AGENDA

Raymore Park Board Regular Meeting
City Hall – 100 Municipal Circle
Tuesday, February 25, 2025
6:00 PM

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Personal Appearances**

5. **Consent Agenda**
   A. Approval of Minutes from the January 28, 2025 Meeting

6. **Staff Report**
   A. Recreation Report
   B. Director Report

7. **Unfinished Business**

8. **New Business**
   A. Policy Approval - PR 100.019: Video Marquee Signage Policy
   B. Comprehensive Plan: Adoption of Chapter 5, Parks and Recreation Master Plan

9. **Public Comment**

10. **Board Member Comment**

11. **Adjournment**

MISCELLANEOUS

Financial Statement - January 31, 2025

Work Session Notes - January 28, 2025

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION TUESDAY, JANUARY 28, 2025, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Cooper, Kies, Manson, Mapes and Wilson. Members Collier and Scott are absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon and Office Assistant Naab

1. Call to Order: Chairman Trautman called the meeting to order at 6:00 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes December 10, 2024

Motion: Member Manson moved to approve the minutes of the December 10, 2024 Park Board Meeting.
Member Cooper seconded the motion.

Discussion: None

Vote:

6 Aye	Member Collier	Absent
0 Nay	Member Cooper	Aye
2 Absent	Member Kies	Aye
	Member Manson	Aye
	Member Mapes	Aye
	Member Scott	Absent
	Member Trautman	Aye
	Member Wilson	Aye

6. Staff Report

A. Recreation Staff Report
B. Parks Staff Report
C. Director Report

7. Unfinished Business

8. New Business

A. <u>Policy Review - PR 100.015: Partnership Policy</u> <u>Action Item

Superintendent Brennon presented the Board an updated Partnership Policy for review and approval.

Motion: Member Manson motions to approve the policy.
Member Cooper seconded the motion.

Discussion: None

Vote:

6 Aye	Member Collier	Absent
0 Nay	Member Cooper	Aye
2 Absent	Member Kies	Aye
	Member Manson	Aye
	Member Mapes	Aye
	Member Scott	Absent
	Member Trautman	Aye
	Member Wilson	Aye

9. Board Elections

A. Call for Nominees - Board Chair

Motion: Member Manson nominates Patrick Kies as Board Chair

Discussion: Member Kies accepts the nomination

Vote:

5 Aye	Member Collier	Absent
0 Nay	Member Cooper	Aye
2 Absent	Member Kies	Abstain
1 Abstention	Member Manson	Aye
	Member Mapes	Aye
	Member Scott	Absent
	Member Trautman	Aye
	Member Wilson	Aye

B. Call for Nominees - Board Vice-Chair

Motion: Member Trautman nominates Chris Scott as Board Vice Chair

Discussion: Director Musteen noted that Member Scott was made aware of the pending nomination prior to his vacation and was willing to accept.

Vote:

6 Aye	Member Collier	Absent
0 Nay	Member Cooper	Aye
2 Absent	Member Kies	Aye
	Member Manson	Aye
	Member Mapes	Aye
	Member Scott	Absent
	Member Trautman	Aye
	Member Wilson	Aye

10. Public Comment

11. Board Comment

12. Adjournment

Motion: Member Manson motioned for adjournment.
Member Cooper seconded the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Absent
	0 Nay	Member Cooper	Aye
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye
		Member Wilson	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:15pm.

Respectfully submitted,

Greta Naab
Parks & Recreation Office Assistant

STAFF REPORT

To: Park Board
From: Todd Brennon, CPRP
Recreation & Facilities Superintendent
Date: February 25, 2025
Subject: Recreation & Facilities Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Office Assistant **Greta Naab**

- Athletic Coordinator **Nick Cook**
  - Met with Scheels Sporting Goods representative to discuss potential partnership opportunities on February 6.
  - Continue working on CYSA (Certified Youth Sports Administrator) certification through NAYS (National Alliance for Youth Sports) *Completion Set before March 14th.*
  - Meeting with FBK Renovations on Friday February 28 to discuss potential sponsorship opportunities.
  - South Metro Spring Sports & Basketball Recap Meeting (TBD).

- Recreation Coordinator **Cecilia Walther**
  - Meeting with Community Bank of Raymore to discuss Sponsorship Opportunities.
  - Met with KC Fun Services, KidZone KC and Hosted by Hannah to discuss attending upcoming park events.
  - Met with candidates for the open Assistant Camp Coordinator position.

- Recreation & Facilities Superintendent **Todd Brennon**
  - Met with Scheels Sporting Goods representative to discuss potential partnerships opportunities on February 6.
  - Met with representatives of EventHub on February 18 to discuss their software and how it could benefit Raymore Parks and Recreation.
  - Took part in a discussion with city staff and administrators within the Certified Public Management program at the University of Kansas on February 20.

Recreation Programs

- 50 plus programs running: Bunco, Bridge Club
- Youth Speed & Agility class
- Yoga class
- Zumba class

Rentals/Events/Concessions

- Rentals/Usage

Ball Fields

Centerview

-
- Celebration of Life
- 2 HOA Meetings
- 5 Disability Interviews
- Valentine's Day Concert
- Monthly Square Dance
- Cass County Chamber Coalition of Luncheon Meeting
- Cass County CPR Training
- Women's Go Red Event
- Edward Jones's Office Client Luncheon

City Internal Usage

- ERC Winter Party
- CERT Training
- Development Services Meeting
- KU/CPM Meeting

Program Usage

- Bunco
- Bridge
- Love Birds Paint Class - 13 participants
- Galentine's Day Event - 57 participants

RAC

Paid Rental

- Weekly Volleyball Rentals
- 9 Birthday Parties
- Court Rental for Futsal Practice
- End of Season Basketball Celebration Parties

Program Use

- Adult Open Play Volleyball

- Futsal
- Speed and Agility Class
- Youth Recreational Basketball Games

Special Events

- Galentine's Day Bookfair (2/13)

Upcoming

- Spring Craft Show (3/8) this event is full with 98 vendor booths and we have added a waitlist

Concessions

The concession stand is currently in between athletic seasons. The soccer/flag football concession stand & the RAC concession stand are being prepped for spring athletic season.

Sports (Youth)

- Winter
  - Basketball and Futsal programs have concluded.
- Spring
  - Soccer registrations close on February 21.
    - Currently 340 participants are registered to play.
  - Flag football and volleyball registrations close on February 23.
    - Flag football currently has 192 participants registered to play.
    - Volleyball currently has 171 registered participants (Biggest Spring Section!).

Sports (Tiny)

- Spring
  - Tiny soccer classes have been filled to capacity at 67 participants with plans to open a fourth class
  - Tiny t-ball classes are still open for registrations with spots filling up. There are plans to open a fourth class for this program as well.
    - Currently 58 participants registered for tiny t-ball.

Sports (Adult)

- Winter
  - Winter adult open play volleyball will continue until March 10th
    - We are seeing an average of 15-16 participants per Monday offering
- Spring
  - Adult open play volleyball's spring session will begin 4/7 and run until 5/26.
- Summer
  - We've revamped our adult softball offering to have a more competitive offering and a more recreational offering.
  - Both programs are open and available to citizens for registration.

MONTHLY REPORT

February 2025

Thank You!

Thank you for a great skating season at The Rink at T.B. Hanna Station. Park Maintenance staff will begin dismantling the rink and preparing to store it until next fall.

Monthly Highlights

- Recreation Superintendent Todd Brennon, Recreation Coordinator Cecilia Walther and Parks And Recreation Director Nathan Musteen attended Raymore Chamber of Commerce monthly luncheon hosted by Raymore Parks and Recreation at Centerview.

- Recreation Coordinator Cecilia Walther mapped out vendor spaces for the February 13 Galentine's Day Book Fair and the upcoming Spring Craft Show.

- Recreation Coordinator Cecilia Walther made updates to the summer camp counselor job application. Job openings for the summer camp counselor positions will be posted in the near future.

- Park Maintenance painted touch up areas at the Raymore Activity Center.

- Athletic Coordinator Nick Cook recruited volunteer coaches for the upcoming spring athletic season.

- The Parks and Recreation Board met in regular session and a work session on Tuesday, Jan. 28. Topics of discussion included partnerships and advertising policies.

- Parks and Recreation Director Nathan Musteen met with the South Metro Directors Group on Friday. Parks and Recreation Directors from Belton, Grandview, Harrisonville, Peculiar, Pleasant Hill and Raymore gathered to discuss upcoming sports, projects and national trends in the field of parks and recreation.

- Recreation Superintendent Todd Brennon and Athletic Coordinator Nick Cook met with Scheel's representatives to discuss potential partnership opportunities.

- Athletic Coordinator Nick Cook sent out end of season surveys to families who participated in our kindergarten basketball league and Tiny Basketball program.

- Recreation Coordinator Cecilia Walther secured contracts for the inflatables that will be a part of the Easter Festival.

- Park maintenance hung sponsorship banners inside the Raymore Activity Center.

- Park maintenance painted new trash cans that will be located within the parks.

- Parks and Recreation Director Nathan Musteen spoke to the Timber Creek Elementary fourth grade students on building inclusive parks and playgrounds.

- Parks and Recreation Director Nathan Musteen and Parks Superintendent Steve Rulo attended the Supervisor Success Symposium hosted by Midwest Public Risk.

- Athletic Coordinator Nick Cook interviewed applicants for available part time positions.

- Athletic Coordinator Nick Cook prepared gameday binders for the final weekend of basketball games.

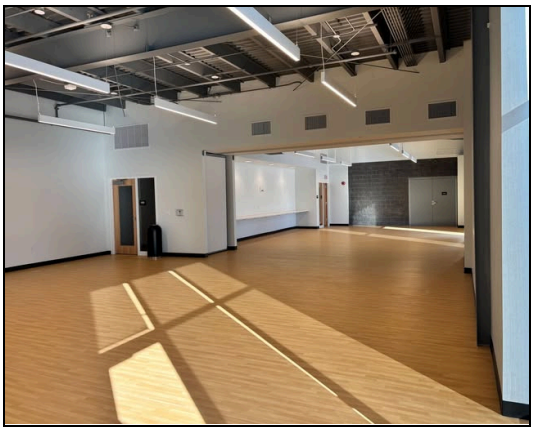
- Recreation Coordinator Cecilia Walther hosted the Galentine's Day Event on Feb. 13.

- Park maintenance prepared for the winter storms and worked on snow removal throughout the month.

- Recreation Coordinator Cecilia Walther and Communications Specialist Alex Garcia attended the 2025 Missouri Parks and Recreation Association State Conference in Branson, Missouri.

The Sportsmanship Corner (Excellence Room & Resilience Room)

Our brand new multipurpose rooms at the RAC are perfect for your next party. 🎉



Enhance your experience by pairing your room rental with a court rental and enjoy some extra space for basketball, volleyball or pickleball!

Let's talk! Contact us at 816-322-2791 or recreation@raymore.com to learn more and make your personalized reservation at the Raymore Activity Center today.

CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 2/25/2025
SUBMITTED BY: Nathan Musteen DEPARTMENT: Parks and Recreation
ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Policy Approval - PR 100.019: Video Marquee Signage Policy

STRATEGIC PLAN GOAL / STRATEGY

4.1.2 Optimize the use of technology to improve services, efficiency and productivity

FINANCIAL IMPACT

PROJECT TIMELINE

Estimated Start Date	Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. 100.019 - Video Signage Policy

BACKGROUND / JUSTIFICATION

The Park Board reviewed in work session on January 28th a draft policy of operating procedures for digital marquee signs located on park property. The Parks and Recreation Department will be installing two digital signs in the future, one at the RAC and one at Hawk Ridge Park. This policy allows staff to navigate through requests and what is allowed to be displayed on the signs. The draft policy is before the Board for approval.

RAYMORE PARKS AND RECREATION
Video Marquee Signage Policy

Agency:		Raymore Parks and Recreation Department
Location:		City of Raymore, Cass County, Missouri
Policy Number:		PR 100.019
Date of Review:		02/25/2025 - Draft

I. STATEMENT OF NEED

Raymore Parks and Recreation is committed to providing its participants, visitors and the general public with accurate and appropriate information through the inclusion of video marquee signage. These digital signs are designed to promote and enhance the communication strategies of Raymore. Video marquee signs shall be used to disseminate information about events, programs, public meetings, corporate sponsorships, hours of operations and public messages necessary to the safety of all residents and visitors.

II. AUTHORITY AND RESPONSIBILITY

Raymore Parks and Recreation Board approves policies related to signage, advertising and promotions on property under the care of the Parks and Recreation Board.

The Parks and Recreation Board authorizes the Director of Parks and Recreation and his/her designees to implement this policy following the rules and guidelines herein and all referenced policies and standard operating procedures as needed.

The Parks and Recreation Director and his/her designees shall cooperate with the City of Raymore Communications Department to ensure all City of Raymore policies related to public image, communications, logos and promotions are consistent throughout City of Raymore advertising and promotional materials/imagery.

The Parks and Recreation Director and his/her designees shall coordinate with the Development Services Department to ensure adherence to rules, regulations and permitting requirements as defined in the UDC Section 435.060(H).

III. PURPOSE

This policy applies to all digital communication utilizing City of Raymore-owned digital marquee signs, which provide an effective communication tool for disseminating important information and messages to the community.

A. This policy includes provisions for general City information including the notice of city programs and events, meetings, public messages, and emergency notifications that primarily promote the public purposes of Raymore for the benefit of the general public.
B. This policy will ensure that all communication efforts are clear, open, and transparent and do not reflect opinions of
    1. Immoral behavior or obscenity
    2. Religious beliefs or rejection of any or all religious belief
    3. A political candidate, ballot measure, or other political issue which will be voted upon by residents
C. This policy provides direction for the appropriate use of digital marquee signage on City of Raymore property.
D. This policy will outline who may have access to advertise or utilize the City-owned digital marquee signs to promote their communication efforts through marketing and advertising.

IV. POLICY

Content on Municipal Digital Marquee Signage

Municipal digital marquee signage conveys important information to the general public and, therefore, will be operated in a manner that represents the Raymore Parks and Recreation Department and the City of Raymore positively.

A. The following information shall NOT be permitted to be posted on municipal digital marquee signage:
    1. Fund-raising announcements;
    2. Promotion of political, factional, or religious viewpoints;
    3. False, misleading, or deceptive messages;
    4. Messages expressing discriminatory views;
    5. Material that is protected by copyright without the express written permission of the copyright holder;
    6. Messages advocating/encouraging the consumption of alcohol, tobacco, marijuana, or drugs;
    7. Messages advocating/encouraging participation in gambling or games of chance;
    8. Material that may violate individuals' privacy;
    9. Paid advertising or messaging promoting any commercial business or product; unless authorized under the Partnership Policy 100.015 of the Raymore Parks and Recreation Board
    10. Obscenity or other prurient material or messages prohibited by law;

11. Artwork or messages that contain representations of traffic lights, signs, or signals; or
12. Any events and/or functions not authorized by provisions within this policy or approved by the Parks and Recreation Board as an exemption to this policy.

Appearance of messages is subject to constraints of priorities, as well as electronic and mechanical limitations.

A. The following priority system shall be utilized in selecting messages to be posted:
    1. Parks and Recreation sponsored events, programs, activities, public meetings, corporate sponsorships, hours of operations and/or related material sponsored by the City of Raymore.
    2. Emergency messages (in the event of an emergency, the City of Raymore reserves the right to suspend all messages and use signage for emergency purposes only);
    3. Messages from other government agencies that have a local impact or significance; and
    4. Community events and messages hosted and/or sponsored by the Raymore Arts Commission, Raymore Police Department or by non-profit organizations operating within Raymore which serve a public purpose.

V. DEFINITIONS

A. Public Purpose
    1. Public purpose relative to third party partners in the context of events and activities is defined as initiatives undertaken by external organizations that provide free opportunities for community engagement, enrichment, and well-being.
    2. These events and activities must either be as a partnership with the City or approved by the Parks and Recreation Board as an exemption to this policy.
    3. These events and activities should be inclusive, accessible, and beneficial to the community, aligning with the broader goals of the Raymore Parks and Recreation Board. Key components include:
        i. Community Accessibility: Events and activities should be free ensuring they are accessible to all community members regardless of economic status.
        ii. Inclusive Participation: Activities should be designed to include diverse segments of the community, promoting participation from all age groups, cultural backgrounds, and abilities.
        iii. Enrichment and Engagement: The initiatives should aim to enrich the lives of community members through educational, cultural, recreational, or health-related activities.
        iv. Alignment with Public Goals: Events and activities should support the strategic goals and priorities of the City of Raymore.

Examples of Public Purpose Events and Activities:
1. Community Festivals and Events: Hosting special events, cultural, music, or food festivals that celebrate the community's diversity and provide free entertainment and activities for all ages.

2. Health and Wellness Workshops: Offering free health screenings, fitness classes, or wellness workshops to promote public health.
3. Educational Programs: Providing free lectures, workshops, or classes on various topics such as financial literacy, technology, or arts and crafts.
4. Environmental Initiatives: Organizing community clean-up events, tree planting activities, or sustainability workshops that engage residents in environmental stewardship.
5. Sports and Recreation: Offering sports leagues, recreational activities, or fitness challenges that encourage physical activity and community bonding.
6. Paid advertising promoting a commercial business or product specifically sponsoring the department or a city event as authorized under the Partnership Policy 100.015 of the Raymore Parks and Recreation Board

VII. REVIEW

The Raymore Parks and Recreation Board shall review this policy every other year during years ending with an even number or more often as the Board deems necessary.

Approved policies not reviewed every two years shall remain in effect until the next review time frame.

CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 2/25/2025
SUBMITTED BY: Nathan Musteen DEPARTMENT: Parks and Recreation
ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Comprehensive Plan: Adoption of Chapter 5, Parks and Recreation Master Plan

STRATEGIC PLAN GOAL / STRATEGY

2.2.1 Develop plans and guidelines that communicate and encourage high standards

FINANCIAL IMPACT

PROJECT TIMELINE

Estimated Start Date	Estimated End Date

STAFF RECOMMENDATION:

Adoption of the Parks and Recreation Master Plan and recommendation to the Raymore City Council to include the Master Plan as Chapter 5 in the Raymore Blueprint: 2045 Comprehensive Plan.

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Resolution_ PK 25-01
2. Chapter 5 Parks Master Plan

BACKGROUND / JUSTIFICATION

In 2020, following the conclusion of the 2018 Strategic Plan update, the City of Raymore, Missouri, commissioned an update to the City's Comprehensive Plan to serve as the guiding document for the long term planning, growth and development of the City. Within this process, the Parks and Recreation Department and the Parks and Recreation Board have worked to include a master plan as an integral part of the overall City Comprehensive Plan.

Through several work sessions, both staff and Park Board members have prepared the content within Chapter 5: Parks and Recreation Master Plan.

Chapter 5 is before the Park Board for formal adoption via Resolution PK25-01.

RESOLUTION PK 25-01

"A RESOLUTION OF THE PARKS AND RECREATION BOARD OF THE CITY OF RAYMORE, MISSOURI, ADOPTING THE PARKS AND RECREATION MASTER PLAN AND RECOMMENDING THE PLAN TO THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI."

WHEREAS, in 2020, following the conclusion of the 2018 Strategic Plan update, the City of Raymore, Missouri, commissioned an update to the City's Comprehensive Plan to serve as the guiding document for the long term planning, growth and development of the City; and

WHEREAS, the City has undertaken a thorough process to develop the Raymore Blueprint 2045 Comprehensive Plan, which provides a framework for land use, housing, transportation, economic vitality, public facilities and infrastructure, parks and trails, internal services and other key elements critical to the long-term health, safety, and welfare of the community; and

WHEREAS, the Blueprint 2045 Comprehensive Plan includes a Parks and Recreation Master Plan that provides detailed goals and strategies for enhancing parks, recreational amenities, open spaces and trails, and prioritizes department operations and accreditation to continue to meet the current and future needs of the community.

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. Findings. The Parks and Recreation Board of the City of Raymore, Missouri, finds that Chapter 5: Parks and Recreation Master Plan of the Raymore Blueprint 2045 Comprehensive Plan

- Reflects the vision, mission and values adopted as part of the Raymore Strategic Plan
- Supports the enhancement of parks, open spaces, and recreational facilities.
- Provides a sustainable framework for future investment in and maintenance of parks and recreational amenities.

Section 2. Recommendation. The Parks and Recreation Board hereby recommends that the City Council adopt the Parks and Recreation Master Plan as Chapter 5 of the Raymore Blueprint 2045 Comprehensive Plan, attached hereto as Exhibit A and incorporated by reference, as the official Master Plan of the Parks and Recreation Board of the City of Raymore, Missouri, and will formally adopt the Parks and Recreation Master Plan upon final adoption by the City Council.

Section 3. This Resolution shall become effective on and after the date of passage and approval.

Section 4. Any Resolution or part thereof which conflicts with this Resolution shall be null and void.

DULY READ AND PASSED THIS 25TH DAY OF FEBRUARY, 2025, BY THE FOLLOWING VOTE:

Park Board Member Collier	_____
Park Board Member Cooper	_____
Park Board Member Kies	_____
Park Board Member Manson	_____
Park Board Member Mapes	_____
Park Board Member Scott	_____
Park Board Member Trautman	_____
Park Board Member Wilson	_____

ATTEST:

_____
Nathan Musteen
Parks and Recreation Director

APPROVE:

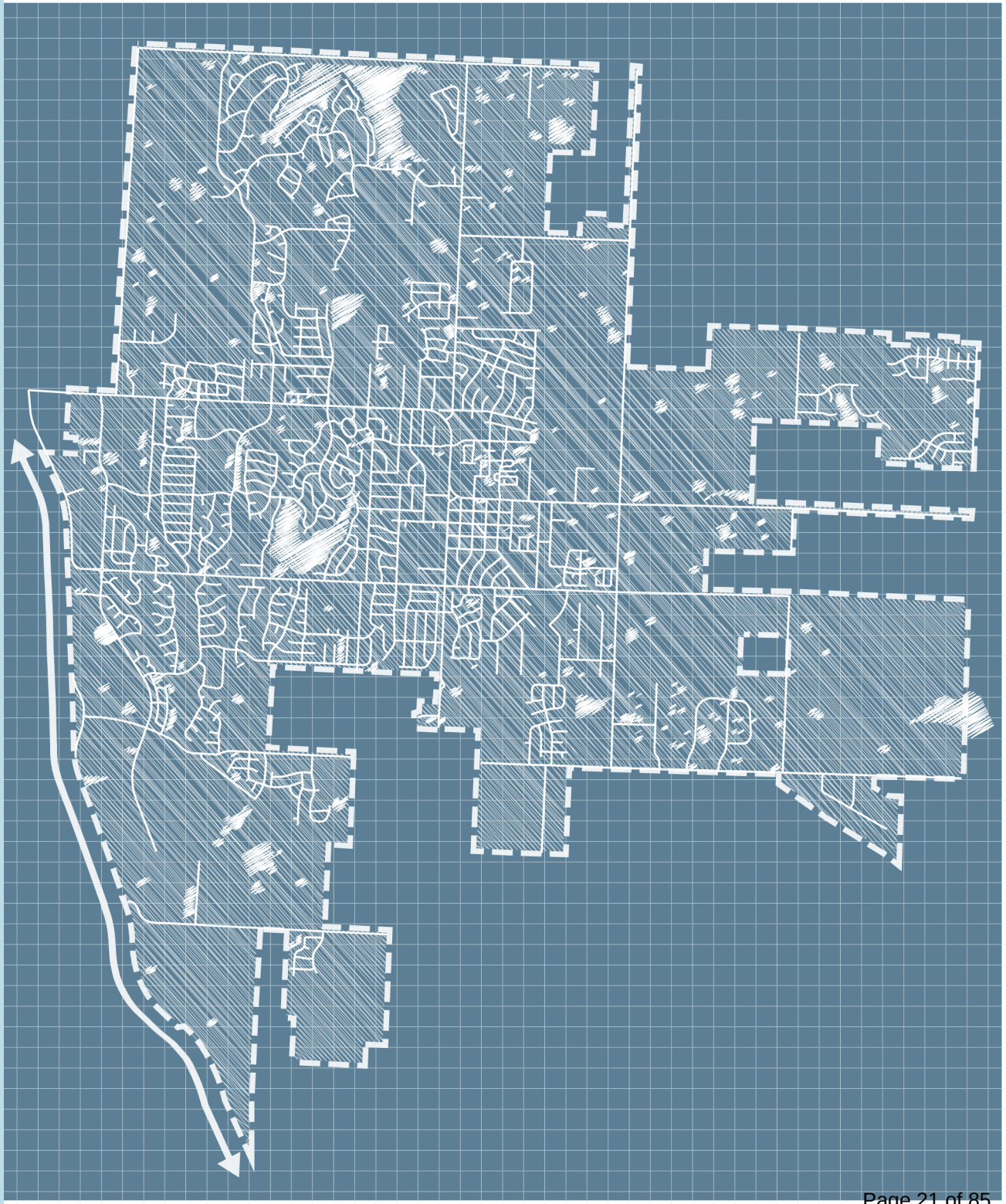
_____
Patrick Kies
Park Board Chair

_____
Date of Signature

5

PARKS AND RECREATION MASTER PLAN

Parks and recreation play a crucial role in the high level of quality of life enjoyed by Raymore residents. Continued maintenance and expansion of accessible, safe, and exciting amenities begins with analyzing the current state of City facilities to understand where gaps in service exist and what future priorities should be. The Parks and Recreation Master Plan (Master Plan) includes a thorough look at the system and detailed recommendations for the future.



OUR MISSION

THE MISSION OF RAYMORE PARKS AND RECREATION IS TO BE FISCALLY RESPONSIBLE IN MAINTAINING AND EXPANDING LAND, FACILITIES AND PROGRAMS. WE WILL STRIVE TO PROVIDE DIVERSE RECREATION PROGRAMS AND A RANGE OF PARKS AND GREEN SPACE ACCESSIBLE TO ALL CITIZENS OF RAYMORE.

OVERVIEW

Parks and recreation programs, services and facilities are key elements that enhance Raymore's quality of life and sense of place. The Parks and Recreation Department believes in a healthy community and is committed to making Raymore a healthier and happier place to live and play. By providing access to miles of connected trails, high-quality parks, recreational programs, state-of-the art facilities, protection of natural resources and educational opportunities, Raymore Parks and Recreation enriches the quality of life for residents and brings all members of the community together.

The development of this Parks and Recreation Master Plan (Master Plan) was guided by a park properties and facilities inventory along with community engagement opportunities from the 2020 Strategic Plan, 2022 Community Conversations, 2021 Staff Study and the 2021 ETC Survey.

The Vision

The Master Plan has been prepared to provide the City of Raymore a valuable tool that guides the Parks and Recreation Board and department staff in decision making as it relates to issues including facilities, future land acquisition, park development, open space, trails, operations maintenance, recreation programs, service needs and meeting national standards.

Purpose

The purpose of the Master Plan is to be a document that guides the future of the Raymore Parks and Recreation Department independently while existing cohesively with the City of Raymore's Comprehensive Plan. Utilizing an inventory of the entire park system including indoor recreation facilities, special use areas, recreation programs and services, the Master Plan develops an action plan to implement goals, policies and guidelines for future parks, programs and services that enhance the quality of life for all residents of Raymore.

PLAN EXPECTATIONS AND OUTCOMES

This Master Plan is the first step to ensuring that the City of Raymore's Parks and Recreation Department continues to develop and maintain high-quality park and recreation facilities. Recommendations set in this Master Plan include the following expectations and outcomes, which will provide the additional information, data, analysis and programming to advance its future vision:

- Development of a 20-year Capital Improvement Program;
- Analysis of department staffing levels;
- Identification of funding sources and cost estimates;
- Creation of a revised Parks Maintenance Management Plan;
- Creation of a Recreation Program Business Plan; and
- Achievement of National Accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA).

GOALS AND OBJECTIVES

DIRECTION
PROVIDES RECOMMENDATIONS BASED ON COMMUNITY ENGAGEMENT, GREATER WELFARE OF THE CITY, THE OPPORTUNITIES AND DYNAMICS OF THE COMMUNITY AND FINANCIAL INDEPENDENCE

PURPOSE
PROVIDES STRATEGIC GUIDANCE IN DECISION MAKING FOR CURRENT AND FUTURE GENERATIONS

FLEXIBILITY
ALLOWS FOR CHOICES AND CHANGES TO BE MADE OVER TIME WHILE PRESERVING THE VISION OF THE PLAN

CONTINUITY
PRODUCES RESULTS AND OUTCOMES THAT COINCIDE WITH OTHER CITY FUNCTIONS, PLANS AND FUTURE DEVELOPMENTS

ACCREDITATION
ENSURES THE PARKS AND RECREATION DEPARTMENT NOT ONLY MEETS, BUT EXCEEDS THE HIGHEST STANDARDS AS ESTABLISHED BY THE COMMISSION FOR ACCREDITATION OF PARK AND RECREATION AGENCIES

COMMUNITY ENGAGEMENT

Community Engagement Overview

Community involvement is a key component of this Master Plan. The success of the Master Plan requires community engagement and public input.

Raymore City staff provide numerous opportunities for public engagement through multiple venues such as the ETC Surveys and the Raymore Community Conversations. These methods are regularly scheduled every other year so that staff can ensure the direction of the City reflects current desires and needs of our growing community.

The City of Raymore also engages consulting firms for internal audits of our practices and procedures while evaluating our levels of service to meet community needs.

The Parks and Recreation Department and the Parks and Recreation Board utilizes the opportunities for community engagement by developing and implementing capital projects and programs from data collected during the Community Conversations and ETC Surveys.

Both the 2021 ETC Survey and the 2022 Communtiy Conversations are provided in full in ***Appendix C: Full Summary of Public Engagement Efforts.***

THE TEAM

The Team

The Raymore Parks and Recreation Department, in conjunction with the Parks and Recreation Board, oversees the acquisition, development and maintenance of various parklands within the city limits. Management of park resources and maintenance of park properties within the city limits are delegated to the Parks Division of the Parks and Recreation Department. In addition, the Department's Recreation/Facilities division is responsible for planning, organizing, and supervising a variety of recreation programs and special events while utilizing multiple facilities for programming and rentals purposes for the benefit of Raymore residents and surrounding communities.

The City of Raymore Parks and Recreation Department is divided up into two divisions; Parks Maintenance and Recreation/Facilities. The organizational charts for the department are presented on the following page in ***Figure 5.1.***

STAFFING LEVELS AND NEEDS

According to the 2020 Staffing Study by the Mejorando Group, Raymore is substantially above the national average and comparable cities for acres of park land per 1,000 residents at 12.87 acres and number of athletic fields at 30 fields. Raymore is below the national average for both number of employees per 10,000 residents at 4.9 employees and number of residents per park at 2,826 residents.

As investment continues in amenities located at the parks, the recent addition of Centerview, the Raymore Activity Center, Hawk Ridge Park and T. B. Hanna Station, along with a higher number of visitors to the parks, increasing the number of maintenance workers is necessary to keep up with the demand for services and to ensure the investment in the public facilities is maintained.

The Mejorando Group study recommended the addition of the following key staff positions:

- ***Facilities and Events Coordinator.*** The addition of a Facilities and Events Coordinator would be a prudent investment to ensure the optimal use of Centerview and the Raymore Activity Center
- ***Park Maintenance Workers.*** The study recommends adding six park maintenance workers and one full-time horticulturist.
- ***Business Development Coordinator.*** The Parks and Recreation Department expanded the Recreation Division in January 2024 following the recommendation of the Mejorando Group to add a Facilities and Events Coordinator. With a title change to incorporate overall department revenue opportunities, the Business Development Coordinator position was created to ensure optimal use of Centerview, the Raymore Activity Center and all rental facilities within the department.

Future staffing needs created by expansion of the Raymore Activity Center approved by voters in the 2020 No Tax Increase Bond Issue include the following:

- ***Full Time Activity Center Manager***
- ***Full Time Customer Service Representative***
- ***Administrative Assistant*** specifically for Parks and Recreation administration

TRAINING AND SUPPORT

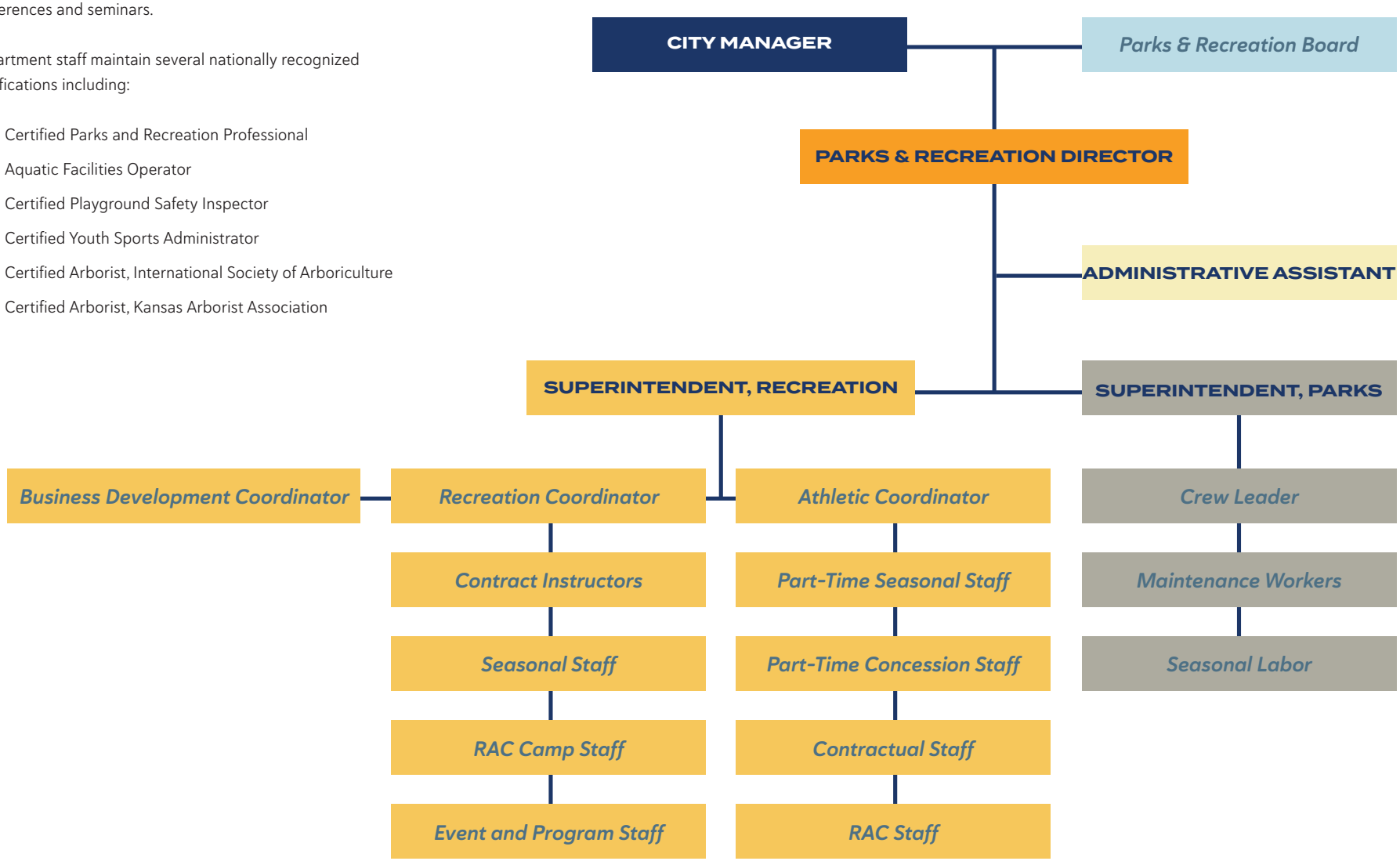
Professional development is an important and valued program for the Parks and Recreation Department. The Parks and Recreation Board along with the City Manager have put significant emphasis on safety training and professional development by ensuring the annual budget provides for all department employees to have access to annual training, a tuition reimbursement program, conferences and seminars.

Department staff maintain several nationally recognized certifications including:

- Certified Parks and Recreation Professional
- Aquatic Facilities Operator
- Certified Playground Safety Inspector
- Certified Youth Sports Administrator
- Certified Arborist, International Society of Arboriculture
- Certified Arborist, Kansas Arborist Association

FIGURE 5.1

RAYMORE PARKS AND RECREATION DEPARTMENT: ORGANIZATIONAL STRUCTURE



PARKS AND FACILITIES INVENTORY

The City maintains over 300 acres of combined parks, trails, greenways and natural areas. An inventory of the park system is provided with each park being categorized into specific park types and ranked by a scale of conditions based on the general physical condition. Additionally, each park and facility has a quick summary, location, size and amenities listing.

Park Classifications

The Raymore park system is categorized by the following classifications, defined based upon the National Recreation and Park Association recommendations and specific uses of the City of Raymore. Each park type may serve only one function or provide a myriad of functions, but collectively, the park system works together to serve the full range of community needs. The classification of a park allows the City to evaluate its needs, its purpose and ultimately the plan guides future use of the property. As this plan is implemented, it may be necessary to adjust a park's classification to fit the intended purpose of the individual park. This is important to provide focus and clarity to the development of each property.

As investment continues in amenities located at the parks, the recent addition of Centerview, the Raymore Activity Center, Hawk Ridge Park and T. B. Hanna Station, along with a higher number of visitors to the parks, increasing the number of maintenance workers is necessary to keep up with the demand for services and to ensure the investment in the public facilities is maintained.

Mini parks are the smallest park classification and provide limited opportunities for active play and passive recreation. Improvements for mini parks may include a small pavilion, picnic area, park benches, perimeter trail, memorial areas, flag poles, landscaped public use areas or small play areas. They are generally less than an acre in size and provide modest recreational amenity to residents within a quarter-mile walking distance. Due to their small size, mini parks may be discouraged in lieu of larger facilities. This Master Plan recommends against pursuing additional mini parks due to the higher maintenance costs and lower recreational value.

Neighborhood parks serve a variety of age groups within a limited area or neighborhood and can be up to 30 acres. The neighborhood park includes areas for active recreation activities such as practice fields, outdoor courts, playgrounds, trails, etc. Passive recreation activities may include walking, viewing, sitting, and picnicking. Facilities are generally unlighted and parking is available.

Community parks are larger in size and serve a broader purpose than neighborhood parks. They range in size from 30 to 99 acres. Their focus is on meeting the recreational needs of several neighborhoods or large sections of the community as well as preserving unique landscapes and open spaces. Community parks may include areas for intense recreation activities such as competitive sports, swimming, tennis, playgrounds, volleyball, disc golf, trails, group picnic areas, open space and unique landscapes/features, nature areas, ornamental gardens and facilities for cultural activities such as plays and concerts in the park.

Regional parks are large multi-use parks that serve several communities within a particular region. They are 100 acres or larger in size and serve those areas within a one-hour driving distance. The regional park provides both active and passive recreation opportunities, with a wide selection of facilities for all age groups. They may also include areas of nature preservation for activities such as sightseeing, nature study area, wildlife habitat, and conservation.

Special use areas and parks are for specialized or single-purpose recreation activities. The National Recreation and Parks Association (NRPA) defines these parks as historical areas, nature centers, marinas, golf courses, zoos, conservatories, arboretums, arenas, amphitheaters, plazas or community squares. There are no specific standards for size or acreage since each site will vary. Special use parks may carry a double classification and be a location within an established park.

Linear parks and greenways are areas designated for trails, linking the parks and the City trail system together. Typically, these areas are designated flood plains and consist of a transportation system that supports recreational travels such as walking, jogging, biking, in-line skating and hiking. Linear parks may also include active play areas. The NRPA does not stipulate specific standards for linear parks other than they should be sufficient to protect the resource and provide maximum usage.

Future dedicated or undeveloped parkland in the City's inventory has been acquired in a variety of ways. Sometimes, these sites can serve a useful purpose while other times they cannot. It is important that each parcel be periodically evaluated for its usefulness as a valuable asset to the park system and developed accordingly. If there is no possibility of a useful purpose, disposal should be pursued. If the parcel is a future dedicated property, a plan for usage and formal acquisition should be implemented.

Maintenance facilities/private use areas serve the needs of the Department for maintenance facilities, storage use, work areas, etc. Typically, these areas are off limits to the general public, but can provide some recreational benefit depending on the land.

Indoor recreational facilities serve the administrative and recreational programming needs of the Department. All indoor recreational facilities serve the community in some revenue generating capacity including programs, leagues, special events and private rentals. Additionally, indoor recreational facilities serve as public use facilities such as local election venues, emergency operations centers and local government meetings.

Existing Facilities

Figure 5.2 shows existing parks and recreation facilities, each detailed on the inventory in the following section:

PARKS AND GREENWAYS:

1. Recreation Park
2. Memorial Park
3. Hawk Ridge Park
4. T.B. Hanna Station
5. Moon Valley Park
6. Ward Park
7. Eagle Park
8. Good Parkway Linear Park
9. Eagle Glen Linear Park
10. LeMor/Timber Trails Greenway
11. Brookside Greenway

INDOOR RECREATION FACILITIES:

12. Centerview
13. Raymore Activity Center

Scale of Conditions

Facilities are given one of the following ratings based on the conditions described below.

Excellent. Facilities are in excellent condition with little or no maintenance problems noted and do not feature any major design issues that contribute to diminished use or maintenance.

Good. Facilities are in good condition and had minimal maintenance issues. Maintenance issues within the facility appear to be from age and/or heavy use.

Fair. Facilities are in fair condition and have ongoing maintenance problems. Maintenance issues from age and/or heavy use are compounded over time due to deferred maintenance from budget and/or resource limitations.

Poor. Facilities are in poor condition and clearly show ongoing maintenance problems that may result in suspended use for repair/replacement. Maintenance issues from age and/or heavy use are compounded over time due to deferred maintenance from budget and/or resource limitations. Facility may feature major design issues that contribute to diminished use or maintenance (i.e. drainage, structural, utilities, etc.).

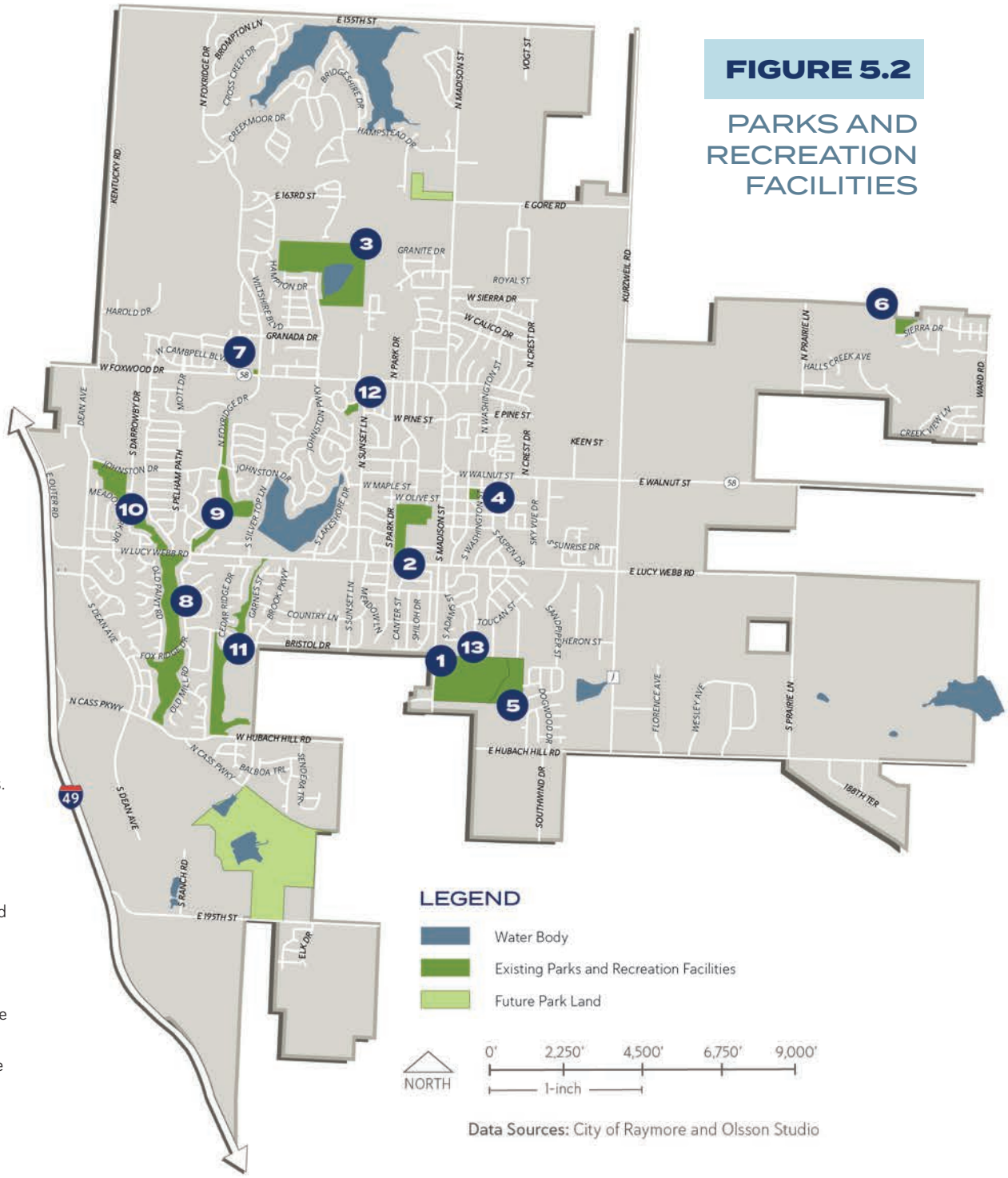


FIGURE 5.2

PARKS AND RECREATION FACILITIES

RECREATION PARK

LOCATION: 1011 South Madison
CLASSIFICATION: Community Park (includes Special Use Areas)
RATING: Good
SIZE: 62 acres

AMENITIES:

- Raymore Activity Center
- Six-field baseball/softball complex (three adult fields and three youth fields) with large shade structures over the spectator areas
- A 15-acre athletic turf field complex housing soccer and flag football fields
- Skate park
- 18-hole disc golf course (shared with Moon Valley Park)
- The Fort natural play area (shared with Moon Valley Park)
- 2.5 miles of paved trails
- Four parking lots totalling 470 parking spaces
- Two (2) concession stands with restroom facilities
- Flagpole
- Four (4) lighted tennis courts with three (3) pickleball overlay courts
- One (1) lighted basketball court
- Two (2) playgrounds in one large play area
- Optimist Shelter with picnic table seating for 60, electric receptacles, restrooms, and grills
- One (1) pond with a fountain (managed by Missouri Department of Conservation Community Assistance Program for recreational fishing)
- Informational kiosk
- Additional open green space designated for youth sports association practices and drop in play
- Public Wi-Fi

DESCRIPTION

Recreation Park is the second largest and the most active park in the City. With basketball and tennis courts, a disc golf course, baseball, soccer and football fields, approximately 80 percent of the 62-acre park is dedicated to active programmable use. Recreation Park is also home to the Raymore Activity Center. Originally purchased in the 1980's, most development within the park was volunteer provided throughout the 1990's. In the early 2000's, the Raymore Parks and Recreation Board and the City Council began steady improvements over the next twenty years. Recreation Park is heavily used with little green space or natural areas left.

MEMORIAL PARK

LOCATION: 400 Park Lane
CLASSIFICATION: Neighborhood Park (includes Special Use Areas)
RATING: Good
SIZE: 20 acres

AMENITIES:

- Lion's Shelter with picnic table and seating for over 140, including electric receptacles, restrooms and grills
- West Shelter with picnic tables and seating for 60, including electric receptacles, water and grills
- Two (2) tennis courts
- Two (2) horseshoe pits
- One (1) concession stand with restroom facilities
- Four (4) ball fields (two are shared use with Ray-Pec School District)
- Two (2) sand volleyball courts
- Over a mile of paved trails with decorative park lighting
- Two (2) playground areas
- Flagpole
- Retired flag depository
- Small amounts of open green space behind the sand volleyball and surrounding the curved walking trail
- Four (4) parking lots on the north, east and west sides of the park totalling 119 parking spaces (east parking lots are shared with Ray-Pec School District)
- Public Wi-Fi

DESCRIPTION

Memorial Park is located off Olive Street, behind Raymore Elementary School in the heart of Raymore. The park area encompasses over 20 acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals. Memorial Park is adjacent to Raymore Elementary of the Raymore Peculiar School District. Approximately five acres of amenities including a small parking lot, green space and ball fields are shared between the City and the School District. The Department maintains the green space and ball fields in exchange for exclusive use and scheduling. Parking lot maintenance is a shared expense. Originally purchased in the 1960's, Memorial Park was Raymore's only park for several years. In the mid 2000's, a rehabilitation project began giving the park much needed upgrades such as rebuilt ballfields, a new concession stand/restroom facility and plaza area. Improvements and upgrades have been steady over the past 10 years as old amenities outlived their usefulness. In 2017, the west side of the park was designated by the Raymore Tree Board as "the Arboretum'' in Memorial Park. In 2018, the first historic mural was painted on the concession stand and commissioned by the Raymore Arts Commission.

HAWK RIDGE PARK

LOCATION: 701 Johnston Parkway
CLASSIFICATION: Community Park (includes Special Use Areas)
RATING: Excellent
SIZE: 79 acres

AMENITIES:

- 12-acre lake with a fountain (managed by Missouri Department of Conservation Community Assistance Program for recreational fishing)
- ADA fishing dock and jetty
- Amphitheater
- 0.75-mile paved walking trail around the lake
- Hawk Ridge North Shelters A & B: picnic table and seating for 20 each, electric receptacles, four shared family restrooms and grills
- Additional restrooms on the south side of the park
- Two (2) paved parking lots with 71 total spaces
- Natural path mountain bike trails
- Practice soccer complex with gravel parking
- Public Wi-Fi at the North Shelter

DESCRIPTION

Hawk Ridge Park is 79 acres of rolling hills located in the middle of Raymore on the north side of 58 highway. Purchased in 2008, Hawk Ridge Park remained a natural area for fishing and hiking and has been home to our practice soccer complex. Renovations completed August 2019 added several amenities that are accessible to people of all abilities, making the park Missouri's first inclusive park. In 2020, Raymore residents voted to complete an additional 1.2 million dollars of improvements including amenities to the west side soccer area and a pedestrian walking trail that connects the soccer fields with the Hawk's Nest Playground. On the east side, a main entrance with parking near the Amphitheater will be added. Additionally, the City will build the Hawk's Nest, a universally designed all-inclusive playground, near the North Shelter.

T.B. HANNA STATION

LOCATION: 214 South Washington Street
CLASSIFICATION: Neighborhood Park (includes Special Use Areas)
RATING: Excellent
SIZE: 3 acres

AMENITIES:

- The Depot pavilion with picnic tables and cafe table seating for 50, electric receptacles and restrooms
- Five (5) picnic areas that include tables and grills
- Flagpole and Memorial Brick location
- Historic post office facility converted into ice rink storage
- Boardwalk platform seating
- All-inclusive playground
- All-inclusive sprayground
- Loop trail
- Accessible stage area for musical performances and the Mayor's Christmas Tree
- Seasonal ice rink
- Concession stand with two heated ADA family restrooms
- 12 paved parking spaces near the Depot
- 36 onstreet paved parking spaces
- Public Wi-Fi

DESCRIPTION

This 3-acre park in the heart of original town Raymore is home to several community events throughout the year, most notably, the Mayor's Tree Lighting. Once the location of Raymore Public Works and Police Department as well as Jaycee Park, the original buildings were demolished in 2008. The property was designated as a future park and was home to the Original Town Farmer's Market until 2020 when the market moved to Municipal Circle. In 2015, the Depot, a large covered pavilion, was built for community events. By 2016, the Parks and Recreation Board had purchased the west side of the city block to complete the 3-acre park and the City Council named the property after T.B. Hanna, one of Raymore's original businessmen and postmasters. The location of the park rests near the original Raymore Depot as the railroad passed through town.

In 2019, park improvements began that included renovating the old Raymore Post Office building into an onsite storage facility replicating the 1800's Raymore Depot, other improvements include permanent restrooms that are heated and open all year, picnic tables, an all-inclusive playground and all-inclusive sprayground as well as a seasonal ice rink open during winter months. T.B. Hanna Station boasts the recognition as the only park in the State of Missouri to have both an all-inclusive sprayground and playground in the same park. In addition, the sprayground, at the time of construction, was only the 2nd of it's kind in the United States. A large donation by Variety KC's Children's Charity of $135 thousand helped fund the unique play areas for people of all abilities. Although small in size, this little neighborhood park was built for the entire community and surrounding areas.

MOON VALLEY PARK

LOCATION: 500 Chestnut Circle
CLASSIFICATION: Community Park (includes Special Use Areas)
RATING: Good
SIZE: 18.5 acres

AMENITIES:

- Shelter with picnic tables and cafe table seating for 40, electric receptacles, water fountain, grill and restrooms
- Natural walking path
- Playground area
- Large open green space and wooded areas.
- Parking lot with 17 parking spaces.
- Group firepit (special use area)
- Connecting trail to Recreation Park
- The Fort natural play area (shared with Recreation Park)
- 18-hole disc golf course (shared with Recreation Park)

DESCRIPTION

Originally the "east side" of Recreation Park and long considered an area reserved for local Boys and Girls Scout troops, Moon Valley Park was renamed in 2013. In 2005, the shelter was built to provide a gathering location for overnight campouts for local troops. In the late 2000's, the improvements were expanded and the area was opened up for everyone by including a parking lot, connector trail and playground. During this time, a large fire pit was built as an Eagle Scout Project. The firepit area serves as the discharge location for the annual Spirit of America Fireworks display. In 2014, an 18 hole disc golf course began construction. The new course would put the back 9 holes throughout the wooded area between Recreation Park and Moon Valley Park. In 2016, a new natural play area was added as part of a volunteer project through the local Raymore Lowe's Home Improvement store.

WARD PARK

LOCATION: 2176 Sierra Drive
CLASSIFICATION: Neighborhood Park
RATING: Good
SIZE: 3.88 acres

AMENITIES:

- 0.25 mile paved walking trail
- Playground area
- Neighborhood pergola and grill
- Large open green space
- Parking lot with seven parking spaces.

DESCRIPTION

Located on the western end of Sierra Drive in Ward Park Place subdivision, Ward Park received playground equipment and a paved walking trail in 2011.

EAGLE PARK

LOCATION: W Foxwood Drive and Remington Plaza
CLASSIFICATION: Mini Park
RATING: Good
SIZE: Easement (corner of parking lot)

AMENITIES:

- Flag pole
- Dedication monument from the Dean Family (circa 1997)
- Dedication "Eagle" monument from Troop 32 (circa 1990)
- Blue Star Memorial Highway plaque & statue from the Sunset Garden Club (circa 2011)
- General landscaping

DESCRIPTION

Located in the parking lot of Walgreens and the new LEAD Center of the Raymore Peculiar School District at the corner of W. Foxwood and Remington Plaza, Eagle Park is an easement to the City to maintain the City's largest flagpole, memorial dedication monument and Eagle Statue monument. A Blue Star Memorial is also located in the easement but maintained by the Sunset Garden Club as well as the general landscaping. In 2022, the City and the School District agreed to share maintenance of the area. Daily maintenance and upkeep of the park will be taken care of by the district while the City will provide flags annually as needed

GOOD PARKWAY LINEAR PARK

LOCATION: Lucy Webb Road and North Cass Parkway
CLASSIFICATION: Linear Park and Greenway
RATING: Fair
SIZE: 48.49 acres

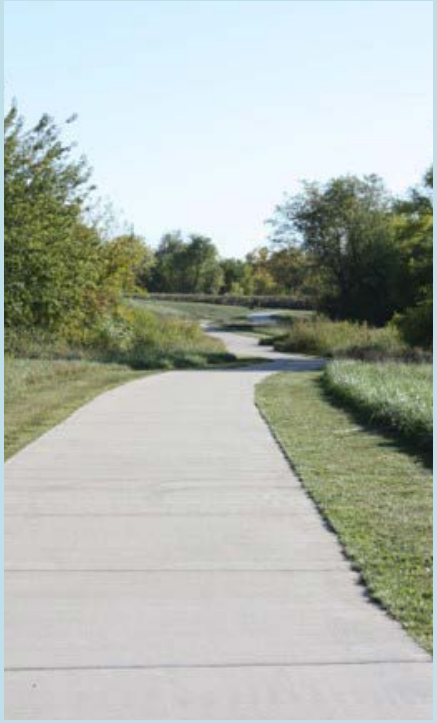
AMENITIES:

North Trail Segment (built in 2003)

- 0.55 mile, eight foot-wide asphalt walking trail
- Walking bridge
- Memorial bench

South Trail Segment (built in 2011)

- 0.44 mile, 10 foot-wide concrete walking trail
- Two (2) park benches



EAGLE GLEN LINEAR PARK

LOCATION: South Foxridge Drive / Eagle Glen Subdivision
CLASSIFICATION: Linear Park and Greenway
RATING: Excellent
SIZE: 25.3 acres

AMENITIES:

- 0.5 mile, 10 foot-wide concrete walking trail
- Three (3) small play areas

LEMOR GREENWAY

LOCATION: Dean Avenue and Lucy Webb Road
CLASSIFICATION: Linear Park and Greenway
RATING: Good
SIZE: 0.8 miles

DESCRIPTION

Located in the Timber Creek and LeMor Subdivisions, the 0.8 mile trail connects Dean Ave. and Lucy Webb Road. Built in the late 2000's, this 10 foot-wide concrete trail includes a walking bridge on the LeMor Trail side. Park Staff mow a courtesy path along the trail.

BROOKSIDE GREENWAY

LOCATION: Lucy Webb Road and Bristol Drive
CLASSIFICATION: Linear Park and Greenway
RATING: Excellent
SIZE: 0.5 miles

DESCRIPTION

Located between the Cedar Ridge and Brookside Subdivision, this 0.5 mile trail begins and ends at Lucy Webb Road and Bristol Drive. There is a 10 foot-wide concrete path built in the late 2000's Park Staff mow a courtesy path along the trail were feasible.

Recent improvements include an additional 6.3 acres of City owned public ground that includes an asphalt parking lot to serve as a trail head. The parking lot will include a water fountain, bench and bike repair station.

HAWK RIDGE PARK AMPHITHEATER

LOCATION: Hawk Ridge Park
CLASSIFICATION: Special Use Area
RATING: Excellent
STATUS: Special Use Permit required; available for private rentals

DESCRIPTION

The Amphitheater at Hawk Ridge Park is located on the eastern side of Johnston Lake. With an integrated lawn seating capacity of up to 1,200, the 120 by 30 foot stage offers easy, no-step access on each side with a gentle sloping ground to concrete. This area of the Hawk Ridge Park is connected to the lake loop trail and the boardwalk that provides access to Johnston Lake.

Scheduled improvements include a new parking lot, an entrance plaza, irrigation and additional trail connectivity connected to an extended Sunset Lane will provide Hawk Ridge Park a designated main entrance creating an event space for community events, concerts and private use rentals.

THE RINK AT T.B. HANNA STATION

LOCATION: T.B. Hanna Station
CLASSIFICATION: Special Use Area
RATING: Excellent
SIZE: Open use hours offered; available for private rentals

DESCRIPTION

The Rink located under the Depot at T.B. Hanna Station is a seasonal outdoor ice rink open to the public from November through February. Skate rentals and scheduled hours of operation provide outdoor recreation as T.B. Hanna Station transforms into a winter park for the holiday season. The Rink is available for private rentals and has regular public use hours of operation.

THE ARBORETUM AT MEMORIAL PARK

LOCATION: Memorial Park
CLASSIFICATION: Special Use Area
RATING: Good
STATUS: Free to the public

DESCRIPTION

A recent change in Memorial Park in 2017, the western 10 acres of the park is home to several beautiful mature trees, a meandering asphalt path, wooden walking bridges, access to a parking lot and a trail head near Lucy Webb Road. In 2017, the Park Board and City Council designated this area to be a City Arboretum with the goal of becoming a Level 1 Accredited Arboretum and home to our Legacy Program

THE FIRE PIT AT MOON VALLEY PARK

LOCATION: Moon Valley Park
CLASSIFICATION: Special Use Area
RATING: Good
STATUS: Special Use Permit required

AMENITIES:

- 0.25 mile paved walking trail
- Playground area
- Neighborhood pergola and grill
- Large open green space
- Parking lot with seven parking spaces.

DESCRIPTION

The fire pit located in Moon Valley Park is a special use area located on the southwestern side of the park. The pit was originally built as an Eagle Scout Project for local scout troops to host campouts and flag retirement parties. The area continues to serve in that capacity and is used for community events hosted by the Parks and Recreation Department. The fire pit does not have an accessible path and is considered a primitive camping/use area.

RAYMORE DISC GOLF COURSE

LOCATION: Recreation Park/Moon Valley Park
CLASSIFICATION: Special Use Area
RATING: Good
STATUS: Free to the public

DESCRIPTION

The Raymore Disc Golf Course is an 18-hole championship course located at Recreation Park and Moon Valley Park. Originally designed and built in-house by the Raymore Park Board and Parks and Recreation Staff, the course has proved extremely popular for local and regional players. Improvements to the Recreation Park trail system and the construction of the Raymore Activity Center in 2018 disrupted the flow of the front nine holes. The Parks and Recreation Board funded a capital project in 2023 to update the course and relocate the front nine holes to the east side of Recreation Park. The course is available for open play and to be rented privately for tournaments.

CENTERVIEW

LOCATION: 277 Municipal Circle
CLASSIFICATION: Indoor Recreational Facility
RATING: Excellent
SIZE: 9,400 square feet

DESCRIPTION

Opening in 2017 as part of the 2016 No Tax Increase General Bond initiative and additional funding from capital funds, Centerview is Raymore's premier rental facility. Home of the Parks and Recreation administration offices, local election venue and public meeting support facility, Centerview is as versatile as it is beautiful. Whether you are planning a meeting for a few or organizing a conference for over 300, the unique style and affordability of Centerview makes it the perfect place to host your next event. Centerview was designed to provide seamless indoor and outdoor spaces that can accommodate any event in any season and will make your day truly unforgettable. The catering kitchen and serving area provide ample space to serve your guests and offer dramatic views of the grove and outdoor patio area.

FUTURE PLANS

Expansion of the trail system on Municipal Circle includes a trail connector, boardwalk and adaptive plant classroom in the stormwater detention areas behind Centerview as part of the 2020 No Tax Increase General Bond initiative.

RAYMORE ACTIVITY CENTER

LOCATION: 1011 South Madison
CLASSIFICATION: Indoor Recreational Facility
RATING: Excellent
SIZE: 16,000 square feet

DESCRIPTION

Officially opening to the public in 2018, the Raymore Activity Center was funded by 2016 No Tax Increase General Bond initiative. The RAC offers a full basketball court, two volleyball courts, an indoor walking/running track, a kitchen for concessions and office space for staff, allowing for recreational activities year-round. The RAC is the headquarters of Raymore Parks and Recreation Summer Day Camp, home to several athletic programs such as the recreational youth basketball and volleyball leagues, adult leagues and rental facility for private sports clubs as well as private events.

FUTURE PLANS

Expansion of the RAC was funded as part of the 2020 No Tax Increase General Bond initiative and will include multipurpose rooms, additional gym space, office space and storage

Park and Greenway Recommendations

RECREATION PARK

Immediate Recommendations

- A formal park signage system would be helpful to guide park patrons throughout the park. As the park hosts many regional tournaments and sporting events, many park users are from out of town and unfamiliar with the amenities. Information to include are loop trail distances and wayfinding, disc golf course, rules and regulations, etc. Updated ballfield signs, shelter names and reservation information should also be considered.
- Construction of a small picnic shelter near Recreation Park Pond. The shelter should be close enough to access the parking lots for rentals and/or daily use for those enjoying the pond and fishing.
- Refurbishing the two concession stands, including roofs, general painting and basic electrical and plumbing upgrades.
- Rehabilitation of the Disc Golf Course. Although relatively new in the park system, the disc golf course is one of the more popular amenities and heavily used. Recent construction of the Raymore Activity Center, the Fort Area and newly reconstructed Recreation Park Pond and trail system has hindered the use of the front nine holes. Local enthusiasts have provided a list of improvements and changes to the course that should be evaluated and implemented if feasible. *(CIP Fiscal Year 2023).*
- Replacement of the yellow drop down bollards with the standardized black powder-coated bollards to be consistent throughout the park system. *(CIP Fiscal Year 2024).*
- Remove and replace the loop trail system. Built in 2007, the outer loop trail and mini soccer loop trail systems need reconstruction. The trail should be a 10 foot wide concrete trail with drainage solutions for the low water/runoff areas. *(CIP Fiscal Year 2024).*
- Convert the old skate park location off Magnolia Street into an outdoor pickleball facility including three new courts, fencing, lighting and court waiting area. *(CIP Fiscal Year 2024).*

Long Range Planning

- The parking lot areas will need to be milled and overlaid. All three parking lots were built in 2008 with the exclusion of the RAC which was built in 2018. In 2017, as part of the 2016 No Tax Increase Bond Issue, a slurry coat and restriping were completed on the three original lots.
- Parking lot islands and stormwater drainage ditch from the basketball court to the Recreation Park Pond should be addressed. Both areas have had native plantings installed and removed over the past 10 years.
- The island vegetation and mulch should be removed and replaced with clean white gravel while maintaining trees and public art. This should match other areas within the park system such as the gardens at the Depot in T.B, Hanna Station.
- The stormwater drainage ditch should be evaluated and designed to handle large rain events and prevent bank erosion. An aesthetically pleasing solution such as riprap along the banks and checkpoints to slow flow should be considered as the ditch flows along the parking lot in front of the tennis and basketball courts.
- The athletic turf field complex should be converted into additional multi-use ball diamonds. As soccer, flag football and sports such as lacrosse continue to grow, a dedicated sports complex should be considered for future expansion. Once a dedicated park for these sports is established, the current area should be converted into more fields, creating a baseball and softball complex that can host large revenue generating tournaments and recreational leagues.
- Additional parking should be considered for Recreation Park as leagues and tournaments continue to grow.

MEMORIAL PARK

Immediate Recommendations

- A formal park signage system should be added to guide park patrons throughout the park. Signage should include loop trail distances and wayfinding, rules and regulations, shelter names and reservation information.
- Installation of an outdoor basketball court for drop-in play.
- Replacement of the old playground system south of the West Shelter.
- Construction of a small portable toilet shelter/enclosure for the west side area near the playgrounds. The restrooms at Memorial Park are not designed to be open throughout the winter months. Portable toilets are rented during this time and stationed in the parking lot, to provide a more pleasing and useful convenience, these units should be covered.
- Initiate a use agreement with the Ray-Pec School District to share the cost of renovating the backstops of Fields 3 and 4.
- Install outdoor concrete family game amenities such as ping pong tables and bocce ball courts.
- Replace the yellow drop down bollards with the standardized black powder-coated bollards to be consistent throughout the park system. (*CIP Fiscal Year 2024).*
- Remove and replace the wooden walking bridges along the Arboretum Trail. *(CIP Fiscal Year 2024).*

Long Range Planning

- The parking lot maintenance will need to be addressed. All lots should be crak sealed, resurfaced and striped. Shared lots with the school district has provided some intermittent maintenance and should be evaluated as needed.
- The tennis courts were rebuilt in 2003 and then resurfaced in 2015. Lifespan of a typical court is 10 to 12 years. The outdoor court facility should be scheduled for reconstruction soon.
- The infields of all four diamonds should be re-leveled and graded with new material as needed.

HAWK RIDGE PARK

Immediate Recommendations

- A formal park signage system should be added to guide park patrons. Signage should include loop trail distances and wayfinding, rules and regulations, shelter names and reservation information.
- Build a sediment forebay at the inlet of Johnston Lake that addresses trash, stormwater filtration and sediment. A forebay is a pool of water in front of a larger body of water that traps sediment and debris in order to keep the lake clean and prevent siltation.
- Create a maintenance drive and boat ramp for Park Maintenance crew and contracted service access.
- Construct a new outdoor basketball court on the west side of the park near the soccer fields *(CIP Fiscal Year 2024).*

Long Range Planning

- The islands in the existing parking lots need to be renovated to include interior curbs.
- Additions on the east side of the park should be addressed with the completion of Sunset Drive from MO-58 to 163rd Street.

T.B. HANNA STATION

Immediate Recommendations

- A formal park signage system to guide park patrons throughout the park. Signage should include rules and regulations, reservation information, special event kiosk information area and transitional signage for the Depot and the Rink.
- Hazardous tree removal and trimming. The large mature trees provide a wonderful and shaded experience, however, several trees need significant trimming and/or removal for the safety of participants on the playground and sprayground.

Long Range Planning

- Special event lighting along the trail. Decorative lamp posts along the trail inside the park that can provide locations for hanging flower pots, event banners and bistro lighting.
- On-street parking along Adams Street, Olive Street and the unfinished Washington Street portion.
- Northwest corner entrance improvements as a main entrance to the park and matching the Southeast corner near the Depot.
- Boardwalk Improvements that include a roof expansion of the Station House extending over the boardwalk, ADA accessible ramp and picnic tables and chairs. This creates a rental area for birthday parties, etc. near the playground.
- Expansion of the park to the west should be considered as property becomes available.

MOON VALLEY PARK

Immediate Recommendations

- A formal park signage system providing visitors of trail routes and amenities located within the park. Program includes: paved and natural trail connections, distances & wayfinding, disc golf course, rules and regulations, etc. Updated park entrance signs, shelter name and reservation information should be considered.
- Replacement of the trail connector path that connects to the new connector bridge built in 2019 *(CIP Fiscal Year 2024).*
- Replacement of the playground rope system including a poured in place play surface.
- Disc Golf Course rehabilitation. Although relatively new in the park system, the disc golf course is one of the more popular amenities and heavily used. Recent construction of the Raymore Activity Center, the Fort Area and newly reconstructed Recreation Park Pond and trail system has hindered the use of the front 9 holes. Local enthusiasts have provided a list of improvements and changes to the course that should be evaluated and implemented if feasible *(CIP Fiscal Year 2024).*
- Removal and replacement of the access culvert near the Fort that allows maintenance equipment to access Moon Valley Park. The current culvert is impassable and dangerous while still accessible by trail users and disc golfers.
- The shelter needs painted including the siding, doors and door frames.

WARD PARK

Immediate Recommendations

- A formal park signage system providing visitors of trail distance, park rules and regulations should be added. Wayfinding signage towards public parking or nearby trail heads should be considered.

Long Range Planning

- Replace the trail to a 10 foot wide concrete trail to meet current specifications.
- Install an outdoor basketball court for drop-in play.

GOOD PARKWAY LINEAR PARK

Immediate Recommendations

- A formal park signage system providing visitors of trail distance, park rules and regulations should be added. Wayfinding signage towards public parking or nearby trail heads should be considered.
- Continued education and signage of the greenway regulations along the creek should coincide with the Stormwater Master Plan.
- Remove and replace the north trail between Lucy Webb and Foxridge Drive. *(CIP Fiscal Year 2024).*
- Redesign the low water crossing in the south segment for easier maintenance and stormwater runoff control. *(CIP Fiscal Year 2024).*

Long Range Planning

- Perform general maintenance and repairs as needed, including trail maintenance, mowing and tree work.

EAGLE GLEN LINEAR PARK

Immediate Recommendations

- A formal park signage system providing visitors of trail distance, park rules and regulations. Wayfinding signage towards public parking or nearby trail heads should be considered.
- Continued education and signage of the greenway regulations along the creek should coincide with the Stormwater Master Plan.

Long Range Planning

- Expansion of the park to include additional acreage and access, improvements to the Native Butterfly Garden area including educational signage, hard surface trails and a bridge to connect the trail and natural area as well as public parking should be considered.

LEMOR GREENWAY

Immediate Recommendations

- A formal park signage system providing visitors of trail distance, park rules and regulations should be added. Wayfinding signage towards public parking or nearby trail heads should be considered.
- Continued education and signage of the greenway regulations along the creek should coincide with the Stormwater Master Plan.
- Perform general repairs to programmed sections of the trail. *(CIP Fiscal Year 2024).*

BROOKSIDE GREENWAY

Immediate Recommendations

- A formal park signage system providing visitors of trail distance, park rules and regulations should be added. Wayfinding signage towards public parking or nearby trail heads should be considered.
- Continued education and signage of the greenway regulations along the creek should coincide with the Stormwater Master Plan.
- Perform general repairs to programmed sections of the trail. *(CIP Fiscal Year 2024).*

Special Use Area Recommendations

HAWK RIDGE PARK AMPHITHEATER

Immediate Recommendations

- Add concrete ramp access to the stage area.
- Add an access road from the Sunset Extension to the amphitheater for vehicle and truck access.

Long Range Planning

- Peform bank stabilization to Johnston Lake for better lake management and fishing access.
- Create a funding source for ongoing maintenance and improvements to the mountain bike trail.

THE ARBORETUM AT MEMORIAL PARK

Immediate Recommendations

- Add tree identification sign.
- Perform creek and drainage ditch improvements.
- Create a website with online Arboretum educational components.
- Expand the Legacy Program.
- Remove and replace the wooden walking bridges along the Arboretum Trail. *(CIP Fiscal Year 2024).*
-

CURRENT PARK MASTER PLANS

Recommendations for future park and recreation facility redevelopment efforts are illustrated on the following pages with parks master plans. The plans were conceptualized and developed alongside public engagement effort findings and indicated future needs as well as a thorough analysis of existing conditions.

Master plans are provided in ***Figures 5.3 - 5.8*** for the following facilities:

- Hawk Ridge Park: ***Figure 5.3***
- Memorial Park: ***Figure 5.4***
- T.B. Hanna Station: ***Figure 5.5***
- Recreation Park: ***Figure 5.6***
- Ward Park: ***Figure 5.7***
- Moon Valley Park: ***Figure 5.8***

FIGURE 5.3

HAWK RIDGE PARK

Hawk Ridge Park

Figure 5.3 shows a master-planned concept for Hawk Ridge Park. Currently, the park is 79 acres and includes Johnson Lake and the Amphitheater.

Proposed improvements include a new entrance off of the planned extension of Sunset Lane. The entrance will have a larger parking lot to facilitate additional traffic. Proposed amenities to be added include an expanded trail network and the Hawk Ridge Pavilion and community plaza area.

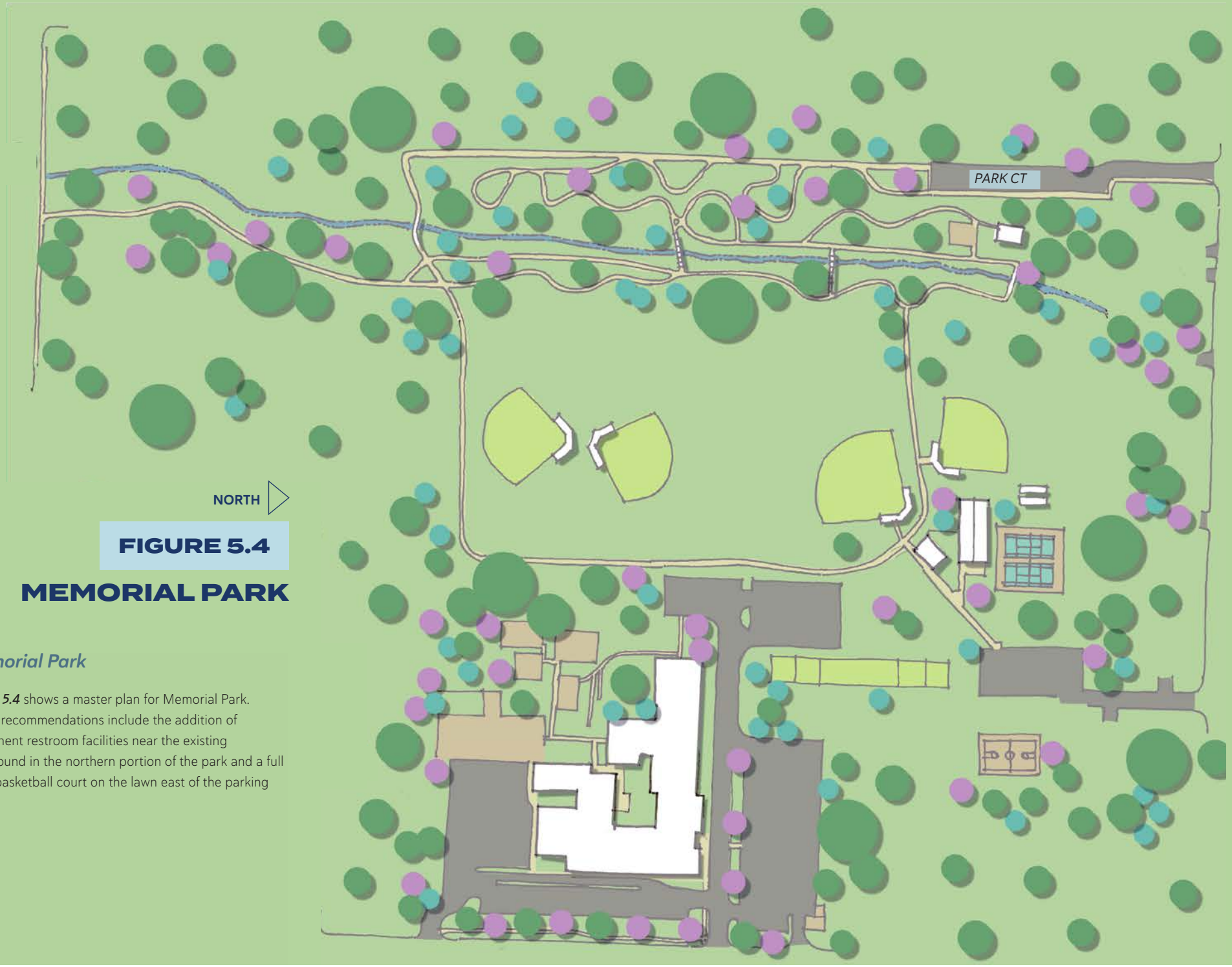


FIGURE 5.4

MEMORIAL PARK

Memorial Park

Figure 5.4 shows a master plan for Memorial Park. Future recommendations include the addition of permanent restroom facilities near the existing playground in the northern portion of the park and a full court basketball court on the lawn east of the parking lot.

T.B. Hanna Station

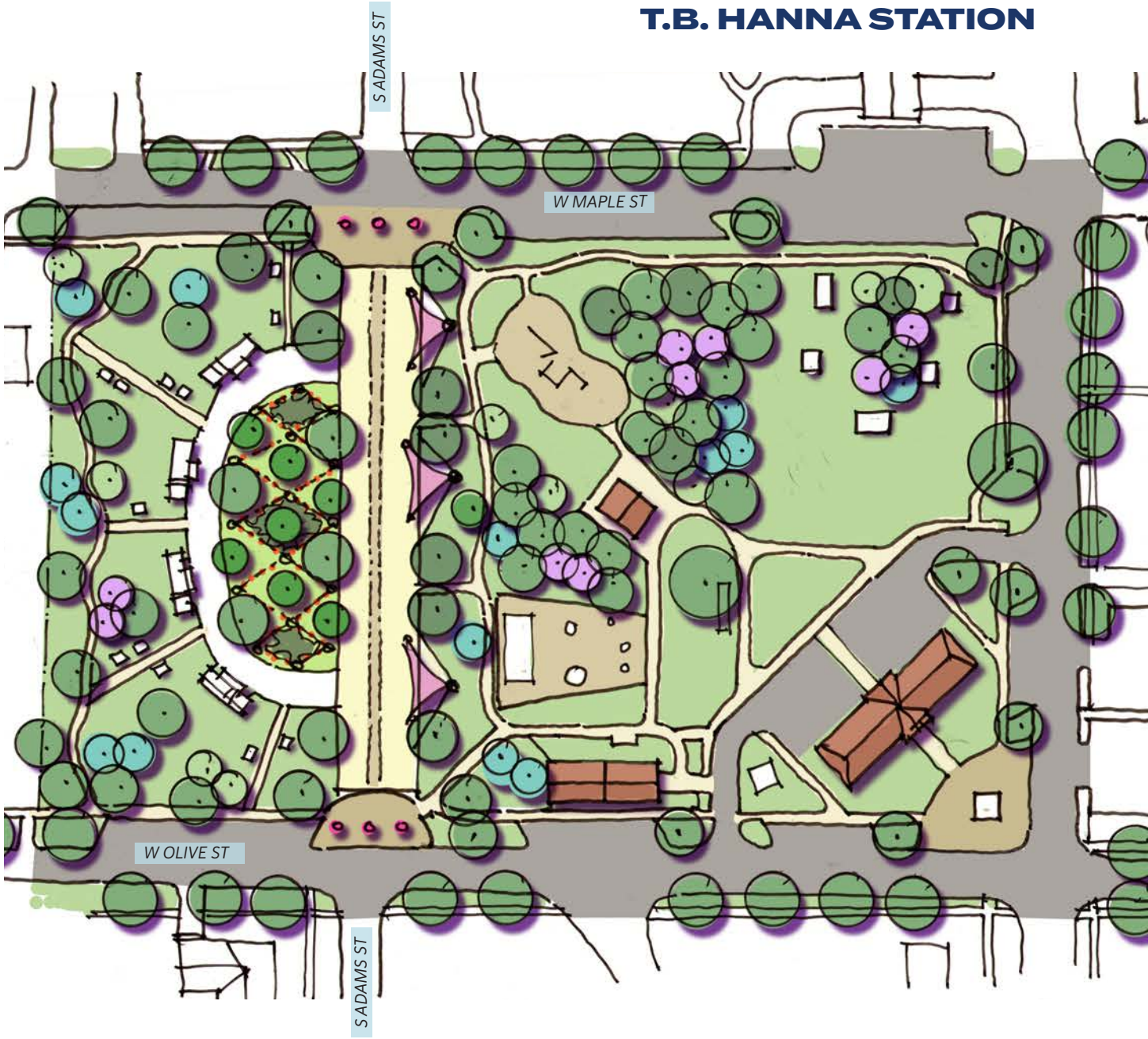
Figure 5.5 shows the master planned concept for T.B. Hanna Station. This concept plan includes future expansion of the park on the west side of South Adams Street. Park expansion would include the following amenities:

- Permanent closure of South Adams Street for park expansion
- Station Street Food Truck Park and Farmers Market
- Picnic area
- Cafe lighting throughout the park for evening events
- On-street parking improvements
- Digital entrance signage

NORTH

FIGURE 5.5

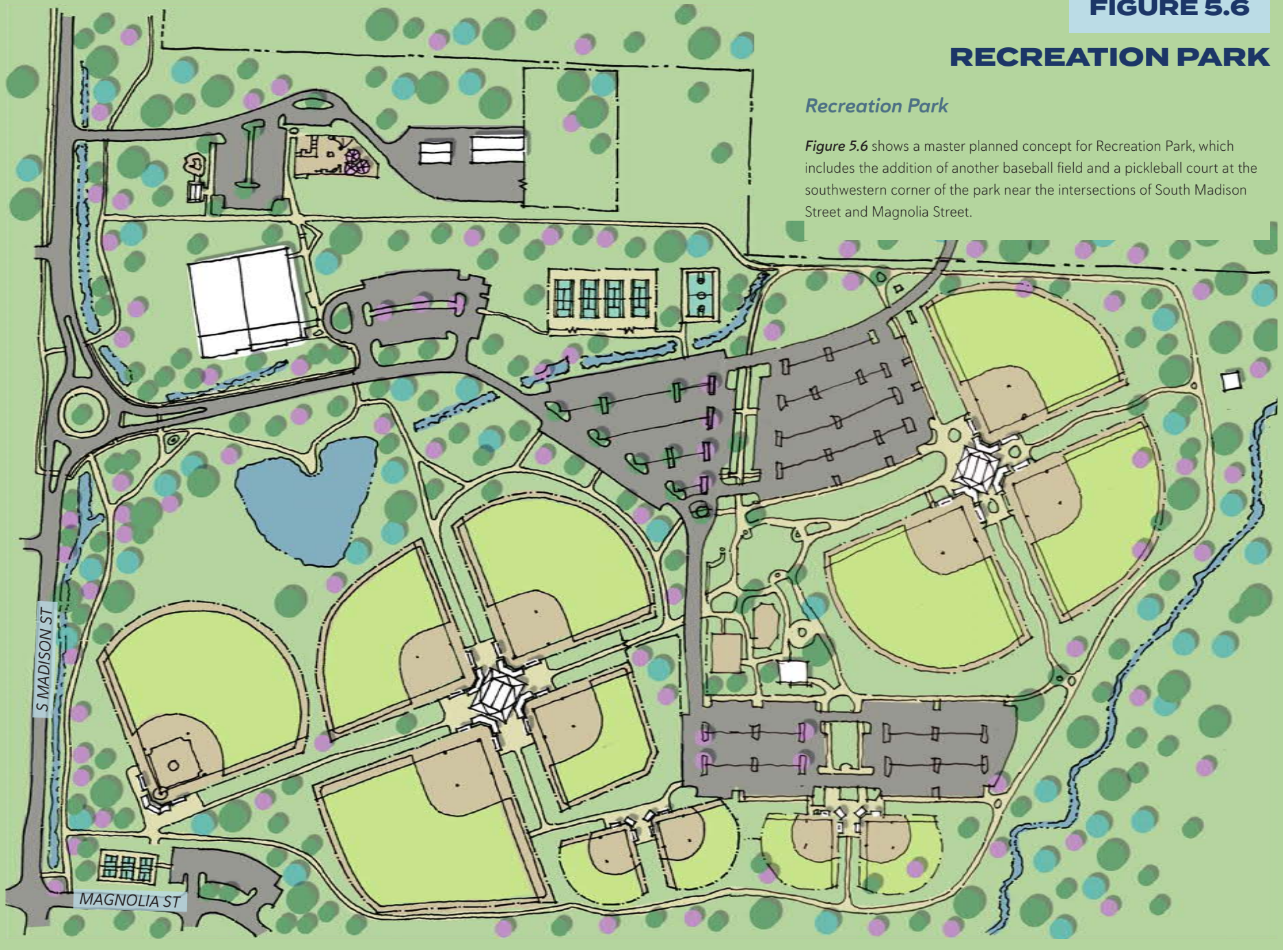
T.B. HANNA STATION



NORTH

FIGURE 5.6

RECREATION PARK



Recreation Park

Figure 5.6 shows a master planned concept for Recreation Park, which includes the addition of another baseball field and a pickleball court at the southwestern corner of the park near the intersections of South Madison Street and Magnolia Street.

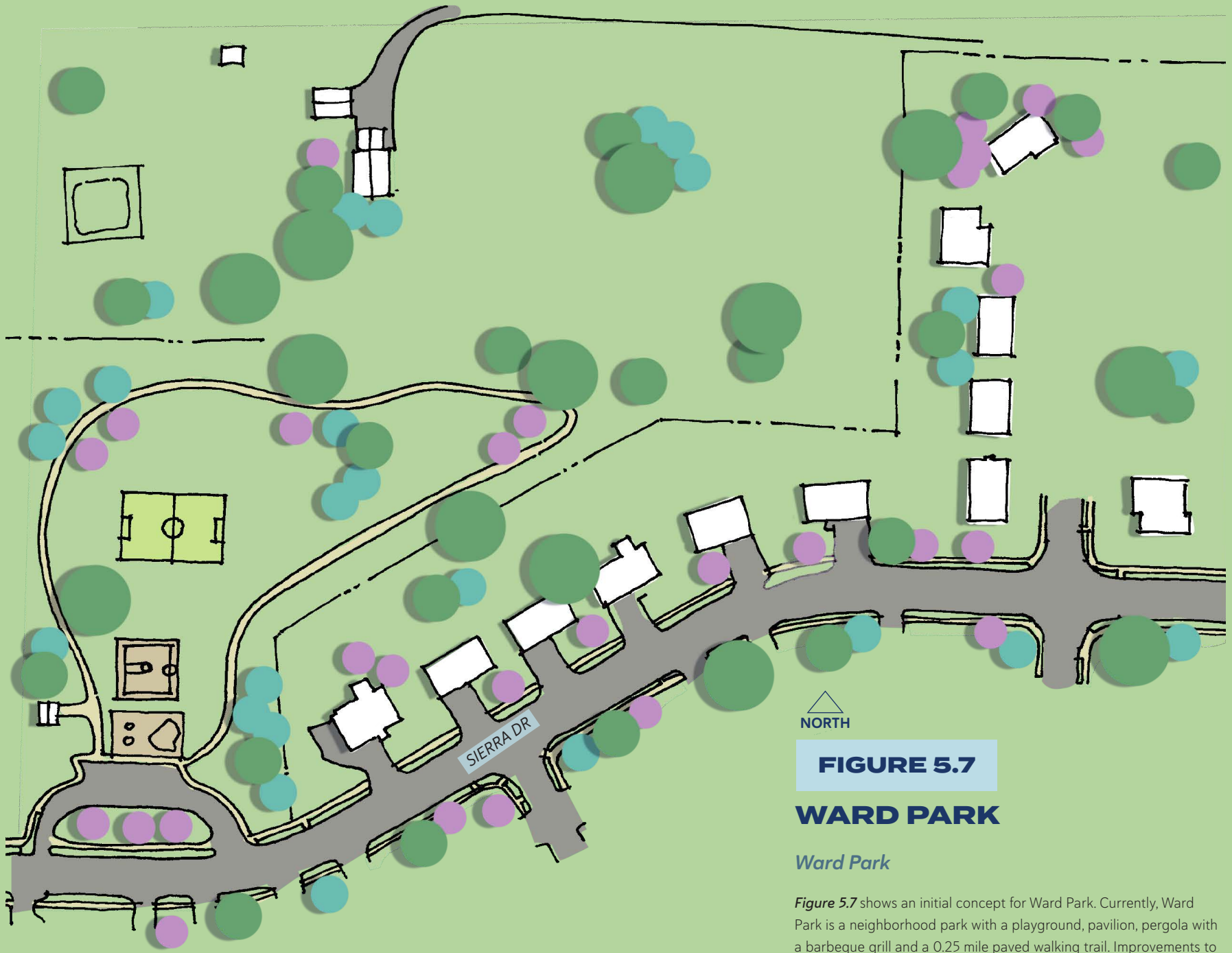


FIGURE 5.7

WARD PARK

Ward Park

Figure 5.7 shows an initial concept for Ward Park. Currently, Ward Park is a neighborhood park with a playground, pavilion, pergola with a barbeque grill and a 0.25 mile paved walking trail. Improvements to the park include a half-court basketball court for drop-in play.

NORTH

FIGURE 5.8

MOON VALLEY PARK

Moon Valley Park

Figure 5.8 shows a master planned concept for Moon Valley Park. Currently, Moon Valley Park is an 18.5 acre park with a shelter, playground, fire pit, and open green space. The park is directly east of Recreation Park and shares amenities with the facility, including an 18-hole disc golf course and the Fort, a natural play area located in the woods in the northeastern corner of the park.

Proposed improvements to the park include a new connector path to Recreation Park, disc golf course rehabilitation, and a replacement of the existing access culvert near the Fort to allow maintenance equipment to access the park.

FUTURE PARKS

Parks and recreational areas link people to the outdoors and provide opportunities for the physical, social, and mental welfare of the community. Like many communities, Raymore recognizes the need by establishing standards to ensure that a certain amount of land is dedicated for parks (i.e., a certain number of acres per a certain amount of development land or per a certain number of estimated people in an area). Addition of parkland has been through the Parkland Dedication program or expansion of existing parks.

Parkland dedication is a local government requirement that mandates the dedication of land for a park and the payment of a fee to be used to acquire land and/or develop park facilities. Within the Unified Development Code, Section 445.040 Park Land Dedication outlines the process of parkland dedication or fee-in-lieu. Table A.1 below identifies current parkland dedication.

TABLE A.1

CURRENT PARKLAND DEDICATION PROPERTIES	SIZE	ACQUISITION YEAR
PARKSIDE DEVELOPMENT	12 ACRES	2023
THE GOOD RANCH	135 ACRES	2027-2029
THE PRAIRIE AT CARROLL FARMS	14 ACRES	UNKNOWN
WHITE TAIL RUN	22 ACRES	UNKNOWN
TIMBER TRAILS	22 ACRES	UNKNOWN

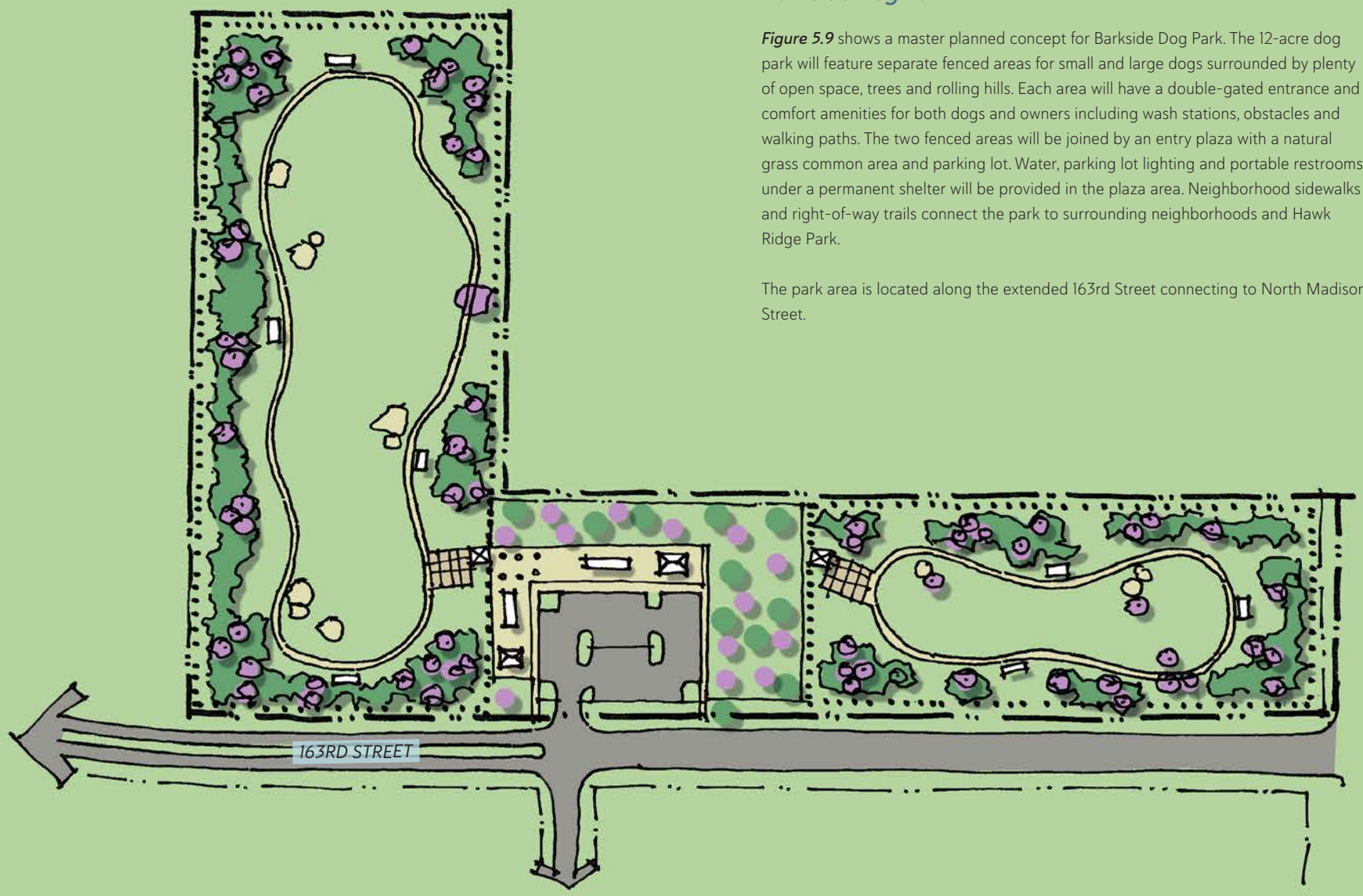
Concept plans are provided for the following future parks:

- Barkside Dog Park (Parkside Development): ***Figure 5.9***
- The Ranch (The Good Ranch Development): ***Figure 5.10***

NORTH

FIGURE 5.9

BARKSIDE DOG PARK



Barkside Dog Park

Figure 5.9 shows a master planned concept for Barkside Dog Park. The 12-acre dog park will feature separate fenced areas for small and large dogs surrounded by plenty of open space, trees and rolling hills. Each area will have a double-gated entrance and comfort amenities for both dogs and owners including wash stations, obstacles and walking paths. The two fenced areas will be joined by an entry plaza with a natural grass common area and parking lot. Water, parking lot lighting and portable restrooms under a permanent shelter will be provided in the plaza area. Neighborhood sidewalks and right-of-way trails connect the park to surrounding neighborhoods and Hawk Ridge Park.

The park area is located along the extended 163rd Street connecting to North Madison Street.

NORTH

FIGURE 5.10

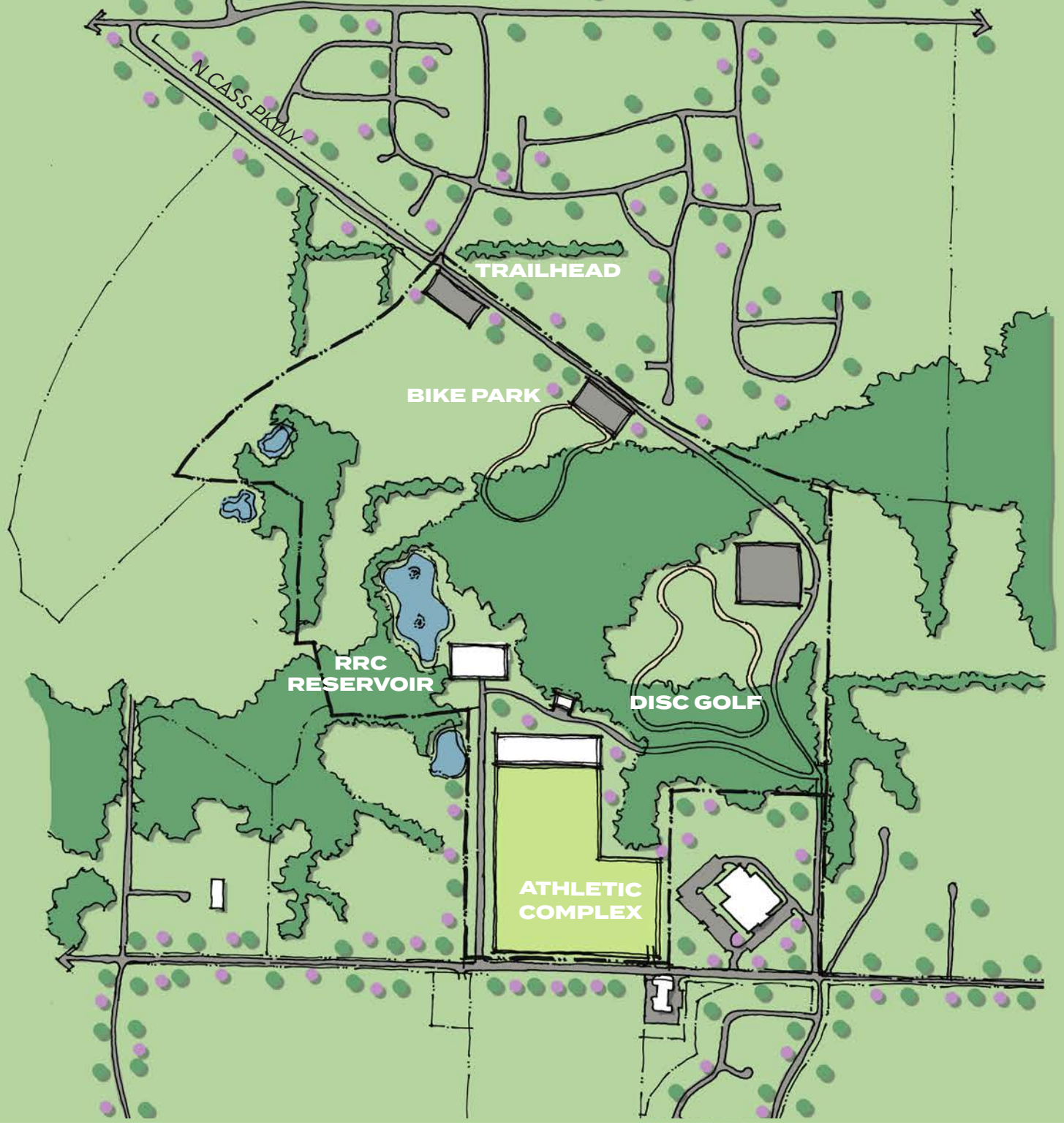
THE RANCH

The Ranch

In 2022, the City received 154 acres of parkland as part of the Good Ranch Land Use Plan. The site is located at the terminus of North Cass Parkway in the Prairie View Subdivision, adjacent to Bridle Ridge Elementary School on 195th Street. The future park, known as the Ranch, will not only be the largest park in the Raymore park system, it will be located in Ward 1, which is an area of the City that currently lacks parkland.

The park site has four ponds, and an old water reservoir, several acres of dense woods, wetlands and open prairie.

Concept planning for the future development of the Ranch is a focal point of the growth and expansion of the parks and trails system, including a balanced inventory of facilities and amenities, as well as recreation programming opportunities. The master plan in ***Figure 5.10*** provides guidance for the future development and programming of the 154 acres of the Ranch. The facility descriptions on the following page provide visionary narratives about how the Ranch will serve the community. Priorities and funding will be addressed within the future completion of the master plan.



Main Community Facilities at the Ranch

Athletic Complex/the Arena. This active area will be the home for Raymore's soccer and flag football leagues and will be able to host large tournaments, private field rentals and multiple leagues. This complex will provide lights for evening play. A large covered facility, or "the Arena." will be able to host winter leagues, private rentals and provide a covered space for summer play. The complex will also include an athletic-themed playground that will inspire all ages in a playful and fun area with obstacle skills course challenges.

Ridge to Ranch Trail Plan. The Ridge to Ranch Trail Plan is a network of on-street and off-street trails connecting three major City parks: Hawk Ridge Park- the City's northernmost park addition, Recreation park- the City's most active park, and the Ranch- which will be the City's largest park.

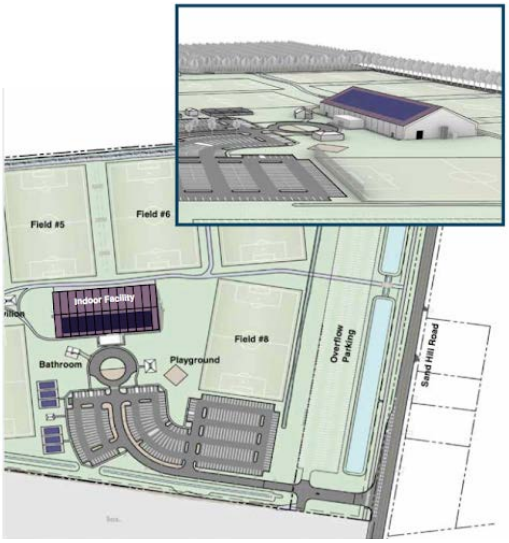
The network should include a mix of trail types, including greenways, off-street trails, paths and sidewalk connections. Subdivision development, when possible, should implement the required trail, sidewalk and path network expansions through subdivision development and expansion.

Outdoor Facilities at the Ranch

The Reservoir. The Reservoir will be the perfect place to bring a canoe or kayak to the park and enjoy some outdoor boating and fishing. The Reservoir Rental Company (RRC) will be a boat rental shop open seasonally from Memorial Day to Labor Day with canoes, kayaks, paddles, life jackets and archery gear. Knowledgable park staff will be available to provide basic instruction and safety guidance. Fishing will be available at the Reservoir or in one of the original four farm ponds through a partnership with the Missouri Department of Conservation.

Archery Range. A desire of the Parks and Recreation Board for two decades, the Ranch archery range will provide a safe, accessible and equitable archery experience for all levels. The range will offer both Olympic and gaming targets at various distances between up to 70 meters. The range will be free to the public and open year-round. Instructional classes, leagues and programs will available through the Parks and Recreation Department. Equipment will be available to rent at the Reservoir.

Precedent Imagery: The Arena



Initial Plans for the Athletic Complex

Precedent Imagery: The Reservoir

Precedent Imagery: The Reservoir

Precedent Imagery: The Archery Range

Precedent Imagery: The Archery Range

Horseback Riding, Hiking and Biking Trails. Weaving throughout the Ranch will be a trail system consisting of hard surfaces, natural surfaces and raised boardwalks that span the entire 154 acres over wetland areas, natural areas and developed active areas. The trail will connect to the City's overall trail system. A trailhead with a large parking lot, small shelter and trail signage will be dedicated for the horseback and hike/bike trail system. This area will provide a much needed equestrian activity area for general trail riding, lessons and additional mountain bike trails.

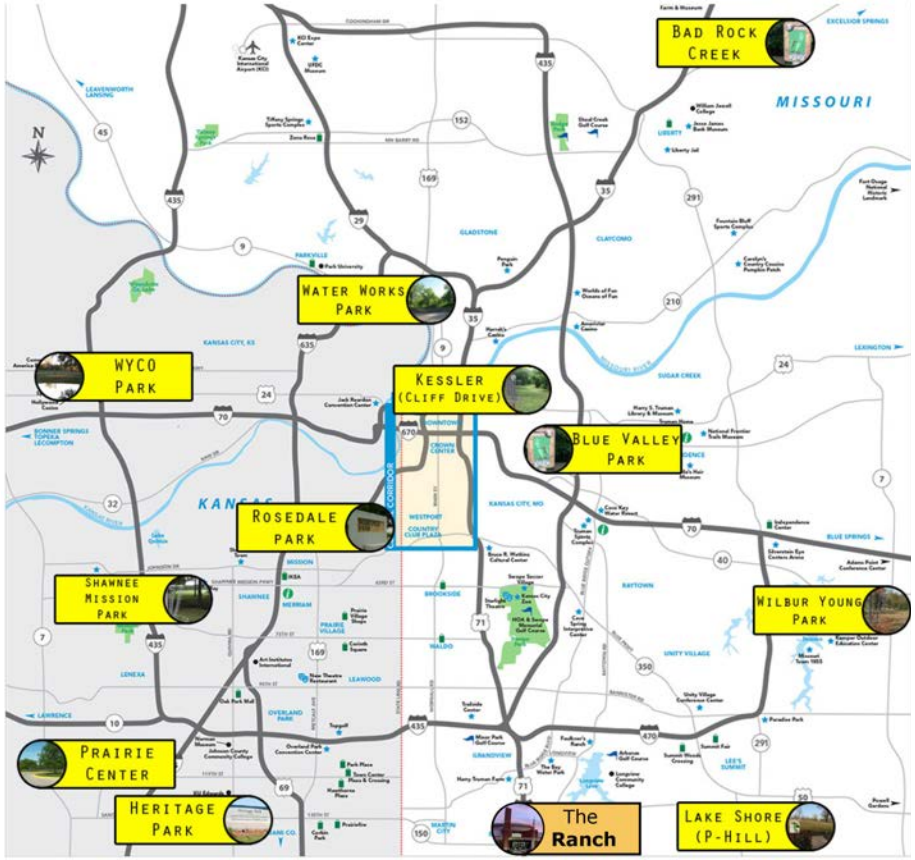
Disc Golf Course. The success of the Recreation Park disc golf course has inspired local players and volunteers to design a new tournament course at the Ranch. The Ranch disc golf course anticipates drawing thousands of players and spectators with leagues, tournaments and general play at an all-season course created for fun and tourism.

Kansas City showcases some of the best disc golf courses in the country with close to 30 private and public courses. Expanding the offerings of disc golf in Raymore across two major parks positions Raymore as THE southern tournament and recreational play complex in the metropolitan area.

Ranch Bike Park (RBP). RBP will be the southern anchor of the City's elaborate trail system. RBP provides training courses, skill development and fun for all skill levels. This will compliment the Ridge Mountain Bike trails at Hawk Ridge Park. Patrons can ride between the two areas on Raymore's trail system for a fun day exploring all Raymore has to offer.

Precedent Imagery: Horseback Riding Trails

Precedent Imagery: Shared Natural Surface Trail



Map of Disc Golf Courses in the Kansas City Metropolitan Area

TRAILS AND CONNECTIVITY NETWORK

The City of Raymore has developed over 24 miles of trails that provide bicycle and pedestrian connections between homes, schools, churches, commercial areas and parks. The existing system consists of trails within parks, trails along greenways and stream corridors and trails along the existing roadways. In addition to these trail types, there are also on-street bicycle facilities such as the signed bike route on Lucy Webb Road, trailhead facilities in new development areas and residential sidewalks.

The City of Raymore seeks input from residents through the Community Conversations and ETC Surveys conducted every other year. At the conclusion of each assessment process, trails and connectivity remain a top priority. At the conclusion of each community engagement, the residents of Raymore continue to emphasize the value of our trails and bike paths and place a high priority on these amenities for exercise, recreation and pedestrian or bicycle travel. As a result of these engagement processes, the Parks and Recreation Board and City Council have incorporated many capital projects to address these community needs. These projects demonstrate the importance of improving and expanding the trails within the park system and citywide.

The Parks and Recreation Master Plan in conjunction with the City's Growth Management Plan and Transportation Plan reinforce the community's commitment to connectivity and provide a guide as to how trails and connectivity are planned and utilized throughout the Raymore. The trail and connectivity system benefits residents on a daily basis and is an investment in the city's quality of life as Raymore competes with other communities to attract new residents and businesses.

The map in ***Figure 5.11*** on the following page shows the existing and future active transportation network throughout the City of Raymore, detailed further in the following section.

Network Vision

The City of Raymore wants to create a trail and non-motorized network that will establish safe, continuous corridors throughout the community that encourage outdoor recreation, promote non-motorized transportation, link key locations within Raymore, highlight the natural areas and connect to neighboring cities and regional trail networks.

Through this Master Plan, the goal is to enhance safety, establish continuous routes throughout the City, foster better access to community destinations, and create unique opportunities for active and healthy lifestyles in Raymore.

Network Goals

Trails were a large area of focus throughout recent community engagement efforts, as shown in ***Appendix B - Full Summary of Public Engagement Efforts.*** The goals for the future trails and connectivity network as follows were developed in alignment with the needs and wants expressed by community members:

- Increase recreation and transportation opportunities;
- Provide accessible, safe routes for pedestrians and bicyclists;
- Pursue connections; and
- Create a physical and interactive navigation system.

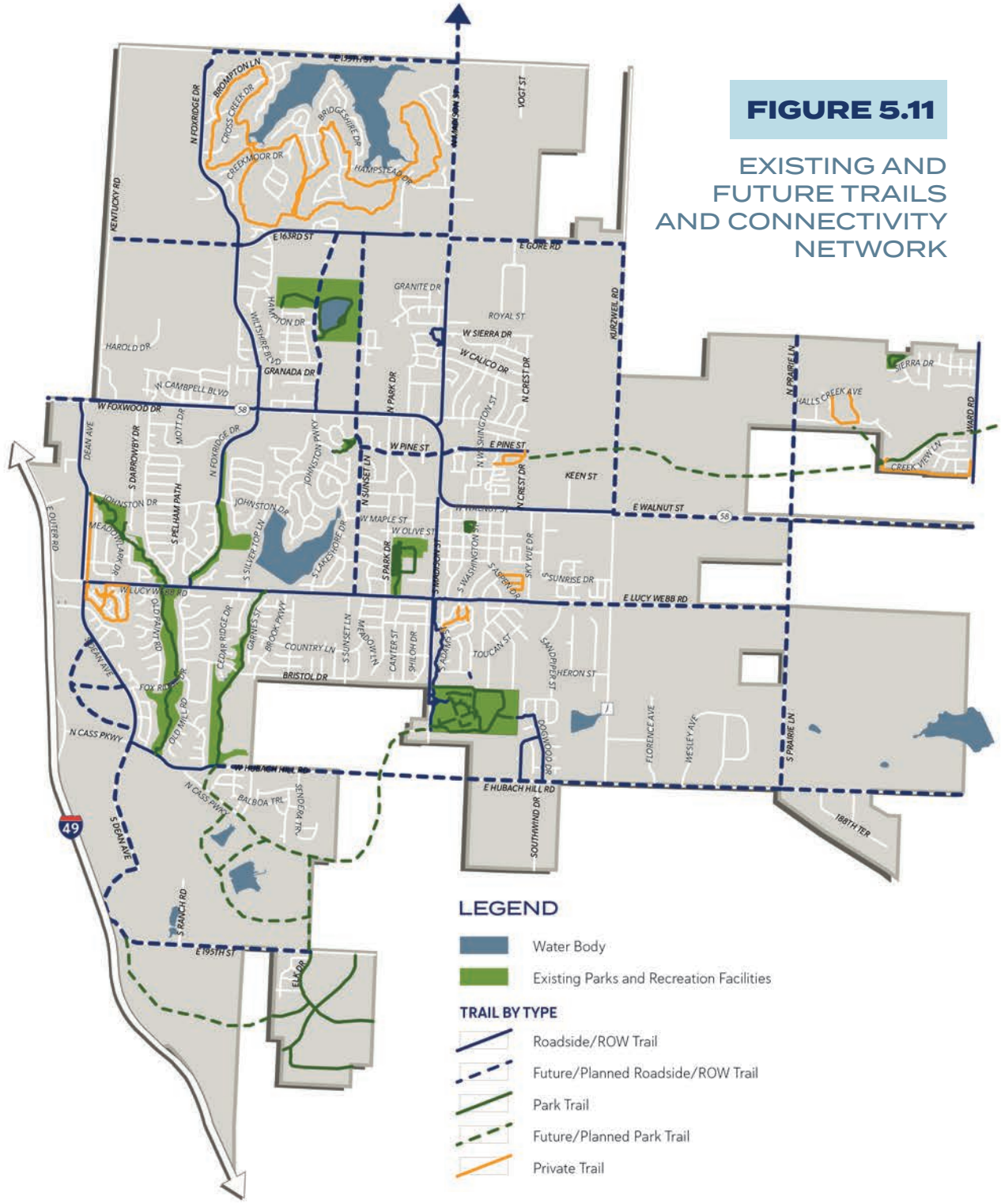
Areas of Focus

To achieve the goals set forth, this Master Plan will approach the trails and connectivity network by focusing on four key areas:

- ***Maintaining the network*** through aligning Capital Funding efforts with repair and improvement needs for current and future trails;
- ***Connecting the City and larger region*** through improving trail network access;
- ***Expanding the network*** through the development of new trails and parkland dedication; and
- ***Providing a user-friendly experience*** through updated maps, trail signage and technology.

FIGURE 5.11

EXISTING AND FUTURE TRAILS AND CONNECTIVITY NETWORK



NORTH

0' 2,250' 4,500' 6,750' 9,000'

1-inch

Data Sources: City of Raymore and Olsson Studio

TRAILS AND CONNECTIVITY NETWORK DEVELOPMENT SUMMARY

As of June 2022, the City of Raymore's existing trail system includes approximately 24.5 miles of formal trails within the municipal boundaries. This includes hard surface trails within the park system, greenways trails, right of way trails and sidewalks identified by the 2014 Raymore Community Wide Trails Plan.

Park trails originally designed and built prior to 2007 are constructed of asphalt ranging from four- to eight-feet wide. Since that time, the trail design standards were updated to 10 feet in width. Composition of asphalt or concrete remains budget driven, however, concrete is the preferred material.

Between 2014 and 2023, the City began programming trail additions and improvements within the Capital Improvement Plan. During this time, City standards included a base layer of gravel for all asphalt construction of trails to improve the quality and longevity of the trail. Additionally, City staff have focused on incorporating trail heads for public access through the Parkland Dedication Program. Trailheads have been designated in the Brookside Subdivision and included in the Ward Road redesign project of 2022, other trailhead projects are programmed in current development projects and included in their parkland dedication requirements. These trailheads typically include limited parking, a bike repair station, a water bottle filler and a bench for resting.

Natural surface trails are being incorporated into park planning where applicable. Off-road mountain bike and hiking trails at Hawk Ridge Park, mowed paths that meander throughout the Eagle Glen Natural Area and a gravel path through the butterfly garden area at Centerview provide alternatives for pedestrian activity. Additionally, park patrons also utilize the disc golf course at Recreation Park and Moon Valley park to explore the wooded areas while following paths created within the course.

Private development of trails and sidewalks are found throughout the City. Although connected and part of the overall pedestrian experience for residents, these systems are privately owned and maintained. Examples include the Foxridge Drive trail within Creekmoor Subdivision, the Alexander Creek Subdivision trails and the Meadows of the Good Ranch.

Recent Programming Efforts

To emphasize the commitment to a citywide trail and connectivity network, City leaders continue to place a high priority on non-motorized connectivity through budget programs, volunteer programs and policies that ensure the system is maintained annually.

Notable actions taken to boost the development of the trails and connectivity network throughout Raymore include the following efforts:

- ***Livable Streets Policy.*** In December of 2015, Raymore City Council adopted a Livable Streets Policy to implement design guidelines for transportation projects regarding the safe accommodation of pedestrians, cyclists and motor-vehicles.
- ***Undeveloped Lot and Sidewalk Gap Program.*** This program provides funding to install sidewalks on streets that do not currently have sidewalks on either side of the street or connect sidewalks on undeveloped lots. Funding is provided through the Capital Improvement Program.
- ***Adopt a Spot.*** In June of 2021, the Raymore Parks and Recreation Board approved the Adopt a Spot program allowing residents to officially adopt locations throughout the park system. A segment of this program includes trails which allows residents to partner with the Parks and Recreation Department for the care and maintenance of the trail system.
- ***Trail Maintenance Program.*** In 2023, City Council approved a trail maintenance program to repair or replace aging trail segments throughout the City. Allotted funding for this program is $150,000 per year over the next 5 years.

Interdepartmental Trails and Connectivity Cooperation

City staff continues to work in conjunction to create a trails and connection plan that coordinates across department resources. Sidewalk requirements within the Unified Development Code for residential and commercial development and the ongoing Sidewalk Gap Program within the Capital Improvement Program creates an extensive pedestrian transportation system. These programs continue to lead the way for connections to community destination points throughout the City. These community destinations include civic facilities, parks, schools, healthcare providers, grocery stores, and other places in the City that provide crucial functions and services for citizens.

TRAIL DESIGN STANDARDS

In order to ensure that Raymore's trail system is developed in a consistent manner and is safe and easy to use, a set of design standards is recommended as part of this Master Plan. Building Raymore's trail system based on design standards for trailheads, sidewalks, bridges, boardwalks, access points, pavement markings, etc. ensures that a high level of quality and overall continuity is maintained throughout the City. These design standards also present an aesthetic or "brand" for the City's trail system, which will become recognizable to its users as a hallmark of excellence. The intent of these standards is not to preclude innovation or uniqueness within the trail system. Rather, these standards and guidelines are intended to provide a framework within which each piece of the trail system can be designed in a manner sensitive to its surrounding context while ensuring that certain aesthetic, safety, comfort and quality features are present across the system.

Types of Standards

There are many different types of standards which apply to the development of bicycle and pedestrian infrastructure. The purpose of developing and adopting standards is to ensure public safety, the coherency of individual facilities and the overall system, and consistency of quality across the system. By definition, a standard is a set of minimum parameters within which each individual facility should be designed. Generally, standards fall within one of two categories:

NATIONAL AND STATE STANDARDS

The primary national and state standards related to bicycle and pedestrian facilities are the American Association of State Highway and Transportation Officials (AASHTO) *Guide for the Development of Bicycle Facilities*, the Americans with Disabilities Act Accessibility Guidelines (ADAAG/TAS) and the American Public Works Association. These standards focus on safety and accessibility for the disabled and should serve as the foundation for the design of any trail facility. Generally, these standards provide guidelines and/or mandated requirements for the geometric (rather than the aesthetic) design of facilities and include requirements for slope, cross slope, vertical clearance and a multitude of other dimensional aspects of trail facilities.

LOCAL STANDARDS

In contrast with the national and state standards, local standards generally focus more on capacity, quality, and aesthetic issues. As an example of a capacity standard, some cities have a standard trail width of eight feet (which allows two adults to comfortably walk side-by-side and a third adult to pass them) while others have a standard of ten feet (which better accommodates two-way bicycle traffic). An example of a quality standard is requiring certain pavement thicknesses and reinforcement patterns in order to ensure adequate structural performance in different conditions. An example of an aesthetic standard is requiring that all bridges be of the same character and include columns clad with a specific type of material.

The City of Raymore follows national standards as published by the American Public Works Association Kansas City Metro Chapter for concrete and asphalt construction.

City of Raymore Design Objectives

The following set of design Objectives have been designated in order to ensure that Raymore's trail system is developed with a high level of safety, quality, and continuity for trail users. These objectives are in addition to mandated national and state standards.

PARK/GREENWAY OR OFF-STREET TRAILS (HARD SURFACE)

- Trails should be ten (10) feet in width and consist of concrete or asphalt pavement.
- The alignment should follow the contours of the land and its natural drainage patterns and should not appear to be carved out of the terrain.
- Trails should be gentle, curvilinear and may include a combination of curving and straight segments. Serpentine or sinuous trail alignments are not desirable and should be limited to instances where tree preservation necessitates such alignments.
- Meanders in trails should appear to have a purpose and should not be haphazard or irregular.
- Trail alignments should be functional and efficient, presenting and preserving the natural terrain and vegetation to the greatest extent possible.
- Intersections should be located at natural focal points and convenient access points.
- Where conditions apply, trails shall align with existing or future crosswalks at streets. These intersections shall incorporate handicap accessible ramps that meet national design criteria.

OFF-STREET/NATURAL TRAILS (SOFT SURFACE)

- Trail material should be permeable while providing a stable surface.
- Trail width should be designated as the project and use dictates.
- Colors should be earth tone to blend with the natural environment and to minimize visual impact.
- Design for wheelchair accessibility wherever possible, with trail widths no less than 48 inches. In cases where a 48 inch wide trail is designed, ensure that adequate wheelchair passing areas are provided.
- While some trails may be designed for a specific use, such as mountain biking, trails should be able to handle multiple uses.

SIDEWALKS

- Pedestrian sidewalks that are incorporated into the trails system are intended to provide pedestrian connections between off-street trail segments where alternative off-street trail alignments are not feasible and along streets which have a high density of pedestrian-oriented land uses.
- Sidewalks are generally not intended for use by cyclists except for young children. Cyclists should use alternative off-street pathways.
- Standardized sidewalk construction should follow guidelines set in the Unified Development Code.

ON-STREET BICYCLE FACILITIES

- On-street bicycle facilities are intended to provide safe, quick and direct travel along corridors with high bicycle demand.
- Facilities should be used to connect discontinuous segments of shared-use trails.
- Facilities should provide extensions along local neighborhood streets and collectors that lead to commercial areas, places of employment, educational facilities, parks and other community facilities.
- The pavement surface should match the roadway surface.
- Utility covers should be adjusted to grade to avoid accidents. Drainage gates should be bicycle safe.
- Facilities should consist of bike lanes or cycle tracks where possible. Shared lanes should be utilized where these other facility types are not possible due to limited right-of-way.
- Bike route signs shall be used on streets with bike routes, shared lanes, bike lanes and cycle tracks as well as on shared-use trails where applicable. Route signs should be located at all intersections where the bike route changes direction.

BRIDGES AND LOW WATER CROSSINGS

- Trail crossings over creeks and drainage ways shall generally be by bridge.
- Bridge design should ensure that the structure is sturdy, safe, vandal-resistant and easily maintained.
- Deck surface shall have good skid resistance.
- Railings should be free of splinters and provide a smooth, clean surface to the touch. Railing design should allow views to creeks for persons of all heights, yet ensure user safety.
- The scale of the bridge should be in keeping with its surroundings.
- The color of the bridge should blend with the natural environment or tie into the color scheme of adjacent development.
- Low water crossings may be used at small stream crossings with the approval of the City Engineer.
- All bridge designs must be approved by the City Engineer.

BOARDWALKS

- Boardwalks used for the purpose of leveling a trail surface, bridging a ditch/culvert/etc. or providing a suspension trail along unlevel terrain shall be equivalent to and meet all specifications and requirements of the Wickcraft Boardwalk product.
- Trail replacement projects or improvement projects should incorporate boardwalks into the design.

TRAIL SIGNING AND TRAFFIC CONTROL

- Crossing features for all roadways include warning signs both for vehicles and trail users. Signage should be highly visible; catching the attention of motorists accustomed to roadway signs may require additional alerting devices such as flashing warning beacons, roadway striping or changes in pavement texture.
- Signing for trail users must include a standard stop sign and pavement marking; these traffic control devices are sometimes combined with other features such as bollards or chicanes in the trail to slow cyclists. Care must be taken not to place too many signs and other traffic control devices at crossings as they tend to overwhelm the user and lose their impact.
- Directional signing may be useful for trail users and motorists alike. For motorists, a sign reading "Bicycle Trail Xing" along with a City of Raymore trail emblem or logo helps both warn motorists and promote use of the trail. For trail users, directional signs and street names at crossings help direct people to their destinations.
- Striping should be used to alert motorists and cyclists and should be accompanied by pavement treatments.
- Trail signage designs and template standards are outlined in the Park Signage Program.

TRAILHEADS AND ACCESS POINTS

- Three types of trailheads shall be categorized within the trail system:
  - A ***Major Trailhead*** should provide at least 10 parking spaces, rest areas, water fountains, trail system information and bicycle repair stations.
  - A ***Minor Trailhead*** should provide trail system information and additional amenities as the site dictates.
  - A ***Natural Trailhead*** should provide trail system information and special use information such as mountain bike rules, leashed animal regulations, etc.
- Trailheads should be accessible by vehicle, transit, pedestrian and bicycle.
- Trailheads may include parking for vehicles and bicycles. Where feasible, a landscape buffer should be placed between the parking area and the trail.
  - Trailheads should contain important trail information to orient users to their location and to the system as a whole.
  - Existing facilities should be utilized whenever possible for use of accessibility and established parking.
  - All connections between the trail and trailhead facilities should be universally accessible and meet all ADA criteria.

TRAILHEAD AMENITIES

- Trailheads shall be identified by trail markers and signage.
- Parking:
  - ***Major Trailheads*** should provide a minimum of ten (10) parking spaces and at least one (1) handicap space that meets all applicable ADA requirements.
  - ***Minor Trailheads*** should provide a minimum of five (5) parking spaces and at least one (1) handicap space that meets all applicable ADA requirements.
- Bike racks adhering to park amenity standards or pre-approved by the City shall be provided at each trailhead.
- Bicycle repair stations shall be installed at Major Trailheads.
- One (1) drinking fountain adhering to park amenity standards or pre-approved by the City shall be provided at each trailhead.
- One (1) bench adhering to park amenity standards or pre-approved by the City shall be provided at each trailhead.
- Parking lots and trail intersections shall be lighted to a minimum of ½ footcandle with appropriate commercial light fixtures and no spillover to adjacent property where feasible. Use of adjacent street lights are permissible with approval from the Parks and Recreation Director and City Engineer.
- Trails that terminate at trailheads shall receive landscape traffic control measures for buffering and guiding the direction of pedestrian and bicycle traffic.
- In locations that provide adequate space for trees and landscaping, trailheads shall provide at least one (1) canopy tree as approved by the Unified Development Code or the Parks and Recreation Department.
- Bollards shall be used to differentiate the trail from vehicular access. The standardized removable bollard shall be used.

TRAILS AND CONNECTIVITY NETWORK INVENTORY

Significant investment has been made recently in the construction of new sidewalks and trails. This investment should be continued to create interconnectivity between residential neighborhoods, recreational facilities and commercial areas.

Currently, the City of Raymore provides approximately one (1) mile of trail per 1,000 residents through a robust active transportation network consisting of park trails, right of way trails and private trails.

An inventory of the existing trail network is provided on the following pages.

The Arboretum and Loop Trail at Memorial Park

DESCRIPTION

Figure 5.12 shows the Memorial Park trail network, which includes a 0.50 mile loop trail and a 0.82 mile hard surface path through the Arboretum. The 0.12 mile South Lucy Webb connector trail and the loop trail were constructed in 2018 and consist of 10 foot asphalt hard surface walkways. The Arboretum trail is a five foot wide asphalt trail originally constructed in the 1980's and recently crack sealed and resurfaced in 2018. The Memorial Park Trail system provides connectivity within the active transportation network by connecting to the Lucy Webb Trail to the south and the West Olive Street sidewalk at the Arboretum parking lot.

In 2024, Raymore City Council approved authorizing special obligation bonds for the reconstruction and replacement of park trails in Memorial and Recreation Parks. The project includes the removal and replacement of the Arboretum Trail and wooden walking bridges and replacing the older yellow drop down bollards with the standardized black powder-coated bollards consistent throughout the park system.

NORTH

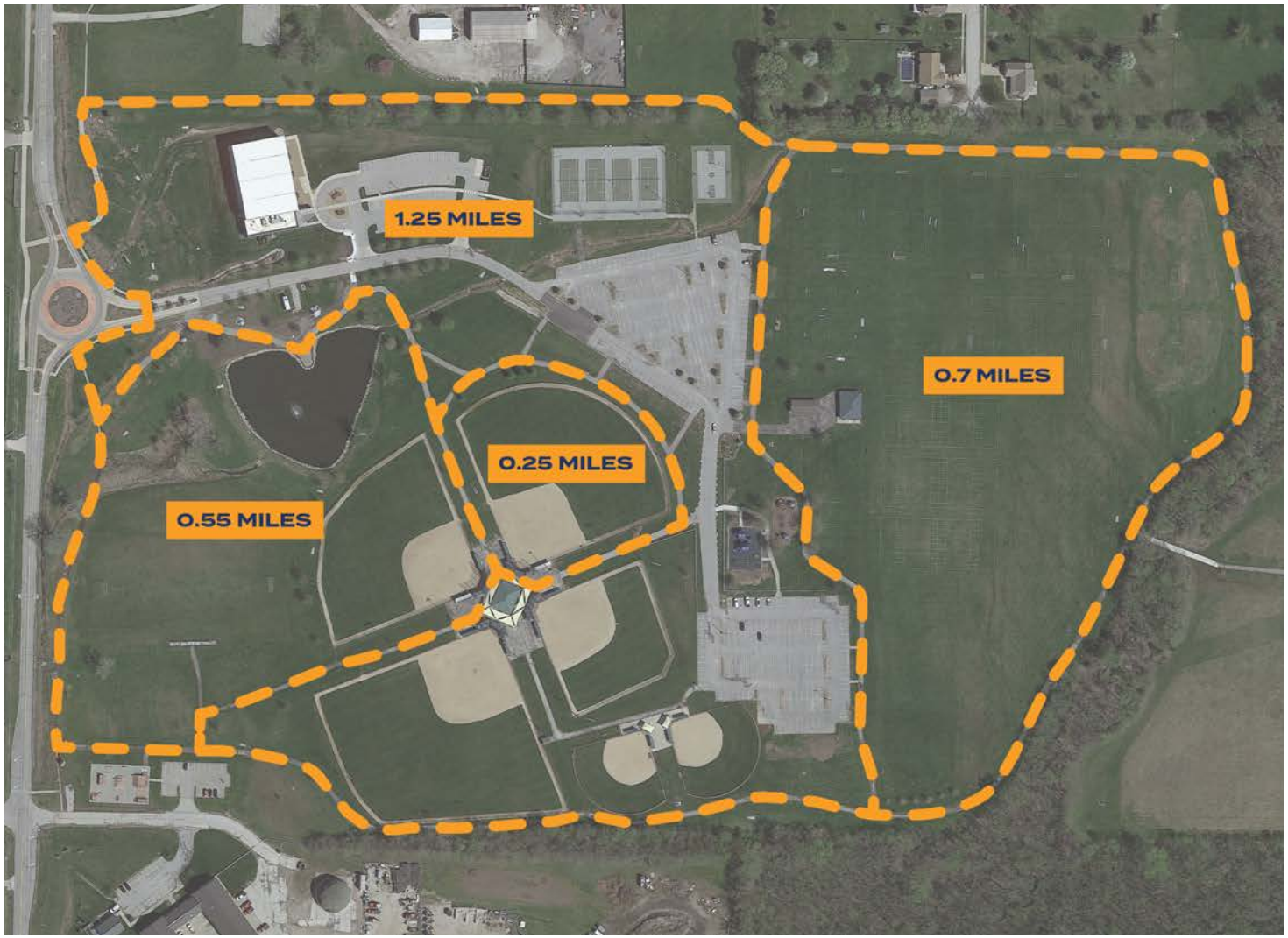
FIGURE 5.12

MEMORIAL PARK TRAILS

Recreation Park Trails

DESCRIPTION

The Recreation Park trail system shown in ***Figure 5.13*** consists of 2.75 miles of 10 foot wide hard surfaced trails. Trail materials are a mix of asphalt, concrete and a pre-manufactured boardwalk system. Separated into four loop trails, the Recreation Park system provides a variety of exploration options and interactions with other park amenities. Several pedestrian and parking lot connections make accessing the trails easy from anywhere in the park. Loop segment names and distances include: The "Big Loop" at 1.25 miles, the "Soccer Loop" at 0.70 miles, the "Boardwalk Loop" at 0.55 miles and the "Field 4 Loop" at 0.25 miles. The Recreation Park trail system provides connectivity within the city-wide trail system through the South Madison Street Trail, sidewalk connection with the Shadowood Subdivision and direct connection to Moon Valley subdivision through Moon Valley Park.



NORTH

FIGURE 5.13

RECREATION PARK TRAILS

Hawk Ridge Park Trails

DESCRIPTION

Figure 5.14 shows the Hawk Ridge Park trail network, which includes the 0.6 mile Lake Loop Trail, 0.2 mile Ridge-Nest Connector Trail and the 0.2 mile Exercise Loop. A portion of the Lake Loop Trail is a boardwalk across Johnston Lake.

NORTH

FIGURE 5.14

HAWK RIDGE PARK TRAILS

Ward Park Trails

DESCRIPTION

Figure 5.15 shows the Ward Park Exercise Loop Trail, which is approximately 0.25 miles long.

NORTH

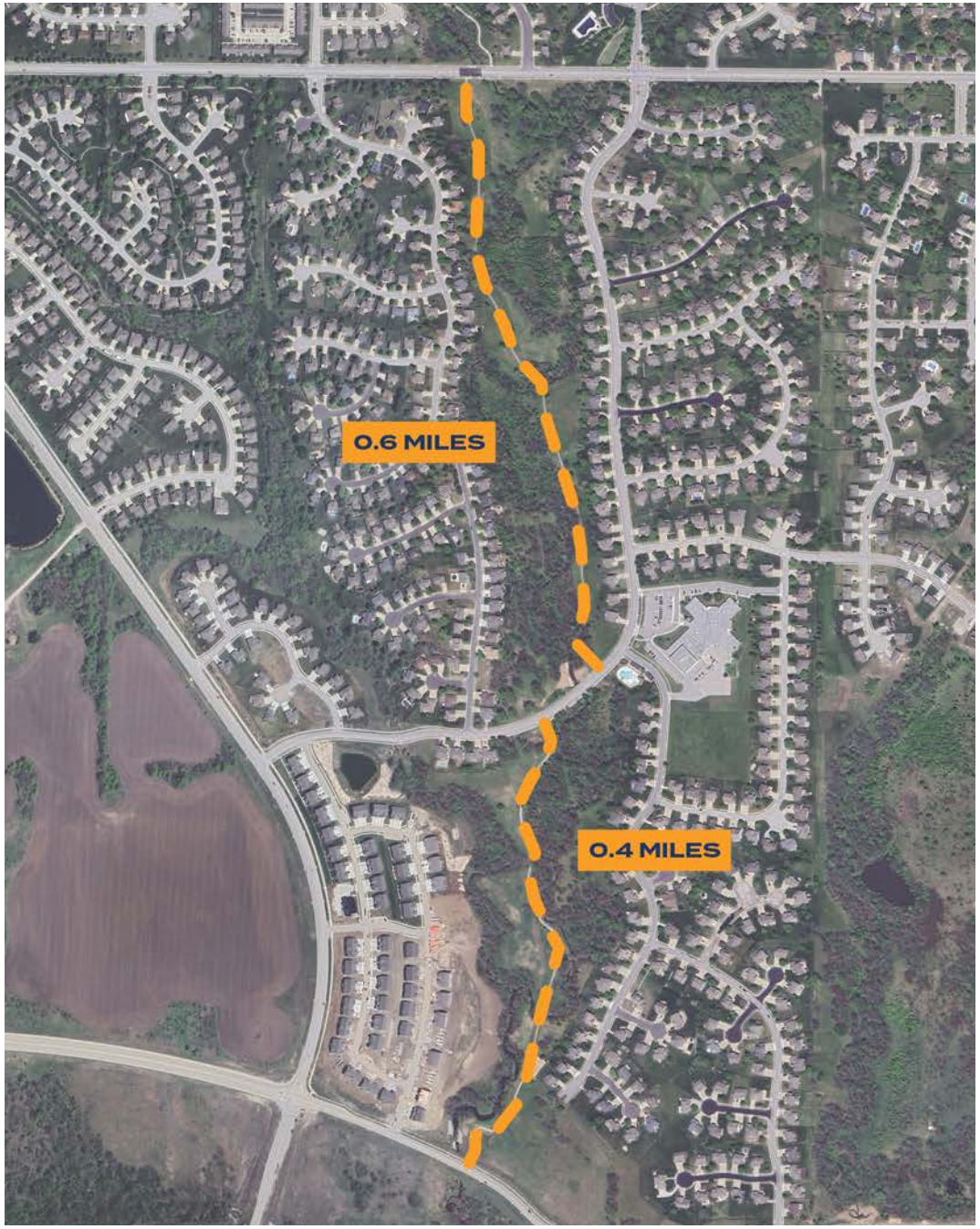
FIGURE 5.15

WARD PARK TRAILS

Good Parkway Linear Park Trail

DESCRIPTION

Figure 5.16 shows the trail through Good Parkway Linear Park. The park is split into a northern and southern portion. The entire trail is about a mile long, with the north portion totalling 0.6 miles and the southern 0.4 miles.



NORTH

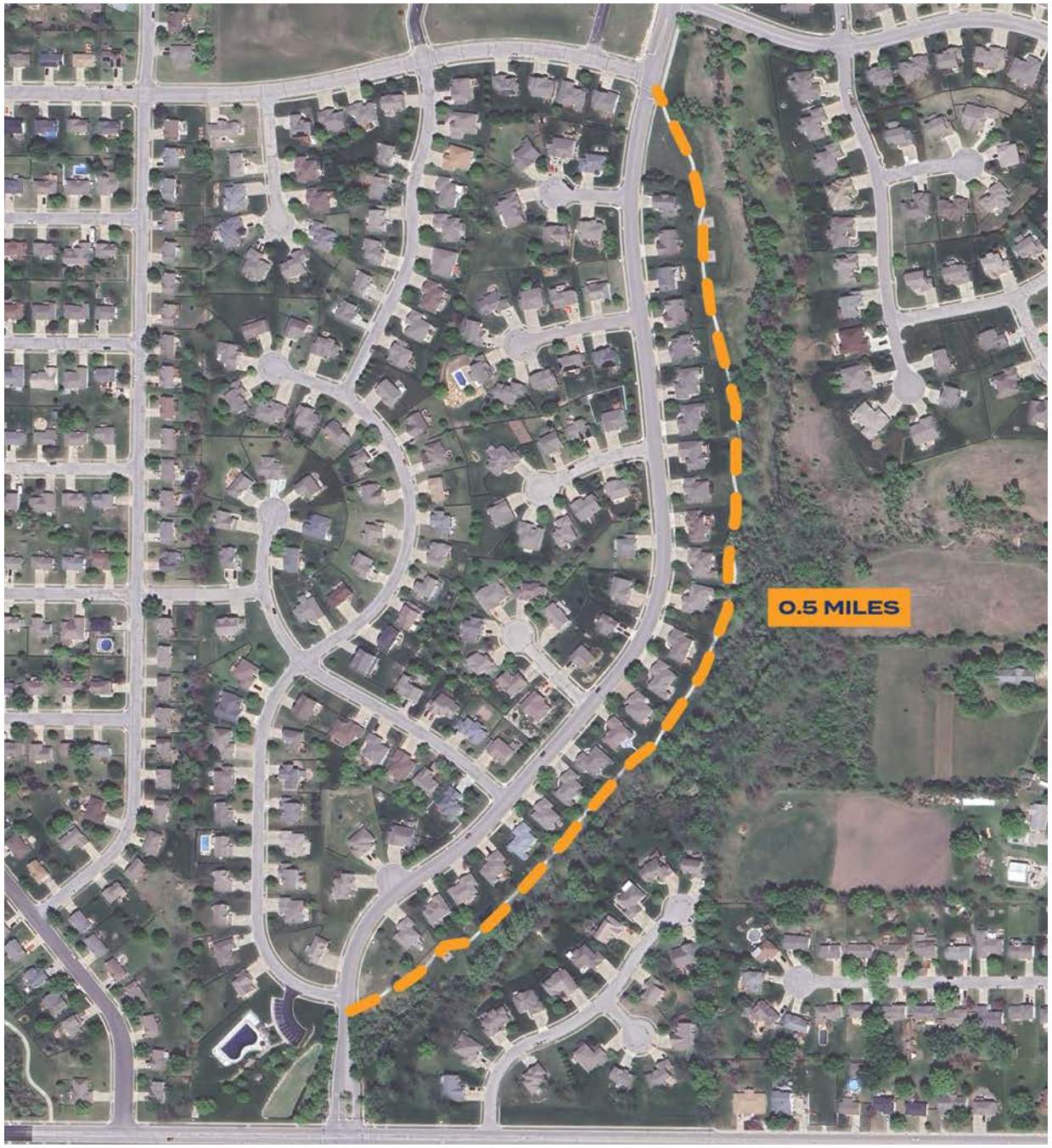
FIGURE 5.16

GOOD PARKWAY LINEAR PARK TRAILS

Eagle Glen Linear Park Trail

DESCRIPTION

The 0.5 mile trail through Eagle Glen Linear Park is shown in *Figure 5.17.*



NORTH

FIGURE 5.17

EAGLE GLEN LINEAR PARK TRAIL

LeMor Greenway Trail

DESCRIPTION

Figure 5.18 shows the LeMor Greenway Trail, which has a total length of approximately 0.8 miles.

NORTH

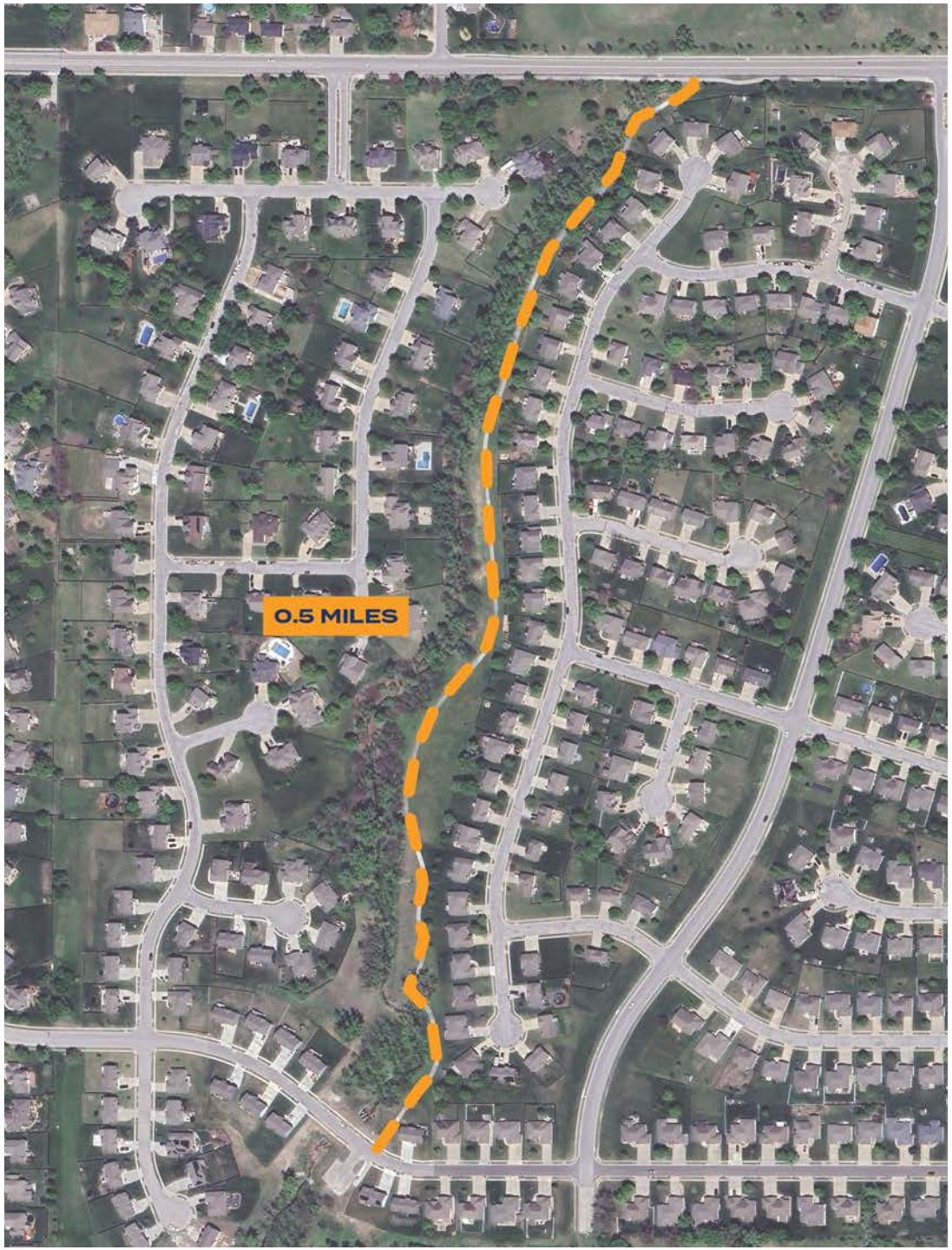
FIGURE 5.18

LEMOR GREENWAY TRAIL

Brookside Greenway Trail

DESCRIPTION

The Brookside Greenway Trail shown in ***Figure 5.19*** has a total length of approximately 0.5 miles.



NORTH

FIGURE 5.19

BROOKSIDE GREENWAY TRAIL

Trails and Connectivity Network Recommendations

OVERALL NETWORK

Immediate Recommendations

- **Expand trails through utility corridors.** Sharing a trail corridor with public utilities is not only an efficient use of space, it also has the potential to defray the costs associated with trail development and expansion by cutting down land acquisition costs, among many other advantages. The City maintains significant water and sewer infrastructure corridors that span major portions of the community. Expanding trails through these corridors improves connectivity of the system and activates otherwise unusable land. Additionally, these trail corridors improve access to the City's infrastructure.
- **Complete the Alexander Creek Interceptor Trail Extension.** The Alexander Creek interceptor sewer was initially installed to serve additional growth toward the eastern boundaries of the City, including the Ray-Pec East Middle School campus. Planning for the future extension of the trail corridor along existing easements and generally flat topography will help to connect existing trail infrastructure to the future growth area of the City. This corridor would connect existing neighborhoods east, including Alexander Creek, Knoll Creek, Ward Park and Chateau Place.

MEMORIAL PARK TRAIL NETWORK

Immediate Recommendations

- Incorporate a formal park signage system that includes loop trail distances and wayfinding.
- Replace the yellow drop down bollards with the standardized black powder-coated bollards to be consistent throughout the park system.

Long Range Planning

- Additional bottle fillers and pet fountains should be included in future improvement projects.
- Two additional dog waste bags should be installed.

RECREATION PARK TRAIL NETWORK

Immediate Recommendations

- Incorporate a formal park signage system that includes loop trail distances and wayfinding.
- Replace the yellow drop down bollards with the standardized black powder-coated bollards to be consistent throughout the park system.
- Remove and replace the loop trail system built prior to 2018, including the outer loop trail and mini soccer loop trail systems with a 10-foot wide concrete trail with drainage solutions for the low water/runoff areas.

Long Range Planning

- Consideration should be given within the Capital Improvement Plan to incorporate outdoor fitness equipment throughout the trail system. This type of amenity is an ideal fit for Recreation Park.
- Additional bottle fillers and pet fountains should be included in future improvement projects.

PARKS AND RECREATION IMPLEMENTATION GOALS

Achieve CAPRA Accreditation. Achieve accreditation from the National Recreation and Park Association's Commission for Accreditation of Park and Recreation Agencies (CAPRA). CAPRA is an operational management system that delivers quality assurance and improvements to accredited park and recreation departments throughout the country. The multi-step accreditation process engages and trains staff, ultimately ensuring that the department is operating under best practices when accreditation is granted. Accreditation must be renewed every five years.

Achieve Arboretum Accreditation. Achieve Level 1 Arboretum Accreditation through the ArbNet Arboretum Accreditation Program. Accreditation advances the planting, study and conservation of trees and enables collaboration with other recognized arboreta around the world. Communities that gain accreditation are recognized for achieving specified levels of professional practice. The distinction sets communities apart for their commitment to environmental stewardship.

Park Signage Program. Establish a Signage Program that connects and improves the visibility and usability of the City's parks, trails, lakes, public facilities and amenities with traditional signs and modern technology.

Park Maintenance Management Plan. Update the Park Maintenance plan to include new facilities and parks, priority areas, staffing and resources.

Trails Navigational Mapping System. Create an interactive map utilizing GIS and QR Coding systems to enhance trail usability throughout the system.

Recreation Division Business Plan. Develop a strategic action plan that can ensure long-term success and financial sustainability for the City's parks, recreation programs and open spaces. The plan should incorporate Parks and Recreation facilities, rental spaces and revenue generating amenities.

Capital Improvement Plan. Update the current project list to forecast a 20-year Capital Improvement Program that includes future park improvements, maintenance of current facilities and amenities, long range planning, general cost estimations and community needs. The program should include needs and prioritization, debt service payments and funding strategies.

Employee Development Program. Implement a system that provides guidance on employee expectations and professional development. The program should include part-time and season staffing incentives to encourage employees to return in following seasons. The program should include a Departmental Succession Plan that outlines the roles and responsibilities should a key team member of the department leave or be unable to complete their duties.

Legacy Program. Update the Legacy program to include new park areas, opportunities and pricing structure.

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
NON-DEPARTMENTAL									
PARKS DIVISION									
PROPERTY TAXES	0.00	0.00	0.00	545,894.00	110,424.56	502,171.65	0.00	43,722.35	91.99
MISCELLANEOUS	0.00	0.00	0.00	30,385.00	1,808.11	7,912.25	0.00	22,472.75	26.04
FACILITY RENTAL REVENUE	0.00	0.00	0.00	22,615.00	(75.00	(75.00)	0.00	22,690.00	0.33-
TRANSFERS - INTERFUND	0.00	0.00	0.00	850,000.00	54,166.66	362,499.98	0.00	487,500.02	42.65
TOTAL PARKS DIVISION	0.00	0.00	0.00	1,448,894.00	166,324.33	872,508.88	0.00	576,385.12	60.22
RECREATION DIVISION									
CONCESSION REVENUE	0.00	0.00	0.00	50,000.00	55.00	111.50	0.00	49,888.50	0.22
FACILITY RENTAL REVENUE	0.00	0.00	0.00	26,420.00	1,251.00	1,876.00	0.00	24,544.00	7.10
PROGRAM REVENUE	0.00	0.00	0.00	338,975.00	40,505.00	45,699.50	0.00	293,275.50	13.48
TOTAL RECREATION DIVISION	0.00	0.00	0.00	415,395.00	41,811.00	47,687.00	0.00	367,708.00	11.48
CENTERVIEW									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	71,175.00	7,300.00	15,177.52	0.00	55,997.48	21.32
PROGRAM REVENUE	0.00	0.00	0.00	15,250.00	950.00	1,441.00	0.00	13,809.00	9.45
TOTAL CENTERVIEW	0.00	0.00	0.00	86,425.00	8,250.00	16,618.52	0.00	69,806.48	19.23
RAYMORE ACTIVITY CENTER									
MISCELLANEOUS	0.00	0.00	0.00	6,000.00	994.00	1,843.00	0.00	4,157.00	30.72
CONCESSION REVENUE	0.00	0.00	0.00	4,400.00	608.50	1,383.00	0.00	3,017.00	31.43
FACILITY RENTAL REVENUE	0.00	0.00	0.00	43,250.00	1,635.00	10,337.50	0.00	32,912.50	23.90
PROGRAM REVENUE	0.00	0.00	0.00	262,775.00	16,152.50	21,799.50	0.00	240,975.50	8.30
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	316,425.00	19,390.00	35,363.00	0.00	281,062.00	11.18
TOTAL REVENUES	0.00	0.00	0.00	2,267,139.00	235,775.33	972,177.40	0.00	1,294,961.60	42.88
EXPENDITURE SUMMARY									
PARKS DIVISION	4,276.00	0.00	4,276.00	1,185,067.89	136,398.33	301,773.20	20,897.19	862,397.50	27.23
RECREATION DIVISION	0.00	0.00	0.00	402,907.50	28,039.05	68,271.30	2,055.43	332,580.77	17.45
CENTERVIEW	0.00	0.00	0.00	111,028.96	10,223.09	30,136.84	828.43	80,063.69	27.89
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	292,330.54	33,559.48	75,562.29	738.90	216,029.35	26.10
TOTAL EXPENDITURES	4,276.00	0.00	4,276.00	1,991,334.89	208,219.95	475,743.63	24,519.95	1,491,071.31	25.12
REVENUES OVER/(UNDER) EXPENDITURES	(4,276.00)	0.00	(4,276.00)	275,804.11	27,555.38	496,433.77	(24,519.95)	(196,109.71)	171.10

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL									
MISCELLANEOUS									
TRANSFERS - INTERFUND									
PARKS DIVISION									
PROPERTY TAXES									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	454,087.00	146,413.45	429,460.46	0.00	24,626.54	94.58
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	91,807.00	(35,988.89)	72,711.19	0.00	19,095.81	79.20
TOTAL PROPERTY TAXES	0.00	0.00	0.00	545,894.00	110,424.56	502,171.65	0.00	43,722.35	91.99
MISCELLANEOUS									
25-4340-0000 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	200.00	200.00	0.00	(200.00)	0.00
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	30,385.00	1,608.11	7,712.25	0.00	22,672.75	25.38
TOTAL MISCELLANEOUS	0.00	0.00	0.00	30,385.00	1,808.11	7,912.25	0.00	22,472.75	26.04
FACILITY RENTAL REVENUE									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	22,615.00	(75.00(	75.00)	0.00	22,690.00	0.33-
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	22,615.00	(75.00(	75.00)	0.00	22,690.00	0.33-
TRANSFERS - INTERFUND									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	24,999.99	0.00	75,000.01	25.00
25-4904-0000 TRANSFER FROM RESTRICTED	0.00	0.00	0.00	200,000.00	0.00	200,000.00	0.00	0.00	100.00
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	550,000.00	45,833.33	137,499.99	0.00	412,500.01	25.00
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	850,000.00	54,166.66	362,499.98	0.00	487,500.02	42.65
TOTAL PARKS DIVISION	0.00	0.00	0.00	1,448,894.00	166,324.33	872,508.88	0.00	576,385.12	60.22
RECREATION DIVISION									
PROPERTY TAXES									
MISCELLANEOUS									
CONCESSION REVENUE									
26-4700-0000 CONCESSION	0.00	0.00	0.00	50,000.00	55.00	111.50	0.00	49,888.50	0.22
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	50,000.00	55.00	111.50	0.00	49,888.50	0.22

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FACILITY RENTAL REVENUE									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	26,420.00	1,251.00	1,876.00	0.00	24,544.00	7.10
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	26,420.00	1,251.00	1,876.00	0.00	24,544.00	7.10
PROGRAM REVENUE									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	64,800.00	10,175.00	10,683.00	0.00	54,117.00	16.49
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	110,350.00	6,005.00	7,121.00	0.00	103,229.00	6.45
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	87,125.00	18,645.00	19,629.00	0.00	67,496.00	22.53
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	16,100.00	0.00	0.00	0.00	16,100.00	0.00
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	5,775.00	0.00	0.00	0.00	5,775.00	0.00
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	20,750.00	4,505.00	6,020.00	0.00	14,730.00	29.01
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	31,075.00	1,175.00	2,246.50	0.00	28,828.50	7.23
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	338,975.00	40,505.00	45,699.50	0.00	293,275.50	13.48
TOTAL RECREATION DIVISION	0.00	0.00	0.00	415,395.00	41,811.00	47,687.00	0.00	367,708.00	11.48
CENTERVIEW									
MISCELLANEOUS									
FACILITY RENTAL REVENUE									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	71,175.00	7,300.00	15,177.52	0.00	55,997.48	21.32
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	71,175.00	7,300.00	15,177.52	0.00	55,997.48	21.32
PROGRAM REVENUE									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	15,250.00	950.00	1,441.00	0.00	13,809.00	9.45
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	15,250.00	950.00	1,441.00	0.00	13,809.00	9.45
TOTAL CENTERVIEW	0.00	0.00	0.00	86,425.00	8,250.00	16,618.52	0.00	69,806.48	19.23
RAYMORE ACTIVITY CENTER									
MISCELLANEOUS									
28-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	6,000.00	994.00	1,843.00	0.00	4,157.00	30.72
TOTAL MISCELLANEOUS	0.00	0.00	0.00	6,000.00	994.00	1,843.00	0.00	4,157.00	30.72
CONCESSION REVENUE									
28-4700-0000 CONCESSION	0.00	0.00	0.00	4,400.00	608.50	1,383.00	0.00	3,017.00	31.43
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	4,400.00	608.50	1,383.00	0.00	3,017.00	31.43
FACILITY RENTAL REVENUE									
28-4710-0000 RENTAL FEES	0.00	0.00	0.00	43,250.00	1,635.00	10,337.50	0.00	32,912.50	23.90
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	43,250.00	1,635.00	10,337.50	0.00	32,912.50	23.90

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PROGRAM REVENUE									
28-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	42,675.00	12,067.50	13,030.50	0.00	29,644.50	30.53
28-4715-1605 PROGRAM - DAY CAMPS	0.00	0.00	0.00	137,400.00	130.00	130.00	0.00	137,270.00	0.09
28-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	52,100.00	40.00	4,005.00	0.00	48,095.00	7.69
28-4715-1630 PROGRAM - MISCELLANEOUS	0.00	0.00	0.00	4,800.00	2,760.00	2,915.00	0.00	1,885.00	60.73
28-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	20,400.00	915.00	1,135.00	0.00	19,265.00	5.56
28-4715-1650 PROGRAM - ADULT VOLLEYBAL	0.00	0.00	0.00	3,000.00	240.00	584.00	0.00	2,416.00	19.47
28-4715-1655 PROGRAM - ADULT BASKETBAL	0.00	0.00	0.00	2,400.00	0.00	0.00	0.00	2,400.00	0.00
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	262,775.00	16,152.50	21,799.50	0.00	240,975.50	8.30
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	316,425.00	19,390.00	35,363.00	0.00	281,062.00	11.18

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
25-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	586,501.00	64,956.03	154,653.28	0.00	431,847.72	26.37
25-5020-0000 FICA	0.00	0.00	0.00	46,487.00	4,942.54	11,804.88	0.00	34,682.12	25.39
25-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	480.00	0.00	7.93	0.00	472.07	1.65
25-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	126,664.00	9,343.81	28,018.70	0.00	98,645.30	22.12
25-5045-0000 LAGERS	0.00	0.00	0.00	81,190.00	9,216.89	21,737.11	0.00	59,452.89	26.77
25-5050-0000 OVERTIME	0.00	0.00	0.00	21,172.00	1,603.04	4,874.48	0.00	16,297.52	23.02
25-5060-0000 WORKERS COMP	0.00	0.00	0.00	8,615.00	0.00	0.00	0.00	8,615.00	0.00
TOTAL PERSONNEL	0.00	0.00	0.00	871,109.00	90,062.31	221,096.38	0.00	650,012.62	25.38
COMMODITIES									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0.00
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	13,960.00	540.07	879.07	526.64	12,554.29	10.07
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	300.00	5.93	162.88	0.00	137.12	54.29
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	750.00	0.00	0.00	0.00	750.00	0.00
25-6270-1010 UNIFORMS	0.00	0.00	0.00	270.00	0.00	0.00	0.00	270.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	5,222.50	1,411.20	1,411.20	1,682.69	2,128.61	59.24
TOTAL COMMODITIES	0.00	0.00	0.00	31,502.50	1,957.20	2,453.15	2,209.33	26,840.02	14.80
MAINTENANCE & REPAIRS									
25-6400-1250 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	1,000.00	51.96	51.96	64.11	883.93	11.61
25-6430-1025 GROUNDS MAINT-VANDALISM	4,276.00	0.00	4,276.00	0.00	0.00	0.00	0.00	0.00	0.00
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	45,500.00	5,020.97	13,149.44	1,630.00	30,720.56	32.48
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	5,000.00	0.00	2,600.00	0.00	2,400.00	52.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	150.00	0.00	896.91	0.00	(746.91)	597.94
TOTAL MAINTENANCE & REPAIRS	4,276.00	0.00	4,276.00	53,650.00	5,072.93	16,698.31	1,694.11	35,257.58	34.28
UTILITIES									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	51,425.00	4,906.63	8,193.10	0.00	43,231.90	15.93
25-6810-1010 WATER	0.00	0.00	0.00	270.00	0.00	23.21	0.00	246.79	8.60
25-6850-1010 TRASH	0.00	0.00	0.00	4,200.00	1,306.82	1,306.82	0.00	2,893.18	31.11
TOTAL UTILITIES	0.00	0.00	0.00	55,895.00	6,213.45	9,523.13	0.00	46,371.87	17.04
CONTRACTUAL									
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	4,600.00	0.00	0.00	0.00	4,600.00	0.00
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	1,240.00	136.00	301.00	12.00	927.00	25.24
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
25-7150-1010 VEHICLE LEASES	0.00	0.00	0.00	37,816.00	6,972.80	12,011.80	0.00	25,804.20	31.76
25-7180-1010 INSURANCE	0.00	0.00	0.00	21,160.39	15,420.28	15,420.28	0.00	5,740.11	72.87
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	6,770.00	17.71	74.39	415.00	6,280.61	7.23
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	900.00	136.00	136.00	130.03	633.97	29.56
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,950.00	0.00	0.00	895.00	1,055.00	45.90
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,930.00	279.04	865.47	0.00	1,064.53	44.84
25-7320-1250 PROFESSIONAL SERVICES	0.00	0.00	0.00	55,000.00	6,801.86	13,207.04	0.00	41,792.96	24.01
TOTAL CONTRACTUAL	0.00	0.00	0.00	132,966.39	29,763.69	42,015.98	1,452.03	89,498.38	32.69

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL PROJECTS									
TRANSFERS/MISCELLANEOUS									
25-9803-0000 TRANSFER TO VERP	0.00	0.00	0.00	39,945.00	3,328.75	9,986.25	15,541.72	14,417.03	63.91
TOTAL TRANSFERS/MISCELLANEOUS	0.00	0.00	0.00	39,945.00	3,328.75	9,986.25	15,541.72	14,417.03	63.91
TOTAL PARKS DIVISION	4,276.00	0.00	4,276.00	1,185,067.89	136,398.33	301,773.20	20,897.19	862,397.50	27.23

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
26-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	159,208.00	19,478.62	44,583.69	0.00	114,624.31	28.00
26-5020-0000 FICA	0.00	0.00	0.00	12,853.00	1,517.82	3,553.09	0.00	9,299.91	27.64
26-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	128.00	0.00	2.02	0.00	125.98	1.58
26-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	5,466.00	413.14	1,245.37	0.00	4,220.63	22.78
26-5045-0000 LAGERS	0.00	0.00	0.00	19,812.00	2,286.98	5,425.42	0.00	14,386.58	27.38
26-5050-0000 OVERTIME	0.00	0.00	0.00	8,809.00	414.74	2,049.23	0.00	6,759.77	23.26
26-5060-0000 WORKERS COMP	0.00	0.00	0.00	8,615.00	0.00	0.00	0.00	8,615.00	0.00
TOTAL PERSONNEL	0.00	0.00	0.00	214,891.00	24,111.30	56,858.82	0.00	158,032.18	26.46
COMMODITIES									
26-6190-1010 POSTAGE	0.00	0.00	0.00	50.00	0.00	2.76	0.00	47.24	5.52
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	900.00	0.00	0.00	0.00	900.00	0.00
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	450.00	0.00	0.00	0.00	450.00	0.00
26-6270-1010 UNIFORMS	0.00	0.00	0.00	675.00	778.75	778.75	0.00	(103.75)	115.37
TOTAL COMMODITIES	0.00	0.00	0.00	5,275.00	778.75	781.51	0.00	4,493.49	14.82
UTILITIES									
CONTRACTUAL									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	16,450.00	18.00	18.00	554.82	15,877.18	3.48
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,490.00	0.00	0.00	450.00	2,040.00	18.07
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	3,250.00	91.98	91.98	590.00	2,568.02	20.98
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	15,432.00	1,031.84	4,177.02	0.00	11,254.98	27.07
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	24,770.00	0.00	129.50	7.64	24,632.86	0.55
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	38,532.50	0.00	0.00	7.64	38,524.86	0.02
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	29,325.00	0.00	222.00	7.64	29,095.36	0.78
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	6,400.00	0.00	129.50	0.00	6,270.50	2.02
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	3,000.00	1,077.16	1,077.16	50.00	1,872.84	37.57
26-7340-1600 RENT	0.00	0.00	0.00	4,092.00	341.00	682.00	341.00	3,069.00	25.00
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	37,050.00	589.02	4,103.81	46.69	32,899.50	11.20
TOTAL CONTRACTUAL	0.00	0.00	0.00	182,741.50	3,149.00	10,630.97	2,055.43	170,055.10	6.94
CAPITAL PROJECTS									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	402,907.50	28,039.05	68,271.30	2,055.43	332,580.77	17.45

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

CENTERVIEW

DEPARTMENTAL EXPENDITURES	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
27-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	53,865.00	4,448.48	10,428.65	0.00	43,436.35	19.36
27-5020-0000 FICA	0.00	0.00	0.00	4,185.00	345.87	876.84	0.00	3,308.16	20.95
27-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	32.00	0.00	0.85	0.00	31.15	2.66
27-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	2,539.00	180.39	539.74	0.00	1,999.26	21.26
27-5045-0000 LAGERS	0.00	0.00	0.00	4,717.00	552.83	1,414.62	0.00	3,302.38	29.99
27-5050-0000 OVERTIME	0.00	0.00	0.00	841.00	77.32	1,043.84	0.00	(202.84)	124.12
TOTAL PERSONNEL	0.00	0.00	0.00	66,179.00	5,604.89	14,304.54	0.00	51,874.46	21.61
COMMODITIES									
27-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	150.00	0.00	228.57	0.00	(78.57)	152.38
27-6150-1010 SUPPLIES	0.00	0.00	0.00	2,000.00	165.14	529.31	87.96	1,382.73	30.86
27-6260-1600 TOOLS/EQUIP - MISC	0.00	0.00	0.00	100.00	0.00	0.00	29.97	70.03	29.97
27-6270-1010 UNIFORMS	0.00	0.00	0.00	280.00	134.50	134.50	0.00	145.50	48.04
TOTAL COMMODITIES	0.00	0.00	0.00	2,530.00	299.64	892.38	117.93	1,519.69	39.93
MAINTENANCE & REPAIRS									
27-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	1,500.00	152.29	467.23	71.17	961.60	35.89
27-6410-1010 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00
27-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	2,050.00	152.29	467.23	71.17	1,511.60	26.26
UTILITIES									
27-6800-1010 ELECTRICITY	0.00	0.00	0.00	7,800.00	457.31	885.69	0.00	6,914.31	11.36
27-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	3,999.96	551.97	747.30	0.00	3,252.66	18.68
27-6850-1010 TRASH	0.00	0.00	0.00	960.00	1,489.37	1,574.12	0.00	(614.12)	163.97
TOTAL UTILITIES	0.00	0.00	0.00	12,759.96	2,498.65	3,207.11	0.00	9,552.85	25.13
CONTRACTUAL									
27-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	80.00	0.00	0.00	0.00	80.00	0.00
27-7280-1010 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
27-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,930.00	30.12	154.58	0.00	1,775.42	8.01
27-7315-1010 PRINTING	0.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
27-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	20,200.00	737.50	9,548.50	443.33	10,208.17	49.46
27-7330-1600 PROGRAM - MISCELLANEOUS	0.00	0.00	0.00	5,100.00	900.00	1,562.50	196.00	3,341.50	34.48
TOTAL CONTRACTUAL	0.00	0.00	0.00	27,510.00	1,667.62	11,265.58	639.33	15,605.09	43.27
CAPITAL PROJECTS									
TOTAL CENTERVIEW	0.00	0.00	0.00	111,028.96	10,223.09	30,136.84	828.43	80,063.69	27.89

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JANUARY 31ST, 2025

25 -PARK FUND

RAYMORE ACTIVITY CENTER

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
28-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	138,328.00	18,907.13	40,581.74	0.00	97,746.26	29.34
28-5020-0000 FICA	0.00	0.00	0.00	10,945.00	1,455.72	3,131.55	0.00	7,813.45	28.61
28-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	64.00	0.00	1.34	0.00	62.66	2.09
28-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	2,798.00	208.05	630.47	0.00	2,167.53	22.53
28-5045-0000 LAGERS	0.00	0.00	0.00	10,233.00	1,194.93	2,734.30	0.00	7,498.70	26.72
28-5050-0000 OVERTIME	0.00	0.00	0.00	4,750.00	164.86	522.22	0.00	4,227.78	10.99
TOTAL PERSONNEL	0.00	0.00	0.00	167,118.00	21,930.69	47,601.62	0.00	119,516.38	28.48
COMMODITIES									
28-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
28-6150-1010 SUPPLIES	0.00	0.00	0.00	1,500.00	0.00	292.15	115.17	1,092.68	27.15
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0.00	0.00	0.00	950.00	0.00	0.00	0.00	950.00	0.00
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	3,400.00	0.00	0.00	0.00	3,400.00	0.00
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0.00	0.00	0.00	800.00	134.25	454.21	0.00	345.79	56.78
28-6260-1630 TOOLS/EQUIP - MISC	0.00	0.00	0.00	500.00	93.58	309.58	0.00	190.42	61.92
28-6260-1645 TOOLS/EQUIP - FITNESS	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
28-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	205.30	205.30	0.00	(25.30)	114.06
TOTAL COMMODITIES	0.00	0.00	0.00	8,630.00	433.13	1,261.24	115.17	7,253.59	15.95
MAINTENANCE & REPAIRS									
28-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,040.00	125.12	382.18	201.11	1,456.71	28.59
28-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	600.00	0.00	0.00	0.00	600.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	2,640.00	125.12	382.18	201.11	2,056.71	22.09
UTILITIES									
28-6800-1010 ELECTRICITY	0.00	0.00	0.00	16,800.00	1,016.99	2,187.54	0.00	14,612.46	13.02
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	11,000.04	1,901.47	3,148.06	0.00	7,851.98	28.62
28-6850-1010 TRASH	0.00	0.00	0.00	960.00	84.75	169.50	0.00	790.50	17.66
TOTAL UTILITIES	0.00	0.00	0.00	28,760.04	3,003.21	5,505.10	0.00	23,254.94	19.14
CONTRACTUAL									
28-7060-1010 CONCESSION EXP - RAC	0.00	0.00	0.00	800.00	145.76	934.42	0.00	(134.42)	116.80
28-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	940.00	132.66	257.46	0.00	682.54	27.39
28-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	7,840.00	1,592.75	1,592.75	283.98	5,963.27	23.94
28-7330-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	14,870.00	45.00	474.50	7.64	14,387.86	3.24
28-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	22,450.00	0.00	0.00	0.00	22,450.00	0.00
28-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	21,162.50	6,074.16	17,107.02	131.00	3,924.48	81.46
28-7330-1630 PROGRAM - MISC	0.00	0.00	0.00	1,500.00	0.00	105.00	0.00	1,395.00	7.00
28-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,620.00	77.00	341.00	0.00	7,279.00	4.48
TOTAL CONTRACTUAL	0.00	0.00	0.00	77,182.50	8,067.33	20,812.15	422.62	55,947.73	27.51
CAPITAL PROJECTS									
28-8480-0000 CAPITAL OUTLAY	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CAPITAL PROJECTS	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	292,330.54	33,559.48	75,562.29	738.90	216,029.35	26.10
TOTAL EXPENDITURES	4,276.00	0.00	4,276.00	1,991,334.89	208,219.95	475,743.63	24,519.95	1,491,071.31	25.12
REVENUES OVER/(UNDER) EXPENDITURES	(4,276.00)	0.00	(4,276.00)	(1,991,334.89)	(208,219.95	(475,743.63)	(24,519.95)	(1,491,071.31)	25.12

RAYMORE
parks & recreation

Raymore Parks and Recreation Board
Work Session Agenda

Tuesday, January 28, 2025
6:30pm
Or Immediately following the Regular Business Meeting

City Hall
100 Municipal Circle
Raymore, Missouri 64083

Members Present: Chairman Kies; Members Cooper, Manson, Mapes, Trautman and Wilson. Member Collier and Scott were absent

Director Musteen and Superintendents Rulo and Brennon were present.

Call to Order - 6:21pm

1. **Open Discussion**

   Chairman Kies opened the meeting.

   The Board reviewed the last work session confirming with staff on items associated with the Wheelhouse Baseball Proposal. The Board is interested in an exchange of services for guaranteed rental space in lieu of community projects that benefit the department and provide a community service. Athletic fields provided in the exchange will not interfere with regular department programs and leagues.

   Member Manson asked staff if a mural will be placed on the concrete wall at the skatepark. Musteen said that we can engage the Arts Department and go through their process or if we had anyone or anything specific, the Board can fund it themselves. Member Mapes said that he knows an artist that might be interested. He would do some research and report back to the Board.

2. **Policy Review - PR 100.019: Video Marquee Signage Policy**

   The Board reviewed a draft policy for the standard operating procedures of digital marquee signs on park property.

   Member Manson asked if something specific should be placed in the policy regulating the advertisement of firearms or gunshow type events. Director Musteen felt that the other policies in place and Chapter 250 of the Municipal Code would prevent that scenario, but he would confirm it.

3. **Adjournment - 6:52pm**