



AGENDA

Raymore Arts Commission Regular Meeting
City Hall – 100 Municipal Circle
Tuesday, August 12, 2025
6:00 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Comment

5. Presentations / Awards

6. Committee Updates

7. Staff Report

- A. Station Stop Art Party recap
- B. Upcoming events

8. Consent Agenda

- A. Approval of Minutes from the July 8, 2025 Meeting

9. New Business

A. Election of Officers

Reference: None

The Arts Commission elects a Chair and Vice Chair once a year in August per the bylaws. Staff will conduct the election. A simple majority is all that is necessary.

B. Approval of Meeting Schedule

Reference:

Raymore Arts Commission Meeting Schedule

The Arts Commission meets in its regular business meeting on the second Tuesday of each month. Staff has prepared the official schedule. Commission members can propose additional meetings as necessary as set out in the bylaws.

10. Commission Member Comment

11. Adjournment

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION **TUESDAY, JULY 8 2025**, AT RAYMORE CITY HALL, 100 MUNICIPAL CIRCLE. COMMISSIONERS PRESENT WERE: BOB BERRY, CHERYL CUNNINGHAM, GARY GRAVES, PAT SETSER, JESSICA BERRY. ABSENT: COLE YOUNG, MARY DUNTON-SIMON.

Call to Order Commission Chair Bob Berry called the meeting to order at 6:01 p.m.

1. **Roll Call** - Communications Director Melissa Harmer called roll and a quorum was present.

2. **Pledge of Allegiance**

3. **Committee Updates**

a. **Public Art Committee**

- i. Commissioner Bob Berry asked for Communications Director Melissa Harmer to report on the update to the temporary art work that will be installed on the North Eagle Glen Trail site. Harmer updated the commission on the selection of art, Fiddlesticks by artist Alex Mendez, that was approved by the public art committee scheduled to be installed in August.

b. **Station Stop Art Party working group update**

- i. Commissioner Graves reported that everything was coming together and the commission is ready for the children's art festival event Aug.
2. Harmer shared the activities planned for the event.

4. **Staff Reports**

- a. Communications Director Melissa Harmer reminded the commission about the upcoming Friday concert but mentioned the weather forecast was not looking favorably for the event date. Harmer reminded the commissioners that a new chair and vice chair will be elected at the August meeting.

5. **Consent agenda**

- a. Commissioner Setser motioned to approve the minutes from the June 10, 2025 meeting. Commissioner J. Berry seconded the motion. The item was approved 5-0.

6. **New Business**

- a. **Setting the budget for the Raymore Chili Cook-Off event.** This item seeks approval to set a budget guideline for the Oct. 11 Raymore Chili Cook-Off at \$3,700, covering costs for security, marketing needs, supplies such as tasting spoons and sample cups, items necessary for judging, etc., awards for winners, entertainment, etc. Commissioner Setser motioned to approve the item. Commissioner Cunningham seconded the motion. The item was approved 5-0.
- b. **Purchase of magnetic name tags for commissioners** This item seeks approval to purchase magnetic name tags for each commissioner to wear at City and Arts-sponsored events. Commissioner Setser motioned to approve the item. Commissioner Cunningham seconded the motion. The item was approved 5-0.

7. Commissioner Comments

Commissioner Cunningham asked about asking organizations to donate paper goods or other items to the chili event. Commissioner Graves thanked Commissioner Bob Berry for his years of service as the commission's chair. Commissioner Setser mentioned the good crowd at the June Parks and Recreation Bricks and Block Party event that the Sounds of South Kansas City Community Band played and thanked staff for the organization. Commissioner J. Berry thanked Commissioner Bob Berry for being the commission's chair for the last three years and thanked Harmer for her work on organization Arts events. Commissioner Bob Berry thanked the other members for their kind words and reminded members to check their email to sign up to assist at the Station Stop Art Party on Aug. 2.

8. Adjournment

- a. Commissioner J. Berry moved to adjourn the meeting at 6:20 p.m. and Commissioner Setser seconded to adjourn the meeting. The motion was approved 5-0.

Submitted by:

A handwritten signature in black ink, appearing to read "Melisse Harmer". The signature is fluid and cursive, with the first name "Melisse" written in a larger, more prominent script than the last name "Harmer".

**Raymore Arts Commission Meeting Schedule
September 2025-August 2026**

6 p.m., Council Chambers, Raymore City Hall

- Sept. 9, 2025
- Oct. 14, 2025
- Nov. 11, 2025 - No meeting, Veterans Day
- Dec. 9, 2025
- Jan. 13, 2026
- Feb. 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 9, 2026
- July 14, 2026
- Aug. 11, 2026