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

POLICE

Mission The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round.

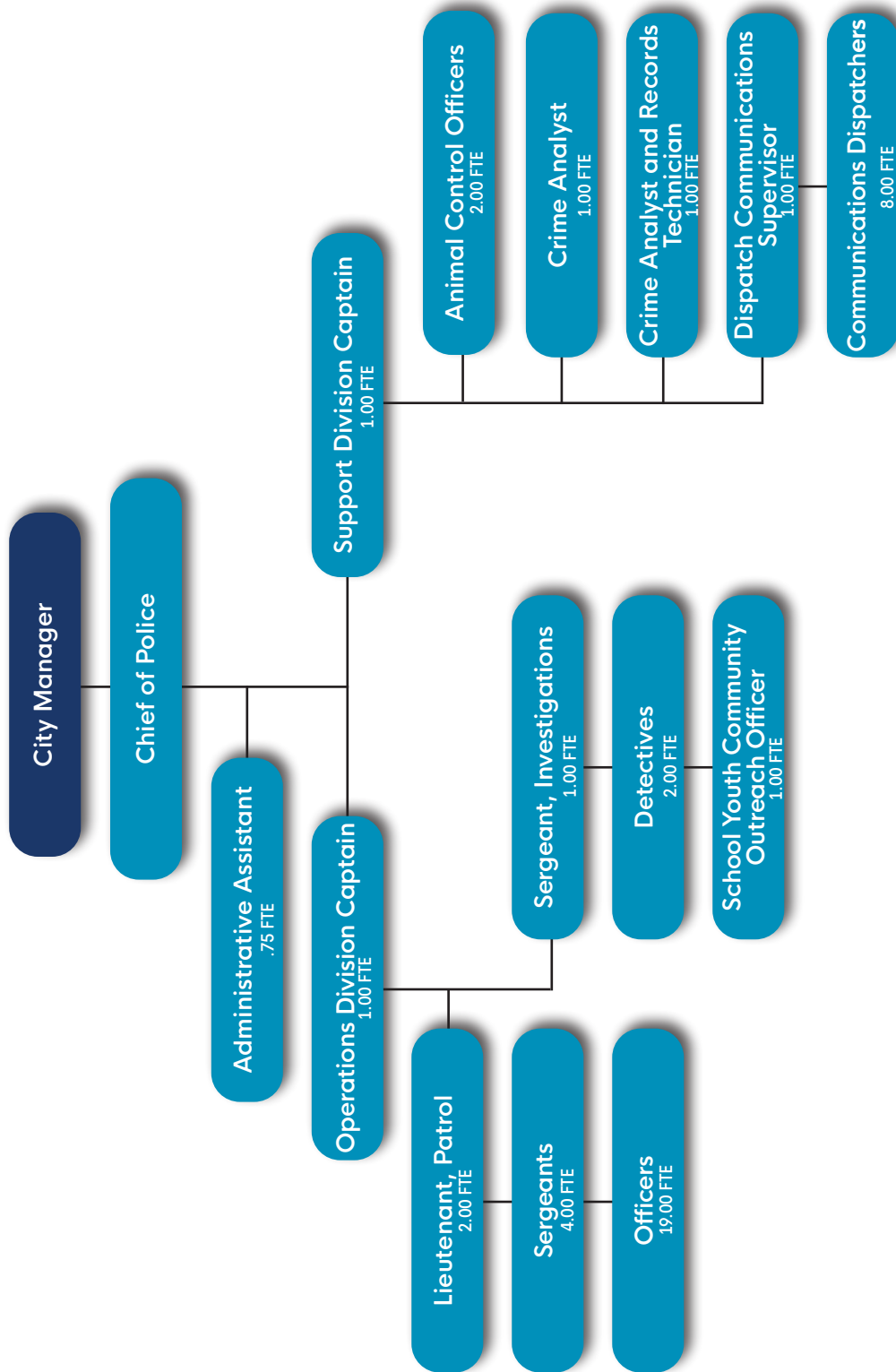
Service Description Includes, but is not limited to: answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes and assisting other law enforcement agencies and community partners, providing dispatch services to four public safety agencies and animal control enforcement and sheltering.

Objectives		Goal Alignment
A	Provide adequate staffing levels based on citizen needs	2.1.1
B	Maintain or improve average response time for high priority calls	2.1.1, 2.1.3
C	Address areas of concern based on Citizen Survey results	2.1
D	Explore innovative ways to process animal calls and services	2.1.3
E	Maintain or improve arrest and clearance rates	2.1.3
F	Enhance partnership with Compass Health to reduce CIT calls	2.1.3

Performance Measures		2022	2024	2025 Budget
A	911 calls for police service	8,772	2,877	8,900
B	Number of arrests made	536	400	530
C	Animal Control calls for service	1403	506	1,420
D	Crisis intervention calls	123	37	100
E	Staffing level - goal is for full staffing	30	31	31
F	Response time*	1:47	1:47	1:47
G	Felony clearance rate	37%	37%	37%

* Response time skewed by non-emergency calls that are held or the officer is told to make contact at his/her convenience

POLICE



POLICE

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	3,769,916	4,143,456	4,400,095	4,400,095	4,823,622	5,038,388	5,272,998	
Commodities	112,836	117,636	137,850	137,850	134,836	247,315	268,815	
Maintenance and Repairs	28,349	18,127	26,000	26,000	26,000	37,200	37,200	
Utilities	0	0	0	0	0	0	0	
Contractual	56,051	73,707	76,341	76,341	73,753	304,463	289,063	
Capital Outlay	0	51,778	6,300	6,300	6,300	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	126,178	126,178	221,762	221,762	221,762	30,708	30,708	
Total	4,093,330	4,530,882	4,868,348	4,868,348	5,286,273	5,658,074	5,898,784	0

Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer **	19.00	19.00	20.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Animal Shelter Attendant*	0.50	0.50	0.00
Administrative Assistant	0.75	0.75	0.75
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk & Crime Analyst	1.00	1.00	1.00
Total FTE	45.25	45.25	45.75

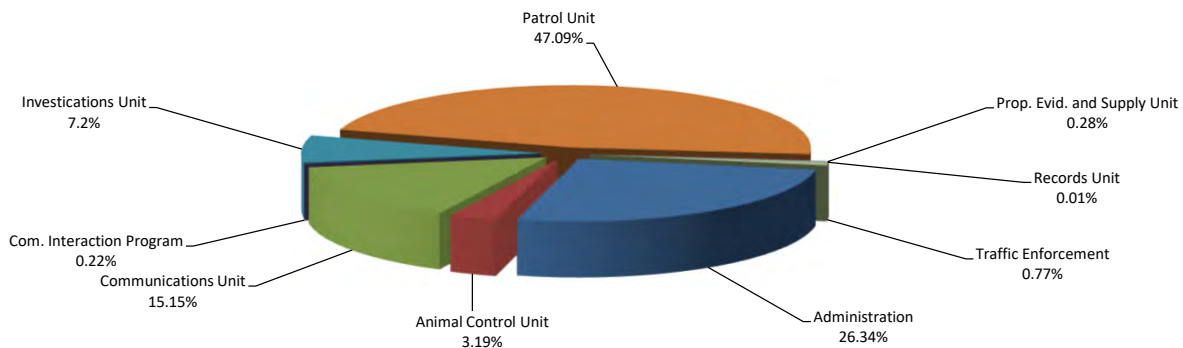
*FY25 1 PTE Animal Shelter Attendant position eliminated -.5

**FY25 1 FTE Police Officer added +1

By Program

	2024-25 C.M. Proposed
Administration	1,553,661
Animal Control Unit	188,315
Communications Unit	893,603
Com. Interaction Program	3,500
Investigations Unit	418,849
Patrol Unit	2,777,965
Prop. Evid. and Supply Unit	16,375
Records Unit	840
Traffic Enforcement	45,676
Total	5,898,784

Program as a Percentage of the Department Budget





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EMERGENCY MANAGEMENT

Raymore Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore. An essential component of the department is communication, notably in community outreach, public education and organization of volunteers for the Community Emergency Response Team (CERT).

Other responsibilities include the development and update of policies, procedures and plans that conform to state and national guidelines. Efforts focus on the execution of all emergency and disaster operations and provision of support and assistance to other agencies in the greater metropolitan area. Actions to mitigate, prepare for, respond to and recover from the effects of an emergency, disaster, or catastrophic event are coordinated through this office. Raymore Emergency Management is constantly promoting citizen preparedness and best practices in dealing with emergencies.

The Emergency Management Director has overall authority for all activities related to emergency management and reports to the Assistant City Manager. During an emergency or disaster, Emergency Management may assign various department heads to certain functions and, if necessary, coordinate mutual-aid assistance from local, state and federal agencies to accomplish the critical response and recovery from such events.

Department management, procurement of equipment and resources, policy and procedure review and implementation, long and short-range budgeting

and planning as well as emergency preparedness are the primary functions of Emergency Management. Coordination of resources and tracking availability of these resources in the event a need arises are critical to providing an effective emergency management response. Additional responsibilities include maintaining and operating the emergency operations center and alternate emergency communications operations (mobile command center) and developing contingency plans should the emergency operations center need to be outside the Raymore area.

GOALS

1. Review, update and implement policies and procedures, including the Local Emergency Operations Plan (LEOP) for emergency preparedness to maintain compliance with state and federal requirements (2.1.2)
2. Continue to monitor local, regional and national homeland security and emergency management issues including severe weather, and analyze and disseminate information within the community as needed (2.1.3)
3. Continue to maintain the mobile command vehicle and ensure that all systems are functional and updated as needed (4.1.2)
4. Work with local and county emergency managers to

- test and exercise each emergency operations center and identify gaps and areas for improvement (2.1.2)
- 5. Continue professional development in emergency management, disaster preparedness and recovery, homeland security and other areas pertinent to the City's emergency management program and in accordance with state and regional recommendations and provisions (2.1.3)
- 6. Continue to enhance the comprehensive emergency preparedness educational program for employees, the community and other relevant stakeholders through social media posts, appearances at local events and by speaking to local organizations (2.1.3)
- 7. Represent the City on the Metropolitan Emergency Managers Committee (MEMC), Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, Integrated Warning Team and as a member of the International Association of Emergency Managers (IAEM) (1.2.2)
- 8. Investigate and explore additional emergency management funding opportunities through regional, state and federal grants (4.3.1)

- 7. Maintained the annual Emergency Management Performance Grant award and submitted an application for FY 2024 to the Missouri State Emergency Management Agency in June 2024
- 8. Continued forming relationships with EM personnel throughout the region and identifying local Emergency Management needs going forward
- 9. Ensured the City's outdoor warning sirens were operational and regularly tested

SIGNIFICANT BUDGETARY ISSUES

Each year, the City of Raymore relies heavily on the Emergency Management Performance Grant (EMPG) to cover nearly half of the costs associated with the Emergency Management Department. FEMA continues to increase requirements in order to qualify for EMPG funding. This means continuing to implement a new National Qualification System for the City of Raymore. Emergency Management will continue to comply with the necessary requirements but these new regulations will likely also require additional City personnel to take training courses. Since the grant is a federal award, budget considerations occurring in Washington D.C. can have a significant impact on funding at the local level. The EMPG program has limited eligible funded items to salaries and partial benefits. It will be important to continue to look for other sources of funding to continue to maintain and expand the outreach of the Emergency Management program.

FY 2024 PERFORMANCE SUMMARY

- 1. Oversaw operation, maintenance and deployment of the mobile command vehicle and deployed it to local events, regional trainings and a request for assistance from Belton
- 2. Attended the annual IAEM Conference and the annual State Emergency Management Agency (SEMA) Conference, as well as numerous trainings, meetings, exercises and workshops throughout the region, including monthly EM meetings with Cass County EM personnel, the annual Region A exercise, regular MEMC meetings, quarterly Region A EM meetings and multiple Incident Command System (ICS) courses
- 3. Re-engaged the CERT volunteers and began holding bi-monthly meetings in January 2024
- 4. Engaged with the public via weekly Facebook posts as well as frequent outreach and communication with local schools, places of worship, and businesses
- 5. Presented at the Raymore Police Department Citizens Academy in April 2024
- 6. Completed a City-wide inventory of emergency preparedness items, including those kept at City Hall, the Public Works facility, the RAC and Fellowship Church

EMERGENCY MANAGEMENT

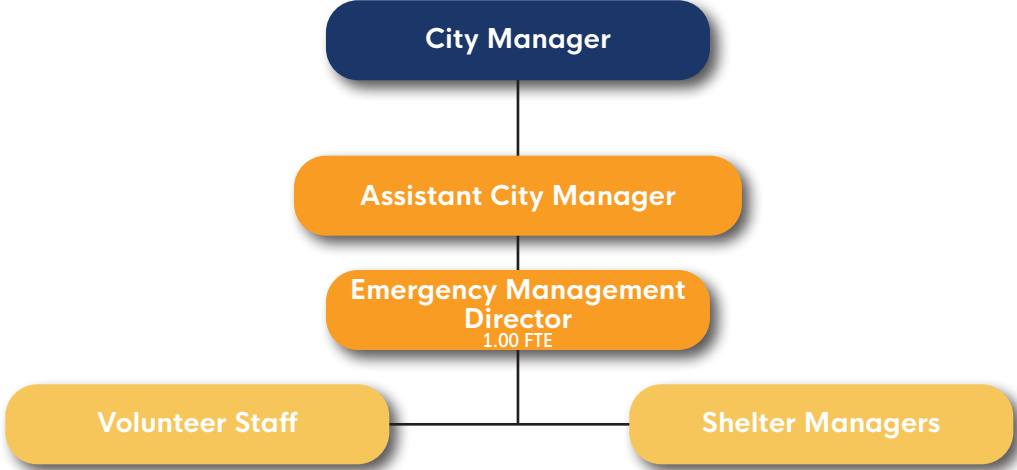
Mission To continue the resiliency of the City of Raymore through education, training and cooperation among local, regional, state and federal partners.

Service Description Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore.

Objectives		Goal Alignment
A	Update and maintain the Local Emergency Operations Plan	2.1.2
B	Share resources with other jurisdictions and provide mutual aid when needed	2.1.2
C	Enhance the comprehensive emergency preparedness educational program throughout the community- through relationship building, promoting the CERT Team, social media, etc. (2.1.3)	2.1.3
C	Represent the City of Raymore on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, International Association of Emergency Managers and other bodies	2.1.3
D	Pursue outside Emergency Management funding opportunities, including the Emergency Management Performance Grant (EMPG)	4.3.1

Performance Measures		2023	2024	2025 Budget
A	Expend at least 90% of Emergency Management Performance Grant (EMPG) funds	96%	100%	100%
B	Participate in at least two tabletop exercises involving multiple jurisdictions each year	3	5	5
C	Increase number of residents participating in the weather alert system	2,102	2,302	2,500

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	74,951	94,595	104,825	104,825	118,383	121,095	117,968	
Commodities	2,082	1,414	10,100	10,100	2,440	4,700	4,700	
Maintenance and Repairs	8,885	11,348	15,250	15,250	12,718	15,250	15,250	
Utilities	0	0	0	0	0	0	0	
Contractual	4,794	4,359	6,295	6,295	4,925	16,921	16,921	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	8,695	8,695	0	0	0	0	0	
Total	99,407	120,411	136,470	136,470	138,466	157,966	154,839	0

Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Emergency Management Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2024-25 C.M. Proposed
Administration	154,839
Total	154,839

Program as a Percentage of the Department Budget





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TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

This chapter is included to note any transfers from the General Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

Transfers to Park Fund:

1. General Transfer: The City has traditionally transferred a small amount from the General Fund to this fund to support Parks & Recreation programs. FY 2025 is budgeted at \$100,000.

Transfer to Restricted Revenue Fund:

1. To the Restricted Revenue Fund
\$92,500 for longevity and hiring incentive payouts.



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Parks and Recreation (25)

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 City Manager Proposed
Fund Balance							
Beginning of Year	461,476	315,280	371,132	242,077	242,077	168,522	168,522
Revenue Parks							
Property Taxes	462,694	498,170	544,255	544,255	524,884	545,894	545,894
Miscellaneous Revenues	19,017	60,509	32,896	32,896	30,385	30,385	30,385
Park Revenues	12,490	12,985	17,575	17,575	17,575	22,615	22,615
Transfer from General Fund	100,000	150,000	200,000	200,000	200,000	100,000	100,000
Transfer from VERP	-	-				-	
Transfer from Restricted Revenue Fund (ARPA Interest)							200,000
Transfer from Parks Sales Tax Fund	350,000	400,000	450,000	450,000	450,000	550,000	550,000
Revenue Recreation							
Miscellaneous							
Programs	220,869	244,028	273,225	273,225	280,080	338,975	338,975
Facility Rental Revenue	8,714	8,770	33,560	33,560	15,000	26,420	26,420
Concession Revenue	42,027	34,709	62,000	62,000	38,000	50,000	50,000
Revenue Centerview							
Facility Rental Revenue	53,139	60,523	79,050	79,050	65,000	71,175	71,175
Program Revenue	10,330	7,651	9,760	9,760	8,000	15,250	15,250
Revenue The RAC							
Miscellaneous	2,196	1,941	2,505	2,505	1,000	6,000	6,000
Concession Revenue	255	759	2,000	2,000	1,000	4,400	4,400
Facility Rental Revenue	12,608	11,199	16,825	16,825	13,500	43,250	43,250
Program Revenue	200,785	154,602	219,425	219,425	183,000	262,775	262,775
Total Revenue	1,495,123	1,645,844	1,943,075	1,943,075	1,827,424	2,067,139	2,267,139
Total Fund Bal & Revenues	1,956,599	1,961,125	2,314,207	2,185,152	2,069,501	2,235,662	2,435,662
Expenditures Parks							
Personnel	633,166	715,356	806,494	806,494	799,351	821,661	871,109
Commodities	24,335	22,829	28,248	28,248	28,762	32,153	31,503
Maintenance & Repairs	56,244	57,463	56,668	56,668	58,511	54,650	53,650
Utilities	51,893	52,943	62,506	62,506	53,174	55,895	55,895
Contractual	66,478	89,426	89,680	89,680	89,120	134,641	132,966
Capital Outlay	2,299	-	3,000	3,000	3,000	-	-
Transfers/Miscellaneous	41,902	38,382	57,853	57,853	57,853	39,945	39,945
Expenditures Recreation							
Personnel	206,827	198,628	202,224	202,224	206,426	207,235	214,891
Commodities	4,741	5,979	7,020	7,020	6,750	5,275	5,275
Contractual	181,177	189,702	170,758	170,758	177,713	182,142	182,742
Capital Outlay			-	-	-	-	-
Expenditures Centerview							
Personnel	41,315	60,679	91,032	91,032	55,481	80,051	66,179
Commodities	3,262	1,688	2,630	2,630	2,530	2,580	2,530
Maintenance & Repairs	3,919	2,472	2,100	2,100	2,100	2,100	2,050
Utilities	11,819	13,218	13,588	13,588	14,060	12,760	12,760
Contractual	22,719	22,555	31,785	31,785	26,598	27,710	27,510
Expenditures RAC							
Personnel	214,021	170,119	195,650	195,650	215,642	179,073	167,118
Commodities	7,589	6,451	8,130	8,130	7,692	9,330	8,630
Maintenance & Repairs	1,540	345	1,180	1,180	1,180	2,640	2,640
Utilities	18,070	18,413	22,754	22,754	20,460	28,760	28,760
Contractual	48,003	52,400	65,453	65,453	66,576	77,183	77,183
Capital Outlay			8,000	8,000	8,000	8,000	8,000
Total Expenditures	1,641,319	1,719,047	1,926,751	1,926,752	1,900,979	1,963,783	1,991,334
<i>Net Revenue over Expenditures</i>	<i>(146,196)</i>	<i>(73,203)</i>	<i>16,324</i>	<i>16,324</i>	<i>(73,555)</i>	<i>103,356</i>	<i>275,805</i>
Fund Balance (Gross)	315,280	242,077	387,456	258,401	168,522	271,879	444,327
<i>Less: Reserve Balance</i>	<i>328,264</i>	<i>343,809</i>	<i>385,350</i>	<i>385,350</i>	<i>380,196</i>	<i>392,757</i>	<i>398,267</i>
Available Fund Balance - End of Year	(12,984)	(101,732)	2,106	(126,950)	(211,674)	(120,878)	46,060

Real Estate Property Tax

General Ledger Codes: 25 25-4010-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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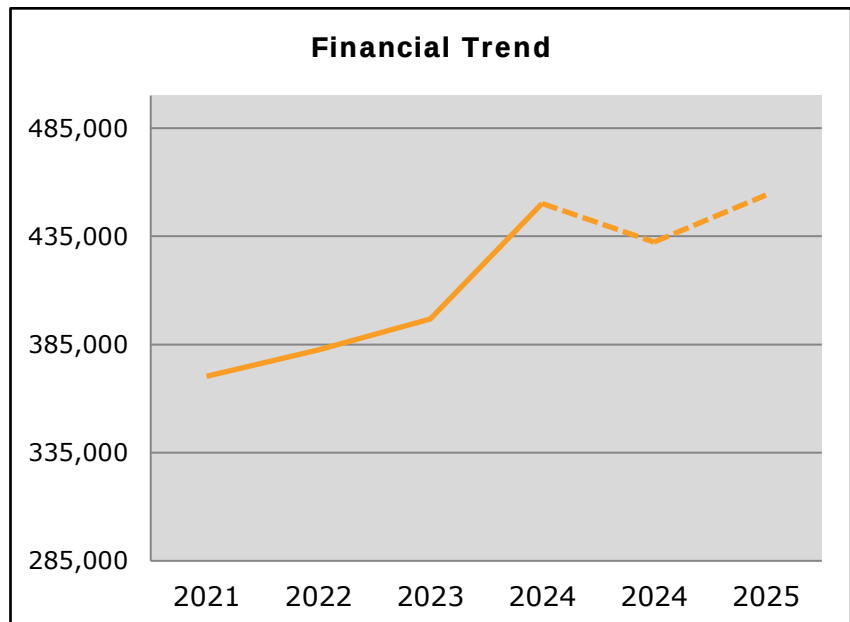
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY25 City General Operating levy is 0.3962; the Debt Service levy is 0.7170 and the Parks levy is 0.1066 with real estate assessed valuation at \$420,157,628 compared to \$410,659,582 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	285,608	2.66%
2016 Actual	294,513	3.12%
2017 Actual	304,229	3.30%
2018 Actual	319,326	4.96%
2019 Actual	334,327	4.70%
2020 Actual	355,007	6.19%
2021 Actual	370,308	4.31%
2022 Actual	382,593	3.32%
2023 Actual	396,818	3.72%
2024 Budget	450,165	13.44%
2024 Projected	432,338	8.95%
2025 CM Proposed	454,087	5.03%



Personal Property Tax

General Ledger Codes:

25 25-4020-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8
State Statute: Chapter 67.110 & 140 RSMo
Missouri State Constitution: Article X

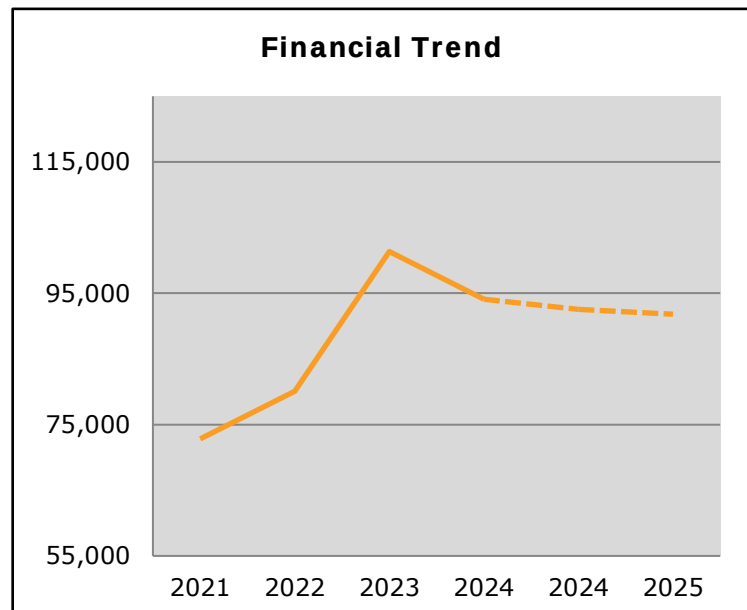
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY25 City General Operating levy is 0.3962; the Debt Service levy is 0.7170 and the Parks levy is 0.1066 with personal property assessed valuation at \$81,614,938 compared to \$85,873,159 last year. The collection rate is estimated at 99%. The Cass County assessor's office attributes the decrease in assessed value to prior COVID inflation, depreciation and the change from NADA to Price Digest as the valuation method

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	56,138	2.26%
2016 Actual	56,566	0.76%
2017 Actual	59,818	5.75%
2018 Actual	65,354	9.25%
2019 Actual	69,352	6.12%
2020 Actual	69,412	0.09%
2021 Actual	72,822	4.91%
2022 Actual	80,101	10.00%
2023 Actual	101,352	26.53%
2024 Budget	94,090	-7.17%
2024 Projected	92,546	-8.69%
2025 CM Proposed	91,807	-0.80%



Interest Revenue

General Ledger Codes:
25 25-4350-0000

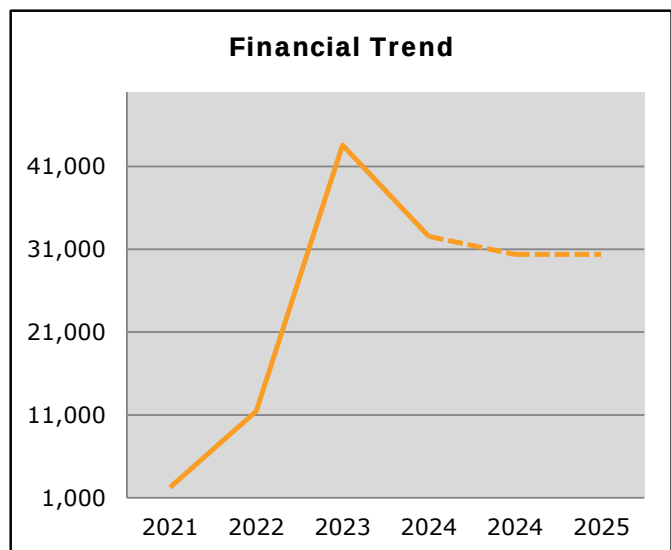
Legal Authority:
State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY24 revenues are projected on current interest rates being earned. FY25 revenues are estimated based on FY24.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	1,516	-6.35%
2016 Actual	5,590	268.69%
2017 Actual	4,684	-16.20%
2018 Actual	15,685	234.86%
2019 Actual	23,662	50.86%
2020 Actual	11,494	-51.42%
2021 Actual	2,249	-80.43%
2022 Actual	11,467	409.87%
2023 Actual	43,575	280.01%
2024 Budget	32,566	-25.26%
2024 Projected	30,385	-30.27%
2025 CM Proposed	30,385	0.00%



Miscellaneous Revenue

General Ledger Codes:
25 25-4370-0000

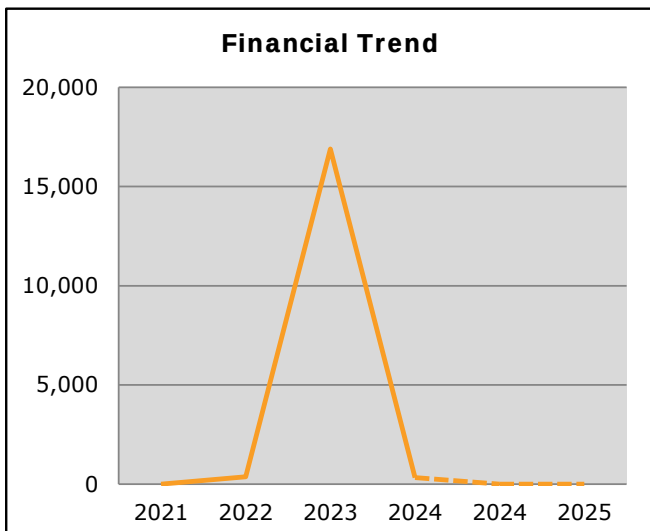
Legal Authority:
State Statute: Chapter 82

Revenue Description

Miscellaneous Revenue -Various miscellaneous revenues not otherwise categorized. The inconsistent nature of this revenue source make it difficult to predict.

Due to the random receipts this revenue source is not budgeted.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	48	13.11%
2016 Actual	458	847.89%
2017 Actual	0	N/A
2018 Actual	474	N/A
2019 Actual	1,391	193.46%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Actual	366	N/A
2023 Actual	16,893	4515.57%
2024 Budget	330	-5019.09%
2024 Projected	0	-5019.09%
2025 CM Proposed	0	N/A



Park Rental Fees

General Ledger Codes:
25 25-4710-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

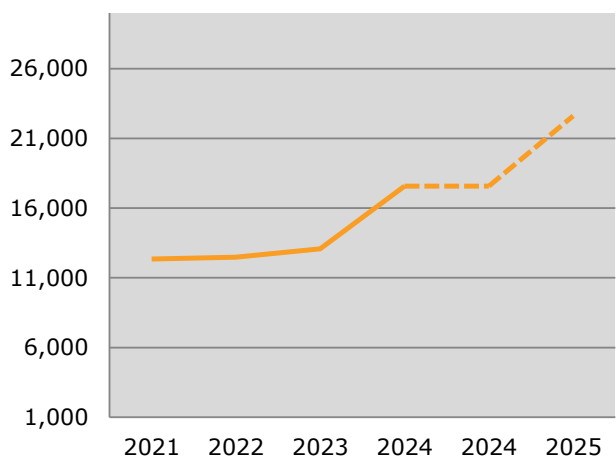
Revenue Description

Park Rental Fees - Rental fees for the use of park facilities by the general public for non-city sponsored activities.

FY25 Estimate is based on shelter rentals for the Lions shelter, West shelter, Optimist shelter, Moon Valley shelter, The Depot, and Hawk Ridge Park.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	21,901	23.45%
2016 Actual	19,420	-11.33%
2017 Actual	24,159	24.40%
2018 Actual	6,170	-74.46%
2019 Actual	5,588	-9.44%
2020 Actual	4,818	-13.78%
2021 Actual	12,346	156.28%
2022 Actual	12,490	1.16%
2023 Actual	13,075	4.68%
2024 Budget	17,575	34.42%
2024 Projected	17,575	34.42%
2025 CM Proposed	22,615	28.68%

Financial Trend



Transfers from General Fund

General Ledger Codes:
25 25-4901-0000

Legal Authority:
Municipal Code: n/a

Revenue Description

Transfers from General Fund - These funds represent a fund balance transfer from the General Fund of the City and are used to support the Parks Department and associated programs which benefit the citizens as a whole.

FY14 established a new baseline transfer from the General Fund of \$100,000 per year.

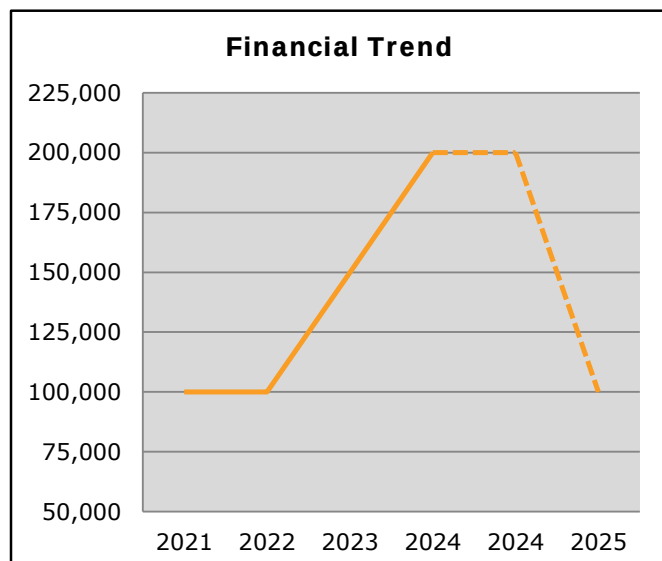
During council deliberations of the City Manger's Proposed 2016 Budget, an additional transfer of \$25,000 was directed for the enhancement of competitive sports.

FY17 was reduced back down to the previously set baseline.

FY24 was increased to \$200,000 to provide additional funding for the expansion item of a Business Development Coordinator full time position.

FY25 was reduced back to previous baseine.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	100,000	0.00%
2016 Actual	125,000	25.00%
2017 Actual	100,000	-20.00%
2018 Actual	100,000	0.00%
2019 Actual	100,000	0.00%
2020 Actual	100,000	0.00%
2021 Actual	100,000	0.00%
2022 Actual	100,000	0.00%
2023 Actual	150,000	50.00%
2024 Budget	200,000	33.33%
2024 Projected	200,000	33.33%
2025 CM Proposed	100,000	-50.00%



Transfer from Park Sales Tax Fund

General Ledger Codes:
25 25-4947-0000

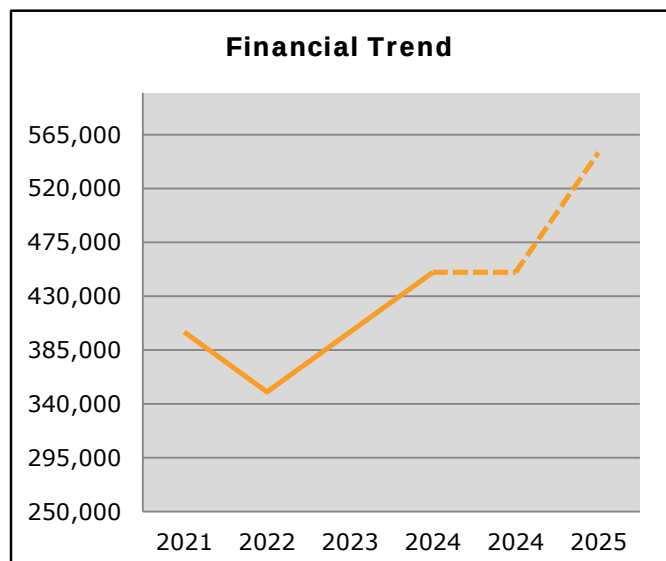
Legal Authority:
Municipal Code: n/a

Revenue Description

Transfer from Park Sales Tax Fund - These funds are from a fund balance transfer from the Park Sales Tax Fund to support the Parks and Recreation Department operations.

The FY25 transfer increased by \$100,000.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	350,000	-0.16%
2016 Actual	150,000	-57.14%
2017 Actual	375,000	150.00%
2018 Actual	350,000	-6.67%
2019 Actual	350,000	0.00%
2020 Actual	375,000	7.14%
2021 Actual	400,000	6.67%
2022 Actual	350,000	-12.50%
2023 Actual	400,000	14.29%
2024 Budget	450,000	12.50%
2024 Projected	450,000	12.50%
2025 CM Proposed	550,000	22.22%



Recreation Programs

General Ledger Codes:
25 26-4715-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

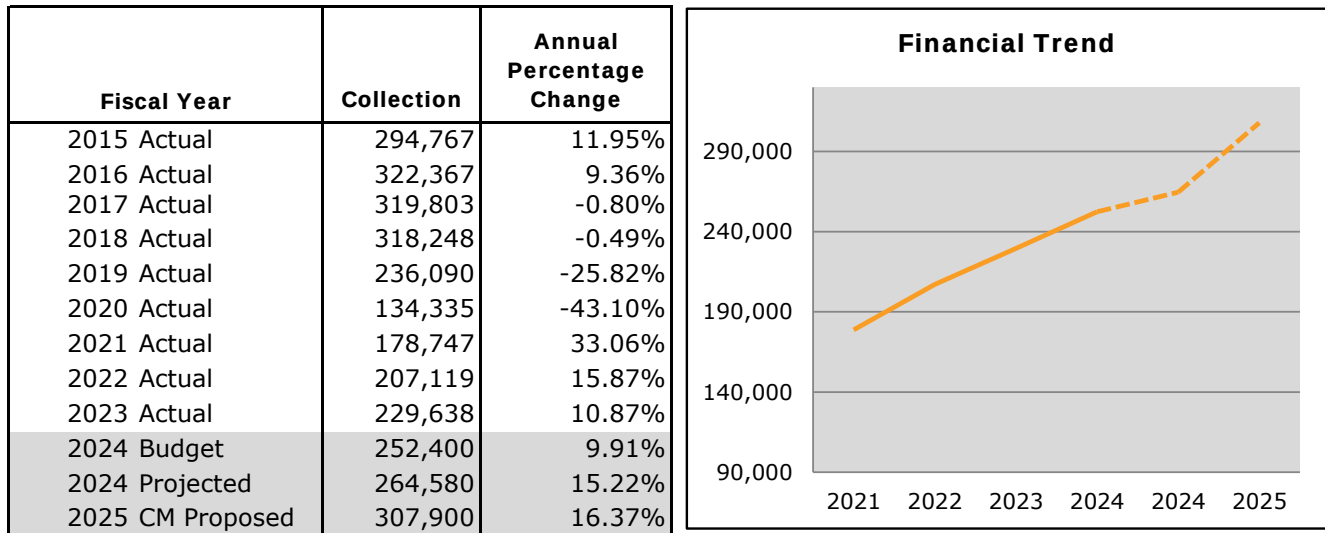
Revenue Description

Recreation Programs - Participant fees for recreation programs are recorded in this account.

FY18 projected revenues are based on current receipts and projected participation on fall sports based on the past 3 years.

During FY18 the Raymore Activity Center (RAC) was opened. This facility will house the basketball, volleyball and camp programs, therefor those revenues have been split out to the RAC department 27 for the FY19 budget.

FY25 revenues are estimated conservatively based on flag football, baseball, softball, soccer, instructional programs, tiny sports, and fitness programs.



Special Event Contributions

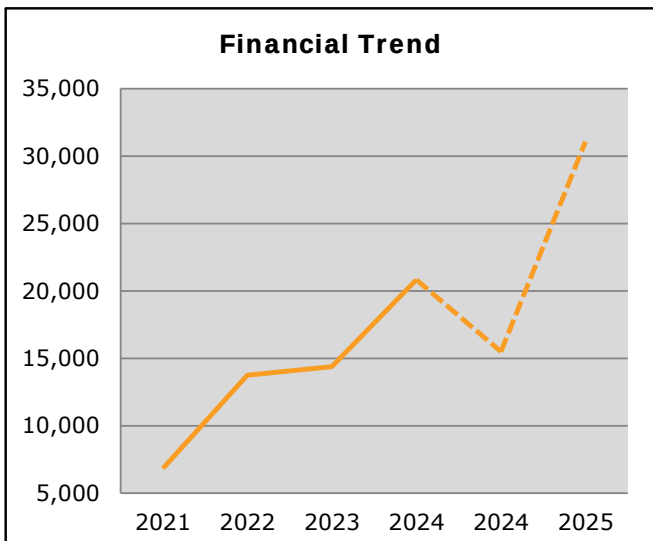
General Ledger Codes:
25 26-4720-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

Special Event Contributions - This account is for recording of donations, sponsorships and other contributions for special events including the Easter Festival, Spirit of America Celebration, Mini Mud Run, and Mayor's Christmas Tree Lighting.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	7,328	-11.07%
2016 Actual	10,590	44.52%
2017 Actual	12,832	21.17%
2018 Actual	14,915	16.23%
2019 Actual	15,500	3.92%
2020 Actual	5,985	-61.39%
2021 Actual	6,835	14.20%
2022 Actual	13,750	101.17%
2023 Actual	14,390	4.65%
2024 Budget	20,825	44.72%
2024 Projected	15,500	7.71%
2025 CM Proposed	31,075	100.48%



Concession Revenues

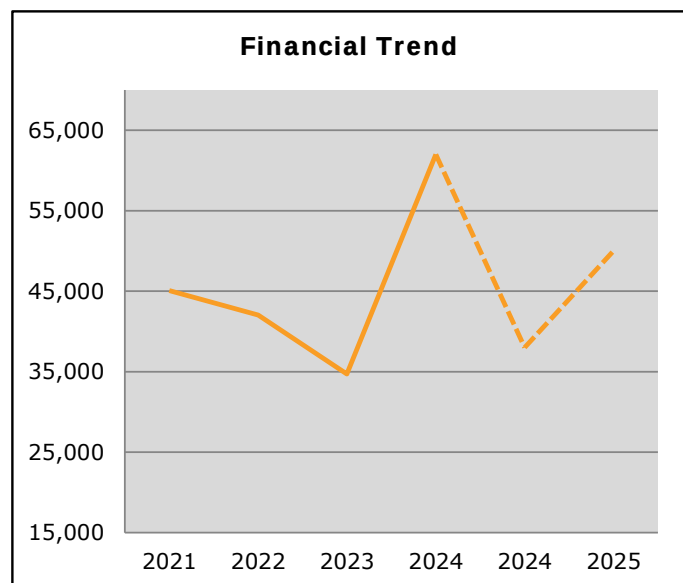
General Ledger Codes: 25 26-4700-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within Recreation Park and Memorial Park are recorded in this account.

FY24 projected revenues are based on current receipts and past 3 years historical data and current pricing. FY25 projected revenues are based on the past 2 years experience and future pricing.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	43,855	17.45%
2016 Actual	43,007	-1.93%
2017 Actual	54,273	26.20%
2018 Actual	47,893	-11.76%
2019 Actual	53,743	12.21%
2020 Actual	19,458	-63.79%
2021 Actual	45,073	131.65%
2022 Actual	42,027	-6.76%
2023 Actual	34,709	-17.41%
2024 Budget	62,000	78.63%
2024 Projected	38,000	9.48%
2025 CM Proposed	50,000	31.58%



Facility Rental Revenue

General Ledger Codes:

25 26-4710-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

Revenue Description

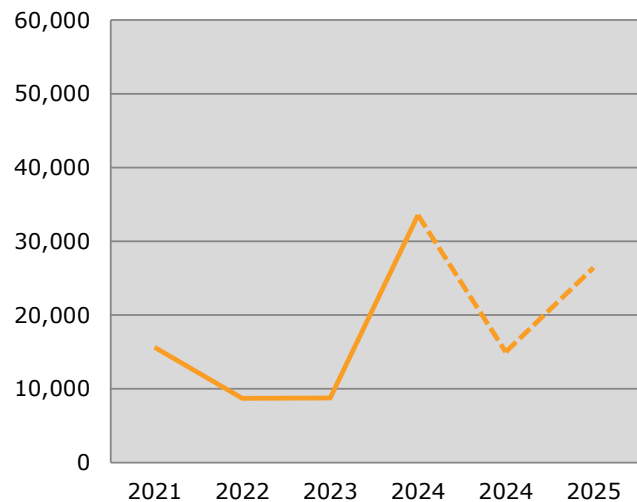
Facility Rental Revenue- rental fees associate with tournament rentals, field rentals, ice rink and skate rentals and amphitheater rentals.

FY25 is estimated with:

tournament rentals, athletic field rentals, disc golf tournaments, private ice rink rentals, ice skate rentals and amphitheater rentals

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	13,058	N/A
2019 Actual	25,304	93.79%
2020 Actual	2,662	N/A
2021 Actual	15,621	486.92%
2022 Actual	8,714	-44.22%
2023 Actual	8,770	0.65%
2024 Budget	33,560	0.65%
2024 Projected	15,000	71.04%
2025 CM Proposed	26,420	76.13%

Financial Trend



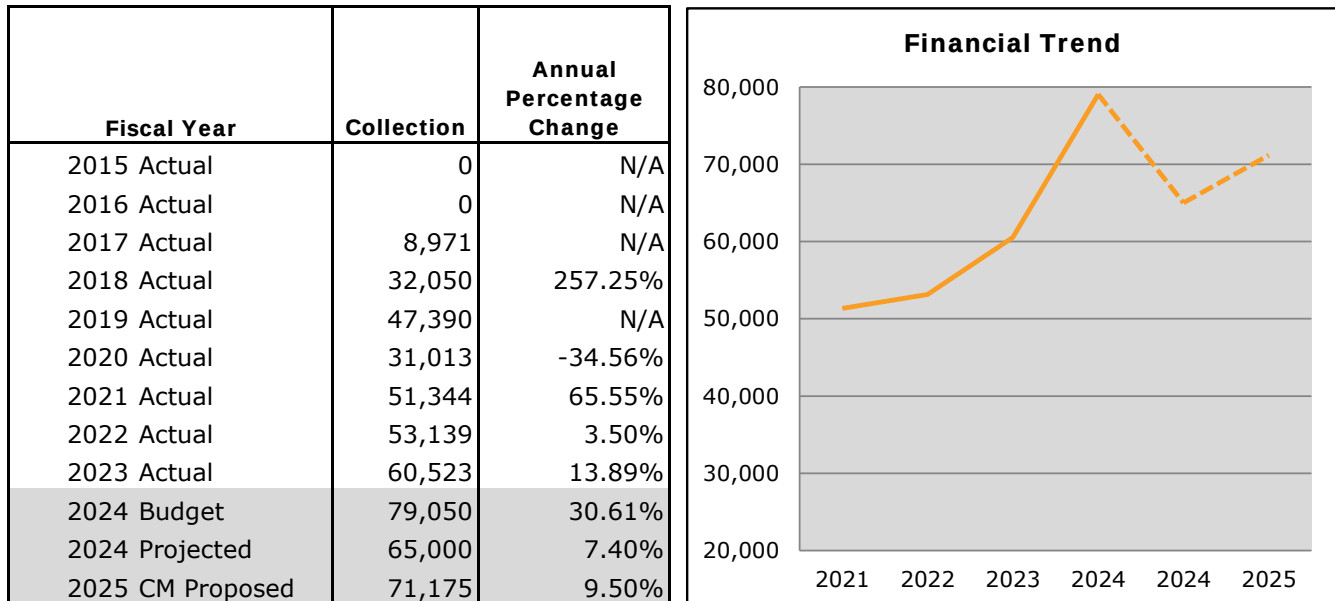
Facility Rental Fees

General Ledger Codes: 25 27-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Facility Rental Fees - revenues associated with the rental of the Centerview event center. This facility celebrated it's grand opening on June 16, 2017.

FY24 revenues are based on current receipts, and projected rentals through the end of the fiscal year. FY25 projected revenues are based on current rentals, current deposits for FY25 rentals, and interest shown through phone conversations and tours of the facility.



Centerview Programs

General Ledger Codes: 25 27-4715-1600	Legal Authority: Municipal Code: n/a State Statute: n/a
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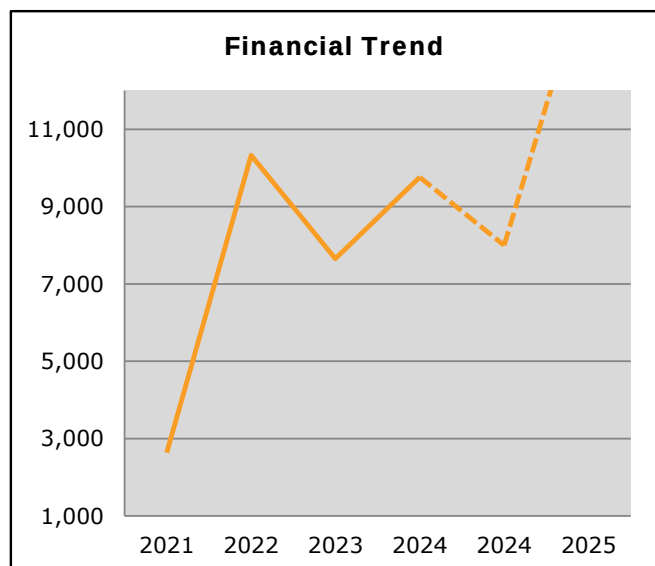
Revenue Description

Centerview Programs - Participant fees for programs offered at Centerview are recorded in this account.

FY24 revenues are based on current receipts and projected receipts for the remaining FY24 programs. FY25 revenues are estimated based on the following programs being offered:

Instructional classes
 Senior Programs
 E Sports Events
 Square Dancing
 Painting
 Social Dance

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	2,520	N/A
2019 Actual	4,095	62.50%
2020 Actual	1,815	-55.68%
2021 Actual	2,638	45.32%
2022 Actual	10,330	291.66%
2023 Actual	7,651	-25.93%
2024 Budget	9,760	27.57%
2024 Projected	8,000	4.56%
2025 CM Proposed	15,250	90.63%



Miscellaneous Revenue

General Ledger Codes:
25 28-4370-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

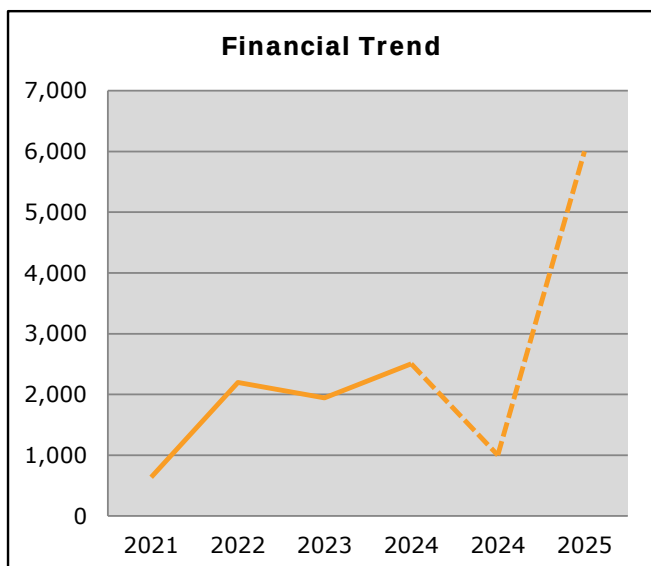
Revenue Description

RAC - Miscellaneous Revenue- Revenue earned from open gym program fees.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY25 estimated revenue is based on a \$3 fee per participant.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	174	N/A
2020 Actual	1,107	N/A
2021 Actual	637	-42.46%
2022 Actual	2,196	244.74%
2023 Actual	1,941	-11.61%
2024 Budget	2,505	29.06%
2024 Projected	1,000	-48.48%
2025 CM Proposed	6,000	500.00%



RAC Concession Revenues

General Ledger Codes:

25 28-4700-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

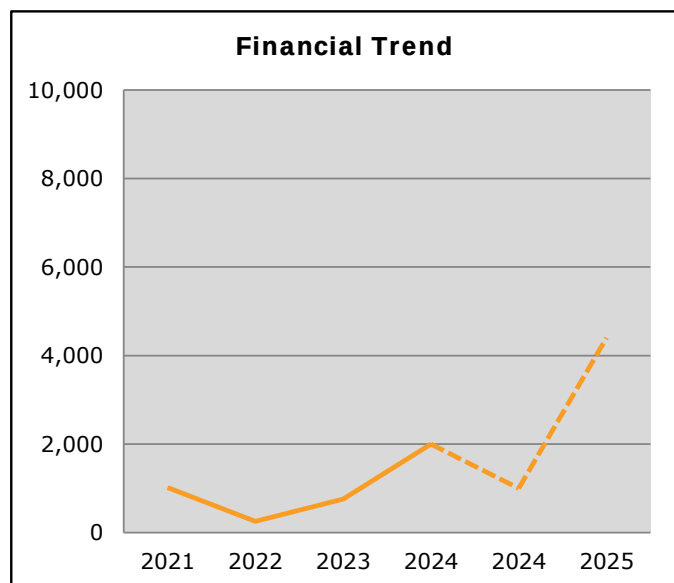
Revenue Description

RAC Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within the Raymore Activity Center (RAC) are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY25 estimated revenue is based on the basketball and volleyball programs being offered as well as tournaments.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	2,400	N/A
2020 Actual	800	N/A
2021 Actual	1,016	27.08%
2022 Actual	255	-74.90%
2023 Actual	759	197.65%
2024 Budget	2,000	163.50%
2024 Projected	1,000	31.75%
2025 CM Proposed	4,400	340.00%



Facility Rental Revenue

General Ledger Codes:

25 28-4710-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

Revenue Description

RAC Facility Rental Revenue- rental fees associate with tournament rentals and facility rentals at the Raymore Activity Center (RAC).

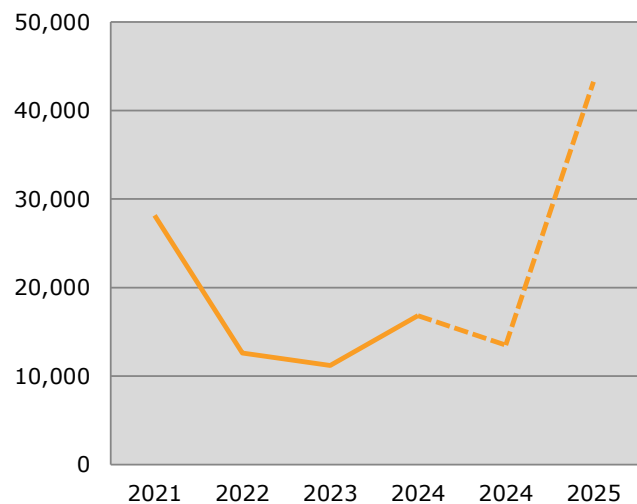
The Raymore Activity Center opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY25 is estimated based on rentals of the RAC facility including:

1/2 Court Rentals
Full Court Rentals
Full Day Facility Rentals
Multipurpose Room Rentals

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	275	N/A
2019 Actual	3,968	1342.91%
2020 Actual	9,583	141.51%
2021 Actual	28,168	193.93%
2022 Actual	12,608	-55.24%
2023 Actual	11,199	-11.17%
2024 Budget	16,825	50.24%
2024 Projected	13,500	20.55%
2025 CM Proposed	43,250	220.37%

Financial Trend



Raymore Activity Center Programs

General Ledger Codes:
25 28-4715-1600

Legal Authority:
Municipal Code: n/a
State Statute: n/a

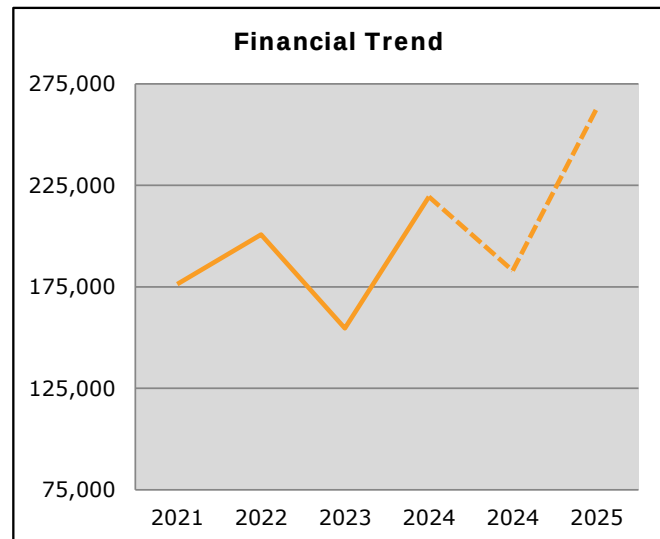
Revenue Description

Raymore Activity Center Programs - Participant fees for programs offered at The RAC are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball, volleyball, as well as some indoor fitness activates.

FY25 estimated revenue is based on the following programs being offered; volleyball, basketball, karate, fitness, and day camp.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	-40	N/A
2019 Actual	147,000	-367598.78%
2020 Actual	127,660	-13.16%
2021 Actual	176,341	38.13%
2022 Actual	200,785	13.86%
2023 Actual	154,602	-23.00%
2024 Budget	219,425	41.93%
2024 Projected	183,000	18.37%
2025 CM Proposed	262,775	43.59%





PARKS DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, oversees the acquisition, development and maintenance of various parklands within the city limits. Management of park resources and maintenance of park properties within the city limits are delegated to the Parks Division of the Parks & Recreation Department. Under the leadership of the Parks & Recreation Director, the Park Superintendent uses five full-time employees within the department to care for more than 300 acres of parkland and green space connected by over 20 miles of trails and walking paths. Seasonal assistance is necessary during the peak park-use months of May through October.

PROGRAMS

Park Administration

Park Administration provides park division management, ensures adherence to policies and best management practices, fiscal accountability, capital improvement project management, budget preparation, purchasing and customer service.

Park Maintenance

Park Maintenance conducts the day-to-day care and management of all public park properties. The division provides customer service to park patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for everyone to enjoy.

GOALS

Park Administration

1. Project management of the Madison Street roundabout and the Recreation Park islands: This project was funded in the FY24 Capital Improvement Program. Staff is working on a partnership to include the redesign of the roundabout and islands in exchange for a sponsorship package with a local business. This project will revitalize a tired landscape and provide a beautiful entrance to Recreation Park. (1.2.1)

Park Maintenance

1. Recreation Park Disc Golf Course: The FY23 Capital Improvement Plan funded the redesign of the Recreation Park Disc Golf Course. Staff worked with the original designer to make the upgrades. The project was bid through the RFP process and the bids came in over budget. Park Maintenance staff will work with the course designer to do the project in-house to stay within budget, completing the project over the winter months. (1.1.4)

SIGNIFICANT BUDGETARY ISSUES

The completion of new amenities in the park system such as the skatepark, pickleball courts, basketball court and the Raymore Activity Center expansion, as well as future Capital Projects such as the disc golf course, dog park and expansion of T.B. Hanna Station will challenge staff to manage time for upkeep and daily maintenance.

FY 2024 PERFORMANCE SUMMARY

Park Administration

1. Project management of the Centerview Detention Area: This project was awarded to MegaKC in the spring of 2024. The Notice to Proceed is scheduled to be issued in late summer of 2024 with the majority of the project being completed in the fall of 2024. This project is on schedule and slated for substantial completion in October. (2.2.3)

Park Maintenance

1. Division Staff Vacancies: The Parks Division filled its open full time position, fully staffing the five park maintenance FTEs. The two summer seasonal positions were filled during the summer months providing a full work force during FY24. (4.2.1)
(4.2.2)
2. Parks Maintenance Standards: The Parks and Recreation Board tasked staff with revising the Park Maintenance Standards with the addition of several new parks and new upcoming parks. Park Administration staff began review of the current standards for revision. A revised park maintenance standards plan is also included in the Raymore Blueprint 2045 Comprehensive Plan. (2.2.1)

PARKS AND RECREATION:

PARKS DIVISION

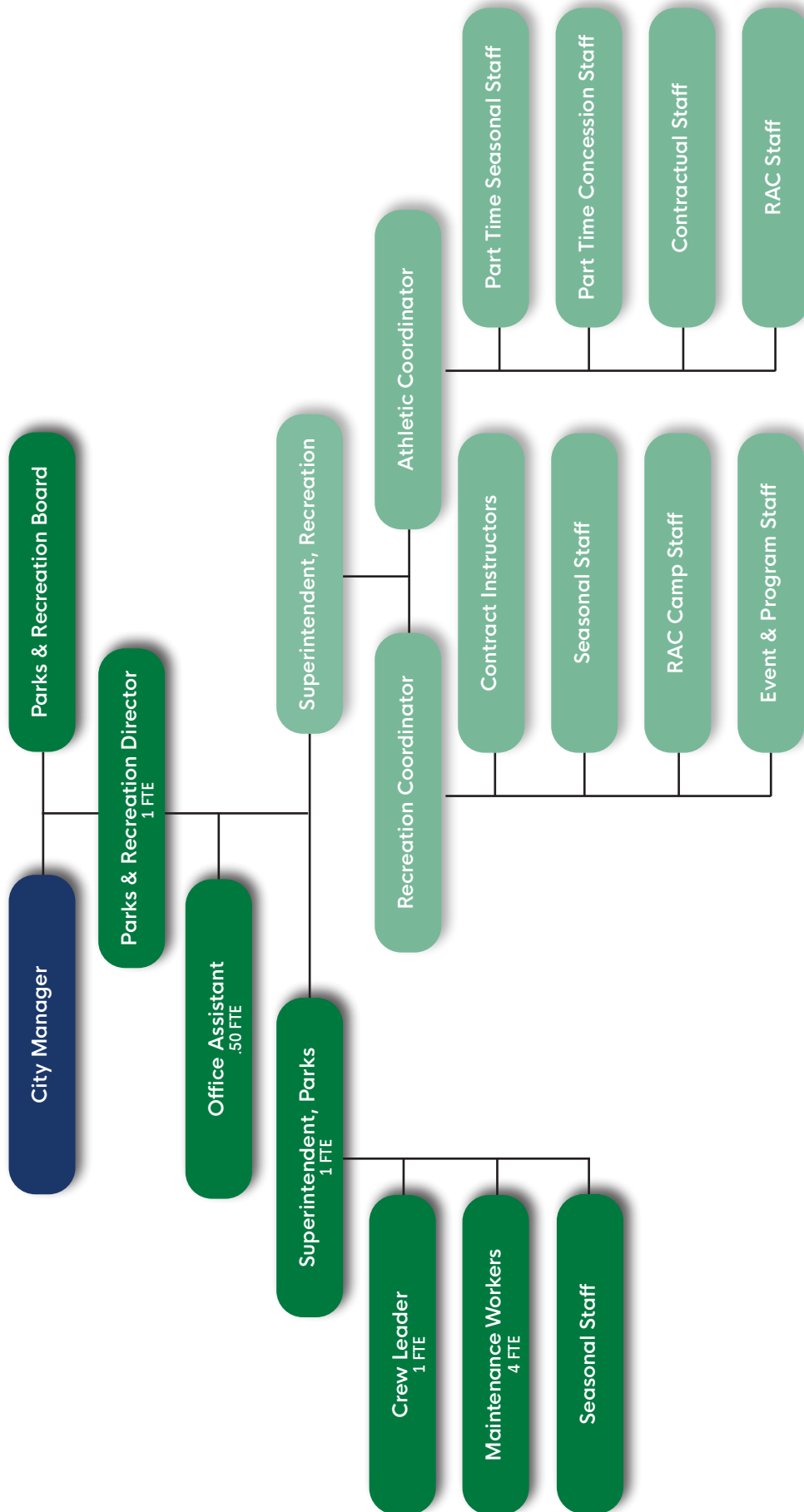
Mission The Parks Division provides customer service to patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for all to enjoy.

Service Description The Parks Division, in conjunction with the Parks and Recreation Board, oversees the acquisition, development and maintenance of more than 300 acres of parklands and green space connected by 20 miles of trails within the city limits.

Objectives		Goal Alignment
A	Track and record shelter rentals	1.3.2
B	Maintain shelters, public restrooms and spaces in a safe and usable condition.	2.2.3

Performance Measures		FY 2023	FY 2024	FY 2025 Goal
A	Number of shelter rentals	234	240	250
B	Percentage of residents satisfied or very satisfied with maintenance of City parks	85%	83%	83%
C	Convert safety and maintenance monthly inspections for parks facilities and grounds into the maintenance software program for better reporting and documentation.	-	-	12/park
	Recreation Park:	-	6	12
	Hawk Ridge Park	-	6	12
	T.B. Hanna Station	-	6	12
	Ward Park	-	6	12
	Memorial Park	-	6	12
	Moon Valley	-	6	12
	Centerview	-	6	12
	Raymore Activity Center	-	6	12
	Linear Trails	-	6	12

PARKS



PARKS DIVISION

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	633,166	715,356	806,494	806,494	799,351	821,661	871,109	
Commodities	24,335	22,829	28,248	28,248	28,762	32,153	31,503	
Maintenance and Repairs	56,244	57,463	56,668	56,668	58,511	54,650	53,650	
Utilities	51,893	52,943	62,506	62,506	53,174	55,895	55,895	
Contractual	66,478	89,426	89,680	89,680	89,120	134,641	132,966	
Capital Outlay	2,299	0	3,000	3,000	3,000	0	0	
Transfers/Miscellaneous	41,902	38,382	57,853	57,853	57,853	39,945	39,945	
Debt Service	0	0	0	0	0	0	0	
Total	876,317	976,399	1,104,449	1,104,449	1,089,771	1,138,945	1,185,068	0

Position Control Roster

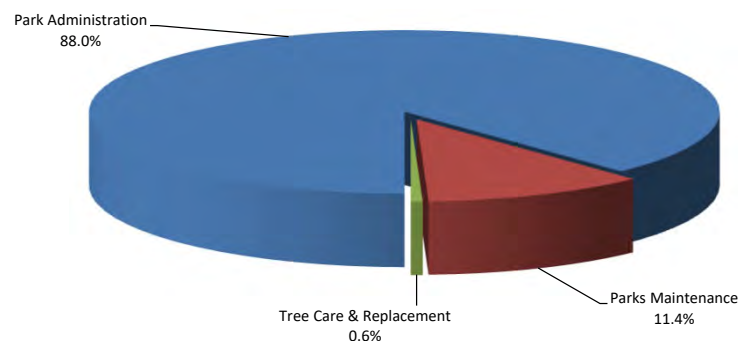
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Director, Parks & Recreation	1.00	1.00	1.00
Superintendent, Parks Operation	1.00	1.00	1.00
Crew Leader, Parks Maintenance	1.00	1.00	1.00
Parks Maintenance Worker	4.00	4.00	4.00
Office Assistant	0.50	0.50	0.50
Business Development Coordinator*	0.00	0.33	0.00
Total FTE	7.50	7.83	7.50

*FY24 FTE position added & removed in FY25

By Program

	2024-25 C.M. Proposed
Park Administration	1,042,495
Parks Maintenance	135,433
Tree Care & Replacement	7,140
Total	1,185,068

Program as a Percentage of the Division Budget





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RECREATION DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, is responsible for planning, organizing and supervising a variety of recreation programs and special events for the benefit of Raymore residents and surrounding community. Currently, the Recreation Division has three full-time employees. The Director of Parks & Recreation provides guidance and vision for an ever-changing division. Additional part-time employees and contract employees are hired to supervise, instruct and officiate recreation programs and camps. The department office assistant provides customer service and additional support services as needed.

PROGRAMS

Recreation Administration

The primary focus of the administrative function within the Recreation Division is to implement a strategic plan that meets and exceeds department objectives based on revenue projections and customer expectations. The administrative staff, including the Director of Parks and Recreation and the Superintendent of Recreation and Facilities, work together to coordinate the annual budget, facility programming and coordination with the Parks Division.

Recreation Services

This program involves planning and organizing a variety of recreation programs and special events for the benefit of the residents of the City. Scheduling and coordinating programs and events within the availability of facilities and overseeing the staff to coordinate activities is a critical responsibility of this division. Customer service is at the forefront of recreation services. The recreation staff provide in-office and on-site customer service to park patrons and program participants everyday.

GOALS

1. The Athletic Division will increase community sponsorships for sports and athletic leagues, focusing on league sponsors for the smaller leagues while working toward every team in the baseball/softball program having a community sponsor (1.2.1)
2. The Recreation Division will evaluate the current community events with an emphasis on revitalizing the Veterans Celebration and the Spirit of America Celebration (1.1.4)

FY 2024 PERFORMANCE SUMMARY

1. Recreation staff worked throughout the year to recruit and retain part time employees. Training of part time employees for the audio/video equipment at Centerview has offset full time staff from working smaller events.
2. Several new camp counselors, concessions workers and site supervisors have been hired this year to replace former staff and to ease burden on our full time staff.
3. The Recreation Division hired a new Recreation Coordinator in March. In May, staff began a monthly Recreation Division meeting focusing on special events, athletics and recreation programs. The purpose of these meetings are to evaluate what is offered, how to offer new programs, leagues and events and ultimately to increase cost recovery.

SIGNIFICANT BUDGETARY ISSUES

Although the Recreation Park Baseball/Softball Complex is considered one of the nicest complexes in the KC Metro area, we continue to see a decline in complex rentals for tournaments due to the decline in popularity of baseball seen regionally in the midwest. This is also an issue across the KC Metro area and is recognized as one that can rise and fall throughout the years. The Recreation Division must find ways to supplement this lost revenue when baseball tournaments are not as popular.

PARKS AND RECREATION: RECREATION DIVISION

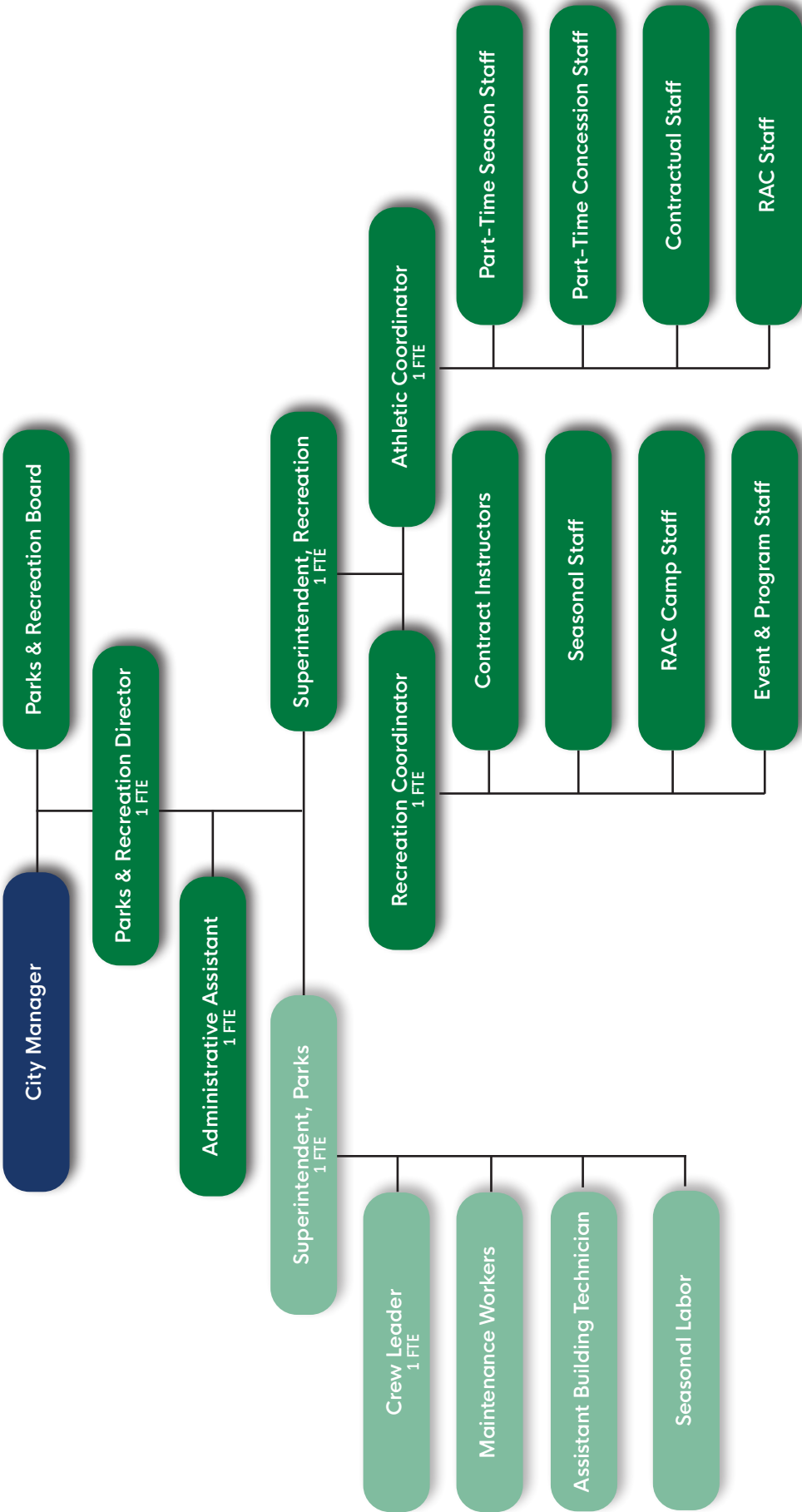
Mission The Recreation Division provides a comprehensive and varied program of recreational, athletic and instructional activities for the community. The activities offered contribute to increased learning, social values and mental and/or physical health of all participants.

Service Description To service the public well-being by ensuring and/or providing a comprehensive program of quality recreation programs and activities and community events.

Objectives		Goal Alignment
A	Track and record public opinion of recreation programs	1.3.2
B	Engage local businesses and organizations through the community sponsorship program	4.3.1
C	Continue to expand offerings of programs, leagues, events and opportunities for recreation	1.3.2

Performance Measures		FY 2023	FY 2024	FY 2025 Goal
A	Percentage of completed online program/event surveys	15%	16%	30%
B	Team/league sponsorships per year	40/5	32/3	50/6
C	Number of programs/leagues/events annually	37	37	50

RECREATION



RECREATION DIVISION

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	206,827	198,628	202,224	202,224	206,426	207,235	214,891	
Commodities	4,741	5,979	7,020	7,020	6,750	5,275	5,275	
Maintenance and Repairs	0	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	0	
Contractual	181,177	189,702	170,758	170,758	177,713	182,142	182,742	
Capital Outlay	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Total	392,745	394,308	380,002	380,002	390,889	394,652	402,908	0

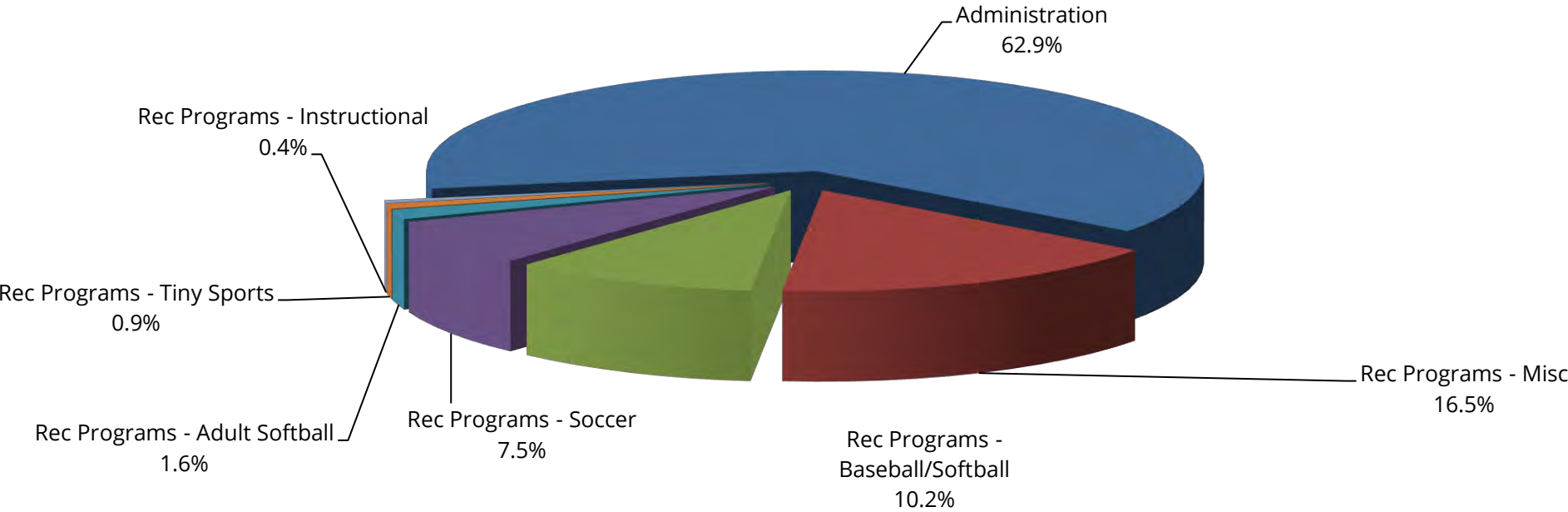
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Director, Parks & Recreation	0.00	0.00	0.00
Superintendent, Parks Operation	0.00	0.00	0.00
Recreation Superintendent	0.50	0.50	0.50
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.75	0.75	0.75
Crew Leader, Parks Maintenance	0.00	0.00	0.00
Parks Maintenance Worker	0.00	0.00	0.00
Office Assistant	0.25	0.25	0.25
Total FTE	2.00	2.00	2.00

By Program

	2024-25 C.M. Proposed
Administration	253,588
Rec Programs - Misc	66,412
Rec Programs - Baseball/Softball	41,033
Rec Programs - Soccer	30,225
Rec Programs - Adult Softball	6,400
Rec Programs - Tiny Sports	3,450
Rec Programs - Instructional	1,800
Total	402,908

Program as a Percentage of the Division Budget





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CENTERVIEW

The Raymore Parks & Recreation Department oversees the day to day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board, in conjunction with the Parks and Recreation Department, develops and implements policies and procedures by which public facilities are operated and made available for public use.

Centerview is Raymore's premier event space and home to the Parks and Recreation administrative offices. The Parks and Recreation Department provides a space that is versatile and functional for all types of events, programs and rentals. Centerview also serves as an alternate location for public meetings, municipal business and day to day activities of City staff.

PROGRAMS

Centerview Administration

Centerview administration evaluates policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public. The goal of the administrative staff that manages Centerview is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the facility. Working with other City departments to ensure

cooperative use agreements for all City needs is an essential function of this administrative team.

Centerview Maintenance

The Park Maintenance crew provides Centerview with the necessary service and upkeep of the surrounding landscaping and facility repairs and maintenance. A mowing contract provides the weekly lawn service. A part time facility attendant is responsible for general indoor maintenance, cleaning and supplies stocking. Recreation staff work together for event set-up and facility coverage for private rentals and events.

GOALS

Centerview Administration and Services

1. Incorporate the new boardwalk trail and landscaping into marketing materials that showcase the versatility of the facility (1.1.4)
2. Spend a week coordinating efforts to repaint interior and exterior areas, refreshing the landscaping and general facility upkeep as wear and tear are beginning to show (1.2.1)

2024 PERFORMANCE SUMMARY

1. Staff partnered with the Raymore Chamber of Commerce to host an event at Centerview, specifically focusing on bringing people to the building.
2. An increase in social media marketing in conjunction with the Communications Department continues to create community impressions, increasing rentals.
3. Cross training other parks and recreation part time employees to learn the audio/visual system at Centerview has provided more opportunities for part time employees, reducing overtime of full time staff members. Efforts to train part time staff is an ongoing process.

SIGNIFICANT BUDGETARY ISSUES

The landscaping at Centerview is becoming a continuous maintenance issue. With the Parks Maintenance Division overburdened with park priorities, staff should consider a lawn/landscaping contract that combines the mowing and general maintenance of the landscaping throughout the year for a clean and fresh landscape all year long.



PARKS AND RECREATION: CENTERVIEW

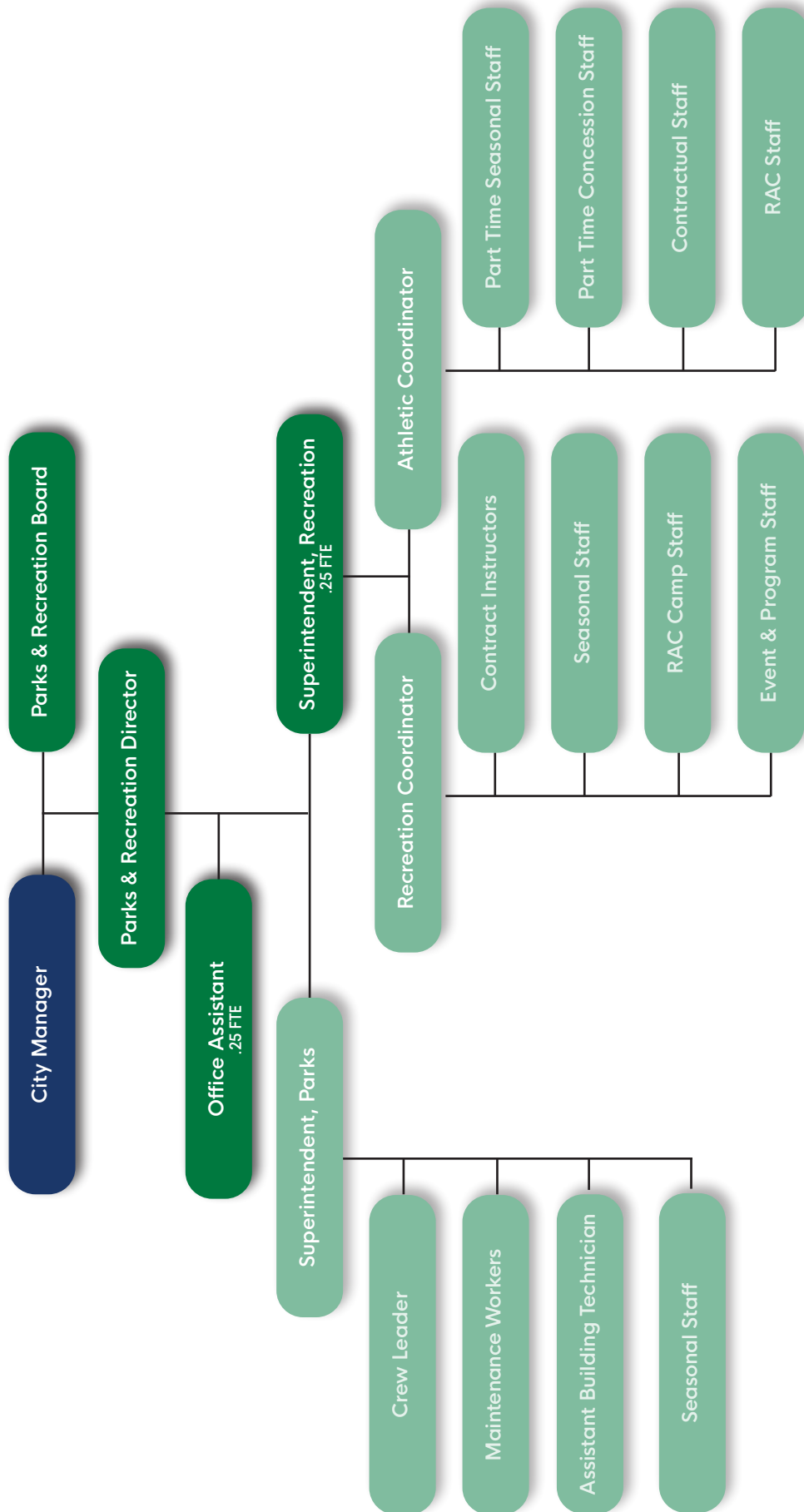
Mission As Raymore's premier event space and home to the Parks and Recreation administrative offices, Centerview provides a space that is versatile and functional for all types of events, programs and rentals.

Service Description Centerview administration evaluates policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public.

Objectives		Goal Alignment
A	Track and record private rentals	1.3.2
B	Track and record use of Centerview for City purposes	1.3.2

Performance Measures		FY 2023	FY 2024	FY 2025 Goal
A	Private rentals per year	230	240	250
B	City engagements at Centerview	110	115	100

CENTERVIEW



Centerview

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	41,315	60,679	91,032	91,032	55,481	80,051	66,179	
Commodities	3,262	1,688	2,630	2,630	2,530	2,580	2,530	
Maintenance and Repairs	3,919	2,472	2,100	2,100	2,100	2,100	2,050	
Utilities	11,819	13,218	13,588	13,588	14,060	12,760	12,760	
Contractual	22,719	22,555	31,785	31,785	26,598	27,710	27,510	
Capital Outlay	0	0	0	0	0	0	0	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Total	83,034	100,612	141,135	141,135	100,769	125,201	111,029	0

Position Control Roster

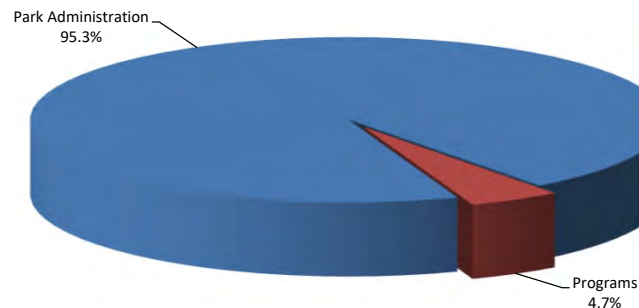
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Recreation Superintendent	0.25	0.25	0.25
Office Assistant	0.25	0.25	0.25
Business Development Coordinator*	0.00	0.34	0.00
Total FTE	0.50	0.84	0.50

By Program

	2024-25 C.M. Proposed
Park Administration	105,829
Programs	5,200
Total	111,029

*FY24 FTE position added & removed in FY25

Program as a Percentage of the Function Budget





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RAYMORE ACTIVITY CENTER

The Raymore Parks & Recreation Department oversees the day-to-day activities, scheduling, programming, rentals for public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board, in conjunction with the Parks and Recreation Department, develops and implements policies and procedures by which public facilities are operated and made available for public use.

The Raymore Activity Center (RAC) is Raymore's first indoor recreational space and home to the Parks & Recreation summer camp. Officially opening to the public in August of 2018, the RAC provides a much needed space to complement our youth athletics, enhance our summer camp and provide additional programming space for adult and senior programs. The RAC serves as a premium rental space for private groups, independent sports teams and dance clubs, as well as weekend tournament rentals for basketball and volleyball.

In 2020, Raymore residents voted to expand the activity center with an additional athletic court that includes a full-size basketball court, two volleyball courts and indoor pickleball courts. In addition, the expansion will incorporate multi-use rooms for fitness classes, educational classrooms and rental space. Storage and staff areas and additional restrooms will be included. Construction began in the summer of 2023

and is expected to be complete in August of 2024.

PROGRAMS

Activity Center Administration

The administration of the RAC includes evaluating policies, procedures, programming and prices to ensure this facility is utilized and programmed to its fullest potential. The goal of the administrative staff that manages the Raymore Activity Center is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the facility.

Activity Center Maintenance

The park maintenance crew provides necessary service and upkeep of the surrounding landscaping, lawn service and facility repairs and maintenance. A part time facility attendant is responsible for general indoor maintenance, cleaning and supplies stocking. Recreation staff work together for day to day activities, league/tournament set-up and facility coverage for private rentals and events.

GOALS

RAC Administration and Services

1. Expand fitness, athletic and recreational programming with the completion of the RAC expansion. These programs will utilize the brand new multipurpose rooms, allowing flexible programming within the expanded facility. (1.3.2)
2. The Recreation Division will develop a rental agreement form that outlines policies and procedures that the renter is agreeing to. The rental agreement form will include rental packages that combine the usage of the multipurpose rooms and the basketball courts. Focusing on birthday parties and end of season celebrations, these rental packages will provide offerings that were not originally available. (1.3.3)

RAC Maintenance

1. Develop a manual for staff that outlines policies and procedures for operation of the RAC

SIGNIFICANT BUDGETARY ISSUES

Due to rising costs of staffing and equipment, program and rental pricing must be evaluated moving forward in order to cover costs and remain competitive. To offset additional costs, we must also look into increasing sponsorship opportunities outside of what is currently offered in an effort to ensure 100% cost recovery.

2024 PERFORMANCE SUMMARY

1. Updated policies and standard operating procedures have been drafted and await approval of the Park Board.
2. Recreation staff worked with the Communications Department at monthly meetings to craft a marketing strategy for when the RAC reopens to the public.
3. Staff issued end of program surveys inquiring interest in potential programming once the RAC is reopened to the public. In May, staff began a monthly Recreation Division meeting focusing on special events, athletics and recreation programs to evaluate what is offered, how to offer new programs and events and to ultimately increase cost recovery.
4. Recreation staff worked throughout the year to recruit and retain part time employees. Additional part time staff have been trained on supervision procedures of RAC rentals and registration software to be able to work the front desk.



PARKS AND RECREATION: RAYMORE ACTIVITY CENTER

Mission As Raymore's first indoor recreational space and home to Raymore's summer day camp program, the Raymore Activity Center provides space to complement youth athletics, enhance the summer camp program, provide additional space for adult and senior programs and private group and team rentals.

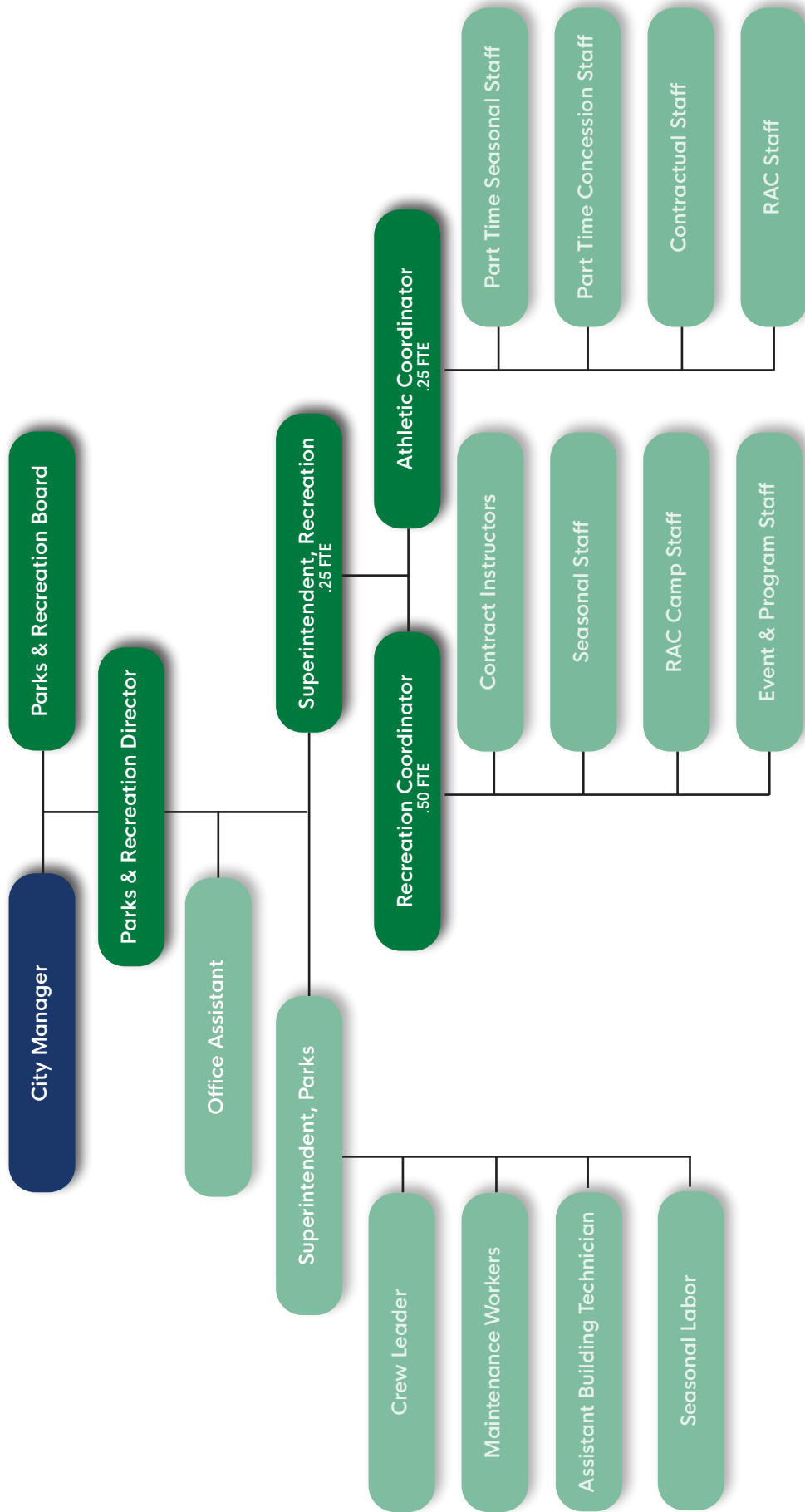
Service Description The administration of the Raymore Activity Center evaluates policies, procedures, programming and prices to ensure the facility is utilized and programmed to its fullest potential.

Objectives		Goal Alignment
A	Track and record private rentals and tournaments	1.3.2
B	Track and record programs held at the RAC	1.3.2
C	Track and record summer camp registrations	1.3.2

Performance Measures		FY 2023	FY 2024	FY 2025 Goal
A	Rentals and tournaments*	55	70	120
B	Number of department programs*	11	10	20
C	Summer camp registrations	150	85	125

*The Raymore Activity Center was open for programs and rentals only during expansion construction between June 2023 and July 2024.

RAYMORE ACTIVITY CENTER



Raymore Activity Center

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	214,021	170,119	195,650	195,650	215,642	179,073	167,118	
Commodities	7,589	6,451	8,130	8,130	7,692	9,330	8,630	
Maintenance and Repairs	1,540	345	1,180	1,180	1,180	2,640	2,640	
Utilities	18,070	18,413	22,754	22,754	20,460	28,760	28,760	
Contractual	48,003	52,400	65,453	65,453	66,576	77,183	77,183	
Capital Outlay	0	0	8,000	8,000	8,000	8,000	8,000	
Transfers/Miscellaneous	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Total	289,223	247,727	301,167	301,167	319,550	304,986	292,331	0

Position Control Roster

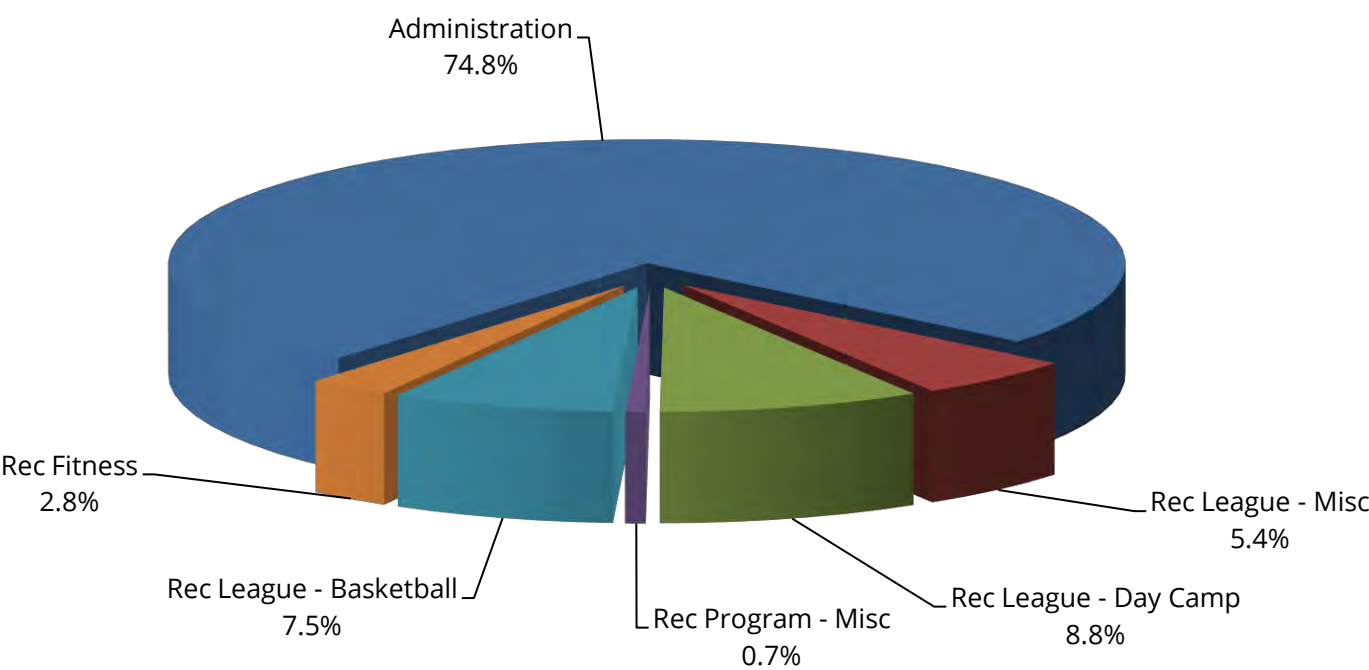
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Recreation Superintendent	0.25	0.25	0.25
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.25	0.25	0.25
Business Development Coordinator*	0.00	0.33	0.00
Total FTE	1.00	1.33	1.00

By Program

	2024-25 C.M. Proposed
Administration	218,578
Rec League - Misc	15,820
Rec League - Day Camp	25,850
Rec Program - Misc	2,000
Rec League - Basketball	21,963
Rec Fitness	8,120
Total	292,331

*FY24 FTE position added & removed in FY25

Program as a Percentage of the Division Budget





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Enterprise Fund (50)

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council As Amended	2023-24 Projected	2024-25 Department Requested	2024-25 City Manager Proposed
Fund Balance - CASH							
Beginning of Year	2,986,194	3,276,913	3,352,470	3,522,254	3,522,254	3,738,404	3,738,404
Revenue							
Water Sales	3,844,606	4,045,330	4,059,002	4,059,002	4,142,344	4,281,367	4,281,367
Sewer Use Charge	4,056,837	4,408,507	4,284,638	4,284,638	4,551,524	4,466,300	4,466,300
Water Meter Supply Fee	123,725	85,100	86,250	86,250	130,375	81,664	81,664
Utility Penalties	130,664	130,731	125,452	125,452	136,569	132,655	132,655
Contractual Revenue	11,353	10,446	11,353	11,353	12,043	11,153	11,153
Interest	49,848	228,724	148,097	148,097	163,490	163,490	163,490
Miscellaneous	13,912	11,891	2,850	2,850	4,091	4,091	4,091
SRF/bond-Interest/Credit	-	-	-	-	-	-	-
Transfer from VERP	-	-	-	-	-	-	-
Total Revenue	8,230,944	8,920,730	8,717,642	8,717,642	9,140,437	9,140,720	9,140,720
Total Fund Bal & Revenues	11,217,138	12,197,643	12,070,113	12,239,896	12,662,691	12,879,124	12,879,124
Expenditures							
Personnel	827,467	923,887	1,197,563	1,197,563	1,218,842	1,262,976	1,252,277
Commodities	2,513,305	2,894,528	2,648,383	2,648,383	2,629,129	2,837,936	2,836,436
Maintenance & Supplies	225,653	160,780	160,125	160,125	203,844	160,725	145,650
Utilities	93,235	89,122	99,444	99,444	99,444	104,400	104,400
Contractual	2,548,067	2,739,227	2,938,504	2,938,504	2,939,810	3,246,970	3,247,990
Capital Projects (Operating)	-	-	-	-	-	-	21,111
Transfer to VERP	109,554	109,554	130,732	130,732	109,554	89,196	89,196
Transfer to General Fund	999,504	1,123,664	1,217,802	1,217,802	1,123,664	1,329,016	1,349,944
Miscellaneous	23,441	34,627	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Total Operating Expense	7,340,225	8,075,388	8,392,553	8,392,553	8,324,287	9,031,219	9,047,004
Net Operating Revenue (Expense)	890,719	845,341	325,089	325,089	816,150	109,501	93,716
Transfer to Restricted Revenue Fund	-	-	-	-	-	-	-
Transfer to Ent. Cap Maint Fund	600,000	600,000	600,000	600,000	600,000	600,000	750,000
Total Capital / Other Expenditures	600,000	600,000	600,000	600,000	600,000	600,000	750,000
Total Expenditures	7,940,225	8,675,388	8,992,553	8,992,553	8,924,287	9,631,219	9,797,004
Fund Balance (Gross)	3,276,913	3,522,254	3,077,560	3,247,343	3,738,404	3,247,905	3,082,120
Non-operating Income & Loss							
Depreciation Expense	(2,359,056)	(2,600,029)	-	-	-	-	-
Allowance	2,359,056	2,600,029	-	-	-	-	-
Other	-	-	-	-	-	-	-
Net Fund Balance (Cash)	3,276,913	3,522,254	3,077,560	3,247,343	3,738,404	3,247,905	3,082,120
Less: Reserve Balance 20 % of Exp	(1,468,045)	(1,615,078)	(1,678,511)	(1,678,511)	(1,664,857)	(1,806,244)	(1,809,401)
Available Fund Balance - End of Year	1,808,868	1,907,176	1,399,049	1,568,833	2,073,547	1,441,661	1,272,719
Solid Waste Fees	1,725,224	1,845,637	1,955,637	1,955,637	1,946,562	2,028,933	2,028,933
Solid Waste Container Fees	145,539	148,419	151,560	151,560	150,898	154,476	154,476
Total Revenue	1,870,763	1,994,055	2,107,197	2,107,197	2,097,460	2,183,409	2,183,409
Contractual Services	1,741,201	1,857,633	1,955,637	1,955,637	1,946,562	2,028,933	2,028,933
Container Fund	-	-	-	-	-	59,934	59,934
Transfer to BERP	145,539	148,419	151,560	151,560	150,898	94,542	94,542
Total Expenditures	1,886,740	2,006,052	2,107,197	2,107,197	2,097,460	2,183,409	2,183,409

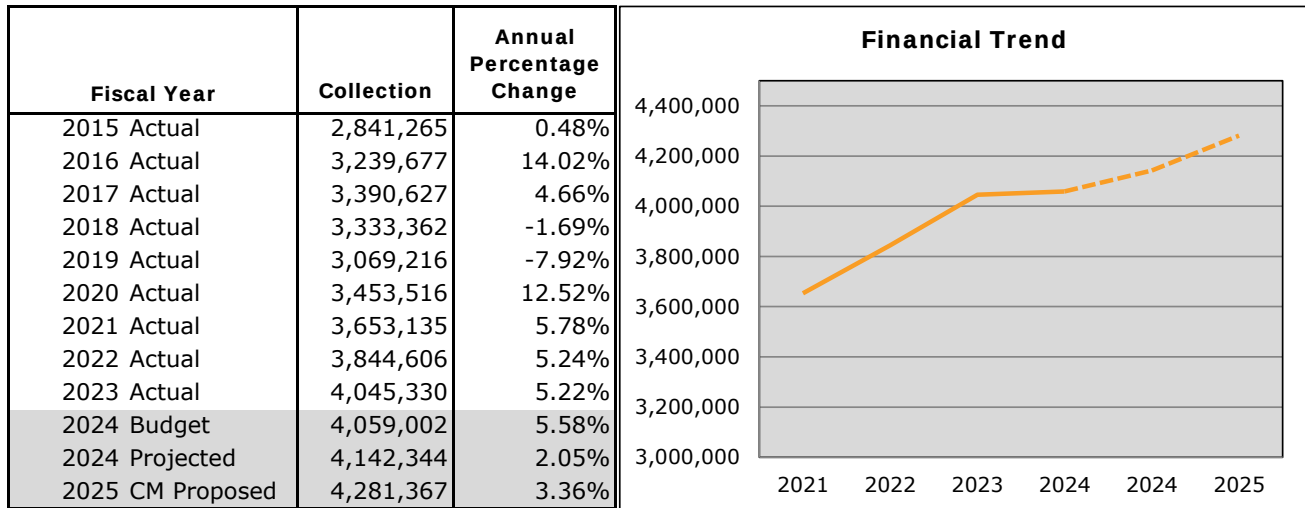
Water Sales

General Ledger Codes: 50-00-4610-0000	<u>Legal Authority:</u> Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.
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Revenue Description

Water Sales - City of Raymore FY 2025 proposed water rates are \$6.62 per one thousand (1,000) gallons of water consumed. The FY24 rate was \$6.54. All residents receive a minimum bill for two thousand gallons of water and two thousand gallons sewer usage.

Revenues for FY25 are being based on the addition of 105 homes. The total number of residential building permits budgeted for FY25 is 128 with 23 of those permits within water districts that do not receive water service from the City.



Sewer Use Charge

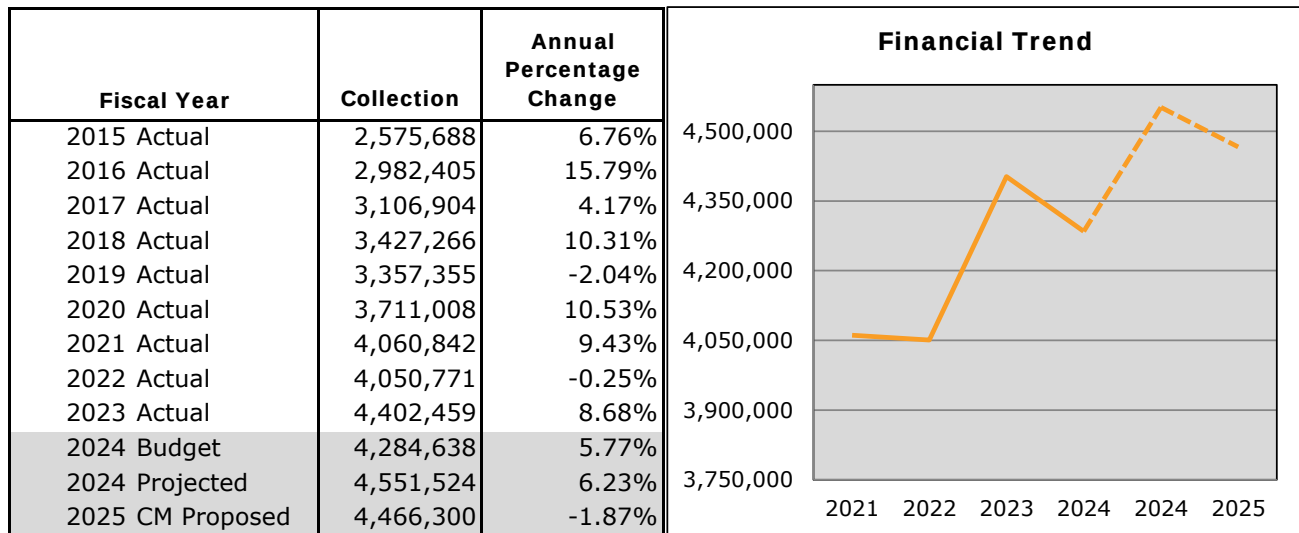
General Ledger Codes:
50-00-4630-0000

Legal Authority:
Municipal Code: Section 700 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Sewer Use Charges - Sewerage use rates are charged by either actual use or winter averaging. In FY 2025, proposed use rates are nine dollars and thirty-two cents (\$9.32) per one thousand gallons of actual water consumed. Winter-averaged rates are nine dollars and seventy-seven cents (\$9.77) per one thousand gallons of the average monthly water usage during the months of December, January, and February. All customers are billed each month for no less than two thousand gallons.

Revenues for FY25 are being based on addition of 128 homes with 18 of those new homes in the Middle Big Creek Sewer District.



Water Meter Supply Fee

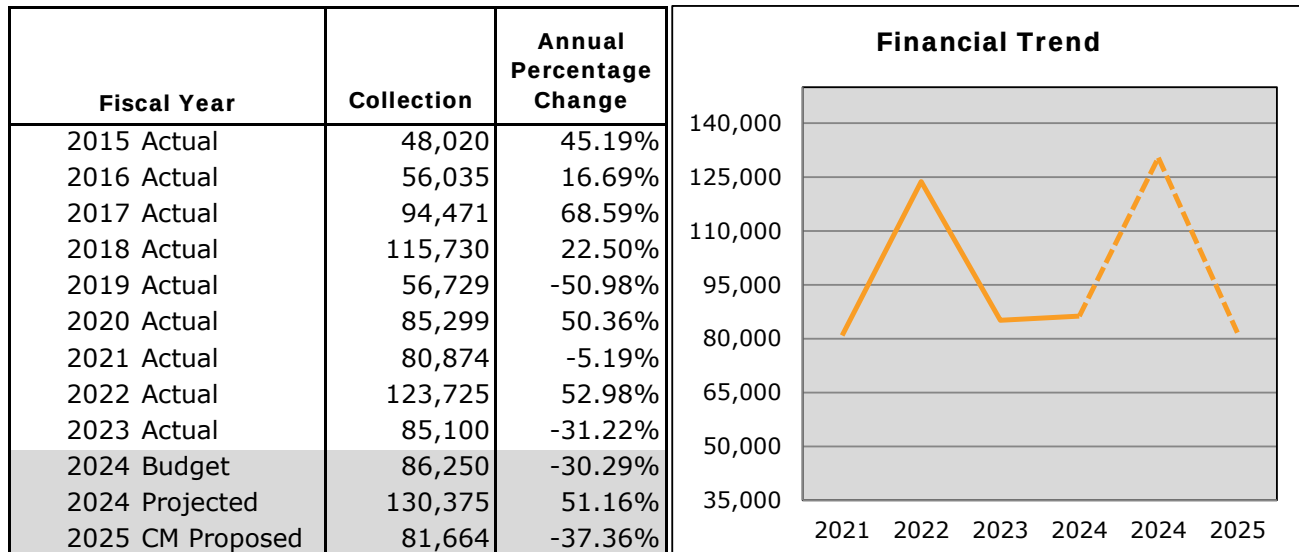
General Ledger Codes:
50-00-4620-0000

Legal Authority:
Municipal Code: Section 700 & 705
State Statute: Chapter 91 RSMo.

Revenue Description

Water Meter Supply Fee - These fees are the initial charges associated with the actual cost to the City for meters, installation and maintenance of meters and access to the water main for all new construction. The current charge is \$638 per 3/4 inch meter size and \$704 per 1 inch meter size.

Revenue projections are based on the estimated amount of 128 new residential and commercial sites being constructed.



Utility Penalties

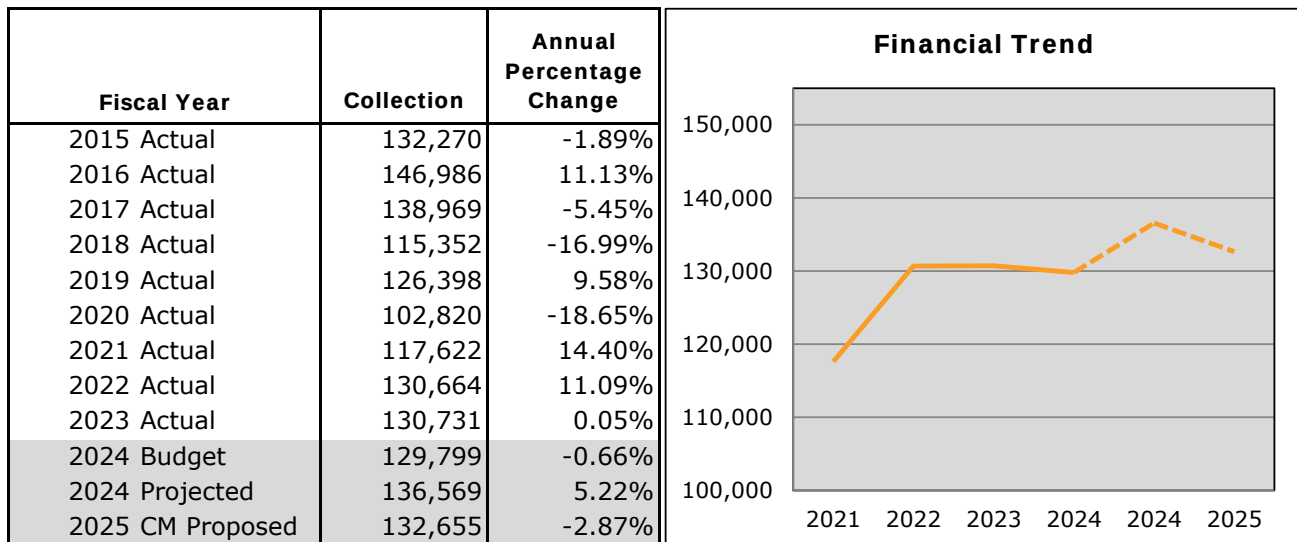
General Ledger Codes:
50-00-4600-0000

Legal Authority:
Municipal Code: Section 700, 705 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Utility Penalties - Revenues recorded in this account are late payment fees for water, sewer and trash billings.

Staff is estimating FY25 revenue based on the average of FY22, FY23 and FY24 revenues.



Solid Waste Fees

General Ledger Codes: 50-00-4640-0000	Legal Authority: Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.
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Revenue Description

Solid Waste Fees - This revenue was added during the FY10 budget to account for the payment for City-wide solid waste pickup. This payment is set to match the invoice per home with no administration fee added.

FY25 revenue is estimated with an additional 128 homes and the contracted cost of \$21.35 per home for solid waste & recycling disposal.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2015 Actual	956,487	-0.06%		
2016 Actual	980,600	2.52%		
2017 Actual	1,016,108	3.62%		
2018 Actual	1,087,622	7.04%		
2019 Actual	1,256,167	15.50%		
2020 Actual	1,578,278	25.64%		
2021 Actual	1,625,218	2.97%		
2022 Actual	1,725,224	6.15%		
2023 Actual	1,845,637	6.98%		
2024 Budget	1,955,637	13.36%		
2024 Projected	1,946,562	-0.46%		
2025 CM Proposed	2,028,933	4.23%		

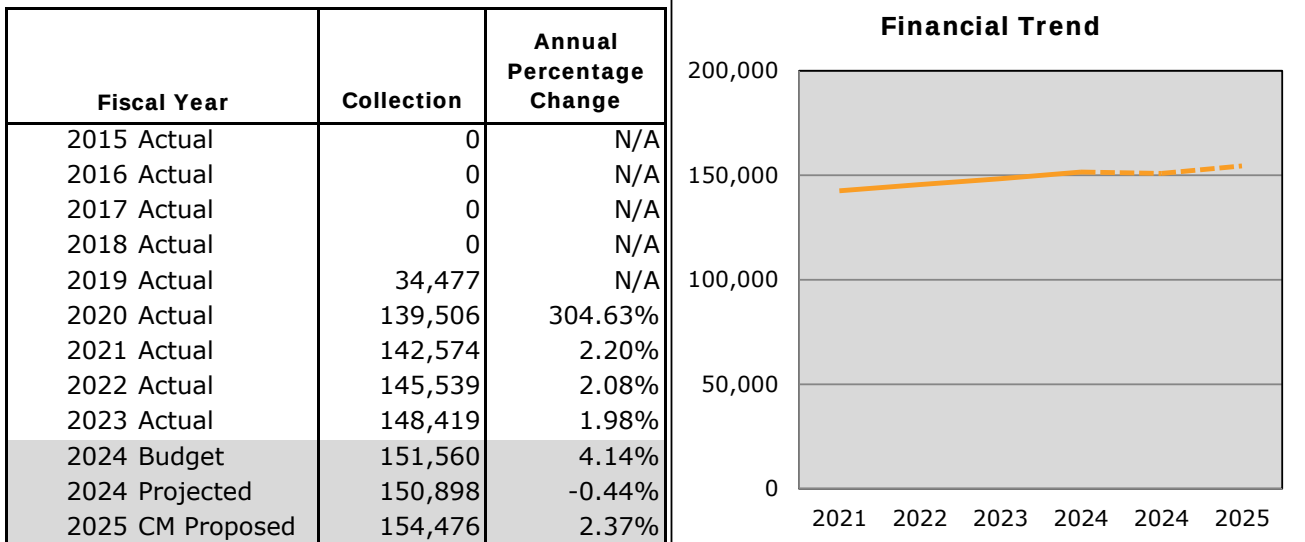
Solid Waste Container Fees

General Ledger Codes: 50-00-4645-0000	Legal Authority: Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.
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Revenue Description

Solid Waste Fees - This revenue was added during the FY20 budget to pay for the trash carts purchased by the city. The charge for trash carts is \$1.50 per month. This covers up to 2 trash carts per household. Each additional cart is \$0.75 per month.

FY25 revenue is estimated based on 8,454 customers in FY24 with an additional 128 homes anticipated in FY25.

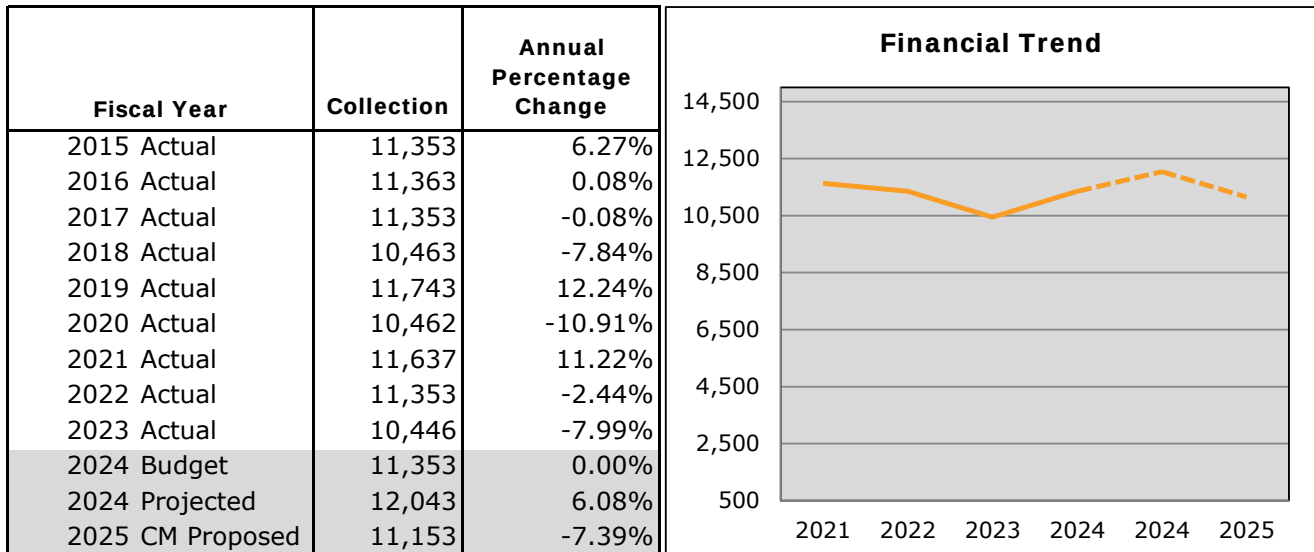


Contractual

General Ledger Codes: 50-00-4380-0000	<u>Legal Authority:</u> Municipal Code: Section 700 State Statute: Chapter 82
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Revenue Description

Contractual- This account is used to record the monthly connection fees and annual contract agreement fees between the City and Dikeland Sewer District.



Interest Revenue

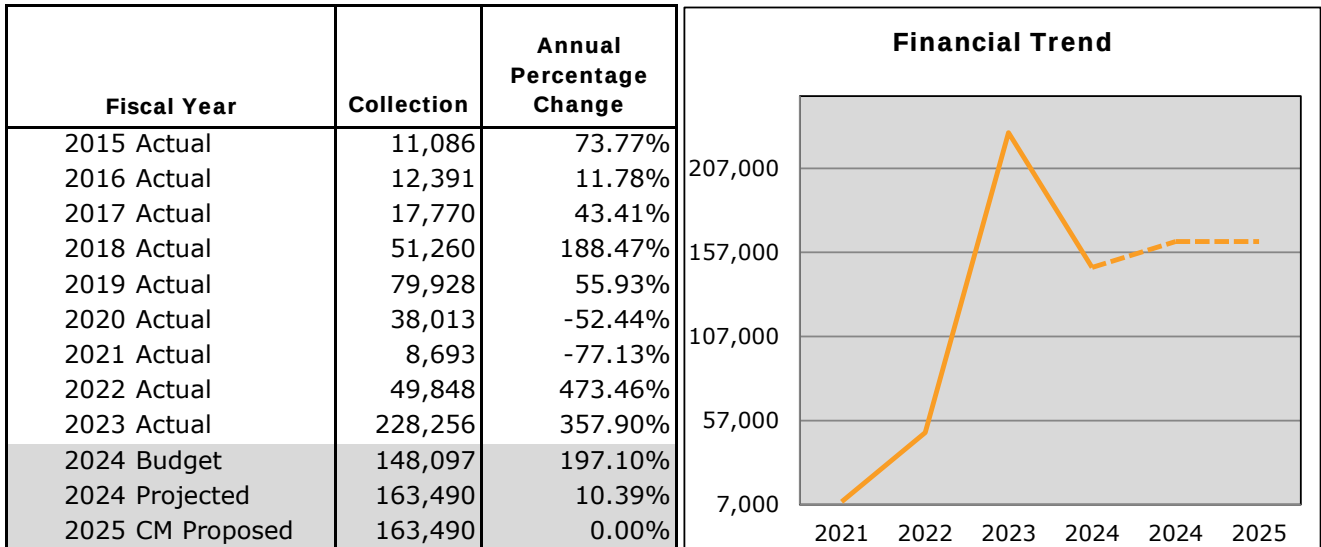
General Ledger Codes:
50-00-4350-0000

Legal Authority:
State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY24 revenues are based on current interest rates being earned. FY25 based on FY24.



Miscellaneous

General Ledger Codes: 50-00-4370-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Miscellaneous - Revenues from various sources not previously categorized. Historically, this amount is generally less than \$10,000 annually. The inconsistent nature of the revenue source makes it difficult to estimate.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend		
2015 Actual	14,755	-247.35%			
2016 Actual	3,943	-73.27%			
2017 Actual	6,800	72.44%			
2018 Actual	4,301	-36.75%			
2019 Actual	5,879	36.69%			
2020 Actual	2,743	-53.34%			
2021 Actual	15,363	460.04%			
2022 Actual	3,811	-75.20%			
2023 Actual	3,930	-300.02%			
2024 Budget	2,850	-25.21%			
2024 Projected	4,091	43.56%			
2025 CM Proposed	4,091	0.00%			



WATER UTILITIES

Water Utilities is responsible for the operation and maintenance of the water distribution system serving approximately 8,627 residential and commercial customers. This includes regular inspection and maintenance of the distribution system, Kentucky Pump Station and two storage facilities, as well as locating and exercising water valves, flushing and inventorying fire hydrants and ensuring compliance with local, state and federal regulations. Water Utilities is comprised of the Director of Public Works, Public Works Crew Supervisor, Crew Leader, Maintenance Specialists, Maintenance Technicians and the Administrative Assistant.

GOALS

System Inspection and Maintenance

1. Perform distribution system flushing in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources (2.2)
2. Perform valve exercising and maintenance in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources (2.2)

Customer Service

1. Respond to customer concerns/complaints within one business day (4.1)

FY 2024 PERFORMANCE SUMMARY

1. Tested the operation of and flushed 40 fire hydrants
2. Installed 110 service taps related to new home construction
3. Responded to 3,542 locate tickets
4. Inspected 70 final right-of-ways for new construction occupancies
5. Replaced 23 water meters
6. Replaced 10 water meter radios
7. Completed 502 work orders for Utility Billing
8. Completed 51 water service requests

SIGNIFICANT BUDGETARY ISSUES

- The cost of purchase of water from Kansas City Water Services is included in this budget: \$ 2,723,560
- Understaffing in Public Works Operations & Maintenance continues to be a concern



PUBLIC WORKS: WATER

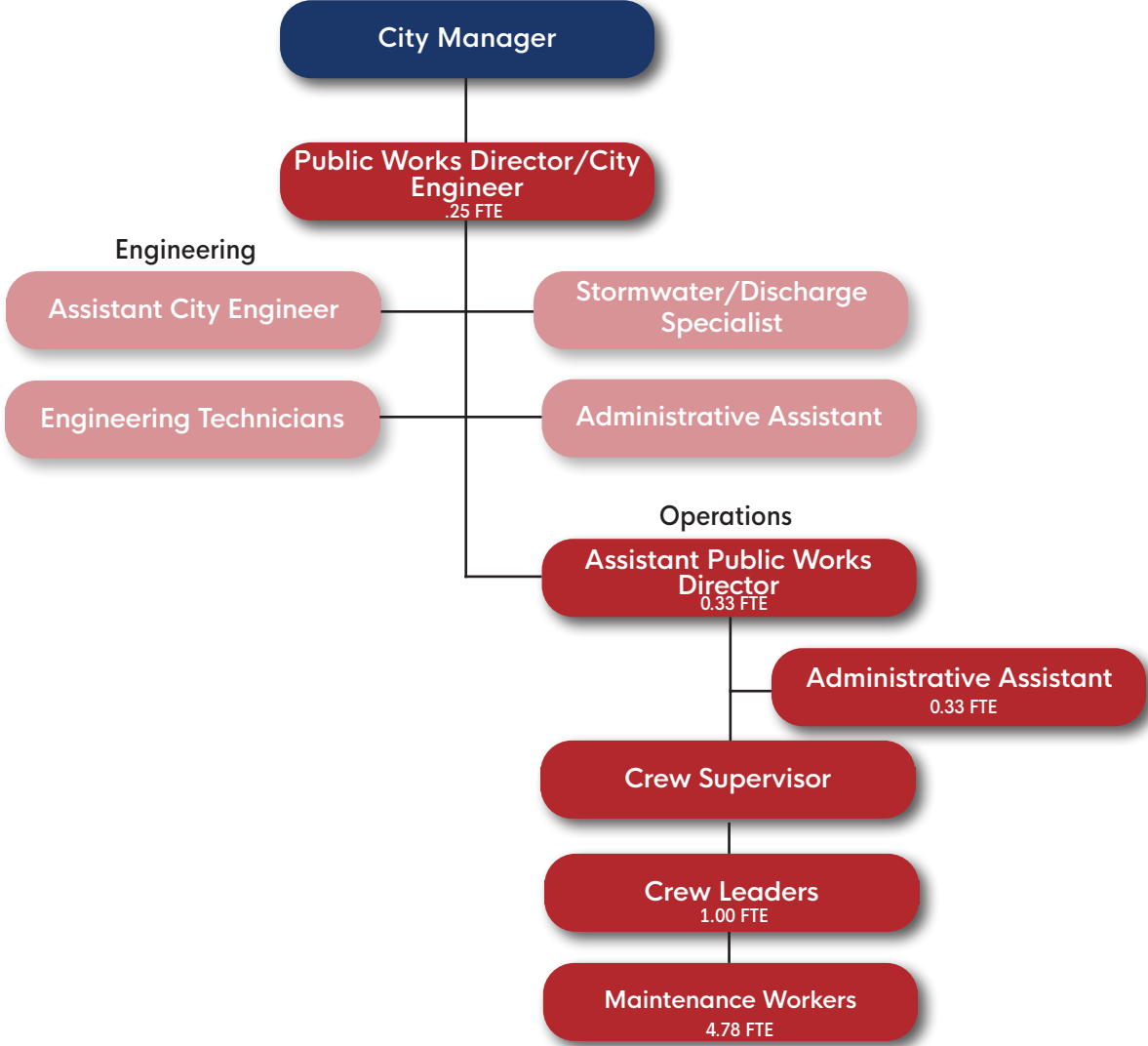
Mission The Water Division operates and maintains the City's water distribution system in a manner to ensure a continuous supply of safe drinking water and fire protection to all customers.

Service Description The Water Division performs inspections, maintenance, repairs, testing and replacement of the pumping station and system's 270 miles of water mains effectively and efficiently. The City purchases its water from Kansas City.

Objectives		Goal Alignment
A	Operate the water distribution system to provide quality drinking water while meeting all regulatory requirements	2.2.3
B	Minimize customer impact due to water system maintenance, upgrades and repairs	4.1.2
C	Repair or replace all inoperable fire hydrants in a timely manner	4.1.2

Performance Measures		FY 2023	FY 2024	FY2025 Budget
A	Number of drinking water violations	0	0	0
B	Estimated hours for water system repairs from initial report to repair and restored service	4	4	4
C	Number of hydrants replaced	17	16	18

WATER UTILITIES



WATER UTILITIES

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	416,225	459,673	598,964	598,964	620,444	631,184	626,252	
Commodities	2,500,262	2,881,482	2,632,343	2,632,343	2,614,019	2,821,746	2,821,246	
Maintenance and Repairs	122,489	28,806	50,425	50,425	56,958	51,025	38,950	
Utilities	31,694	26,695	28,404	28,404	28,404	29,820	29,820	
Contractual	84,957	95,370	118,447	118,447	120,571	163,111	165,381	
Capital Outlay	0	0	0	0	0	0	21,111	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	1,483,398	1,521,640	674,267	674,267	674,267	709,106	719,570	
Total	4,639,026	5,013,666	4,102,850	4,102,850	4,114,663	4,405,992	4,422,330	0

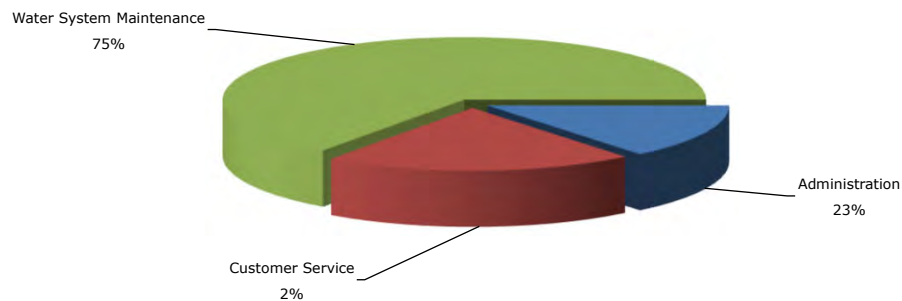
Position Control Roster

	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Public Works Director/City Engineer	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker	4.53	4.78	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.69	6.69

By Program

	2024-25 C.M. Proposed
Personnel	626,252
Administration	917,890
Water System Maintenance	2,878,188
Total	4,422,330

Program as a Percentage of the Division Budget





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SEWER UTILITIES

Sewer Utilities is responsible for the operation and maintenance of the sanitary sewer collection system. This includes regular inspection and maintenance of the collection system and four lift stations, regular sewer jetting and assuring compliance with state and federal regulations. Sewer Utilities is comprised of the Director of Public Works, Public Works Crew Supervisor, Crew Leader, Maintenance Specialists, Maintenance Technicians and the Administrative Assistant.

GOALS

Customer Service

- Respond to customer concerns/complaints within one business day (4.1)

Sewer System Maintenance

- Perform annual televising and jetting/cleaning in accordance with the department's Standard Operating Procedures (2.2)

FY 2024 PERFORMANCE SUMMARY

1. The annual sewer jetting program continued with 15,000 linear feet jetted and a goal to jet the entire system every three years
2. Used the sewer camera on 0 feet of sanitary sewer main
3. Inspected 114 new sanitary sewer service connections
4. Completed 12 sanitary sewer service requests

SIGNIFICANT BUDGETARY ISSUES

1. The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget: \$1,740,996
2. The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget: \$1,189,524



PUBLIC WORKS:

SEWER

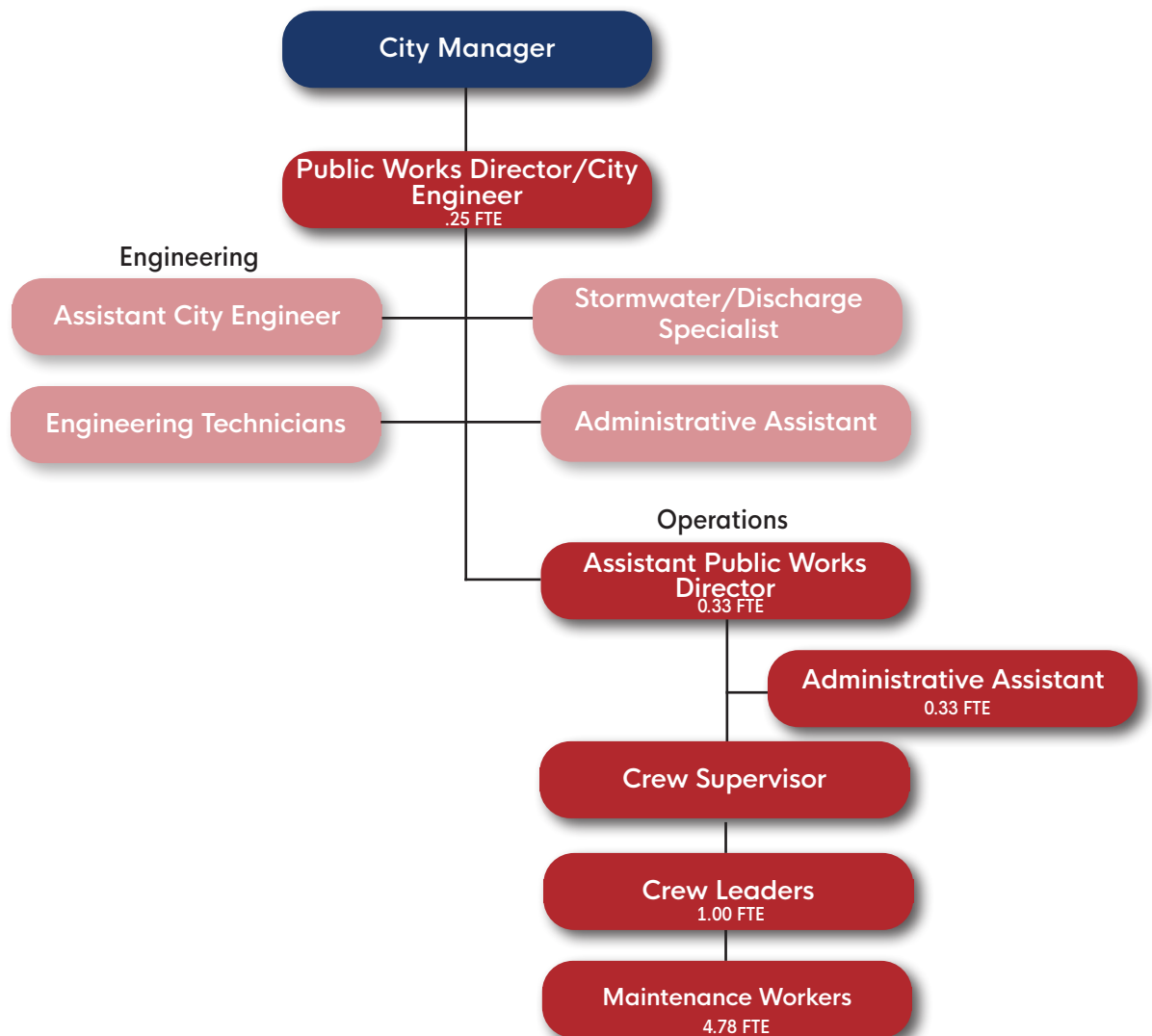
Mission The Sewer Division is responsible for the collection of wastewater and its conveyance to the Little Blue Valley Sewer District and Middle Big Creek Sub-District. Employees in this division maintain the City’s sewer lines and pump stations.

Service Description The Sewer Division performs inspections, maintenance, repairs and rehabilitation of the system’s 260 miles of sanitary sewer lines and four pumping stations effectively and efficiently.

Objectives		Goal Alignment
A	Provide uninterrupted collection and conveyance of all wastewater in accordance with all state and federal laws	2.3.3
B	Maintain the sewer system to prevent sewer issues	2.3.3
C	Reduce the amount of inflow and infiltration delivered to treatment facilities	2.3.3

Performance Measures		FY 2023	FY 2024	FY 2025 Budget
A	Feet of sewer jetted and cleaned	15,000	15,000	15,000
B	Feet of sanitary sewer rehabilitated	1,400	6,550	2,500

SEWER UTILITIES



SEWER UTILITIES

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel	411,241	464,214	598,599	598,599	598,398	631,792	626,025	
Commodities	13,043	13,047	16,040	16,040	15,110	16,190	15,190	
Maintenance and Repairs	103,164	131,973	109,700	109,700	146,886	109,700	106,700	
Utilities	61,541	62,426	71,040	71,040	71,040	74,580	74,580	
Contractual	2,463,110	2,643,858	2,820,057	2,820,057	2,819,239	3,083,859	3,082,609	
Capital Outlay	0	0	0	0	0	0	0	
Debt Service	0	0	0	0	0	0	0	
Transfers/Miscellaneous	1,943,400	1,980,616	674,267	674,267	674,267	709,106	719,570	
Total	4,995,500	5,296,134	4,289,703	4,289,703	4,324,940	4,625,227	4,624,674	0

Position Control Roster

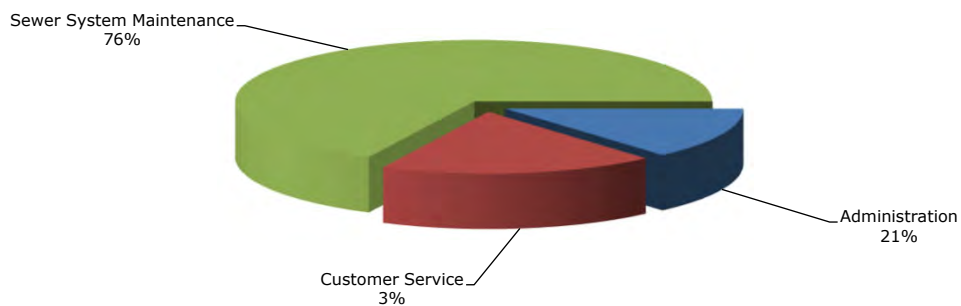
	2022-23 Actual	2023-24 Actual	2024-25 C.M. Proposed
Director, Public Works & Engineerin	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker*	4.53	4.78	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.69	6.69

By Program

	2024-25 C.M. Proposed
Personnel	626,025
Administration	864,949
Sewer System Maintenance	3,133,700
Total	4,624,674

*FY23 additional Worker I

Program as a Percentage of the Division Budget





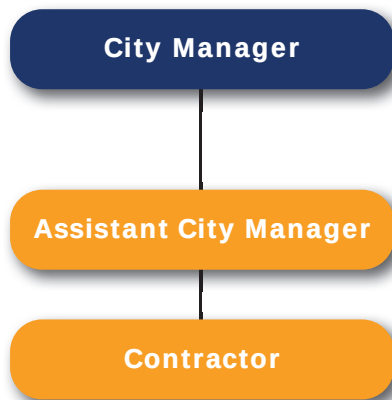
SOLID WASTE

The City provides residential solid waste and recycling collection. Service provision is accomplished by contract from a private solid waste collection company. This chapter is to account for the revenues and expenditures pursuant to provision of this service.

SIGNIFICANT BUDGETARY ISSUES

1. The City monthly charge to residents for trash and yard waste collection is \$15.59 in FY 2025. Recycling is an additional \$5.76.
2. An additional \$1.50 is added to the monthly utility bill for the solid waste cart program. These funds are used to replenish funds used for the initial purchase of carts and for cart maintenance.
3. Total projected revenue is expected to be \$1,590,367 for trash services, \$438,566 for Recycling services.

SOLID WASTE



SOLID WASTE

By Category

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted	2023-24 Council Amended	2023-24 Projected	2024-25 Department Requested	2024-25 C.M. Proposed	2024-25 Council Adopted
Personnel								
Commodities								
Maintenance and Repairs								
Utilities								
Contractual	1,741,201	1,857,633	1,955,637	1,955,637	1,946,562	2,028,933	2,028,933	
Capital Outlay								
Debt Service								
Transfers/Miscellaneous	145,539	148,419	151,560	151,560	150,898	154,476	154,476	
Total	1,886,740	2,006,052	2,107,197	2,107,197	2,097,460	2,183,409	2,183,409	0

Position Control Roster

	2020-21 Actual	2022-23 Actual	2024-25 C.M. Proposed
Director, Public Works & Engineering			
Assistant Director, PW - Operations			
Public Works Field Supervisor			
Crew Leader, Water/Sewer			
Maintenance Worker			
Administrative Assistant			
Meter Reader			
Total FTE	0.00	0.00	0.00

By Program

	2024-25 C.M. Proposed
Solid Waste	2,183,409
Total	2,183,409

Program as a Percentage of the Department Budget





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TRANSFERS FROM ENTERPRISE FUNDS TO OTHER FUNDS

This chapter is included to note any transfers from the Enterprise Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by the General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the following pages.
\$1,349,944
2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund accepts a transfer to support the ongoing maintenance of the water and sewer infrastructure of the City.
\$750,000
3. The Enterprise Fund will make an annual payment to the Building & Equipment Replacement Program (05) for the initial purchase and maintenance of solid waste carts.
\$94,542
4. Beginning in FY 2026, solid waste cart maintenance will occur within the Enterprise Fund.

ENTERPRISE FUND PAYMENT TO GENERAL FUND FOR SERVICES

The Enterprise Fund (50) often benefits from expenditures by the General Fund (01) made on its behalf. For example, the Finance Department, whose funding is provided by the General Fund (01), provides purchasing and accounting services to support Enterprise Fund (50) operations. Knowing and accounting for the full cost of the water/sewer utility sets a basis for financial analysis of the program, and for setting rates appropriately. General Fund (01) revenues should not subsidize the utility, which should be self supporting. Best practices from the fields of finance, accounting, and utility operations indicate that these indirect costs be identified and allocated to the Enterprise Fund (50).

Approaches to calculating an appropriate payment to the General Fund for services vary.

- One approach is to track activities individually and itemize expenses as they occur. While very accurate, this approach is very time consuming, complicated, and costly, so much so that most municipal organizations reject it because the benefits do not outweigh the costs.
- A more common approach is to determine an appropriate indirect cost rate. This involves

determining direct and indirect costs for programs, calculating what percent the indirect costs are of the direct, and using that percentage to calculate the appropriate share of indirect costs for each program. The following is an example using FY 2025 Proposed Budget figures:

Indirect Costs	Budget
Administration	\$ 1,645,464
Information Technology Services	\$ 984,016
Finance (less Utility Billing)	<u>\$ 441,277</u>
	\$ 3,070,757
Direct Costs	Budget
General Fund (less indirect costs)	\$ 10,803,907
Park Fund	\$ 1,991,335
Enterprise Fund	<u>\$ 9,797,004</u>
	\$ 22,592,246

Indirect/Direct Cost Rate 13.59%
 $(\$3,070,757 / \$22,592,246)$

Enterprise Fund Indirect Calculation \$1,331,413
 $(\$9,797,004 \times 13.59\% = \$1,331,413)$

Total Enterprise Fund Payment for Services to General Fund:

Indirect Costs	\$1,331,413
Utility Billings	<u>\$ 595,621</u>
Total	\$1,927,034

Using this method, the Enterprise Fund would pay \$1,927,034 to the General Fund.

- Consistent with the full cost of service approach, many cities also charge their franchise fee to their municipal utilities. Assessing our current franchise fee to water/sewer service would result in the following additional charge:

Annual Revenues	\$8,747,667
Fee	<u>7%</u>
Annual Payment	\$ 612,337

Staff is not recommending allocation of this additional fee at this time.

- The City uses a combined method to calculate the appropriate transfer to the General Fund. The steps taken are as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)
- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead, or "indirect," costs.
- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Using FY 2025 budget numbers, this method results in a transfer from the Enterprise Fund to the General Fund of \$1,349,944, as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)

Personnel	\$1,131,176
Commodities	\$2,824,817
Maintenance/Supplies	\$ 145,650
Utilities	\$ 104,400
Contractual [1]	\$3,247,990
VERP	\$ 89,196

Total Enterprise Fund Operating Expenses	\$7,543,229
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- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead costs.

$$\$7,543,229 \times 10\% = \$754,323$$

- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Direct Expenses	
Billing Software	\$ 76,232
Utility Billing Payroll	\$ 205,781
Late Notices	\$ 6,383
Statement Billing	\$ 110,260
Other Utility Billing Expenses	<u>\$ 196,965</u>
	\$ 595,621

Allocated Enterprise Fund Indirect Expenses	\$ 754,323
Allocated Direct Expenses	<u>\$ 595,621</u>

Total Allocated Direct & Indirect Expense	\$ 1,349,944
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[1] This expense only includes those related to water and sewer. Trash services are not included due to the pass-through expense the City is offering at the present time.



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DEBT SERVICE

The Debt Service Fund is utilized to report the City's financing activities. It is used to account for the accumulation of resources for and the payment of financed debt. The City issues bond debt and uses property tax or enterprise revenues to pay off the matured bonds. All general obligation bond debt is included in this fund.

Debt may also be issued through the Enterprise Fund, Park Fund or other funds. All debt service charts are presented in this section.



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GENERAL OBLIGATION BONDS

General Obligation Bonds (G.O. Bonds) are secured by the pledge of the City's full faith, credit and taxing power. The taxing power is usually an unlimited ad valorem tax based upon the assessed value of property located within the City. When unlimited ad valorem taxes are pledged, the City is legally required to raise taxes in order to pay the debt service on the bonds. Due to the pledge of a city's unlimited ad valorem taxes, G.O. Bonds carry the lowest interest rates among the various financing options. The voters must approve G.O. Bonds with either a four-sevenths (4/7ths) or two-thirds (2/3rds) majority, depending upon when the election is held. The City has a Missouri constitutional debt limit not to exceed 20% of the City's assessed valuation.

Bond issues accounted for in this section include:

- Series 2017 New Money (\$1.09M Trans & \$1.66M Parks)
- Series 2016 New Money (\$2.2M Trans & \$5.09M Parks)
- Series 2013 (Refunding the remaining portion of Series 2007)
- Series 2020 (\$6.9M Trans & \$1M Parks)
- Series 2021 (\$5.07M Trans & \$3.93M Parks)
- Series 2022 (Refunding of Series 2012)

State law requires the Missouri State Auditor to annually review all taxing jurisdictions throughout

Missouri as to their compliance with the tax limitation provisions of Missouri's Hancock Amendment. To accomplish this, the Auditor provides the City a set of worksheets used to calculate the allowable tax rates for each of the General, Park and Debt Service funds. These worksheets contain calculations performed by the Auditor based on information provided by the City. When received, the City verifies or revises these numbers as appropriate. Statute provides that "a tax rate proposed for annual debt service requirements will be prima facie valid if, after making the payment for which the tax was levied, bonds remain outstanding and the debt fund reserves do not exceed the following year's payments (see attached RSMo 137.073 6(2))." The Auditor may also approve a higher rate, if for instance balloon payments would warrant accumulation of a larger reserve.

SIGNIFICANT BUDGETARY ISSUES - HISTORY

During 2024, the City maintained its Aa2 bond rating from Moody's.

The City also received its first bond rating from S&P Global. S&P Global Ratings assigned its AA issuer credit rating to the City of Raymore.



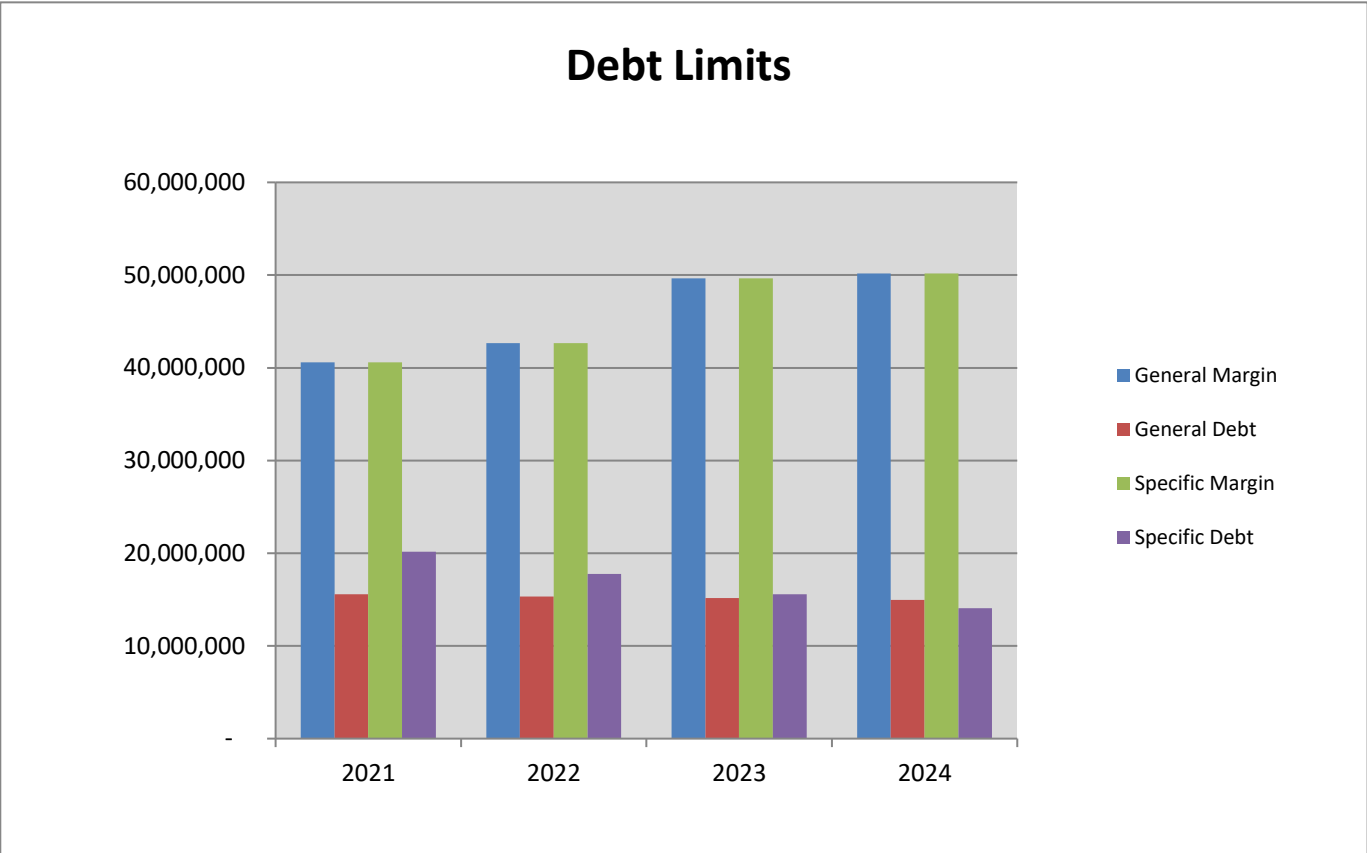
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DEBT SERVICE (40)

	2021-22	2022-23	2023-24	2023-24	2024-25
	Actual	Actual	Budget	Projected	CM Proposed
Fund Balance					
Beginning of Year	3,310,009	3,156,159	2,981,800	3,188,683	4,214,376
Revenue					
Property Tax	2,951,157	3,173,484	3,524,538	3,524,538	3,561,732
Interest	47,564	186,817	128,770	111,260	111,260
Penalties	13,597	18,840	17,623	20,871	17,809
Bond Proceeds	97,836		-	-	-
Transfers In - GO Bond funds					
Total Revenue	3,110,155	3,379,142	3,670,931	3,656,670	3,690,801
Total Fund Bal & Revenues	6,420,164	6,535,300	6,652,731	6,845,351	7,905,177
Expenditures					
Debt Service	3,164,868	3,343,868	2,628,975	2,628,975	2,613,000
Fees	2,450	2,750	2,000	2,000	2,750
Misc. - Cost of Issuance	96,687				
Debt Service					
Series 2012 Refunding	103,325	-	-	-	-
Series 2013 Refunding	1,273,354	1,378,668	681,075	681,075	
Series 2016 - Parks & Transportation	340,100	258,400	125,800	125,800	125,800
Series 2017 - Parks & Transportation	318,975	319,350	270,550	270,550	26,650
Series 2020 - Parks & Transportation	269,400	269,400	269,400	269,400	269,400
Series 2021 - Parks & Transportation	749,273	843,850	228,850	228,850	228,850
Series 2022 - Refunding S 2012	110,442	274,200	1,053,300	1,053,300	1,962,300
Series 2025 - Transportation			-	-	
Total Expenditures	3,264,005	3,346,618	2,630,975	2,630,975	2,615,750
Annual Difference	(153,851)	32,524	1,039,956	1,025,695	1,075,051
Fund Balance (Gross)	3,156,159	3,188,683	4,021,756	4,214,376	5,289,427
Applicable Data:					
Assessed Valuation	\$405,954,493	\$426,548,898	\$496,532,741	\$496,532,741	\$501,772,566
Change in AV	5%	5%	16%	16%	1%
Legal Debt Margin	81,190,899	85,309,780	99,306,548	99,306,548	100,354,513
Collection Rate	0.99	0.99	0.99	0.99	0.99
Debt Service Levy	0.7170	0.7170	0.7170	0.7170	0.7170
Operating Levy	0.5277	0.5277	0.5012	0.5012	0.5028
Total City Property Tax	1.2447	1.2447	1.2182	1.2182	1.2198

Legal Debt Limit

Year	General Margin	General Debt	Specific Margin	Specific Debt	Total Debt	Assessed Value
2021	40,595,449	15,561,150	40,595,449	20,178,850	35,740,000	405,954,493
2022	42,652,490	15,342,296	42,652,490	17,772,704	33,115,000	426,524,898
2023	49,653,274	15,162,570	49,653,274	15,587,430	30,750,000	496,532,741
2024	50,177,257	14,967,591	50,177,257	14,072,409	29,040,000	501,772,566



Notes: Debt margin is the total general obligation indebtedness allowed by the State Constitution. The maximum amount of debt is 20% of assessed value.
General Margin is 10% that can be issued for any City purpose.
Specific Margin is 10% that can only be issued for the purpose of acquiring right-of-way, constructing or extending and improving streets, avenues and/or sanitary or storm systems, and purchasing or constructing waterworks or other plants.

As shown in the charts above Raymore carries a healthy debt service balance well within the legal limits.



City of Raymore, Missouri

Outstanding Bond Issues

Date	Series 2016		Series 2017		Series 2020		Series 2021		Series 2022		Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Fiscal Year Totals
3/1/2025	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	1,755,000.00	121,200.00	1,755,000.00	446,550.00	2,201,550.00
9/1/2025	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	86,100.00	-	411,450.00	2,613,000.00
3/1/2026	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	2,035,000.00	86,100.00	2,035,000.00	411,450.00	2,446,450.00
9/1/2026	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	45,400.00	-	370,750.00	2,817,200.00
3/1/2027	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	2,270,000.00	45,400.00	2,270,000.00	370,750.00	2,640,750.00
9/1/2027	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	-	-	325,350.00	2,966,100.00
3/1/2028	940,000.00	62,900.00	-	13,325.00	-	134,700.00	515,000.00	114,425.00	1,455,000.00	-	1,455,000.00	325,350.00	1,780,350.00
9/1/2028	-	51,150.00	-	13,325.00	-	134,700.00	-	101,550.00	-	-	-	300,725.00	2,081,075.00
3/1/2029	990,000.00	51,150.00	-	13,325.00	-	134,700.00	515,000.00	101,550.00	1,505,000.00	-	1,505,000.00	300,725.00	1,805,725.00
9/1/2029	-	38,775.00	-	13,325.00	-	134,700.00	-	88,675.00	-	-	-	275,475.00	2,081,200.00
3/1/2030	1,050,000.00	38,775.00	-	13,325.00	-	134,700.00	505,000.00	88,675.00	1,555,000.00	-	1,555,000.00	275,475.00	1,830,475.00
9/1/2030	-	25,650.00	-	13,325.00	-	134,700.00	-	76,050.00	-	-	-	249,725.00	2,080,200.00
3/1/2031	1,110,000.00	25,650.00	-	13,325.00	-	134,700.00	500,000.00	76,050.00	1,610,000.00	-	1,610,000.00	249,725.00	1,859,725.00
9/1/2031	-	13,162.50	-	13,325.00	-	134,700.00	-	63,550.00	-	-	-	224,737.50	2,084,462.50
3/1/2032	1,170,000.00	13,162.50	-	13,325.00	-	134,700.00	490,000.00	63,550.00	1,660,000.00	-	1,660,000.00	224,737.50	1,884,737.50
9/1/2032	-	-	-	13,325.00	-	134,700.00	-	53,750.00	-	-	-	201,775.00	2,086,512.50
3/1/2033	155,000.00	13,325.00	925,000.00	134,700.00	630,000.00	53,750.00	-	-	1,710,000.00	-	1,710,000.00	201,775.00	1,911,775.00
9/1/2033	-	11,000.00	-	11,000.00	-	116,200.00	-	47,450.00	-	-	-	174,650.00	2,086,425.00
3/1/2034	160,000.00	11,000.00	965,000.00	116,200.00	640,000.00	47,450.00	-	-	1,765,000.00	-	1,765,000.00	174,650.00	1,939,650.00
9/1/2034	-	8,600.00	-	8,600.00	-	96,900.00	-	41,050.00	-	-	-	146,550.00	2,086,200.00
3/1/2035	165,000.00	8,600.00	1,005,000.00	96,900.00	655,000.00	41,050.00	-	-	1,825,000.00	-	1,825,000.00	146,550.00	1,971,550.00
9/1/2035	-	6,125.00	-	6,125.00	-	76,800.00	-	34,500.00	-	-	-	117,425.00	2,088,975.00
3/1/2036	170,000.00	6,125.00	1,045,000.00	76,800.00	665,000.00	34,500.00	-	-	1,880,000.00	-	1,880,000.00	117,425.00	1,997,425.00
9/1/2036	-	3,150.00	-	3,150.00	-	55,900.00	-	27,850.00	-	-	-	86,900.00	2,084,325.00
3/1/2037	180,000.00	3,150.00	1,080,000.00	55,900.00	680,000.00	27,850.00	-	-	1,940,000.00	-	1,940,000.00	86,900.00	2,026,900.00
9/1/2037	-	-	-	-	39,700.00	21,050.00	-	-	-	-	-	60,750.00	2,087,650.00
3/1/2038	-	-	1,300,000.00	39,700.00	685,000.00	21,050.00	-	-	1,985,000.00	-	1,985,000.00	60,750.00	2,045,750.00
9/1/2038	-	-	-	26,700.00	-	14,200.00	-	-	-	-	-	40,900.00	2,086,650.00
3/1/2039	1,325,000.00	26,700.00	700,000.00	14,200.00	-	-	-	-	2,025,000.00	-	2,025,000.00	40,900.00	2,065,900.00
9/1/2039	-	13,450.00	-	13,450.00	-	7,200.00	-	-	-	-	-	20,650.00	2,086,550.00
3/1/2040	1,345,000.00	13,450.00	-	-	720,000.00	7,200.00	-	-	2,065,000.00	-	2,065,000.00	20,650.00	2,086,650.00
9/1/2040	-	-	-	-	-	-	-	-	-	-	-	-	2,085,650.00
Totals	5,260,000.00	697,775.00	830,000.00	284,275.00	8,990,000.00	3,141,200.00	7,900,000.00	1,954,725.00	6,060,000.00	384,200.00	29,040,000.00	6,482,175.00	35,502,175.00

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,300,000
Issue Series 2016
Purpose New Money
Dated June 2, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	62,900.00	62,900.00	
9/1/2025	-	62,900.00	62,900.00	125,800.00
3/1/2026	-	62,900.00	62,900.00	
9/1/2026	-	62,900.00	62,900.00	125,800.00
3/1/2027	-	62,900.00	62,900.00	
9/1/2027	-	62,900.00	62,900.00	125,800.00
3/1/2028	940,000.00	62,900.00	1,002,900.00	
9/1/2028	-	51,150.00	51,150.00	1,054,050.00
3/1/2029	990,000.00	51,150.00	1,041,150.00	
9/1/2029	-	38,775.00	38,775.00	1,079,925.00
3/1/2030	1,050,000.00	38,775.00	1,088,775.00	
9/1/2030	-	25,650.00	25,650.00	1,114,425.00
3/1/2031	1,110,000.00	25,650.00	1,135,650.00	
9/1/2031	-	13,162.50	13,162.50	1,148,812.50
3/1/2032	1,170,000.00	13,162.50	1,183,162.50	
9/1/2032	-	-	-	1,183,162.50
Total	\$5,260,000.00	\$697,775.00	\$5,957,775.00	\$5,957,775.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$2,750,000
Issue Series 2017
Purpose New Money
Dated April 27, 2017

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	13,325.00	13,325.00	
9/1/2025	-	13,325.00	13,325.00	26,650.00
3/1/2026	-	13,325.00	13,325.00	
9/1/2026	-	13,325.00	13,325.00	26,650.00
3/1/2027	-	13,325.00	13,325.00	
9/1/2027	-	13,325.00	13,325.00	26,650.00
3/1/2028	-	13,325.00	13,325.00	
9/1/2028	-	13,325.00	13,325.00	26,650.00
3/1/2029	-	13,325.00	13,325.00	
9/1/2029	-	13,325.00	13,325.00	26,650.00
3/1/2030	-	13,325.00	13,325.00	
9/1/2030	-	13,325.00	13,325.00	26,650.00
3/1/2031	-	13,325.00	13,325.00	
9/1/2031	-	13,325.00	13,325.00	26,650.00
3/1/2032	-	13,325.00	13,325.00	
9/1/2032	-	13,325.00	13,325.00	26,650.00
3/1/2033	155,000.00	13,325.00	168,325.00	
9/1/2033	-	11,000.00	11,000.00	179,325.00
3/1/2034	160,000.00	11,000.00	171,000.00	
9/1/2034	-	8,600.00	8,600.00	179,600.00
3/1/2035	165,000.00	8,600.00	173,600.00	
9/1/2035	-	6,125.00	6,125.00	179,725.00
3/1/2036	170,000.00	6,125.00	176,125.00	
9/1/2036	-	3,150.00	3,150.00	179,275.00
3/1/2037	180,000.00	3,150.00	183,150.00	
9/1/2037	-	-	-	183,150.00
Total	\$830,000.00	\$284,275.00	\$1,114,275.00	\$1,114,275.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$8,990,000
Issue Series 2020
Purpose New Money
Dated 11/24/2020

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	134,700.00	134,700.00	
9/1/2025	-	134,700.00	134,700.00	269,400.00
3/1/2026	-	134,700.00	134,700.00	
9/1/2026	-	134,700.00	134,700.00	269,400.00
3/1/2027	-	134,700.00	134,700.00	
9/1/2027	-	134,700.00	134,700.00	269,400.00
3/1/2028	-	134,700.00	134,700.00	
9/1/2028	-	134,700.00	134,700.00	269,400.00
3/1/2029	-	134,700.00	134,700.00	
9/1/2029	-	134,700.00	134,700.00	269,400.00
3/1/2030	-	134,700.00	134,700.00	
9/1/2030	-	134,700.00	134,700.00	269,400.00
3/1/2031	-	134,700.00	134,700.00	
9/1/2031	-	134,700.00	134,700.00	269,400.00
3/1/2032	-	134,700.00	134,700.00	
9/1/2032	-	134,700.00	134,700.00	269,400.00
3/1/2033	925,000.00	134,700.00	1,059,700.00	
9/1/2033	-	116,200.00	116,200.00	1,175,900.00
3/1/2034	965,000.00	116,200.00	1,081,200.00	
9/1/2034	-	96,900.00	96,900.00	1,178,100.00
3/1/2035	1,005,000.00	96,900.00	1,101,900.00	
9/1/2035	-	76,800.00	76,800.00	1,178,700.00
3/1/2036	1,045,000.00	76,800.00	1,121,800.00	
9/1/2036	-	55,900.00	55,900.00	1,177,700.00
3/1/2037	1,080,000.00	55,900.00	1,135,900.00	
9/1/2037	-	39,700.00	39,700.00	1,175,600.00
3/1/2038	1,300,000.00	39,700.00	1,339,700.00	
9/1/2038	-	26,700.00	26,700.00	1,366,400.00
3/1/2039	1,325,000.00	26,700.00	1,351,700.00	
9/1/2039	-	13,450.00	13,450.00	1,365,150.00
3/1/2040	1,345,000.00	13,450.00	1,358,450.00	
9/1/2040	-	-	-	1,358,450.00
Total	\$8,990,000.00	\$3,141,200.00	\$12,131,200.00	\$12,131,200.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$9,000,000
Issue Series 2021
Purpose New Money
Dated 9/29/2021

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	114,425.00	114,425.00	
9/1/2025	-	114,425.00	114,425.00	228,850.00
3/1/2026	-	114,425.00	114,425.00	
9/1/2026	-	114,425.00	114,425.00	228,850.00
3/1/2027	-	114,425.00	114,425.00	
9/1/2027	-	114,425.00	114,425.00	228,850.00
3/1/2028	515,000.00	114,425.00	629,425.00	
9/1/2028	-	101,550.00	101,550.00	730,975.00
3/1/2029	515,000.00	101,550.00	616,550.00	
9/1/2029	-	88,675.00	88,675.00	705,225.00
3/1/2030	505,000.00	88,675.00	593,675.00	
9/1/2030	-	76,050.00	76,050.00	669,725.00
3/1/2031	500,000.00	76,050.00	576,050.00	
9/1/2031	-	63,550.00	63,550.00	639,600.00
3/1/2032	490,000.00	63,550.00	553,550.00	
9/1/2032	-	53,750.00	53,750.00	607,300.00
3/1/2033	630,000.00	53,750.00	683,750.00	
9/1/2033	-	47,450.00	47,450.00	731,200.00
3/1/2034	640,000.00	47,450.00	687,450.00	
9/1/2034	-	41,050.00	41,050.00	728,500.00
3/1/2035	655,000.00	41,050.00	696,050.00	
9/1/2035	-	34,500.00	34,500.00	730,550.00
3/1/2036	665,000.00	34,500.00	699,500.00	
9/1/2036	-	27,850.00	27,850.00	727,350.00
3/1/2037	680,000.00	27,850.00	707,850.00	
9/1/2037	-	21,050.00	21,050.00	728,900.00
3/1/2038	685,000.00	21,050.00	706,050.00	
9/1/2038	-	14,200.00	14,200.00	720,250.00
3/1/2039	700,000.00	14,200.00	714,200.00	
9/1/2039	-	7,200.00	7,200.00	721,400.00
3/1/2040	720,000.00	7,200.00	727,200.00	
9/1/2040	-	-	-	727,200.00
Total	\$7,900,000.00	\$1,954,725.00	\$9,854,725.00	\$9,854,725.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$6,855,000
Issue Series 2022
Purpose Refunding Bonds Series 2012
Dated April 6, 2022

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	1,755,000.00	121,200.00	1,876,200.00	
9/1/2025	-	86,100.00	86,100.00	1,962,300.00
3/1/2026	2,035,000.00	86,100.00	2,121,100.00	
9/1/2026	-	45,400.00	45,400.00	2,166,500.00
3/1/2027	2,270,000.00	45,400.00	2,315,400.00	
9/1/2027			-	2,315,400.00
3/1/2028			-	
9/1/2028			-	-
3/1/2029			-	
9/1/2029			-	-
3/1/2030			-	
9/1/2030			-	-
3/1/2031			-	
9/1/2031			-	-
3/1/2032			-	
9/1/2032			-	-
3/1/2033			-	
9/1/2033			-	-
3/1/2034			-	
9/1/2034			-	-
3/1/2035			-	
9/1/2035			-	-
3/1/2036			-	
9/1/2036			-	-
3/1/2037			-	
9/1/2037			-	-
3/1/2038			-	
9/1/2038			-	-
3/1/2039			-	
9/1/2039			-	-
3/1/2040			-	
9/1/2040	-	-	-	-
Total	\$6,060,000.00	\$384,200.00	\$6,444,200.00	\$6,444,200.00

Piper Jaffray & Co.
Public Finance

REVENUE BONDS

Revenue Bonds are payable from a specific source of revenue and do not pledge the full faith and credit of the City. Revenue bonds are payable from identified sources of revenue and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. For this reason, Revenue Bonds often carry a higher interest rate than GO Bonds. Pledged revenues may be derived from operation of the financed project, grants, a sales tax, or other non-ad

valorem taxes. Revenue Bonds normally take the form of water/sewer revenue bonds, sales tax revenue bonds or some other type of bond with a pledged revenue source. Revenue bonds may be approved by a simple majority of the voters and do not count against the City's constitutional debt limit. The City must also comply with certain bond covenants.



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SPECIAL OBLIGATION CAPITAL IMPROVEMENT BONDS

Special Obligation debt is similar to General Obligation debt in that it is considered direct debt of the City. Unlike General Obligation debt, however, Special Obligation debt is not backed by the full faith and credit of the City. Rather, Special Obligation Bond debt is supported and repaid only by a special dedicated City revenue source. Normally, these revenue sources take the form of dedicated sales tax proceeds.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

Current:

- Series 2019 (Refunding Hubach Hill & North Cass Parkway TDD)
- Series 2018 (New Monies - water infrastructure)
- Series 2016 (New Monies & refunding of the 2006 Series)
- Series 2024 (New Monies - Park Trails Reconstruction)



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Capital Improvement Fund (45)

Expenditures

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2025-26 Forecast	2026-27 Forecast
Debt Service	950,075	966,538	641,025	703,100	782,725	966,238	733,263
2019 (refunding 2006 Hubach Hill & North Cass Parkway TDD) Special Obligation Bond	408,763	413,163	411,963	411,963	410,363	408,363	410,963
2016 (new monies & refunding 2006) Special Obligation Bond	541,313	553,375	229,063	229,063	233,563	232,875	
2024 Special Obligation Bond Trail Reconstruction			62,074	62,074	138,800	325,000	322,300

Notes: Payment for this bond is made from revenues received into the Capital Improvement Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. This fund is presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$4,040,000
Issue Series 2016
Purpose Current Refunding and New Money
Dated June 1, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	225,000.00	5,687.50	230,687.50	
9/1/2025	-	2,875.00	2,875.00	233,562.50
3/1/2026	230,000.00	2,875.00	232,875.00	
9/1/2026				232,875.00
Total	\$455,000.00	\$11,437.50	\$466,437.50	\$466,437.50

\$2,025,000 New Money was for the purpose of purchasing the city street lights from KCP&L.

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$5,870,000
Issue Series 2019
Purpose Special Obligation Bonds - Refunding 2006 Hubach Hill & North Cass Pkwy
Dated November 7, 2019

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	55,181.25	55,181.25	
9/1/2025	300,000	55,181.25	355,181.25	410,362.50
3/1/2026	-	49,181.25	49,181.25	
9/1/2026	310,000	49,181.25	359,181.25	408,362.50
3/1/2027	-	42,981.25	42,981.25	
9/1/2027	325,000	42,981.25	367,981.25	410,962.50
3/1/2028	-	39,731.25	39,731.25	
9/1/2028	330,000	39,731.25	369,731.25	409,462.50
3/1/2029	-	36,431.25	36,431.25	
9/1/2029	340,000	36,431.25	376,431.25	412,862.50
3/1/2030	-	33,031.25	33,031.25	
9/1/2030	345,000	33,031.25	378,031.25	411,062.50
3/1/2031	-	29,581.25	29,581.25	
9/1/2031	350,000	29,581.25	379,581.25	409,162.50
3/1/2032	-	25,862.50	25,862.50	
9/1/2032	360,000	25,862.50	385,862.50	411,725.00
3/1/2033	-	22,037.50	22,037.50	
9/1/2033	365,000	22,037.50	387,037.50	409,075.00
3/1/2034	-	17,931.25	17,931.25	
9/1/2034	375,000	17,931.25	392,931.25	410,862.50
3/1/2035	-	13,712.50	13,712.50	
9/1/2035	385,000	13,712.50	398,712.50	412,425.00
3/1/2036	-	9,381.25	9,381.25	
9/1/2036	390,000	9,381.25	399,381.25	408,762.50
3/1/2037	-	4,750.00	4,750.00	
9/1/2037	400,000	4,750.00	404,750.00	409,500.00
Total	\$4,575,000.00	\$759,587.50	\$5,334,587.50	\$5,334,587.50

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$3,470,000
Issue Series 2024
Purpose Special Obligation Bonds - Park Trails
Dated March 20, 2024

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2025	-	69,400.00	69,400.00	
9/1/2025	-	69,400.00	69,400.00	138,800.00
3/1/2026	190,000.00	69,400.00	259,400.00	
9/1/2026	-	65,600.00	65,600.00	325,000.00
3/1/2027	195,000.00	65,600.00	260,600.00	
9/1/2027	-	61,700.00	61,700.00	322,300.00
3/1/2028	205,000.00	61,700.00	266,700.00	
9/1/2028	-	57,600.00	57,600.00	324,300.00
3/1/2029	215,000.00	57,600.00	272,600.00	
9/1/2029	-	53,300.00	53,300.00	325,900.00
3/1/2030	220,000.00	53,300.00	273,300.00	
9/1/2030	-	48,900.00	48,900.00	322,200.00
3/1/2031	230,000.00	48,900.00	278,900.00	
9/1/2031	-	44,300.00	44,300.00	323,200.00
3/1/2032	240,000.00	44,300.00	284,300.00	
9/1/2032	-	39,500.00	39,500.00	323,800.00
3/1/2033	250,000.00	39,500.00	289,500.00	
9/1/2033	-	34,500.00	34,500.00	324,000.00
3/1/2034	260,000.00	34,500.00	294,500.00	
9/1/2034	-	29,300.00	29,300.00	323,800.00
3/1/2035	270,000.00	29,300.00	299,300.00	
9/1/2035	-	23,900.00	23,900.00	323,200.00
3/1/2036	280,000.00	23,900.00	303,900.00	
9/1/2036	-	18,300.00	18,300.00	322,200.00
3/1/2037	295,000.00	18,300.00	313,300.00	
9/1/2037	-	12,400.00	12,400.00	325,700.00
3/1/2038	305,000.00	12,400.00	317,400.00	
9/1/2038	-	6,300.00	6,300.00	323,700.00
3/1/2039	315,000.00	6,300.00	321,300.00	
9/1/2039	-	-	-	321,300.00
Total	\$3,470,000.00	\$1,199,400.00	\$4,669,400.00	\$4,669,400.00

Piper Jaffray & Co.
Public Finance

Water Connection Fee Fund (52)**Expenditures**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2025-26 Forecast	2026-27 Forecast
Debt Service	88,520	88,485	88,366	88,366	88,162	87,873	-
2018 Special Obligations Series	88,520	88,485	88,366	88,366	88,162	87,873	-

Payment for the Series 2018 Special Obligation Bonds are evenly shared between the funds to pay for the Sensus meter infrastructure as well as the redundant reading systems installed on the 2 water towers that allows for instant reading capabilities within the finance office and allows for better customer service to the citizens in assisting with understanding their water usage.

Sewer Connection Fee Fund (53)**Expenditures**

	2021-22 Actual	2022-203 Actual	2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2025-26 Forecast	2026-27 Forecast
Debt Service	88,520	88,520	88,366	88,366	88,162	87,873	-
2018 Special Obligations Series	88,520	88,520	88,366	88,366	88,162	87,873	-

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$1,190,000
Issue Series 2018
Purpose Special Obligation Bonds - Water Meter Conversion
Dated 09-11-2018*

Date	Principal	Interest	Total P+I	Fiscal Year Total
12/1/2024	-	5,661.50	5,661.50	
6/1/2025	165,000.00	5,661.50	170,661.50	176,323.00
12/1/2025	-	2,873.00	2,873.00	
6/1/2026	170,000.00	2,873.00	172,873.00	175,746.00
Total	\$335,000.00	\$17,069.00	\$352,069.00	\$352,069.00

\$1,200,000 New Money was for the purpose of converting all water meters to Sensus meters and installation of the FlexNet Meter Reading System.

*estimated closing date

Piper Jaffray & Co.
Public Finance

LEASEHOLD REVENUE BONDS

RAYMORE MUNICIPAL ASSISTANCE CORPORATION

A method of lease financing is through the sale of bonds secured by lease payments ("lease revenue bonds"). This method requires that the property and/or equipment be purchased by a not-for-profit corporation or governmental agency. The not-for-profit corporation or governmental agency issues bonds secured by the lease and serves as lessor of the property.

Just as cities establish industrial revenue bond authorities to serve as a conduit to issue industrial revenue bonds, governmental entities can establish not-for-profit-corporations to serve as a conduit for lease financing. The Corporation would be formed under Chapter 355 of the Missouri Statutes (the General Not-For-Profit Corporation Law of Missouri) and would serve as the financing vehicle for the governmental entity. The governmental entity would be responsible for determining the purposes of the Corporation and the composition of its Board of Directors.

Once established, the not-for-profit corporation can issue bonds for a specific project or serve as an ongoing financing vehicle for the governmental entity (e.g. annual equipment financings). Unlike an industrial revenue bond authority, a not-for-profit corporation has no ongoing decision making power. It can only issue bonds when directed to do so by

the governmental entity. Its investment and spending powers are assigned to a Trustee (a Missouri Bank) who performs these functions solely as directed by the governmental entity.

Bond proceeds are used by the Corporation to acquire capital assets as directed by the governmental entity. The capital assets are then leased to the governmental entity through a one year lease with annual renewal terms and a final maturity corresponding to the term of the bonds.

- No current issues.

DNR STORMWATER DIRECT LOAN

This method of lease financing is through the Missouri Department of Natural Resources (DNR). Entities may apply to DNR for assistance on a qualified stormwater project. The City applied and received assistance during 2002 on the Silver Lake Detention Basin Improvements. The City received a grant in the amount of \$84,954, a loan for \$462,000 and committed a local contribution of \$84,502 for a total project cost of \$631,456. The loan was backed by pledging an allocation of the Storm Water Sales tax.

- Series 2002 Storm Water Direct Loan Program (CasCo-0376-02L)



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Stormwater Sales Tax Fund (46)

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2025-26 Forecast	2026-27 Forecast
Expenditures							
Debt Service	21,536	23,184	-	-	-	-	-
2002 DNR Stormwater Grant & Loan Program	21,536	23,184	-	-	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond	-	-	-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

*The 2002 DNR Stormwater Grant & Loan Program final payment was January 2023

Park Sales Tax Fund (47)

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2025-26 Forecast	2026-27 Forecast
Expenditures							
Debt Service			-	-	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond			-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Raymore, Missouri DNR Storm Water Grant and Loan Program Series 2002

Dated 12/12/2002

Original Loan Amount \$462,000

Trustware ID: RA02

Debt Service Schedule

Date	Principal	Rate	Interest	Total P + I	Fiscal Total
Total	\$ -		\$ -	\$ -	

UMB Bank
2 South Broadway
Suite 600
St. Louis, MO 63102

INTERNAL SERVICE FUND



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VEHICLE & EQUIPMENT REPLACEMENT PROGRAM (VERP) FUND

The City establishes a schedule for the replacement of vehicles and large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the VERP Fund (03). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

VERP REPLACEMENT

Replacement funding is provided through an annual contribution by each department for the assets used by the department based on the estimated replacement cost and the life cycle. These payments are made to a dedicated fund. It is intended that the City use this method to purchase all of its vehicles, trucks, and heavy equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. The balance set aside grows each year until the accumulated fund balance approximates the amount needed in the year for the replacement.

3. Budget approval by the Council, as part of annual budget adoption, is required before purchase from the VERP.
4. Surplus balances will be used to adjust the VERP contributions in subsequent years.
5. The replacement payment is calculated by factoring in the unit price as delivered, expected service life, residual value, and anticipated inflation to replace the original unit.

The fund balance for each VERP account is managed to ensure that the payments remain fairly level each year, with a positive fund balance.



VERP FUND (03)

	2021-22	2022-23	2023-24	2023-24	2024-25
	Actual	Actual	Adopted	Projected	CM Proposed
Fund Balance					
Beginning of Year					
General	931,026	1,277,129	1,364,810	1,275,387	1,325,211
Enterprise	136,633	257,088	330,310	404,751	492,767
Parks and Recreation	131,216	167,720	106,246	140,877	169,730
Revenue					
Transfers In					
Administration	22,464	10,558	-	-	-
Integrated Technology Systems	14,595	3,514	-	-	-
Development Services	16,754	81,720	-	-	-
Engineering	66,142	22,647	-	-	-
Emergency Management	8,695	8,695	-	-	-
Building & Grounds	14,595	3,514	-	-	-
Police	230,872	126,178	221,762	221,762	30,708
Streets	134,589	133,989	117,801	117,801	83,894
Water	60,228	81,400	65,366	65,366	44,598
Sewer	60,228	81,400	65,366	65,366	44,598
Parks	51,902	38,382	57,853	57,853	39,945
Total Revenue - General	508,706	390,815	339,563	339,563	114,602
Total Revenue - Enterprise	120,455	162,799	130,731	130,731	89,196
Total Revenue - Parks and Recreation	51,902	38,382	57,853	57,853	39,945
Total Fund Bal & Revenues - General	1,439,732	1,667,944	1,704,374	1,614,950	1,439,813
Total Fund Bal & Revenues - Enterprise	257,088	419,887	461,041	535,482	581,963
Total Fund Bal & Revenues - Parks/Recreation	183,118	206,102	164,099	198,730	209,675
Expenditures					
Vehicle Payment					
Administration		-	15,964	15,964	
ITS/Building & Grounds	9,121	7,946	8,069	8,069	
Development Services	17,898	23,504	24,691	24,691	
Engineering	17,579	21,833	22,468	22,468	
Emergency Management	8,160	6,909	7,059	7,059	
Police	19,433	141,489	176,589	176,589	
Streets	8,091	190,876	34,899	34,899	
Water/Sewer	-	15,137	42,714	42,714	
Parks and Recreation	15,398	65,225	37,707	29,000	37,707
1 ea. Kubota Mower					
1 ea. Kubota RTV					
Transfer to General Fund					300,000
Transfer to Enterprise Fund					
Transfer to Parks and Recreation					
Transfer to BERP					
Total Expenditures - General	162,603	392,557	289,739	289,739	300,000
Total Expenditures - Enterprise	-	15,137	42,714	42,714	-
Total Expenditures - Parks and Recreation	15,398	65,225	37,707	29,000	37,707
Fund Balance - General	1,277,129	1,275,387	1,414,634	1,325,211	1,139,813
Fund Balance - Enterprise	257,088	404,751	418,327	492,767	581,963
Fund Balance - Parks and Recreation	167,720	140,877	126,392	169,730	171,967

RESTRICTED REVENUE FUND

The FY 2010 Budget established a Restricted Revenue Fund to account for and restrict funds that the City receives for a specific purpose but which might not be spent in that budget year.

The following revenue accounts have been established:

- Municipal Court Cash Bond Interest
- Police Training Municipal Court Fee
- 9-1-1 Distributions
- Transfers from Other Funds

RESTRICTED EXPENDITURES

- Municipal Court Cash Bond Interest is revenue that comes from cash bonds received from defendants. These funds may be used by the Municipal Court department on items associated with the operation of the court.
- A police training fee is added to fines imposed by the municipal judge. Fees raised may be used only for police training.
- 9-1-1 Distribution funds were used for expenses associated with the upgrade, maintenance and enhancement of the 9-1-1 system. This revenue was eliminated when County voters passed a county-side sales tax for emergency communications in 2012.

Transfers from the General Fund:

- This budget includes a transfer to the Restricted Revenue Fund of half the expected cost of the 2025 Citizen Survey. \$7,000
- Following the approval of this budget the accumulated total will be \$14,000.
- This budget also includes a transfer of \$95,000 for the Employee Incentive Program.

SIGNIFICANT BUDGETARY ITEMS

None



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RESTRICTED REVENUE FUND (04)

	2021-22	2022-23	2023-24	2023-24	2024-25
	Actual	Actual	Adopted	Projected	CM Proposed
Fund Balance					
Beginning of Year					
Court Cash Bond Interest	944	0	-	36	-
Police Training	7,786	5,871	4,363	4,850	3,342
911 Distribution	-	-	-	-	-
Transfer from Other Funds	3,697,331	5,003,198	6,338,948	6,349,864	6,226,467
Revenue					
Court Cash Bond Interest	10	36	-	-	-
Police Training	1,902	3,300	3,492	3,492	3,492
Interest Earnings	52,879	457,989	267,062	267,062	334,215
Transfer from Other Funds					
for Citizen Survey	7,000	7,000	7,000	7,000	7,000
for Body & Dash Cameras		2,844			
Other - insurance reimbursement WC					
for Special District Agreement					
For Transportation (EI) 2023-2027		1,000,000			
For Comm Budg Arts/Sculpture Lease or Repairs	4,500	3,000			
For HR Inservice Day (EI)	20,000				
For Raymore Marketing Items (EI)	10,000	12,000			
For Electronic Signage (EI)	150,000		15,000	15,000	
For Excess Fund Balance from Covid grant	2,282,369				
For Landfill Expenses		355,000			
For Employee Incentive Program		125,000	95,000	95,000	92,500
For Police Firino Ranoe					
Total Revenue - Court Cash Bond Interest	10	36	-	-	-
Total Revenue - Police Training	1,902	3,300	3,492	3,492	3,492
Total Revenue - 911 Distribution	-	-	-	-	-
Total Revenue - Transfer from Other Funds	2,526,748	1,962,833	384,062	384,062	433,715
Total Fund Bal & Revenues - Court Cash Bond Interest	954	36	-	36	-
Total Fund Bal & Revenues - Police Training	9,687	9,170	7,855	8,342	6,834
Total Fund Bal & Revenues - Transfer from Other Funds	6,224,079	6,966,031	6,723,009	6,733,925	6,660,182
Expenditures					
Court Cash Bond Interest	954			-	
Police Training					
7350-1010 Restricted PD Training	3,817	4,321	5,000	5,000	5,000
Dangerous Building Abatement Fund					
Transfer to General Fund - Citizen Survey	14,000		-	12,000	14,000
Transfer to the General Fund - GMP			-	-	-
Transfer to Transportation Fund (EI)		254,750	200,000	200,000	200,000
Transfer to Park Fund					200,000
Other - Parks	12,065				
Water District Issue - Legal					
Communications Arts/Signage				3,000	
Staffing Study	4,064				
Body & Dash Cameras	2,151				
Comprehensive Traffic Study	50,000				
Employee Safety	5,718	4,721			
Annexation Efforts	811				
Police Firing Range	359,403				
Justice Center	675,266				
Development Priming Initiative	19,878				
HR Inservice Day	20,000				
Raymore Marketing Items	1,609	3,084			
GMP (Comprehensive Plan)		15,484		38,229	
Landfill Expenses		247,998	250,000	126,430	
OATS Bus (3 years)	3,183	2,631	7,910	2,800	7,910
Employee Incentive Program		87,500	125,000	125,000	92,500
Court Software (10 years)	52,733		-	-	-
Total Expenditures - Court Cash Bond Interest	954	-	-	-	-
Total Expenditures - Police Training	3,817	4,321	5,000	5,000	5,000
Total Expenditures - Transfer to Other Funds	1,220,880	616,168	582,910	507,458	514,410
Fund Balance - Court Cash Bond Interest	0	36	-	36	-
Fund Balance - Police Training	5,871	4,850	2,855	3,342	1,834
Fund Balance - Transfer - Other Funds	5,003,198	6,349,864	6,140,099	6,226,467	6,145,772
Revenue Over (under) expenditures	1,303,008	1,345,680	(200,357)	(124,905)	(82,203)
Note: Below is the breakdown of the Transfer from Other Funds:					
Fund Balance - Rolling total per subcategory					
for Dangerous Building Abatement	20,000	20,000	20,000	20,000	20,000
for Future GMP Update	50,000	34,516	50,000	0	0
for Citizen Survey	14,000	21,000		16,000	9,000
Accumulated Interest	91,512	381,891	458,025	333,629	490,379
Employee Safety	16,149	14,272	16,149	14,272	14,272
for Special District Agreement	100,000	100,000	100,000	100,000	100,000
For Transportation (EI) 2023-2027	-	800,000	600,000	600,000	400,000
For Annexation Efforts	51,889	51,889	51,889	51,889	51,889
For Comm Budg Arts/Sculpture Lease or Repairs	22,274	25,274	22,274	22,274	22,274
For Park Budg-Comp Mast Plan	12,935	12,935	12,935	12,935	12,935
For Excess Fund Balance from Covid grant	4,401,632	4,569,242	4,569,242	4,861,425	4,838,890
For OATS Bus	9,667	7,036	0	4,236	(3,674)
For Raymore Marketing Items	8,391	17,307	5,835	17,307	17,307
Employee Incentive Program		37,500	-	7,500	7,500
For Electronic Signage	150,000	150,000	165,000	165,000	165,000
For Johnson Dr. Project	54,750	-	54,750	-	-
For Landfill Expenses		107,002	-	(0)	(0)
Fund Balance - Transfer - Other Funds	5,003,198	6,349,864	6,140,099	6,226,467	6,145,772

Municipal Court Cash Bond Interest

General Ledger Codes:

04-00-4251-0000

Legal Authority:

Municipal code: Section 130.290

State Statute: 479 & 483.312

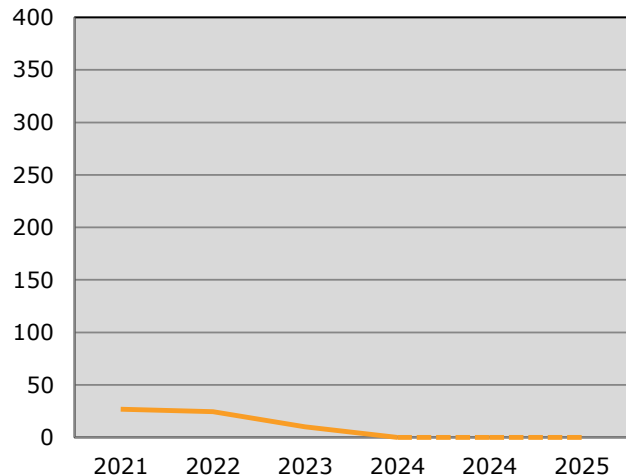
Revenue Description

Municipal Court Cash Bond Interest - The Court maintains a bank account for cash bonds received from defendants that earns interest monthly. The earnings from this account are available for the Court Clerk's discretionary spending.

FY23 projected revenues are based on actual receipts through June with conservative estimated earnings for the remainder of the year. FY24 revenue is based on the average past three years.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	35	-36.00%
2016 Actual	39	12.11%
2017 Actual	75	93.00%
2018 Actual	128	71.36%
2019 Actual	391	205.10%
2020 Actual	113	-71.06%
2021 Actual	27	-76.25%
2022 Actual	25	-8.73%
2023 Actual	10	-59.19%
2024 Budget	0	N/A
2024 Projected	0	N/A
2025 CM Proposed	0	N/A

Financial Trend



Police Training

General Ledger Codes:

04-00-4255-0000

Legal Authority:

Municipal Code: Section 130.290

State Statute: Chapters 479 & 483 & 590

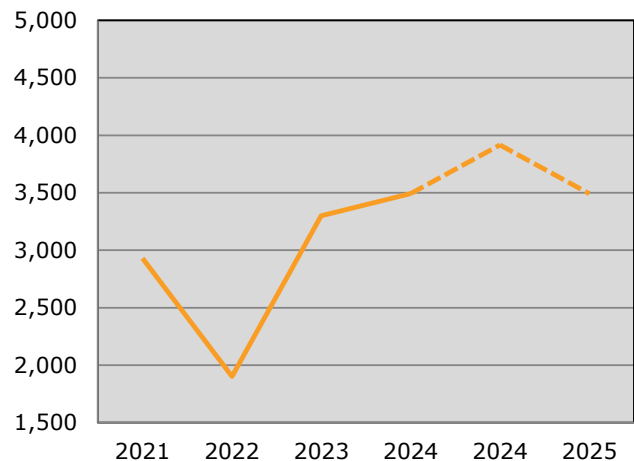
Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the municipal judge there are assessed costs in all cases a Police Training fee of \$2.00. This assists in providing additional funds for training of police officers.

This revenue source has been allocated to the Restricted Revenue Fund (04) since FY 2012.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	4,905	-20.08%
2016 Actual	5,095	3.86%
2017 Actual	4,167	-18.21%
2018 Actual	3,630	-12.89%
2019 Actual	4,538	25.03%
2020 Actual	3,404	-24.99%
2021 Actual	2,930	-13.94%
2022 Actual	1,902	-35.09%
2023 Actual	3,300	73.51%
2024 Budget	3,492	83.62%
2024 Projected	3,916	12.14%
2025 CM Proposed	3,492	0.00%

Financial Trend



Interest Revenue

General Ledger Codes:
04-00-4350-0000

Legal Authority:
State Statute: Chapter 82

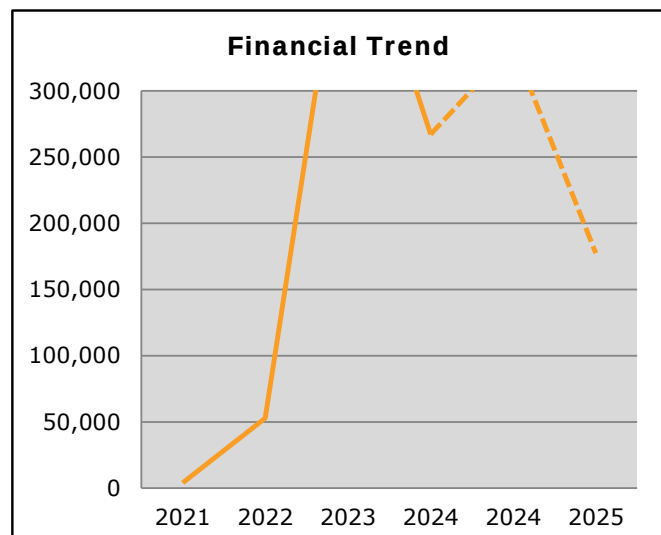
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues were estimated based on historical data and the assumption of no change in interest rates, however, interest rates have risen slightly throughout the year and continue to do so.

A large portion of the interest earnings in FY16 were allocated to the recreation center, as the majority of the earnings were associated with those funds.

FY24 revenues are based on current interest rates being earned. FY25 estimated revenue is based on current investments.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	494	-29.33%
2016 Actual	5,275	967.20%
2017 Actual	14,133	167.94%
2018 Actual	22,158	56.78%
2019 Actual	31,296	41.24%
2020 Actual	14,118	-54.89%
2021 Actual	3,999	-71.67%
2022 Actual	52,879	1222.30%
2023 Actual	457,989	766.12%
2024 Budget	267,062	-41.69%
2024 Projected	334,215	25.15%
2025 CM Proposed	177,465	-33.55%



Transfers from General Fund

General Ledger Codes:
04-00-4901-0000

Legal Authority:
Municipal Code: n/a

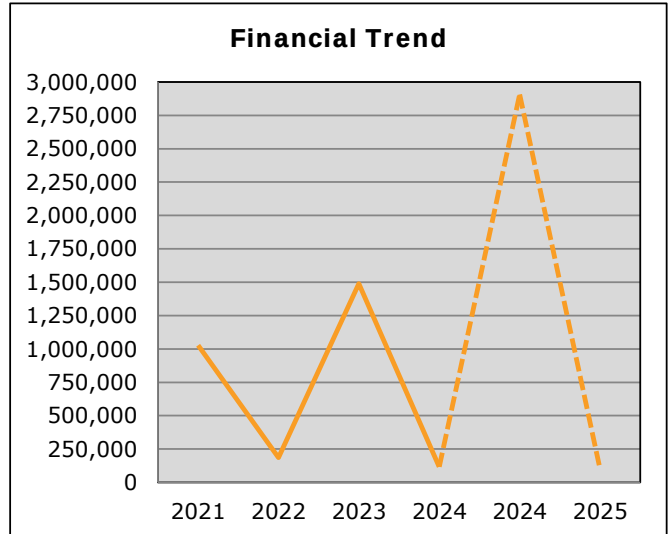
Revenue Description

Transfer from General Fund - This is a transfer from the General Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the General Fund in the following amounts for the following purposes in FY 2025:

*Future Citizen Survey	\$7,000
*Employee Incentive Program	\$92,500

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	810,000	-28.13%
2016 Actual	27,000	-96.67%
2017 Actual	30,000	11.11%
2018 Actual	161,132	437.11%
2019 Actual	151,190	-6.17%
2020 Actual	27,000	-82.14%
2021 Actual	1,026,876	3703.24%
2022 Actual	187,000	-81.79%
2023 Actual	1,488,500	695.99%
2024 Budget	117,000	-37.43%
2024 Projected	2,907,000	2384.62%
2025 CM Proposed	99,500	-14.96%





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CAPITAL BUDGET

The Capital Budget is a product of the Capital Improvement Program (CIP), representing the first year of the five-year CIP.

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization or replacement of physical public projects over a five-year period. The CIP shows the arrangement of projects in

a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

The following section outlines the capital projects and revenue sources for those projects funded as part of the FY 2025 Annual Budget.



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CITY OF
RAYMORE
MISSOURI

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 19, 2024

**The Honorable Kristofer Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Adopted Capital Budget for Fiscal Year 2025 and the five-year Capital Improvement Program (CIP) FY 2025 - 2029 are hereby transmitted for Council consideration. The Capital Budget and CIP are designed to further the City Council's goals as established in its:

FY 2025 – 2029 CIP

- *Soon to be adopted Comprehensive Plan with Strategic and Parks Plans*
- *Stormwater Master Plan*
- *Transportation Master Plan*
- *Water System Master Plan*
- *Wastewater System Master Plan*

With these plans in mind the CIP Committee collects project requests submitted by the Department Heads for creation and consideration by the CIP Committee. The CIP Committee, through a series of meetings, develops the project plan for the term of the program. Projects are studied and ranked according to criteria set forth by the Committee. Projects proposed for the CIP are reviewed, evaluated and recommended to the City Manager. The projects accepted by the City Manager are now presented to the City Council for consideration.

REVENUES

The Capital Budget is funded through a number of different operating and capital funds. Some projects may be funded from more than one fund. Some funds are fairly restricted as to what they may be used for and others may be used more broadly. The authorized use of the Capital Fund is explained within the fund narrative. Year-to-year revenues into the capital funds from FY 2024 to FY 2025 in total are anticipated to remain relatively constant.

Sales Taxes: The Transportation Fund (36), Capital Improvement Fund (45), Stormwater Sales Tax Fund (46), and Park Sales Tax Fund (47) obtain as their primary revenue source sales taxes. As stated in the General Fund, estimated FY 2025 revenues are based on current receipts, no loss of business and limited new business coming on line. Within the Parks Sales Tax Fund and the Stormwater Sales Tax Fund the City Council determines each year how to allocate 20% of the revenue from the Park/Stormwater Sales Tax. 40% of the revenue from the half-cent Park/Stormwater Sales Tax is allocated to the Stormwater Sales Tax Fund by law; 40% of the revenue is allocated to the Park Sales Tax Fund by law; and 20% is at the discretion of the Council to allocate. For FY 2025, it is proposed to allocate the discretionary 20% all to the Park Sales Tax Fund to aid with several projects coming up in the next two years, as well as prepare the fund to pay the debt service on the bonding for trails.

Building fees and permits: This is another major component of revenue for certain capital funds including the Park Fee in Lieu Fund (27), Excise Fund (37), Water Connection Fee Fund (52), and Sewer Connection Fee Fund (53). The new residential starts for FY 2025 are estimated at 128 and no new commercial or industrial starts are contemplated in these proposed capital budgets.

Transfers from other funds: A final source of revenue for certain capital funds relies on transfers into them from other funds according to pre-established formulas or funding needs. This allows for a set operational amount to be transferred into the capital fund to avoid spikes in the other funds as needs arise. The two funds that rely on transfers into them are the Building and Equipment Replacement Fund (05) and the Enterprise Capital Maintenance Fund (54). Fund (05) receives a set transfer payment each year of \$100,000 from the Capital Improvement Fund (45), as well as an increasing amount from the Enterprise Fund (50) that this year is recommended to be \$94,542. This transfer is for solid waste and recycling carts. Fund (54) has been receiving \$600,000 each year from the Enterprise Fund (50). It is recommended that this amount be increased to \$750,000 for FY 2025.

PROPOSED FY 2025 CAPITAL BUDGET

The proposed FY 2025 capital budget includes project funding of \$7,753,857 for 27 recommended projects. Immediately following this transmittal message are two project summary sheets showing all of the projects by category and by funding source.

These projects can be found within the capital budget narratives. Each project is listed with project description, justification, budget impact and project cost. Further information can be found within the project detail sheets of the CIP.

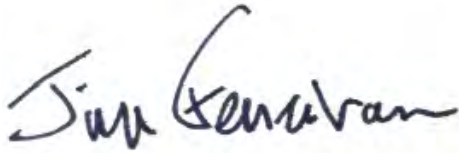
FY 2025 CAPITAL PROJECT SUMMARY

Buildings & Grounds	\$108,563
Parks	\$1,095,000
Sanitary Sewer	\$1,344,137
Stormwater	\$410,600
Transportation	\$4,240,500
Water	\$555,057
Total	\$7,753,857

ACKNOWLEDGMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare the capital budget, and especially the Capital Improvement Committee. The Acting Public Works Director Trent Salsbury has a major role in putting together data for most of the projects in the capital budget and capital improvement program. Finance Director Elisa Williams put in countless hours of work in working with the CIP Committee, vetting projects and providing estimates and guidance before anything is recommended to the City Manager. My sincere thanks and gratitude go to them for their work.

Respectfully Submitted,

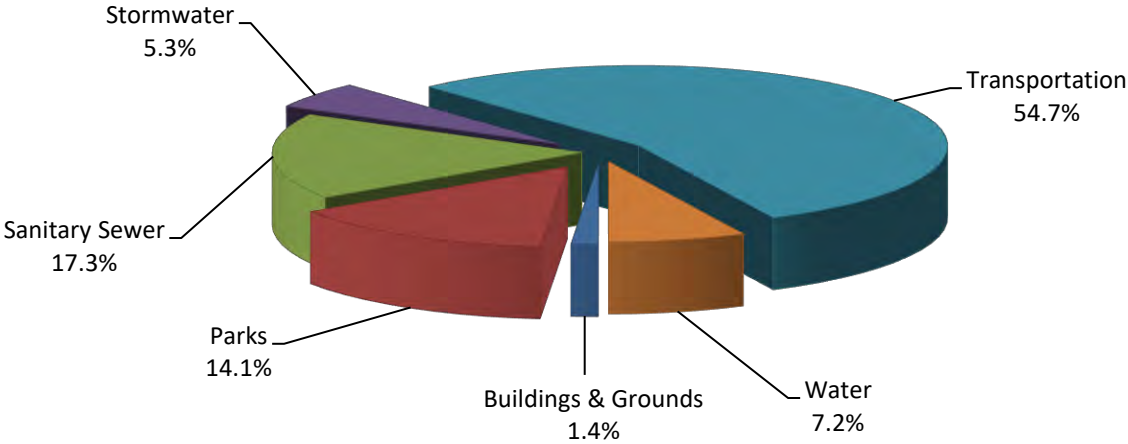
A handwritten signature in dark ink, reading "Jim Feuerborn". The signature is fluid and cursive, with the first name "Jim" and last name "Feuerborn" clearly distinguishable.

Jim Feuerborn, City Manager

CAPITAL PROJECT SUMMARY

By Type

<u>Type</u>		<u>2025 Funding</u>
Buildings & Grounds	\$	108,563
Parks	\$	1,095,000
Sanitary Sewer	\$	1,344,137
Stormwater	\$	410,600
Transportation	\$	4,240,500
Water	\$	555,057
Total:	\$	7,753,857



Capital expenditure projects are classified into seven specific programs: Buildings and Grounds, Community Development, Parks and Recreation, Sanitary Sewer, Stormwater, Transportation and Water Supply. For simplicity of presentation, only the types being funded in the current budget year are presented above.

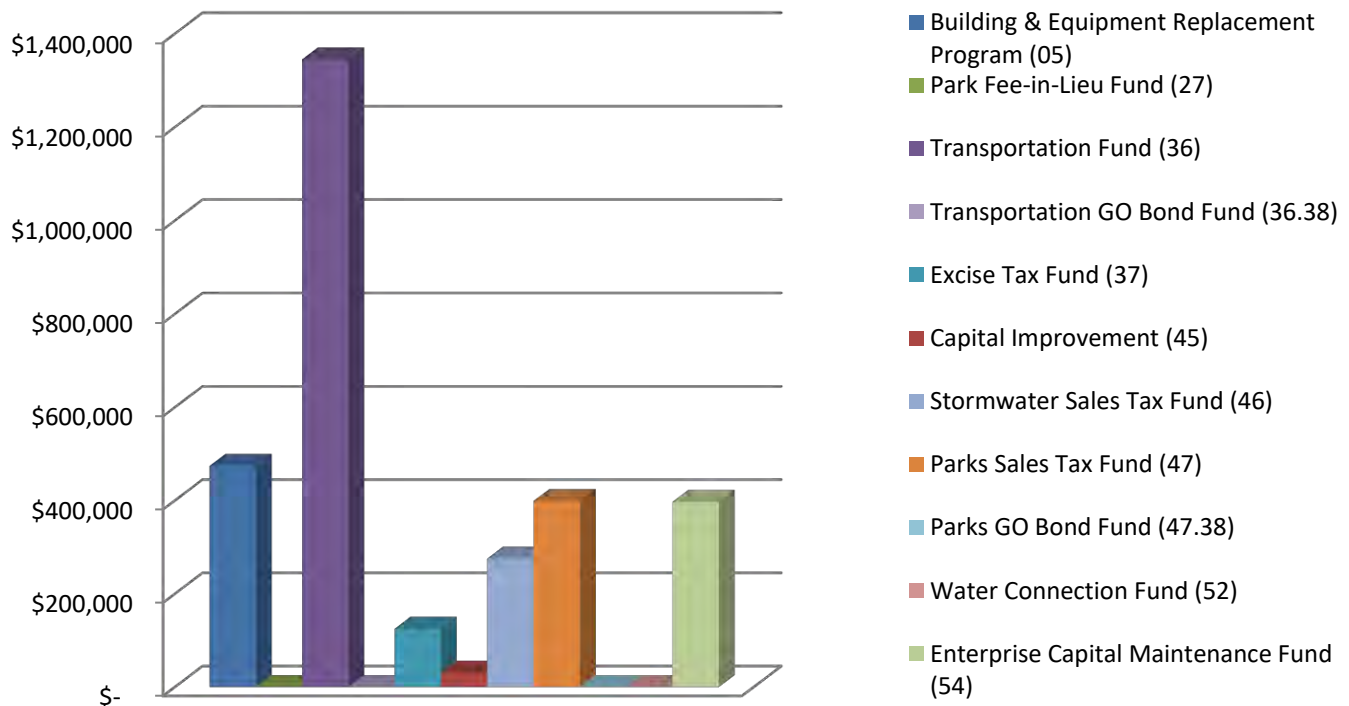
CAPITAL PROJECT SUMMARY

By Funding Source

Source

2025 Funding

Building & Equipment Replacement Program (05)	\$ 108,563
Park Fee-in-Lieu Fund (27)	\$ -
Transportation Fund (36)	\$ 2,546,000
Transportation GO Bond Fund (36.38)	\$ -
Excise Tax Fund (37)	\$ 912,000
Capital Improvement (45)	\$ 1,139,000
Stormwater Sales Tax Fund (46)	\$ 410,600
Parks Sales Tax Fund (47)	\$ 1,030,000
Parks GO Bond Fund (47.38)	\$ -
Water Connection Fund (52)	\$ -
Sewer Connection Fund (53)	\$ 700,000
Enterprise Capital Maintenance Fund (54)	\$ 907,694
Total:	\$ 7,753,857



Raymore funding for capital projects comes from a variety of sources, but generally falls into one of the categories above.

FY 2025 CAPITAL PROJECTS

The following projects are included in the proposed Capital Improvement Program (CIP) with funding requested in FY 2025 in the amounts detailed below. A full description of the project and the proposed expenditure and funding schedule, which may include prior funding and anticipated future funding for each is also included in the CIP. Projects may be funded from multiple sources over a number of years.

Buildings & Grounds

Server Replacement Program	\$ 15,000
City Hall Cameral Replacement SW Corner	\$ 4,323
Door Access Controls	\$ 16,534
Workstation Standardization & Modernization	\$ 42,706
Public Works Operations Debris Haul Off	\$ 30,000
	\$ 108,563

Parks

Trails Maintenance	\$ 150,000
Baseball Lights Electrical Panel Replacement	\$ 65,000
Dog Park	\$ 350,000
Hawk Ridge Park Plaza	\$ 530,000

\$ 1,095,000

Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction	\$ 174,137
Owen Good Generator Transfer Switch Replacement	\$ 110,000
Owen Good Force Main Replacement	\$ 700,000
Owen Good Force Main Replacement	\$ 360,000
	\$ 1,344,137

Stormwater

Annual Curb Replacement Program	\$ 212,000
Stormwater Culvert Rehabilitation	\$ 100,000
Broadmoor and Grandshire Drainage Improvements	\$ 98,600

\$ 410,600

Transportation

Annual Curb Replacement Program	\$ 674,000
Annual Street Preservation Program	\$ 1,098,000
Right of Way Infrastructure Repairs	\$ 159,000
Edgewater 3rd Road Repairs	\$ 615,000
Curb Ramp Repair & Replacement	\$ 132,500
Maintenance of Thoroughfare Routes	\$ 212,000
Dean Avenue Access Management	\$ 650,000
Dean Avenue Access Management	\$ 500,000
Median at Kentucky & 58 Hwy	\$ 200,000

\$ 4,240,500

Water

Hydrant Replacement	\$ 189,357
Original Town Valve Installment Program	\$ 74,200
Park Street Waterline Replacement	\$ 291,500

\$ 555,057

Grand Total:	\$ 7,753,857
---------------------	---------------------

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2024-25	2025-26	2026-27	2027-28	2028-29
Building & Equipment Replacement Program (05)					
Server Replacement Program	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
City Hall Cameral Replacement SW Corner	\$ 4,323				
Door Access Controls	\$ 16,534				
Workstation Standardization & Modernization	\$ 42,706				
Public Works Operations Debris Haul Off	\$ 30,000				
Park Fee-in-Lieu Fund (27)					
(no projects scheduled)					
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 674,000	\$ 674,000	\$ 674,000	\$ 674,000	\$ 424,000
Annual Street Preservation Program	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 848,000
Right of Way Infrastructure Repairs	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000
Edgewater 3rd Road Repairs	\$ 615,000				
Transportation GO Bond Fund (36.38)					
(no projects scheduled)					
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Dean Avenue Access Management	\$ 500,000				
Median at Kentucky & 58Hwy	\$ 200,000				
Capital Improvement Fund (45)					
Curb Ramp Repair & Replacement	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500
Baseball Lights Electrical Panel Replacement	\$ 65,000				
Dean Avenue Access Management	\$ 650,000				
Park Street Waterline Replacement	\$ 291,500				
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Stormwater Culvert Rehabilitation	\$ 100,000	\$ 100,000	\$ 100,000		
Broadmoor and Grandshire Drainage Improvements	\$ 98,600				
Park Sales Tax Fund (47)					
Trails Maintenance	\$ 150,000	\$ 150,000	\$ 150,000		
Hawk Ridge Park Plaza	\$ 530,000				
Dog Park	\$ 350,000				
Park Signage		\$ 80,000			
TB Hanna Station - Station Street			\$ 462,000		
Baseball Concession Stand Renovations				\$ 182,000	
Recreation Park Baseball Complex Scoreboards					
Baseball Shade Structure Replacement				\$ 160,000	
Park GO Bond Fund (47.38)					
(no projects scheduled)					
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
Owen Good Force Main Replacement	\$ 700,000				
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 174,137	\$ 178,491	\$ 182,953	\$ 187,527	\$ 192,215
Hydrant Replacement	\$ 189,357	\$ 193,144	\$ 197,007	\$ 200,948	\$ 204,966
Original Town Valve Installation Program	\$ 74,200	\$ 74,200			
Owen Good Generator Transfer Switch Replacement	\$ 110,000				
Owen Good Force Main Replacement	\$ 360,000				
Total Projects by Fiscal Year	\$ 7,753,857	\$ 3,278,335	\$ 3,594,460	\$ 3,232,975	\$ 2,399,681

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

The impact of capital project operating costs on the annual budget requires careful consideration. Operating costs are a fundamental element of the City's Capital Improvement Program and the over budget development.

Reliable operating cost estimates are necessary from the onset of each budget cycle, as the City must determine specific ongoing expense it will incur once a project has been completed. For example, once the Recreation Activity Center became active it required staff (personnel), operating supplies, electricity, insurance and ongoing maintenance costs to operate. And, since project components are often completed in phases, partially constructed projects generally have associated operating costs which need to be funded in future fiscal years.

Factors such as location, size, and use of the facility determine the number of personnel and operating costs. Projects such as the street lights require no additional personnel and minimal operating costs, while most of the park amenity additions would require additional personnel to cover operations and maintenance. These projects are considered by the CIP Committee and additional part-time staff or full-time staff is requested, if necessary, within the operating budget. In terms of budgeting, the project's initial operational impact may begin before completion of the project in its entirety.

Typically, recurring capital projects have minimal operating impact on the City's current or future budgets. Such projects may be scheduled for replacement or rehabilitation. On occasion there may be some operational cost savings for recurring projects. For example, the annual curb replacement program may reduce operating expenditures associated with repairing curbs, storm cleanup, etc. Many new construction or major improvements do require some additional operating costs such as mowing, electricity, fuel and various other maintenance costs such as equipment rental and contractual services.

On the following page are estimated impacts of operating costs for all capital items budget for FY 2025, as well as the full five-year presentation. Amounts represent an addition to or reduction of operating costs.

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

Below is an estimated impact of operating costs for all capital items budgeted for the full 5-Year representation of the projects. Amounts represent an addition to or reduction of operating costs.

PROJECT / DESCRIPTION	2023-24	2024-25	2025-26	2026-27	2027-28
Annual Curb Replacement Program	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)
Annual Street Preservation Program	\$ (1,300)	\$ (1,300)	\$ (1,300)	\$ (1,300)	\$ (1,300)
Maintenance of Thoroughfare Routes	\$ (750)	\$ (750)	\$ (750)	\$ (750)	\$ (750)
Total General Fund	\$ (3,550)	\$ (3,550)	\$ (3,550)	\$ (3,550)	\$ (3,550)
Dog Park	\$ 3,180	\$ 6,360	\$ 6,360	\$ 6,360	\$ 6,360
Total Park Fund	\$ (3,180)	\$ (6,360)	\$ (6,360)	\$ (6,360)	\$ (6,360)
Sanitary Sewer Inflow and Infiltration Reduction	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Total Enterprise Fund	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Combined Total Operating Impact	\$ (36,730)	\$ (39,910)	\$ (39,910)	\$ (39,910)	\$ (39,910)

EI Radar Signs50000

EI Flock Cameras (2)13400

BUILDING & EQUIPMENT REPLACEMENT PROGRAM (BERP) FUND

The City establishes a schedule for the replacement and repair of buildings and of large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the BERP Fund (05). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

REVENUES

Replacement funding is provided through an annual contribution from the Capital Improvement Fund. It is intended that the City use this method to purchase all of its future building repairs and equipment replacements.

The fund also is supported by a transfer from the Enterprise Fund. Residents who receive monthly trash service pay an additional \$1.50 per home for the maintenance and care of the trash and recycling carts.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. In general, approval by the Council as part of the budget process is a prerequisite to a purchase from the BERP Fund. If the City Manager determines that an emergency replacement needs to occur and is properly allocated to the BERP Fund, he may authorize such purchase.
3. If the BERP Fund balance is deemed sufficient, contributions to the fund may be reduced.

FY 2013 marked the establishment of this reserve fund. One-time transfers of \$1,000,000 from the General Fund and \$99,044 from the Restricted Revenue Fund were made in FY 2013.

The original financial model for this fund called for an injection of \$300,000 per year as a transfer from the Capital Improvement Fund (45). This annual transfer has been reduced to \$100,000 due to the healthy balance. Staff will review the transfer annually before making any changes requiring Council approval.

FUND PROJECT

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
IT - Server Replacement Program	\$15,000	0	0	\$15,000	\$15,000
IT - City Hall Camera Addition - SW Corner LL Parking Lot	0	0	0	\$4,323	\$4,323
IT - Door Access Controls: Judge Chamber, Centerview Storage	0	0	0	\$16,534	\$16,534
IT - Workstation Standardization & Modernization	0	0	0	\$42,706	\$42,706
PW - Operations Debris Haul-off	0	0	0	\$30,000	\$30,000
Total	0	0	0	\$108,563	\$108,563

Server Replacement Program

Cost (total): \$15,000

As servers have a useful life of five years, replacements are scheduled in five-year cycles. This is an ongoing cost of \$15,000 per year to replace multiple servers per year.

Operating Cost: No anticipated additional costs

City Hall Camera Addition - Southwest Corner of Lower Level Parking Lot

Cost (total): \$4,323

Installation of a 3-head camera in the the southwest corner of the lower level parking lot at City Hall will extend surveillance coverage on the lot. Current camera views do not adequately cover this area.

Operating Cost: No anticipated additional costs



Door Access Controls for Judge Chamber and Centerview Storage Room

Cost (total): \$16,534

Installing access controls for the door leading to the Judges' Chamber/Court office at City Hall and the storage room door at Centerview will reduce security risks by preventing unauthorized persons from entering areas with sensitive information/records and/or audio/visual and IT networking equipment.

Operating Cost: No anticipated additional costs

Work Station Standardization and Modernization

Cost (total): \$42,706

Standardizing the most commonly needed desktop peripherals (monitors, mice, keyboards, speakers) will provide a better user experience, provide better support for products and allow for bulk purchase discounts and government pricing.

Operating Cost: No anticipated additional costs



PW - Operations Debris Haul-off

Cost (total): \$30,000

The project consists of removal of debris from an area that is approximately 23,000 square-feet behind the Public Works Operations & Maintenance Facility. The debris to haul off is primarily dirt, concrete rubble and asphalt debris, but also includes some other miscellaneous materials (no HHW).

Operating Cost: No anticipated additional costs



2028-29

Projected

Fund Balance									
Beginning of Year									
Revenue									
Transfer In - from Restricted Revenue Fund									
Transfer In - from VERP fund									
Transfer In - from General Fund									
Transfer In - from Enterprise Fund									
Transfer In - from Capital Improvement Fund									
Interest Revenue									
Total Revenue									
Total Fund Bal & Revenues									
Expenditures									
Misc									
Capital Outlay									
Air Compressor - Park Shop									
Mayor's Christmas Tree									
PF - Emergency Repair									
Capital Projects (Budgeted / reconciled)									
Solid Waste & Recycling Containers									
City Hall / Police Dept Parking Lot Repair									
City Hall Sidewalk Replacement & Repair & Tower Improvement									
Radiant Heaters									
Facility Use & Space Analysis									
Public Works Lobby Security Enhancements									
Garage Door Replacement & Repair									
City Hall South Parking Lot Lighting									
HVAC Replacement Project									
Server Replacement Program									
Video Streaming Site Servers									
IP Phone System Replacement									
City Hall Upper Level Parking PTZ Camera									
PD Switch Replacement									
Deprecated Camera Replacement									
City Hall Camera Replacement SW Corner									
Door Access Controls									
Workstation Standardization & Modernization									
Public Works Operations Debris Haul Off									
Total Expenditures									
Available Fund Balance									

Interest Revenue

General Ledger Codes: 05-00-4350-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY24 revenues are based on current cash balance at current interest rates being earned. FY25 is based on FY24.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2015 Actual	7,635	230.26%	
2016 Actual	10,391	36.10%	
2017 Actual	13,233	27.35%	
2018 Actual	29,330	121.65%	
2019 Actual	33,994	15.90%	
2020 Actual	10,389	-69.44%	
2021 Actual	1,600	-84.60%	
2022 Actual	10,116	532.14%	
2023 Actual	32,668	222.92%	
2024 Budget	22,661	-30.63%	
2024 Projected	44,554	36.39%	
2025 CM Proposed	44,554	0.00%	

Transfer from General Fund

General Ledger Codes: 05-00-4901-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

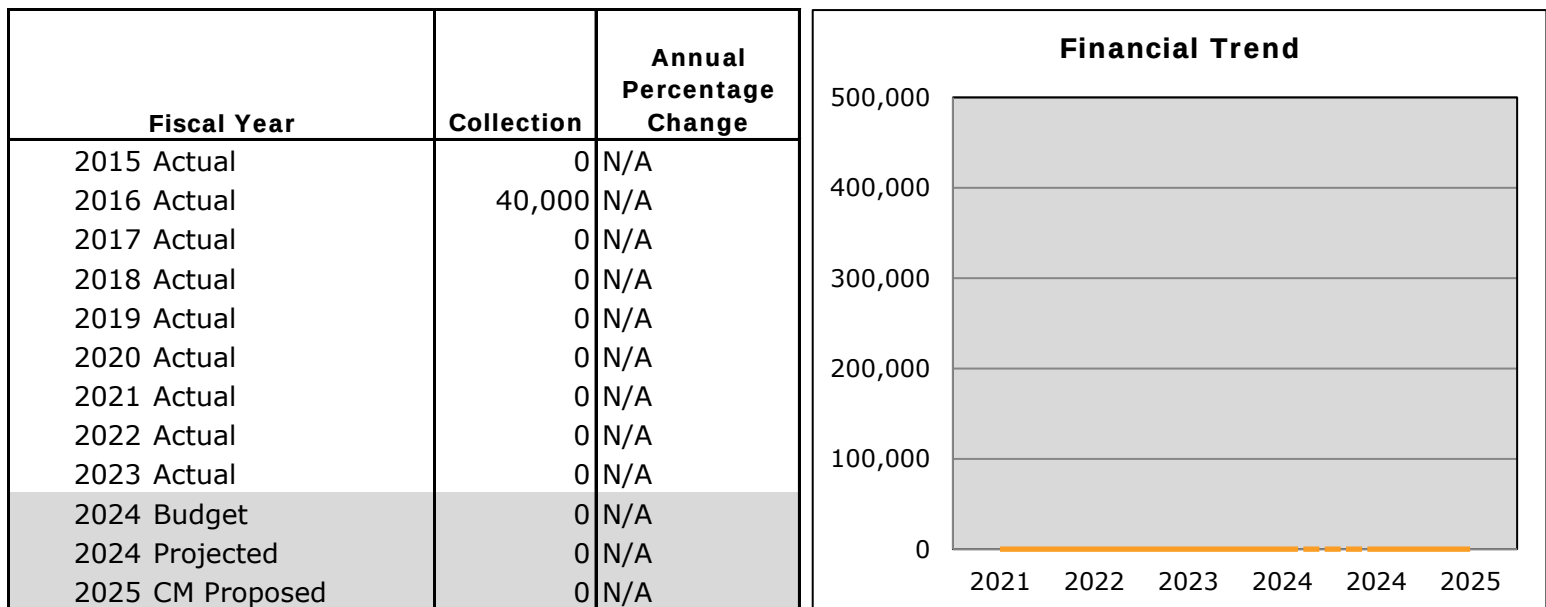
FY2013

\$1,000,000 Future Civic Center Reserve

FY2016

\$40,000 Speakers and Microphone Floor Connections in the Council Room

No transfers are budgeted for FY24.



Transfer from VERP Fund

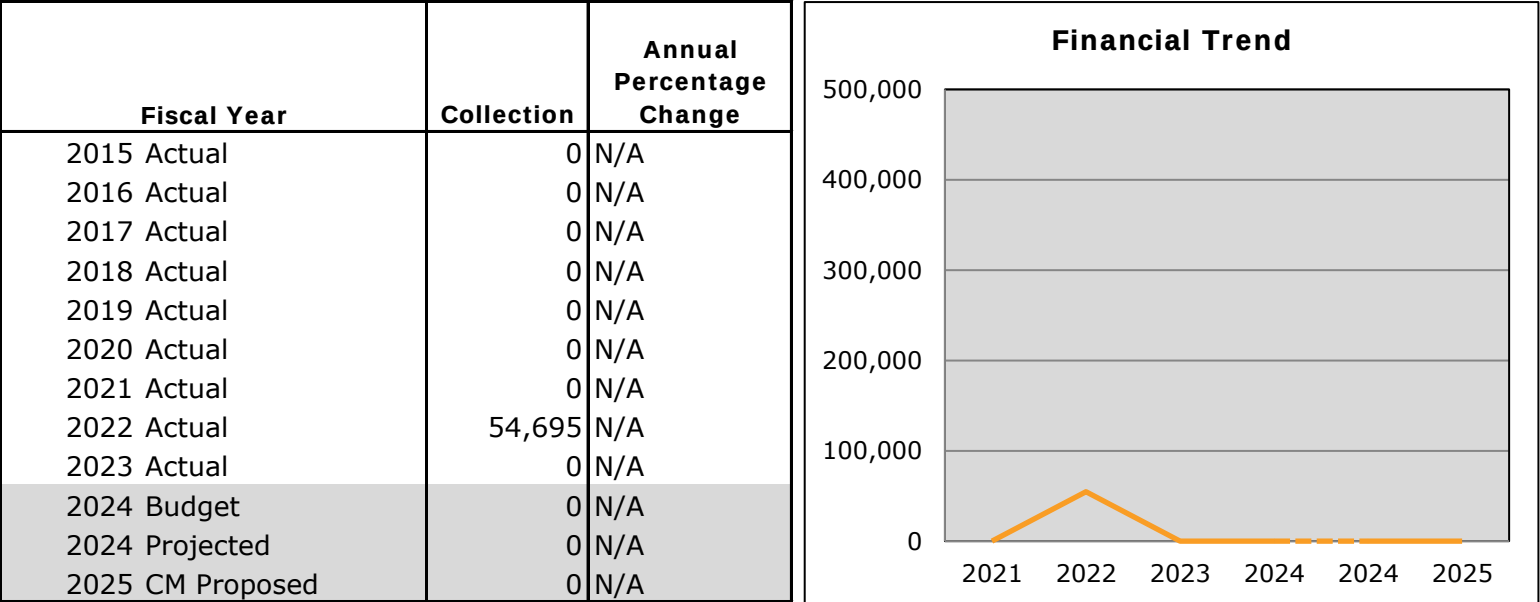
General Ledger Codes: 05-00-4903-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the VERP Fund balance for use on specific projects.

2021
Transfer from VERP for future equipment replacement for the Command Post Vehicle

No transfers are budgeted for FY25.



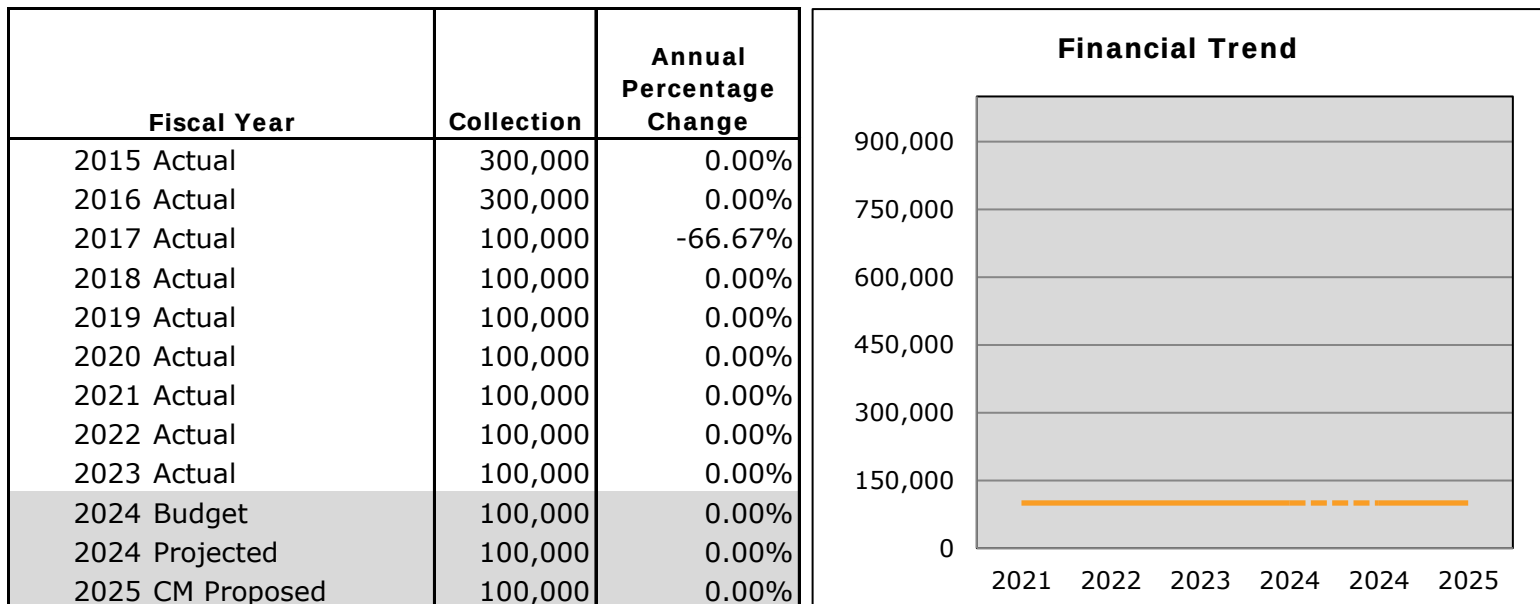
Transfer from Capital Improvement Sales Tax Fund

General Ledger Codes: 05-00-4945-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Capital Improvement Sales Tax Fund for future building repairs and equipment replacements specifically covered by the BERP Fund. This funding was set to contribute \$300,000 annually based on future needs and will be analyzed and adjusted as the City's infrastructure changes.

The FY17 annual transfer was reduced to \$100,000 due to the healthy balance and a new financial model is being investigated. FY25 transfer is estimated to remain the same.



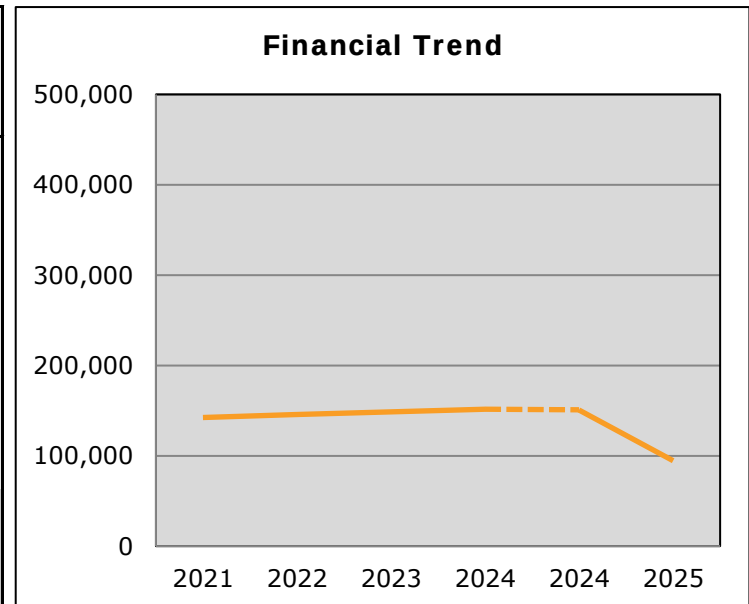
Transfer from Enterprise Fund

General Ledger Codes: 05-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Enterprise Fund balance to reimburse the cost of solid waste and recycling carts.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	34,477	N/A
2020 Actual	139,506	304.64%
2021 Actual	142,574	2.20%
2022 Actual	145,539	2.08%
2023 Actual	148,419	1.98%
2024 Budget	151,560	2.12%
2024 Projected	150,898	1.67%
2025 CM Proposed	94,542	-37.35%





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PARK FEE IN LIEU FUND

The City of Raymore Park Fee In Lieu Fund (27), established in 1999, is used to fund the purchase of future land for City parks. Funds may also be used for infrastructure improvements that would bring park land into the condition in which it would have been dedicated from a subdivision developer.

REVENUES

Revenues are received from development exactions per the requirements of City Code Section 445.040. Older projects (approved prior to May 2004) pay fees-in-lieu of land dedication per lot at the time a building permit is issued. Subdivision developments that do not dedicate park land and which were approved after May 2004, pay fees-in-lieu of land at the time of recording each final plat for all the lots shown on the plat being recorded.

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available

Park Fee In Lieu (27)

	2021-22		2022-23		2023-24		2023-24		2024-25		2025-26		2026-27		2027-28		2028-29	
	Actual	Actual	Actual	Actual	Budget	Projected	Projected	Projected	CW Proposed	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Fund Balance																		
Beginning of Year	115,396	133,193	133,193	130,945	130,945	159,550	82,819	113,787	136,377	160,090	184,829							
Revenue																		
Fees & Permits																		
Park Fee In Lieu	16,201	111,421	19,874	23,260	19,874	21,574	22,008	22,338	22,896									
Miscellaneous Revenue		9,030																
Intergovernmental																		
Interest	1,596	9,105	6,377	9,394	9,394	30,969	113,787	136,377	160,090	184,829	212,346							
Total Revenue	17,797	129,557	29,637	29,637	29,637	29,269	188,819	113,787	136,377	160,090	184,829	212,346						
Total Fund Bal & Revenues	133,193	262,750	160,582	160,582	160,582	188,819	113,787	136,377	160,090	184,829	212,346							
Expenditures																		
Park Sales Tax Fund (47)						106,000												
Dog Park			103,200		106,000													
Hawk Ridge Park Outdoor Basketball Court				106,000														
Total Expenditures	-	103,200	106,000	106,000	106,000	106,000	113,787	136,377	160,090	184,829	212,346							
Fund Balance (Gross)	133,193	159,550	54,582	54,582	54,582	82,819	113,787	136,377	160,090	184,829	212,346							
Less: Reserve Balance ()																		
Available Fund Balance	133,193	159,550	54,582	54,582	54,582	82,819	113,787	136,377	160,090	184,829	212,346							

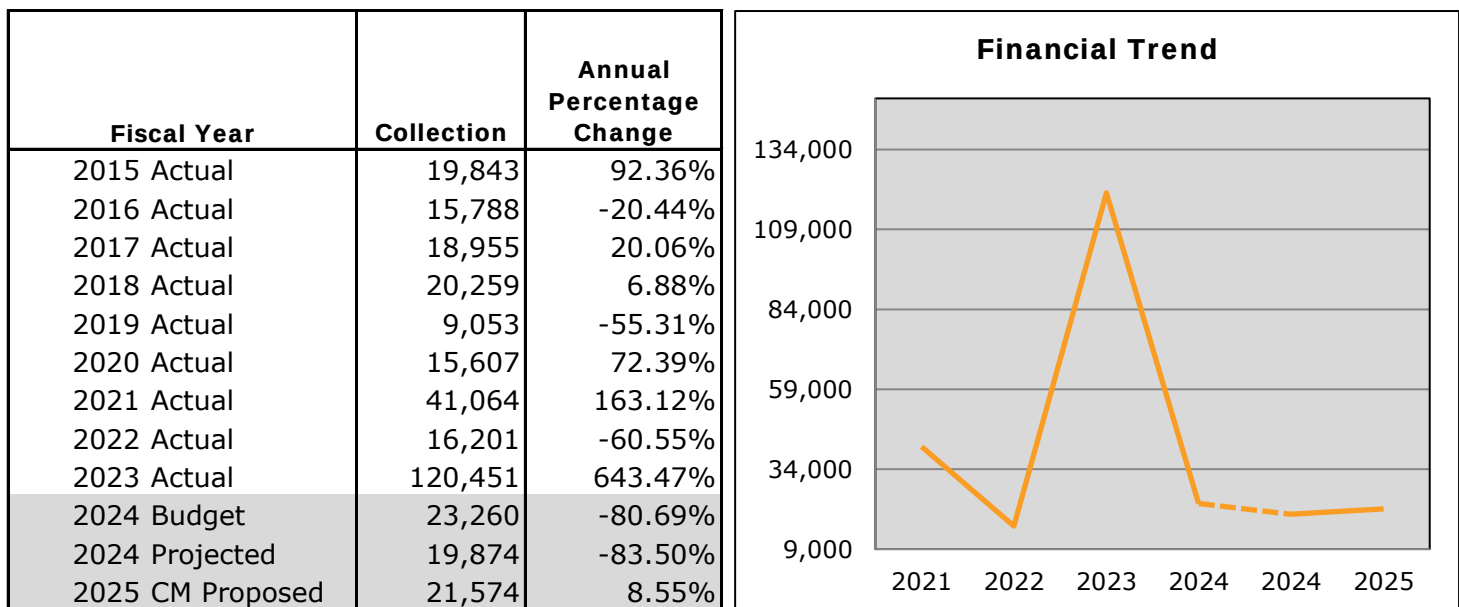
Park Fee in Lieu

General Ledger Codes: 27-00-4705-0000	Legal Authority: Municipal code: Section 445.040
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Revenue Description

Park Fee in Lieu - This fund was created to allow developers to donate cash in lieu of parkland. This is applied to the acquisition of land for future parks and may also be used for developing neighborhood parks.

FY25 revenues are conservatively based on the average fee assessed using 128 new homes.





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TRANSPORTATION FUND

The City of Raymore Transportation Fund (36), established in 2001, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system.

distributed to the municipalities.

- A Cass County Road and Bridge Property Tax is assessed to the residents of Cass County Missouri then distributed to the municipalities.

REVENUES

1. The Transportation Sales Tax Fund (36) has as its primary source of revenue a sales tax of one-half percent (0.5%).
2. Intergovernmental Taxes are also received from Cass County Missouri:
 - A quarter-cent sales tax is collected by the county then one-third of the collections are

OTHER EXPENDITURES

1. **General Fund Transfer:** A transfer is made annually to the General Fund to offset costs incurred by the Street Department. \$320,000
2. **Transfer to Excise Tax Fund:** When the City excise tax was instituted, it was understood that the City at-large should contribute to the cost of projects paid for with excise tax funds. \$50,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
2025 Curb Replacement	0	0	0	\$674,000	\$674,000
2025 Street Preservation	0	0	0	\$1,098,000	\$1,098,000
Right-of-way Infrastructure Repairs	0	0	0	\$159,000	\$159,000
Edgewater 3rd Plat Street Repairs	0	0	0	\$615,000	\$615,000
General Fund Transfer				\$320,000	\$320,000
Transfer to Excise Tax Fund				\$50,000	\$50,000
Total	0	0	0	\$2,916,000	\$2,916,000



Annual Curb Replacement Program

Cost (total) \$674,000

The City's Annual Curb Replacement program replaces deteriorated concrete curb and gutter throughout the city. Proposed funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

The cost of the replacement program is being borne by both the Stormwater and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: None



Annual Street Preservation Program

Cost (total) \$1,098,000

Street preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing and crack sealing. This occurs in various locations around the city approved by the City Council on an annual basis.

The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better.

Operating Cost: None

Right-of-way Infrastructure Repairs

Cost (total) \$159,000

This program provides funding for repairs of various infrastructure within public rights of way such as sidewalks/pathways, curbs, gutters and stormwater culverts. Operations and Maintenance has a considerable backlog of sidewalk and curb repairs. This project provides supplemental funding for the removal and replacement of displaced sidewalk panels that cannot be corrected by mudjacking. Staff is also starting to encounter a number of street crossing culvert failures, which require immediate attention. It is proposed that the hierarchy for the use of these funds would be sidewalk repairs, curb repairs and culvert repairs.

Operating Cost: None



Edgewater 3rd Plat Street Repairs

Cost (total) \$615,000

Repair of the worst areas of Lakecrest Circle and Vista Cove. The bad subgrade and pavement will be removed and replaced with gravel and concrete pavement. In addition, a French drain will be installed on portions of the road to collect groundwater and pipe it to the nearest storm inlet.

Operating Cost: None

Transportation (36)

Fund Balance Beginning of Year	2021-22		2022-23		2023-24 Budget	2023-24 Projected	2024-25 CM Proposed	2024-25		2025-26		2026-27		2027-28	
	Actual		Actual					Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Revenue	281,572		976,469		649,259	867,982	766,266	731,460	1,278,485	1,859,105	1,978,370				
Taxes															
Transportation Sales Tax	1,496,346		1,591,830		1,591,809	1,648,731	1,714,680	1,731,827	1,749,145	1,766,637	1,784,303				
Cass R&B Sales Tax	285,258		364,637		364,637	365,565	365,565	369,221	373,836	379,443	388,929				
Cass R&B Property Tax	181,250		225,422		225,422	237,290	237,290	239,663	242,659	246,298	252,456				
Interest	7,064		54,818		40,496	63,659	63,659	7,315	15,981	27,887	49,459				
Grant Funding - MARC - Foxridge Sidewalk	95,183				0	0	0								
Cost Share Cass County - Ward Rd					800,000	800,000									
Transfers In from Restricted Revenue Fund			254,750		200,000	200,000	200,000	200,000	200,000						
Transfers In from General Fund	180,000				0	0	0								
Transfers in from Excise Tax Fund			100,000		100,000	100,000	100,000	100,000	100,000						
Transfers In from Capital Improvement Fund	170,000		200,000		200,000	200,000	200,000	200,000	200,000						
Total Revenue	2,415,101		2,791,457		3,522,364	3,615,244	2,861,194	2,848,025	2,881,621	2,420,265	2,475,148				
Total Fund Bal & Revenues	2,696,673		3,767,926		4,171,624	4,483,226	3,647,460	3,579,485	4,160,105	4,279,370	4,453,518				
Expenditures															
General Fund Transfer	320,000		320,000		320,000	320,000	320,000	320,000	320,000	320,000	320,000				
Excise Tax Transfer	50,000		50,000		50,000	50,000	50,000	50,000	50,000	50,000	50,000				
Restricted Revenue Transfer					-	-	-	-	-	-	-				
Capital Projects (Budgeted / reconciled)															
Annual Curb Replacement	400,000		665,339		886,000	886,000	674,000	674,000	674,000	674,000	674,000				
Street Preservation	794,304		1,276,405		1,098,000	1,098,000	1,098,000	1,098,000	1,098,000	1,098,000	1,098,000				
Right of Way Infrastructure Repairs	150,000		159,000		159,000	159,000	159,000	159,000	159,000	159,000	159,000				
Ward Road					800,000	800,000									
Hubach Hill Road Street Light															
Johnston Drive Street Light															
Lucy Webb Roundabout Additional Lighting															
Foxridge Sidewalk (Drake to Creekmoor Dr)															
Falcon & Condor Cul-de-sacs															
Roadside Trail Maintenance	(65,000)				65,000	65,000									
EI Median at Kentucky & 58Hwy	25,000		25,000		25,000	25,000									
EI Foxridge Drive Street Modification	30,000					(26,981)									
Salt Dome Pad Repairs	15,900		74,200			(9,059)									
Johnston Parkway Sidewalk Replacement			330,000												
Sidewalk Replacement Program															
Madison Street Trail Replacement															
Edgewater 3rd Road Repairs					350,000	350,000	615,000								
Total Expenditures	1,720,204		2,899,944		3,753,000	3,716,960	2,916,000	2,301,000	2,301,000	2,301,000	1,801,000				
Fund Balance (Gross)	976,469		867,982		418,623	766,266	731,460	1,278,485	1,859,105	1,978,370	2,652,518				
Less: Reserve Balance ()					-	-	-	-	-	-	-				
Available Fund Balance	976,469		867,982		418,623	766,266	731,460	1,278,485	1,859,105	1,978,370	2,652,518				

Transportation Sales Tax

General Ledger Codes: 36-00-4130-0000	Legal Authority: Municipal Code: Sections 145.010; 145.020 State Statute: 94.500-94.550; 94.700 State Statute: 94.700-94.755 RSMo Article IV of the Constitution of the State of MO Section 30 (b)
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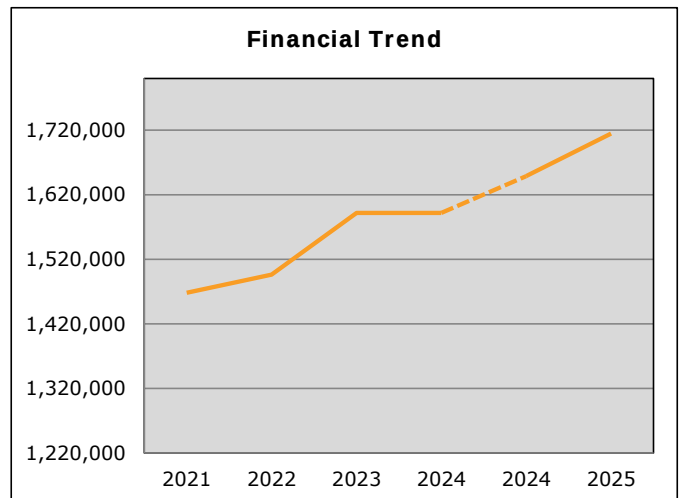
Revenue Description

Transportation Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for transportation-related purposes, which according to statute may include construction, repair and maintenance of streets and bridges, acquisition of land, right-of-way purchases, and related debt retirement.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY24 projected revenues are based on current receipts plus the average collected August through October in the preceeding two years. The FY25 revenue is conservatively based on FY24 projections plus 4%.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	1,161,503	2.32%
2016 Actual	1,179,385	1.54%
2017 Actual	1,216,153	3.12%
2018 Actual	1,244,919	2.37%
2019 Actual	1,272,482	2.21%
2020 Actual	1,362,885	7.10%
2021 Actual	1,468,113	7.72%
2022 Actual	1,496,346	1.92%
2023 Actual	1,591,830	6.38%
2024 Budget	1,591,809	0.00%
2024 Projected	1,648,731	3.57%
2025 CM Proposed	1,714,680	4.00%



Cass County Road and Bridge Property Tax

General Ledger Codes:
36-00-4145-0000

Legal Authority:
Municipal Code: n/a
State Statute: 137.556

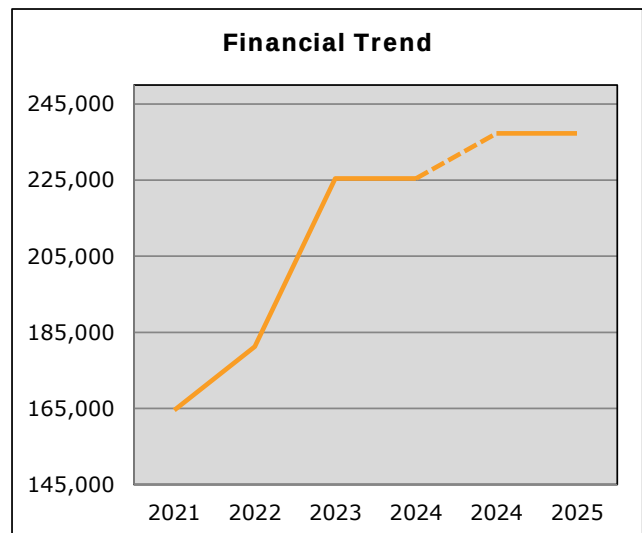
Revenue Description

Section 137.556 RSMo. states that "any county of the first class not having a charter form of government shall expend not less than 25 percent of the money accruing to it from the county's special road and bridge tax levied on property within a city limits for the repair and improvement of roads and bridges within the city from which such moneys accrue."

In August 2012, the Cass County Commission voted to reduce the County's Road & Bridge Property tax levy from 0.2525 to 0.2300.

The FY 2025 estimate is based on the FY 2024 projected amount.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	149,279	2.21%
2016 Actual	152,615	2.23%
2017 Actual	157,798	3.40%
2018 Actual	169,204	7.23%
2019 Actual	176,043	4.04%
2020 Actual	187,926	6.75%
2021 Actual	164,545	-12.44%
2022 Actual	181,250	10.15%
2023 Actual	225,422	24.37%
2024 Budget	225,422	0.00%
2024 Projected	237,290	5.26%
2025 CM Proposed	237,290	0.00%



Cass County 1 / 4 Cent Road and Bridge Sales Tax

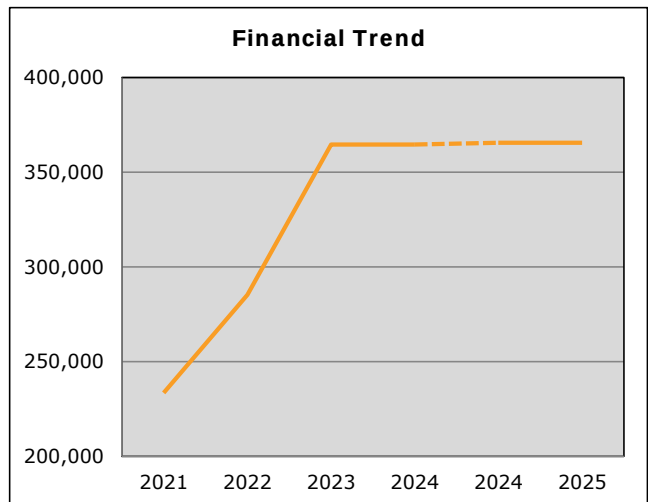
General Ledger Codes: 36-00-4475-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Cass County collects a quarter-cent sales tax on sales within the county. One-third of the collections from this tax are distributed to municipalities.

Cass County began distributing the municipal share of the quarter-cent sales tax to its municipalities on a modified per-capita basis in 2013.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	188,415	6.55%
2016 Actual	198,259	5.22%
2017 Actual	204,369	3.08%
2018 Actual	212,368	3.91%
2019 Actual	213,158	0.37%
2020 Actual	218,704	2.60%
2021 Actual	233,536	6.78%
2022 Actual	285,258	22.15%
2023 Actual	364,637	27.83%
2024 Budget	364,637	0.00%
2024 Projected	365,565	0.25%
2025 CM Proposed	365,565	0.00%



Transfer from General Fund

General Ledger Codes:

36-00-4901-0000

Legal Authority:

Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

FY2015

\$150,000 Pavement Management

FY2016

\$350,000 Sunset Lane - Bristol to Dutchman Acres

\$ 43,000 Sidewalk segments along Johnston Dr & Foxridge Dr.

\$ 25,000 Stonegate Elementary Sidewalk - Foxridge Dr to Deer Path

FY2018

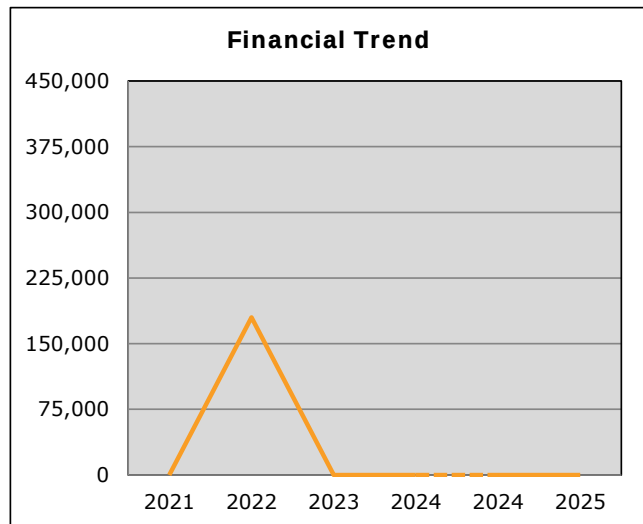
\$62,220 Permeable Paver Crosswalk (additional funding)

FY2022

\$150,000 EI Median at Kentucky & 58Hwy

\$ 30,000 EI Foxridge Drive Street Modifications

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	150,000	N/A
2016 Actual	418,000	178.67%
2017 Actual	0	N/A
2018 Actual	62,220	N/A
2019 Actual	0	-100.00%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Actual	180,000	N/A
2023 Actual	0	N/A
2024 Budget	0	N/A
2024 Projected	0	N/A
2025 CM Proposed	0	N/A



Transfer from Restricted Revenue Fund

General Ledger Codes:

36-00-4904-0000

Legal Authority:

Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the Restricted Revenue Fund balance for use on specific projects;

FY2016-2018

\$150,000 Pavement Management

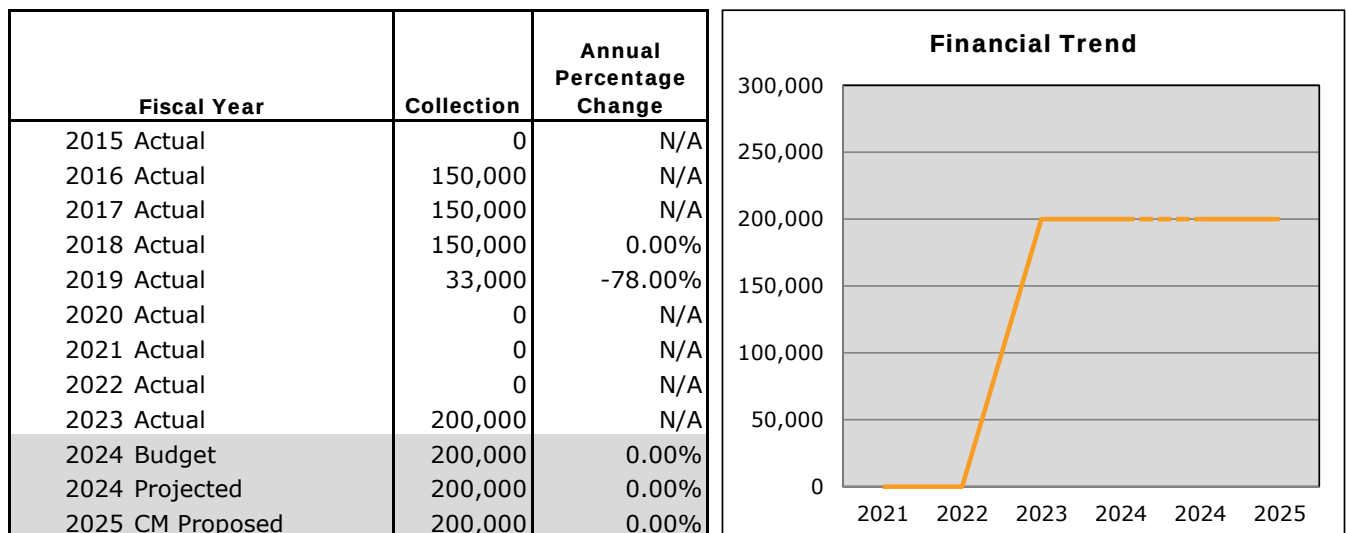
FY2019

\$33,000 Pavement Management

FY2023-2027 each year

EI \$100,000 Add to Street Preservation

EI \$100,000 Add to Annual Curb Replacement





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EXCISE TAX FUND

The City of Raymore Excise Tax Fund (37), established in 2001, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system. The projects within this fund are associated with the increased traffic of new business development within the City.

REVENUES

1. The Excise Tax Fund has as its primary source of revenue the tax which is imposed on the basis of the additional vehicle trips generated by any eligible development activity during the afternoon time period when traffic volume on the adjacent street is highest. The tax is calculated by multiplying the trip generation rate by the license tax rate.

2. The revenue of \$301,184 proposed in FY 2025 from family housing starts is based upon 128 new homes.

3. Transfer from Transportation Fund: When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the preexisting City will contribute to the new facility as to what new growth will contribute.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
Maintenance of Thoroughfare Routes	0	0	0	\$212,000	\$212,000
Dean Avenue Access Management				\$500,000	\$500,000
Median at Kentucky Road and 58 Highway				\$200,000	\$200,000
Total	0	0	0	\$912,000	\$912,000



Maintenance of Thoroughfare Routes

Cost (total) : \$212,000

This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

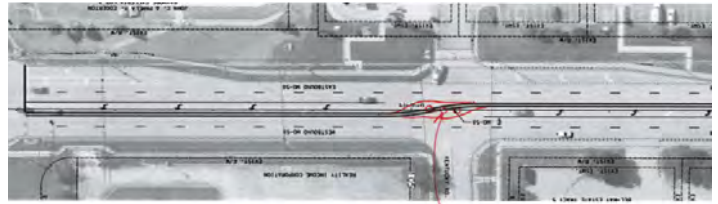
Operating Cost: No anticipated operating costs

Dean Avenue Access Management

Cost (total) : \$500,000*

The project involves the design and construction of access management improvements along the Dean Avenue corridor to improve the flow of traffic and overall safety, including the addition of landscaped medians, turn lanes and the installation of a traffic signal. Additionally, staff intends to work with Walmart to facilitate the closure of the existing full-access located immediately south of 58 Highway, and the addition of a new signalized access that aligns with the Raymore Galleria entrance into Lowe's.

The total cost of this project is \$1,150,000, with \$500,000 funded from the Excise Tax Fund (37) and \$650,000 funded from the Capital Improvement Fund (45).



Median at Kentucky Road and 58 Highway

Cost (total) : \$200,000

Restricts left turns from Kentucky Road onto eastbound 58 Highway and left turns from the Raymore Gateway entrance onto westbound 58 Highway due to safety reasons.

Operating Cost: No anticipated operating costs

Excise Tax (37)

Excise Tax (37)																					
2021-22		2022-23		2023-24		2023-24		2024-25		2025-26		2026-27		2027-28		2028-29					
Actual		Actual		Budget		Projected		CM Proposed		Projected		Projected		Projected		Projected					
Fund Balance				1,013,772		1,471,279		1,697,747		1,414,567		1,360,741		767,962		743,770		719,518		795,205	
Beginning of Year																					
Revenue																					
Fees & Permits																					
Commercial																					
Single Family				402,608		67,915		8,668		236,180				0		0		0		0	
Multi-Family				767,960		366,170		324,714		403,411		301,184		235,888		235,888		235,888		235,888	
Interest				13,707		94,559		65,698		65,698		68,037		1,920		1,859		1,799		1,988	
Chgs for Services																					
Miscellaneous						146,644															
Transfer In Transportation Fund				50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000	
Transfer In Restricted Fund				50,000																	
KC payment for 155th Street								-		-											
Developer Reimbursement 163rd Street Extention (Parkside)																					
MHTC Governor's Cost Share Program																					
Total Revenue				1,284,275		725,287		449,080		4,849,955		419,221		287,808		287,748		287,687		287,876	
Total Fund Bal & Revenues				2,298,048		2,196,567		2,146,826		6,264,522		1,779,962		1,055,770		1,031,518		1,007,205		1,083,081	
Expenditures																					
Debt Service																					
Misc - Reimburse Vantrust Road Extension & 195th Street (MODOT)										3,645,985											
General Fund Transfer						12,000															
Capital Improvement Transfer																					
Transfer to Transportation Fund						100,000		100,000		100,000		100,000		100,000		100,000					
Capital Projects (Budgeted / reconciled)																					
Dean Avenue/Lucy Webb Rd Intersection Improvement										(9,934)											
Maintenance of Thoroughfare Routes				200,000		200,000		212,000		212,000		212,000		212,000		212,000		212,000		212,000	
155th Street Reconstruction																					
Traffic Study - North Cass Pkwy																					
Turn Lane 58 Hwy to Foxridge										(700,000)											
Intersection Improvements (58 Hwy & Foxridge)										(100,000)											
Traffic Study - 58 Hwy & Dean Ave				(2,558)																	
Kurzweil & Ward Rd Emergency Repair				(50,673)																	
North Cass Pkwy/Dean Ave Traffic Signal & Intersection Improvements				680,000		120,000				115,729											
Dean Avenue Access Management						350,000						500,000									
Median at Kentucky & 58Hwy												200,000									
163rd Street Extension - Parkside										1,200,000											
Land Purchase for future Madison connection from 150hwy										440,000											
Total Expenditures				826,768		782,000		312,000		4,903,781		1,012,000		312,000		312,000		212,000		212,000	
Fund Balance (Gross)				1,471,279		1,414,567		1,834,826		1,360,741		767,962		743,770		719,518		795,205		871,081	
Less: Reserve Balance ()								-		-		-		-		-		-		-	
Available Fund Balance				1,471,279		1,414,567		1,834,826		1,360,741		767,962		743,770		719,518		795,205		871,081	

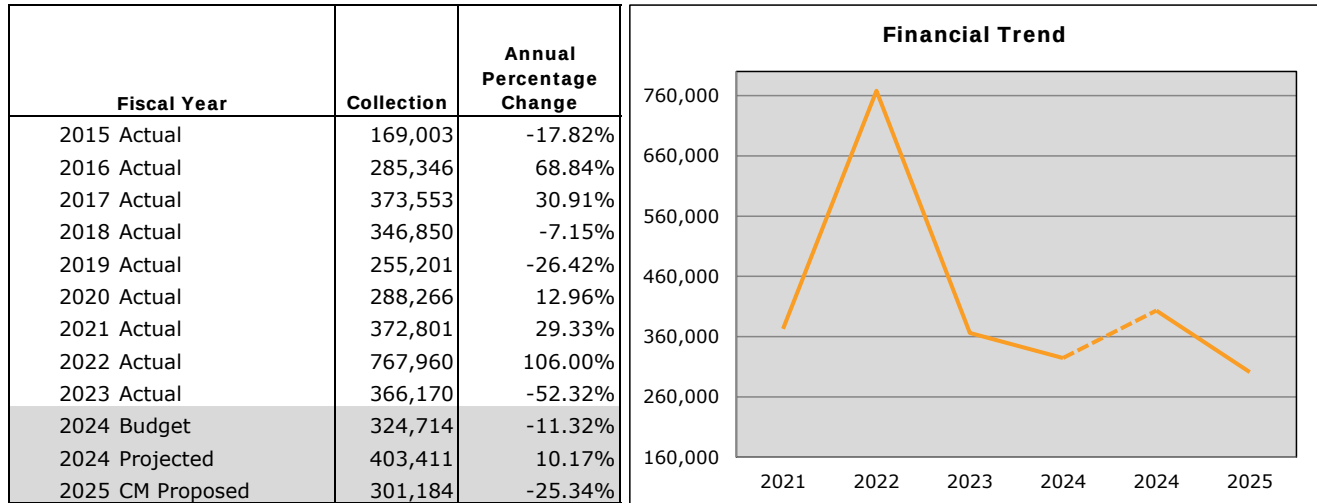
Excise Tax

General Ledger Code:
37-00-4152-0000

Legal Authority:
Municipal Code: Section 605.0050 - 605.130
State Statute:

Revenue Description

The Excise Tax was established to help pay for the City's costs in dealing with new development that generates new and additional traffic. This revenue is used for improvement of streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction, maintenance, and improvements to streets, roads and bridges and acquisition of all necessary rights-of-way. The tax is imposed on the basis of the additional vehicle trips generated by any development activity during the afternoon time period (P.M. peak hour) when traffic volume on the adjacent street is highest. The license tax is calculated by multiplying the "trip generation rate" by the "license tax rate". Revenues are budgeted based on the permitting of 128 new homes.

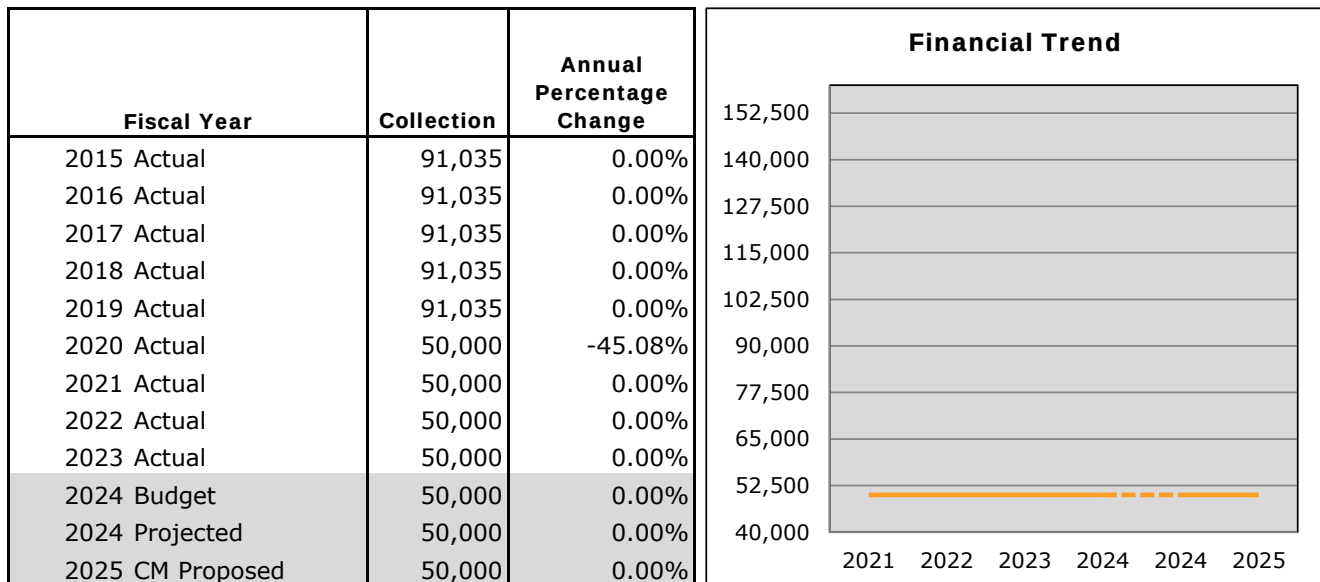


Transfer in From Transportation Fund

General Ledger Codes: 37-00-4936-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Transportation Fund - When the City Excise Tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.





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CAPITAL IMPROVEMENT FUND

The City of Raymore Capital Improvement Fund (45) is established for the purpose of funding the construction and maintenance of capital improvements. Statute defines "Capital Improvements" as any capital or fixed asset having an estimated economic useful life of at least two years, and "Capital Asset" or "Fixed Asset" as assets of a long-term character that are intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture, and other equipment, including computer hardware and software.

REVENUES

The Capital Improvements Sales Tax Fund (45) has as its primary source of revenue a sales tax of one-

half percent (.5%). In future budget years the Hubach Hill Road / North Cass Parkway Transportation Development District (TDD) will begin generating revenue that will offset the TDD Debt Service that the City is committed to backing.

OTHER EXPENDITURES

BERP Fund Transfer: A transfer is made annually to the Building Equipment Replacement (BERP) Fund to support all of the future building repairs and equipment replacements. \$100,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
Curb Ramp Repair & Replacement	0	0	0	\$132,500	\$132,500
Dean Avenue Access Management	0	0	0	\$650,000	\$650,000
Baseball Lights - Electric Panel Replacements	0	0	0	\$65,000	\$65,000
Park Street - Waterline Replacement	0	0	0	\$291,500	\$291,500
Total	0	0	0	\$1,139,000	\$1,139,000



Curb Ramp Repair & Replacement
 Cost (total): \$132,500

Ongoing project to repair and/or replace curb ramps throughout the city. A 2021 survey of 1,400 curb ramps within the city determined that 826 ramps were in need of some type of repair ranging from crack sealing to complete removal and replacement in order to comply with ADA requirements.

Operating Cost: None



Dean Avenue Access Management
 Cost (total): \$650,000

The project involves the design and construction of access management improvements along the Dean Avenue corridor to improve the flow of traffic and overall safety, including the addition of landscaped medians, turn lanes and the installation of a traffic signal. Additionally, staff intends to work with Walmart

to facilitate the closure of the existing full-access located immediately south of 58 Highway, and the addition of a new signalized access that aligns with the Raymore Galleria entrance into Lowe's.

Operating Cost: None



Baseball Lights - Electric Panel Replacement
 Cost (total): \$65,000

Replacement of the two electric panels in the main area of the baseball/softball complex. In operation since 2001, the aging equipment has reached its life expectancy and replacement is necessary to properly operate the new scoreboards.

Operating Cost: No major impact of regular maintenance



Park Street - Waterline Replacement
 Cost (total): \$291,500

Installation of a new 6" waterline and fire hydrants on Park Street from 58 Highway to Pine Street. The water lines in Original Town are reaching the end of their useful life and do not meet the minimum standards for Raymore. Currently, the line is not in good enough condition to replace fire hydrants..

Operating Cost: None

Capital Improvement Fund (45)

	2021-22	2022-23	2023-24	2023-24	2024-25	2025-2026	2026-27	2027-28	2028-29
Fund Balance Beginning of Year	Actual	Actual	Budget	Projected	CN Proposed	Projected	Projected	Projected	Projected
Revenue	1,338,241	1,215,740	1,218,010	1,260,428	1,324,635	726,686	910,592	1,667,553	2,795,396
Taxes									
1/2 cent Capital Improvement									
FVS - Mott & 58 Signal	1,496,346	1,591,830	1,591,809	1,648,731	1,714,680	1,731,827	1,749,145	1,766,637	1,784,303
Resident Contribution- Willow Hills NID	0	0	0	0	0	0	0	0	0
Reimbursement of undeveloped lots									
Interest	19,336	82,975	60,096	60,096	60,096	1,817	2,276	4,169	6,988
Misc									
Bond Proceeds									
Bond Premium									
Transfer from General Fund	16,000	1,056,327	63,400	63,400					
Transfer from the Restricted Fund									
Total Revenue	1,531,681	2,731,132	1,715,305	1,772,227	1,774,776	1,733,644	1,751,422	1,770,806	1,791,292
Total Fund Bal & Revenues	2,869,922	3,946,872	2,933,315	3,032,655	3,099,411	2,460,330	2,662,014	3,438,358	4,586,688
Expenditures									
Debt Service SO Bond 2016 (Street Lights)	541,313	553,375	229,063	229,063	233,563	232,875			
Debt Service SO Bond 2019 (Hubach TDD Refunding)	408,763	413,163	411,963	411,963	410,363	408,363	410,963	409,463	412,863
Debt Service SO Bond 2024 Trail Reconstruction				62,074	138,800	325,000			
Misc - Debt service fees	950	1,000	500	1,000	1,000	1,000	1,000	1,000	1,000
Transfer to Transportation Fund	170,000	200,000	200,000	200,000	200,000	200,000	200,000		
Transfer to Park Sales Tax Fund	100,000	150,000	150,000	150,000	150,000	150,000	150,000		
Transfer to BERP	100,000	100,000	100,000	100,000	100,000	100,000	100,000		
Capital Projects (Budgeted / reconciled)									
Police Firing Range		1,056,327							
Concession Door Access System	(1,186)								
Sidewalk Gap Program	(20,454)								
Hawk Ridge Park Security Cameras	(1,506)								
Baseball Concession Stand Doors Replacement	(1,707)								
Streetslights (2) 163rd & Foxridge Drive	2,569								
Creekmoor Groundwater Investigation		(5,911)							
Curb Ramp Repair & Replacement	50,000	132,500	132,500	132,500	132,500	132,500	132,500	132,500	132,500
Prairie Lane Reimbursement to Cass County		103,950	103,950	103,950					
Ramp Replacement Foxridge - 58 HWY to 155th St		161,671	161,671	161,671					
OGL Traffic Signal Upgrades									
Sidewalk Gap Program	10,000								
Lucy Webb Road Pedestrian Beacon	100,000								
Centerview Video Equipment Upgrade	12,000								
Centerview Video Equipment Upgrade	19,162								
El - Pedestrian Beacon Lucy Webb	(5,721)								
2022 Street Preservation (Bill # 3736)	170,000								
Mayor's Christmas Tree		35,990							
Centerview Sound System Upgrades		10,000							
Johnston Parkway Emergency Repair		40,000							
Madison St. Round-a-Bout Improvements		58,300	58,300	58,300					
Recreation Park Parking Lot Islands		34,100	34,100	34,100					
El - RADAR SIGNS		50,000	50,000	50,000					
El - FLOCK CAMERAS (2)		13,400	13,400	13,400					
Dean Avenue Access Management					650,000				
Baseball Lights - Electric Panel Replacements					65,000				
Park Street - Waterline Replacement					291,500				
Total Expenditures	1,654,182	2,686,445	1,645,446	1,708,020	2,373,725	1,549,738	994,463	642,963	646,363
Fund Balance (Gross)	1,215,740	1,260,428	1,287,869	1,324,635	726,686	910,592	1,667,552	2,795,396	3,940,325
Less: Reserve Balance ()									
Available Fund Balance	1,215,740	1,260,428	1,287,869	1,324,635	726,686	910,592	1,667,553	2,795,396	3,940,325

Capital Improvements Sales Tax

General Ledger Code:
45-00-4125-0000

Legal Authority:
Municipal Code: Section 145.030
State Statute: 94.575-94.577 RSMo

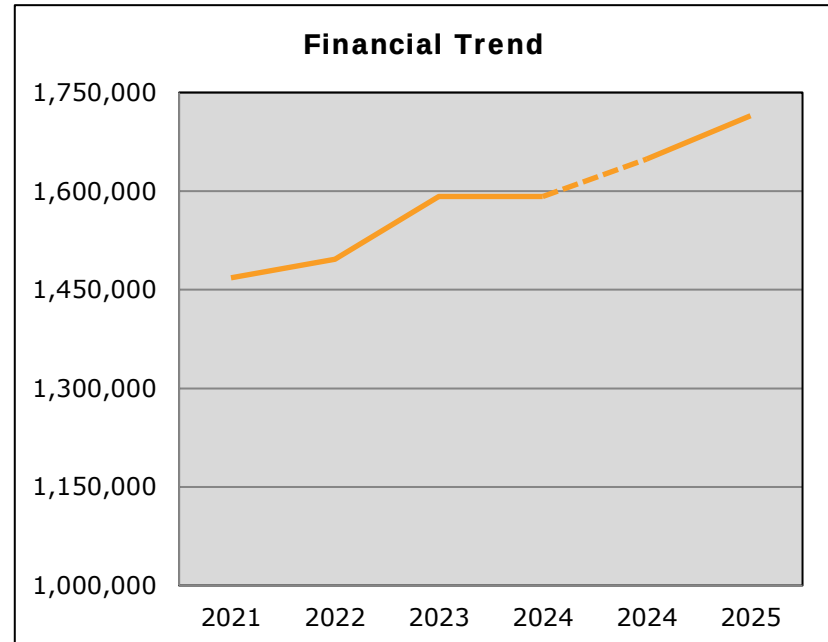
Revenue Description

Capital Improvement Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the funding, operation or maintenance of capital improvements and the repayment of bonds to finance capital improvements. Statutes define a capital improvement as any capital or fixed asset having an estimated economic useful life of at least two years.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY24 projected revenues are based on current receipts plus the average collected July through October in the preceding two years. The FY25 revenue is conservatively based on FY24 projections plus 4%.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	1,161,505	2.32%
2016 Actual	1,179,385	1.54%
2017 Actual	1,216,154	3.12%
2018 Actual	1,244,919	2.37%
2019 Actual	1,272,482	2.21%
2020 Actual	1,362,891	7.10%
2021 Actual	1,468,113	7.72%
2022 Actual	1,496,346	1.92%
2023 Actual	1,591,830	6.38%
2024 Budget	1,591,809	0.00%
2024 Projected	1,648,731	3.57%
2025 CM Proposed	1,714,680	4.00%



Transfer In from General Fund

General Ledger Codes: 45-00-4901-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

In FY12 the Council approved the transfer of \$200,000 from the General Fund to the Capital Improvement Fund for the use for planning, design or construction of a future activity center.

FY21 transfer is for the following project:

\$28,390 Attenuator, \$77,972 Dump Bed, Plow/Spreader, \$50,000 Traffic Calming Study, \$45,000 LPR/LPC, \$100,000 Hawkridge Park Inclusive Playground contribution

FY22 transfer is for the following project:

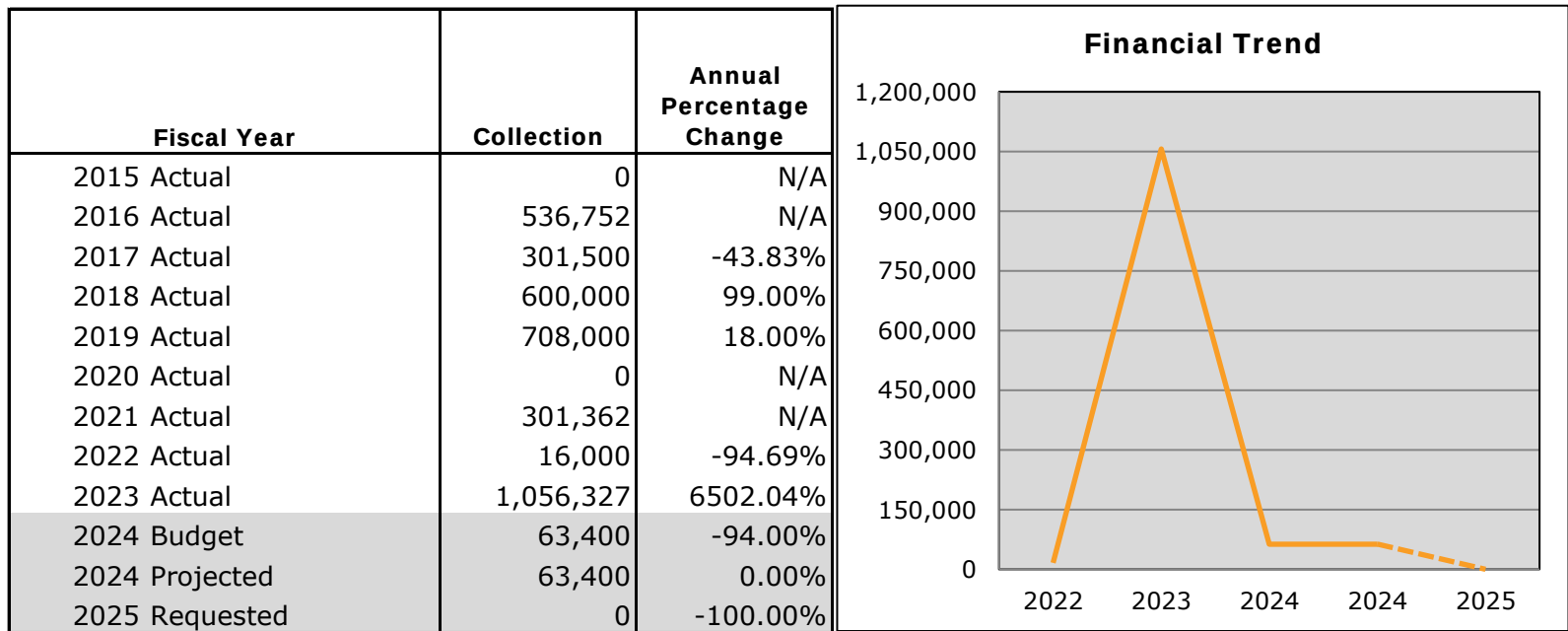
Lucy Webb Pedestrian Crossing \$16,000

FY23 transfer is for the following project:

Police Firing Range \$1,056,327

FY24 transfer is for the following project:

Radar Signs \$50,000
Flock Cameras \$13,400





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STORMWATER SALES TAX FUND

The City of Raymore Stormwater Sales Tax Fund (46), established in 1998, is used to fund capital projects associated with the City's storm sewer system.

and the remaining 20% is subject to the annual budgeting process. For FY 2025 it is budgeted to allocate 0% to the Stormwater Fund between the funds.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax,

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
2025 Annual Curb Replacement Program	0	0	0	\$212,000	\$212,000
Stormwater Culvert Rehabilitation	0	0	0	\$100,000	\$100,000
Broadmoor and Grandshire Drainage Improvements				\$98,600	\$98,600
Total	0	0	0	\$410,600	\$410,600



Annual Curb Replacement Program

Cost (total): \$212,000

The City's Annual Curb Replacement program replaces deteriorated concrete curb and gutter throughout the city. Proposed funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

Engineering staff completed a condition survey of curb and gutter throughout the city in 2020, and the survey was updated in summer and fall of 2022. The cost of the replacement program is being borne by both the Stormwater and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: None



Stormwater Culvert Rehabilitation

Cost (total): \$100,000

Removal and replacement of inlet tops, throats and damaged curb in specific locations will prevent further erosion and washout, which contributes to significant pavement undercutting and damage.

Operating Cost: None

Broadmoor & Grandshire Drainage Improvements

Cost (total): \$98,600

The 2025 Broadmoor and Grandshire Drainage Improvements project will fix groundwater issues on Broadmoor Drive in Silver Lake and Grandshire Drive in Creekmoor.

Operating Cost: None

Stormwater Sales Tax (46)

	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Fund Balance	Actual	Actual	Budget	Projected	CM Proposed	Projected	Projected	Projected	Projected
Beginning of Year	291,238	294,228	99,312	131,500	370,309	328,789	399,726	643,739	987,924
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)									
Council Determined									
Refunds & Reimbursements	598,538	636,732	644,892	659,492	685,872	692,730	699,658	706,654	713,721
Interest	147,054	159,183	161,223	164,873	0	0	174,914	176,664	178,430
Transfers In	19,300	20,034	20,034	20,609	20,609	20,609	20,609	20,609	20,609
	4,196	18,360	12,871	11,329	11,329	822	999	1,609	2,470
			0	0	0				
Total Revenue	769,088	834,309	839,020	856,303	717,809	714,161	896,180	905,536	915,230
Total Fund Bal & Revenues									
	1,060,326	1,128,536	938,332	987,802	1,088,119	1,042,950	1,295,907	1,549,276	1,903,154
Expenditures									
Debt Service									
General Fund Transfer	21,536	23,184							
Trustee Fees	306,000	312,120	318,362	318,362	324,730	331,224	340,167	349,352	358,784
Misc Stream Clean ups	1,004	500	-	-	-				
Professional Services (Lake Maintenance)			-	-	-				
	19,872		24,000	24,000	24,000				
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	200,000	212,000	212,000	215,563	212,000	212,000	212,000	212,000	212,000
Silvertop Lane Bridge Wing Walls	(2,288)	(4,766)							
Silver Lake Circle groundwater diversion	(37,736)								
Country Lane Stormwater Repairs	35,000								
Bridge/Culvert Cleaning & Repairs	76,000								
Stormwater Culvert Rehabilitation	146,711		265,000	265,000	100,000	100,000	100,000		
Johnston Lake Dam Study		30,000							
Hunters Glen Storm Repairs		424,000		(205,433)					
Good Parkway Improvements									
Broadmoor and Grandshire Drainage Improvements					98,600				
Total Expenditures	766,098	997,036	819,362	617,493	759,330	643,224	652,167	561,352	570,784
Fund Balance (Gross)									
	294,228	131,500	118,970	370,309	328,789	399,726	643,739	987,924	1,332,369
Less: Reserve Balance ()									
			-	-	-	-	-	-	-
Available Fund Balance	294,228	131,500	118,970	370,309	328,789	399,726	643,739	987,924	1,332,369

Stormwater Sales Tax

General Ledger Code:

46-00-4110-0000
46-00-4115-0000
46-00-4120-0000

Legal Authority:

Municipal Code: Section 145.040
State Statute:

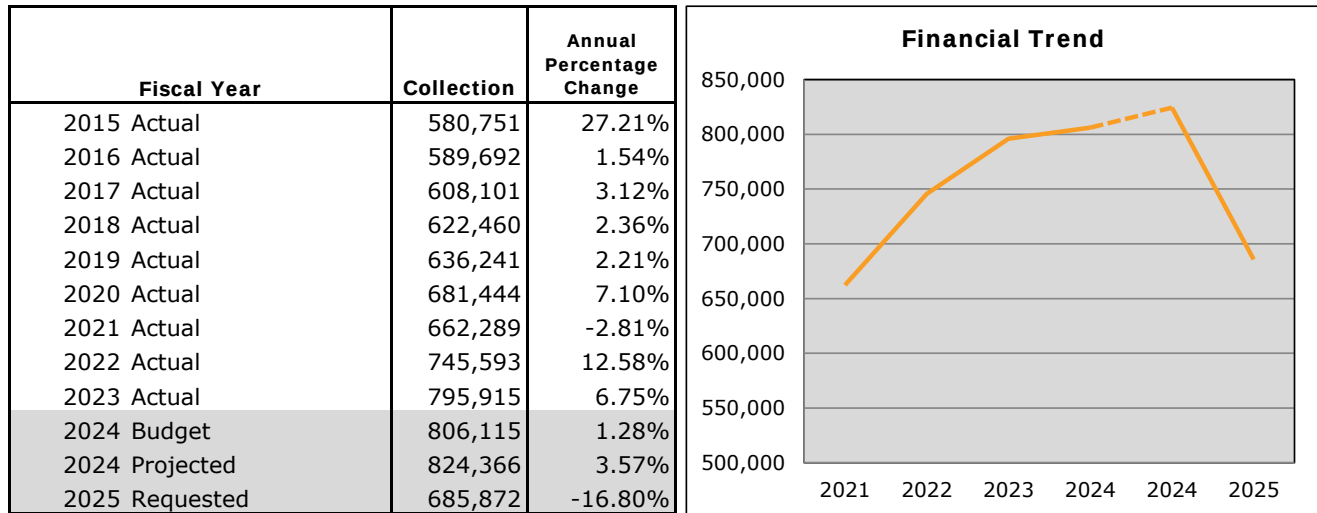
Revenue Description

Stormwater Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY24 projected revenues are based on current receipts plus the average collected August through October in the preceeding two years. The FY25 revenue is conservatively based on FY24 projections plus 4%.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2025, the City Manager proposes that the Stormwater Sales Tax Fund receive 0% of that distribution and the remaining 20% be distributed to the Park Sales Tax Fund for the Park Trails Reconstruction project.

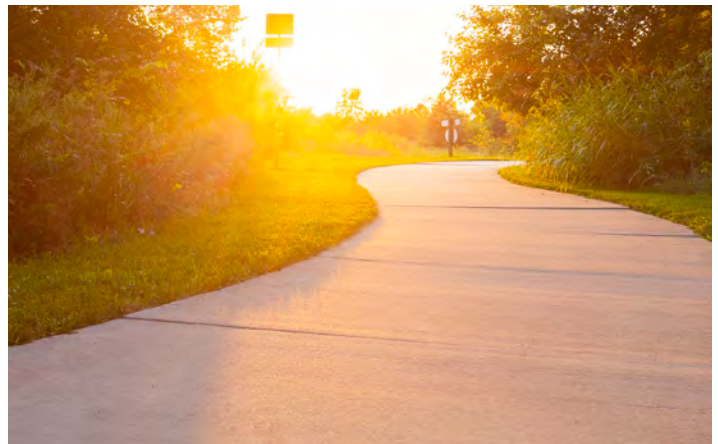


PARKS SALES TAX FUND

The City of Raymore Park Sales Tax Fund (47), established in 1998, is used to fund those capital projects associated with the purchase of land and expansion and enhancement of the City's park system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2025, it is budgeted to allocate 20% to the Parks Fund.



FUND PROJECT HIGHLIGHTS

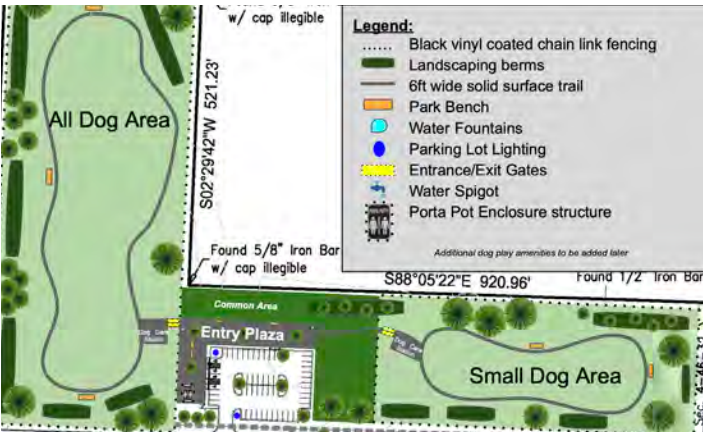
Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
Ongoing - Trails Maintenance	0	0	0	\$150,000	\$150,000
Dog Park	0	0	0	\$350,000	\$350,000
Hawk Ridge Park Plaza	0	0	0	\$530,000	\$530,000
Total	0	0	0	\$1,030,000	\$1,030,00



Trails Maintenance
 Cost (total): \$150,000

In 2023, Raymore City Council amended the Capital Improvement Sales Tax Fund to include a transfer into the Parks Sales Tax Fund of \$150,00 a year over the course of five years to be used for a trails maintenance program.

Operating Cost: None



Dog Park
 Cost (total): \$350,000

The construction of fencing, infrastructure and dog park amenities. Includes purchase of amenities, connection to water, construction of double gated fencing, parking lot, walking paths and landscaping.

Operating Cost: Staff anticipates additional staffing and maintenance costs of \$6,360 per fiscal year. This will provide an additional park as well as make the City more inviting for people to visit or move into the community.



Hawk Ridge Park Plaza
 Cost (total): \$530,000

Construction of an event plaza on the east side of Hawk Ridge Park. This would be an additional enhancement to the 2020 No Tax Increase Bond Project approved by voters to build a parking lot and trail connection to the Johnston Lake Loop Trail.

This project would be used for construction and as matching funding for a grant application for the Land Water Conservation Fund Federal Grant.

Operating Cost: Addition of routine trash and facility maintenance would be expected. Minimal expense in supplies, just additional labor.

Park Sales Tax (47)

2021-22		2022-23	2023-24	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Actual		Actual	Budget	Projected	CM Proposed	Projected	Projected	Projected	Projected	Projected
Fund Balance										
Beginning of Year		266,857	193,276	505,317	735,855	607,716	1,032,004	598,077	377,056	
Revenue										
Taxes										
Sales Tax (40% of 1/2 cent)										
Additional - Council Determined		598,538	644,892	659,492	685,872	692,730	699,658	706,654	713,721	
Less: TIF EATS Transfer		152,225	161,223	164,873	342,936	346,365	174,914	176,664	178,430	
Interest			0	0	0	0	0	0	0	
Interest 2024 SO Bond		3,222	10,119	23,053	23,053	15,193	25,800	11,962	7,541	
Land Water Conservation Fund Grant				108,826						
Unlimited Play Donation			250,000	0	250,000					
Miscellaneous Revenue										
Bond Proceeds				3,626,401						
Transfer from Raymore Community Foundation				13,512						
Transfers from General Fund										
Transfers from Park Fee In Lieu Fund				106,000						
Transfers from Capital Improvement Sales Tax Fund			150,000	150,000	150,000	150,000	150,000			
Transfers from Restricted Revenue Fund										
Total Revenue		753,985	1,216,234	4,852,156	1,451,860	1,204,288	1,050,372	895,279	899,692	
Total Fund Bal & Revenues										
		1,020,842	1,409,510	5,357,474	2,187,716	1,812,004	2,082,377	1,493,356	1,276,748	
Expenditures										
Debt Service - SO2024 Trails										
Cost of Issuance										
Misc.				94,307			322,300	324,300	325,900	
Restricted Revenue Transfer - Future Civic Center										
Transfer to Park Fund for Operations		350,000	450,000	450,000	550,000	550,000	550,000	450,000	450,000	
Transfer to Park Fee in Lieu Fund										
Capital Improvement Transfer										
Capital Projects (Budgeted / reconciled)										
Recreation Park Playground Replacement - Age 2-5		150,000								
Skate Park		226,614	(199)							
Dog Park			-		350,000					
Disc Golf Course Relocation			51,000							
Concession Stand Internet Connectivity w/ WIFI			(8,386)							
Trail Lighting			(8,111)							
Hawk's Nest Playground		102,618	651,324							
Hawk Ridge Park Archery Range										
Recreation Park Score Boards			28,500							
SO Bond Trail Reconstruction Series 2024				3,640,920	-					
Hawk Ridge Park Outdoor Basketball Court			106,000	161,694						
Hawk Ridge Park Plaza			530,000		530,000					
Recreation Park Pickleball Courts			72,080	124,577						
Parks Maintenance Facility Improvements										
Memorial Park Arboretum Light Replacement										
Trails Maintenance			150,000	150,000	150,000	150,000	150,000			
Recreation Park Trail			30,000							
TB Hanna Station - Station Street						80,000	462,000			
Park Signage								182,000		
Baseball Concession Stand Renovations				120						
Recreation Park Baseball Complex Scoreboards			29,000					160,000		
Baseball Shade Structure Replacement										
RAC/Skate Park Parking Expansion										
RAC Playground										
Tennis Court Reconstruction										
Basketball Court Reconstruction										
Total Expenditures		829,232	1,323,127	4,621,618	1,580,000	780,000	1,484,300	1,116,300	775,900	
Fund Balance (Gross)		191,610	505,317	735,855	607,716	1,032,004	598,077	377,056	500,848	
Less: Restricted Balance ()				-	-	-	-	-	-	
Available Fund Balance		191,610	505,317	735,855	607,716	1,032,004	598,077	377,056	500,848	

Park Sales Tax

General Ledger Code:
47-00-4110-0000
47-00-4120-0000

Legal Authority:
Municipal Code: Section 145.040
State Statute:

Revenue Description

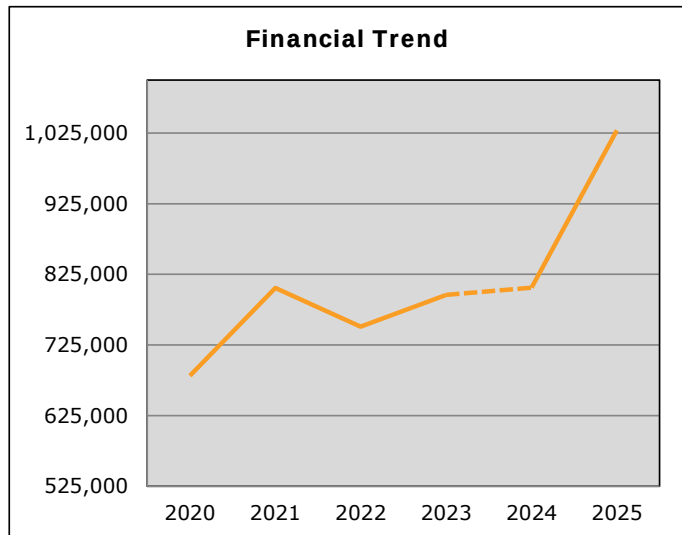
Park Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY24 projected revenues are based on current receipts plus the average collected August through October in the preceeding two years. The FY25 revenue is conservatively based on FY24 projections plus 4%.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2025, the City Manager proposes that the Stormwater Sales Tax Fund receive 0% of that distribution and the remaining 20% be distributed to the Park Sales Tax Fund for the Park Trails Reconstruction project.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	678,599	44.56%
2015 Actual	580,751	-14.42%
2016 Actual	589,692	1.54%
2017 Actual	608,101	3.12%
2018 Actual	622,460	2.36%
2019 Actual	636,241	2.21%
2020 Actual	681,444	7.10%
2021 Actual	805,824	18.25%
2022 Actual	750,763	-6.83%
2023 Actual	795,915	6.01%
2024 Budget	806,115	1.28%
2025 CM Proposed	1,028,808	29.26%



WATER CONNECTION FEE FUND

The City of Raymore Water Connection Fee Fund (52), established in 2002, is used to fund those capital projects associated with the expansion of the city's water supply system as well as to take on enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Water Master Plan.

REVENUES

The Water Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new water service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
None	0	0	0	0	0
Total	0	0	0	0	0

Water Connection Fee Fund (52)

	2021-22		2022-23	2022-23 Budget	2022-23 Projected	2023-24 CM Proposed	2024-25 Projected	2025-2026 Projected	2026-2027 Projected	2026-2027 Projected
	Actual	Actual								
Fund Balance Beginning of Year	2,053,012	2,356,465		2,741,814	2,761,389	3,043,197	3,260,384	3,407,818	3,644,124	3,881,653
Revenue										
Interest	29,851	137,430		97,375	66,903	66,903	8,151	8,520	9,110	9,704
Connection Fees-Residential	495,812	332,713		258,427	280,635	263,445	252,156	252,786	253,418	254,052
Connection Fees-Commercial	86,310	23,266		0	192,635	0				
Transfers In from Enterprise Fund										
Total Revenue	611,973	493,409		355,802	540,173	330,348	260,307	261,306	262,529	263,756
Total Fund Bal & Revenues	2,664,985	2,849,874		3,097,617	3,301,563	3,373,545	3,520,691	3,669,124	3,906,653	4,145,409
Expenditures										
Debt Service										
Transfer to General Fund	88,520	88,485		88,366	88,366	88,162	87,873			
Water District #10 Payment					145,000					
Water payment to Nuuly	220,000	-		25,000	25,000	25,000	25,000	25,000	25,000	25,000
Capital Projects (Budgeted / reconciled)										
Total Expenditures	308,520	88,485		113,366	258,366	113,162	112,873	25,000	25,000	25,000
Fund Balance (Gross)	2,356,465	2,761,389		2,984,251	3,043,197	3,260,384	3,407,818	3,644,124	3,881,653	4,120,409
Less: Reserve Balance ()				-	-	-	-	-	-	-
Available Fund Balance	2,356,465	2,761,389		2,984,251	3,043,197	3,260,384	3,407,818	3,644,124	3,881,653	4,120,409

Water Connection Fees

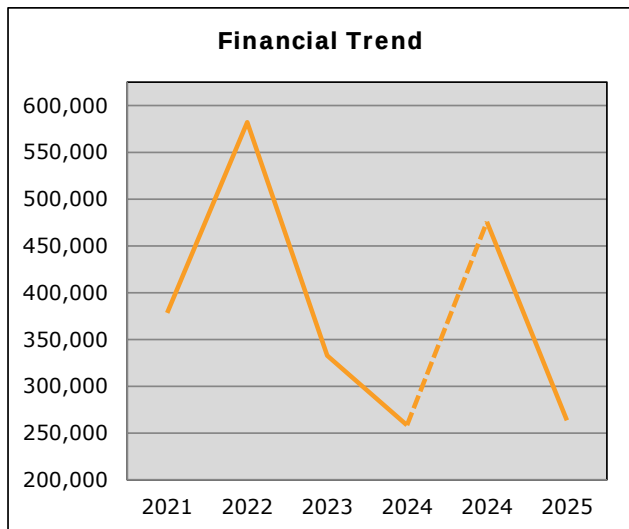
General Ledger Code:
52-00-4670-0000
52-00-4680-0000

Legal Authority:
Municipal Code: Section 705.030-705.030
State Statute: n/a

Revenue Description

The City of Raymore imposes a fee for new connections to the City's water system. This fee is payable prior to approval of a new water service connection. Funds collected are used for the purpose of offsetting actual costs incurred by the City in undertaking water facilities projects (including master planning, engineering, legal, administration, construction inspection, construction of facilities, land acquisition and testing) or for financing directly as a pledge against bonds, revenue certificates and other obligations of indebtedness, the costs of water facilities projects. The calculation of the connection fee is according to the City's Schedule of Fees, with a base of \$2,509 per connection. Total FY25 revenue is based on 105 new permits for homes that are not in a water district.

Fiscal Year	Collection	Annual Percentage Change
2015 Actual	300,259	24.67%
2016 Actual	422,845	40.83%
2017 Actual	499,562	18.14%
2018 Actual	578,145	15.73%
2019 Actual	295,192	-48.94%
2020 Actual	478,410	62.07%
2021 Actual	378,331	-20.92%
2022 Actual	582,122	53.87%
2023 Actual	332,713	-42.84%
2024 Budget	258,427	-22.33%
2024 Projected	475,779	43.00%
2025 CM Proposed	263,445	-44.63%





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SEWER CONNECTION FEE FUND

The City of Raymore Sewer Connection Fee Fund (53), established in 2002, is used to fund those capital projects associated with the expansion of the city's sanitary sewer system as well as to support enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Sanitary Sewer Master Plan.

REVENUES

The Sewer Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new sewer service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
Owen Good Force Main Replacement	0	0	0	\$700,000	\$700,000
Total	0	0	0	\$700,000	\$700,000



Owen Good Force Main Replacement

Cost (total): \$700,000*

The project replaces 2,050 feet of the Owen Good Force Main starting just north of Hubach Hill Road. There have been three breaks in the main in this area within a six-month period. The pipe has reached the end of its useful life.

*The total cost for the project is \$1,060,000. \$700,000 will be funded from the Sewer Connection Fee Fund (53) and \$360,000 will be funded from the Enterprise Capital Maintenance Fund (54).

Operating Cost: None

Sewer Connection Fee Fund (53)

Fund Balance Beginning of Year	2021-22		2022-23		2022-23		2023-24		2024-25		2025-26		2026-2027		2027-2028	
	Actual		Actual		Budget	Projected	CM Proposed		Projected		Projected		Projected		Projected	
Revenue	628,290		1,107,191		1,535,104	1,590,015	1,517,894		889,308		919,961		1,040,280		1,162,416	
Interest	-		-		0	0	0		0		0		0		0	
Connection Fees-Residential	430,559		226,665		198,996	159,462	184,576		143,525		145,319		147,136		148,975	
Connection Fees-Commercial	176,862		16,928		0	46,783	0		0		0		0		0	
Intergovernmental - SRF funds					0	0	0		0						0	
Misc																
Transfers In					-		-									
Total Revenue	607,421		243,593		198,996	206,245	184,576		143,525		145,319		147,136		148,975	
Total Fund Bal & Revenues	1,235,711		1,350,784		1,734,100	1,796,260	1,702,470		1,032,834		1,065,280		1,187,416		1,311,391	
Expenditures																
Debt Service	88,520		88,485		88,366	88,366	88,162		87,873							
Misc						145,000										
Transfer to General Fund																
Sewer payment to Nuuly					25,000	25,000	25,000		25,000		25,000		25,000		25,000	
Capital Projects (Budgeted / reconciled)																
Harold Estates Sanitary Sewer Extension			(23,578)													
Upgrade SCADA System																
Willowwind Sewer Connection																
Johnston Drive Sanitary Sewer			(304,138)			20,000										
Creekmoor Odor & Corrosion Control	40,000				20,000		700,000									
Owen Good Force Main Replacement																
Total Expenditures	128,520		(239,231)		133,366	278,366	813,162		112,873		25,000		25,000		25,000	
Fund Balance (Gross)	1,107,191		1,590,015		1,600,734	1,517,894	889,308		919,961		1,040,280		1,162,416		1,286,391	
Less: Reserve Balance ()					-	-	-		-		-		-		-	
Available Fund Balance	1,107,191		1,590,015		1,600,734	1,517,894	889,308		919,961		1,040,280		1,162,416		1,286,391	

Sewer Connection Fees

General Ledger Code:

53-00-4650-0000

53-00-4651-0000

Legal Authority:

Municipal Code: Section 710.430

State Statute: n/a

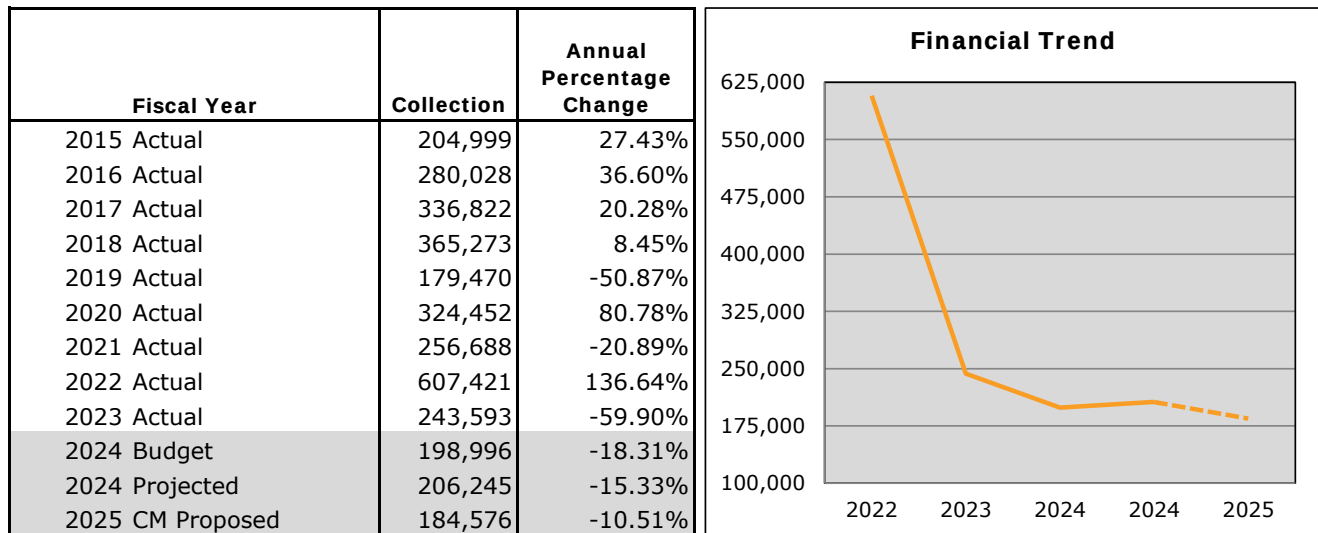
Revenue Description

A sewer connection fee is imposed upon new connections to the City's sewer system. The sewer connection fees shall be charged as follows:

Residential (single-family and multiple-family) sewer connection fees are charged a sewer connection fee of \$53.00 for each trap, with a minimum charge of \$1,442. Multiple drains served by a single faucet shall be considered (1) trap. (Most residential have more than one trap).

Commercial and industrial sewer connection fees are charged a sewer connection fee of \$66 for each trap, with a minimum charge of \$2,449

The Fiscal Year 2025 projected revenue is based on current housing permits and an estimated 128 traps.



ENTERPRISE CAPITAL MAINTENANCE FUND

The City of Raymore Enterprise Capital Maintenance Fund (54), established in Fiscal Year 2010, is used to fund those capital projects associated with major capital maintenance to the City's existing water and sewer infrastructure.

REVENUES

In Fiscal Year 2011, revenues associated with this fund were the direct results of transfers from the Enterprise Fund (50) for specific projects identified as necessary in the short term. Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) in amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. In 2015, the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will be slowly increased over the next ten years to the full 1% contribution.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2025 Budget	Total Available
Inflow and Infiltration Reduction	0	0	0	\$174,137	\$174,137
Hydrant Replacement	0	0	0	\$189,357	\$189,357
Original Town Valve Installation Program	0	0	0	\$74,200	\$74,200
Owen Good Generator Transfer Switch Replacement	0	0	0	\$110,000	\$110,000
Owen Good Force Main Replacement	0	0	0	\$360,000	\$360,000
Total	0	0	0	\$907,694	\$907,694

Sanitary Sewer Inflow & Infiltration Reduction

Cost (total) \$174,137

This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system.

Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas..



Operating Cost: Estimated additional annual savings of \$30,000. This maintains an overall systematic approach to maximize our maintenance dollars, as well as provide a clean safe sanitary system.

Original Town Valve Installation Program

Cost (total): \$74,200

The project will insert five additional valves around Original Town in an ongoing effort to limit the number of service disruptions that residents in this part of town experience. Many of the valves in Original Town are broken or buried. Adding additional valves allows for City crews to shut water off to fewer residents during maintenance operations.

Operating Cost: None



Hydrant Replacement

Cost (total) \$189,357

This project involves the replacement of 12 water hydrants at various locations throughout the city. During routine hydrant flushing and maintenance, these hydrants were found to be in need of replacement.

Operating Cost: None



Owen Good Generator Transfer Switch Replacement
 Cost (total): \$110,000

This project replaces the switch that transfers the power from the standard power grid to the generator at the Owen Good Lift Station. Switch replacement and other associated improvements will allow the lift station to fully operate at all times, especially during bad weather.

Currently, there is a power supply issue where the station partially loses power. When this happens, the transfer switch does not function correctly and the generator cannot kick on. As a result, pumps do not run as they should and this can damage the pumps. A new transfer switch and main controller for the generator will solve this problem.

Operating Cost: None

Owen Good Force Main Replacement
 Cost (total): \$360,000*

The project replaces 2,050 feet of the Owen Good Force Main starting just north of Hubach Hill Road. There have been three breaks in the main in this area within a six-month period. The pipe has reached the end of its useful life.

*The total cost for the project is \$1,060,000. \$360,000 will be funded from the Enterprise Capital Maintenance Fund (54) and \$700,000 will be funded from the Sewer Connection Fee Fund (53).

Operating Cost: None

Enterprise Capital Maintenance Fund (54)

	2020-21	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
	Actual	Actual	Actual	Budget	Projected	CM Proposed	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	666,004	780,754	909,039	1,051,361	1,166,504	768,800	671,122	826,965	1,049,072	1,263,221
Revenue										
Interest	1,885	11,253	64,583	44,904	60,016	60,016	1,678	2,067	2,623	3,158
Transfers In from Enterprise Fund	600,000	600,000	600,000	600,000	600,000	750,000	600,000	600,000	600,000	600,000
Total Revenue	601,885	611,253	664,583	644,904	660,016	810,016	601,678	602,067	602,623	603,158
Total Fund Bal & Revenues	1,267,889	1,392,008	1,573,621	1,696,265	1,826,520	1,578,816	1,272,800	1,428,032	1,651,695	1,866,379
Expenditures										
Misc		25,000								
Capital Projects (Budgeted / reconciled)										
Inflow and Infiltration Reduction - current and future	132,458	135,769	52,163	160,273	160,273	174,137	178,491	182,953	187,527	192,215
Hydrant Replacement	144,677	122,200	164,983	175,136	175,136	189,357	193,144	197,007	200,948	204,966
Owen Good Force Condition Analysis	95,000									
Owen Good Lift Station Improvements	70,000									
Owen Good Door Access & Security Cameras	30,000		2,100							
Owen Good Security Gate	15,000		(2,589)							
Mazuma Force Main Replacement		200,000	15,561							
Mayberry Court Waterline Replacement			100,700		(16,890)					
Original Town Valve Installation Program			74,200	74,200	74,200	74,200	74,200			
Owen Good Pump Replacement				400,000	400,000					
Original Town Waterline Replacement				265,000	265,000					
Owen Good Generator Transfer Switch Replacement						110,000				
Owen Good Force Main Replacement						360,000				
Total Expenditures	487,135	482,969	407,118	1,074,610	1,057,720	907,694	445,835	379,960	388,474	397,181
Fund Balance (Gross)	780,754	909,039	1,166,504	621,655	768,800	671,122	826,965	1,049,072	1,263,221	1,469,197
Less: Reserve Balance ()										
Available Fund Balance	780,754	909,039	1,166,504	621,655	768,800	671,122	826,965	1,049,072	1,263,221	1,469,197

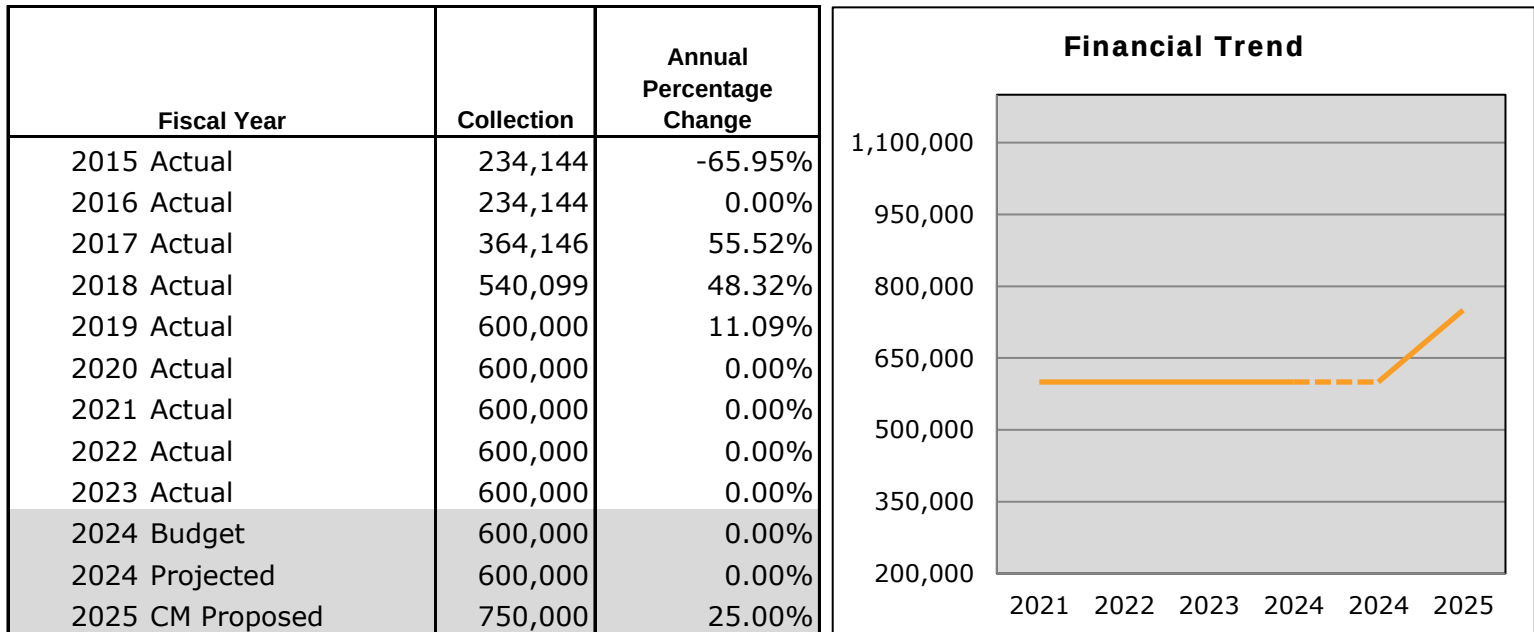
Transfer from Enterprise Fund

General Ledger Code: 54-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) an amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. The fund has built up a sizable balance, therefore the transfer has been reduced until larger maintenance items are needed and allowing the funds to remain in the Enterprise Fund to address more immediate needs in that area.

In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. In 2019, an annual \$600,000 transfer was established. In 2025, this was updated to \$750,000. This reflects both increased infrastructure with growth and aging infrastructure in place.





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APPENDIX





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COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Budget	FY 2024-25 CM Proposed
Property Taxes	5,136,036	5,523,155	5,270,685	6,165,780
Franchise Taxes	2,284,808	2,518,966	2,297,549	2,506,712
Sales Taxes	10,164,512	10,372,737	9,690,999	11,300,778
Intergovernmental	466,508	-	-	-
Fees and Permits	2,244,176	1,432,025	1,043,453	1,032,155
Licenses	125,547	132,629	122,477	136,742
Municipal Court	204,262	257,939	254,355	350,244
Program / Service Fees	10,180,031	11,409,790	8,575,707	9,715,362
Centerview	63,469	68,173	80,275	86,425
Raymore Activity Center	215,843	168,500	247,640	316,425
Penalties	144,261	149,571	138,376	150,463
Miscellaneous	1,032,016	2,858,423	626,158	2,146,505
Bond Proceeds & Interest	97,836	-	-	-
Bond Proceeds - estimated			5,515,000	-
Other Sources / Transfers	6,400,502	7,520,460	5,224,165	4,862,832
COVID-19				
Revenues	38,759,804	42,412,368	39,086,838	38,770,423
Administration	1,374,210	1,404,107	1,450,179	1,645,464
Integrated Technology Systems	642,062	736,316	799,844	984,016
Economic Development	119,848	119,368	156,102	190,494
Development Services	732,002	782,857	783,785	962,879
Engineering	436,522	481,530	488,249	547,878
Streets	823,330	798,879	897,577	964,269
Stormwater	329,521	343,901	346,652	381,419
Buildings and Grounds	268,002	415,841	381,246	412,154
Municipal Court	121,669	140,482	141,289	203,204
Finance	754,064	835,624	837,024	960,666
Communications	200,916	205,803	223,207	349,099
Prosecuting Attorney	24,000	24,000	24,400	27,000
Police	4,097,147	4,535,203	4,668,706	5,903,784
Emergency Management	99,407	120,411	134,046	154,838
COVID-19	-	-	-	-
Parks	876,317	976,399	962,497	1,185,068
Recreation	392,745	394,308	375,079	402,908
Centerview	83,034	100,612	102,771	111,029
Raymore Activity Center	289,223	247,727	263,628	292,330
Water & Sewer	9,193,928	6,807,544	4,669,481	7,586,753
Miscellaneous	269,444	396,819	155,870	175,410
Debt Service	4,313,519	4,510,560	4,510,560	3,572,049
Fees	99,137	2,750	2,000	2,750
911 Exp/Communications	-	-	-	-
Capital Outlay	178,001	472,920	738,787	337,708
Capital Projects	4,476,476	6,822,521	4,984,319	7,774,968
Capital Projects - GO Bond	1,104,079	-	5,205,000	-
Transfers Out	3,716,940	6,490,042	4,484,339	4,590,369
Total Expenditures	35,015,543	38,166,525	37,786,636	39,718,506
TTD Expenditures				-
Net Changes in Fund Balance	3,744,261	4,245,843	1,300,202	(948,083)
Percentage change in PY Revenue	-31.32%	9.42%	0.84%	-0.81%
Percentage change in PY Expenditures	-29.82%	9.00%	7.91%	5.11%
Percentage change in PY change of Fund Balance	-42.78%	13.40%	-65.27%	-172.92%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR 2024-25	General Fund	Parks Fund	Enterprise Fund	Debt Service Fund	Internal Service Fund	Capital Project Funds	Combined Total Presentation
Fund Balance CASH Beginning of the Year	4,200,740	168,522	3,738,404	4,214,376	8,217,516	11,470,376	32,009,935
Property Taxes	2,058,154	545,893		3,561,732			6,165,780
Franchise Taxes	2,506,712						2,506,712
Sales Taxes	5,003,883	550,000				5,746,894	11,300,778
Intergovernmental					-		-
Fees and Permits	709,396					322,758	1,032,155
Licenses	136,742						136,742
Municipal Court	346,752				3,492		350,244
Program / Service Fees		438,010	8,829,331			448,021	9,715,362
Centerview		86,425					86,425
Raymore Activity Center		316,425					316,425
Penalties			132,655	17,809			150,463
Miscellaneous	813,100	30,385	178,735	111,260	334,215	678,810	2,146,505
2022 Bond Proceeds - estimated						-	-
Other Sources / Transfers	2,575,047	300,000	-	-	343,243	1,644,542	4,862,832
Revenues	14,149,786	2,267,139	9,140,721	3,690,801	680,950	8,841,026	38,770,423
Administration	1,645,464						1,645,464
Integrated Technology Systems	984,016						984,016
Economic Development	190,494						190,494
Development Services	962,879						962,879
Engineering	547,878						547,878
Streets	964,269						964,269
Stormwater	381,419						381,419
Buildings and Grounds	412,154						412,154
Municipal Court	203,204						203,204
Finance	960,666						960,666
Communications	349,099						349,099
Prosecuting Attorney	27,000						27,000
Police	5,898,784				5,000		5,903,784
Emergency Management	154,838						154,838
Parks		1,185,068					1,185,068
Recreation		402,908					402,908
Centerview		111,029					111,029
Raymore Activity Center		292,330					292,330
Water & Sewer			7,586,753				7,586,753
Miscellaneous					100,410	75,000	175,410
Debt Service			-	2,613,000		959,049	3,572,049
Fees				2,750			2,750
911 Exp/Communications					-		-
Capital Outlay					337,708		337,708
Capital Projects	-	(0)	21,111			7,753,857	7,774,968
Transfers Out	192,499		2,189,140		414,000	1,794,730	4,590,369
Total Expenditures	13,874,664	1,991,334	9,797,004	2,615,750	857,118	10,582,636	39,718,506
TTD Expenditures							-
Net Changes in Fund Balance	275,123	275,805	(656,283)	1,075,051	(176,169)	(1,741,610)	(948,083)
% of change	7 %	164 %	-18 %	26 %	-2 %	-15 %	-3 %
Less: Restricted Balances	-	-	-			-	-
Less: Reserved Balance 20% of Exp	(2,736,433)	(398,267)	(1,809,401)	-	-	-	(4,944,100)
Available Fund Balance - End of Year	1,739,431	46,060	1,272,720	5,289,427	8,041,348	9,728,766	26,117,752

Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

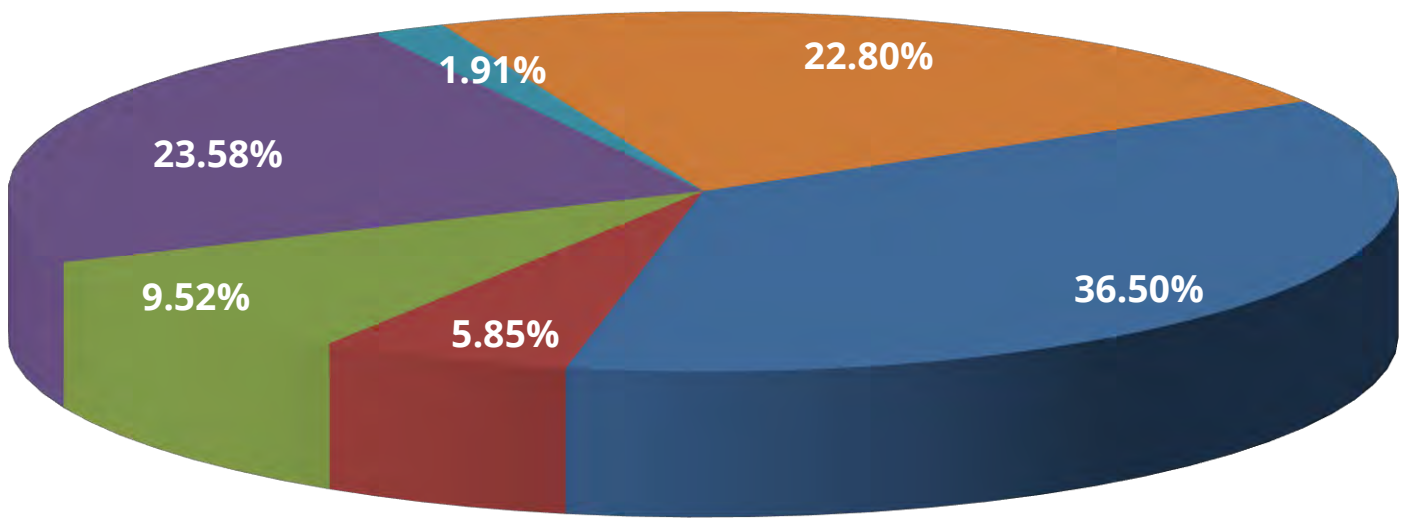
	05 - BERP Fund	27-Park Fee in Lieu	36- Transportation Fund	36,38-GO Transportation Fund	37-Excise Tax Fund	45-Capital Improvement Fund	46- Stormwater Sales Tax	47-Parks Sales Tax	47,38-GO Parks	52-Water Connection Fees	53-Sewer Connection Fees	54-Ent. Capital Maintenance	Total Combined
Fund Balance - Beginning of Year	1,181,008	82,819	766,266	145,680	1,360,741	1,324,635	370,309	735,855	188,872	3,043,197	1,517,894	768,800	11,486,077
Revenues													
Sales Taxes													
1/2 cent Capital Improvement Sales Tax (40% of 1/2 cent) *						1,714,680							1,714,680
Additional - Council Determined Transportation Sales Tax							685,872	685,872					1,371,743
Cass R48 Sales Tax			1,714,680					342,936					342,936
Cass R48 Property Tax			365,565										365,565
Fees and Permits			237,290										237,290
Park Fee in Lieu		21,574											21,574
Commercial													
Single Family													
Multi-Family													
Tap Fees - Residential													
Tap Fees - Commercial													
Interest													
Refunds & Reimbursements													
Resident Contribution													
Sale of Real & Personal Property													
Connection Fees-Residential													
Connection Fees-Commercial													
GO Bond Proceeds & Earnings													
Other Sources / Transfers													
Total Revenues	194,542	-	500,000	-	50,000	-	-	150,000	-	-	-	750,000	1,644,542
Expenditures	239,096	30,969	2,881,194	-	419,221	1,774,776	717,809	1,451,860	1,160	330,348	184,576	810,016	8,841,026
Debt Service													
Misc													
Transfers out													
General Fund Transfer													
Misc Stream Clean ups			320,000										
Professional Services (Lake Maintenance)													
Park Sales Tax Transfer													
Excise Tax Transfer													
Capital Improvement Transfer													
Enterprise Fund (50) Transfer													
BERP Transfer													
Transportation Transfer													
Restricted Revenue Fund Transfer													
Capital Projects Budgeted													
Server Replacement Program	15,000												15,000
City Hall Camera Replacement SW Corner	4,323												4,323
Door Access Controls	16,534												16,534
Workstation Standardization & Modernization	42,706												42,706
Public Works Operations Debris Haul Off	30,000												30,000
Annual Curb Replacement													
Street Preservation			674,000										674,000
Right of Way Infrastructure Repairs			1,098,000										1,098,000
Edgewater 3rd Road Repairs			159,000										159,000
Maintenance of Thoroughfare Routes			615,000										615,000
Dean Avenue Access Management													
Median at Kentucky & 58Hwy													
Curb Ramp Repair & Replacement													
Dean Avenue Access Management													
Baseball Lights - Electric Panel Replacements													
Park Street - Waterline Replacement													
Annual Curb Replacement													
Stormwater Culvert Rehabilitation													
Broadmoor and Grandshire Drainage Improvements													
Dog Park													
Hawk Ridge Park Plaza													
Trails Maintenance													
Owen Good Force Main Replacement													
Inflow and Infiltration Reduction - current and future													
Hydrant Replacement													
Original Town Valve Installation Program													
Owen Good Generator Transfer Switch Replacement													
Owen Good Force Main Replacement													
Total Expenditures	108,563	-	2,916,000	-	1,012,000	2,372,725	759,330	1,580,000	-	113,162	813,162	907,694	10,582,636
Net Changes in Fund Balance	130,533	30,969	(34,806)	-	(592,779)	(557,949)	(41,520)	(128,140)	1,160	217,187	(628,586)	(97,678)	(1,741,610)
Available Fund Balance End of Year	1,311,541	113,787	731,460	145,680	767,962	726,686	328,789	607,716	190,032	3,260,384	889,308	671,122	9,744,467

Combined Revenues by Fund

(Includes interfund transfers and interfund billings)

Summary		
	Budget	% of Budget
General Fund	\$ 14,149,786	36.50%
Parks & Recreation	2,267,139	5.85%
Debt Service	3,690,801	9.52%
Enterprise	9,140,721	23.58%
Internal Service Funds - combined	680,950	1.76%
Capital Funds - combined	8,841,026	22.80%
Total Combined Revenues	\$ 38,770,423	100.00 %

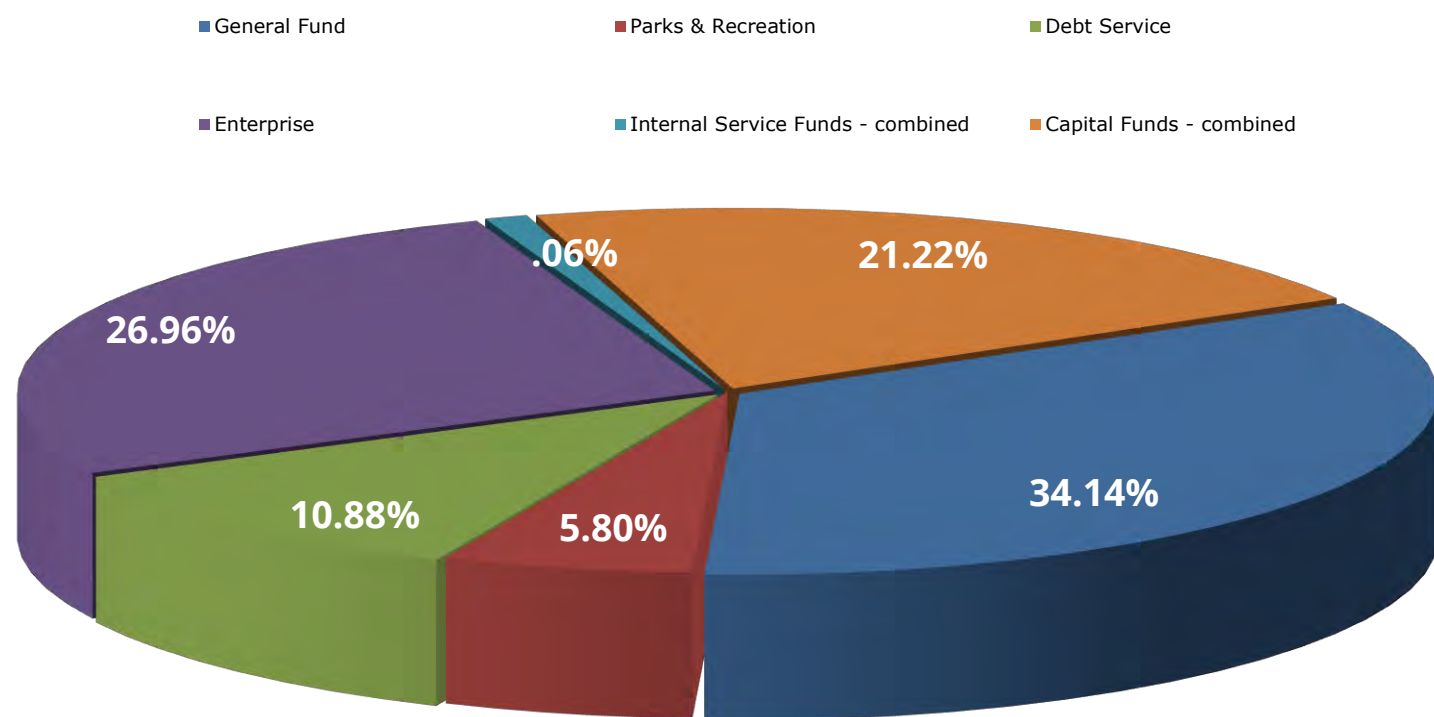
■ General Fund ■ Parks & Recreation ■ Debt Service ■ Enterprise ■ Internal Service Funds - combined ■ Capital Funds - combined



Combined Revenues by Fund

(Does not include interfund transfers and interfund billings)

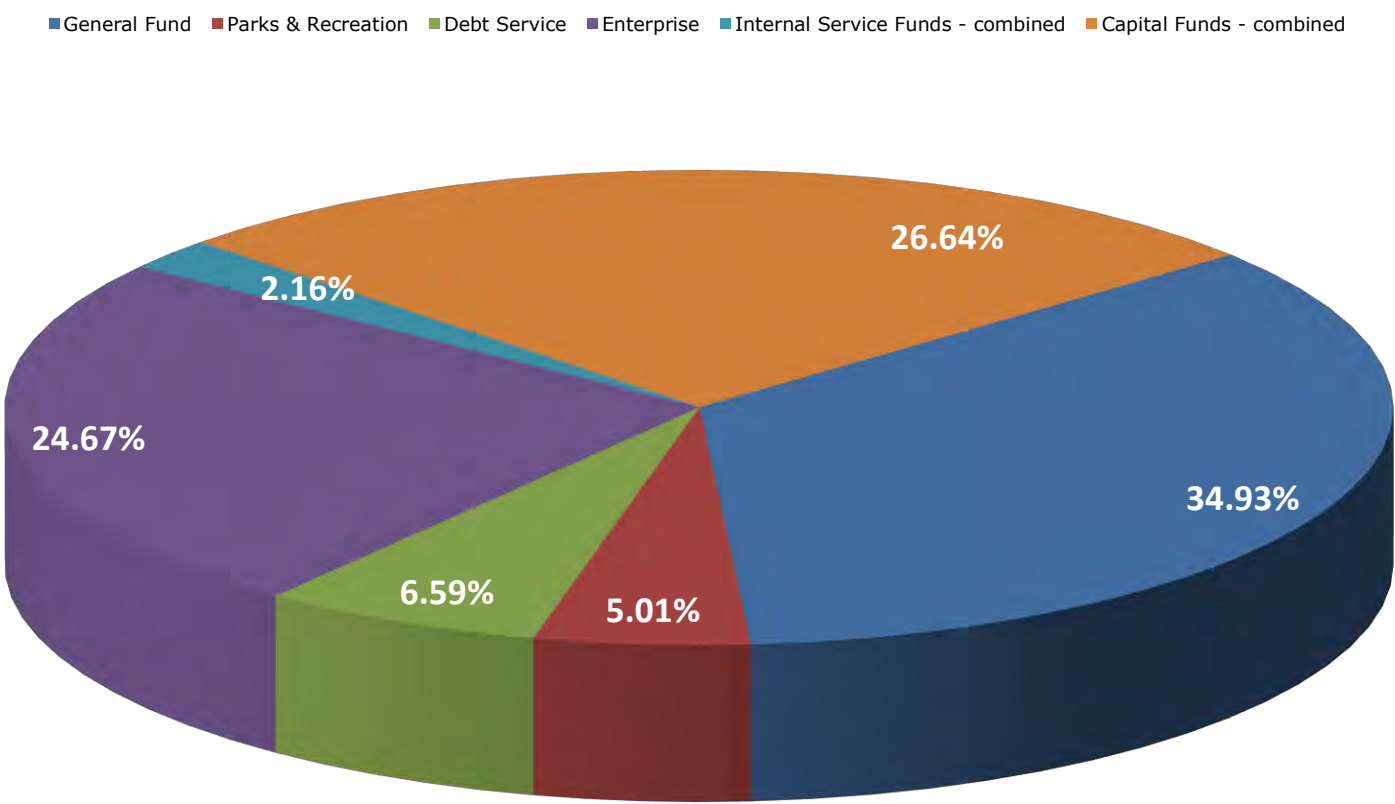
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 11,574,740	34.14%
Parks & Recreation	1,967,139	5.80%
Debt Service	3,690,801	10.88%
Enterprise	9,140,721	26.96%
Internal Service Funds - combined	337,707	1.00%
Capital Funds - combined	7,196,484	21.22%
Total Combined Revenues	\$ 33,907,591	100.00 %



Combined Expenditures by Fund

(Includes interfund transfers and interfund billings)

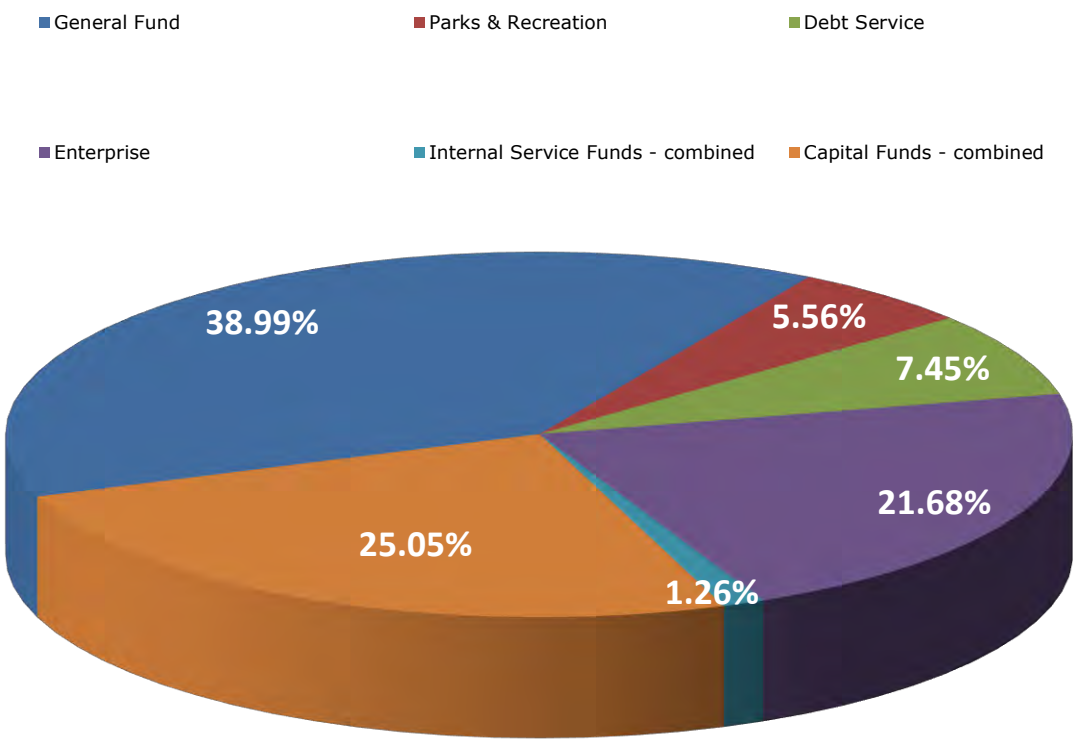
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 13,874,665	34.93%
Parks & Recreation	1,991,335	5.01%
Debt Service	2,615,750	6.59%
Enterprise	9,797,004	24.67%
Internal Service Funds - combined	857,117	2.16%
Capital Funds - combined	10,582,635	26.64%
Total Combined Expenditures	\$ 39,718,506	100.00 %



Combined Expenditures by Fund

(Does not include interfund transfers and interfund billings)

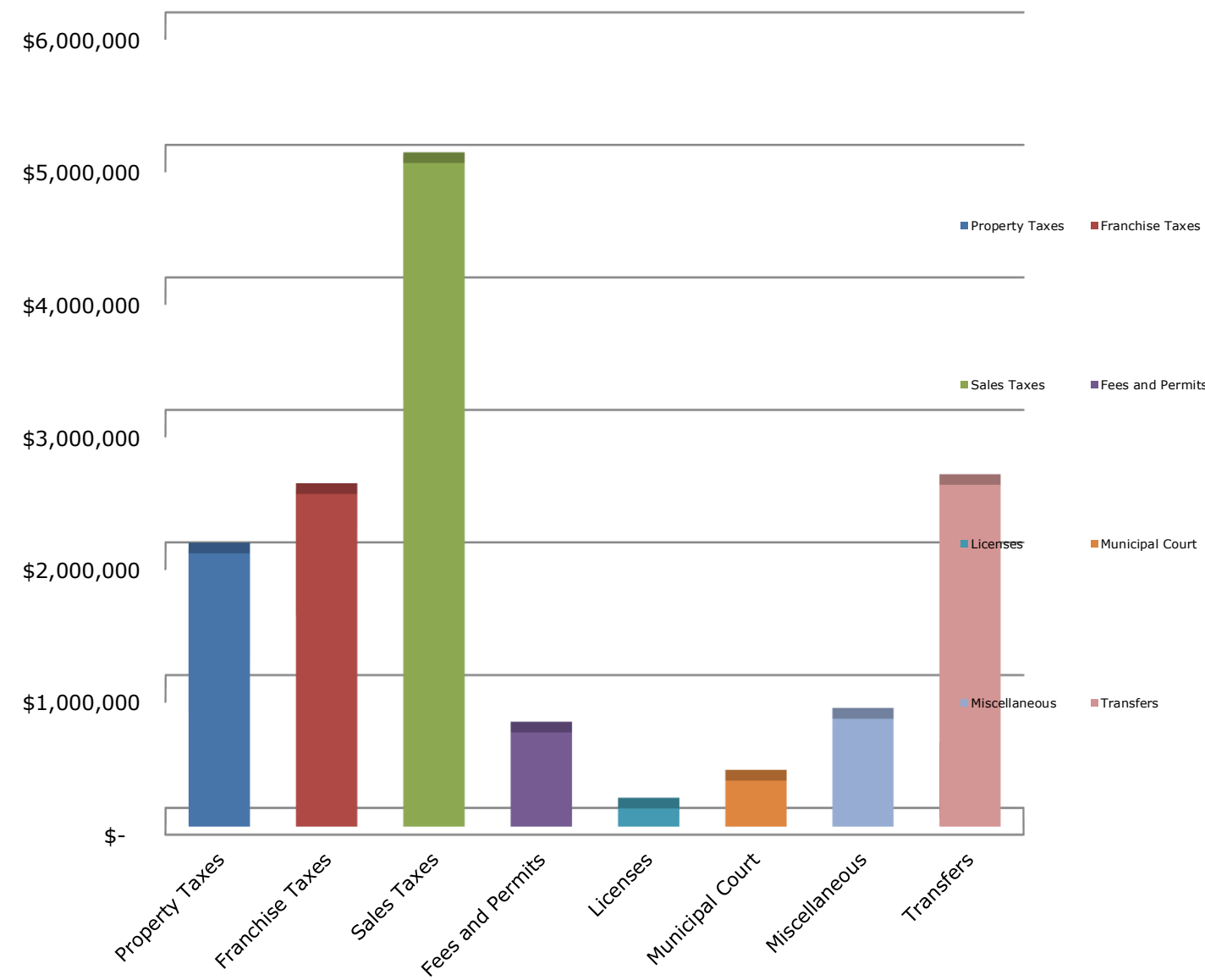
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 13,682,165	38.99%
Parks & Recreation	1,951,390	5.56%
Debt Service	2,615,750	7.45%
Enterprise	7,607,864	21.68%
Internal Service Funds - combined	443,117	1.26%
Capital Funds - combined	8,787,906	25.05%
Total Combined Expenditures	\$ 35,088,192	100.00 %



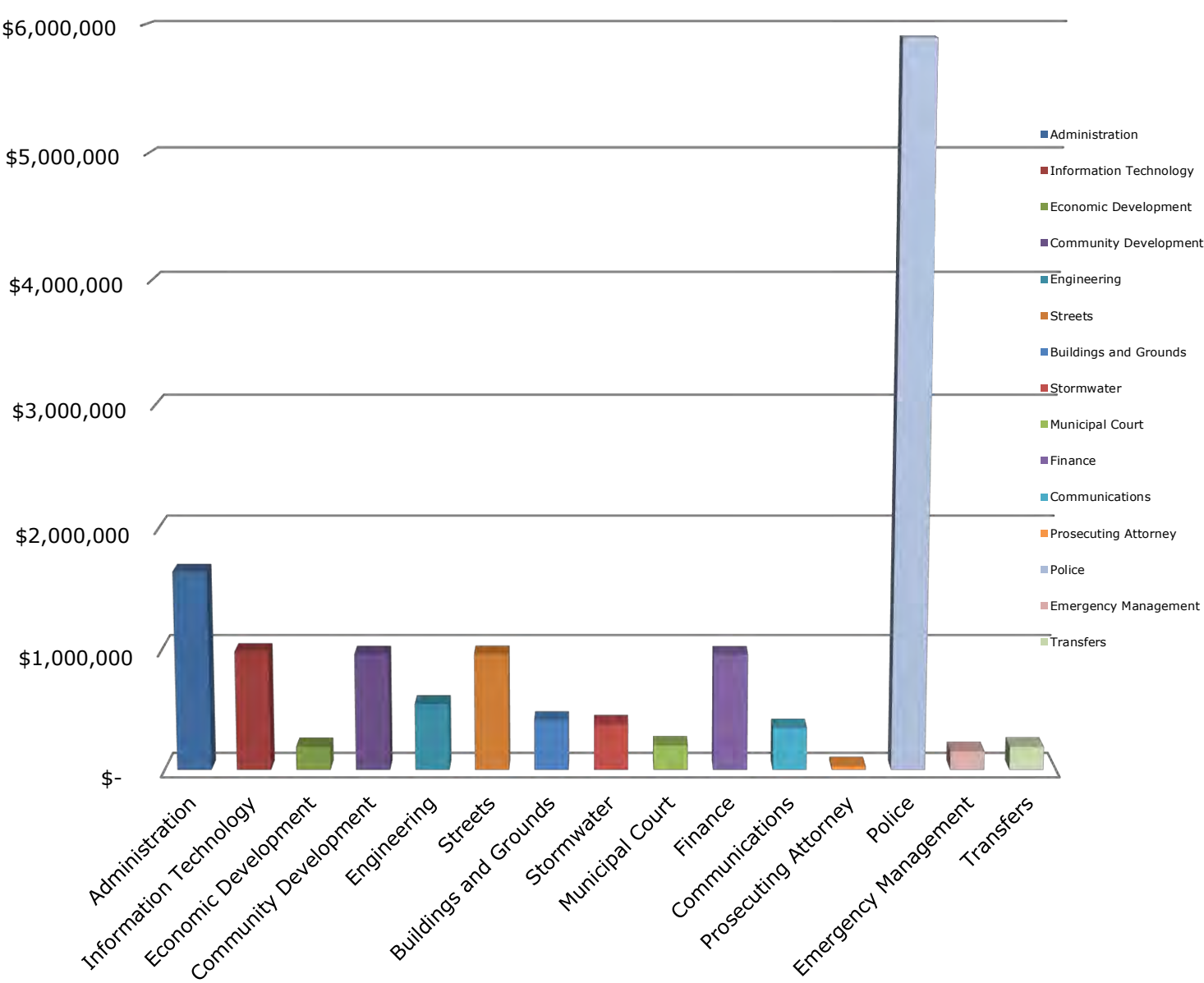
General Fund Budget Comparison

Revenue Budget Comparison				
	2024		2025	% + / -
Property Taxes	\$	1,990,046	\$ 2,058,154	3.4%
Franchise Taxes	\$	2,539,711	\$ 2,506,712	-1.3%
Sales Taxes	\$	4,707,890	\$ 5,003,883	6.3%
Fees and Permits	\$	645,896	\$ 709,396	9.8%
Licenses	\$	128,292	\$ 136,742	6.6%
Municipal Court	\$	272,575	\$ 346,752	27.2%
Miscellaneous	\$	737,376	\$ 813,100	10.3%
Transfers	\$	2,093,891	\$ 2,575,047	23.0%
Total	\$	13,115,677	\$ 14,149,786	7.9 %

2025 General Fund Revenue By Category



2025 General Fund Expense By Category

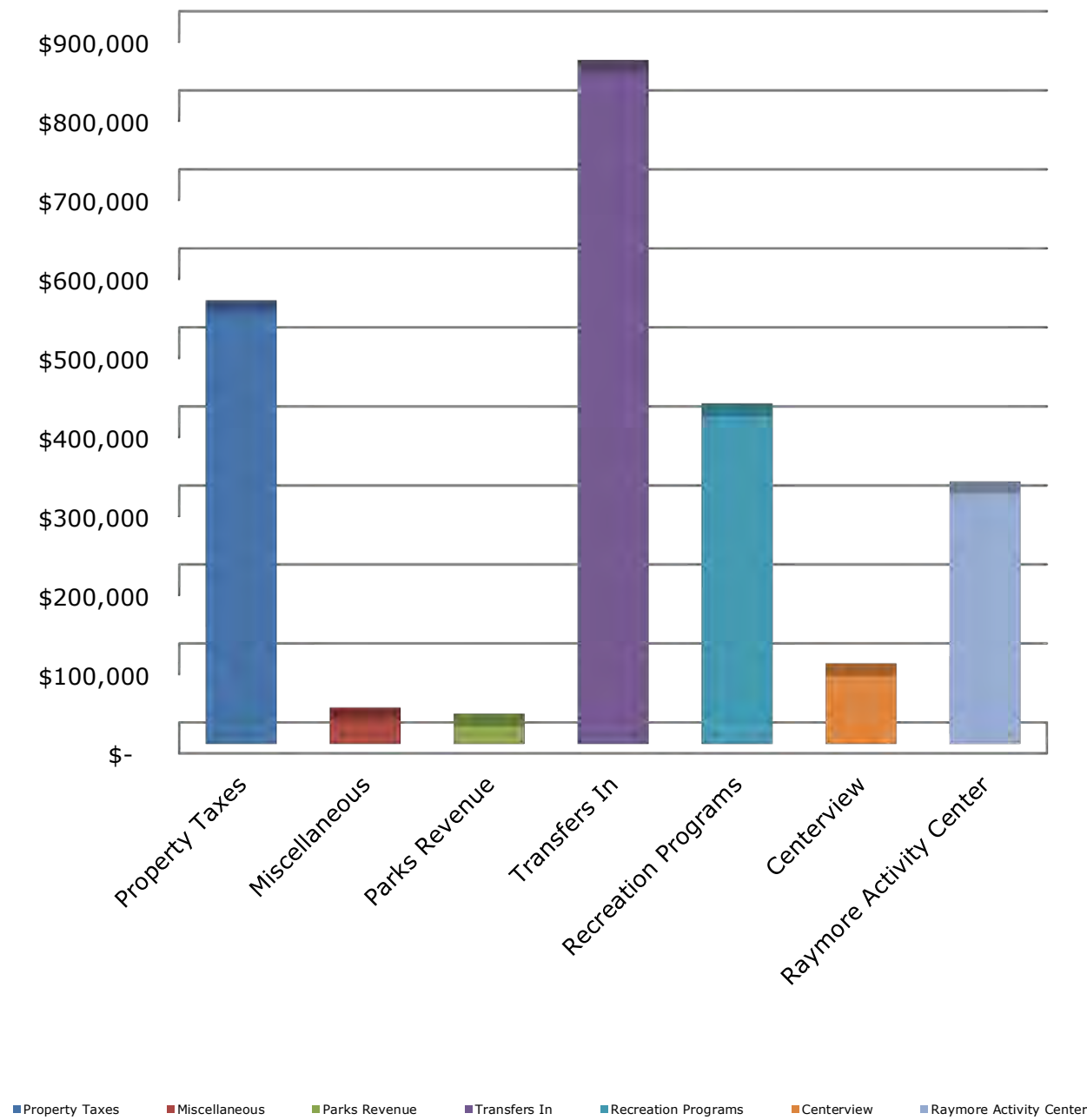


Expense Budget Comparison				
	2024		2025	% + / -
Administration	\$	1,433,703	\$ 1,645,464	14.8%
Information Technology	\$	768,889	\$ 984,016	28.0%
Economic Development	\$	168,601	\$ 190,494	13.0%
Community Development	\$	845,428	\$ 962,879	13.9%
Engineering	\$	494,016	\$ 547,878	10.9%
Streets	\$	897,094	\$ 964,269	7.5%
Buildings and Grounds	\$	408,592	\$ 412,154	0.9%
Stormwater	\$	367,466	\$ 381,419	3.8%
Municipal Court	\$	173,948	\$ 203,204	16.8%
Finance	\$	900,307	\$ 960,666	6.7%
Communications	\$	238,283	\$ 349,099	46.5%
Prosecuting Attorney	\$	24,400	\$ 27,000	10.7%
Police	\$	4,868,348	\$ 5,898,784	21.2%
Emergency Management	\$	136,470	\$ 154,838	13.5%
Transfers	\$	295,000	\$ 192,500	-34.7%
Total	\$	12,020,545	\$ 13,874,665	15.4 %

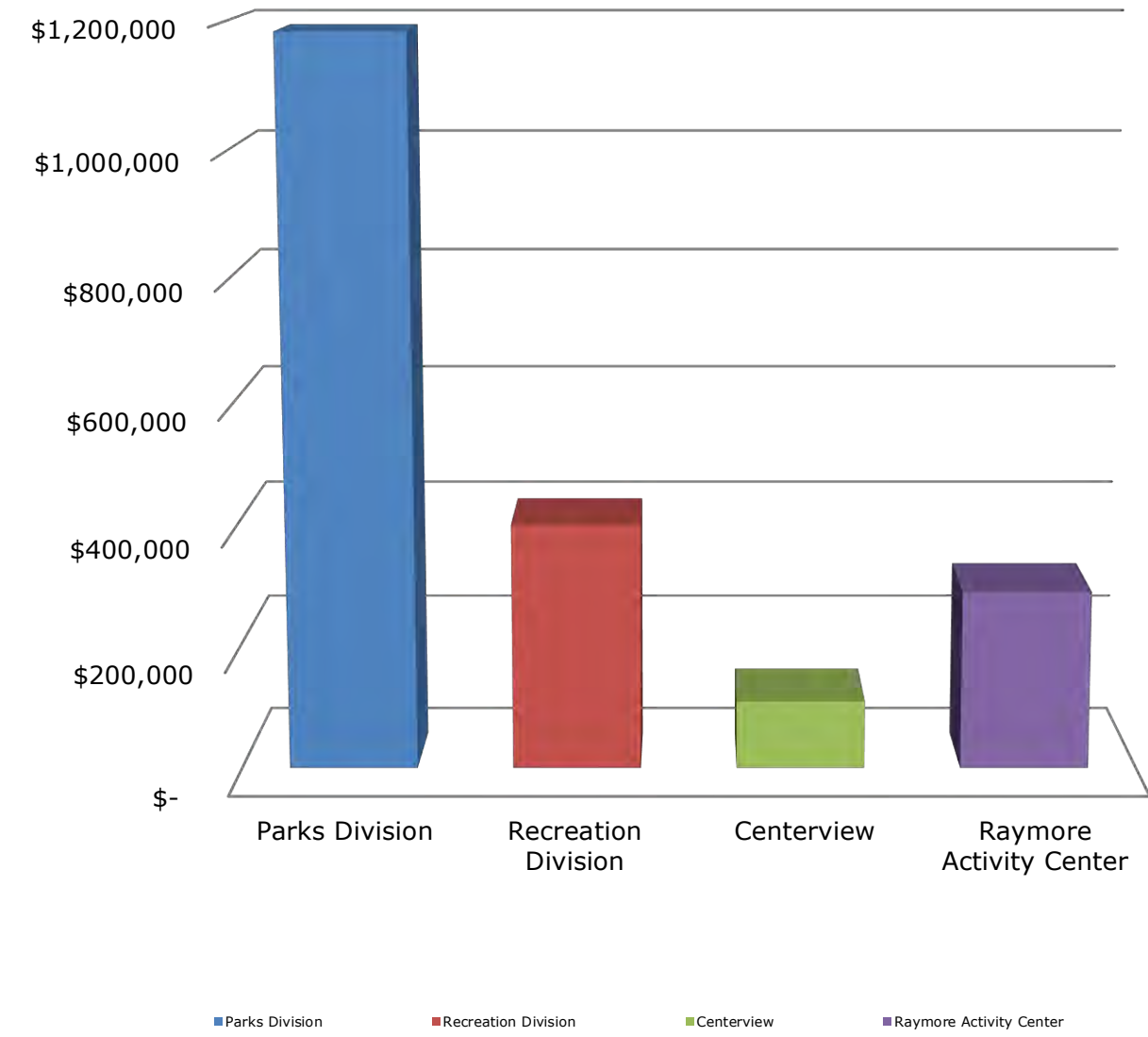
Park Fund Budget Comparison

Revenue Budget Comparison				
	2024		2025	
				% + / -
Property Taxes	\$	544,255	\$	545,893 0.3%
Miscellaneous	\$	32,896	\$	30,385 -7.6%
Parks Revenue	\$	17,575	\$	22,615 28.7%
Transfers In	\$	650,000	\$	850,000 30.8%
Recreation Programs	\$	368,785	\$	415,395 12.6%
Centerview	\$	88,810	\$	86,425 -2.7%
Raymore Activity Center	\$	240,755	\$	316,425 31.4%
Total	\$	1,943,075	\$	2,267,139 16.7%

2025 Park Fund Revenue By Category



2025 Park Fund Expense By Category

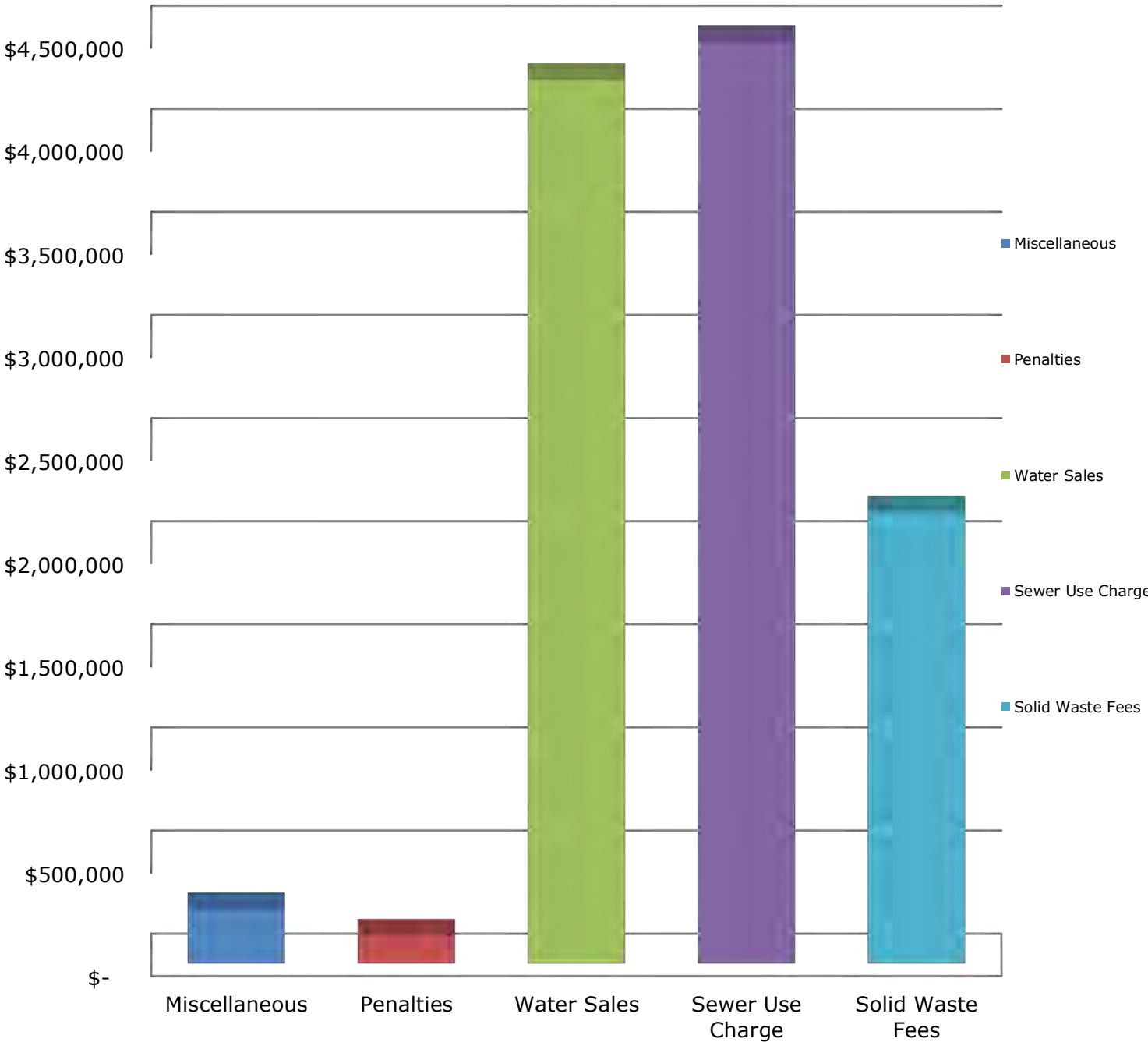


Expense Budget Comparison				
	2024		2025	
				% + / -
Parks Division	\$	1,104,449	\$	1,185,068 7.3%
Recreation Division	\$	380,002	\$	402,908 6.0%
Centerview	\$	141,135	\$	111,029 -21.3%
Raymore Activity Center	\$	301,166	\$	292,330 -2.9%
Total	\$	1,926,751	\$	1,991,335 3.4%

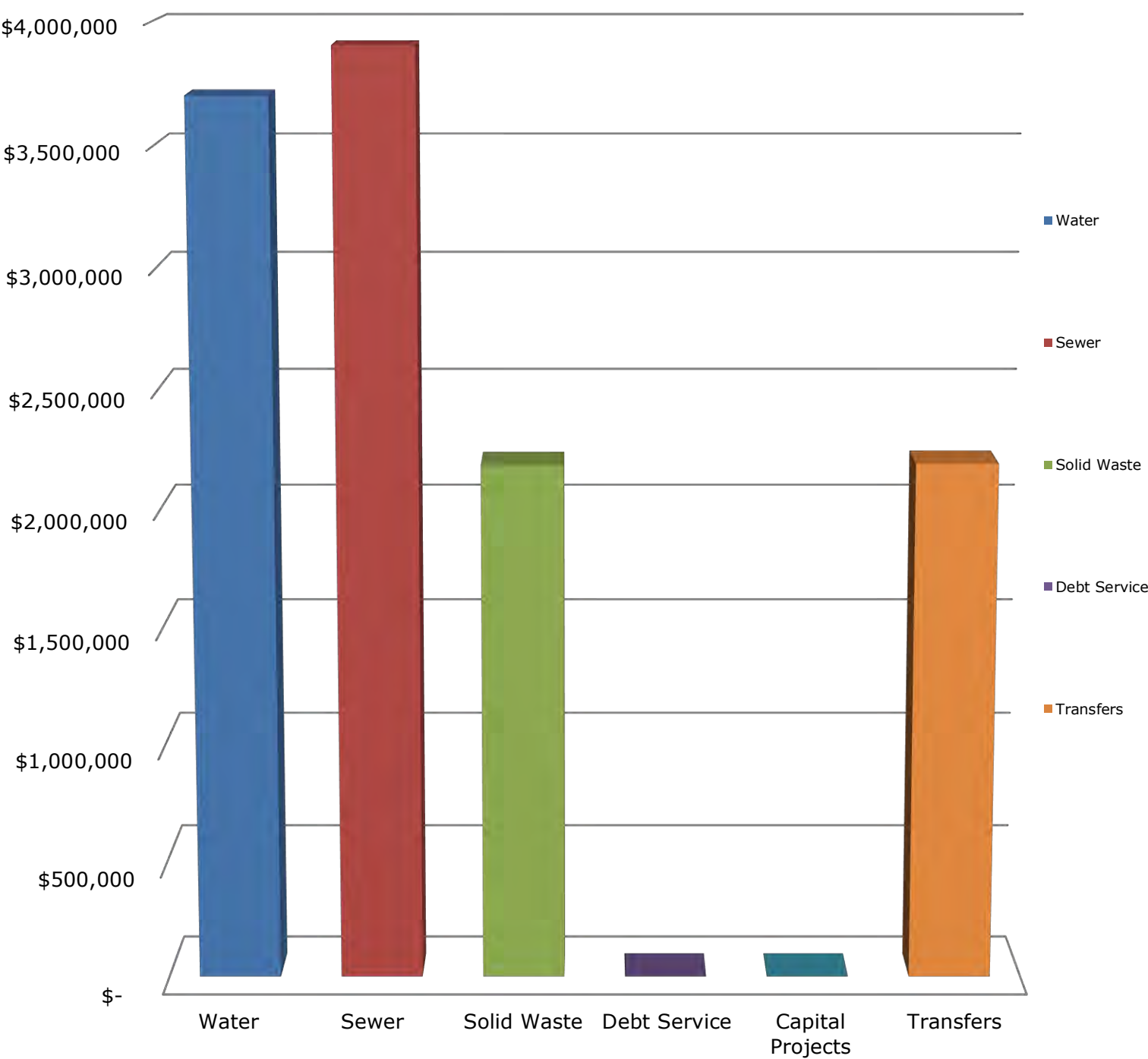
Enterprise Fund Budget Comparison

Revenue Budget Comparison				
	2024		2025	
				% + / -
Miscellaneous	\$	248,551	\$	260,399 4.8%
Penalties	\$	125,452	\$	132,655 5.7%
Water Sales	\$	4,059,002	\$	4,281,367 5.5%
Sewer Use Charge	\$	4,284,638	\$	4,466,300 4.2%
Solid Waste Fees	\$	2,107,197	\$	2,183,409 3.6%
Total	\$	10,824,840	\$	11,324,130 4.6 %

2025 Enterprise Fund Revenue By Category



2025 Enterprise Fund Expense By Category



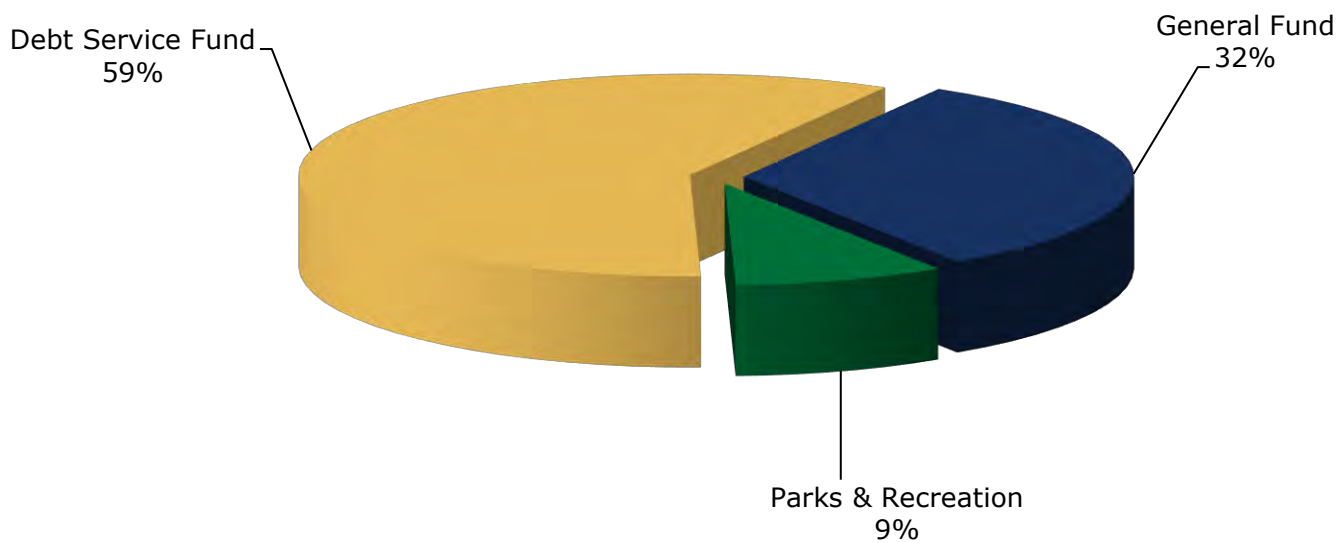
Expense Budget Comparison				
	2024		2025	
				% + / -
Water	\$	3,428,583	\$	3,702,760 8.0%
Sewer	\$	3,615,436	\$	3,905,104 8.0%
Solid Waste	\$	2,107,197	\$	2,183,409 3.6%
Debt Service	\$	-	\$	- NA
Capital Projects	\$	-	\$	- NA
Transfers	\$	1,948,534	\$	2,189,140 12.3%
Total	\$	11,099,750	\$	11,980,413 7.9 %

City of Raymore

Property Tax Levy Distribution

General Fund	\$ 0.3962
Parks & Recreation	\$ 0.1066
Debt Service Fund	\$ 0.7170
Total Tax Levy	\$ 1.2198

Tax Levy Distribution



Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are re-assessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

Property Tax Levy - Raymore

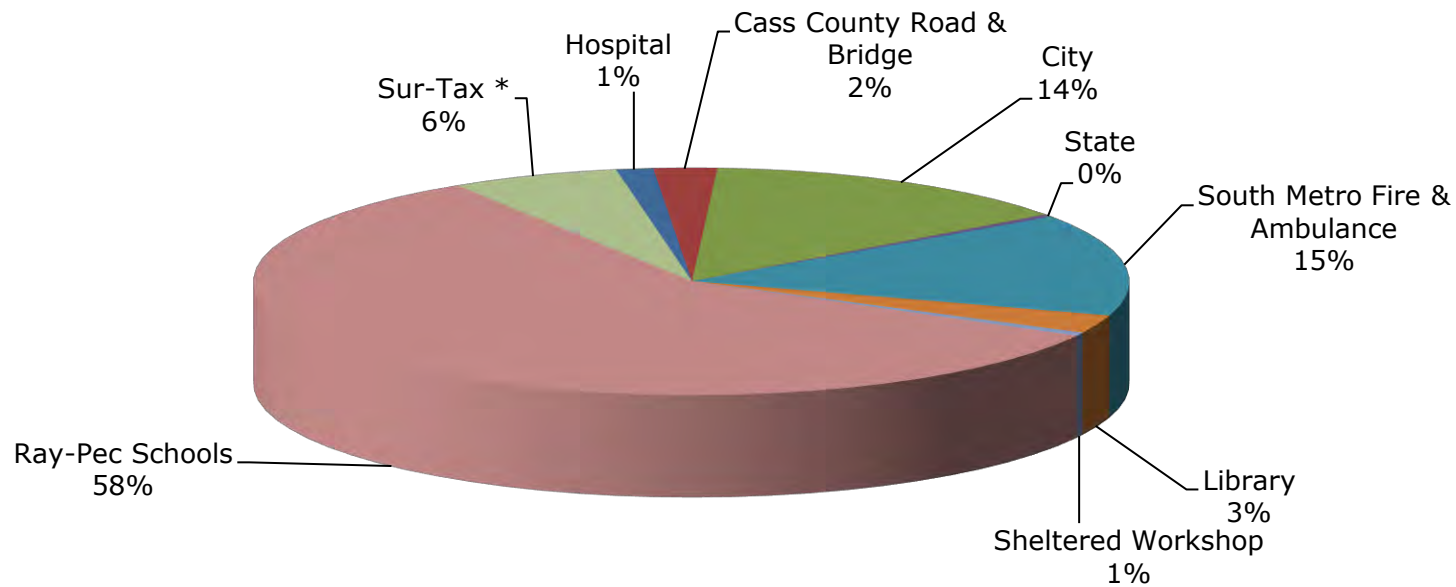
FY 2023-2024

Levies	Rate	% of Total
Hospital	0.1181	1.36%
Cass County Road & Bridge	0.2033	2.35%
City	1.2198	14.07%
State	0.0300	0.35%
South Metro Fire & Ambulance	1.2603	14.54%
Library	0.2240	2.58%
Sheltered Workshop	0.0432	0.50%
Ray-Pec Schools	5.0302	58.03%
Sur-Tax *	0.5400	6.23%
	8.6689	100.00 %

THIS INFORMATION WILL BE UPDATED ONCE LEVY INFO IS AVAILABLE FROM COUNTY

Total Tax Levy for Raymore Residential 8.1289 per \$100 of assessed value

Total Tax Levy for Raymore Commercial * 8.6689 per \$100 of assessed value

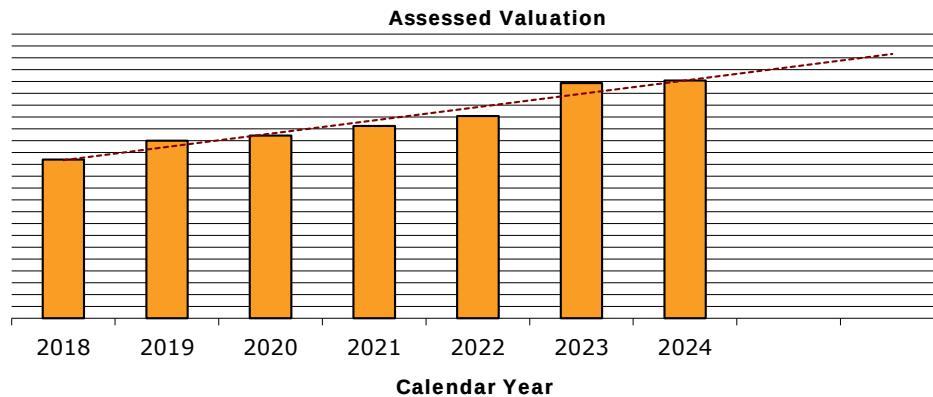


* Sur-Tax is applied to commercially assessed real estate in place in 1984, then it is redistributed to all the taxing entities entitled to receive.

Also note the above listed property taxes do not include any Community Improvement Districts located within the City.

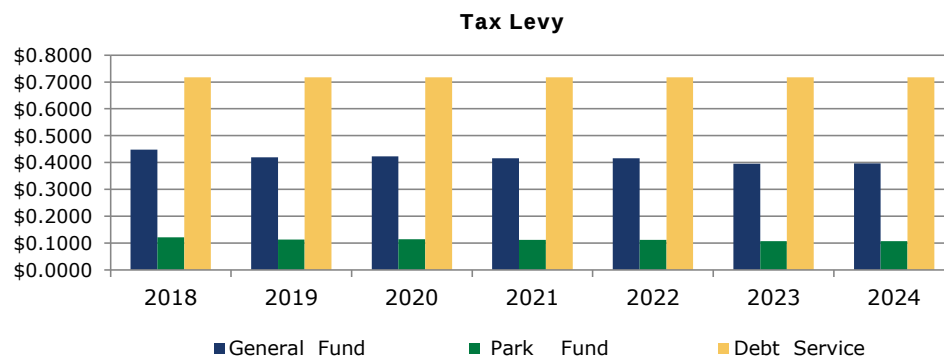
History of Property Valuation and City Tax Levy

Tax Year	Assessed Valuation	Change from Prior Year
2018	\$334,754,591	15.07%
2019	\$374,624,196	18.21%
2020	\$385,650,641	15.20%
2021	\$405,954,493	8.36%
2022	\$426,524,898	10.60%
2023	\$496,532,741	22.31%
2024	\$501,772,566	17.64%



Tax Year	General Fund	Park Fund	Debt Service	Total Levy
2018	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2019	\$0.4197	\$0.1130	\$0.7170	\$1.2497
2020	\$0.4231	\$0.1139	\$0.7170	\$1.2540
2021	\$0.4158	\$0.1119	\$0.7170	\$1.2447
2022	\$0.4158	\$0.1119	\$0.7170	\$1.2447
2023	\$0.3949	\$0.1063	\$0.7170	\$1.2182
2024	\$0.3962	\$0.1066	\$0.7170	\$1.2198

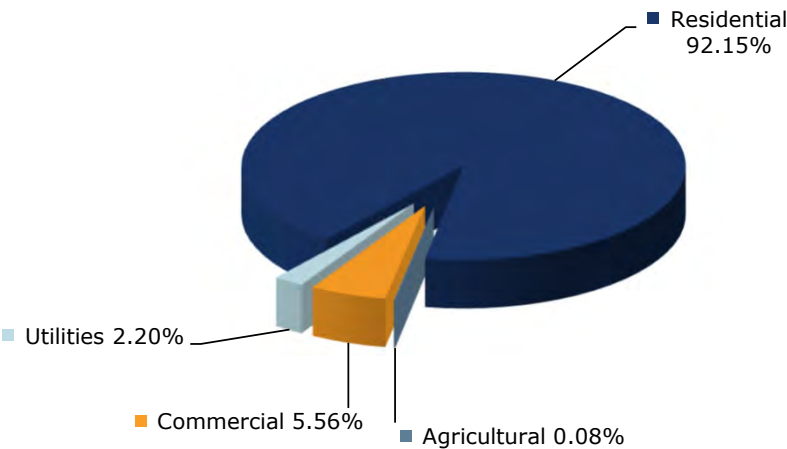
Avg % of total Levy 32.48% 8.74% 58.78%



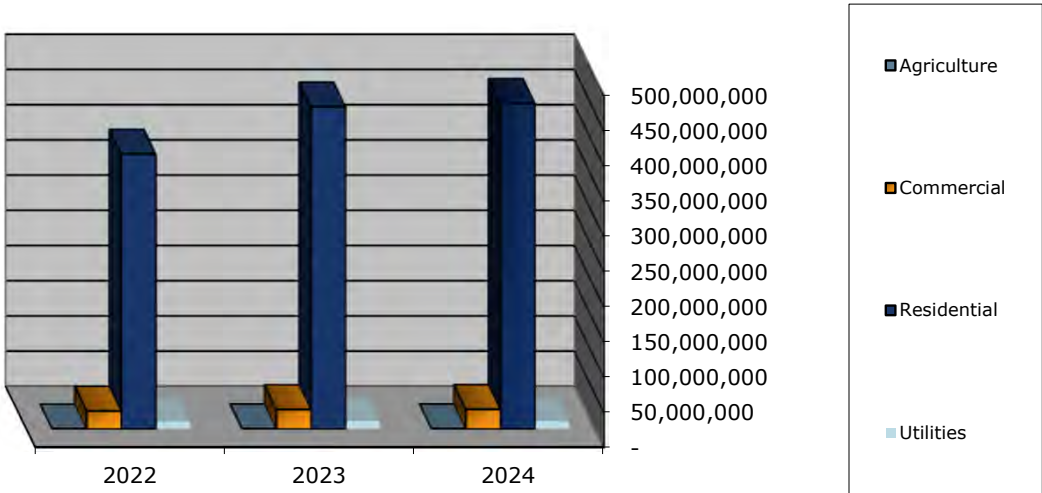
Property Tax Assessed Valuations By Classification

	2022	2023	2024
Agricultural	353,630	396,160	399,990
Commercial	25,467,440	27,721,680	27,916,660
Utilities	10,325,619	11,060,178	11,048,920
Residential	390,378,209	457,354,723	462,406,996
	426,524,898	496,532,741	501,772,566

2024 Assessed Valuations Breakdown



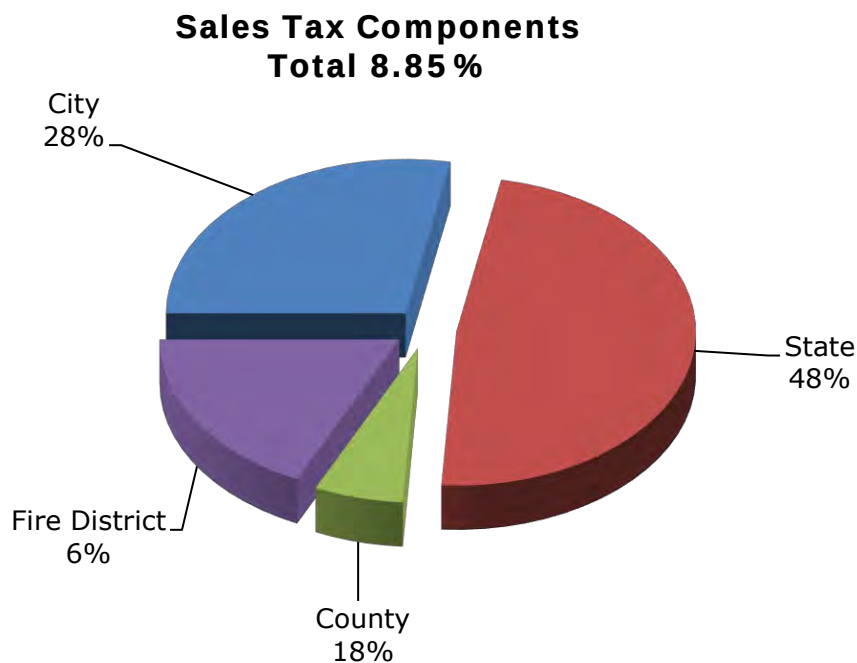
Three-Year Comparison



Sales Tax Breakdown

City of Raymore 2024-25

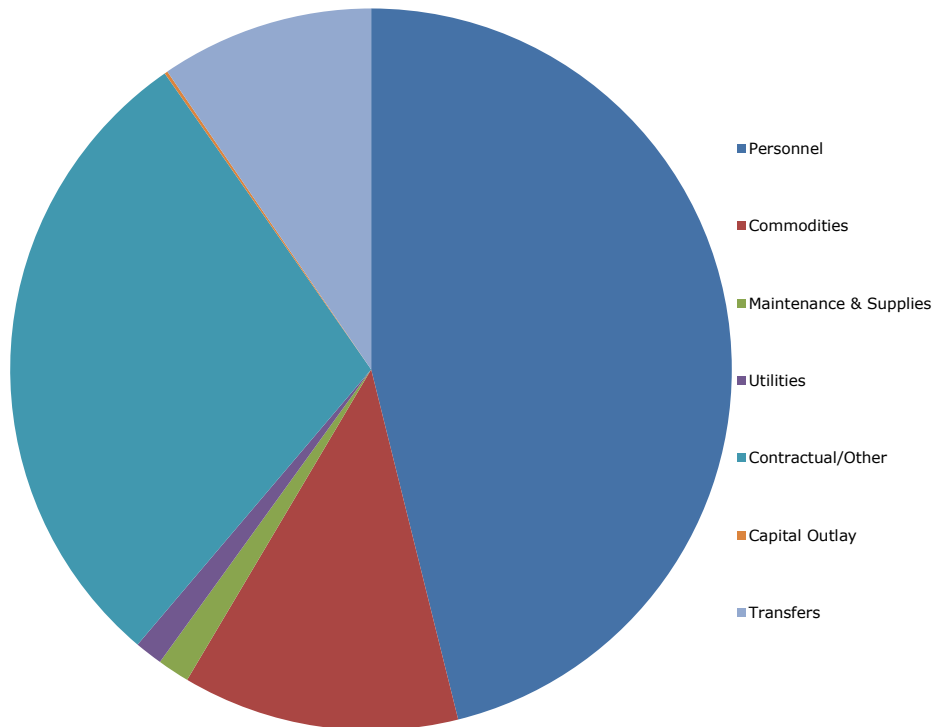
City	Sales	1.000	
	Transportation	0.500	
	Capt. Improvement	0.500	
	Park/Stormwater	0.500	
	Total City		2.500
State	Sales	3.000	
	Conservation	0.125	
	Education	1.000	
	Parks & Soils	0.100	
	Total State		4.225
County	Sales	0.500	
	Road & Bridge	0.250	
	Law Enforcement	0.500	
	Justice Center	0.250	
	911 Tax	0.125	
	Total County		1.625
Fire District	South Metro Fire	0.500	
	Total Fire District		0.500



Combined Expenditures

Operational Funds by Function

Summary			
		Budget	% of Budget
Personnel	\$	12,843,904	46.12%
Commodities		3,449,351	12.39%
Maintenance & Supplies	\$	401,290	1.44%
Utilities		346,499	1.24%
Contractual/Other	\$	8,107,618	29.12%
Capital Outlay		40,033	0.14%
Transfers	\$	2,657,718	9.54%
Total Combined Expenditures	\$	27,846,411	100.00 %

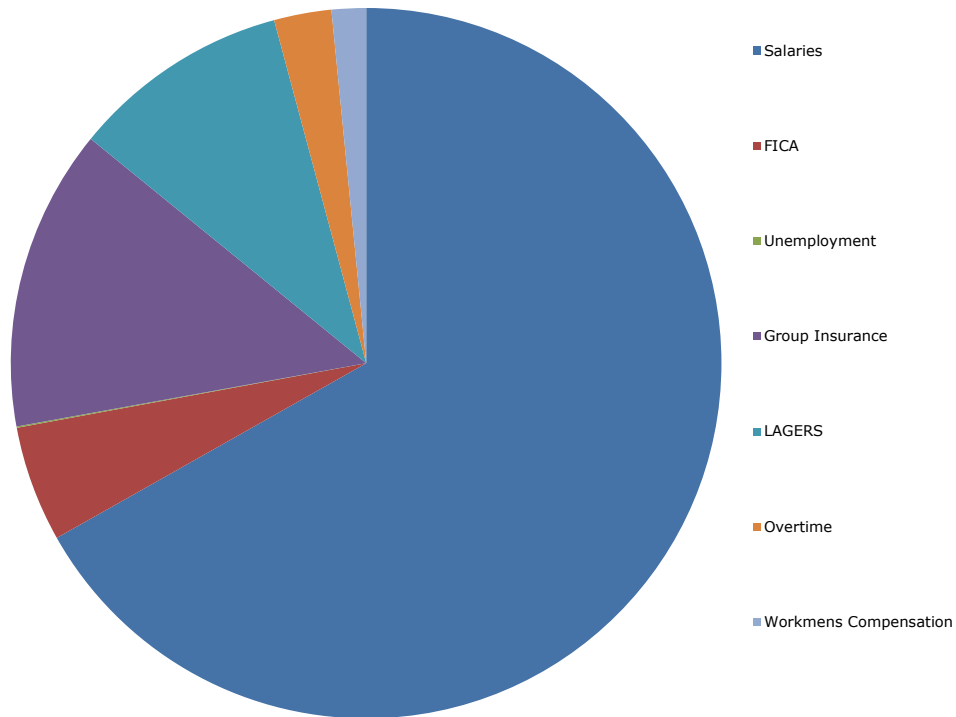


Personnel Expenditures

Operational Funds by Type

Summary

	Budget	% of Budget
Salaries	\$ 8,581,954	66.82%
FICA	675,967	5.26%
Unemployment	\$ 7,744	0.06%
Group Insurance	1,764,138	13.74%
LAGERS	\$ 1,278,752	9.96%
Overtime	335,086	2.61%
Workmens Compensation	\$ 200,263	1.56%
Total Combined Expenditures	\$ 12,843,904	100.00 %



Position Control Roster

By Department and Fund	2022-23 Actual	2023-24 Actual	2024-25 Proposed	Variance FY25 vs FY24
Administration	6.00	5.50	5.50	-
Integrated Technology Systems	3.00	3.00	3.00	-
Economic Development	1.00	1.00	1.00	-
Development Services	7.00	7.00	7.00	-
Engineering	4.05	4.05	4.05	-
Streets	3.93	3.93	3.93	-
Stormwater	3.65	3.65	3.65	-
Building & Grounds	2.00	2.00	2.00	-
Court	1.60	1.60	1.60	-
Finance	5.00	5.00	5.00	-
Communications	1.00	2.00	2.00	-
Prosecuting Attorney	-	-	-	-
Police ¹	45.25	45.25	45.75	0.50
Emergency Management	1.00	1.00	1.00	-
Total All Positions				
General Fund	84.48	84.98	85.48	0.50
Parks ²	7.50	7.83	7.50	(0.33)
Recreation	2.00	2.00	2.00	-
Centerview ²	0.50	0.84	0.50	(0.34)
Recreation Activity Center ²	1.00	1.33	1.00	(0.33)
Total All Positions				
Park Fund *	11.00	12.00	11.00	(1.00)
Water ²	6.44	6.69	6.69	-
Sewer ²	6.44	6.69	6.69	-
Total All Positions				
Enterprise Fund	12.88	13.38	13.38	-
Total All Positions	108.36	110.36	109.86	(0.50)

See department section for full department roster

¹ FY25 - 1 PTE Animal Shelter Attendant position was eliminated

¹ FY25 - 1 FTE Police Officer added

² FY25 - 1 FTE Business Development Coordinator position was eliminated

City of Raymore

Fiscal Year 2024-25 Proposed Salary Range Chart

Range	Minimum	Midpoint	Maximum		Title
D	\$16.57	\$19.22	\$22.84	Hourly	Currently no positions in this range
E	\$17.65	\$20.47	\$24.32	Hourly	Custodian/Maintenance Assistant Animal Shelter Attendant
F	\$18.80	\$21.80	\$25.92	Hourly	Accounting Assistant Parks & Recreation Assistant
G	\$20.02	\$23.22	\$27.61	Hourly	Building Maintenance Technician
H	\$21.32	\$24.72	\$29.39	Hourly	Parks Maintenance Technician Police Records Clerk Public Works Maintenance Technician
I	\$22.70	\$26.33	\$31.29	Hourly	Deputy City Clerk Municipal Court Clerk Permit Technician Administrative Assistant Crime Analyst and Records Technician Property & Evidence Technician
J	\$24.18	\$28.04	\$33.33	Hourly	Code Enforcement Officer Animal Control Officer Community Engagement Coordinator Help Desk Technician
K	\$25.75	\$29.86	\$35.49	Hourly	Payroll & Purchasing Specialist Utility Billing & Customer Service Specialist HR Benefit Specialist Communications Dispatcher Public Works Maintenance Specialist Parks Maintenance Specialist
L	\$27.42	\$31.81	\$37.83	Hourly	Building Inspector I Parks Crew Leader Police Officer Public Works Crew Leader
M	\$29.20	\$33.88	\$40.28	Hourly	IT Technician Recreation/Athletic Coordinator Public Works Crew Supervisor
N	\$31.09	\$36.07	\$42.88	Hourly	Building Inspector II Engineering Technician
Range	Minimum	Midpoint	Maximum		Title
O	\$33.12	\$38.41	\$45.65	Hourly Hourly Hourly	Dispatch Communications Supervisor Master Police Officer Stormwater/Discharge Specialist
	\$2,649.42	\$3,072.52	\$3,652.26	BI-Weekly BI-Weekly BI-Weekly	Assistant City Engineer (Graduate Level) Planner IT Specialist

				BI-Weekly	Emergency Management Director
P	\$35.28	\$40.91	\$48.63	Hourly	Police Detective
	\$2,822.44	\$3,273.17	\$3,890.77	BI-Weekly BI-Weekly	Court Administrator City Clerk
Q	\$3,005.30	\$3,485.23	\$4,142.85	Bi-Weekly	GIS Coordinator Senior Planner Systems Administrator Senior Accountant Recreation Superintendent Parks Superintendent
R	\$42.45	\$49.23	\$58.52	Hourly	Police Sergeant
	\$3,395.62	\$3,937.88	\$4,680.91	Bi-Weekly Bi-Weekly	Development Services Supervisor Assistant Public Works Director
S	\$3,837.60	\$4,450.45	\$5,290.18	Bi-Weekly	Communications Director Economic Development Director Police Lieutenant Assistant City Engineer
T	\$4,336.98	\$5,029.56	\$5,978.56	Bi-Weekly	Human Resources Director IT Director Police Captain
U	\$4,901.14	\$5,683.82	\$6,756.29	Bi-Weekly	Community Development Director Finance Director Parks and Recreation Director
V	\$5,220.12	\$6,053.74	\$7,196.00	Bi-Weekly	Chief of Police Public Works Director/City Engineer
W	\$5,558.78	\$6,446.47	\$7,662.82	Bi-Weekly	Assistant City Manager

City of Raymore Fiscal Year2024-25 CM Proposed

Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
D	\$16.57	\$16.98	\$17.40	\$17.84	\$18.29	\$18.75	\$19.22	\$19.70	\$20.19	\$20.69	\$21.21	\$21.74	\$22.28	\$22.84
E	\$17.65	\$18.09	\$18.54	\$19.00	\$19.48	\$19.97	\$20.47	\$20.98	\$21.50	\$22.04	\$22.59	\$23.15	\$23.73	\$24.32
F	\$18.80	\$19.27	\$19.75	\$20.24	\$20.75	\$21.27	\$21.80	\$22.35	\$22.91	\$23.48	\$24.07	\$24.67	\$25.29	\$25.92
G	\$20.02	\$20.52	\$21.03	\$21.56	\$22.10	\$22.65	\$23.22	\$23.80	\$24.40	\$25.01	\$25.64	\$26.28	\$26.94	\$27.61
H	\$21.32	\$21.85	\$22.40	\$22.96	\$23.53	\$24.12	\$24.72	\$25.34	\$25.97	\$26.62	\$27.29	\$27.97	\$28.67	\$29.39
I	\$22.70	\$23.27	\$23.85	\$24.45	\$25.06	\$25.69	\$26.33	\$26.99	\$27.66	\$28.35	\$29.06	\$29.79	\$30.53	\$31.29
J	\$24.18	\$24.78	\$25.40	\$26.04	\$26.69	\$27.36	\$28.04	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.52	\$33.33
K	\$25.75	\$26.39	\$27.05	\$27.73	\$28.42	\$29.13	\$29.86	\$30.61	\$31.38	\$32.16	\$32.96	\$33.78	\$34.62	\$35.49
L	\$27.42	\$28.11	\$28.81	\$29.53	\$30.27	\$31.03	\$31.81	\$32.61	\$33.43	\$34.27	\$35.13	\$36.01	\$36.91	\$37.83
M	\$29.20	\$29.93	\$30.68	\$31.45	\$32.24	\$33.05	\$33.88	\$34.73	\$35.60	\$36.49	\$37.40	\$38.34	\$39.30	\$40.28
N	\$31.09	\$31.87	\$32.67	\$33.49	\$34.33	\$35.19	\$36.07	\$36.97	\$37.89	\$38.84	\$39.81	\$40.81	\$41.83	\$42.88
O HOURLY	\$33.12	\$33.95	\$34.80	\$35.67	\$36.56	\$37.47	\$38.41	\$39.37	\$40.35	\$41.36	\$42.39	\$43.45	\$44.54	\$45.65
O BI-WEEKLY	\$2,649.42	\$2,715.66	\$2,783.55	\$2,853.14	\$2,924.47	\$2,997.58	\$3,072.52	\$3,149.33	\$3,228.06	\$3,308.76	\$3,391.48	\$3,476.27	\$3,563.18	\$3,652.26
P HOURLY	\$35.28	\$36.16	\$37.06	\$37.99	\$38.94	\$39.91	\$40.91	\$41.93	\$42.98	\$44.05	\$45.15	\$46.28	\$47.44	\$48.63
P BI-WEEKLY	\$2,822.44	\$2,893.00	\$2,965.33	\$3,039.46	\$3,115.45	\$3,193.34	\$3,273.17	\$3,355.00	\$3,438.88	\$3,524.85	\$3,612.97	\$3,703.29	\$3,795.87	\$3,890.77
Q	\$3,005.30	\$3,080.43	\$3,157.44	\$3,236.38	\$3,317.29	\$3,400.22	\$3,485.23	\$3,572.36	\$3,661.67	\$3,753.21	\$3,847.04	\$3,943.22	\$4,041.80	\$4,142.85
R HOURLY	\$42.45	\$43.51	\$44.60	\$45.72	\$46.86	\$48.03	\$49.23	\$50.46	\$51.72	\$53.01	\$54.34	\$55.70	\$57.09	\$58.52
R BI-WEEKLY	\$3,395.62	\$3,480.51	\$3,567.52	\$3,656.71	\$3,748.13	\$3,841.83	\$3,937.88	\$4,036.33	\$4,137.24	\$4,240.67	\$4,346.69	\$4,455.36	\$4,566.74	\$4,680.91
S	\$3,837.60	\$3,933.54	\$4,031.88	\$4,132.68	\$4,236.00	\$4,341.90	\$4,450.45	\$4,561.71	\$4,675.75	\$4,792.64	\$4,912.46	\$5,035.27	\$5,161.15	\$5,290.18
T	\$4,336.98	\$4,445.40	\$4,556.54	\$4,670.45	\$4,787.21	\$4,906.89	\$5,029.56	\$5,155.30	\$5,284.18	\$5,416.28	\$5,551.69	\$5,690.48	\$5,832.74	\$5,978.56
U	\$4,901.14	\$5,023.67	\$5,149.26	\$5,277.99	\$5,409.94	\$5,545.19	\$5,683.82	\$5,825.92	\$5,971.57	\$6,120.86	\$6,273.88	\$6,430.73	\$6,591.50	\$6,756.29
V	\$5,220.12	\$5,350.62	\$5,484.39	\$5,621.50	\$5,762.04	\$5,906.09	\$6,053.74	\$6,205.08	\$6,360.21	\$6,519.22	\$6,682.20	\$6,849.26	\$7,020.49	\$7,196.00
W	\$5,558.78	\$5,697.75	\$5,840.19	\$5,986.19	\$6,135.84	\$6,289.24	\$6,446.47	\$6,607.63	\$6,772.82	\$6,942.14	\$7,115.69	\$7,293.58	\$7,475.92	\$7,662.82

BILL XXXX**ORDINANCE****"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2025 BUDGET."****BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:**

Section 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2024, and ending October 31, 2025, is hereby approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

FY 2024-2025

General Fund (01)	
Administration	1,645,464
Information Technology	984,016
Economic Development	190,494
Development Services	962,879
Engineering	547,878
Streets	964,269
Buildings & Grounds	412,154
Stormwater	381,419
Municipal Court	203,204
Finance	960,666
Communications	349,099
Prosecuting Attorney	27,000
Police	5,898,784
Emergency Management	154,839
Total Expenditures	\$13,682,164
Transfer to Park Fund	100,000
Transfer to Restricted Revenue Fund	92,500
Total General Fund	\$13,874,664
Park Fund (25)	\$1,991,334
General Obligation Debt (40)	\$2,615,750
Vehicle Replacement (03)	\$337,707
Restricted Revenue (04)	\$519,410
Enterprise Fund (50)	
Water & Sewer Departments	7,607,864
Solid Waste	2,183,409
Total Expenditures	\$9,791,273
Transfer to General Fund	1,349,944
Transfer to VERP Fund	89,196

Transfer to Ent. Cap Maint Fund	750,000
Total Transfers	\$2,189,140
Total Enterprise Fund	\$11,980,413
Capital Funds	
<i>(includes projects, debt service, and other operating expenditures)</i>	
05 Building Equipment Replacement	108,563
27 Park Fee In Lieu	0.00
36 Transportation	2,916,000
37 Excise Tax	1,012,000
45 Capital Sales Tax	2,372,725
46 Stormwater Sales Tax	759,330
47 Parks Sales Tax	1,580,000
52 Water Connection	113,162
53 Sewer Connection	813,162
54 Enterprise Capital Maintenance	907,694
Total Capital Funds	\$10,582,636

Section 2. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2024, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

Section 3. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

Section 4. All portions of the final Fiscal Year 2024-25 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended by the City Council prior to the adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

Section 5. All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate,

distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 14TH DAY OF OCTOBER, 2024.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 28TH DAY OF OCTOBER, 2024, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Baker
Councilmember Barber
Councilmember Burke III
Councilmember Circo
Councilmember Engert
Councilmember Holman
Councilmember Mills

ATTEST:

APPROVE:

Erica Hill, City Clerk

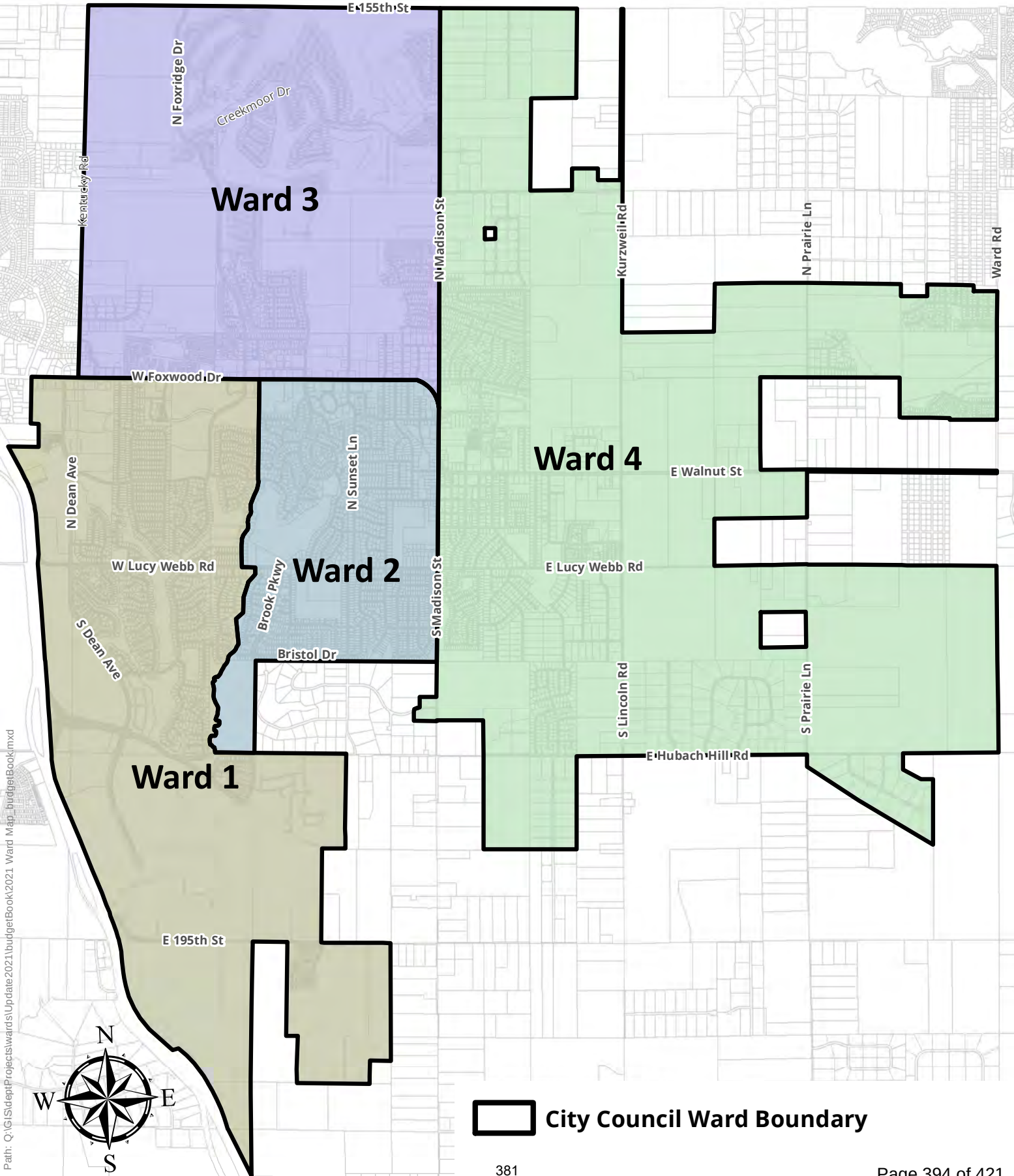
Kristofer P. Turnbow, Mayor

Date of Signature

Raymore, Missouri

City Council Ward Boundaries

Publication Date: 12/3/2021





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CITY OF RAYMORE'S STRATEGIC PLAN

In early 2016, the City of Raymore began an in-depth strategic planning process to develop a plan for the City for the next 5-10 years. Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore. Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and areas of focus they saw as a priority for Raymore in real time. Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more

than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community. Not only will this input strengthen the strategic plan itself, along with our bi-annual citizen survey, but it also created community-wide buy-in and a new level of excitement in the process that is necessary to see the plan succeed in future years.

The following report details the goals outlined by residents and is being used as the foundation for the City's new strategic plan, which is still being developed as of the publication of this budget.



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CITY OF RAYMORE, MISSOURI

STRATEGIC PLAN



A MESSAGE FROM THE CITY MANAGER

When our City was established in the late 1800s, there is no way our City's founders could have envisioned the kind of community we would have today. It was their careful planning — and the planning of the community leaders after them — that laid the foundation for our community.

Now, as community prepares to undertake more growth and expansion, it is time that we outline a plan to guide our City and ensure that we are meeting the needs and expectations of our residents.

This strategic plan serves as a blueprint for the growth of our community in the coming decade and is supported by input from our own residents.

As our staff worked to compile the data and developed the measurable objectives behind the overarching goals, we knew this plan still had to be a true, useful reflection of what we aspire to be as a community. That is why the voice of our residents can be heard throughout this document.

We did not undertake this multi-year process thinking this plan it would sit on a shelf. Raymore's strategic plan had to be something that anyone could follow and fully understand the vision mapped out in its pages.

Because it is a vision we all share for our community.

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Jim Feuerborn, City Manager

VISION, MISSION & VALUES

VISION

The City of Raymore is dedicated to being a
QUALITY COMMUNITY in which to:



LIVE



WORK



PLAY

MISSION

*In order to achieve this vision, the City will
develop and deliver programs, policies,
and services that enhance the lives of our
citizens, employees and visitors.*

VALUES

HONESTY - We deal openly and honestly with citizens and all others with whom we meet and work.

RECEPTIVE AND RESPONSIVE - We remain receptive to our customers and respond to their needs.

INTEGRITY - We do what we say and we mean what we do. We follow through.

RESPONSIBILITY - We manage our resources prudently and efficiently.

SENSE OF COMMUNITY - We are a community serving one another and promoting family values.

LEADERSHIP - It is our responsibility to set direction and plan for the future of our community.

PARTNERSHIP - We work cooperatively with those who affect the Raymore quality of life.

STRATEGIC PLANNING PROCESS



In the summer of 2015, the Raymore City Council held a retreat intended get members thinking about broad council goals and the future of our community. Led by John Nalbandian, a highly regarded professor in the University of Kansas's School of Public Affairs and Administration, the council's discussion revealed that each member had a slightly different view of what would make our community a success in the coming years.

The conversation among Council members also revealed that there were a number of focus areas that only our residents could answer.

Those focus areas explored the future of our parks and public spaces; public safety; community identity; business development; and infrastructure. Although these are common topics for many cities, the direction our residents would help us chart for the next 5-10 years would be uniquely Raymore.

Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore.

Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and focus areas they saw as a priority for Raymore.

Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community.

This input strengthened the strategic plan itself along with our bi-annual citizen survey. It created community-wide support and excitement in our planning process that is necessary to see the plan succeed in future years.

Using the data from those public meetings, as well as several other sources, staff began to refine the goals and created strategic initiatives and action steps to support the overall strategic plan. This year-long process developed the following plan and will serve as our City strategic plan for the coming years.

COMMUNITY IDENTITY & CONNECTIONS

STRATEGIC FOCUS AREA #1

GENERAL RATIONALE FOR STRATEGIC THEME:

The community in which someone chooses to live speaks volumes about both the city and the individual. Even the way we design our city should be a defined reflection of who we are as a community. We want to foster a relationship with all of our residents that says, unequivocally, we are a strong community with tangible goals and aspirations while respecting and valuing new ideas from all corners.

GOAL 1.1

DEVELOP A COMPELLING COMMUNITY IDENTITY AND BRAND.

The City's brand and identity is more than just a logo and colors. It is how we define our community in a single sentence. It is what our residents feel when we talk about our community to someone from another town. Tapping into what that brand and identity represents to our residents will guide our growth and give residents a sense of ownership of the community as a whole.

Strategies

- 1.1.1 Determine the desired image of Raymore
- 1.1.2 Implement and promote the Raymore brand
- 1.1.3 Create opportunities for residents to personally engage with the City's brand
- 1.1.4 Promote and develop signature events and amenities

GOAL 1.2

ENHANCE FIRST IMPRESSIONS OF THE COMMUNITY.

We must set the right tone for our community when being introduced, not only to future residents, but prospective businesses and visitors to our community. We want to make sure people feel welcome from the moment they arrive and offer ways for them to feel connected to the broader community. We also must ensure that people know where Raymore is, that they can identify when they have arrived and leave with a positive impression every time.

Strategies

- 1.2.1 Create a physical environment that inspires a sense of pride
- 1.2.2 Manage external impressions to position Raymore as a top community in the Kansas City metropolitan region
- 1.2.3 Provide exceptional service by implementing processes that allow those who contact us to receive the information they need on the first try.

GOAL 1.3

FOSTER OPPORTUNITIES FOR ALL CITIZENS TO FEEL VALUED AND CONNECTED WITHIN THE RAYMORE COMMUNITY.

Our greatest strength is the involvement of our residents. We should provide as many opportunities as possible for them to provide feedback and offer ideas to a wide variety of initiatives and projects. At the same time, City staff should be able to provide seamless customer service not just at City Hall, but anywhere in the community.

Strategies

- 1.3.1 Communicate with residents in a way that is purposeful and expected
- 1.3.2 Develop programs and amenities that meet the diverse needs of the present and future community
- 1.3.3 Provide opportunities for residents to regularly be involved in and provide input about City functions
- 1.3.4 Enhance internal communication and employee engagement

SAFE, WELL-DESIGNED & BEAUTIFUL PLACES

STRATEGIC FOCUS AREA #2

GENERAL RATIONALE FOR STRATEGIC THEME:

For our residents, their home should be more than just the four walls of a house. We should strive to make our residents feel welcome, safe and at home no matter where they are in the community.

GOAL 2.1

SET THE STANDARD FOR A SAFE AND SECURE COMMUNITY.

A safe and secure community is essential to the quality of life and economic success of Raymore. The City is committed to a high level of public safety and working in partnership with the community to maintain a safe and secure city. We also recognize that our police force alone cannot be the only ones to protect our community and keep it safe. We must design community areas and other amenities that ensure safety and promote the general well being of all who use our public spaces.

Strategies

- 2.1.1 Maintain a high-caliber and community-oriented Police Department through citizen engagement and outreach
- 2.1.2 Enhance & strengthen emergency preparedness response and recovery plans across the organization in collaboration with other community & regional efforts
- 2.1.3 Engage in community involvement, education and regional partnerships that make our community safer and stronger
- 2.1.4 Review and expand strategies that promote and enforce building safety and code requirements

GOAL 2.2

CREATE A PHYSICAL ENVIRONMENT THAT INSPIRES A SENSE OF PRIDE IN PUBLIC SPACES.

From the moment a visitor comes to Raymore, they should unquestionably know where they have arrived. Our buildings, neighborhoods and public spaces should uniformly reflect the pride we take in our community. Our physical presence will make our visitors feel welcomed and wanting to return while also providing residents with a tangible feeling of being home.

Strategies

- 2.2.1 Develop plans and guidelines that communicate and encourage high standards
- 2.2.2 Create and maintain a well-connected transportation network
- 2.2.3 Value and protect natural resources and green spaces

GOAL 2.3

IMPROVE SAFETY FOR ALL MODES OF TRAVEL THROUGHOUT THE COMMUNITY.

Strategies

- 2.3.1 Incorporate new technology and practices to develop safer pedestrian walkways and trails
- 2.3.2 Increase community-wide participation in driving/ pedestrian safety programs
- 2.3.3 Strengthen development and maintenance of streets, trails and pedestrian pathways

ECONOMIC VITALITY

STRATEGIC FOCUS AREA #3

GENERAL RATIONALE FOR STRATEGIC THEME:

Our city has outgrown its status as a bedroom community. Our residents now demand the kinds of services and amenities that many other communities have and the ability to both live and work in Raymore. We want to foster a sense of pride and purpose when we encourage residents to shop local and have the needed retail, restaurant and services available to make that possible.

GOAL 3.1

CREATE A HEALTHY AND SUSTAINABLE ECONOMY.

Our ability to provide high-quality services and amenities depends on our local economy thriving year after year. We must be responsive and open to the changing needs of our residents when it comes to housing, retail and other private amenities.

Strategies

- 3.1.1 Expand the commercial tax base
- 3.1.2 Focus development strategies on opportunities that align with community priorities

GOAL 3.2

ENABLE RAYMORE RESIDENTS TO LIVE AND WORK IN THE COMMUNITY.

As our community continues to grow, our residents seek new opportunities to live and work in their own city. We need to ensure that we have a variety of workforce options and can provide educational tools to residents. We must also have the cultural amenities that make Raymore an attractive place to locate.

Strategies

- 3.2.1 Align workforce development efforts to match the skill needs of targeted industries and businesses
- 3.2.2 Pursue businesses and amenities that reinforce Raymore's positioning as a community for all ages
- 3.2.3 Create a culturally vibrant community
- 3.2.4 Provide quality, diverse housing options that meet the needs of our current and future community

GOAL 3.3

CULTIVATE A CLIMATE FOR PROSPEROUS BUSINESS GROWTH AND DEVELOPMENT.

It is important that our businesses feel as supported and connected as our residents do on a daily basis. As we begin to attract new development and commercial interest, we want to position Raymore as a community that is willing to be innovative and creative to ensure the needs of our residents and the business community are met.

Strategies

- 3.3.1 Market and promote Raymore as a community that is viable for development
- 3.3.2 Provide support to existing local businesses
- 3.3.3 Deliver streamlined customer service to the business community
- 3.3.4 Ensure capital improvements, City plans and City regulations support economic development priorities

HIGH-PERFORMING ORGANIZATION

STRATEGIC FOCUS AREA #4

GENERAL RATIONALE FOR STRATEGIC THEME:

To provide high-quality services and amenities to our residents, we must also provide the people working at City Hall with high-quality support and training to ensure they have the tools to do their jobs. We will prioritize quality customer service and strive to build a positive relationship with all residents who interact with our staff.

GOAL 4.1

PROVIDE EXCEPTIONAL SERVICE.

In order to uphold the trust and confidence placed in us by the citizens of Raymore, it is our responsibility to serve the interests of all people and provide the best service possible at all levels of our organization.

Strategies

- 4.1.1 Implement processes that allow those who contact the City to receive the information they need on the first try
- 4.1.2 Optimize the use of technology to improve services, efficiency and productivity
- 4.1.3 Continuously improve the City's governance processes

GOAL 4.2

DEVELOP A HIGH-QUALITY CITY WORKFORCE.

Retaining employees through training, recognition, and transparent career development will not be just a cost-effective strategy for maintaining a highly motivated city staff, but will also make people want to work for the City of Raymore.

Strategies

- 4.2.1 Position Raymore as an employer of choice in the region
- 4.2.2 Strengthen our environment of placing a priority on retaining employees
- 4.2.3 Enhance internal communication and employee engagement

GOAL 4.3

ENSURE FISCAL DISCIPLINE AND GOOD STEWARDSHIP OF PUBLIC RESOURCES.

It is important that we make the the right financial decisions to ensure that our budget is not just balanced each year - as it is - but that we are using taxpayer dollars responsibly and ethically. As part of this process we must do everything we can to demystify the budget and create a culture of open and transparent government.

Strategies

- 4.3.1 Develop and implement long-term funding strategies to support City operations and needs
- 4.3.2 Establish a strong connection between the budget and strategic plan
- 4.3.3 Demonstrate our dedication to ethical behavior and transparency to maintain the public trust

Continued on next page.

HIGH-PERFORMING ORGANIZATION (CONT.)

STRATEGIC FOCUS AREA #4 (CONT.)

GOAL 4.4

DEVELOP AND EXECUTE A COMMUNICATIONS PROGRAM FOR THE STRATEGIC PLAN.

The success of the Reimagine Raymore community conversations - and level of enthusiastic participation in the sessions - came from the fact that residents were able to provide input directly and were given instant feedback on their ideas. For the strategic plan to remain relevant to our residents, it will be important that we continue that spirit of open, honest and transparent community dialogue and communications.

Strategies

4.4.1 Establish regular, consistent venues of communications and community feedback on plan progress



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BUDGET GLOSSARY

ACCOUNT NUMBER – A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

ACCRUAL BASIS ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACFR – Annual Comprehensive Financial Report. The official annual report of a government.

ACTIVITY – Departmental efforts that contribute to the achievement of a specific set of program objectives; this is the smallest unit of the program budget.

ADVANCED REFUNDING – A bond issuance used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. A bond issuance in which new bonds are sold at a lower rate than outstanding ones. The proceeds are then invested, and when the older bonds become callable they are paid off with the invested proceeds. Advance refunding is most often used by governments seeking to postpone their debt payments to the future instead of having to pay off a large amount of debt in the present. Municipal bonds are traditionally exempt from federal tax, but if a municipal bond is issued in an advance refunding it is no longer tax exempt. This is because municipal bonds tend to have lower rates, and municipalities could potentially use advance refunding to issue unlimited amounts of debt at low rates and invest in higher rate investments.

ADVERSE OPINION – term used when an auditor reports that the financial statements do not present fairly the financial position, results of operations, or

changes in financial position or are not in conformity with GAAP. The auditor must provide the reasons for the adverse opinion in the audit report.

AD VALOREM – Latin term meaning “value of”. Refers to the tax assessed against real property (land and buildings) and personal property (equipment, vehicles, & furniture).

ALLOT – To divide an appropriation into specific line item amounts that can be encumbered or expended during a budget period.

AMORTIZATION OF DEBT – The annual reduction of principal through the use of serial bonds or term bonds with a sinking fund.

ANNUALIZE – Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPRAISED VALUE – An estimate of the property value for the purposes of taxation. The Cass County Assessor establishes appraised values for all taxable property.

APPROPRIATION – An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

APWA – The American Public Works Association exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

ArcIMS – Arc Internet Map Server

ARRA MONEY – American Recovery and Reinvestment Act Money – Stimulus funding for economic recovery passed February 13, 2009 and implemented during the Obama administration.

ARBITRAGE – The interest rate differential that exists when proceeds from a municipal bond – which is tax-free and carries a lower yield – are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

ASSESSED VALUE – The value of property for tax levy purposes. The assessed value is set by the Cass County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO – The ratio at which the tax rate is applied to the tax base.

ASSET – Resources held or owned by a government which have on-going value – that is, they benefit more than one accounting period.

AUTHORIZED POSITIONS – The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES – The funds remaining from prior years activity that are available for appropriation in the current budget year.

BALANCED BUDGET – A budget in which the expenditures incurred during a given period are matched by revenues. A budget is balanced when current expenditures are equal to receipts. The City of Raymore follows city code Section 11.3 The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. In no event shall the total proposed expenditures exceed the estimated revenues to be received plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

BASE BUDGET – The cost of continuing the existing level of services in the current budget year.

BASIS POINT – A unit that is equal to 1/100th of 1%, and is used to denote the change in a financial instrument. The basis point is commonly used for calculating changes in interest rates, equity indexes and the yield of a fixed-income security. The relationship between percentage changes and basis points can be summarized as follows: 1% change = 100 basis points, and 0.01% = 1 basis point.

BERP – Building and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital building and equipment replacement.

BOND – A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BOND COUNSEL – A lawyer who writes an opinion on the bond or note as to its tax exempt status and the authenticity of its issuance. In theory their opinion is meant to assure the bond investor, but they are paid by the issuer so it is not clear who their real client is.

BONDED DEBT – That portion of City debt represented by outstanding bonds.

BOND DISCOUNT – The amount below face value at which a bond is issued, generally when the interest rate on the bond is below the prevailing market interest rate, and/or the bond has a long maturity period.

BOND PREMIUM – The amount in excess of face value (maturity value) at which a bond is issued, generally when the interest rate on the bond exceeds the market rate or has a short maturity period.

BOND RATING – The calculation of the probability that a bond issue will go into default, by measuring risk and therefore impacts the interest rate the bond is issued at.

BOND REFINANCING – The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET – A financial plan, for a specified period of operations that matches all planned revenues and expenditures with the services to be provided by the City. It is usually necessary to specify whether

the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT – Changes to the current budget on a departmental level that will not change the overall fund budget. These changes do not require council approval

BUDGET AMENDMENT – Changes to the current budget on any level that will change the overall fund budget. These changes require council approval.

BUDGET BASIS – The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: accrual, cash, or modified accrual.

BUDGET CALENDAR – The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – The written instrument used by City to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE – The opening section of the budget presented by the City Administrator, Finance Director or Budget Director, which presents the City Council and the Citizens of Raymore with highlights of the most important aspects of the budget.

BUDGET ORDINANCE – The official enactment by the City Council to approve the budget as presented that authorizes staff to obligate and spend revenues.

BUDGETARY CONTROL – The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAD – Computer Aided Design

CAPITAL ASSETS – Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET – The appropriation of resources for the acquisition and construction of capital assets. It is also a plan of proposed acquisitions and replacements of long-term assets and their financing

and is generally developed using one of several techniques such as the payback method, net present value method or the internal rate of return method.

CAPITAL EXPENDITURE – An outlay charged to a long-term asset account that either adds a fixed asset unit or increases the value of an existing fixed asset.

CAPITAL IMPROVEMENTS – Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure. Note: The City of Raymore generally uses this term to include real property, improvements to real property and infrastructure.

CAPITAL IMPROVEMENTS PROGRAM – A plan for capital improvements to be incurred each year over a set number of years to meet long term capital needs of the government.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets which have a value of more than \$5,000 and have a useful economic life of more than one year. (see CAPITAL EXPENDITURE) Note: The City of Raymore generally uses this term to include tangible personal property such as vehicles and equipment.

CAPITAL PROJECTS FUND – A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CASH BASIS ACCOUNTING – The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCA – Certified Court Administrator

CERTIFICATE OF DEPOSIT (CD) – A negotiable or nonnegotiable receipt for moneys deposited in a bank or other financial institution for a specified period at a specified rate of interest.

CERTIFICATE OF PARTICIPATION (COPs) – A certificate showing participation through ownership of a "share" of lease payments or lease-purchase agreement. Usually made between a municipality and an equipment vendor. While these certificates are similar to bonds, they are secured solely by the lease or rental revenues accruing to the municipality/agency issuing the certificates have maturities and are paid

in a manner parallel to the process involved in the execution and administration of bonds.

CEU – Continuing Education Unit

CFE – Certified Fraud Examiner

CHARGES FOR SERVICES – Revenue derived by charging a fee only to the specific user of the service.

CID (Community Improvement District) – A Community Improvement District may be either a political subdivision or a not-for-profit corporation. CIDs are organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of the district.

CITY COUNCIL – The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city. Currently, for the City of Raymore, this consists of a Mayor who is elected at large and 8 Council Members who are elected from four wards, with two Council Members representing each ward.

COMMODITIES – Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline and asphalt.

COMPETITIVE BID – The use of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price and terms.

CONSTANT (OR REAL) DOLLARS – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point of time in the past.

CONSUMER PRICE INDEX (CPI) – A statistical description of price levels provided by the U.S.

Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CONTINGENCY RESERVE – A budgetary reserve set-aside for emergencies or unforeseen expenditures not included in the budget.

CONTRACTUAL SERVICES – Contractual services are professional fees for legal counsel, advertising, auditing, testing, service and equipment rentals, education, training and travel expenses.

COVENANT – A legally binding commitment by the issuer of municipal bonds to the bondholder. An impairment of a covenant can lead to a Technical Default. With respect to municipal bonds, covenants are generally stated in the bond contract.

CPA – Certified Public Accountant

CPE – Continuing Professional Education

CSR – Code of State Regulations. The regulations derived from state statute used to operate the various departments and offices of state government. The State's policy and procedures manual.

CURRENT TAXES – Taxes levied and due within a one-year period, in relation to real and personal property taxes.

DARE – Drug Abuse Resistance Education

DEBT RATIO – The ratio of the issuer's general obligation debt to a measure of value, such as real property valuations, personal income, general fund resources, or population.

DEBT SERVICE – Required payments for principal and interest.

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DEBT SERVICE RESERVE FUND – A bank trustee account established by the trust indenture and used as a backup security for an issuer's bonds. It usually amounts to one year's debt service, and can be drawn

on by the Trustee in the event of an impairment of the Trust indenture.

DEDICATED TAX – Taxes that are levied to support a specific government program or purpose. For example, a 1% sales tax for park maintenance can only be used to cover the expenses to maintain an entity's parks.

DEFEASANCE – Termination of the rights and interests of the bondholders and of their lien on the pledged revenues in accordance with the terms of the bond contract for the prior issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue before the final payment, or provision for future payment, of principal and interest on a prior issue.

DELINQUENT TAXES – Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEMAND DEPOSIT – Accounts with financial institutions or cash management pools where cash may be deposited or withdrawn at any time without prior notice or penalty.

DEPARTMENT – A major administrative organization unit of the City that includes management responsibility for one or more operating divisions.

DEPRECIATION – The process of recognizing the physical deterioration of assets over a period of time. All assets are assigned an estimated life when purchased and a portion of the purchase price is charged off each year in recognition of wear and tear. Depreciation is recorded only in enterprise funds for the purpose of calculating net income for such funds.

DEVELOPMENT FEES – Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISCOUNT – The amount of dollars by which market value of a bond is less than par value or face value.

DISCOUNT BONDS – Bonds which sell at a dollar price below par in which case the yield would exceed

the coupon rate. The difference between the discount price and the maturity price is subject to federal capital gains tax except in the case of Original Issue Discount Bonds, which are tax exempt.

DISCOUNT NOTE – Non-interest-bearing note sold at a discount and maturing at par. A U.S. Treasury Bill is a discount note.

DISBURSEMENT – The expenditures of money from an account.

DIVISION – An organization unit of the City that indicates management responsibility for a specific activity.

DOR – Department of Revenue. The department responsible for the collection, audit and distribution of taxes, titling and registering motor vehicles and licensing drivers.

DRC – Development Review Committee

EATS – Economic Activity Taxes. The increase in economic activity taxes or sales taxes generated by the redeveloped within a TIF area. The difference between the original sales tax revenues of the area and the new sales tax revenues after redevelopment is EATS and is proportionately used to pay on the TIF Bonds used for the redevelopment of the area. Generally, in the State of Missouri, 50% of the difference is designated for repayment.

EMPLOYEE (OR FRINGE) BENEFITS – Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

ENCUMBRANCE – The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay future cash expenditures.

ENTERPRISE FUND ACCOUNTING – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

ESCROW FUND – A fund that contains monies that only can be used to pay debt service.

EXPENDITURES – A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

FASB – Financial Accounting Standards Board. A nongovernmental body with the authority to promulgate Generally Accepted Accounting Principles (GAAP) and reporting practices. These are published in the form of FASB Statements. Practicing CPAs are required to follow the FASB pronouncements in the accounting and financial reporting functions. The FASB is independent of other companies and professional organizations.

FEASIBILITY STUDY – A report of the financial practicality of a proposed project and financing thereof, which may include estimates of revenues that will be generated and a revenue of the physical operating, economic or engineering aspects of the proposed project.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC) – publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market. The corporation's stock is owned by savings institutions across the U.S. and is held in trust by the Federal Home Loan Bank System. Nicknamed Freddie Mac, it has created an enormous secondary market, which provides more funds for mortgage lending and allows investors to buy high yielding securities backed by federal guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA) – publicly owned, government-sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. Nicknamed Fannie Mae, the corporation mostly packages mortgages backed by the Federal Housing Administration, but also sells some non-governmentally backed mortgages. These blocks are bought and sold by investors.

FEMA – Federal Emergency Management Agency

FIDUCIARY FUNDS – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds. [SGAS 34]

FINANCIAL ADVISOR – A professional advisor offering financial counsel. The advisor can either earn commissions on the products they sell or they charge fees for their services and sell no products. Generally a bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

FINANCIAL ACCOUNTING FOUNDATION (FAF) – The institution that funds the FASB and appoints its members. Founded in 1972, the FAF is composed of nine trustees chosen by the board of directors of the American Institute of Certified Public Accountants (AICPA).

FISCAL AGENT – Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FINES & FORFEITURES – Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY – A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR – A 12-month period to which the annual operating budget applies. The City of Raymore operates on a fiscal calendar year basis of November 1 through October 31.

FRANCHISE FEE – A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Electric, Natural Gas, Telephone, and Cable services.

FULL FAITH AND CREDIT – A pledge of a government's taxing power to repay debt obligations.

The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bondholders.

FULL-TIME EQUIVALENT POSITION (FTE) - A way to measure an employee's productivity or involvement in an activity or project. It is generally calculated as how a part-time position in an activity or project is converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The excess of assets over liabilities and reserves.

GAAP - Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. In the audit report, the CPA must indicate that the client has followed GAAP on a consistent basis.

GAAS - Generally Accepted Auditing Standards. Rules and guidelines promulgated by the AICPA's Auditing Standards Board which are followed by CPAs in the preparation and performances of financial statement audits. A CPA who does not conduct an examination in accordance with GAAS can be held in violation of the AICPA's Code of Professional Ethics and face legal action by affected parties.

GAO - General Accounting Office. An agency established to assist Congress in its oversight of the executive branch and to serve as the independent legislative auditor of the federal government.

GASB - Government Accounting Standards Board. The organization that formulates accounting standards for governmental units.

GASB 34 - The comprehensive changes in state and local government financial reporting issued by

GASB in June, 1999. It required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

GENERAL FUND - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

GENERAL OBLIGATION BOND - Municipal bonds backed by the full faith and credit (which includes the taxing and further borrowing power) of a municipality. It is repaid with the general revenue of the municipality, such as property taxes and sales taxes.

GFOA - Government Finance Officers Association. Professional organization of governmental financial personnel and associated interested individuals that provide assistance, training and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management and general finance.

GIS - Geographic Information Systems. A technology that is used to view and analyze data from a geographic perspective and is considered a piece of an organization's overall information system framework. GIS links location to information (such as people to addresses, buildings to parcels, or streets within a network) and layers that information to give you a better understanding of how it all interrelates.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) - the organization the formulates accounting standards for governmental units. It is under the auspices of the Financial Accounting Foundation.

GOVERNMENTAL FUNDS - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue fund, debt service fund, capital projects funds, and permanent funds.

GPS – The Global Positioning System (GPS) is a satellite-based navigation system made up of a network of at least 24 satellites operated and maintained by the U.S. Space Force.

GRANT – A contribution by a government or other organization to support a specific function or operation.

HVAC – (Heating, Ventilation, and Air Conditioning) refers to technology of indoor or automotive environmental comfort. HVAC system design is a major subdiscipline of mechanical engineering, based on the principles of thermodynamics, fluid mechanics, and heat transfer.

INDUSTRIAL DEVELOPMENT BONDS – (IDBs) also called Industrial Revenue Bonds (IRBs). Used to finance facilities for private enterprises, water and air pollution control, ports, airports, resource-recovery plants, and housing, among others. The bonds are backed by the credit of the private corporation borrower rather than by the credit of the issuer. Also known as Conduit Bonds. Private purpose bonds are limited by federal law to \$50 times the state's population on an annual basis.

INTERFUND TRANSFERS – Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS – Revenue derived from the investment of cash on hand during the year in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE – Revenue received from Federal, State or local government bodies. Includes payment from other taxing authorities such as a School District.

INTERNAL CONTROL – an integral component of an organization's management that provides reasonable assurance that the following objectives are being

achieved: 1) effectiveness and efficiency of operations; 2) reliability of financial reporting and 3) compliance with the applicable laws and regulations.

ITS – Information Technology Services

LAPSING APPROPRIATION – An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEGAL OPINION – A written opinion from bond counsel that an issue of bonds was duly authorized and issued. The opinion usually includes the statement, "interest received thereon is exempt from federal taxes and, in certain circumstances, from state and local taxes."

LETTER OF CREDIT – A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LEVEL DEBT SERVICE – Principal and interest payments that, together, represent more or less equal annual payments over the life of the loan. Principal may be serial maturities or sinking fund installments.

LEVY – The imposition or collection of an assessment of a specified amount for the support of government activities. The Levy amount for the City of Raymore is \$0.4158 for the General Fund, \$0.1119 for the Park Fund and \$0.7170 for the Debt Service Fund.

LICENSES, PERMITS, & FEES – Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LINE ITEM BUDGET – Budget that is prepared on the basis of individual accounts of what is to be spent such as office supplies, paper supplies or equipment maintenance.

LONG TERM DEBT – Debt that is repaid over a period of time longer than one year.

MAINTENANCE – All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems or land.

MACA – Missouri Association of Court Administrators

MARC – Mid-America Regional Council. Serves as the association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MARCIT – Mid-America Regional Council Insurance Trust. Provides insurance and loss prevention services to members of MARC.

MATERIALS & SUPPLIES – Expendable operating supplies necessary to conduct daily departmental activity.

MERP– (MIS Equipment Replacement Program) A planning tool used to set aside funds to maintain and replace machinery and information system equipment.

MODIFIED ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred.

MUNICIPAL BOND – Bonds issued by any of the 50 states, the territories and their subdivisions, counties, cities, towns, villages and school districts, agencies, such as authorities and special districts created by the states, and certain federally sponsored agencies such as local housing authorities. Historically, the interest paid on these bonds has been exempt from federal income taxes and is generally exempt from state and local taxes in the state of issuance. There are approximately \$1.3 trillion municipal bonds outstanding and they generate about \$50 billion tax-free interest income each year.

MUTCD – The Manual on Uniform Traffic Control Devices, or MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

NACM – National Association of Court Management

NPDES – National Pollutant Discharge Elimination System. Part of the EPA (Environmental Protection

Agency) Act that requires state and federal permitting and oversight of the City's storm sewer system.

NET ASSET VALUE (NAV) – The market value of all the bonds in a mutual fund portfolio divided by all the outstanding shares.

NET BONDED DEBT – Gross general obligation debt less self-supporting general obligation debt, housing bonds, water revenue bonds, etc.

NET INTEREST COST (NIC) – Generally speaking, issuers award competitive bond sales to the underwriter bidding the lowest NIC. It represents the average coupon rate weighted to reflect the time until repayment of principal and adjusted for the premium or discount.

NET REVENUE AVAILABLE FOR DEBT SERVICE

– Usually, gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond principal and interest. Net revenue as thus defined is used to determine coverage on revenue bond issues.

NID – Neighborhood Improvement District. An NID may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made. The kinds of projects that can be financed through an NID must be for facilities used by the public and must confer a benefit on property within the NID.

OFFICIAL STATEMENT (OS) – A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OSs, the first known as the preliminary, or "red herring" – so named not because it smells but because some of the type on its cover is printed in red – and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET – That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES – The cost for personnel, materials and equipment required for a department to function.

OPERATING TRANSFER – A transfer of resources from one fund to another.

ORDINANCE – A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality. All revenue raising measures such as the imposition of taxes, special assessments or service charges require an ordinance.

ORIGINAL ISSUE DISCOUNT – Some maturities of a new bond issue that have an offering price substantially below par; the appreciation from the original price to par over the life of the bonds is treated as tax-exempt income and is not subject to capital gains tax. See also Zero Coupon Bond.

PAR VALUE – The face value or principal amount of a bond, usually \$5,000 due the holder at maturity. It has no relation to the market value. For pricing purposes it is considered 100.

PARITY BONDS – Revenue bonds that have an equal lien on the revenues of the issuer.

PAYING AGENT – Also Fiscal Agent. Generally a bank that performs the function of paying interest and principal for the issuing body.

PREMIUM – The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRICE TO CALL – The yield of a bond priced to the first call date rather than maturity.

PRIMARY MARKET – The new issue market. Generally has the best yield rates for the issues available.

PRINCIPAL – The face value of a bond, exclusive of interest.

PROPRIETARY FUNDS – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary

funds: enterprise funds and internal service funds.

PUT BOND – A bond that can be redeemed on a date or dates prior to the stated maturity date by the bondholder. Also known as an option tender bond.

PAY-AS-YOU-GO BASIS – A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PERSONAL SERVICES – The costs associated with compensating employees for their labor, including salaries and fringe benefits.

PERFORMANCE MEASUREMENT – The quantification of an entity's efficiency or effectiveness in conducting operations for the period in review. Measurement criteria can be qualitative or quantitative in nature.

PILOTS – Payments in Lieu of Taxes or the incremental property taxes generated by the redevelopment of an area under a TIF program. The difference between the original property tax of the area and the new property tax after redevelopment is PILOTS and is used to pay on the TIF Bonds used for the redevelopment of the area.

PRIOR YEAR ENCUMBRANCES – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM – An organized set of activities directed toward a common purpose or goal that an entity undertakes or proposes, to carry out its responsibilities. It can be an activity or set of activities that provides a particular service to the citizens.

PROGRAM BUDGET – A method of budgeting that allocates money to the functions or activities of a government rather than to specific line items of cost.

PROGRAM MEASUREMENTS – Specific quantitative measures of work performed within a program. Measures quantity the efficiency and effectiveness of a given program.

PROPERTY TAXES – Revenues derived from the levying

of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

PROPERTY TAX RATE - The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually and consists of the General Operating Rate, the Parks Fund Rate and the Debt Service Rate. The City's maximum tax rate for general operations is \$ 1.15 per hundred dollar of value. Any rate above this requires a vote of the Citizens of Raymore. This rate was set in 1985 as part of the statewide reassessment program.

PUBLIC HEARING - That portion of City Council meetings where the citizens may present evidence and provide information on both sides of an issue.

QUALIFIED LEGAL OPINION - Conditional affirmation of the legal basis for the bond or note issue. The average investor should avoid any but the strongest opinion by the most recognized bond approving attorneys.

RATINGS - Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D . Each of the services use + or - or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings.

REDEVELOPMENT AGENCY (Redev.) - A legislatively established subdivision of government established to revitalize blighted and economically depressed areas of a community and to promote economic growth. Tax Allocation Bonds are issued to pay the cost of land and building acquisition and their redevelopment and are repaid by the incremental increase in tax revenues produced by the increased assessed value of the area after redevelopment. Redev. Agencies may also sell Housing Mortgage Revenue Bonds to finance housing units within the area, a fixed percentage of which must be for low-cost housing.

REFUNDING BOND - The issuance of a new bond for

the purpose of retiring an already outstanding bond issue.

REGISTERED BOND - A non-negotiable instrument in the name of the holder either registered as to principal or as to principal and interest.

REPO - A financial transaction in which one party "purchases" securities (primarily U.S. Government bonds) for cash and simultaneously the other party agrees to "buy" them back at some future time according to specified terms. Municipal bond and note issuers have used repos to manage cash on a short term basis. (Known formally as repurchase agreements.)

RESERVE - An account used to indicate that a portion of a fund balance is restricted to a specific purpose.

RESOLUTION - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund transfers and beginning fund balances.

REVENUE - Funds received by a government as a part of daily operations.

REVENUE BONDS - Bonds issued to finance public works projects, such as water and sewage systems that are paid from the revenues of the projects. These bonds do not have the full faith and credit of the municipality. A municipal bond whose debt service is payable solely from the revenues derived from operating the facilities acquired or constructed with the proceeds of the bonds.

RFB - Request for Bid

RFP - Request for Proposal

RFQ - Request for Qualifications

ROW - Right of Way. The permitted right to pass over or through land owned by another. Generally, the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed

and maintained.

RSMO – Revised Statutes of the State of Missouri

SALES TAX – A tax placed on the value of goods sold within the City limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

SERIAL BOND – A bond of an issue that features maturities every year, annually or semiannually over a period of years, as opposed to a Term Bond, which is a large block of bonds maturing in a single year.

SECONDARY MARKET – The trading market for outstanding bonds and notes. This is an O.T.C. market, a free form negotiated method of buying and selling, usually conducted by telephone or computer. Traders buy and sell for their own inventory. As many as \$2 billion of issues trade each day.

SINKING FUND – Money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities.

SINKING FUND SCHEDULE – A schedule of payments required under the original revenue bond resolutions to be placed each year into a special fund, called the sinking fund, and to be used for retiring a specified portion of a term bond issue prior to maturity.

SPECIAL ASSESSMENT BOND – A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services that represents the specific benefit to the property owner derived from the improvement.

SOURCE OF REVENUE – Classification system whereby revenues are recorded according to the

source they came from – that is, taxes, permits, interest or other.

SRF FUND – The Missouri SRF leveraged loan program is a revolving fund established pursuant to the federal Clean Water Act of 1987. It was developed by the Environmental Improvement and Energy Resources Authority and the Missouri Department of Natural Resources in cooperation with the Missouri Clean Water Commission, and provides subsidized low interest rate loans to qualifying applicants to issue General Obligation and/or Revenue Bonds to secure the debt used to acquire, by purchase or construction, the needed infrastructure.

SUPPLEMENTAL APPROPRIATION – An appropriation of resources made by the City Council after the budget has been formally adopted.

SWAP – The exchange of one bond for another. Generally, the act of selling a bond to establish an income tax loss and replacing the bond with a new item of comparable value.

TAX ANTICIPATION NOTE (TAN) – A short-term obligation of a state or municipal government to finance current expenditures pending receipt of expected tax payments. TAN debt evens out the cash flow and is retired once tax revenues are received.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

TAX BASE – The total value of all real and personal property within the City limits as of January 1 of each year. The assessed value of assets, investment or income streams that are subject to taxation.

TAX-EXEMPT BOND – Bonds exempt from federal income, state income, or state tax and local personal property taxes. This tax exemption results from the theory of reciprocal immunity: States do not tax instruments of the federal government and the federal government does not tax interest of securities of state and local governments.

T.I.F. (TAX INCREMENT FINANCING) – An economic tool used to finance real estate development costs within a specific area of the City. Additional property taxes generated by development within the T.I.F. area are used to finance the cost of real estate and infrastructure improvements.

TELECOMMUNICATIONS FRANCHISE TAX – A tax levied on telecommunications companies for the privilege of operating within the city limits. This tax is similar to a business license in purpose, but is calculated on the specified gross receipts of the company's activities.

TERM BOND – A large block of bonds of long maturity. They may be part of a serial Bond issue; there may be more than one term bond in an issue or a single maturity. Some are subject to a sinking fund redemption.

TDD (Transportation Development District) – A Transportation Development District may be created to act as the entity responsible for developing, improving, maintaining, or operating one or more "projects" relative to the transportation needs of the area in which the District is located. A TDD may be created by request petition filed in the circuit court of any county partially or totally within the proposed district. There are specific rules that provide filing procedures and content requirements of TDD creating petitions.

TRUSTEE – A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

UNDERLYING DEBT – The general obligation bonds of smaller units of local government within a given issuer's jurisdiction.

UNDERWRITER – An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

UNRESERVED FUND BALANCES – That portion of a fund's balance that is not restricted to be used for a specific purpose and that is available for appropriation.

UNQUALIFIED OPINION – term used when in the auditor's judgment, that they have no reservation as to the fairness of presentation of financial statements and their conformity with GAAP.

USER FEES – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

UTILITIES – Utilities expenditures are those incurred for gas, electric, phone, water and sewer.

VARIABLE RATE BOND – A bond whose yield is not fixed but is adjusted periodically according to a prescribed formula.

VERP – Vehicle and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital equipment.

YELLOW BOOK – Publication issued by the United States General Accounting Office (GAO) on governmental auditing standards. It is revised periodically to ensure current GAAP, GASB, GAAS, FASB and SAS pronouncements and standards are included.

YIELD-TO-MATURITY (YTM) – Return available taking into account the interest rate, length of time to maturity, and price paid. It is assumed that the coupon reinvestment rate for the life of the bonds will be the same as the yield-to-maturity.

ZERO-COUPON BONDS – A deep discount municipal bond on which no current interest is paid. Instead, at bond maturity, the investor receives compounded interest at a specified rate. The difference between the discount price at purchase and the accreted value at maturity is not taxed as a capital gain but is considered tax-exempt interest. Widely used for college savings bonds.