

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION ON TUESDAY, OCTOBER 28, 2025, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Kies; Members Collier, Cooper, Harrison, Mapes, Scott, Trautman, and Wilson. Member Van Aken is absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon, and Office Assistant Naab.

1. Call to Order: Chairman Kies called the meeting to order at 6:00 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

July 22, 2025

Motion: Member Trautman motioned to approve the minutes of the July 22, 2025 Park Board Meeting.
Member Scott seconded the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Absent
		Member Wilson	Aye

6. Staff Report

Recreation and Facility Superintendent Brennon highlighted his written report.
Park Superintendent Rulo highlighted his written report.
Director Musteen highlighted his written report.

7. Unfinished Business

8. New Business

A. Park Beautification Program: Wheelhouse Baseball Action Item

Wheelhouse Baseball founder, Chris Allen, approached the Parks and Recreation Board in January 2025 requesting opportunities to partner with the City on various community projects in exchange for practice space for the organization's baseball teams. Staff and

Mr. Allen negotiated a pricing structure to rent the baseball fields in exchange for Sponsorship (Mud Run), volunteer help and adopting "The Fort" at Recreation Park. The ventures were successful and both staff and Mr. Allen would like to continue the partnership. This Agreement is before the Board tonight for approval.

Motion: Member Trautman motions to adopt the Park Beautification Agreement with Wheelhouse Baseball Club.
Member Scott seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Absent
		Member Wilson	Aye

B. Tree Board: Amendment to Chapter 260, Tree Maintenance and Care Action Item

During the work session on September 23, staff presented the Park Board with a revised Chapter 260: Tree Maintenance and Care of the Raymore Municipal Code. The revision amends the establishment of the Tree Board as a sub-committee of the Parks and Recreation Board. The amendment is before the Park Board for review and approval. If approved, the amendment will be presented to the City Council for consideration.

Motion: Member Trautman motions to amend Chapter 260: Tree Maintenance and Care of the Raymore Municipal Code
Member Scott seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Absent
		Member Wilson	Aye

C. Recreation Park Baseball Light Plans - Award of Contract Action Item

The City of Raymore solicited proposals from qualified electrical design firms to provide professional engineering services for the design of electrical service and power distribution system upgrades at Recreation Park. Staff recommends Wilson and Company as the best firm.

Motion: Member Trautman motions to award the contract for stamped electrical plans

for the lights at Recreation Park Baseball Lights to Wilson and Company.
Member Scott seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Absent
		Member Wilson	Aye

D. Spirit of America Fireworks Display - Award of Contract Action Item

In August 2025, the City issued a request for proposals (RFP) for the annual Parks and Recreation fireworks display. One bid was received, staff determined that J&M Displays meets all requirements. J&M Displays has been the fireworks display provider for the past several years.

Staff recommends the award of the fireworks display contract to J&M Displays, Inc. for July 3, 2026, with the option to renew the contract for an additional two, one-year extensions in 2027 and 2028.

Motion: Member Trautman motions to award the contract to J&M Displays, Inc. for the Spirit of America fireworks display 2026 with a possible 2 year option.
Member Scott seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Abset
		Member Wilson	Aye

9. Public Comment

10. Board Comment

Member Mapes is encouraged that we are working with Wheelhouse Baseball. He believes the cost of the 2026 show will be worth it.

Member Cooper commented that The Fort has some interesting stacked log structures.

Member Wilson reminded all to take a walk through the park system and enjoy the changing of the trees.

Member Harrison is excited and appreciative for the public to have that free celebration.

Member Scott congratulates Nick Cook on acquiring his drone license as that is quite an accomplishment. He looks forward to drone footage of the bike trails.

Member Trautman announced his retirement from the Park Board. He enjoyed working with all of the Board members. He thanks the Mayor, the City Manager, and the City Council. He has worked with Director Musteen and Superintendent Rulo for over 20 years. He thanks the Parks Staff.

Chairman Kies offers his gratitude for Member Trautman and his time on the Park Board.

11. Adjournment

Motion: Member Trautman motions to adjourn.
Member Scott seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Harrison	Aye
		Member Kies	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Absent
		Member Wilson	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:40 pm.

Respectfully submitted,



Greta Naab
Parks & Recreation Office Assistant