



AGENDA

Raymore Park Board Regular Meeting
City Hall – 100 Municipal Circle
Tuesday, January 28, 2025
6:00 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

- A. Approval of Minutes from the December 10, 2024 Meeting

6. Staff Report

- A. Recreation Superintendent Report
- B. Parks Superintendent Report
- C. Director's Report

7. Unfinished Business

8. New Business

- A. Policy Review - PR 100.015: Partnership Policy

9. Board Elections

- A. Call for Nominees - Board Chair
Motion and Vote for Board Chair
- B. Call for Nominees - Board Vice-Chair
Motion and Vote for Board Vice-Chair

10. Public Comment

11. Board Member Comment

12. Adjournment

MISCELLANEOUS

Work Session Notes - January 14, 2025

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION TUESDAY, DECEMBER 10, 2024, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Collier, Cooper, Kies, Manson and Scott (arrived at 6:02 pm).

Member Mapes is absent.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon and Office Assistant Naab

1. Call to Order: Chairman Trautman called the meeting to order at 6:00 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

September 10, 2024

Motion: Member Manson moved to approve the minutes of the September 10, 2024 Park Board Meeting.
Member Collier seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	2 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Absent
		Member Scott	Absent
		Member Trautman	Aye

6. Staff Report

- A. Recreation Staff Report
- B. Parks Staff Report
- C. Director Report

7. Unfinished Business

8. New Business

A. Parks and Trails Public Art Locations - 2025

Action Item

Director Musteen presented the 2025 Parks and Trails Public Art Location map to the Park Board for approval. The map was reviewed last May by the Board. Director Musteen noted that one location had been removed as it was already used.

Motion: Member Manson motions to accept the motion the 2025 Parks and

Trails Public Art Locations Plan as proposed
Member Cooper seconded the motion.

Discussion:

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Absent
		Member Scott	Aye
		Member Trautman	Aye

B. Chamber of Commerce Membership - 2025

Action Item

Director Musteen presented a contract with the Raymore Chamber of Commerce for membership for the 2025 year. The membership includes the use of Centerview for a specified amount of times in exchange for the Chamber Champion Sponsorship.

Chamber Executive Director Melisa Ferrari was present for any questions.

Motion: Member Kies motions to move forward with the agreement between The Raymore Chamber of Commerce and the Parks Department.
Member Cooper seconded the motion.

Discussion: None

Vote:	5 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Kies	Aye
	1 Recused	Member Manson	Abstained
		Member Mapes	Absent
		Member Scott	Aye
		Member Trautman	Aye

Member Manson recused himself on the voting regarding the Chamber of Commerce and the Park Board, as he is a member of the Chamber of Commerce.

9. Public Comment

10. Board Comment

Member Kies commented that the tree lighting was great.

Member Cooper complimented Todd on getting the sports registrations up. Tree lighting was neat and well attended.

Member Collier echos all other sentiments and congratulated Todd and Nathan on the completion of their CPM course.

Member Manson explained his recusal. He appreciated the Park Board being recognized at The Mayor's Tree Lighting.

Chairman Trautman enjoyed the tree lighting as well. He complimented the staff on their work.

11. Adjournment

Motion: Member Manson motioned for adjournment.
Member Collier seconded the motion.

Discussion: None

Vote:	6 Aye	Member Collier	Aye
	0 Nay	Member Cooper	Aye
	1 Absent	Member Kies	Aye
		Member Manson	Aye
		Member Mapes	Absent
		Member Scott	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:26 pm

Respectfully submitted,

Greta Naab
Parks & Recreation Office Assistant

STAFF REPORT

To: Park Board
From: Todd Brennon, CPRP
Recreation & Facilities Superintendent
Date: January 28, 2025
Subject: Recreation & Facilities Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Office Assistant **Greta Naab**
- Athletic Coordinator **Nick Cook**
 - Sponsorship Meetings with Todd Brennon, Cecilia Walther, Alex Garcia, Nathan Musteen (Bi-Weekly on Wednesdays).
 - Concessions Meetings with Todd Brennon and Concessions Manager, Riley Flessner (Wednesdays).
 - Registered and working on CYSA (Certified Youth Sports Administrator) certification through NAYS (National Alliance for Youth Sports) *Completion Set before March 14th.*
- Recreation Coordinator **Cecilia Walther**
 - Held a Fitness Open House to showcase the fitness classes available to the community.
 - Sponsorship Meetings with Todd Brennon, Nick Cook, Alex Garcia, Nathan Musteen (Bi-Weekly on Wednesdays).
 - Partnership Meeting with Johnny's Tavern with Todd Brennon, Nick Cook and Alex Garcia.
 - Fitness classes will begin on February 8. Zumba, Yoga, and Speed & Agility.
 - Started the process of booking food trucks for all applicable 2025 events.
- Recreation & Facilities Superintendent **Todd Brennon**
 - Met with I.T. to discuss programming options for the televisions at the Raymore Activity Center and Centerview on January 9.
 - Sponsorship Meetings with Todd Brennon, Nick Cook, Alex Garcia, Nathan Musteen (Bi-Weekly on Wednesdays).
 - Concessions Meetings with Todd Brennon and Concessions Manager, Riley Flessner (Wednesdays).
 - Partnership Meeting with Johnny's Tavern with Todd Brennon, Nick Cook and Alex Garcia.

Recreation Programs

- 50 plus programs running: Bunco, Bridge Club
- Youth Speed & Agility class
- Yoga class
- Zumba class

Rentals/Events/Concessions

- Rentals/Usage

Ball Fields

Centerview

- Live Wires January Square Dance
- Baby Shower
- 1 HOA Meeting
- Celebration of Life
- Disability Interviews
- High School Get Together
- State Association of Square Dance Meeting
- Raymore Chamber of Commerce Monthly Luncheon
- Social Security Workshop
- Cass County CPR Training
- Matthew's Catering Tasting Event

City Internal Usage

Program Usage

- Bunco
- Bridge
- Winter Scene Paint Class 8 participants

RAC

Paid Rental

- Weekly Volleyball Rentals
- 2 Birthday Parties
- Court Rental for Futsal Practice

Program Use

- Adult Open Play Volleyball
- Futsal
- Speed and Agility Class

Special Events

- Fitness Open House held on Saturday January 4.
- Raymore Chamber of Commerce Coffee and Donuts event held on Friday January 10.
- RAC Ribbon cutting scheduled for Saturday January 25.

Upcoming

- Galentine's Day Bookfair (2/13)
- Spring Craft Show (3/8) this event is full with 98 vendor booths and we have added a waitlist

Concessions

The concession stand is open and operational at the RAC.

Sports (Youth)

- Winter
 - Basketball
 - Basketball season is halfway completed.
 - A total of 513 children participated in basketball this Winter (Tiny's through 8th grade).
 - Futsal
 - Friday Futsal has been running since November 15th.
 - The program will conclude on February 21st.
 - There are a total of 35 participants in the program.
- Spring
 - Spring sports registrations are open.
 - Early Bird Fees will conclude on Sunday (1/26) for Soccer, Volleyball, and Flag Football.
 - Registrations for Soccer will close February 17th.
 - Registrations for Volleyball and Flag Football will close February 23rd.

Sports (Tiny)

- Winter
 - In our first year of offering a Thursday class for tiny basketball, we saw a total of 19 participants register for that specific class.
 - There are a total of 54 participants in all tiny basketball classes.
- Spring
 - All spring tiny offerings are open and available to citizens for registration.
 - Plans in place to open additional classes for participants.
 - Details for days/times will be advertised once available.

Sports (Adult)

- Winter
 - Adult open play volleyball sessions began 12/2 and will conclude on 3/10.
 - We're averaging 15 participants every Monday.

- Spring
 - Adult open play volleyball's spring session will begin 4/7 and run until 5/26.
- Summer
 - We've revamped our adult softball offering to have a more competitive offering and a more recreational offering.
 - Both programs are open and available to citizens for registration.

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: January 28, 2025
Subject: Parks and Maintenance Report

Park Operations

- Contractor has installed the light switch at the Pickle Ball courts.
- Wil Pav has 2 things to complete on their punch list. The winter storm hit which has delayed this..
- MDC stocked Johnston Lake with Trout for its second stocking.
- Contractor has disassembled the Mayors Christmas Tree and stored in the shop.
- Park Crew has been painting trash cans to replace old rusted ones in the parks.
- Parks Crew have been cleaning and painting the bases to be ready for the baseball season.
- Have the replacement playground equipment set up to start soon.
- The old bridges at Memorial Park have been removed, new bridges have been installed but do not have the handrails on them yet.They are still blocked off for use.
- Park Staff is removing old carpet on the pitching mounds and installing new.
- Park Superintendent has been working on the new Mower and Rtv purchases.
- Infield Fines have been spread out on the fields at Recreation Park. They will get to Memorial Parks fields when the weather permits.
- The Park Superintendent turned in the Tree City USA re-application.
- Parks Superintendent attended the Arborists Shade Tree Conference with the Parks Director.
- Mowers have been taken in for a winter service.

MONTHLY REPORT

January 2025

Get Ready

- **Registration is open for the Galentine's Day Book Fair, Thursday, Feb. 13 from 5-9 p.m. at Centerview.** Celebrate friendship and the love of reading at the Galentine's Day Book Fair. Whether you're a bookworm, a casual reader or just looking for a fun way to spend an evening with your besties, this event has something for everyone. [Click here to learn more.](#)
- **Youth Sports Registration Deadlines:**
 - Spring Volleyball League
Early Bird: 1/26, 5 p.m.
Standard: 2/23 online
 - Spring Flag Football
Early Bird: 1/26, 5 p.m.
Standard: 2/23 online
 - Spring Recreational Soccer
Early Bird: 1/26, 5 p.m.
Standard: 2/16 online
 - Spring Social Soccer Experience
Early Bird: 2/10, 5 p.m.
Standard: 3/23 online
- **Learn more about The Rink at www.raymore.com/skate**
Daily Hours of Operations
Skate Rentals and Private Rentals



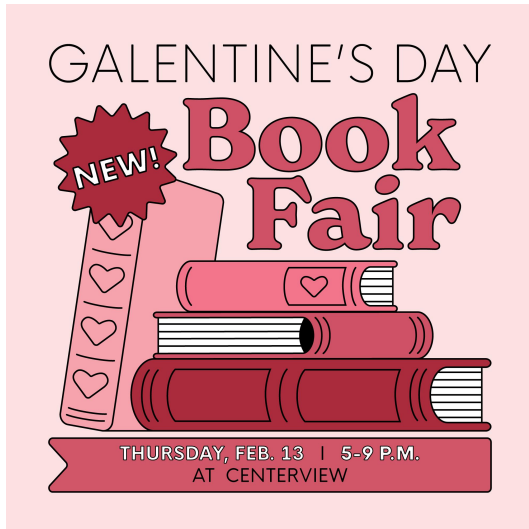
Monthly Highlights

- Recreation & maintenance staff cleaned and set up the concessions area at the Raymore Activity Center.
- Recreation Coordinator Cecilia Walther finalized sponsorships and schedules for the Fitness Open House at the Raymore Activity Center on Saturday, Jan. 4. Twenty participants took part in the fitness open house that included a high intensity interval training class, a yoga class and a zumba class. F.I.T. Muscles and Joint Clinic also provided a booth on site.

- Planning continues for the upcoming Galentine's Day Book Fair and the Spring Craft Show.
- Park maintenance crews trimmed trees along the trails and performed daily maintenance on the ice rink.
- Centerview hosted a celebration of life and a baby shower.
- Parks and Recreation Director Nathan Musteen met with a local business for sponsorship opportunities.
- Recreation Coordinator Cecilia Walther held a fitness open house last Saturday at the Raymore Activity Center.
- Raymore Parks and Recreation is currently taking vendors for the [Spring Craft Show](#). 55 of the 98 available booth spaces have already been filled! If you're interested in being a vendor, [click here](#) for the online application.
- Parks maintenance assisted with the snow plow crew, keeping the sidewalks and buildings clean during the winter snow storm.
- Athletic Coordinator Nick Cook rescheduled basketball practices due to inclement weather.
- Spring and summer athletic registrations are open. You can register at www.raymore.com/sports
- Recreation Superintendent Todd Brennon met with IT staff to discuss software that may potentially be used for the TVs at Centerview and the Raymore Activity Center.
- Economic Development, Development Services and the Parks and Recreation Departments hosted this month's Raymore Chamber of Commerce Coffee and Conversation event at the Raymore Activity Center, 1011 S. Madison St.
- Park maintenance hung new sponsorship banners inside the Raymore Activity Center.
- Park maintenance cleaned the baseball and softball bases for the upcoming summer season.
- Recreation Coordinator Cecilia Walther met with Raymore Nutrition to discuss possible partnership opportunities.
- Recreation Coordinator Cecilia Walther, Athletic Coordinator Nick Cook and Recreation Superintendent Todd Brennon met with Johnny's Tavern to discuss possible partnership opportunities.
- Parks and Recreation Director Nathan Musteen and Parks Superintendent Steve Rulo attended the 2025 Shadetree Conference in Manhattan, Kansas hosted by the Kansas Arborists Association.



Events & Opportunities

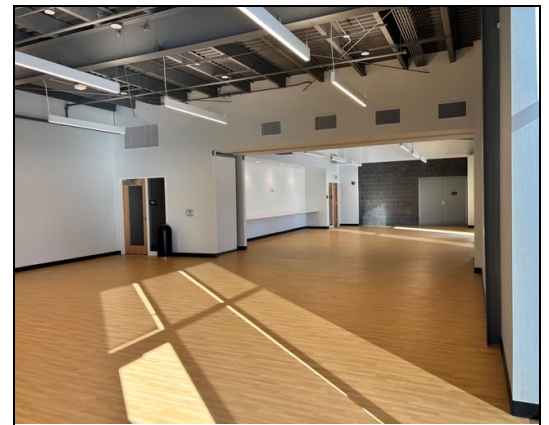


The Sportsmanship Corner (Excellence Room & Resilience Room)

Our brand new multipurpose rooms at the RAC are perfect for your next party. 🎉

Enhance your experience by pairing your room rental with a court rental and enjoy some extra space for basketball, volleyball or pickleball!

Let's talk! Contact us at 816-322-2791 or recreation@raymore.com to learn more and make your personalized reservation at the Raymore Activity Center today.



Raymore Parks and Recreation is a CHAMBER CHAMPION!



Parks & Recreation offer a variety of programming like sports for youth & adults, fitness programs at the expanded RAC, fun paint parties, facility rentals, events like Spirit of America & Mayor's Christmas Tree Lighting (among others), & senior citizen programming! PLUS our parks are lovely & offer inclusive play equipment, a skating rink, & amphitheatre-NATIONALLY recognized for their amenities!



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: 1/28/2025

SUBMITTED BY: Nathan Musteen

DEPARTMENT: Parks and Recreation

ITEM CATEGORY: Action Item

TITLE / ISSUE / REQUEST

Policy Review - PR 100.015: Partnership Policy

STRATEGIC PLAN GOAL / STRATEGY

FINANCIAL IMPACT

PROJECT TIMELINE

Estimated Start Date

Estimated End Date

STAFF RECOMMENDATION:

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Partnership Policy - Draft

BACKGROUND / JUSTIFICATION

The Partnership Policy (PR 100.015) was originally established in 2010. Staff presented the policy to the Park Board for review in 2024. The attached policy reflects the changes recommended by staff and reviewed by the Park Board at that time.



RAYMORE PARKS AND RECREATION
PARTNERSHIP POLICY

Agency:	Raymore Parks and Recreation Department
Location:	City of Raymore, Cass County, Missouri
Policy Number:	PR 100.015
Date of Review:	2010

I. STATEMENT OF NEED

The Parks and Recreation Department partners with local businesses throughout the year in an effort to generate revenue that subsidizes the costs associated with the operation of recreation programming and special events. In order to maintain equity among advertising and sponsorship opportunities as well as to ensure that the image of the Department remains a positive, family-friendly one, guidelines must be established with regard to partner approval, partnership agreements, and limitations on the quantity of advertising opportunities available.

II. AUTHORITY AND RESPONSIBILITY

Raymore Parks and Recreation Board is responsible for the care and custody of the parks system and control of the revenues credited to the Park Fund. As well, the Board has the responsibility to develop policies and procedures for the operation of the Department and its programs and services.

III. STATEMENT OF PHILOSOPHY

The philosophy of Raymore's Parks and Recreation Board is that partnerships are an important tool for the Department that can be used to enhance and broaden the image and reach of the Department and its services as well as generate revenue. Revenues collected

through partnership opportunities such as sponsorships, team sponsorships, and program guide advertisements are used to keep costs charged to participants at a reasonable level, and lessen the subsidy of taxpayer dollars for such programming. The local businesses receive an advertising benefit from their association with the Department and its events and programs. Because partnerships create a situation in which the reputation and image of both partners are blended, the Board does not consider advertising opportunities a First Amendment right. Therefore, the Board desires to limit advertisers only to those businesses that will enhance the family-friendly, healthful, and positive image of the Raymore Parks and Recreation Department.

IV. PARTNER CRITERIA & APPROVAL

1. **Partner Approval:** The Director, or his designee, will review the proposed partnership to confirm/determine whether the Sponsor meets the adopted opportunities, limitations, standards and guidelines set forth in this policy.
 - a. The Director shall have the authority to approve all sponsorship proposals with an individual or cumulative annual value of up to \$5,000.
 - b. Sponsorship proposals exceeding \$5,000 are subject to approval of the Raymore Parks and Recreation Board.
 - c. Sponsorships exceeding \$10,000 are subject to the approval of the Raymore City Council.
2. **Partner Criteria:** the following criteria shall be taken into consideration in determining partner compatibility when evaluating a partnership proposal; in all cases, the Director and/or the Park and Recreation Board as outlined herein will have the prerogative to accept or reject a potential partnership:
 - a. The compatibility of the potential partner's products, customers and promotional goals with the City of Raymore's mission;
 - b. The potential partner's past record of involvement in community and community projects;
 - c. The desirability of association – the image;
 - d. The timeliness or readiness of the potential partner to enter an agreement.
 - e. The actual value in cash, or in-kind goods or services, of the proposal in relation to the benefit to the potential partner.
 - f. The operating and maintenance costs associated with the partnership.
 - g. Park Board approval will be required for any potential partner not falling within the pre-approved listing of business types (Appendix A). Staff may solicit and manage partnership agreements with any business on the pre-approved listing using the agreement format prescribed.

V. PARTNER AGREEMENTS & APPROVAL

1. **Returning Partners:** Partners in good standing with the department desiring to renew their association with an event or program shall have the first opportunity to secure the renewal prior to the partnership opportunity being

opened to new potential partners.

2. **Specific Exclusions:** Businesses specifically prohibited from partnering with the department for youth-oriented and facility-based opportunities include those establishments purveying goods and services for purchase only for customers aged 18 and older. Additionally, ads promoting alcohol, tobacco and firearms are prohibited from partnership opportunities with youth oriented programs.
3. **Customized Sponsorships:** The City reserves the right to enter into customized sponsorships that may limit availability of some non-exclusive categories of sponsorship listed herein. If such an opportunity should present itself, businesses engaged in similar occupations may be invited to submit a proposal for comparison. The City shall elect to enter into an agreement with the proposal deemed to be in the best interest of the City.
4. **Political Advertisements:** Political advertisements, defined as those partnerships promoting a particular candidate, political affiliation, or political position regardless of the timing of a ballot issue, shall be expressly prohibited. This restriction shall not prohibit a person appointed or elected to office from partnering with the department to promote a business they may own or operate.
 - a. Promotion of political affiliation shall be prohibited
5. **Partnership Documentation:** All partnerships shall be commemorated in writing using an agreement form that includes: Business name and address:
 - a. Contact person with contact information
 - b. Partnership opportunity details and responsibilities
 - c. Logo use and requirements
 - d. Cost of opportunity
 - e. Beginning date and expiration of specific opportunity
 - f. Official signatures

VI. PARTNERSHIP OPPORTUNITIES AND LIMITATIONS

The following items shall fall under the subject of the Sponsorship Guide developed by City Staff for daily standard operations of procedures unless otherwise noted. The Sponsorship Guide will detail specifics of the agreement including pricing.

1. **Special Event Sponsorships:** There are three levels of sponsorships available for special events. Any business listed in Appendix A as pre-approved or any business specifically approved by the Park Board may sponsor a special event. Guidelines for special event sponsorship are outlined in the Sponsorship Guide.
2. **Facility Sponsorships:** Facility sponsorships are available in the form of advertising banners. Banners may be hung along the entrances to athletic facilities or inside the Raymore Activity Center. Banners are prohibited from being hung on outfield fences of baseball and softball facilities and are sold for display for the entire outdoor sports season (spring through fall). Banners placed in the Raymore Activity Center will be for a 12 month period with dates

set by Parks and Recreation Staff. The cost of the banner program shall be set based on the sum of the cost of a standardized banner and the market rate display fee. Any business listed in Appendix A as pre-approved and any business specifically approved by the Parks and Recreation Board may sponsor a facility banner.

3. **League Sponsorships – Youth Sports Leagues:** The Youth League Sponsorship shall include the sponsor's name on the team uniform, social media posting, field banners, as well as on the Web site. The League Sponsorship is an exclusive Sponsorship prohibiting any Team Sponsorships for specific League. The League sponsorship is a discounted bulk sponsorship of all the teams in one particular youth league season. The cost of the League Sponsorship will be determined by the number of registered participants enrolled within the League.
4. **League Sponsorships – Adult Sports Leagues:** The Adult League Sponsorship shall include the sponsor's name on league advertising, seasonal schedules, team standings, and other Web-based league information. A wider array of businesses are eligible for sponsorships as this league is held for adults only.
5. **Team Sponsorships - Youth Sports Leagues:** The Youth Team Sponsorship shall include the sponsor's name on the team uniform, social media posting, as well as recognition on the Web site. The cost of the youth team sponsorship shall be set based on the sum of the cost of the league uniform shirt and the market rate for such sponsorships. Only those businesses listed in Appendix A as youth league friendly, and any business specifically approved by the Parks and Recreation Board, may sponsor a youth team.
6. **Naming Rights:** Naming rights may be granted to a business entity for a mutually agreed upon fee. Any business listed in Appendix A as pre-approved and any business specifically approved by the Park Board are eligible for a Naming Rights Sponsorship. Naming rights are available for but not limited to public parks, trails, parkways, recreation facilities, community buildings, plazas and open space areas.
7. **Social Media and Scoreboards:** Use of social media and scoreboard advertising for any business listed in Appendix A as pre-approved or any business specifically approved by the Parks and Recreation Board shall fall under the Subject of Sponsorship Guide developed by City Staff for daily standard operations of procedures.
8. **Digital Signage:** Use of digital signage advertising for any business listed in Appendix A as pre-approved or any business specifically approved by the Parks and Recreation Board shall fall under subject to the Video Marquee Signage Policy (100.019) as approved by the Parks and Recreation Board.

VII. REVIEW

The Raymore Parks and Recreation Board may review this Policy as necessary to ensure the best possible service to the public.

Appendix A

Pre-Approved Partner Businesses

Youth League Friendly:

Animal Care/Boarding/Supply
Architects
Artists
Auctioneers
Auto Repair/Sales/Wrecking
Bakeries
Banks/Financial Institutions
Barbershops/Hair Stylists/Salons
Construction Contractors – all trades
Consultants
Dentists
Department Stores
Dry Cleaners/Laundries
Filling Stations/Convenience Stores
Financial Planning Agencies/Agents
Florists
Grocers
Health Care Industry/Hospitals/Doctors
Hotels
Insurance Agencies
Lawn and Garden Supply
Lawn Care/Landscaping
Law Firms
Lenders/Mortgage Brokers
Manufacturers
Mechanical Contractors/Plumbers/Electricians
Newspapers/Media
Office Buildings
Opticians
Pharmacies
Photographers
Printing Plants
Real Estate Sales Agencies/Brokers/Agents
Recreation/Sports/Amusement Businesses
Restaurants -

It is at the discretion of the Parks and Recreation Board to approve business that fall under the following categories:

- Taverns, Bars or businesses whose sales are 51% or higher from food products are eligible to sponsor
- Taverns, Bars or businesses whose sales are 51% or higher from alcohol sales are in-eligible to sponsor

Sporting Goods Stores
Storage Warehouses
Tailors
Utility Companies
Veterinarians

Adult League Approved:

All pre-approved businesses listed as “Youth Friendly” above

Facility/Grounds Approved:

All pre-approved businesses listed as “Youth Friendly” above

**Raymore Parks and Recreation Board
Work Session Agenda**

**Tuesday, January 14, 2025
6:00pm**

**Raymore Activity Center
Sportsmanship Center**

**1011 South Madison
Raymore, Missouri 64083**

Members Present: Chairman Trautman; Members Collier, Clark, Cooper, Kies, Manson, Mapes and Wilson. Member Scott was absent

Director Musteen and Superintendents Rulo and Brennon were present.

Call to Order - 6:03pm

1. Wheelhouse Baseball

Chris Allen presented a proposal to the Park Board for use of the ball fields at Memorial Park in exchange for a community service project that his students would refurbish the fields.

Discussion back and forth between board members and Mr. Allen on the proposal ensued. No action was taken, both parties agreed that this would not be a quick decision and will most likely take through the summer to navigate through.

Mr. Allen left the meeting after discussion ended. The Board continued to talk through the proposal.

2. Open Discussion

Member Mike Wilson was welcomed to the Board. General questions were asked and addressed.

3. 2025 - Park Board Planning

- Trainings - Director Musteen asked the Board if they would be interested in Mr. Zerr providing updated Board training later this year. The Board was in favor of this.
- Park Tours - The Board decided to have future work sessions located at the Parks to give everyone an opportunity to visit all parks.
- Policies - Staff will focus on updating policies this year

- Other - Director Musteen invited the Park Board to a Net Cutting Ceremony for the RAC with the City Council on Saturday, January 28. An invitation would be sent out later.

4. Adjournment - 7:30pm