



AGENDA

Raymore Park Board Regular Meeting
City Hall – 100 Municipal Circle
Tuesday, May 13, 2025
6:00 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Consent Agenda

A. Approval of Minutes from the April 22, 2025 Meeting

5. New Business

A. Park Trails Replacement Phase 2 - Bid Approval

6. Board Member Comment

7. Adjournment

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION ON TUESDAY, APRIL 22, 2025, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Kies; Members Cooper, Manson, Mapes, Scott, Trautman, Van Aken and Wilson. Member Collier is absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon, and Recreation Coordinator Cecilia Walther

1. Call to Order: Chairman Kies called the meeting to order at 6:01 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances/Presentations

- A. Proclamation-National Tennis Month
Director Musteen read the Proclamation for Tennis.

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

March 25, 2025

Motion: Member Manson moved to approve the minutes of the March 25, 2025 Park Board Meeting.
Member Scott seconded the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Absent
	0 Nay	Member Cooper	Aye
	1 Absent	Member Kies	Aye
	1 Abstain	Member Manson	Aye
		Member Mapes	Abstain
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Akin	Aye
		Member Wilson	Aye

6. Staff Report

A. Recreation Staff Report

Recreation Coordinator Cecilia Walther gave a verbal staff report. She reported on the Easter Festival. Movie in the Bark is the next upcoming event on Mother's Day weekend. Touch A Truck event will be over Father's Day weekend in June. Member Wilson complimented Cecila on how well the Easter Festival went.

B. Park Staff Report Written report with highlights.

C. Director Report Verbal Report on the recent vandalism in the parks/playgrounds.

7. Unfinished Business

8. New Business

A. Award of Contract - Lake and Pond Management Action Item

The Parks & Recreation Department maintains Recreation Park Pond and Johnston Lake. This contract manages the chemical treatment at both locations including the fountain maintenance at Recreation Park Pond and light trash maintenance at Johnston Lake. In addition, the selected vendor will work with the Missouri Department of Conservation on the biological well-being of the fish to ensure safe and free recreational fishing in the City and the maintenance provider for the fountain at Johnston Lake. Director Musteen recommended the award of contract to Solitude Lake.

Motion: Member Manson motions to award a contract for lake and pond management to Solitude Lake Management LLC.

Member Cooper seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Absent
	0 Nay	Member Cooper	Aye
	0 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Aye
		Member Wilson	Aye

B. Policy Approval - PR 100.010: Facility Rental Policy Action Item

On March 25, 2025, the Park Board reviewed Policy 100.010 Facility Rental and it's subsidiaries: Private Function Rentals, Special Event Rentals and Athletic Facility Rentals. The Board directed staff to update the policies based on the discussion and provide an updated version for acceptance at the next meeting. Staff presented the updated policies before the Park Board for review and acceptance.

Motion: Member Manson motions to approve the policy updates to Policy 100.10 facility rental and its subsidiaries Private Function Rentals, Social Event Rentals, and Athletic Field Rentals

Member Cooper seconds the motion.

Discussion: None

Vote:	8 Aye	Member Collier	Absent
	0 Nay	Member Cooper	Aye
	0 Absent	Member Kies	Aye
		Member Manson	Aye

Member Mapes	Aye
Member Scott	Aye
Member Trautman	Aye
Member Van Aken	Aye
Member Wilson	Aye

9. Public Comment

10. Board Comment

Member Manson announced his resignation after 12 years of service.

Member Mapes thanks Bill for his time on the Board and hopes for a solution to curb park vandalism.

Member Cooper thanks the Park Staff for all they do.

Member Wilson thanks the staff and volunteers for their work at the Easter Festival and noted that surveys reflect the importance of our parks.

Member Trautman welcomes new Member Van Aken and compliments the work park staff does for Special Events. He encourages all Board Members to attend more events. He let Member Manson know how much of an influence he has been on him and his work with the Board.

Member Van Aken thanks everyone who trusts him to be on the Board.

Member Scott thanks Member Manson for his service on the Board.

Chairman Kies appreciates the time Member Manson has worked on the Park Board, He will try to attend more of the Park events.

Director Musteen welcomed Member Van Aken to the Board. He thanks Member Manson for his time, service and investment with the Park Board.

11. Adjournment

Motion: Member Manson motioned for adjournment.
Member Cooper seconds the motion.

Discussion: None

Vote:	7 Aye	Member Collier	Absent
	0 Nay	Member Cooper	Aye
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye
		Member Van Aken	Aye
		Member Wilson	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:45 pm

Respectfully submitted,

Greta Naab
Parks & Recreation Office Assistant



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 5/13/2025

SUBMITTED BY: Nathan Musteen

DEPARTMENT: Parks and Recreation

ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Park Trails Replacement Phase 2 - Bid Approval

STRATEGIC PLAN GOAL / STRATEGY

2.2.2 Create and maintain a well-connected transportation network

FINANCIAL IMPACT

Trails Maintenance Special Obligation Bonds: \$3,749,607.00

Expenses:

Rec/Memorial Trails - \$1,114,363.00

Memorial Bridges - \$239,315.00

Remaining: \$2,395,656.00

Phase #2 Impact: \$655,143.00

1) Good Parkway North Replacement - \$371,855.00

2) Linear Park Trails (Timber trails, Lemor, Brookside Trail) - \$116,888.00

3) Bollards - \$14,440.00

4) Ward Park - \$152,000

PROJECT TIMELINE

Estimated Start Date
7/1/2025

Estimated End Date
12/31/2025

STAFF RECOMMENDATION:

Approval of bids associated with the Park Trails Replacement Phase 2 project

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Park Trails Replacement - Bid Tab
2. Park Trails - Snelling Proposal

3. 25-449-200 Park Trails Replacement Phase II

BACKGROUND / JUSTIFICATION

This project is a continuation of the trails maintenance and rehabilitation project funded by the 2024 Special Obligation Parks Trails Maintenance Bonds. This project includes not only park trails but a segment of roadside trails from Recreation Park at the round-a-bout north along Madison Street and west on Lucy Webb to Cedar Ridge Dr.

The trails included in the overall bid were packaged together and bid at the same time for better pricing and working with one contractor. However, the roadside trails are funded by a different funding source than the park trails. The Park Board is reviewing the recommendation of staff to approve only the park trails. If approved, the park trails, including one alternate bid for Ward Park will be combined with the roadside trails and presented to the City Council in June.

Five bids were received with the apparent low bid proving to be non-responsive. The best, lowest, most responsive bid is Terry Snelling Construction.

Staff requests a motion to include the linear park trail improvements and an alternate bid at Ward Park from Terry Snelling Construction in the Parks Trails Replacement Phase 2 - Roadside Trails Project #25-449-200.

	CONTRACTOR NAME	BASE BID	ALTERNATE 1	ALTERNATE 2	ALTERNATE 3	BID BOND	E-VERIFY	ADDENDUM
1	Freeman Concrete	883484.40	247180.20	450041.40	3143084.80	✓	✓	✓
2	INCO USA	525638.47	124067.67	279385.03	189814.65	✓	✓	✓
3	KB Const.	840487.90	178617.00	405036.00	337008.65	✓	✓	✓
4	Terry Spelling	751074.00	152000.00	350000.00	261000.00	✓	✓	✓
5	Wil. Pav	74382.00	164564.00	382508.00	287486.00	✓	✓	✓
6								
7								
8								
9								
10								

WITNESS: Kenn Quade
WITNESS: Miguel Sullis
WITNESS: Paschal Lantz

PROPOSAL FORM A
RFP 25-449-200

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Kelly L. Snelling having authority to act on behalf of (Company name) TERRY SNELLING CONSTRUCTION INC. do hereby acknowledge that (Company name) TERRY SNELLING CONST INC will be bound by all terms, costs, and conditions of this proposal for a period of 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: TERRY SNELLING CONSTRUCTION INC.

ADDRESS: 20004 E Yocum Rd
Street

ADDRESS: Independence Mo. 64058
City State Zip

PHONE: 816-985-4507

E-MAIL: terry@terrysnellingconstruction.com

DATE: 4/23/2025
(Month-Day-Year)

Kelly L. Snelling
Signature of Officer/Title Pres/Sec

DATE: 4/23/2025
(Month-Day-Year)

Debra A. Snelling
Signature of Officer/Title CEO/Treas.

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

☐ MBE (Minority Owned Enterprise)
☐ WBE (Women Owned Enterprise)
☒ Small Business

PROPOSAL FORM B
RFP 25-449-200

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No ✓
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No ✓
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No ✓
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No ✓
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No ✓
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No ✓
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No ✓
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No ✓

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No ✓
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No ✓

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes ☒ No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes ☒ No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in the execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interest with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C
RFP 25-449-200

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, every bidder must be in business for a minimum of one (1) year and must demonstrate that they, or the principals assigned to this Project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past, not including the City of Raymore.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	<i>Please see attached</i>
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
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PROJECT, AMOUNT AND DATE COMPLETED	

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TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

State the number of Years in Business: 23

State the current number of personnel on staff: 25

Terry Snelling Construction Inc

20004 E. Yocum Road
Independence, Missouri 64058

816-985-4507

terry@terrysnelingconstruction.com

Fax Line 816-796-9888

Contract Amount	Type of work	Completed	Location	Name and Address
\$403,000.00	2022 Sidewalk & Curb Repair City of Liberty Mo jmartinez@libertymo.gov	7/22	Liberty, MO	City of Liberty Mo Joshua Martinez 816-439-4502
\$580,000.00	Centerview Phase II Boardwalk City of Raymore, Mo srulo@raymore.com	11/22	Raymore, MO	City of Raymore, Mo Steve Rulo 816-810-6744
\$300,000.00	Hardy Ave Sidewalks City of Indep, Mo smoore@indepmo.org	11/22	Indep. Mo	City of Independence Shane Moore 816-591-0710
\$500,000.00	Vaile Sidewalks Phase 1 City of Indep, Mo smoore@indepmo.org	8/22	Indep. Mo	City of Independence Shane Moore 816-591-0710
\$467,000.00	Riverside Missouri Curb and Trail thoover@riversidemo.gov	3/23	Raymore, Mo	City of Riverside Mo Travis Hoover PE
\$580,000.00	2022 Curb Repair Program City of Raymore, Mo psmith@raymore.com	3/23	Raymore, MO	City of Raymore, Mo Paschal Smith 816-308-7917
\$845,087.00	2023 Curb Repair Program City of Raymore, Mo psmith@raymore.com	9/23	Raymore, MO	City of Raymore, Mo Paschal Smith 816-308-7917
\$227,000.00	Fike 7 Hwy Concrete Pavement Asphalt Wizards Parrish Love parrish@asphaltwizards.com	12/23	Blue Springs, Mo.	Asphalt wizards Parrish Love 816-215-3082
\$120,000.00	Parkville Special Road District Terry Swearngen TerrySwearngen.psr@gmail.com	12/23	Parkville, Mo	Special Road District Terry Swearngen 816-313-9201
\$300,000.00	2nd Ave. Improvements Justin Likes jlikes@trekdesignsgroup.com	6/23	Greenwood MO	Trek Design Justin Likes 816-678-2214
\$1097,000.00	2024 Street Project Concrete Travis Hoover PE thoover@riversidemo	10/24	Riverside, MO	City of Riverside Travis Hoover PE 816-769-1601
\$100,000.00	2024 Curb and Guttr Project Carl Brooks PE cbrooks@harrisonville.com	9/24	Harrisonville, MO	City of Harrisonville Carl Brooks PE 816-380-8913
\$333,000.00	Hyatt Kansas City Parking Lot Rose Paving Chad Rampola crampola@rosepaving.com	8/24	Kansas City	Rose Paving LLC Chad Rampola 708-205-8890

PROPOSAL FORM D

RFP 25-449-200

Proposal of TERRY SNELLING CONSTRUCTION INC, organized and
(Company Name)
existing under the laws of the State of Missouri, doing business
as Missouri C (*) Corporation

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-449-200 – Park Trails Replacement Phase II - Roadside Trails.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) 1, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – Project No. 25-449-200

Park Trails Replacement Phase II - Roadside Trails

Good Parkway North

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 12657 ⁰⁰	\$ 12657 ⁰⁰
Existing Sidewalk / Trail Removal	SY	3333	\$ 16.50	\$ 54994 ⁵⁰
6" thick, 10' Wide Concrete Trail	LF	3000	\$ 87.00	\$ 261,000 ⁰⁰
Stream Bank Improvements	SY	125	\$ 73.00	\$ 9125 ⁰⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 23778 ⁰⁰	\$ 23778 ⁰⁰
SWPPP and Land Disturbance Permit	LS	1	\$ 7300 ⁰⁰	\$ 7300 ⁰⁰
Construction Entrance	LS	1	\$ 3000 ⁰⁰	\$ 3000 ⁰⁰
Total Good Parkway North Trail Bid				\$ 371,854 ⁵⁰

Lucy Webb Roadside Trail from S Sunset Lane to Madison Street

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 9027 ⁰⁰	\$ 9027 ⁰⁰
Existing Sidewalk / Trail Removal	Sq Yds	1986	\$ 16.50	\$ 32769 ⁰⁰
6" thick, 8' Wide Concrete Trail	LF	2234	\$ 82.25	\$ 183746 ⁵⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 14889 ⁰⁰	\$ 14889 ⁰⁰
ADA Ramp Replacement	EA	2	\$ 3500	\$ 7000 ⁰⁰
Construction Entrance	LS	1	\$ 500	\$ 500 ⁰⁰
Total Lucy Webb Trail 1 Bid				\$ 247,931 ⁵⁰

Linear Park Trails (Timber Trails, Le, Mor Trail, Brookside Trail)

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 1925 ⁰⁰	\$ 1925 ⁰⁰
Miscellaneous Concrete Removal and Replacement	SF	5000	\$ 21 ⁰⁰	\$ 105,000 ⁰⁰
Le'Mor bridge and bank improvements	LS	1	\$ 4500 ⁰⁰	\$ 4500 ⁰⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 3963 ⁰⁰	\$ 3963 ⁰⁰
Construction Entrance	LS	1	\$ 1500 ⁰⁰	\$ 1500 ⁰⁰
Total Linear Park Trails Bid				\$ 116888 ⁰⁰

Safety Bollards

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Bollards with installation at various locations	LS	12	\$ 1200 ⁰⁰	\$ 14,400 ⁰⁰
Safety Bollard Bid				\$ 14,400 ⁰⁰

Company Name TERRY SNELLING CONSTRUCTION INC

Total Base Bid for Project Number: 25-449-200

\$ 751,074. 00

In the blank above insert numbers for the sum of the bid.

(\$ Seven hundred fifty one thousand seventy four dollars ^{no}/₁₀₀)

In the blank above write out the sum of the bid.

Alternate Bid #1 - Ward Park Trail

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 7600 ⁰⁰	\$ 7600 ⁰⁰
Existing Sidewalk / Trail Removal	Sq Yds	1156	\$ 25 ⁵⁰	\$ 29478 ⁰⁰
6" thick, 10' Wide Concrete Trail	LF	1300	\$ 73. ⁰⁰	\$ 94900 ⁰⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 12,022 ⁰⁰	\$ 12,022 ⁰⁰
SWPPP and Land Disturbance Permit	LS	1	\$ 5500 ⁰⁰	\$ 5500 ⁰⁰
Construction Entrance	LS	1	\$ 2500 ⁰⁰	\$ 2500 ⁰⁰
Total Linear Park Trails Bid				\$ 152,000 ⁰⁰

Alternate Bid #2 - Lucy Webb Trail from Cedar Ridge Drive to S Sunset Lane

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 17,500 ⁰⁰	\$ 17,500 ⁰⁰
Existing Sidewalk / Trail Removal	Sq Yds	3385	\$ 21. ⁰⁰	\$ 71,085 ⁰⁰
ADA Ramp Replacement	EA	2	\$ 4325 ⁰⁰	\$ 8650 ⁰⁰
6" thick, 10' Wide Concrete Trail	LF	3046	\$ 80 ⁵⁰	\$ 245,203 ⁰⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 5250 ⁰⁰	\$ 5250 ⁰⁰
Construction Entrance	LS	1	\$ 2312 ⁰⁰	\$ 2312 ⁰⁰
Total Lucy Webb Trail 2 Bid				\$ 350,000 ⁰⁰

Alternate bid #3 - Madison Street Trail Improvements

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$ 13050 ⁰⁰	\$ 13050 ⁰⁰
Existing Sidewalk / Trail Removal	Sq Yds	2201	\$ 26 ⁰⁰	\$ 57226 ⁰⁰
6" thick, 8' Wide Concrete Trail	LF	2477	\$ 60 ⁰⁰	\$ 148620 ⁰⁰
ADA Ramp Replacement	EA	2	\$ 4325 ⁰⁰	\$ 8650 ⁰⁰
Site Restoration (Seed & Mulch)	LS	1	\$ 25454 ⁰⁰	\$ 25454 ⁰⁰
SWPPP and Land Disturbance Permit	LS	1	\$ 5500 ⁰⁰	\$ 5500 ⁰⁰
Construction Entrance	LS	1	\$ 2500 ⁰⁰	\$ 2500 ⁰⁰
Total Madison Street Trail Bid				\$ 261000 ⁰⁰

Total Alternate Bid #1 for Project Number: 25-449-200

\$ 152,000⁰⁰

In the blank above insert numbers for the sum of the bid.

(\$ One hundred fifty two thousand and ^{no}/100)

In the blank above write out the sum of the bid.

Total Alternate Bid #2 for Project Number: 25-449-200

\$ 350,000⁰⁰

In the blank above insert numbers for the sum of the bid.

(\$ Three hundred fifty thousand and ^{no}/100)

In the blank above write out the sum of the bid.

Total Alternate Bid #3 for Project Number: 25-449-200

\$ 261,000⁰⁰

In the blank above insert numbers for the sum of the bid.

(\$ Two hundred sixty one thousand and ^{no}/100)

In the blank above write out the sum of the bid.

**BID PROPOSAL FORM E – RFP 25-449-200
CONTINUED**

Company Name Terry Snelling Construction Inc

By 
Authorized Person's Signature

Kelly L. Snelling President
Print or type name and title of signer

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. 1

Addendum No. _____

Company Address 20004 E Yocum Rd
Independence, MO 64058

Addendum No. _____

Addendum No. _____

Addendum No. _____

Phone 816-985-4507

Addendum No. _____

Fax 816-796-9888

Email terry@terrysnellingconstruction.com

Date 4/23/2025

LATE BIDS CANNOT BE ACCEPTED!

CITY OF RAYMORE

100 Municipal Circle · Raymore, MO. 64083
Phone · 816-892-3045 · Fax · 816-892-3093



ADDENDUM NO. 1

Park Trails Replacement
Project #25-449-200

All plan holders are hereby notified and agree by signature below, that the proposal includes consideration of the following changes, amendments, and/or clarifications and costs associated with these changes and are included in the proposal.

Addendum No. 1 - Questions and Clarification

1. Question: What seeding method would the City prefer? I walked the trails this week and Linear trail has a lot of runoff/drainage and would like to provide the best possible solution for seeding coverage for your project.

Response: The current contract leaves it up to the contractor to decide how the seed is applied. They need to use the APWA type A seed and apply a mulch. The City will not accept the project until vegetation is established.

2. Question: Will the City be providing surveying for these projects? If not, do we need to provide it?

Response: The contractor will need to provide any required surveying.

3. Question: There is concern that the culverts at the Linear Parks may be stressed with the construction vehicles. Is there a contingency should the culverts give way?

Response: The pipe crossings will be addressed by change order if a pipe failure occurs.

4. Question: Will public access be blocked?

Response: Contractor will be responsible for setting up and taking down the barricades. The contractor will supply the barricades.

5. Question: Can time be added if the alternates are accepted?

Response: A total of 30 calendar days will be added to the project if an alternate or alternates are selected. Additional time if needed will be considered depending on weather and performance of the work to date.

6. Clarification: We anticipate awarding this contract by the end of June 2025.

Any other questions regarding this proposal shall be submitted to Kim Quade, CPPB by email at kquade@raymore.com or by phone at (816) 892-3045. There will be no questions allowed after April 18, 2025 at 12:00 p.m.

I hereby certify that the above have been considered and associated costs have been included in this bid.

Company Name: TERRY SNELLING CONSTRUCTION INC

By: Kelly L. Snelling

Title: President

Address: 20004 E Yocum Rd

City, State, Zip: Independence, Mo 64058

Date: 4/23/25 Phone: 816-985-4507

Signature of Bidder: Kelly L. Snelling

ADDENDUM MUST BE SUBMITTED WITH BID

E - VERIFY AFFIDAVIT

(As required by Section 285.530, RSMo)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge,

(a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or

(b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority personally appeared Terry S. Snelling who, being duly sworn, states on his oath or affirmation as follows:

Name/Contractor: TERRY S. SNELLING CEO

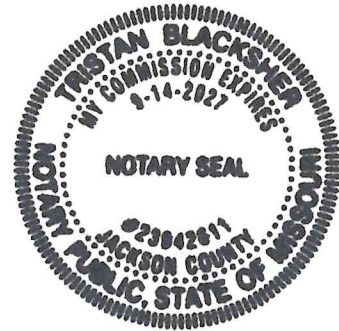
Company: TERRY SNELLING CONSTRUCTION INC

Address: 20004 E Yocum Rd Independence Mo 64058

- 1 I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
- 2 Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Raymore: Project # 25-449-200.
- 3 Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

- 4 Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

TERRY SNELLING CONSTRUCTION INC
Company Name
[Signature]
Signature
Name: TERRY S. SNELLING
Title: CEO



STATE OF Missouri COUNTY OF Jackson
Subscribed and sworn to before me this 22nd day of April, 2025.
Notary Public: [Signature]
My Commission Expires: 9-14-27 Commission # 23942611

PLEASE NOTE: Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding:

- 1 A valid, completed copy of the first page identifying the Contractor; and
- 2 A valid copy of the signature page completed and signed by the Contractor, the Social Security Administration, and the Department of Homeland Security -Verification Division.



Company ID Number: 201307

THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and Terry Snelling Construction (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).



E-VERIFY IS A SERVICE OF DHS

Company ID Number: 201307

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Terry Snelling Construction

Terry S Snelling

Name (Please Type or Print)

Title

Electronically Signed

Signature

03/26/2009

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

Signature

03/26/2009

Date



CITY OF RAYMORE, MISSOURI REQUEST FOR PROPOSAL

**Park Trails Replacement Phase 2
- Roadside Trails**

SUBMITTAL DEADLINE

April 23, 2025 11:00 a.m.

RFP NUMBER

25-449-200

**Any questions regarding this Request for Proposal shall be submitted to
the Purchasing Specialist, Kim Quade, CPPB by email at
Kquade@raymore.com
or by phone at (816) 892-3045.**

NOTICE TO BIDDERS
Park Trails Replacement Phase II - Roadside Trails
City of Raymore, Missouri

Sealed proposals will be received by the Purchasing Specialist at the City Hall, 100 Municipal Circle, Raymore, Missouri, until 11:00 a.m. on April 23, 2025. In accordance with the Missouri Sunshine Law, RSMo 610.021. Proposals will be opened on said date and time and only the bidder name and base proposal price will be read aloud. All other documents will be checked for responsiveness after Bid proposal opening. On all requests and correspondence, please reference RFP Number 25-449-200.

This project consists of trail removal and replacement in two separate parks.

The specific locations of the work to be done shall be contained in the special provisions section of the bid document. The contractor shall bid on all work.

All equipment, material and workmanship must be in accordance with the Specifications and other Contract Documents. Project manual, plans and specifications, and proposal forms may be viewed at the office of the City Engineer, 100 Municipal Circle, Raymore, Missouri 64083.

Request for Proposal documents can be downloaded electronically for a non-refundable fee of \$22.00 at www.questcdn.com by inputting Quest Project Number 9606792 on the Project Search Page. Copies of the Request for Proposal documents may also be obtained by prospective bidders from the City of Raymore, Engineering Dept., for a non-refundable cost of \$30.00. You can contact Quest CDN at 1-952-233-1632 or info@questcdn.com for assistance with free membership registration, downloading and working with the electronic documents.

Bidder must be a plan holder with the City of Raymore or QuestCDN in order to bid on the project.

A copy of the 2019 City of Raymore 'Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction' may be obtained from the City of Raymore Engineering Department for \$50.00 or may be downloaded at no cost from the City's website at www.raymore.com

A pre-bid meeting will be held on April 16, 2025 at 11:00 a.m. at Raymore City Hall in the Council Chambers. Attendance at the pre-bid meeting is highly recommended but not required. Attendance at the pre-bid meeting may be considered as a factor by City staff in determining if non-conforming bids with deviations or oversights are accepted for further consideration as qualified bids, or rejected as non-responsive bids. City staff are not required to provide further instructions, guidance or advice to potential bidders if the information sought was provided as part of the RFP and/or included in the pre-bid meeting. Addenda will

be issued as the City considers necessary in response to issues raised at the pre bid meeting. It is the bidders responsibility to obtain said addenda.

A bid bond or certified check from a surety or bank, approved by the Purchasing Specialist, in an amount equal to, or greater than, 5% of the maximum total bid price must accompany each proposal. Prior approval of the proposed surety or bank furnishing the bid security, before the bid date, is recommended. An unacceptable bid security may be cause for rejection of the proposal. No bidder may withdraw his bid for a period of sixty (60) days after the date of opening of bids.

Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the Project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, RSMo.

All wages paid for work under this contract shall comply with the requirements of the prevailing wage law of the State of Missouri, Missouri Public Law 294, Sec. 290.210 through 290.340, R.S. MO. 1969, as amended.

Pursuant to 610.021 RSMo, Item 12, all documents within a request for proposal (RFP) will become an open record to the public upon a negotiated contract being executed. All documents within a request for bid (RFB) become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

The Owner reserves the right to reject any or all proposals and to waive informalities or deficiencies therein. To negotiate with any or all bidders or others for more favorable terms or prices, and to award a contract to other than the bidder submitting the lowest cost bid proposal, with or without negotiation and to determine which is the lowest best and most responsive, to accept, at its option, any alternates and to approve the bond.



CITY OF RAYMORE
CONTRACT FOR SERVICES

Park Trails Replacement Phase II - Roadside Trails

This Contract for _____, hereafter referred to as the **Contract** is made this ____ day of _____, 2025, between _____, an entity organized and existing under the laws of the State of _____, with its principal office located at _____, hereafter referred to as the **Contractor**, and The City of Raymore, Missouri, a Charter City organized and existing under the laws of the State of Missouri, with its principal office located at 100 Municipal Circle, Raymore, Missouri, hereafter referred to as the **City**.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of _____ and coincidental with the City Manager's signature and attestation by the City Clerk and shall remain in effect as described within the attachments.

ARTICLE I
THE WORK

Contractor agrees to perform all work and provide all materials as specified in Request for Proposal 25-449-200 and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as

specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

The work shall take a maximum of **120** calendar days. The date of substantial completion shall be that date when the project or portions of the project are officially accepted by the Owner through formal action of the City Council for utilization of the project for its intended purpose. The City shall be the sole determiner as to the fulfillment of the work as described.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents in the amount of \$_____.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

The City Manager has the authority for change orders.

ARTICLE IV CONTRACT PAYMENTS

The City agrees to pay the Contractor for the completed work as follows: 95% of contract shall be paid within thirty (30) days of substantial completion of each section of this proposal – inspection and remediation, walk-through and acceptance by the City; a 5% retainage will be held until acceptance of the project by the Raymore City Council, at which time final payment will be made. Any monies not paid to the Contractor when due will bear interest at the rate of one and one-half percent (1 -1/2 %) per month, from the date such payment is due. However, if any portion of the work remains to be completed or corrected at the time payment is due, the City may retain sufficient funds to cover the City Engineer's estimated value of the work not completed or twenty percent (20%) of the contract amount, whichever is greater, exempt from interest, to be paid when such listed items are corrected or completed.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective equipment or materials or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of materials or services occasioned by such breach.

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Third party payment agreements will not be accepted by the City.

In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675, RSMo, has occurred and that a penalty as described in Section XII shall be assessed, the City shall withhold and retain all sums and amounts due and owing when making payments to Contractor under this Contract.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or his sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply sufficiently skilled workmen or proper materials, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary labor, tools, materials, equipment, services, etc., by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, tools, materials, equipment, services, delays, or claims incurred by the City to finish the work.

Contractor will store, contain, or remove all debris, materials, tools, equipment and vehicles at the end of each day so that no hazardous or dangerous situations are created by the Contractor within the work location and surrounding area.

Contractor will promptly and within 7 days of receiving notice thereof repair all damage to public and private property caused by their agents or employees. Should damages not be promptly repaired within 7 days of receiving notice thereof, the City will authorize the hiring of another Contractor or vendor with the necessary and applicable qualifications to do the repairs. The original Contractor agrees to promptly pay for the services of any such Contractor or vendor hired to do such repairs within 10 days of completion of the repairs.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

If the Contractor shall fail to complete the work within the contract time, or an extension of time granted by the City, the Contractor will pay to the City the amount for liquidated damages as specified in the schedule below for each calendar day that the Contractor shall be in default after the time stipulated in this contract document. The amount specified in the schedule is agreed upon, not as a penalty, but as liquidated damages for the loss to the City of Raymore and the public of the use of the facility as designated. This amount will be deducted from any money due to the Contractor. The Contractor and Contractor's surety will be liable for all liquidated damages.

SCHEDULE OF LIQUIDATED DAMAGES		
Original Contract Amount		Charge Per Calendar Day (\$)
From More Than (\$)	To and Including (\$)	
0	50,000	150
50,001	100,000	250
100,001	500,000	500
500,001	1,000,000	1,000
1,000,001	2,000,000	1,500
2,000,001	5,000,000	2,000
5,000,001	10,000,000	2,500
10,000,001	And above	3,000

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and designate the City Manager, or their designee (in writing) to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance (but not simply frustration of performance) by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such any delay or cancellation of performance and execute an agreement in writing documenting the excuse of performance or delay in performance of this agreement.

Contractor agrees to provide all materials, labor, tools, and equipment necessary to perform and complete the contract as specified.

All equipment will be of such a type and in such condition so as not to cause any damage to City property or the community at large. All equipment used within the jurisdictional boundaries of the City will meet the minimum requirements of OSHA (Occupational Safety Health Administration) and related federal, state, county, and city agencies and regulations, including but not limited to EPA (Environmental Protection Agency) and the NESHAPS (National Emission Standards for Hazardous Air Pollution). All material will be of a type and quality acceptable to the City, and which will not cause injury to property or persons.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by subcontractors and their employees and be responsible for the work performed by subcontractors hired by the Contractor. Contractor shall not assign its responsibilities to any subcontractor without the prior written agreement of the City which may be granted at the sole discretion of the City.

Contractor agrees to obtain and maintain, during the term of this contract, the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any subcontractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure subcontractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

Contract is subject to the State of Missouri Prevailing Wage Laws (Cass County Annual Wage 31) if the project is over \$75,000. The contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

ARTICLE VIII CANCELLATION AND/OR TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct

any default under the terms of this contract. Such notification may be made in writing, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default(s) after notification of such default(s) are of such that they endanger the health, safety and/or welfare of the residents of Raymore, City may terminate this contract immediately and retain the services of an alternative contractor to perform the services for which Contractor may be held liable for such costs.

Without Cause – The City may cancel or terminate this agreement at any time without cause by providing sixty (60) days written notice, by certified mail, facsimile or email to the Contractor.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with the bid specifications. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding requirements of this contract and orders issued prior to the effective date of cancellation.

No payment made under this Contract shall be proof of satisfactory performance of the Contract, either wholly or in part, and no payment shall be construed as an acceptance of deficient or unsatisfactory services.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City may each agree to appoint a representative, who, together, shall select a third party attorney in good standing and licensed to practice law in Missouri, to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X WARRANTY

Contractor warrants that all workmanship shall be of good quality, in conformance with bid specifications and guarantee all materials, equipment furnished, and work performed for a period of two (2) years from the date of substantial completion as noted in the 2019 City of Raymore "Standard Contract Documents and Technical Specification & Design Criteria for Utility and Street Construction."

Contractor shall, within ten (10) days of written notice from the City, correct any work found to be defective, incorrect or not in accordance with the bid specifications.

ARTICLE XI
REQUIRED SAFETY TRAINING

- A. Awarded contractors and their subcontractors must provide a 10-hour OSHA construction safety program, or a similar program approved by the Department of Labor and Industrial Relations, for their on-site employees who have not previously completed such safety training and are directly engaged in public improvement construction;
- B. Awarded contractors and their subcontractors must require all on-site employees to complete this ten-hour program within 60 days of beginning construction work if they have not previously completed the program and have documentation of doing so. On site employees who cannot provide proper documentation of completion of required safety training when requested will be given 20 days to produce the documentation before being removed from the project and before their employers will be subject to penalties. Provide any completed certificates prior to project start.

ARTICLE XII
NOTICE OF PENALTIES FOR FAILURE
TO PROVIDE SAFETY TRAINING

- A. Pursuant to Section 292.675, RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Section XI above.
- B. The penalty described in Subsection "A" of this Section shall not begin to accrue until the time periods described in Sections XI "B" above have elapsed.
- C. Violations of Section XI above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE XIII
AFFIDAVIT of WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
 - * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XIV
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Buyer agrees that it has not relied upon any representations of the Contractor as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Raymore the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

THE CITY OF RAYMORE, MISSOURI

By: _____
Jim Feuerborn, City Manager

Attest: _____
Erica Hill, City Clerk

(CITY SEAL)

Company Name

By: _____

Title: _____

Attest: _____

(SEAL)

APPENDIX A

SCOPE OF SERVICES AND SPECIAL PROVISIONS

Park Trails Replacement Phase II - Roadside Trails

A pre-bid meeting will be held on April 16, 2025 at 11:00 a.m. at Raymore City Hall in the Council Chambers. Attendance at the pre-bid meeting is highly recommended but not required.

Attendance at the pre-bid meeting may be considered as a factor by City staff in determining if non-conforming bids with deviations or oversights are accepted for further consideration as qualified bids, or rejected as non-responsive bids. City staff are not required to provide further instructions, guidance or advice to potential bidders if the information sought was provided as part of the RFP and/or included in the pre-bid meeting. Addenda will be issued as the City considers necessary in response to issues raised at the pre bid meeting. It is the bidders responsibility to obtain said addenda.

ANTICIPATED SCOPE OF SERVICES:

This project consists of trail removal and replacement in several locations in the Linear Parks and street right of ways.

- **Good Parkway Trail - North (Lucy Webb to S. Foxridge Dr.)**
 - Removing 3333 square yards of 6" thick, existing trail that is 8' wide.
 - Constructing 3000 linear feet of 6" thick, 10' wide concrete trail aligning with current bridges adjusting for best trail route and location.
 - Stream bank improvements including riprap approximately 900 ft south of the trailhead at Lucy Webb. In this area, the creek bends creating an undercut on the trail. Install 125 Square Yards of 18" Rip-Rap stone along the designated section of the trial.



- **Lucy Webb Trail from S Sunset Lane to Madison Street**
 - Removing 1986 square yards of 6" thick, existing asphalt trail that is 10' wide.
 - Constructing 2234 linear feet of 6" thick, 10' wide concrete trail.
- All trail areas must be backfilled on the edges
- Restoration by seed and mulch
- **Linear Park Trails (Timber Trails, LeMor Trail, Brookside Trail)**
 - Miscellaneous concrete removal and repair totaling approximately 300 linear feet.
 - Minor repairs to the Le'Mor bridge approach and bank stabilization



- **Safety Bollards**
 - Bollards to be installed at Identified locations identified in the RFP. Specifications for the bollards included.
 - [Vestil Steel Underground Removable Ornamental Bollard 40 In. Black BOL-OR-40-BK](#)

Park	Quantity	Location
Good Parkway North -	2	1 at each trail head
Timber Trails -	2	1 at each trail head
Le'Mor -	2	1 at each trail head
Brookside -	2	1 at each trail head
Eagle Glen -	2	1 at each trail head
Memorial Park -	2	1 replacement, 1 additional



- **Alternate Bid #1 - Ward Park Trail**
 - Removing 1156 square yards of 6" thick, existing asphalt trail that is 8' wide.
 - Constructing 1300 linear feet of 6" thick, 10' wide concrete trail.
- All trail areas must be backfilled on the edges
- Restoration by seed and mulch
- **Alternate Bid #2 - Lucy Webb Trail from Cedar Ridge Drive to S Sunset Lane**
 - Removing 3385 square yards of 6" thick, existing asphalt trail that is 10' wide.
 - Constructing 3046 linear feet of 6" thick, 10' wide concrete trail.
- All trail areas must be backfilled on the edges
- Restoration by seed and mulch
- **Alternate Bid #3 - Madison Street Trail Improvements**
 - Removing 2201 square yards of 6" thick, existing asphalt trail that is 10' wide.
 - Constructing 2477 linear feet of 6" thick, 10' wide concrete trail.
- All trail areas must be backfilled on the edges
- Restoration by seed and mulch

1. SPECIFICATIONS WHICH APPLY

The performance of the work, the materials required, the basis of measurement and the basis for payment for the various portions of the work shall be in accordance with the appropriate sections of the Kansas City Metropolitan Chapter of the American Public Works Association "Standard Specifications and Design Criteria" current edition, except as modified or added to by these Special Provisions, and the current contract document entitled "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri" October 2001 and all subsequent revisions.

2. PROJECT AWARD

Award of this project will be based upon the sum of the bid schedules. The Contractor, however, shall take special consideration of the "Information for Bidders" section of the project contract documents; in particular, Evaluation of Bids in submitting their unit prices.

The City of Raymore preserves the right to increase, reduce or delete any bid

items after award of the contract. No adjustments will be made to the unit prices bid on the contract for any items because of increase, reduction or deletion.

3. PROJECT COMPLETION AND SCHEDULE

Following are the completion dates for various portions of the contract. These completion dates shall be strictly adhered to.

General Conditions, Section 17.02 of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri" October 2001 shall be amended to include the following:

Contractor shall complete work within **120** calendar days of execution of the Notice to Proceed.

4. ENGINEER

The City of Raymore Public Works Director or his/her designee shall be the Engineer for this project.

5. GENERAL CONDITIONS

The General Conditions shall be modified as follows. All provisions of the General Conditions which are not so modified or supplemented shall remain in full force and effect.

GC 6.02: Add "No. 1 Change Orders" and "No. 2 Addenda" to the order of preference list.

6. MEASUREMENT AND PAYMENT

It is the intent of the proposal that the total bid, as submitted, shall cover all work shown on the contract drawings and required by the specifications and other contract documents. All costs in connection with the work, including furnishing of all the materials, equipment, supplies, and appurtenances, and performing all necessary labor to fully complete the work, shall be included in the unit and lump sum prices named in the bid. No item or work that is required by the contract documents for the proper and successful completion of the contract will be paid for outside of or in addition to the prices submitted in the bid. All work not specially set forth in the proposal as a pay item shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices named in the bid.

Special Conditions:

A. Mobilization, Bonds, and Insurance: The unit price named in the bid shall be for the Lump Sum (LS) of the mobilization, bonds and insurance. Please see Appendix B General Terms and Conditions for additional information. Mobilization will be paid for per trail section mobilized to.

B. SWPPP and Land Disturbance Permit: SWPPP and Land Disturbance Permit shall be considered a lump sum item for payment. The line item shall cover all preparation, costs, paperwork and effort required to prepare a SWPPP and obtain a State Land Disturbance Permit. The contractor shall be responsible for all inspections required by the SWPPP. Any other permits required are subsidiary to this line item. There is no cost for any City-required permits. SWPPP will be required for each trail section. The City land disturbance permit will be given at no cost and can be written to cover all trail sections at once.

C. Existing Trail Removal: The unit price named in the bid shall be for the Square Yard(SY) of existing material removed onsite. This item will be paid per plan quantity. The work provided herein will not be measured for payment but will be considered a plan quantity. Exceptions will be made on a measured quantity basis as defined in the applicable specification for the described. All backfill and associated work to bring areas back to the correct elevations shall be considered subsidiary to this bid item. Seeding shall fall under "site restoration/hydroseeding".

1. Good Parkway Trail: Any existing trail removal or relocation should include backfilling the previous trail area with topsoil.

D. 6" Thick, 8' & 10' Wide, Concrete Trail: The unit price named in the bid shall be for the Square Foot (SF) of **6" thick** concrete sidewalk installed. The unit price named in the bid shall cover all costs in connection therewith, including cutting, expansion joint material, placement of AB-3 subgrade leveling course as required, installation of new **6" thick** concrete and protection of the new concrete during the curing process. **All concrete that is damaged during the curing process will need to be removed and replaced. Concrete shall be an approved KCMMB 4K mixture.** The concrete shall NOT be reinforced with rebar. Contractor shall repair at no additional cost any items damaged during construction including but not limited to sprinkler systems and grass areas that are damaged by construction vehicles/operations. Concrete shall be tested for slump, air content and compressive strength every 100 Cu. Yds. or every other day. Four cylinders per test will be required. Testing & restoration shall be subsidiary to this bid item. Sidewalk closed and other appropriate signage will be required during construction. Any trail sections that are removed must be replaced within 72 hours of removal.

1. *Joints, Expansion Joints, Dowels & Finish: Joints shall be saw cut every 10' at a depth of ¼ the total thickness of the slab (1 ½" for 6"*

concrete) within 24 hours of the concrete being placed. The contractor shall use three #5 smooth dowels & ¾ inch, non-expanding/extruding, expansion joint material when connecting into existing concrete or every 300'. See the City's Technical Specifications for additional information regarding expansion joints and dowels. The concrete shall have a perpendicular broom finish and no "picture frame".

2. Any relocated trail segment needs to include the excavation required to install the trail at the new location. This excavation should be considered subsidiary to this line item

E. Stream Bank Improvements: The stream bank improvements bid item will be paid for in each trail section. A description of each improvement will be detailed below and may vary from park to park.

1. **Good Parkway North:** This will require the installation of approximately 125 Square Yards of 18" Rip-Rap stone.
2. **Le'Mor Trail & Bridge:** Install approximately 15 square yards of 18" rip-rap on the west side of the bridge

F. Construction Entrance: The unit bid price shall include all equipment, labor and materials to construct, maintain and remove gravel/rock construction entrances. Post removal, the area where the construction entrances were located will be restored to equal or better condition than prior to construction. Construction Entrances must be installed per APWA specifications.

G. Safety Bollards: Bollards to be installed at Identified locations identified in the RFP. These should be installed per the manufacturer recommended installation instructions and will be paid for per each. Mobilization for the installation of these shall be included in the pricing.

H. ADA Ramp: The unit price named in the bid shall be for Each ADA Ramp installed. The unit price named in the bid shall cover all costs in connection therewith, including traffic control devices cutting, removal of existing material, disposal of material, doweling into existing concrete, truncated dome pad (more than one pad may be required at no additional cost), installation of new ADA Ramp and protection of the new ramp during the curing process. The ADA Ramps include the transition, ramp, landing. Concrete used in the ADA Ramp shall be an approved KCM MB 4K mixture. Site restoration is subsidiary to the ADA ramp bid item. The site shall be restored to equivalent or better condition. Contractor shall repair at no additional cost any items damaged during construction including but not limited to sprinkler systems. The ADA ramp shall be 6" thick concrete without reinforcement bar. The ADA Ramps may be installed on streets receiving curb replacement and various locations throughout the City of Raymore. If a diagonal ramp is selected for replacement a directional ramp

may be used, this may require repositioning the ramp location. See the attached ramp detail sheet for additional information. **The ADA Ramps for this project are going to be larger than a standard ADA Ramp. ADA Ramp includes up to 30 LF of curb and gutter as well. This should be accounted for in the pricing.**

- I. **Site Restoration:** Site grading shall be considered subsidiary to the trail replacement bid items. This item is to only include top dressing and seed/mulch. The contractor shall follow APWA specifications section 2400 for Type A seed. Topsoil shall be used as fill material. Topsoil shall be defined as: fertile, friable and loamy soil of uniform quality, without admixture of subsoil material, and shall be free from material such as hard clods, stiff clay, hardpan, partially disintegrated stone, pebbles larger than one inch in diameter, and other impurities. Topsoil shall be relatively free from grass, roots, weeds, and other objectionable plant material or vegetative debris undesirable or harmful to plant life or which will prevent the formation of suitable seedbed. **Acceptance of this project and release of final payment will not occur until vegetation is established.**

7. ADDITIONAL BIDDING INFORMATION

- 7.1 *Project questions:* All questions regarding the bidding of this project must be submitted to Kim Quade, CPPB, City of Raymore, Purchasing Specialist at (816) 892-3045 or (kquade@raymore.com). **All questions must be received (3) days prior to the bid opening.**
- 7.2 *Pre-Bid Meeting:* **A pre-bid meeting will be held on April 16, 2025 at 11:00 a.m. at Raymore City Hall in the Council Chambers. Attendance at the pre-bid meeting is highly recommended but not required.**
- 7.3 It is the contractor's responsibility to check for posted addendums to the Request for Proposal. Addendums are posted to the City website and QuestCDN.
- 7.4 Project is tax exempt.

CITY OF RAYMORE, MISSOURI
RFP # 25-449-200

Appendix B
General Terms and Conditions

A. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Public Works Director or their authorized representative(s) in consultation with the Finance Director. The Contractor shall not comply with requests and/or orders issued by an unauthorized individual. The Public Works Director will designate their authorized representatives in writing. Both the City of Raymore and the Contractor must approve any changes to the contract in writing.

B. Contract Period

Award of this contract is anticipated prior to the end of May/June 2025.

C. Insurance

The Bidder/Contractor shall procure, maintain, and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Raymore by the Bidder/Contractor, its agents, representatives, employees or subcontractors. The City of Raymore shall be named as an additional insured under such insurance contracts (except for Worker's Compensation coverage). All coverage for the City shall be written on a primary basis, without contribution from the City's coverage. A Certificate of Insurance will be required within ten calendar days from the date of receipt of the Notice of Award. All policies shall be issued on an occurrence form.

1. General Liability

Commercial General Liability including Product/Completed Operations. The completed operations coverage is to remain in force for three years following the project completion.

Minimum Limits - General Liability:

\$1,000,000 Each Occurrence Limit
\$ 100,000 Damage to Rented Premises
\$ 5,000 Medical Expense Limit
\$1,000,000 Personal and Advertising Injury
\$2,000,000 General Aggregate Limit
\$1,000,000 Products & Completed Operations

2. Excess/Umbrella Liability

\$5,000,000 Each Occurrence
\$5,000,000 Aggregate

3. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the Bidder/Contractor, its agents, representatives, employees or subcontractors.

Minimum Limits - Automobile Liability:

\$1,000,000 Combined Single Limit
\$5,000 Medical Expense Limit

4. Workers' Compensation

Limit as required by the Workers' Compensation Act of Missouri, Employers Liability, \$1,000,000 from a single carrier.

D. *Hold Harmless Clause*

The Bidder/Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Raymore, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The Contractor agrees that this clause shall include claims involving infringement of patent or copyright.

E. *Exemption from Taxes*

The City of Raymore is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. *Employment Discrimination by Contractors Prohibited/Wages/ Information*

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed

in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

Contractor agrees to pay all employees involved in this contract the required wages as listed in the prevailing Wage Order 31 for Cass County, Missouri, USA.

G. *Invoicing and Payment*

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services. Certified payroll shall be submitted with each pay request or invoice. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Invoices shall be based on the following schedule:

At completion of work – 95% of the contract amount with 5% held for retainage – the 5% retainage will be held until acceptance of the project by the Raymore City council, at which time final payment will be made. Payment will be based on actual services rendered and actual costs. All such invoices will be paid within thirty (30) days by the City of Raymore unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Bidder/Contractor shall provide complete cooperation during any such investigation.

Third party payment arrangements will not be accepted by the City.

H. *Cancellation*

The City of Raymore reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Bidder/Contractor. Any contract cancellation notice shall not relieve the Bidder/Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. *Contractual Disputes*

The Contractor shall give written notice to the City of Raymore of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Raymore shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the Finance Director, or her designee. The Finance Director shall render a decision within sixty (60) days of receipt of the appeal.

J. *Severability*

In the event that any provision of this contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. *Applicable Laws*

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Raymore codes.

L. *Drug/Crime Free Work Place*

Contractor acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Raymore property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
3. Any crimes committed while on City property.

Contractor further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Raymore in addition to any criminal penalties that may result from such conduct.

M. *Inspection*

At the conclusion of each job order, the Bidder shall demonstrate to the Public Works Director or his authorized representative(s) of the City that the work is fully complete and in compliance with the scope of services. Any deficiencies shall be promptly and permanently corrected by the Bidder/Contractor at the Bidder's/Contractor's sole expense prior to final acceptance of work, and normal warranties shall be issued at point of final acceptance by the City of Raymore.

N. *No Escalation of Fees*

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

O. *Safety Training*

Bidders are informed that the Project is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the Project to provide, and require its on-site employees to complete, a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration ("OSHA") or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All on-site employees of a contractor or subcontractor must have certification of successful completion of Required Safety Training within 60 days of project commencing. On-site employees must provide documentation that they have successfully completed the Required Safety Training *within the required time period*. If they cannot do so within 20 days of a request for such documentation, they must be removed from the project and their employers will be subject to penalties as described in the Act.

P. *Prevailing Wage Requirement (Public Projects under \$75,000 are excluded)*

The contract resulting from this solicitation is subject to the State of Missouri Prevailing Wage Law (Cass County Wage Order 31). The Contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

Not less than the prevailing wage included must be paid to all workers performing work under the contract (section 290.250, RSMo).

The Contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the Contractor or by any Subcontractor (section 290.250, RSMo).

Q. *Permits/Certificates*

Contractor shall be responsible for obtaining all permits/certificates, and for incurring all expenses associated with those items, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupational License" required of all contractors and subcontractors doing business within the City limits of Raymore. This permit can be obtained from the office of the City Clerk, 100 Municipal Circle, Raymore, Missouri, 64083.

Certificate copies must be submitted with the RFP, if the project utilizes any of the contractors listed herein; Class A & B Contractors, Electricians, Plumbers and Mechanical Contractors.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who held a 2012 Raymore Occupational License, must provide proof of at least eight (8) continuing education credits (CEU) related to the trade for which the license was issued within the last year.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who did not hold a 2012 Raymore Occupational License, must provide a certificate of competency with a passing grade (70% or higher) from a nationally recognized testing institution; OR possess a Contractor's License from a reciprocating city; OR provide proof of a Bachelor's degree in Structural Engineering, Architecture or Construction Science.

R. *Mobilization, Bonds and Insurance*

Mobilization, Bonds, and Insurance will be considered a lump sum item for payment.

Payment shall be made on the following schedule.

Percentage of Contract Completed	Percentage Mobilization Payment
5%	25%
10%	50%
25%	75%
50%	100%

S. *Bid Bond*

A bid bond or certified check from a surety or bank, acceptable to the City Clerk, in an amount equal to, or greater than, 5% of the maximum total bid price must accompany each proposal. Prior acceptability of the proposed surety or bank furnishing the bid security, before the bid date, is recommended. An unacceptable bid security may be cause for rejection of the proposal. No bidder may withdraw his bid for a period of thirty (60) days after the date of opening of bids.

T. *Performance Bond*

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Performance Bond in penal sum equal to the amount of the contract price, conditioned upon the performance by the Contractor of all undertakings, covenants, terms, conditions and agreements of the contract documents, and upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the State in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may

be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

U. Payment Bond

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Payment Bond in penal sum equal to the amount of the contract price, conditioned upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

V. Maintenance Bond

Prior to acceptance of the project by the Raymore City Council, the Contractor shall furnish the Owner with a Maintenance Bond in penal sum equal to an amount of one half (50%) of the contract price and that shall remain in full force and effect for a period of two (2) years from the date of project acceptance by the Raymore City Council. The Maintenance Bond shall guarantee all materials and equipment furnished and work performed shall be free of defects due to faulty materials or workmanship and that the Contractor shall promptly make such corrections as may be necessary by reason of such defects including the repair of any damage to the parts of the system resulting from such defects. The Owner will give notice of observed defects with reasonable promptness. In the event that the Contractor should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, the Owner may do so with all costs, including administration fees, going against the Maintenance Bond. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared a bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the Owner to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the Owner. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the Owner.

W. Rejection of Bids

The City reserves the right to reject any and all bids, to waive technical defects in the bid, and to select the bid deemed most advantageous to the City.

X. Release of Information

Pursuant to 610.021 RSMo, all documents within a request for proposal will become an open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

Y. American Products

Pursuant to RSMo 34.353 for Contracts over \$25,000 any manufactured goods or commodities used or supplied in the performance of the Contract or subcontract shall be manufactured or produced in the United States, unless determined to be exempt as provided in the statute.

1. Contractor agrees that any manufactured goods or commodities that are used or supplied in the performance of this Contract or any subcontract hereto shall be manufactured or produced in the United States, unless;
 - a. The manufactured good or commodity used or supplied involves an expenditure of less than twenty-five thousand dollars (\$25,000), or
 - b. The contractor shall provide evidence sufficient for the City to certify in writing that:
 - i. The specified products are not manufactured or produced in the United States in sufficient quantities to meet the agency's requirements, or
 - ii. The specified products cannot be manufactured or produced in the United States within the necessary time in sufficient quantities to meet the agency's requirements.
2. The written certification contemplated by Subsection 1(b) of this Section Y shall;
 - a. Specify the nature of the contract,
 - b. Specify the product being purchased or leased,
 - c. Specify the names and addresses of the United States manufacturers and producers contacted by the City or the project architect or engineer,
 - d. Provide an indication that such manufacturers or producers could not supply sufficient quantities or that the price of the products would increase the cost of the contract by more than ten (10) percent, and
 - e. Such other requirements as may be imposed by Section 34.353 of the revised Statutes of Missouri, as amended.
3. The written certification contemplated by Subsection 1(b) of this Section Y shall be maintained by the City for a period of at least three (3) years.

Z. Affidavit of Work Authorization and Documentation

Pursuant to Section 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

* submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and

- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

PLEASE NOTE: The following affidavit must be completed and returned with RFP.

E - VERIFY AFFIDAVIT

(As required by Section 285.530,RSMo)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge,

(a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or

(b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority personally appeared _____, who, being duly sworn, states on his oath or affirmation as follows:

Name/Contractor: _____

Company: _____

Address: _____

- 1 I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
- 2 Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Raymore: Project # 25-449-200.
- 3 Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

- 4 Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Company Name

Signature

Name: _____

Title: _____

STATE OF _____ COUNTY OF _____

Subscribed and sworn to before me this _____ day of _____, 2025.

Notary Public: _____

My Commission Expires: _____ Commission # _____

PLEASE NOTE: Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding:

- 1 A valid, completed copy of the first page identifying the Contractor; and
- 2 A valid copy of the signature page completed and signed by the Contractor, the Social Security Administration, and the Department of Homeland Security -Verification Division.

**INSTRUCTIONS FOR RESPONDING TO
RFP 25-449-200**

Please Remit

- * One (1) original signed unbound proposal
- * Two (2) copies of original signed proposal (no wire bindings)

☒	PROPOSAL CHECKLIST TO INCLUDE WITH PACKET
	Form A - Commitment to sign Agreements
	Form B - Contractor Disclosures
	Form C - Experience/References
	Form D - Work Agreement
	Form E - Proposal Pricing (Including unit prices, where required)
	Addenda, if applicable
	E-Verify - Attach to original
	Bid Bond (if required) - Attach to original
	Certificate Copies (if required) - Attach to original - See Appendix B Section Q

Total of three (3) proposals submitted

MUST BE RECEIVED BY: April 23, 2025 11:00 a.m.

**PLEASE MARK YOUR SUBMITTAL "SEALED PROPOSAL 25-449-200" WITH
YOUR COMPANY NAME PRINTED ON IT AND SUBMIT IT TO:**

Kim Quade, CPPB
Purchasing Specialist
City of Raymore
100 Municipal Circle
Raymore, Missouri 64083

Any questions regarding this Request for Proposal shall be submitted to the Purchasing Specialist, Kim Quade, CPPB by email at Kquade@raymore.com or by phone at (816) 892-3045.

The Owner reserves the right to reject any or all proposals and to waive informalities or deficiencies therein. To negotiate with any or all bidders or others for more favorable terms or prices, and to award a contract to other than the bidder submitting the lowest cost bid proposal, with or without negotiation and to determine which is the lowest best and most responsive, to accept, at its option, any alternates and to approve the bond.

NO BID:

If not submitting a Proposal, respond by returning the attached "No Bid Response Form". Failure to submit either a Proposal or a ***No Bid Response*** may be cause for removal of the Respondent from the City of Raymore mailing list.

City of Raymore
Kim Quade, CPPB
100 Municipal Circle
Raymore, MO 64083
(816) 892-3045
Fax: 816-892-3093
E-Mail: Kquade@raymore.com

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT
TO SUBMIT A PROPOSAL RESPONSE**

If you do not wish to respond to this proposal request, but would like to remain on the City of Raymore vendor list, please fill out this form and return to the Purchasing Specialist by e-mail or fax.

Request for Proposal: 25-449-200 Park Trails Replacement Phase II - Roadside Trail

Company Name: _____
Address: _____

Telephone: _____
Contact: _____
Date: _____

Reasons for not submitting a proposal response:

PROPOSAL FORM A
RFP 25-449-200

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) _____ having authority to act on behalf of (Company name) _____ do hereby acknowledge that (Company name) _____ will be bound by all terms, costs, and conditions of this proposal for a period of 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: _____

ADDRESS: _____
Street

ADDRESS: _____
City State Zip

PHONE: _____

E-MAIL: _____

DATE: _____
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

_____ MBE (Minority Owned Enterprise)
_____ WBE (Women Owned Enterprise)
_____ Small Business

PROPOSAL FORM B
RFP 25-449-200

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ____ No ____
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ____ No ____
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ____ No ____
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ____ No ____
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ____ No ____
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ____ No ____
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ____ No ____
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ____ No ____

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ____ No ____
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ____ No ____

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes _____ No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes _____ No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in the execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interest with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C
RFP 25-449-200

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, every bidder must be in business for a minimum of one (1) year and must demonstrate that they, or the principals assigned to this Project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past, not including the City of Raymore.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

COMPANY NAME	
ADDRESS	
CONTACT PERSON	
CONTACT EMAIL	
TELEPHONE NUMBER	
PROJECT, AMOUNT AND DATE COMPLETED	

State the number of Years in Business: _____

State the current number of personnel on staff: _____

PROPOSAL FORM D

RFP 25-449-200

Proposal of _____, organized and
(Company Name)
existing under the laws of the State of _____, doing business
as _____ (*)

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 25-449-200 – Park Trails Replacement Phase II - Roadside Trails.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s)_____, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – Project No. 25-449-200**Park Trails Replacement Phase II - Roadside Trails****Good Parkway North**

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Existing Sidewalk / Trail Removal	SY	3333	\$	\$
6" thick, 10' Wide Concrete Trail	LF	3000	\$	\$
Stream Bank Improvements	SY	125		
Site Restoration (Seed & Mulch)	LS	1	\$	\$
SWPPP and Land Disturbance Permit	LS	1	\$	\$
Construction Entrance	LS	1	\$	\$
Total Good Parkway North Trail Bid				\$

Lucy Webb Roadside Trail from S Sunset Lane to Madison Street

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Existing Sidewalk / Trail Removal	Sq Yds	1986	\$	\$
6" thick, 8' Wide Concrete Trail	LF	2234	\$	\$
Site Restoration (Seed & Mulch)	LS	1	\$	\$
ADA Ramp Replacement	EA	2	\$	\$
Construction Entrance	LS	1	\$	\$
Total Lucy Webb Trail 1 Bid				\$

Linear Park Trails (Timber Trails, Le, Mor Trail, Brookside Trail)

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Miscellaneous Concrete Removal and Replacement	SF	5000	\$	\$
Le'Mor bridge and bank improvements	LS	1	\$	\$
Site Restoration (Seed & Mulch)	LS	1	\$	\$
Construction Entrance	LS	1	\$	\$
Total Linear Park Trails Bid				\$

Safety Bollards

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Bollards with installation at various locations	LS	12	\$	\$
Safety Bollard Bid				\$

Company Name _____

Total Base Bid for Project Number: 25-449-200

\$ _____

In the blank above insert numbers for the sum of the bid.

(\$ _____)

In the blank above write out the sum of the bid.

Alternate Bid #1 - Ward Park Trail

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Existing Sidewalk / Trail Removal	Sq Yds	1156	\$	\$
6" thick, 10' Wide Concrete Trail	LF	1300	\$	\$
Site Restoration (Seed & Mulch)	LS	1	\$	\$
SWPPP and Land Disturbance Permit	LS	1	\$	\$
Construction Entrance	LS	1	\$	\$
Total Linear Park Trails Bid				\$

Alternate Bid #2 - Lucy Webb Trail from Cedar Ridge Drive to S Sunset Lane

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Existing Sidewalk / Trail Removal	Sq Yds	3385	\$	\$
ADA Ramp Replacement	EA	2	\$	\$
6" thick, 10' Wide Concrete Trail	LF	3046	\$	\$
Site Restoration (Seed & Mulch)	LS	1		
Construction Entrance	LS	1	\$	\$
Total Lucy Webb Trail 2 Bid				\$

Alternate bid #3 - Madison Street Trail Improvements

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance - not to exceed 5%	LS	1	\$	\$
Existing Sidewalk / Trail Removal	Sq Yds	2201	\$	\$
6" thick, 8' Wide Concrete Trail	LF	2477	\$	\$
ADA Ramp Replacement	EA	2	\$	\$
Site Restoration (Seed & Mulch)	LS	1	\$	\$
SWPPP and Land Disturbance Permit	LS	1	\$	\$
Construction Entrance	LS	1	\$	\$
Total Madison Street Trail Bid				\$

Total Alternate Bid #1 for Project Number: 25-449-200

\$ _____

In the blank above insert numbers for the sum of the bid.

(\$ _____)

In the blank above write out the sum of the bid.

Total Alternate Bid #2 for Project Number: 25-449-200

\$ _____

In the blank above insert numbers for the sum of the bid.

(\$ _____)

In the blank above write out the sum of the bid.

Total Alternate Bid #3 for Project Number: 25-449-200

\$ _____

In the blank above insert numbers for the sum of the bid.

(\$ _____)

In the blank above write out the sum of the bid.

**BID PROPOSAL FORM E – RFP 25-449-200
CONTINUED**

Company Name _____

By _____
Authorized Person's Signature

Print or type name and title of signer

Company Address _____

Phone _____

Fax _____

Email _____

Date _____

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

LATE BIDS CANNOT BE ACCEPTED!

SEALED REQUEST FOR PROPOSAL
ATTN: PURCHASING SPECIALIST

RFP #: 25-449-200

DESCRIPTION: Park Trails Replacement Phase II - Roadside Trail

OPENING DATE: April 23, 2025

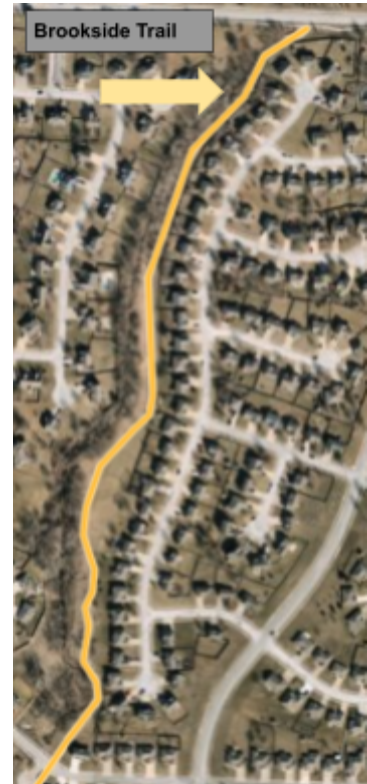
OPENING TIME: 11:00 a.m.

COMPANY NAME: _____

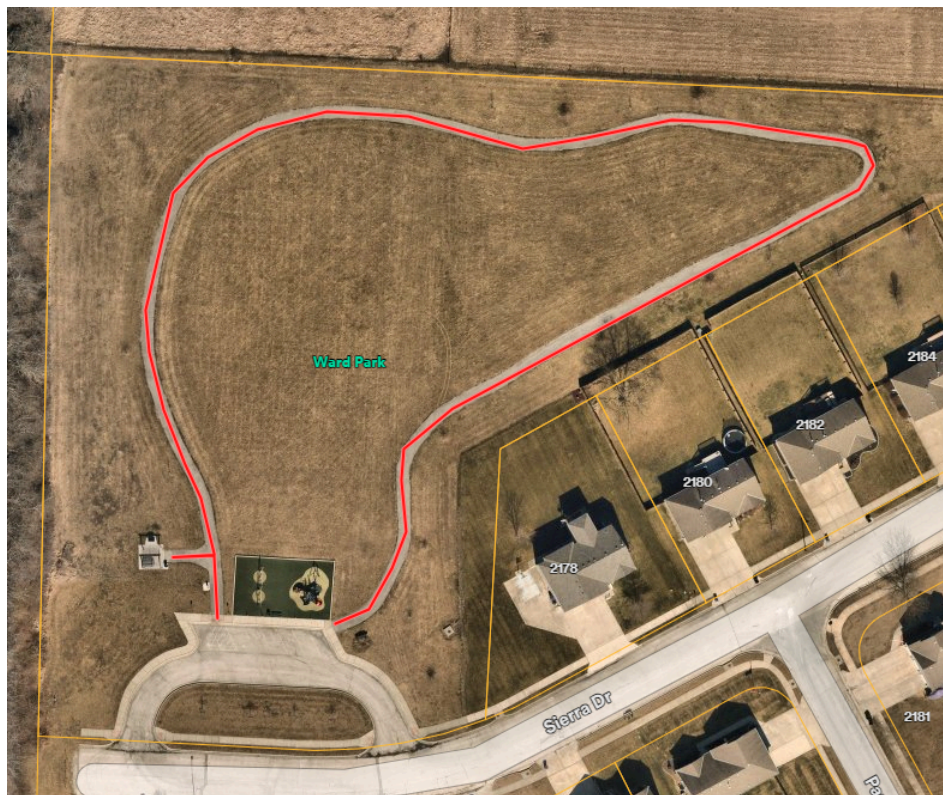
DATED MATERIAL - DELIVER IMMEDIATELY

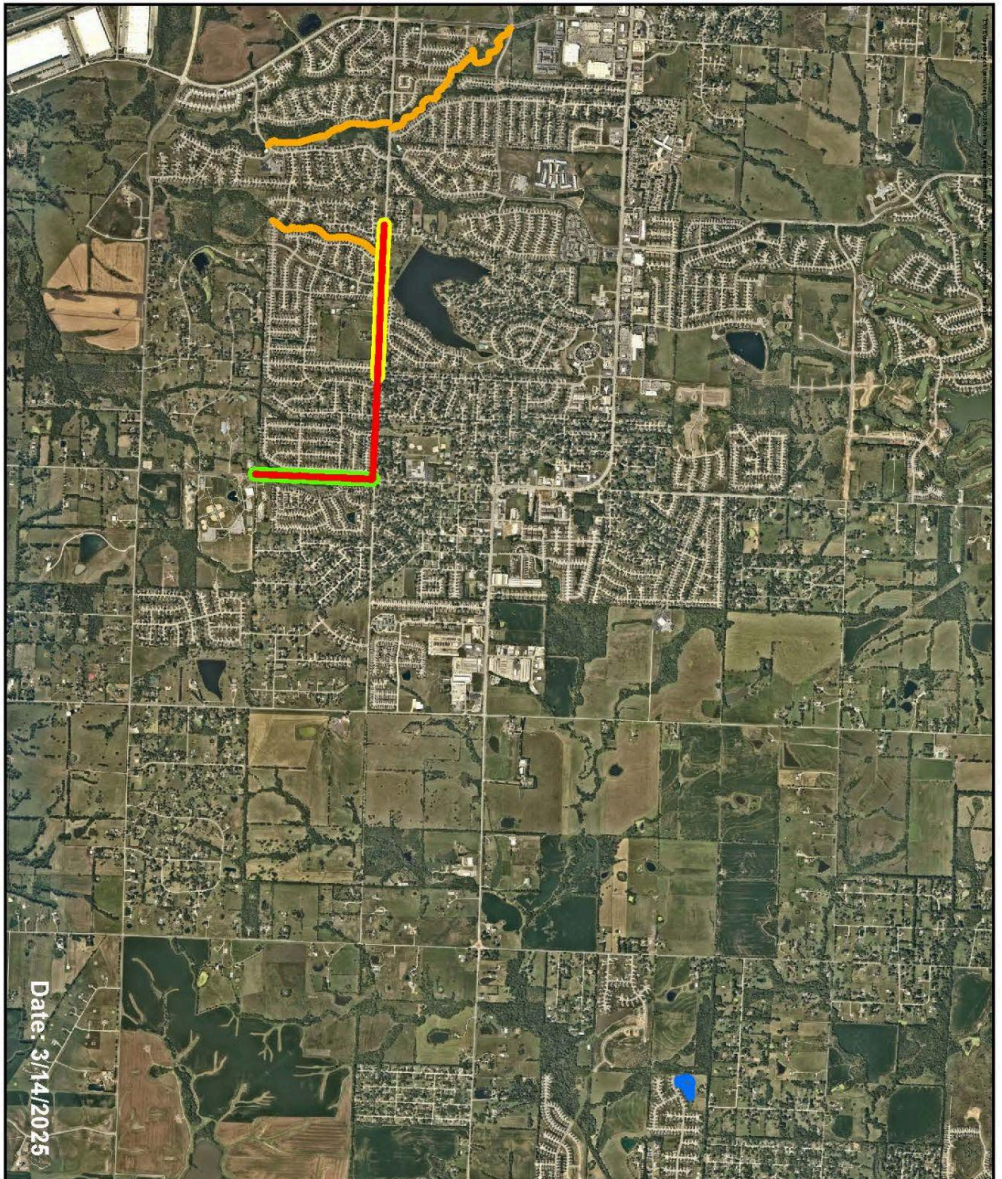
**PLEASE CUT OUT AND AFFIX THIS LABEL (ABOVE) TO THE OUTERMOST
ENVELOPE OF YOUR PROPOSAL TO HELP ENSURE PROPER DELIVERY**





Alternate Bid #1 - Ward Park Trail





Date: 3/14/2025

LEGEND

- Linear Park Trails & Good Parkway North
- Lucy Webb Trail
- Ward Park Trail (Alternate Bid #1)
- Lucy Webb Trail Cedar Ridge Dr to S Sunset Ln (Alternate Bid #2)
- Madison St Trail (Alternate Bid #3)

